



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Township Board

April 9, 2024

7:30 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Hearing Regarding the Hanover Township Budget and Appropriation Ordinance
 - A. Explanation of the Hanover Township Budget and Appropriation Ordinance
 - B. Comments and Questions from the Board regarding the Ordinance
 - C. Comments and Questions from the Public regarding the Ordinance
 - D. Approve – Hanover Township Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2024, and Ending March 31, 2025
 - E. Adjournment to Board Meeting
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Trustees' Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of March 26, 2024
 - B. Resolution Declaring April Volunteer Month
 - C. Consideration of the June 4, 2024 Township Board Meeting
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**



Memorandum

Date: March 26, 2024

To: Hanover Township Board

From: James C. Barr, Township Administrator
Hailey Matich, Assistant to the Administrator

Re: Finance Committee FY25 Budget Recommendations

Attached for the Township Board's consideration is the Finance Committee recommended budget ordinance for Fiscal Year 2025. Each department submitted to the Office of the Township Administrator a budget following instruction provided by the Finance Committee and Township Administrator stipulating a 4% increase for non-personnel expenditures and a 4% salary pool for FY25. The Finance Committee set the salary merit pool to 4% in recognition of inflation and to maintain a competitive wage. Departments were notified that additional special requests would be minimal this year due to anticipated budget constraints. For calendar year 2024, the Township received an insurance rate from Blue Cross Blue Shield Illinois (BCBSIL) that reflected 1.8% decrease in the annual cost to the Township for health insurance from the Township's previous health insurance provider, United Healthcare. MetLife provided a 2.9% increase to dental coverage and a 0% increase to life insurance coverage. In addition, the Township received a 0% increase for vision coverage through VSP for 2024. It is anticipated that the budget will be acted upon at the April 9, 2024 Board meeting. Please feel free to contact Finance Committee Chair, Trustee Martinez, or I should you have any questions, comments, or inquiries regarding the proposed Fiscal Year 2025 budget. Total combined expenditures are recommended to decrease 6.2% from the FY24 budget primarily due to decreased expenditures in the Capital Fund.

Budget Highlights

Department of Aging Services – The Road Maintenance Fund is continuing to fund senior transportation, following the precedent of the prior Highway Commissioners, in the combined amount of \$185,000 as authorized by state statute. \$30,000 is budgeted for senior bus purchases in the vehicle fund and the remaining \$155,000 is allocated to operational costs of the senior

transportation program (salaries, fuel, vehicle repair, etc.). The federal grant from Age Options supporting the senior congregate meal program increased 57.4% reflecting increased numbers of meal participants over the last year. The department also anticipates a 53.3% increase in Senior Programs revenue from the increase in weekly day and regional overnight trips and increased senior program participation. Overall revenue in the Senior Services Fund is expected to increase 9.4% in FY25. On the expenditure side, \$25,000 will be transferred to the Capital Fund to fund the replacement of 50 chairs utilized in the Senior Center's Lower Level multipurpose room for various programs and meetings. In the Nutrition Division, salaries are increasing to accommodate extending all Part Time Nutrition staff from a 5-hour workday to a 5.5-hour workday. The Programming Division budget is increasing by 18.9%, primarily due to a 60% increase in programming expenses. This is reflective of the increase in seniors returning to the Senior Center following the COVID-19 pandemic as well as the increase in programming being offered off campus. Salaries in the Social Services Division are increasing by 14.5%, this is to accommodate annual increases as well as the addition of a Part-Time Intake Assistant. Also in Social Services, a Client Software line item has been added and \$13,500 has been budgeted for client management software. The software implementation was partially funded by the Senior Citizen Services Committee in FY24. Moving forward, the Department of Aging Services will budget for the full amount of the software's annual cost. The Transportation Division expects minimal changes in FY25 with a 0.5% decrease in expenditure. Overall, the Department of Aging Services expenditures are budgeted to increase 10.5%.

Department of Youth and Family Services – Youth and Family Services is anticipating a modest increase in revenue of 1.3% due to an increase in Therapy Fee revenue. In both the Administration & Clinical and Outreach & Prevention divisions salaries are budgeted to increase. Administration & Clinical salaries will increase 7.3% and in Outreach & Prevention Open Gym salaries will increase 6.0% and all other positions are budgeted to increase 4.1%. This is to ensure competitive adjustments are being made to clinical positions and the Township is equipped to accommodate minimum wage increases for the Open Gym positions. An additional \$2,000 has been budgeted in the Recruitment & Pre-Employment line item to address targeted vacancies in the department and afford for new and creative recruitment ideas. Total Youth & Family Services expenditure is budgeted to increase 5.3%.

Department of Human Services – Human Services is expecting an 8.3% increase in revenue in FY25. Total expenditure in the Department of Human Services is budgeted to increase 4.7% due to two primary changes. The first being, the elimination of the Pantry Storage Facility line item which had been budgeted for \$70,000 in FY24. Additionally, the General Assistance fund will contribute \$104,000 towards funding salaries and health insurance in the Office of Community Health. This change comes following adjustments made to the General Assistance Law which allows General Assistance funds to be utilized in other manners outside of General Assistance awards.

Department of Facilities & Road Maintenance – The Facilities Division budget is being increased by 15.3%. Maintenance expenditures for all Township buildings are being increased to account for rising prices. Salaries in the Facilities Division are increasing 17.4% due to annual increases and the addition of a Full-Time Facilities and Grounds staff member. In the Road Maintenance Division, total revenue is budgeted to increase 60.4%. This increase is due to the anticipation of the Township’s receipt of a \$500,000 grant from Cook County American Rescue Plan Act (ARPA) to fund Phase I engineering of the Rohrssen Road Bridge Replacement Project. Total expenditure is budgeted to increase 34.6%. The increase in expenditure is primarily due to increases in engineering and construction work anticipated in FY25 for the Township’s next road resurfacing project.

Mental Health Board – The Mental Health Board revenue is budgeted to increase by 5%. Service contracts are increasing 4.7% with five new agencies being funded in FY25. Overall Mental Health Board expenditures recommended to grow by 3%.

Office of the Assessor – The Assessor’s Office budget is decreasing 21.9% due to long term restructuring and maintaining only two full-time staff members and supplementing with other cross-trained staff. Changes in health insurance selections by staff have also brought department costs down.

Office of Community Health – The Office of Community Health is anticipating increased revenue of 8% based on the prior year’s income. Total expenditure is budgeted to decrease 28.5% due to the cost sharing with the General Assistance Fund.

Department of Emergency Services – The Department of Emergency Services has added a revenue line item to account for the Emergency Services Annual Conference Fees and anticipates receiving \$2,000 in revenue. The department’s budget is projected to increase by 4.2% in FY25. This increase is due to a new Software line item in the amount of \$3,500, which will be used to purchase advanced software for the department’s drone squad.

Office of Community Affairs – The Office of Community Affairs anticipates an increase in revenue of \$6,000 in FY25 from sponsorships for the annual Fall Food Truck Festival. The department budgeted to increase expenditure by 2.7%. The increase is primarily due to a 20% increase for Community Festivals which continue to grow in scale each year. This increase will accommodate costs associated with the Summer Concert Series and the Township’s annual Fall Food Truck Festival.

Administrative Services – The overall Administrative Services budget will decrease by 5.2%. Total revenue will increase 6.5% with replacement taxes increasing 17%. Interest income is

expected to increase 66.7% due to the Township renegotiating investments. Income from Passport Fees continues to grow with a 20.6% increase budgeted. In FY25, income line items have also been added for the funding received from the Mental Health Board towards the Disability Services Coordinator position in the amount of \$32,000. On the expenditure side, total costs in the Department of Administrative Services are budgeted to decrease 5.2%. Notable changes include \$10,000 in savings on the Township's rental of the Bartlett Fire Barn following lease renegotiations as well as a decrease of 33.5% in transfers to the Capital Fund. Increases in the budget include an 11.8% increase to the Township's insurance due to the incorporation of new Township drones and the Emergency Services Station as well as insuring for Active Threat. Consulting Fees are increasing in FY25 to pay for the Township's next Strategic Plan.

Committee for Senior Citizen Services Fund – The Committee for Senior Citizen Services Fund plans an 18.1% increase in revenue as more seniors return to the Senior Center. Expenditures are budgeted to increase 45.8%. A line item for Transportation has been added in the amount of \$2,800 to aid in paying for transportation for day trips. Several line items are being increased in the committee's budget, spending down some of the fund reserve is planned in FY25.

Vehicle Fund – Vehicle fund revenue is expected to increase by 6.4% primarily due to increases in interest income. Expenditures are expected to increase 7.5% as the cost of vehicles and buses has increased.

Capital Fund – The Finance Committee is recommending several capital projects for Fiscal Year 2025 including continued improvement of the Tiknis Campus Expansion Property and renovation of one of the existing buildings to the Facilities and Road Maintenance headquarters, purchase of 50 chairs for the Senior Center, and repair of Izaak Walton Youth Center's back retaining wall. The Township will also continue repayment of the bank loan, budgeting for a payment of \$755,000 in FY25. Following the completion of the Emergency Services Station in FY24, revenue is expected to decrease 61.9% with a decrease in transfer from the Town Fund and a decrease in anticipated grant funding. Overall Capital Fund expenditures are budgeted to decrease 53%.

CERTIFICATION BY CHIEF FISCAL OFFICER

I hereby certify that I am the Chief Fiscal Officer of the Hanover Township, and that the following is an estimate of revenues, by source, expected to be received by the Hanover Township, Cook County, Illinois for the fiscal year April 1, 2024 through March 31, 2025.

Property Taxes		\$	9,263,852
Replacement Taxes		\$	143,000
Interest		\$	131,350
Rent		\$	3,000
Intra Fund Charges		\$	4,500
Fees		\$	811,700
Grants & Donations		\$	1,613,100
Transfers From Other Funds		\$	875,000
	TOTAL	\$	12,845,502

The above is certified this 9th day of April, 2024.

Brian P. McGuire
Hanover Township Supervisor

Attest: Kathleen Dolan Baumer
Hanover Township Clerk

Hanover Township
Final Budget and Appropriation Ordinance
Ordinance #

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR
THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2024** AND ENDING **MARCH 31, 2025**.
BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR CITIZEN
SERVICES FUND, WELFARE SERVICES FUND, MENTAL HEALTH FUND, COMMITTEE FOR SENIOR SERVICES FUND,
ROAD FUND, RETIREMENT FUND, VEHICLE REPLACEMENT FUND AND CAPITAL PROJECTS FUND FOR THE FISCAL
YEAR MENTIONED ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. GENERAL TOWN FUND

Beginning Balance April 1, 2024		3,088,355
Estimated Revenues		
3000	Property Tax	4,657,000
3100	Replacement Tax	62,000
3250	Interest Income	50,000
3300	Other Income	5,000
3700	Disbaility Services Income	32,000
3350	Rent	3,000
3420	MHB/Office Charges	4,500
3430	YFS - Therapy Fees	32,000
3440	YFS - Tutoring Fees	6,000
3445	YFS - MHB Contracts	114,000
3800	Emergency Services Conference	2,000
3450	Community Health Fees	13,500
3451	Community Affairs Revenue	8,000
3952	Passport Fees	205,000
Total Estimated Revenues		5,194,000
Total Estimated Funds Available		8,282,355
Budgeted Expenditures		
	Administrative Services	2,370,400
	Community Affairs	292,700
	Emergency Services	222,540
	Assessor's Office	158,100
	Facilities Division	705,360
	Community Health	208,900
	Youth and Family Services	1,236,000
Total Expenditures/Appropriations		5,194,000
Estimated Cash on Hand March 31, 2025		3,088,355
Expenditures/Appropriations		
4301	Compensation of Officials	90,200
Town Hall Administration Expense		
4401	Postage	4,000
4404	Office Supplies	6,500
4406	Printing	7,500
4408	Salaries	582,000
4412	Travel	5,000
4414	Memberships, Subs, Pubs	12,500
4420	Pre-Employment Charges	1,000
4424	Education & Training	40,000
4429	Miscellaneous	10,000
4520	Consulting Fees	20,000
4530	Financial Administration	68,000
4531	Community Affairs	6,000
4532	Committee on Youth	3,000
4534	Passport Services	17,000
4535	Legal Notices	1,000
4560	Contingency	50,000
4591	Health Insurance	60,000
4592	Dental, Vision & Life Insurance	4,200
4593	Unemployment	3,000
4594	IMRF Expense	24,000
4595	FICA Expense	17,700
4596	Ancillary Benefits	14,800
Total Town Hall Administration Expense		957,200

Town Hall Expense			
4402	Telephone	9,000	
4403	Utilities	20,000	
4404	Internet Access	12,000	
4405	Equipment Rental	7,000	
Total Town Hall Expense			48,000
Legal/ Auditing			
4501	Auditing	15,000	
4502	Legal Services	190,000	
Total Legal/ Auditing			205,000
Insurance & Employee Benefits			
4411	Employee Assistance Program	3,900	
4503	General Insurance	190,000	
4507	Flex Plan & 457 Plan	4,000	
4508	Employee Referral Program	8,000	
4514	Employee Recognition	5,000	
4513	Employee Wellness	8,000	
Total Ins & Employee Benefits			218,900
Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	155,000	
4540	Facility Lease	11,100	
4541	Transfer to Vehicle Fund	105,000	
4537	Transfer to GA Fund	5,000	
4547	Transfer to Capital Fund	555,000	
Total Capital Expenditures & Transfers			851,100
Total Administrative Services			2,370,400
Community Affairs			
4608	Salaries	159,000	
4611	Education & Training	2,200	
4614	Printing	700	
4615	Postage	550	
4617	Equipment & Furniture	1,300	
4619	Office Supplies	1,300	
4623	Phone & Internet	600	
4624	Travel	2,400	
4625	Communications	50,000	
4626	Community Service Awards	2,200	
4627	Community Affairs	6,500	
4628	Historical Marker Program	2,400	
4629	Dues & Subscriptions	650	
4631	Community Festivals	18,000	
4632	Miscellaneous	1,000	
4633	Social Media Archive and Distribution	4,000	
4634	Technology Application	3,000	
4635	Consulting	1,000	
4636	Website Services	10,050	
4691	Health Insurance	7,200	
4692	Dental, Vision & Life Insurance	1,400	
4693	Unemployment	1,000	
4694	IMRF Expense	6,350	
4695	FICA Expense	4,900	
4701	Veterans Honor Roll	5,000	
Total Community Affairs			292,700

Emergency Services			
4801	Salaries	81,150	
4802	Equipment	32,000	
4803	Uniforms	6,000	
4804	Printing	1,500	
4805	Postage	200	
4806	Office Supplies	1,500	
4807	Miscellaneous	1,000	
4808	Education & Training	6,000	
4809	Pre-Volunteer Screening	2,000	
4810	Travel	1,000	
4811	Station Utilities	10,000	
4812	Volunteer Appreciation	7,500	
4813	Vehicle Fuel & Maintenance	25,000	
4814	Communications & Dispatch	24,000	
4815	Software	3,500	
4891	Health Insurance	13,220	
4892	Dental, Vision & Life Insurance	690	
4893	Unemployment	330	
4894	IMRF Expense	3,450	
4895	FICA Expense	2,500	
Total Emergency Services			222,540
Assessor's Office			
4405	Office Supplies	3,500	
4407	Printing	650	
4409	Salaries	120,000	
4411	Equipment	3,000	
4413	Travel	5,000	
4415	Dues, Subs & Publications	3,000	
4419	Training	4,000	
4426	Miscellaneous	1,000	
4433	Professional Services	250	
4491	Health Insurance	7,200	
4492	Dental, Vision & Life Insurance	200	
4493	Unemployment	700	
4494	IMRF Expense	5,000	
4495	FICA Expense	3,600	
4525	Communications	1,000	
Total Assessor's Office			158,100
Facilities Division			
4200	Salaries	399,000	
4202	Office Supplies	400	
4205	Janitorial Supplies	12,500	
4209	Building Contracts	17,500	
4210	Building Maintenance - Town	7,000	
4211	Building Maintenance - Senior	8,000	
4212	Building Maintenance - Astor	4,000	
4213	Equipment Maintenance - Town	5,000	
4214	Equipment Maintenance - Senior	17,000	
4215	Equipment Maintenance - Astor	2,200	
4216	Equipment Purchase and Rental	3,000	
4217	Education & Training	1,500	
4218	Vehicle Maintenance	4,000	
4219	Vehicle Fuel	9,000	
4220	Seasonal Projects Assistance	28,000	
4221	Cell Phone / Communications	5,000	
4222	Trash Removal - Town	5,000	
4223	Trash Removal - Senior	6,000	
4225	Grounds/Reserve Maintenance	18,000	
4226	Uniforms	1,500	
4227	Miscellaneous	1,000	
4228	Building Maintenance - Izaak	3,000	
4229	Equipment Maintenance - Izaak	2,000	
4230	Trash Removal - Izaak	3,000	
4231	Dues & Subscription	600	
4232	Work Order Software	6,000	
4233	Recruitment & Pre Employment	1,000	
4234	Building Maintenance - ES Station	2,000	
4235	Equipment Maintenance - ES Station	2,000	
4236	Trash Removal - ES Station	3,000	
4291	Health Insurance	85,100	
4292	Dental, Vision & Life Insurance	5,500	
4293	Unemployment	4,010	
4294	IMRF Expense	19,000	
4295	FICA Expense	14,550	
Total Facilities Division			705,360

Community Health			
4450	Salaries	144,000	
4451	Postage	350	
4452	Office Supplies	1,500	
4453	Printing	1,200	
4454	Travel & Training	2,000	
4455	Dues, Subs & Publications	500	
4456	Community Affairs	2,750	
4457	Equipment	2,500	
4459	Professional Services	4,000	
4461	Miscellaneous	1,000	
4462	License/Professional Insurance	200	
4465	Medical Supplies	11,800	
4466	Communications	800	
4491	Health Insurance	15,800	
4492	Dental, Vision & Life Insurance	2,100	
4493	Unemployment	1,350	
4494	IMRF Expense	9,900	
4495	FICA Expense	7,150	
Total Community Health			208,900
Youth and Family Services			
Administration & Clinical			
4608	Salaries	558,000	
4611	Education & Training	6,000	
4612	Consulting Fees	3,600	
4613	Answering Service	1,200	
4614	Printing	1,000	
4615	Postage	250	
4616	Books and Journals	400	
4617	Equipment Maintenance	2,600	
4618	Psychiatric backup	9,000	
4619	Office Supplies	4,000	
4620	Community Affairs	3,500	
4621	Recruitment & Pre-Employment	5,000	
4622	Miscellaneous	500	
4623	Travel	3,000	
4624	Client Mgmt Software	3,600	
4626	Equipment and Furniture	3,000	
4628	Tutoring	27,500	
4629	Dues & Subscriptions	500	
4691	Health Insurance	60,150	
4692	Dental, Vision & Life Insurance	5,500	
4693	Unemployment	5,600	
4694	IMRF Expense	23,300	
4695	FICA Expense	17,800	
Total Administration & Clinical			745,000
Outreach & Prevention			
4627	Open Gym Program	8,000	
4628	Open Gym Salaries	165,000	
4640	Salaries	216,000	
4643	Education & Training	2,000	
4644	Travel	3,700	
4645	Printing	500	
4649	Professional Services	1,200	
4650	Program Supplies	2,000	
4651	Cell Phones	3,000	
4652	Substance Abuse Prevention Program	3,200	
4655	Transportation	300	
4656	Youth Center Equipment	3,000	
4657	Youth Center Programs	2,000	
4658	Youth Center Utilities	7,200	
4659	Youth Center Phone & Internet	3,500	
4791	Health Insurance	39,500	
4792	Dental, Vision & Life Insurance	3,450	
4793	Unemployment	4,300	
4794	IMRF Expense	11,250	
4795	FICA Expense	11,900	
Total Outreach & Prevention			491,000
Total Youth & Family Services			1,236,000
Total Town Fund Expenses/Appropriations			5,194,000

2. SENIOR CITIZEN SERVICES FUND

Beginning Balance April 1, 2024

1,055,555

Estimated Revenues

3000	Property Tax	1,326,200
3250	Interest Income	20,000
3300	Other Income	6,000
3325	AID Transportation Fees	32,500
3330	Mental Health Grants	75,000
3350	LIHEAP Fees	10,000
3355	Senior Health Insurance Grant	7,000
3425	Senior Center & Transportation Grants	42,800
3426	Congregate Nutrition Grant	147,980
3450	Transfer From Road Maintenance	155,000
3455	Memory Café Grant	7,500
3500	Senior Programs	230,000
3501	Congregate Meal Donations	60,000
3502	Senior Home Care Program	60,000
3504	Home Delivered Meals Grant	176,820
3505	Home Delivered Meals Donations	32,000
3507	Material Fees	14,500
3508	Nutrition Event Catering	2,000
3509	Lending Closet	16,000
3510	Home Delivered Meals MHB Funding	25,000

Total Estimated Revenue

2,446,300

Total Estimated Funds Available

3,501,855

Total Expenditures/Appropriations

2,471,300

Estimated Cash on Hand March 31, 2025

1,030,555

Expenditures

Administration

4517	Salaries	171,000
4523	Recruitment	2,500
4524	Utilities	64,000
4525	Telephone & Internet	1,000
4527	Equipment	12,500
4528	Office Supplies	7,000
4529	Postage	2,000
4530	Printing	4,000
4534	Dues, Sub & Publications	3,000
4535	Travel	2,000
4536	Education & Training	1,000
4537	Custodial Services	17,500
4538	Community Affairs	2,000
4539	Miscellaneous	1,000
4541	Transfer to Capital Fund	25,000
4591	Health Insurance	18,800
4592	Dental, Vision & Life Insurance	160
4593	Unemployment	990
4594	IMRF Expense	7,125
4595	FICA Expense	5,240

Total Administration

347,815

Enrichment Programs			
4515	Programming	192,000	
4520	Volunteer Services	18,000	
4526	Senior Newsletter	15,000	
4532	Visual Arts	10,000	
4534	Program Salaries	285,200	
4535	Program Training	1,000	
4536	Program Staff Travel	500	
4891	Health Insurance	60,900	
4892	Dental, Vision, & Unemployment	2,825	
4893	Unemployment	2,305	
4894	IMRF Expense	11,080	
4895	FICA Expense	8,730	
Total Programs			607,540
Social Services			
4516	Social Services Supplies	1,000	
4519	Senior Assistance	3,000	
4560	Psychiatric Services	500	
4561	Salaries	238,500	
4562	Training	1,000	
4563	Travel	500	
4564	Senior Health Ins Program	5,000	
4565	Memory Café	5,000	
4566	Client Software	13,500	
4567	Senior Home Care Program	96,000	
4991	Health Insurance	64,640	
4992	Dental, Vision, & Life Insurance	4,120	
4993	Unemployment	2,305	
4994	IMRF Expense	14,020	
4995	FICA Expense	10,130	
Total Social Services			459,215
Nutrition			
5550	Nutrition Salaries	175,500	
5551	Congregate Food	90,000	
5552	Congregate Equipment	1,500	
5553	Congregate Supplies	15,000	
5554	Training	500	
5555	Travel	500	
5558	Home Delivered Meals Food	124,000	
5559	Home Delivered Meals Equipment	2,500	
5560	Home Delivered Meals Supplies	11,500	
5561	Event Catering	1,000	
5791	Health Insurance	3,600	
5792	Dental, Vision & Life Insurance	690	
5793	Unemployment	1,975	
5794	IMRF Expense	7,250	
5795	FICA Expense	5,425	
Total Nutrition			440,940
Transportation			
4513	Alternative Transportation	1,000	
4518	Vehicle Maintenance	56,460	
4546	Salaries	389,500	
4547	Dispatch Software	18,200	
4550	Telephone	5,500	
4551	Training	1,000	
4552	Fuel	42,000	
4553	Uniforms	1,000	
4554	Travel	500	
4555	Employee Screenings	2,250	
4691	Health Insurance	63,130	
4692	Dental, Vision & Life Insurance	5,500	
4693	Unemployment	2,965	
4694	IMRF Expense	15,205	
4695	FICA Expense	11,580	
Total Transportation			615,790
Total Senior Citizen Services Fund Appropriations			2,471,300

3. GENERAL ASSISTANCE FUND

Beginning Balance April 1, 2024		894,045
Estimated Revenues		
3000	Property Tax	488,000
3100	Replacement Tax	7,000
3250	Interest Income	16,000
3300	Other Income	8,000
3325	CEDA - LIHEAP	8,000
3350	Transfer from Town Fund	5,000
Total Estimated Revenues		532,000
Total Estimated Funds Available		1,426,045
Total Expenditures/Appropriations		872,880
Estimated Cash on Hand March 31, 2025		553,165
Expenditures		
Home Relief		
4102	Rent	100,000
4103	Utilities	20,000
4105	Personal Essentials	18,000
4106	Travel Expenses	8,000
4110	Burial	1,500
4107	Medical	25,000
4116	Catastrophic Insurance Premium	3,500
4117	Miscellaneous	100
4119	Emergency Assistance	115,000
Total General Assistance Home Relief		291,100
Community Health		
4215	Salaries	90,780
4291	Health Insurance	13,220
Total Community Health		104,000
Administration		
4201	Salaries	215,000
4202	Office Supplies	5,500
4204	Equipment	4,000
4205	Travel & Training	5,000
4206	Postage	200
4210	Printing	1,500
4212	Dues & Publications	750
4213	Community Affairs	1,000
4507	Professional Services	4,500
4509	Volunteer Appreciation	2,000
4510	Miscellaneous	500
4511	Phone & Internet	3,000
4591	Health Insurance	19,400
4592	Dental, Vision & Life Insurance	1,500
4593	Unemployment	1,000
4594	IMRF Expense	9,200
4595	FICA Expense	6,600
Total General Assistance Administration		280,650
Pantry		
4460	Salaries	54,500
4461	Utilities	9,500
4462	Custodial Services	17,500
4463	Trash Removal	12,000
4464	Equipment	10,000
4465	Pantry Refrigerated Vehicle	80,000
4391	Health Insurance	8,600
4392	Dental, Vision & Life Insurance	700
4393	Unemployment	330
4394	IMRF Expense	2,300
4395	FICA Expense	1,700
Total Pantry		197,130
Total General Assistance Fund Appropriations		872,880

4. COMMITTEE FOR SENIOR SERVICES

Beginning Balance April 1, 2024			79,624
Estimated Revenues			
3600	Gift Shop	15,000	
3605	Soda/Snack Vending	1,500	
3610	Party/Bingo Raffles	1,200	
3625	Restaurant Fundraisers	2,000	
3630	Sepcial Events	1,500	
3635	Interest	1,000	
Total Estimated Revenues			<u>22,200</u>
Total Estimated Funds Available			101,824
Total Expenditures/ Appropriations			<u>53,200</u>
Estimated Cash on Hand March 31, 2025			48,624
Expenditures			
5100	Gift Shop	2,000	
5105	Soda/Snack Vending	1,300	
5110	Gift Cards	3,000	
5115	Social Services Support	2,000	
5120	Donations	500	
5125	Entertainment	1,000	
5130	Raffle Expense	100	
5135	Bingo Expense	2,000	
5140	Transportation	2,800	
5145	Special Events	2,500	
5155	Scholarship	500	
5165	Community Relations	2,500	
5170	Miscellaneous	2,000	
5175	Special Projects	31,000	
Total Committee for Senior Services			53,200

5. MENTAL HEALTH FUND

Beginning Balance April 1, 2024		1,193,342
Estimated Revenues		
3000 Property Tax	1,493,752	
3100 Replacement Tax	18,000	
3250 Interest Income	20,000	
3300 Other Income	1,000	
3850 Tide Transportation Fee	12,000	
3950 AID Transportation Fees	1,000	
Total Estimated Revenues		<u>1,545,752</u>
Total Estimated Funds Available		2,739,094
Budgeted Expenditures		
Service Contracts	1,640,500	
Administration	153,700	
Total Expenditures/Appropriations		
Mental Health Fund		<u>1,794,200</u>
Estimated Cash on Hand March 31, 2025		944,894

Expenditures		
Service Contracts		
4100 CAC Forensic and Advocacy	22,000	
4102 CAC Family Support	12,000	
4103 CAC Safe from the Start	23,000	
4104 CCC Shelter	27,000	
4105 CCC Counsel	40,000	
4108 AID Supportive Employment	47,000	
4113 Clearbrook Day Services	10,000	
4123 Easter Seals	82,000	
4130 Northwest CASA	12,000	
4131 AID Transportation	32,500	
4132 Ecker Therapy Services	20,000	
4133 Ecker Crisis Services	80,000	
4135 Ecker Center/Substance	45,000	
4136 HTYFS Psychiatric Back-up	7,000	
4137 HTYFS Alt. to Suspension	25,000	
4138 Contract Support Services	110,000	
4139 HTYFS Substance Abuse	52,500	
4141 Shelter Inc Healthy Families	12,000	
4142 Centro de Informacion	32,500	
4146 Bridge YFS - Crisis Intervention	5,000	
4148 FSA Therapy Services	45,000	
4158 Summitt Center	16,000	
4162 TIDE Transportation	28,000	
4165 Alexian / Ascension - Psych	27,400	
4166 PADS of Elgin	40,000	
4167 HTSS - Senior MH	57,000	
4175 WINGS Transitional Shelter	6,000	
4177 Staff Development Fund	30,000	
4179 Challenge Grant Fund	60,000	
4180 Capital Grant Fund	145,000	
4185 Little City Foundation	5,200	
4190 Maryville Academy	20,000	
4200 Kenneth Young Center	8,200	
4201 Journeys - Hope Center	6,400	
4203 Clearbrook - Residential	12,500	
4204 Eater Seals: Family Support	24,000	
4205 Mental Health Housing	135,000	
4207 Girl Scouts of Northern IL - Outreach	14,000	
4208 About Change Recovery	12,800	
4209 Elderday	5,000	
4210 Ray Graham Association	20,000	
4221 HTSS Home Delivered Meals	25,000	
4222 HTYFS Bilingual Therapist	27,500	
4223 Marklund	25,000	
4225 Community Alternatives Unlimited	15,000	
4226 Fellowship Housing	5,000	
4227 AARA	41,500	
4228 HTAS Senior in Home Care	42,000	
4229 Partners In Our Communities	12,000	
4400 Community Crisis Center Childrens	5,000	
4401 Community Crisis Economic Crisis	5,000	
4402 Kenneth Young Center MCR	7,000	
4403 Gigi's Playhouse	12,500	
4404 Haymarket	4,000	
Total Service Contracts		1,640,500

Administration			
4001	Hanover Township Services	4,500	
4002	Legal	6,000	
4005	Training	1,000	
4006	Travel	1,000	
4008	Subscriptions & Publications	150	
4009	Salaries	70,500	
4012	Office Supplies	2,500	
4013	Postage	9,000	
4014	Equip / Database	4,500	
4537	Community Relations	2,500	
4538	Miscellaneous	500	
4539	Dues	4,000	
4540	Special Events	1,000	
4541	Printing	10,000	
4544	Consultants	3,000	
4591	Health Insurance	21,000	
4592	Dental, Vision and Life Insurance	700	
4593	Unemployment	350	
4594	IMRF Expense	6,000	
4595	FICA Expense	5,500	
Total Administration			153,700
Total Mental Health Fund Appropriations			1,794,200

6. ROAD FUND

896,871

Beginning Balance April 1, 2024

Estimated Revenues			
3000	Property Tax	890,450	
3100	Replacement Tax	56,000	
3250	Interest Income	15,000	
3255	Grants	500,000	
3300	Permits and Fines	1,000	
3400	Traffic Enforcement Fees	1,000	
3500	Other	1,000	
Total Estimated Revenues			1,464,450

Total Estimated Funds Available 2,361,321

Budgeted Expenditures

Road Maintenance	1,650,000
Equipment	81,500
Bridge Maintenance	5,000
Buildings	35,000
Administration/Transfers*	295,300

Total Expenditures/Appropriations 2,066,800

Estimated Cash on Hand March 31, 2025 294,521

Expenditures

Road Maintenance			
4600	Controlled Substance Test	1,500	
4601	Salaries	228,000	
4602	Operating Supplies & Materials	25,000	
4603	Fuel	20,000	
4606	Engineering	633,000	
4607	Contract Work	650,000	
4610	Street Lighting	8,000	
4614	Signs, Stripping & Tree Removal	14,500	
4616	Salt	70,000	
Total Road Maintenance			1,650,000

Equipment

4604	Machine Rental	1,500	
4608	Equipment Purchase	40,000	
4609	Maintenance Vehicles & Equip	40,000	
Total Equipment			81,500

Bridge Maintenance

4615	Bridge Repair and Maintenance	5,000	
Total Bridge Maintenance			5,000

Buildings

4612	Buildings & Perm Improvement	25,000	
4613	Building Maintenance	10,000	
Total Buildings			35,000

Administration

4700	Postage	1,000	
4701	Legal	20,000	
4702	Liability Insurance	30,000	
4704	Phone and Data	1,500	
4705	Dues, Subscriptions & Publications	1,000	
4706	Travel	500	
4707	Printing	500	
4708	Training & Conferences	1,000	
4709	Uniforms and Safety Equipment	1,500	
4710	Community Affaris	4,000	
4711	Utilities	6,000	
4712	Miscellaneous	1,000	
4713	Recruitment	1,500	
4714	Office Supplies	500	
4716	Transfer to Sr Transportation*	155,000	
4717	Transfer to Vehicle Fund*	30,000	
4791	Health Insurance	20,000	
4792	Dental, Vision & Life Insurance	1,900	
4793	Unemployment	2,900	
4794	IMRF Expense	8,500	
4795	FICA Expense	7,000	
Total Administration			295,300

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Total Road Fund Appropriations 2,066,800

7. IMRF FUND

Beginning Balance April 1, 2024			123,875
Estimated Revenues			
3000	Property Tax	225,450	
3250	Interest Income	1,550	
Total Estimated Revenues			<u>227,000</u>
Total Estimated Funds Available			350,875
Budgeted Expenditures/Appropriations			
4508	IMRF	227,000	
Total Expenditures/Appropriations			<u>227,000</u>
Estimated Cash on Hand March 31, 2025			123,875

8. SOCIAL SECURITY FUND

Beginning Balance April 1, 2024			80,952
Estimated Revenues			
3000	Property Tax	183,000	
3250	Interest Income	800	
Total Estimated Revenues			<u>183,800</u>
Total Estimated Funds Available			264,752
Budgeted Expenditures/Appropriations			
4522	Social Security	183,800	
Total Expenditures/Appropriations			<u>183,800</u>
Estimated Cash on Hand March 31, 2025			80,952

9. VEHICLE REPLACEMENT FUND

Beginning Balance April 1, 2024			562,802
Estimated Revenues			
3250	Interest Income	7,000	
3440	Bus Fares & Donations	8,000	
3450	Transfer from Road Maintenance*	30,000	
3460	Transfer from Town Fund	105,000	
Total Estimated Revenues			<u>150,000</u>
Total Estimated Funds Available			712,802
Budgeted Expenditures			
4408	Vehicle Purchase	55,000	
4540	Senior Bus Purchase	160,000	
Total Expenditures/Appropriations			<u>215,000</u>
Estimated Cash on Hand March 31, 2025			497,802

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

10. CAPITAL PROJECTS FUND

Beginning Balance April 1, 2024			1,335,915
Estimated Revenues			
3445	Grant	500,000	
3450	From Senior Services Fund	25,000	
3455	From Town Fund	555,000	
Total Estimated Revenues			<u>1,080,000</u>
Total Estimated Funds Available			2,415,915
Budgeted Expenditures			
4414	Tiknis Campus Expansion	650,000	
4415	Senior Center Equipment	25,000	
4420	Izaak Walton Reserve	60,000	
4425	Building & Permanent Improvements	100,000	
4430	Loan Repayment	755,000	
Total Expenditures/Appropriations			<u>1,590,000</u>
Estimated Cash on Hand March 31, 2025			825,915

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES
FOR THE FISCAL YEAR ENDING MARCH 31, 2024, BY FUND IS:

GENERAL TOWN FUND	5,194,000
SENIOR CITIZEN SERVICES FUND	2,471,300
GENERAL ASSISTANCE FUND	872,880
MENTAL HEALTH FUND	1,794,200
COMMITTEE FOR SENIOR SERVICES	53,200
ROAD FUND	2,066,800
IMRF FUND	227,000
FICA FUND	183,800
VEHICLE REPLACEMENT FUND	215,000
CAPITAL PROJECTS FUND	1,590,000

TOTAL APPROPRIATIONS **14,668,180**

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES
SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN
SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF
Fourteen Million Six Hundred Sixty Eight Thousand One Hundred Eighty
(\$14,668,180) FOR THE FISCAL YEAR ENDING MARCH 31, 2025.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL
FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY
OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE
OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL
BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE
MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON APRIL 9 2024 AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS,
BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes _____
Nays _____
Absent _____

Supervisor

Township Clerk

CERTIFICATION

I, Kathleen Dolan Baumer , do hereby certify that I am Clerk of the Hanover Township,
Cook County, Illinois and that the foregoing is a true, correct and exact copy
of Ordinance No. 2024-_____ adopted and approved by the Board of Trustees of
said Township at the regular meeting, duly and legally called, and held April 9, 2024, as
the same appears in the records in my possession and custody as such clerk.

Dated this April 9, 2024

Township Clerk

Hanover Township

Board Audit Report

From 3/26/24 - 4/8/24

	Total
Total Town Fund	70,799.95
Total Senior Services Fund	40,289.52
Total General Assistance Fund	13,391.74
Total Road Maintenance Fund	5,210.11
Total Committee for Senior Citizens Services	
Total Mental Health Board Fund	42,727.81
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	630.00
Total All Funds	173,249.13

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
10A · Town Assets					
1001650 · Prepaid Expense					
Check	03/26/2024	156211	Johnson Controls Security Solutions	Cust# 6839 Inv# 39941669 Security Monitoring Apr-Jun - YFS	255.00
Check	03/26/2024	156217	Streamwood Summer Celebration	Summer Celebration Sponsorship	2,000.00
Check	03/26/2024	156218	Archive Social	Inv# 293281 Annual Social Media Record Archive Subscription	3,137.40
Total 1001650 · Prepaid Expense					5,392.40
Total 10A · Town Assets					5,392.40
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	03/31/2024	156336	Access 1 Source	Inv# 100888 Monthly base clock connection fee (2 clocks)	330.99
Check	03/31/2024	156358	ProxiT Technology Solutions	Inv #24018 March 2024 Managed IT Services	8,789.25
Bill	03/31/2024	24003	ProxiT Technology Solutions	Inv# 24003 Front Desk Computer	480.67
Bill	03/31/2024	24003	ProxiT Technology Solutions	Inv# 24003 Monitor	166.00
Bill	03/31/2024	24067	ProxiT Technology Solutions	Additional Service - March	1,500.00
Check	04/05/2024	156390	ProxiT Technology Solutions	Inv# 24067 April Network Labor	8,498.00
Total 1014430 · Computer Equipment & Software					19,764.91
Total 101CAP · Capital Expenditures					19,764.91
101CHN · Community Health					
1014452 · Office Supplies					
Check	04/05/2024	156383	Accurate Office Supply Co	Inv# 612892 Folders/Haniging Files	210.56
Total 1014452 · Office Supplies					210.56
1014453 · Printing					
Bill	03/31/2024		COTG	Inv# IN5110793 Copier Charges	6.04
Bill	03/31/2024	9332724	Braden Interact Business (DD6308730301-1)	Inv# 932724 Overage Copy Charges	5.26
Total 1014453 · Printing					11.30
1014457 · Furniture and Computer Equip					
Bill	03/31/2024	24003	ProxiT Technology Solutions	Inv# 24003 Front Desk Computer	240.33
Total 1014457 · Furniture and Computer Equip					240.33
1014459 · Professional Services					
Bill	03/31/2024	9208997430	Quest Diagnostics	Inv# 9208997430 Lab Fees	235.51
Total 1014459 · Professional Services					235.51
1014465 · Medical Supplies					
Check	04/05/2024	156384	McKesson Medical Surgical	Inv# 21922106 Sanitizing Wipes	63.82
Total 1014465 · Medical Supplies					63.82
1014491 · Health Insurance					

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	2,012.15
			Total 1014491 · Health Insurance		2,012.15
			1014492 · Dental, Vision & Life Insurance		
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	16.86
			Total 1014492 · Dental, Vision & Life Insurance		16.86
			Total 101CHN · Community Health		2,790.53
			101CVA · Community Affairs		
			101CMA · Community Relations		
			1014614 · Printing		
Bill	03/31/2024	9077	Elite Document Solutions	Inv# 9077 Copy Charges Feb/Mar	21.97
			Total 1014614 · Printing		21.97
			1014617 · Equipment & Furniture		
Bill	03/31/2024		Verizon Wireless (00002)	Monthly Charges March	36.01
			Total 1014617 · Equipment & Furniture		36.01
			1014619 · Office Supplies		
Bill	03/31/2024		Staples	Inv# 8073629664 Intern Office Printer Ink	75.96
			Total 1014619 · Office Supplies		75.96
			1014624 · Travel		
Check	03/26/2024	156209	Celeste Smith.	Mileage Reimbursement Nov-Mar	284.82
			Total 1014624 · Travel		284.82
			1014692 · Dental, Vision & Life Insurance		
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	11.24
			Total 1014692 · Dental, Vision & Life Insurance		11.24
			Total 101CMA · Community Relations		430.00
			Total 101CVA · Community Affairs		430.00
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	03/26/2024	156207	Air One Equipment, Inc.	Inv# 166495 Boots For New Members (3)	195.00
Check	03/26/2024	156207	Air One Equipment, Inc.	Inv# 204584 White Nomex Hood/Comfort Panel	180.00
Check	03/26/2024	156207	Air One Equipment, Inc.	Inv# 166854 Helmets New Members (4)	1,066.00
Check	03/31/2024	156359	Motorola Solutions Inc	Inv #1187119994 Radio	7,688.61
			Total 1014802 · Equipment		9,129.61
			1014803 · Uniforms		

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
Check	03/26/2024	156208	Bartlett Sports	Inv# 6668 New Uniforms Polos/Hats	382.50
Check	03/26/2024	156214	Ray O'herron Co., Inc.	Inv# 2332559 Hats (6)	42.46
Total 1014803 · Uniforms					424.96
1014804 · Printing					
Bill	03/31/2024	9077	Elite Document Solutions	Inv# 9077 Copy Charges Feb/Mar	17.29
Total 1014804 · Printing					17.29
1014809 · Pre-Volunteer Screening					
Check	03/26/2024	156207	Air One Equipment, Inc.	Inv# 204510 Fit Test	45.00
Check	03/26/2024	156207	Air One Equipment, Inc.	Inv# 204573 Mash Fit Test	45.00
Check	03/26/2024	156207	Air One Equipment, Inc.	Inv# 204579 Mash Fit Test	45.00
Check	03/26/2024	156207	Air One Equipment, Inc.	Inv# 204574 Fit Test	45.00
Total 1014809 · Pre-Volunteer Screening					180.00
1014811 · Station Utilities					
Bill	03/31/2024	877110083054...	Comcast (067)	Acct# 8771100830549067 ESHQ Monthly Internet	227.94
Check	04/05/2024	156386	Village of Bartlett	Acct# 64107 Water/Sewer ESHQ	5.89
Total 1014811 · Station Utilities					233.83
1014813 · Vehicle Fuel & Maintenance					
Check	03/26/2024	156216	Village of Hanover Park (Fuel)	Inv# 2024-000180303 Mar 2024 Fuel	657.19
Bill	03/31/2024		Carol Stream Lawn and Power	Inv# 509111 9121 Preventive Maintenance	93.69
Bill	03/31/2024		Carol Stream Lawn and Power	Inv# 509112 9121 Aux Generator	120.49
Total 1014813 · Vehicle Fuel & Maintenance					871.37
1014814 · Communications					
Bill	03/31/2024	350929	Chicago Communications	Inv# 350929 Antennae/Programming Work	35.00
Bill	03/31/2024		Verizon Wireless (00002)	Monthly Charges Drone Device March	86.09
Total 1014814 · Communications					121.09
1014891 · Health Insurance					
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	930.83
Total 1014891 · Health Insurance					930.83
1014892 · Dental, Vision & Life Insurance					
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	8.99
Total 1014892 · Dental, Vision & Life Insurance					8.99
Total 101ES · ES - Expenditures					11,917.97
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
Bill	03/31/2024	9077	Elite Document Solutions	Inv# 9077 Copy Charges Feb/Mar	37.83
			Total 1014202 · Office Supplies		37.83
			1014205 · Janitorial Supplies		
Check	04/03/2024	156350	Bade Supply	Inv #83232 Multifold, roll towels, toliet paper, liners	409.36
Check	04/03/2024	156356	State Chemical	Inv #903283727 Floor cleaner, spray bottles	192.03
			Total 1014205 · Janitorial Supplies		601.39
			1014214 · Equipment Maintenance - Senior		
Check	03/26/2024	156212	K II Electrical Contractors, Inc	Inv# 1945 Repairs To Kitchen Exhaust Fan	450.00
Check	04/03/2024	156352	Hi-Lite Electric, Inc.	Inv #15039103 New lobby lighting for Senior Center	2,764.90
Check	04/03/2024	156357	Thompson Elevator Inspection Service Inc	Inv# 24BART-0009 Annual Elevator Inspection Senior Center	41.00
			Total 1014214 · Equipment Maintenance - Senior		3,255.90
			1014219 · Vehicle Fuel - Town		
Check	03/26/2024	156216	Village of Hanover Park (Fuel)	Inv# 2024-000180303 Mar 2024 Fuel	429.21
			Total 1014219 · Vehicle Fuel - Town		429.21
			1014221 · Cell Phone/Communications		
Bill	03/31/2024		Verizon Wireless (00002)	Monthly Charges Date Plan March	252.07
			Total 1014221 · Cell Phone/Communications		252.07
			1014226 · Uniforms		
Bill	03/31/2024	70056	Fullife Safety Center	Inv# 70056 Gloves/Safety Glasses	124.50
			Total 1014226 · Uniforms		124.50
			1014291 · Health Insurance		
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	5,377.89
			Total 1014291 · Health Insurance		5,377.89
			1014292 · Dental, Vision & Life Insurance		
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	61.07
			Total 1014292 · Dental, Vision & Life Insurance		61.07
			Total 101MAIN · Facilities Maintenance		10,139.86
			101THE · Town Hall Expense		
			1014402 · Telephone - Town		
Bill	03/31/2024		Verizon Wireless (00002)	Monthy Charges Hanover Landing	58.70
			Total 1014402 · Telephone - Town		58.70
			1014403 · Utilities - Town		

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
Check	04/05/2024	156386	Village of Bartlett	Acct# 51470 Water/Sewer Route 59	46.34
			Total 1014403 · Utilities - Town		46.34
			1014405 · Internet Access - Town		
Bill	03/31/2024	196395985	Comcast (098)	Inv# 196395985 Monthly Ethernet Internet	939.95
			Total 1014405 · Internet Access - Town		939.95
			Total 101THE · Town Hall Expense		1,044.99
			101TOE · Town Office Expense		
			1014404 · Office Supplies		
Bill	03/31/2024	ORD272611	Canteen Rfrsh Svc 05635/001/00003 YFS	Inv# ORD272611 Breakroom Coffee Supplies	76.46
Bill	03/31/2024	3562600628	Staples	Inv# 3562600628 Copy Paper/Coffee	105.57
			Total 1014404 · Office Supplies		182.03
			1014406 · Printing		
Bill	03/31/2024	9077	Elite Document Solutions	Inv# 9077 Copy Charges Feb/Mar	529.47
			Total 1014406 · Printing		529.47
			1014412 · Travel Expenses		
Check	03/31/2024	156337	Suzy Callahan (v)	Mileage Reimbursement March	25.59
			Total 1014412 · Travel Expenses		25.59
			1014414 · Memberships, Subs & Publication		
Check	04/03/2024	156349	Township Clerks of Illinois	2024-2025 TOI Clerks Dues - Dolan Baumer	30.00
			Total 1014414 · Memberships, Subs & Publication		30.00
			1014530 · Financial Administration		
Check	04/03/2024	156360	Governmental Accounting, Inc	Inv# 59793 April 2024 Contract Billing	5,400.00
			Total 1014530 · Financial Administration		5,400.00
			1014532 · Committee on Youth		
Check	04/05/2024	156381	Silver Spoon Catering	Catering for Celebration of Leadership Event (80)	750.00
			Total 1014532 · Committee on Youth		750.00
			1014534 · Passport Services		
Bill	03/31/2024	9077	Elite Document Solutions	Inv# 9077 Copy Charges Feb/Mar	80.97
Bill	03/31/2024	3562600628	Staples	Inv# 3562600628 Passport Paper	48.20
			Total 1014534 · Passport Services		129.17
			1014535 · Legal Notices		
Check	03/31/2024	156335	Paddock Publications, Inc	Inv #283221 Daily Herald Publishing Public Hearing Notice	58.05

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Bill	03/31/2024	283471	Paddock Publications, Inc	Public Bid Notice	140.00
			Total 1014535 · Legal Notices		198.05
			1014591 · Health Insurance		
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	3,568.07
			Total 1014591 · Health Insurance		3,568.07
			1014592 · Dental, Vision & Life Insurance		
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	44.21
			Total 1014592 · Dental, Vision & Life Insurance		44.21
			Total 101TOE · Town Office Expense		10,856.59
			104ASR · Assessor's Division		
			1044405 · Office Supplies		
Bill	03/31/2024	3562600633	Staples	Inv# 3562600633 Printers (2)/Ink Cartridges (2)	689.38
			Total 1044405 · Office Supplies		689.38
			1044407 · Printing		
Bill	03/31/2024	9077	Elite Document Solutions	Inv# 9077 Copy Charges Feb/Mar	17.81
			Total 1044407 · Printing		17.81
			Total 104ASR · Assessor's Division		707.19
			109YFS · Youth & Family Services		
			109ADM · Administration & Clinical		
			1094613 · Answering Service		
Bill	03/31/2024		Community Crisis Center (YFS)	After Hours Telephone Response	1,200.00
			Total 1094613 · Answering Service		1,200.00
			1094614 · Printing		
Bill	03/31/2024	9077	Elite Document Solutions	Inv# 9077 Copy Charges Feb/Mar	244.39
			Total 1094614 · Printing		244.39
			1094618 · Psychiatric Backup		
Bill	03/31/2024		Alexian Brothers Behavioral Health Hospit	Diagnostic Interview Exam	610.00
			Total 1094618 · Psychiatric Backup		610.00
			1094621 · Recruitment and Pre Employment		
Bill	03/31/2024	1586369	Verify (XHANOV)	Background Check March	18.00
			Total 1094621 · Recruitment and Pre Employment		18.00
			1094691 · Health Insurance		

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	3,515.00
			Total 1094691 · Health Insurance		3,515.00
			1094692 · Dental, Vision & Life Insurance		
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	33.72
			Total 1094692 · Dental, Vision & Life Insurance		33.72
			Total 109ADM · Administration & Clinical		5,621.11
			109OUT · Outreach & Prevention		
			1094644 · Travel		
Bill	03/31/2024		Gisel Trujillo (v)	Mileage Reimbursement - March	154.10
			Total 1094644 · Travel		154.10
			1094651 · Cellphones		
Bill	03/31/2024		Verizon Wireless (00002)	Monthly Charges March	196.76
			Total 1094651 · Cellphones		196.76
			1094791 · Health Insurance		
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	1,757.50
			Total 1094791 · Health Insurance		1,757.50
			1094792 · Dental, Vision & Life Insurance		
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	26.04
			Total 1094792 · Dental, Vision & Life Insurance		26.04
			Total 109OUT · Outreach & Prevention		2,134.40
			Total 109YFS · Youth & Family Services		7,755.51
			Total 1014 · Town Fund - Expenditures		65,407.55
			1104 · Aging Services - Expenditures		
			1104ADM · Administration		
			1104525 · Telephone & High Speed Internet		
Bill	03/31/2024		Verizon Wireless (00002)	Monthly Charges March	84.60
			Total 1104525 · Telephone & High Speed Internet		84.60
			1104533 · Printing		
Bill	03/31/2024		COTG	Inv# IN5110793 Copier Charges	286.99
Bill	03/31/2024		COTG	Inv# IN5113792 Reception & Library Copy Charges	79.29
Bill	03/31/2024	9332724	Braden Interact Business (DD6308730301-1)	Inv# 932724 Overage Copy Charges	15.82
Check	04/03/2024	156355	Precise Printing Network, Inc.	Inv #55315 Aging Services Brochures	330.00

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
Total 1104533 · Printing					712.10
1104591 · Health Insurance					
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	234.91
Total 1104591 · Health Insurance					234.91
1104592 · Dental, Vision & Life Insurance					
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	-14.80
Total 1104592 · Dental, Vision & Life Insurance					-14.80
Total 1104ADM · Administration					1,016.81
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	03/26/2024	156219	Get Fresh Produce, Inc	Congregate Food	426.26
Check	03/26/2024	156220	Gordon Food Service	Congregate Food	799.27
Check	03/26/2024	156220	Gordon Food Service	Credit - Congregate Supplies	-81.42
Check	03/26/2024	156220	Gordon Food Service	Credit - Congregate Supplies	-64.38
Check	03/26/2024	156220	Gordon Food Service	Credit - Congregate Supplies	-18.12
Bill	03/31/2024		Get Fresh Produce, Inc	Congregate Food	828.19
Bill	03/31/2024		Gordon Food Service	Cafe Food	2,116.07
Total 1105551 · Congregate Food					4,005.87
1105553 · Congregate Supplies					
Check	03/26/2024	156219	Get Fresh Produce, Inc	Congregate Supplies	42.18
Check	03/26/2024	156220	Gordon Food Service	Congregate Supplies	50.03
Bill	03/31/2024		Get Fresh Produce, Inc	Cafe Supplies	69.40
Bill	03/31/2024		Gordon Food Service	Cafe Supplies	136.72
Total 1105553 · Congregate Supplies					298.33
1105558 · Home Delivered Meals Food					
Check	03/26/2024	156219	Get Fresh Produce, Inc	HDM Food	426.26
Check	03/26/2024	156220	Gordon Food Service	HDM Food	799.26
Bill	03/31/2024		Get Fresh Produce, Inc	HDM Food	814.74
Bill	03/31/2024		Gordon Food Service	HDM Food	2,116.08
Bill	03/31/2024	03312024HT	Pur Foods LLC dba Mom's Meals	Inv# MM03312024-HT HDM Special Diet Needs	2,572.50
Total 1105558 · Home Delivered Meals Food					6,728.84
1105560 · Home Delivered Meals Supplies					
Check	03/26/2024	156219	Get Fresh Produce, Inc	HDM Supplies	42.17
Check	03/26/2024	156220	Gordon Food Service	HDM Supplies	50.03
Bill	03/31/2024		Get Fresh Produce, Inc	HDM Supplies	69.40
Bill	03/31/2024		Gordon Food Service	HDM Supplies	136.73
Total 1105560 · Home Delivered Meals Supplies					298.33

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
1105792 · Dental, Vision & Life Insurance					
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	5.62
Total 1105792 · Dental, Vision & Life Insurance					5.62
Total 1104NUT · Nutrition					11,336.99
1104PRO · Enrichment Programs					
1104515 · Programming					
Bill	03/31/2024	612213	Accurate Office Supply Co	Inv# 612213 Pop For Programs	48.29
Bill	03/31/2024		Gordon Food Service	Coffee	172.38
Bill	03/31/2024		Illinois Department of Revenue - Bingo	Bingo Tax - 1st Qtr 2024	198.00
Check	04/03/2024	156347	Laura Trujillo	Yoga Instruction April	175.00
Check	04/05/2024	156382	Giuseppa Bartolomeo	Cooking Class Supplies	72.81
Total 1104515 · Programming					666.48
1104520 · Volunteer Services					
Check	03/31/2024	156338	Marlies Bellos	Home Delivered Meals Mileage Reimbursement Feb-March	115.58
Check	03/31/2024	156339	Roth, Philip	Home Delivered Meals Mileage Reimbursement March	48.24
Check	03/31/2024	156340	Randy Teesdale	Home Delivered Meals Mileage Reimbursement Jan, Feb, March	162.81
Check	03/31/2024	156341	Valerie Jachowske	Home Delivered Meals Mileage Reimbursement Jan, Feb, March	122.61
Check	03/31/2024	156341	Valerie Jachowske	Home Delivered Meals Mileage Reimbursement Dec	29.48
Check	03/31/2024	156342	Maureen Howard	Home Delivered Meals Mileage Reimbursement March	24.52
Check	03/31/2024	156343	Dorothy Ferrer	Home Delivered meals Mileage Reimbursement Jan, Feb, March	78.73
Check	03/31/2024	156344	Mark Buthman	Home Delivered Meals Mileage Reimbursement Jan, Feb, March	103.18
Check	03/31/2024	156345	Dorothy Archer	Home Delivered Meals Mllege Reimbursement March	85.16
Check	03/31/2024	156346	Verify (XHTSSE)	Inv# 1586379 Background Checks Mar 24	198.24
Bill	03/31/2024		Edward Bus	Home Delivered Meals Mileage Reimbursement March	36.98
Bill	03/31/2024		Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement March	109.88
Check	04/05/2024	156388	The Seville	Inv# 16969 Volunteer Luncheon	6,459.80
Total 1104520 · Volunteer Services					7,575.21
1104532 · Visual Arts					
Check	04/03/2024	156351	Blick Art Materials	Inv# 2760292 Art Supplies	89.03
Total 1104532 · Visual Arts					89.03
1104891 · Health Insurance					
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	4,193.16
Total 1104891 · Health Insurance					4,193.16
1104892 · Dental, Vision & Life Insurance					
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	22.48
Total 1104892 · Dental, Vision & Life Insurance					22.48
Total 1104PRO · Enrichment Programs					12,546.36

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
1104SOC · Social Services					
1104563 · Travel					
Bill	03/31/2024		Thalia Robles (v)	Mileage Reimbursement 2/29	10.18
Total 1104563 · Travel					10.18
1104567 · Memory Cafe Grant					
Check	03/31/2024	156333	Angela Scalisi	March Memory Cafe	210.00
Total 1104567 · Memory Cafe Grant					210.00
1104569 · Senior Home Care Program					
Check	03/26/2024	156221	Sarece Mitchell (v)	Mileage Reimbursement 1/2-1/19	39.53
Check	03/26/2024	156221	Sarece Mitchell (v)	Mileage Reimbursement 1/19-2/5	38.93
Check	03/26/2024	156221	Sarece Mitchell (v)	Mileage Reimbursement 2/5-2/14	33.90
Check	03/26/2024	156221	Sarece Mitchell (v)	Mileage Reimbursement 2/16-2/28	32.43
Check	03/26/2024	156221	Sarece Mitchell (v)	Mileage Reimbursement 2/28-3/6	32.83
Check	03/26/2024	156221	Sarece Mitchell (v)	Mileage Reimbursement 3/6-3/15	30.02
Total 1104569 · Senior Home Care Program					207.64
1104991 · Health Insurance					
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	4,263.98
Total 1104991 · Health Insurance					4,263.98
1104992 · Dental, Vision & Life Insurance					
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	35.03
Total 1104992 · Dental, Vision & Life Insurance					35.03
Total 1104SOC · Social Services					4,726.83
1104TRN · Transportation					
1104512 · Travel					
Bill	03/31/2024		Dino Kazeos	Mileage Reimbursement Transportation Conference	507.52
Total 1104512 · Travel					507.52
1104518 · Vehicle Maintenance					
Bill	03/31/2024		Preventative Maintenance Systems, Inc	Inv# 31015 2015 Ford Brakes/Rotors/Calipers	3,164.51
Bill	03/31/2024		Ultimate Spray-N-Wash Inc	Inv# 41872 Washed (6)	390.00
Bill	03/31/2024	144098	Kammes Auto & Truck Repair, Inc.	Inv# 144098 State Inspection	45.00
Total 1104518 · Vehicle Maintenance					3,599.51
1104552 · Fuel					
Check	03/26/2024	156216	Village of Hanover Park (Fuel)	Inv# 2024-000180303 Mar 2024 Fuel	3,003.22
Total 1104552 · Fuel					3,003.22
1104691 · Health Insurance					

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March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	3,515.00
			Total 1104691 · Health Insurance		3,515.00
			1104692 · Dental, Vision & Life Insurance		
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	37.28
			Total 1104692 · Dental, Vision & Life Insurance		37.28
			Total 1104TRN · Transportation		10,662.53
			Total 1104 · Aging Services - Expenditures		40,289.52
			2024 · Human Services - Expenditures		
			2024ADM · Administration		
			2024202 · Office Supplies		
Check	03/26/2024	156215	Staples	Inv# 3561706757 2 Pocket Port 10pk	91.04
			Total 2024202 · Office Supplies		91.04
			2024204 · Equipment		
Bill	03/31/2024		Staples	Inv# 8073629670 Black Cart	199.44
			Total 2024204 · Equipment		199.44
			2024205 · Travel & Training		
Check	04/02/2024	156228	Mary Jo Imperato.	Travel GA Conference	123.85
			Total 2024205 · Travel & Training		123.85
			2024213 · Community Affairs		
Check	03/26/2024	156213	Kwik Print	Inv# 75400 2024 Job Fair Brochure	211.20
			Total 2024213 · Community Affairs		211.20
			2024511 · Phone and Internet		
Bill	03/31/2024		Comcast (898 WS)	Monthly Charges 3/25/24-4/24/24	256.31
			Total 2024511 · Phone and Internet		256.31
			2024591 · Health Insurance		
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	676.18
			Total 2024591 · Health Insurance		676.18
			2024592 · Dental, Vision & Life Insurance		
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	5.62
			Total 2024592 · Dental, Vision & Life Insurance		5.62
			Total 2024ADM · Administration		1,563.64
			2024HOM · Home Relief		

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
2024102 · Rent					
Check	04/02/2024	6505	Spring Lakes Estates	April 2024 Rent	780.00
Check	04/02/2024	6506	Nature Homes of the Meadows HOA	April 2024 Rent	275.00
Check	04/02/2024	6507	State Farm Del Vassey	April 2024 Rent	108.87
Check	04/02/2024	6508	Shellpoint	April 2024 Rent	525.39
Check	04/02/2024	6509	Spring Lakes Estates	April 2024 Rent	700.00
Check	04/02/2024	6512	Shellpoint Mortgage Servicing	April 2024 Rent	975.00
Check	04/02/2024	6514	Larry Bennett	April 2024 Rent	700.00
Total 2024102 · Rent					4,064.26
2024103 · Utilities					
Check	04/02/2024	6510	NICOR GA Home Relief	Utilities Assistance	25.00
Check	04/02/2024	6511	Com Ed GA Home Relief	Utilities Assistance	100.00
Total 2024103 · Utilities					125.00
2024105 · Personal Essentials					
Check	04/02/2024	6516	Walmart	Personal Essentials April 2024	750.00
Total 2024105 · Personal Essentials					750.00
2024106 · Travel Expenses					
Check	04/02/2024	6507	State Farm Del Vassey	Transportation Assistance	65.74
Check	04/02/2024	6513	State Farm Salah, Neal	Transportation Assistance	32.96
Check	04/02/2024	6515	BP Gas Station	Transportation Assistance	50.00
Total 2024106 · Travel Expenses					148.70
2024119 · Emergency Assistance					
Check	03/26/2024	6503	Fifth Third Bank	Emergency Assistance	1,211.19
Check	03/26/2024	6504	Orchard Hill Apartments	Emergency Assistance	2,000.00
Check	04/05/2024	6518	Nimra Fatima	Emergency Assistance	2,000.00
Total 2024119 · Emergency Assistance					5,211.19
Total 2024HOM · Home Relief					10,299.15
202PAN · Pantry					
1014161 · Utilities					
Check	03/26/2024	156210	Com Ed 016 (Astor)	Acct# 9268009000 Monthly Charges 2/2-3/9	843.78
Total 1014161 · Utilities					843.78
1014191 · Health Insurance					
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	676.18
Total 1014191 · Health Insurance					676.18
1014192 · Dental, Vision & Life Insurance					
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	8.99

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Type	Date	Num	Name	Memo	Amount
			Total 1014192 · Dental, Vision & Life Insurance		8.99
			Total 202PAN · Pantry		1,528.95
			Total 2024 · Human Services - Expenditures		13,391.74
			3034 · Road Maintenance - Expenditures		
			3034ADM · Administration		
			3034709 · Uniforms & Safety Equipment		
Bill	03/31/2024	70056	Fullife Safety Center	Inv# 70056 Gloves/Safety Glasses	124.50
			Total 3034709 · Uniforms & Safety Equipment		124.50
			3034711 · Utilities		
Bill	03/31/2024	847717527303	AT&T 152	Acct# 84771752731521 Monthly Charges De-Icer	112.50
Check	04/03/2024	156353	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 2/14-3/15	396.39
			Total 3034711 · Utilities		508.89
			3034791 · Health Insurance		
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	1,250.36
			Total 3034791 · Health Insurance		1,250.36
			3034792 · Dental, Vision & Life Insurance		
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	11.24
			Total 3034792 · Dental, Vision & Life Insurance		11.24
			Total 3034ADM · Administration		1,894.99
			3034ROD · Road Maintenance		
			3034602 · Operating Supplies & Materials		
Check	04/03/2024	156354	O'Reilly Auto Parts	Inv #3421-394683 Pentrating oil	21.98
			Total 3034602 · Operating Supplies & Materials		21.98
			3034603 · Fuel		
Check	03/26/2024	156216	Village of Hanover Park (Fuel)	Inv# 2024-000180303 Mar 2024 Fuel	166.41
			Total 3034603 · Fuel		166.41
			Total 3034ROD · Road Maintenance		188.39
			303EQM · Equipment		
			3034609 · Maintenance Vehicles & Equip		
Check	04/05/2024	156385	Vermeer-Illinois Inc	Inv# S83292 Woodchipper Preventive Maintenance	3,126.73
			Total 3034609 · Maintenance Vehicles & Equip		3,126.73
			Total 303EQM · Equipment		3,126.73

Hanover Township Board Audit Report

March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
Total 3034 · Road Maintenance - Expenditures					5,210.11
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054537 · Community Relations					
Check	04/03/2024	156348	Hanover Township Office of Comm. Health	Sponsorship of Annual 5k	500.00
Total 5054537 · Community Relations					500.00
5054541 · Printing					
Bill	03/31/2024	9077	Elite Document Solutions	Inv# 9077 Copy Charges Feb/Mar	57.09
Total 5054541 · Printing					57.09
5054591 · Health Insurance					
Check	04/05/2024	156389	Blue Cross Blue Shield	Major Medical Premium - April 24	1,555.92
Total 5054591 · Health Insurance					1,555.92
5054592 · Dental, Vision & Life Insurance					
Check	04/05/2024	156387	Vision Service Plan	Vision Insurance Premium - April 2024	14.80
Total 5054592 · Dental, Vision & Life Insurance					14.80
Total 5054ADM · Administration					2,127.81
5054SVC · Service Contracts					
5054180 · Capital Grant Fund					
Bill	03/31/2024	FY24	Community Alternatives Unlimited	Capital Funds - Computers/ Tablets - Remote/Field Service	15,600.00
Bill	03/31/2024	FY 24	Family Svc Assoc of Greater Elgin Area	Capital Funds - Computers/Tablets - Remote/Field Services	12,500.00
Bill	03/31/2024	FY 24	Gigi's Playhouse	Capital Funds - Renovate Kitchen	12,500.00
Total 5054180 · Capital Grant Fund					40,600.00
Total 5054SVC · Service Contracts					40,600.00
Total 5054 · Mental Health - Expenditures					42,727.81
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Bill	03/31/2024		Pace	Bus Lease Vanpool (2)	200.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	03/31/2024	156334	FGM Architects	February Progress payment- Emergency Services project	630.00
Total 8084414 · Emergency Services Station					630.00

**Hanover Township
Board Audit Report**
March 26 through April 8, 2024

Type	Date	Num	Name	Memo	Amount
Total 8084 · Capital Projects - Expenditures					630.00
TOTAL					173,249.13



- I. Call to Order: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Essick, Noyola and Martinez, and Supervisor McGuire. Absent: Trustee Beattie.

Others present were Facilities and Road Maintenance Director Caleb Hanson, Aging Services Programming Manager Lisa Perrone, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Youth and Family Services Assistant Director of Clinical Services Dr. Natalie Pamphile, Assistant to the Administrator Hailey Matich, Administrator James Barr, Emergency Services Director Mike Crews, Mental Health Board Manager Amanda Teachout, Emergency Services Deputy Director Lonnie Williams and several members of the ES unit, and Attorney Mike Airdo.

Mr. McGuire asked that those assembled take a moment of silence in memory of Trustee Essick's mother, Mrs. Patricia L. Essick, who recently passed away February 27.
- II. Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Oath of Office: Clerk Dolan Baumer administered the oath of office to new Emergency Services Officer Brendan Cook.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that the annual Township Job Fair is coming up. He reported that he and Director Kuttentberg met with the Boys & Girls Club learning about the opening of their Hanover Park office and the services they offer.
 - B. Clerk's Report: Clerk Dolan Baumer reported that the bid notice for the 2024 road project has been published.
 - C. Assessor's Report: Assessor Moinuddin reported filing closes on May 18.
 - D. Department Reports: Reports were submitted to the Board for review; highlights included Director Kuttentberg reminding the Board of the May 1 Metropolitan Township Association day in Springfield. He also provided information about the increase in social media traffic, both on the regular Township outlets and the Emergency Services page. The Supervisor's service awards would be presented on April 6. Assistant to the Administrator Hailey Matich reported on behalf of Deputy Administrator Vana (attending Mental Health Board meeting), that the Township has been asked to resubmit grant reports to the temporary staff at the County. Director Conway asked Manager Perrone to present the report for Aging Services, and she reported that Age Options and the Archdiocese will withdraw services and it is yet to be seen how it will impact Catholic Charities. The case coordination unit evaluations are due this month for Home Delivered Meals and the community care program. The volunteer appreciation luncheon would be held on April 25 at the Seville; please RSVP. Three positions remain open in the Aging Services department. Senior Citizens Services Committee member, Mr. Walter Gramiak, will be stepping down on May 24. We thank him for his service on the committee. Representing vacationing Director Houdek, the Board heard from Assistant Director Dr. Pamphile who reported that Open Gym opened this week. Director Houdek would be meeting with U-46 to plan FY25 Open Gym on April 26. The Streamwood Park District has ended team play for the season. The spring/summer programming is coming soon. 168 people attended the Hoppin' for Hanover Easter event at the Izaak Walton Center. Thanks to Mr. Bill Henderson and the Knights of Columbus for the donuts donation. Committee on Youth nomination forms for the Celebration of Leadership are now available. Director Imperato reported that 70 employers would be available to meet with interested candidates for jobs during the job fair tomorrow. Human Services was asked to assist during an apartment fire on Mark Thomas Drive in Elgin on

March 19, where 29 residents were displaced. The Red Cross arrived after about three and one half hours after the fire started and took over the housing needs of those displaced. She offered thanks to Aging Services for providing transport for the road trip for the veterans early next month. The veterans wellness event with Community health held on March 15 served five residents. Director Smith reported that the weekly Oaks of Bartlett visit resulted in 23 lab services provided. The County Sheriff reported that about 230 pounds have been collected in the medicine disposal box. All staff were offered CPR training and certification. Director Crews reported that Elgin, South Elgin and Des Plaines fire departments offered fire training that unit attended. Onboard of new members is underway. The Elgin Community College Public Safety program is interested in the unit's drone program and has asked the unit to present it to the class. He noted that he has received several letters of thanks and commendation for area emergency departments on the unit's professionalism and knowledge. Director Hanson reported that the roof and snowguards repairs have been completed, but that the overhead doors still need work. Work on the house is ongoing with roofing scheduled, windows to be received in four to six weeks, and PII permitting documents being prepared for submission to the Village of Bartlett. As the Clerk reported, the 2024 road project notice has been published. Brush pick-up for unincorporated residents would begin on April 21; mulch will be made available to the residents. He asked for the Board's authorization to move the busses back to the back of the Town Hall. Security measures have been put in place to reduce and deter theft of the bus parts, including camera coverage. Due to increases in Township programming, parking is at a premium, and moving the busses would free up fifteen car parking spaces. The Trustees and Supervisor concurred with moving the busses back to the rear of the Township Hall. The Mental Health Board approved a sponsorship to the Sprint to Spring 5K race. There would be a ribbon cutting celebrating health services at the Hanover Landing in April. Representatives of Bloomingdale Township were onsite to garner information regarding Hanover's Mental Health Board as they start to work on their board.

- VI. Bill Paying: Supervisor McGuire asked that Alta Construction bills be voted upon separately from the other bills. A motion was made to pay Alta Construction \$9,514.77 by Trustee Martinez and seconded by Trustee Essick. Roll call on the motion: Ayes: Trustees Martinez, Essick, and Noyola. Abstain: Supervisor McGuire. Motion carried and the bills would be paid.

Director Kuttentberg presented the balance of the bills for payment from March 5, 2024 through March 25, 2024 as follows:

a.	Town	\$94,716.26
b.	Senior Services	51,450.68
c.	General Assistance	7,250.73
d.	Road Maintenance	89,729.22
e.	Senior Citizens Services Comm.	219.33
f.	Mental Health Board	19,107.50
f.	Vehicle	4,891.05
f.	Capital	<u>35,409.47</u>
	Total	<u>\$302,774.24</u>

A motion was made by Trustee Martinez and seconded by Trustee Noyola, to approve payment of the bills as presented from March 5, 2024 through March 25, 2024. Roll call: Ayes: Trustees Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: none. Motion carried and the bills will be paid.

- VII. Unfinished Business: No other business was discussed.

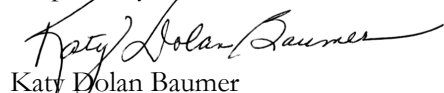
- VIII. New Business:

- A. Board Meeting Minutes of March 5, 2024: Clerk Dolan Baumer presented the Board meeting minutes of March 5, 2024 for review and approval. Trustee Essick moved to approve the Board meeting minutes of March 5, 2024 as presented; motion seconded by Trustee Noyola. Roll call:

Ayes: Trustees Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: none. Motion carried.

- B. Resolution to Approval Paid Leave for All Workers Act Policy: Trustee Martinez moved to approve resolution #032624 approving the Paid Leave for All Workers Act Policy; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: none. Motion carried.
 - C. Resolution to Authorize Joint Purchasing Agreements with the State of Illinois: Trustee Martinez moved to approve resolution #032641 authorizing the joint purchasing agreements with the State of Illinois. Motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: none. Motion carried.
 - E. Consideration of Lions Bridge Update: A meeting was held between Township staff, County Commissioner Morrison, and Attorney Kimzey regarding the Lions Bridge on Route 59. The County asked if the Township would consider assisting in funding repairs or moving of the bridge. The Board reached concurrence that the Township would not consider assisting in funding renovations or moving for the Lions Bridge at this time.
- IX. Executive Session: No motion to go into Executive Session was made.
 - X. Other Business: Clerk Dolan Baumer reminded the Board of the upcoming Annual Town Meeting.
 - XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:35 p.m. was made by Trustee Martinez and seconded by Trustee Essick, followed by a roll call vote. Ayes: Trustees Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: none. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs



RESOLUTION

April is National Volunteer Month in Hanover Township
Celebrating the year-round selfless contributions by volunteers

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, the entire community can affect positive change with any volunteer action no matter how big or small; and

WHEREAS, volunteers can connect with local community service opportunities through hundreds of community service organizations like volunteer centers; and

WHEREAS, millions of volunteers working in their communities utilize their time and talent daily to make a real difference in the lives of children, adults and the elderly; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and

WHEREAS, our country's volunteer force of over 60.7 million people is a great treasure and

WHEREAS, Hanover Township is the recipient of countless volunteer hours, donated by caring and thoughtful individuals, who help in every aspect of providing services, from committee participation to visiting the homebound, to teaching young people, to assisting residents at the Township Food Pantry, through assisting first-responders, and to providing office assistance.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of April is National Volunteer Month in Hanover Township.

Dated: April 9, 2024

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Denis Noyola

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*