



- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire.

Others present were Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Deputy Chief Lonnie Williams, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant to the Administrator Hailey Matich, Deputy Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo. Also present were Ms Tori Beattie of Barlett, Mr. and Mrs. Guenther Klaus of Streamwood, Village of Streamwood Trustee Mike Baumer also was in attendance.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Presentation: The Board welcomed SP4 Guenther H. Klaus into the Veterans Honor Roll. SP4 Klaus, resident of Streamwood, served in the U.S. Army from 1963 to 1965.
- IV. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that the Township holiday programs are in full swing and that the community is coming out in tremendous support of the efforts. It was his pleasures to attend the Hanover Park Christmas tree lighting and the Village of Streamwood's holiday party with staff and other Township officials. Schaumburg Township opened it's renovated lobby and he wished them well during that event.
 - B. Clerk's Report: Clerk Dolan Baumer reported that the Township Officials of Cook County Clerks meeting would be held at Maria's in Rosemont on Thursday, and that the Township Officials of Illinois Board meeting would be held on Friday.
 - C. Assessor's Report: Assessor Moinuddin was not present.
 - D. Trustee Liaison Committee Reports: The Trustees offered no reports.
 - E. Department Reports: Written reports were submitted for the Board's review during the last meeting; highlights this period included Director Hanson reporting that the temporary certificate of occupancy for the Emergency Services station is in hand and the unit is starting to move in. Operations review with ES team will occur this week. All remaining punch list and other items to be completed by mid-December, at which time the building will be fully accessible. Outside of scope items still pending completion and will be done within the next few weeks. The department is working with human Services for toy pick up. The Township Board complimented the Director on an excellent job as project manager of the Emergency Services station. Director Crews reported that they should be completed with transitioning to the new station by Friday. Thank you to Facilities and Road Maintenance for the station! The unit has done presentation on Emergency Services in Pingree Grove and McHenry emergency services departments. They will be assisting with holiday traffic control around the Township this month. Director Smith reported that Nurse Kramer has done a screening clinic at Hanover Landing. Annual Heart Day is February 3; the grant from IDPH has come through for the Fit n' Strong eight week program. The Cookies and Cocoa with Santa event was a positive and successful event last week, reported Director Houdek, with 280 participants. The joint Township/Streamwood Park District sports event will commence February 5 with basketball. Tutoring starts on February 6. Please keep Marian Herrera in your thoughts as she was involved in a traffic accident recently. They are in

their second round of interviews for a Prevention Specialist. Director Conway reported that 125 people, including Trustee Essick, attended the holiday party recently. The Senior Center Services Committee breakfast would be held at Briana's. The new BINGO equipment has arrived. An architect representing Rich Township visited to get a view of what a good center looks like to bring back to Rich. Director Imperato reported that 1,577 children are registered for holiday programs. The toy drop off is scheduled for December 16 at the new ES station. Meal boxes will start being distributed on December 14. More than 180 veterans and guests were in attendance for the recent Veterans Dinner. A holiday party would be held for the veterans group tomorrow. Manager Teachout reported that she would attend the meeting of community mental health board this month. The Mental Health Board finance committee will meet on December 18 followed by the regular meeting of the Board. The Mental Health Board is in support of TIDE vouchers usable from Hanover Landing. Deputy Vana reported that Passport Services recently had an inspection by the US Dept of State; there were no finding. Hanover Landing still has three units to fill. NAMI sponsored a holiday lunch for the resident. Mr. Steve Orlando will review changes the 2024 coverage with staff this week. Director Kuttentberg reported that the County Sherriff's office will hold a vehicle light safety inspection at the Emergency Services station. He is working with legislators on a bill allowing state tax credits for emergency services volunteers. Director Kuttentberg has been selected to serve as a member on the Government Social Medial Board and of the Bartlett Chamber of Commerce. There will be a meeting for the Township Officials Communications Division on December 14. Administrator Barr reported that the Emergency Services station ribbon cutting would be held on February 3 at 9 a.m. The award recognition reception for our Youth of the Year Volunteer would be held at 5:30 p.m. on January 23. Reminider tha the December 19 meeting would commence at 5:00 p.m.

- VI. Bill Paying: Mr. Barr presented the bills for payment from November 21, 2023 through December 4, 2023 as follows:

a.	Town	\$14,642.81
b.	Senior Services	43,033.17
c.	General Assistance	11,038.33
d.	Road Maintenance	8,253.50
e.	Mental Health Board	7,633.63
f.	Capital	<u>12,481.87</u>
	Total	<u>\$97,083.31</u>

A motion was made by Trustee Martinez and seconded by Trustee Noyola, to approve payment of the bills as presented from November 21, 2023 through December 4, 2023. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Motion carried. None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No other business was discussed.

- VIII. New Business:

- A. Board Meeting Minutes of November 21, 2023: Clerk Dolan Baumer presented the Board meeting minutes of November 21, 2023 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of November 21, 2023 as presented; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Ordinance Amending the Hanover Township Purchasing Policy: Trustee Noyola moved that the Board amend the Township purchasing policy ordinance number 120523; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution to Approve the 2024 PACE TRIP Transit Grant and Service Agreement: Trustee Martinez moved to approve resolution 120523 a resolution that approves the 2024 PACE TRIP

Transit and Grant Service agreement; second by Trustee Beattie. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.

- D. Resolution to Approve a Professional Services Agreement with Thomas Engineering Group, LLC: Trustee Essick moved that the Board approve resolution number 1205231, a resolution to approve a Professional Services Agreement with Thomas Engineering Group, LLC for phase II design and phase III construction engineering services for the 2024 Roadway Resurfacing project, a multi-year project, this agreement being the first of the three-year project for the Bridlewood subdivision. Trustee Noyola seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.
- E. Resolution to Approve the Mutual Aid Box Alarm System Master Agreement: Trustee Beattie moved that the Board approve resolution number 1205232, a resolution to approve the Mutual Aid Box Alarm System Master agreement; Trustee Martinez seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business:
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:35 p.m. was made by Trustee Essick and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs