



- I. Call to Order: Clerk Dolan Baumer called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick and Martinez. Absent were Supervisor McGuire and Trustee Noyola.

Others present were Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Youth and Family Services Director Tina Houdek, Deputy Administrator Kristin Vana, Assistant to the Administrator Hailey Matich, Administrator James Barr, Emergency Services Director Mike Crews, Mental Health Board Manager Amanda Teachout, Management Intern Muhammed Yahya, and Attorney Mark Kimzey.

Clerk Dolan Baumer reported that Supervisor McGuire will not be in attendance at this evening's Board meeting and asked for a motion to appoint a Chairman Pro Tem to preside over the meeting. Trustee Martinez moved that the Board appoint Trustee Essick as Chairman Pro Tem to preside over the meeting; motion seconded by Trustee Beattie. There being no discussion on the motion, Clerk Dolan Baumer called the roll: Ayes: Trustees Essick, Martinez and Beattie. Nays: none. Motion carried.
- II. Trustee Essick invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Trustee Essick asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Trustee Essick closed the Town Hall.
- IV. Reports:
 - A. Supervisor's Report: Supervisor McGuire was absent.
 - B. Clerk's Report: Clerk Dolan Baumer that the T.O.I. Scholarship applications will be reviewed this month.
 - C. Assessor's Report: Assessor Moinuddin reported that a seminar would be held on March 12 in the Senior Center.
 - D. Trustee Liaison Committee Reports: No Trustee brought a report forward.
 - E. Department Reports: Reports were submitted to the Board for review during the February 20 meeting. Highlights since then include Director Conway reporting that implementation of the Care Management software is ongoing with a go live date of April 1. Nutrition services reports that meals served numbers are going up month over month over last year. Home delivered meals is seeking additional volunteers. Three department positions are still unfilled; search is ongoing. Director Kuttentberg reported that SB2704 (synopsis as introduced: "Amends the Illinois Income Tax Act. In provisions concerning the volunteer emergency worker credit, provides that "volunteer emergency worker" also includes a person who is a volunteer member of a county or municipal emergency services and disaster agency pursuant to the Illinois Emergency Management Agency Act. Makes conforming changes concerning notifications to the Illinois Emergency Management Agency. Effective immediately." With a Senate Committee amendment: "Replaces everything after the enacting clause. Reinserts the provisions of the introduced bill. Provides that, if a taxpayer is a volunteer member of a county or municipal emergency services and disaster agency, then the taxpayer must serve as a volunteer emergency worker for at least 100 hours during the taxable year. Makes corresponding changes in provisions concerning reports by the Illinois Emergency Management Agency and Office of Homeland Security. Effective immediately." The third reading would be March 20. The Director met with Representative Krishnamoorthi regarding the Rohrssen Road project. Director Smith reported that March is colon cancer awareness month. Activities are planned to draw attention to awareness. She and Nurse Kramer are teaching elementary students puberty education in select

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U-46 schools. The department welcomed an undergrad from UIC who is studying community health nursing. This month, the department will be at The Oaks to gather health histories and assessments of residents there. Director Crews reported that he would attend FEMA sponsored classes on large scale incident management. This month, the unit assisted with emergencies in St. Charles, South Elgin, and Elgin. Severe weather watch was a major activity by the unit this past week. The Illinois State Police will be offering traffic management classes this month and they will participate in them. Vertex made roof repairs (to maintain the warranty) on the new Emergency Services building. The well hydrant and sillcock will be installed next week. He has met with Berna to discuss renovations on the main house, town hall ADA modifications, the Senior Center freezer, and the aviary space. 61 employers have signed up to be represented at the upcoming job to date, reported Director Imperato. Participation by veterans at veteran events is increasing. The spring veterans dinner is scheduled for April 2. The Veteran wellness even will be held on March 15 at the Community Center. The Mental Health Board met on February 27 and awarded several grants, including the funding of the Hanover Landing Disability Services Coordinator for another year. Director Houdek reported that Open Gym would be open for spring break on March 25. Celebration of Leadership applications would be available March 21. Hoppin' for Hanover would be held on April 16. Student Government Day would be held on April 24. Deputy Vana reported that there has been another change in personnel at the DCO agency. The required documents are still be collated for submission and reimbursement of funds. Administrator Barr reminded the Board that the next Board meeting would be held on March 26, then April 9 at 7:30 p.m. following the Annual Town Meeting at 7 p.m., and then the following meeting would be held on April 23.

- V. Bill Paying: Mr. Barr presented the bills for payment from February 20, 2024 through March 4, 2024 as follows:

a.	Town	\$102,084.23
b.	Senior Services	31,655.33
c.	General Assistance	8,120.02
d.	Road Maintenance	3,651.62
e.	Mental Health Board	29,583.81
f.	Vehicle	1,1909.00
f.	Capital	<u>1,692.98</u>
	Total	<u>\$177,977.99</u>

A motion was made by Trustee Beattie and seconded by Trustee Martinez, to approve payment of the bills as presented from February 20, 2024 through March 4, 2024. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried and the bills will be paid.

- VI. Unfinished Business: No other business was discussed.

- VII. New Business:

- A. Board Meeting Minutes of February 20, 2024: Clerk Dolan Baumer presented the Board meeting minutes of February 20, 2024 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of February 20, 2024 as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- B. Resolution to Approval a Contract for Services for the Provision of a Bilingual Therapist: Trustee Martinez moved to approve resolution #030524 a contract for services for the provision of a bilingual therapist between Hanover Township and the Hanover Township Mental Health Board. Motion seconded by Trustee Beattie. Mr. Barr noted that this and the following are annual service contracts between Hanover Township and the Hanover Township Mental Health Board. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- C. Resolution to Approval a Contract for Services for the Provision of Psychiatric Back-up Services: Trustee Beattie moved to approve resolution #0305241 a contract for services for the

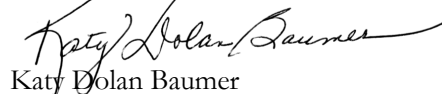
provision of psychiatric back-up services between Hanover Township and the Hanover Township Mental Health Board. Motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.

- D. Resolution to Approval a Contract for Services for the Provision of the Alternative to Suspension Program: Trustee Martinez moved to approve resolution #0305242 a contract for services for the provision of the Alternative to Suspension Program between Hanover Township and the Hanover Township Mental Health Board. Motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- E. Resolution to Approval a Contract for Services for Senior Citizen Mental Health (C-HOPE): Trustee Beattie moved to approve resolution #0305243 a contract for services for Senior Citizen Mental Health between Hanover Township and the Hanover Township Mental Health Board. Motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- F. Resolution to Approve a Contract for Services for the Home Delivered Meals Program: Trustee Martinez moved to approve resolution #0305244 a contract for services for the Home Delivered Meals program between Hanover Township and the Hanover Township Mental Health Board. Motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- G. Resolution to Approval a Contract for Services for the Senior In-Home Care Program: Trustee Beattie moved to approve resolution #0305245 a contract for services for the Senior In-Home Care program between Hanover Township and the Hanover Township Mental Health Board. Motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- H. Resolution to Approval a Contract for Services for the Provision of Substance Abuse Prevention Services: Trustee Martinez moved to approve resolution #0305246 a contract for services for the provision of Substance Abuse Prevention Services between Hanover Township and the Hanover Township Mental Health Board. Motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- I. Resolution to Approve an Extension of the Hanover Township Strategic Action Plan through Fiscal Year 2025: Trustee Beattie moved that the Board approve resolution #0305247 approving of an extension of the Hanover Township Strategic Action Plan through FY25. The motion was seconded by Trustee Martinez. Administrator Barr reminded the Board members that this extension of the five-year strategic plan was discussed during the last meeting and the consensus was to extend it for the fifth year. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- J. Resolution to Approve an Agreement with Northern Illinois University's Center for Governmental Studies for Strategic Planning Services: Trustee Martinez moved that the Board approve resolution #0305248 approving of an agreement with NIU's Center for Governmental Studies for strategic planning services. Trustee Beattie seconded the motion. Mr. Barr explained that this agreement with NIU allows the Township to engage and adopt a new strategic plan by the end of the year. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- K. Resolution to Approve a Building Lease Between Hanover Township and the Bartlett Volunteer Fire Association: Trustee Beattie moved that the Board approve resolution #0305249 approving of a building lease agreement between Hanover Township and the Bartlett Volunteer Fire Association; Trustee Martinez seconded the motion. This resolution follows prior discussions the Board has had to extend the lease on the Bartlett Volunteer Fire Barn facility and create a new lease at half the previous 10-year rate. The barn will be used for storage of off-season

equipment for both FARM and Emergency Services. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.

- L. Resolution to Adopt a Policy Providing for Additional Services Under the Hanover Township General Assistance Program: Trustee Martinez moved that the Board approve resolution #03052410 to adopt a policy providing for additional services under the Hanover Township General Assistance program; Trustee Beattie seconded the motion. Administrator Barr explained that this resolution is in recognition of the new state law allowing townships to use General Assistance funds for other assistance as described in the Township Code, including community health and other activities. Our legal team has reviewed the resolution and found it appropriate and clearly written for passage today. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- M. Approval of the 2024 Annual Town Meeting Agenda: Clerk Dolan Baumer presented a draft of the 2024 Annual Town Meeting agenda for review and approval; Trustee Beattie moved that the 2024 Annual Town Meeting Agenda be approved as presented; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- N. Appointments to the Senior Citizen Services Committee: Trustee Martinez moved that the Board concur with the Supervisor's appointments of Mr. Larry Bretz, Ms Lynn Nelles, and Ms Naomi Walters-Lenoci to the Senior Citizens Services Committee. Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Mr. Barr reported that currently four vacancies exist in Aging Services.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:35 p.m. was made by Trustee Martinez and seconded by Trustee Beattie, followed by a roll call vote. Ayes: Trustees Beattie, Martinez and Essick. Nays: none. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs