



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

April 23rd, 2024

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll - CPT John W. Tokarewich, U.S. Navy
 - B. Resolution Declaring April Sikh Awareness Month
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Rescheduled Meeting Minutes of April 9, 2024
 - B. Resolution to Authorize the Provision of Mental Health Services to Young Adults
 - C. Consideration of Aging Services Congregate Meal Program Suggested Donations
 - D. Appointment to the Hanover Township Mental Health Board
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**



HANOVER TOWNSHIP

VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: JOHN W. TOKAREWICH

ADDRESS: 207 BUTLER DRIVE

CITY/ZIP CODE: BARTLETT 60103

PHONE #: 630-464-3124

DATE OF BIRTH: 22 JAN 1962

BRANCH OF SERVICE: US NAVY

HIGHEST RANK ATTAINED: CAPTAIN

YEARS OF SERVICE: FROM 1985 **TO** 2015

MEDALS AWARDED OR OTHER CITATIONS:
SEE ATTACHED

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor



RESOLUTION

Declaring April as Sikh Awareness and Appreciation Month in Hanover Township

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, Sikhs have been living in the United States for more than 130 years, and during the early 20th century, thousands of Sikh Americans worked on farms, in lumber mills and mines, and on the Oregon, Pacific & Eastern Railroad; and

WHEREAS Sikhism is the fifth largest religion in the world and today, there are more than 26 million Sikhs worldwide and an estimated 500,000 Sikh Americans; and

WHEREAS, Sikh Americans pursue diverse professions, and make rich contributions to the social, cultural, and economic vibrancy of the United States, including service as members of the United States Armed Forces and made significant contributions to our great nation in agriculture, information technology, small businesses, the hotel industry, trucking, medicine, technology; and

WHEREAS, Sikh Americans distinguish themselves by fostering respect among all people through faith and service; and

WHEREAS, Hanover Township is committed to educating citizens about the world's religions, the value of religious diversity, tolerance grounded in First Amendment principles, a culture of mutual understanding, and the diminution of violence.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of April 2024 is Sikh Awareness and Appreciation Month in Hanover Township.

Dated: April 23, 2024

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Denise Noyola

*Seal of
Hanover
Township*

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for March 2024

SERVICE PROVIDED	MARCH 2024	MARCH 2023	FYTD 2024	FYTD 2023
<i>Passports</i>	633	641	4,546	4,485
Photo Fees	\$6,130	\$6,220	\$48,090	\$45,290
Fee deposits	\$23,555	\$24,370	\$165,615	\$167,575
<i>Fishing/Hunting licenses</i>	7	8	52	41
<i>Handicap Placards</i>	17	23	200	279
<i>Vehicle Sticker Renewals</i>	58	41	444	389
<i>Human Resources Requests</i>	119	119	1,470	1,481
<i>New Employee Orientations</i>	1	0	31	35
<i>Technology work orders</i>	56	47	720	492
<i>Resident Contacts</i>	2,946	2,434	24,226	24,358
<i>Percent of Budget Expended (100% of year)</i>	9.8%	4.3%	82%	69.7%

Department Highlights

- Human Resources Manager Callahan completed 1 new hire orientation: Kayla Valdez (Youth and Family Services).
- Transportation Manager Kazeos, Dispatcher Espinosa, and Human Resources Manager Callahan participated in first round interviews for the Bus Driver position.
- Youth and Family Services Director Houdek, Prevention Services Manager Dickinson, Human Resources Manager Callahan, and Graduate Management Intern Yahya participated in first round interviews for the Substance Abuse Prevention Specialist position.
- Prevention Services Manager Dickinson and Human Resources Manager Callahan participated in first round interviews for the Youth Program Assistant/Driver position.
- Aging Services Director Conway, Home Care Coordinator Mitchell, and Human Resources Manager Callahan participated in first round interviews for the Home Care Assistant position.
- Facilities and Road Maintenance Director Hanson, Operations Manager Nelson, and Human Resources Manager Callahan participated in first round interviews for the Seasonal Summer Maintenance Assistant.
- Administrative Services and Emergency Services coordinated tornado drills at each of the Township buildings on March 4.
- Human Resources Manager Callahan held a Customer Service Workgroup meeting on March 7.
- Human Resources Manager Callahan attended a webinar hosted by the Illinois Department of Labor on the Paid Leave for All Workers Act on March 21.
- Human Resources Manager Callahan attended the Hanover Township Job Fair on March 27.
- Hanover Township hosted a training for State Representative Crespo's office in Downey Hall on March 12.
- Township Administrator Barr, Deputy Township Administrator Vana, and Assistant to the Administrator Matich attended the Illinois Association of Township Administrators (IATA) on March 13. Hanover Township hosted the meeting and provided tours of the Tiknis campus following the meeting.
- Deputy Township Administrator Vana, Director Imperato, and Director Crews met with Supervisor McGuire to continue discussions to develop the Human Services Residential Fire Response program.
- Hanover Township hosted the Metropolitan Township Association's (MTA) monthly training on March 21. The topic was "Envisioning Communities of Tomorrow" with 24 individuals from various townships in attendance.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for March 2024

SERVICE PROVIDED	MARCH 2024	MARCH 2023	FYTD 2024	FYTD 2023
<i>Programming Division</i>				
Planned programs	241	229	2,882	2,754
Participants	1,971	1,503	20,174	16,032
Participants (unduplicated)	683	594	1,878	1,611
Wait listed (unduplicated)	85	17	338	248
New volunteers	12	8	51	43
Total volunteers (unduplicated)	169	145	227	204
Volunteer hours reported	2,271	2,200	22,479	18,972
<i>Nutrition Division</i>				
Meals served	2,787	2,096	26,249	19,770
Meals delivered by volunteers	3,258	2,926	36,124	35,591
Clients served (unduplicated)	856	N/A	1,914	N/A
<i>Social Services Division</i>				
Clients served (unduplicated)	184	182	1,247	1,329
Clients served (duplicated)	263	254	3,069	3,488
Energy Assistance	36	35	541	733
Prescription drugs & health insurance assistance	109	130	1,266	1,400
Social Service programs	11	10	127	131
Social Service program participants	254	254	1,711	1,685
Lending Closet transactions	114	147	1,647	1,479
Home Services direct care hours	54.5	N/A	917.5	N/A
<i>Transportation Division</i>				
One way rides given	981	1,144	13,228	11,263
Clients served (unduplicated)	127	162	514	318
New riders	12	41	514	318
Unmet requests for rides	20	28	369	311

Department Highlights

- Social Services Specialist Robles attended training on “Understanding, Assessing, and Addressing Hoarding” by Rush University Medical Center on March 1.
- A weekly, evidenced-based Arthritis Exercise class began on March 1. The class, available at no cost to participants, is facilitated in partnership with White Crane Wellness and has been extremely popular.
- Artists of the Diamond Dot Painting Club celebrated their works with an exhibit during the month of March and an Artist Reception on March 4.
- Transportation Manager Kazeos attended the Rural Transit Assistance Center (RTAC) Training in Springfield from March 5 – 7.
- In collaboration with the American Association of Retired Asians (AARA), the department celebrated International Women’s Day with a panel discussion on March 8.
- Social Services staff presented to the monthly TRIAD group on March 22 to explain the ways Social Services can help the community and various services available to residents.
- Director Conway attended the American Society on Aging Annual Conference from March 25 – 28.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for March 2024

SERVICE PROVIDED	MARCH 2024	MARCH 2023	FYTD 2024	FYTD 2023
<i>Administration</i>				
Office visits	755	269	3,974	2,883
Building permits processed	0	161	2,310	6,008
Change of Name	0	1	51	32
Property tax appeals	0	0	385	855
Certificates of Error	87	70	959	768
Property location updates	0	0	1	0
Sales Recording	0	265	676	1,578
New owner mailing	0	126	650	1,442
<i>Exemptions</i>				
Homeowner exemptions	313	23	559	158
Senior homeowner exemptions	272	24	472	183
Senior Freeze exemptions	548	14	1,432	165*
Disabled Veteran exemptions	36	5	157	38
Disabled person exemptions	19	4	78	72
Miscellaneous exemptions	2	0	16	20

*Senior Freeze Exemptions were automatically renewed in FY23

Department Highlights

- The total number of email addresses on the Assessor's Office contact list is now 3,921 after 61 new contacts were added in March.
- Assessor's Office staff processed 1,277 exemption applications in the month of March.
- Deputy Assessor Cedillo attended the Customer Service Workgroup meeting on March 7.
- Hanover Township co-sponsored a Cook County Assessor tax exemption seminar with Cook County Commissioner Morrison's Office in the Senior Center Veteran's Hall on March 12 with 39 taxpayers in attendance.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for March 2024

SERVICE PROVIDED	MARCH 2024	MARCH 2023	FYTD 2024	FYTD 2023
<i>Website Visits (total)</i>	N/A*	8,965	79,251	93,223
<i>Website Visits (unique)</i>	N/A*	6,354	68,118	66,519
<i>Facebook Followers (new and total FYTD)</i>	46	44	5,960	5,395
<i>Facebook Reach</i>	17,634	17,400	301,189	246,548
<i>X (Twitter) Followers (new and total FYTD)</i>	0	5	1,419	1,404
<i>X (Twitter) Impressions (new and total FYTD)</i>	3,098	6,506	47,683	70,786
<i>YouTube Views</i>	350	1,070	2,744	67,851
<i>Media Releases</i>	8	4	54	42

*Information not available at time of reporting

Department Highlights

- Director Kuttenberg joined Assistant Township Administrator Vana and Mental Health Board Manager Teachout to meet with Yvonne Irving with the Elgin Area Chamber on March 4 at Hanover Landing to discuss collaboration and community engagement.
- Director Kuttenberg joined Township Administrator Barr and Counselor Kimzey for a virtual meeting with the Cook County Forest Preserve and staff from Commissioner Morrison's Office on March 7 to discuss the ownership status of the Lion Bride on IL Route 59 and IL Route 58. The Cook County Forest Preserve confirmed ownership of the bridge.
- Director Kuttenberg met with Amy Hutcherson from the Boy Scouts of America on March 8 to discuss partnership opportunities and community engagement.
- Director Kuttenberg attended the March 19 virtual Membership Committee meeting of the Government Social Media Organization.
- Director Kuttenberg attended the March 19 virtual Executive Board meeting of the Metropolitan Township Association.
- Director Kuttenberg attended the March 21 board meeting of the Bartlett Area Chamber of Commerce.
- Director Kuttenberg joined Manager Teachout and Trustee Essick in attending the Ribbon Cutting ceremony for Ecker Center's Office at Hanover Landing on March 26.
- Director Kuttenberg joined Supervisor McGuire in attending a recruitment meeting of the Hanover Park Boys & Girl Club on March 26 at Wintrust Bank.
- Director Kuttenberg attended the March 27 meeting of the Membership Committee of the Bartlett Area Chamber of Commerce.
- Director Kuttenberg met virtually with the legislative consultant for the Maine Township Highway Commissioner on March 28.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for March 2024

SERVICE PROVIDED	MARCH 2024	MARCH 2023	FYTD 2024	FYTD 2023
<i>Appointments</i>				
ProTimes	6	5	75	71
TB skin test	2	9	57	43
Cholesterol	5	2	115	128
Pharmaceutical Assistance Programs	0	0	1	2
Miscellaneous labs	27	16	199	123
Wellness Screening (BP, diabetes, anemia)	57	27	453	483
Other	76	89	935	931
<i>Clinic Clients</i>				
Senior Center/ home visits	134	111	1,417	1,276
Astor Avenue	13	26	186	231
Offsite clinics	14	10	136	204
Total clients (unduplicated)	42	40	645	598
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	4	11
Informational seminars/Program	4	7	55	60
Program Participants	272	157	2,556	2,636
<i>Primary Care Provider Support</i>	0	0	13	25

Department Highlights

- Director Smith and Community Health Nurse Kramer provided 14 home visits for residents in the month of March.
- The Office of Community Health provided free fecal occult blood tests for residents during the month of March for Colon Cancer Awareness Month.
- The Office of Community Health provided laboratory services for 13 residents at The Oaks lab clinic in the month of March.
- The Office of Community Health hosted University of Illinois Chicago nursing students on March 13 and educated students on community health nursing in a government setting. Students also provided blood pressure screenings for residents.
- Community Health Nurse Kramer provided free preventive wellness screenings for veterans at the Astor Avenue Community Center on March 15.
- Director Smith and Community Health Nurse Kramer provided puberty education for 203 total students on March 11, 14, and 18 at Heritage, Oak Hill, and Ridge Circle Elementary Schools, respectively.
- Director Smith, Community Health Nurse Kramer, and Community Health Assistant Tyrrell provided Hands-Only CPR classes for 28 Township employees on March 25 and March 26.
- Director Smith and Community Health Nurse Kramer provided balance and falls risk screenings for 23 residents at The Oaks on March 28.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for March 2024

SERVICE PROVIDED	MARCH 2024	MARCH 2023	FYTD 2024	FYTD 2023
<i>Hours</i>				
Volunteer Detail Hours	400	380	5,190	7,312
Volunteer Work Hours	1,265	379	6,455	2,360
Volunteer Training Hours	356	119	1,685	5,030
<i>Total Volunteer Hours</i>	1,392	878	13,330	14,702
<i>Details</i>				
Emergency Call Outs	19	18	185	220
Safety Patrols	1	3	10	15
Township Sponsored Events	0	2	23	38
Other Community Events	0	0	12	1
Miscellaneous	0	0	0	2
<i>Total Details</i>	20	21	230	276

Department Highlights

- HTES Officers responded to a structure fire in Hanover Park on March 1.
- HTES Officers responded to a structure fire in Elgin on March 3.
- HTES Officers responded to a structure fire in Schaumburg on March 3.
- HTES Officers responded to a structure fire in Hanover Park on March 4.
- HTES Officers provided traffic management in Bartlett in response to a gas leak on March 6.
- HTES Officers provided traffic management in Bartlett due to a disabled traffic light on March 7.
- HTES Officers assisted the South Elgin Fire Department with a pump out at a fire training site on March 7.
- HTES Officers provided traffic management in Elgin due to vehicle crash on March 8.
- HTES Officers responded to a structure fire in Elgin on March 8.
- HTES Officers responded to a structure fire in Elgin on March 14 providing decontamination and cylinder refill.
- HTES Officers responded to a structure fire in Hampshire on March 16 providing hose roller, drone support and lighting.
- HTES Officers responded to a structure fire in West Dundee on March 18.
- HTES Officers responded to a structure fire in Elgin on March 20 providing decontamination and cylinder refill.
- HTES Officers responded to a structure fire in Hoffman Estates on March 22 providing decontamination and cylinder refill.
- HTES Officers responded to a structure fire in Hoffman Estates on March 24 providing decontamination and cylinder refill.
- HTES Officers responded to a structure fire in Elgin on March 25.
- HTES Officers responded to a structure fire in Carpentersville on March 28 providing decontamination and cylinder refill.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for March 2024

SERVICE PROVIDED	MARCH 2024	MARCH 2023	FYTD 2024	FYTD 2023
<i>Administration</i>				
Vehicle service calls	0	1	22	18
Work orders	549	325	5,234	5,168
Event set-ups/tear downs	236	105	1,954	1,573
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	6,780	4,704	58,379	57,995
Town Hall	4,779	7,200	103,959	91,080
Senior Center	24,798	23,535	383,881	419,725
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	248.13	301.24	1,639.13	2,018.88
Town Hall	589.46	923.61	4,990.19	6,015.38
Senior Center	1,617.60	2,079.64	19,031.20	22,825.53
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	58	367	643

Department Highlights

- Facilities staff completed the set up and breakdown of the annual Job Fair as well as assisting the Department of Human Services during the event on March 27.
- Facilities staff assisted with preparation of the Izaak Walton Reserve for the Department of Youth and Family Services' Hoppin' for Hanover event on March 16.
- Director Hanson, in partnership with Thomas Engineering and Clerk Dolan Baumer, assembled and posted the public bid notice and bid packet for the 2024 Road Resurfacing Project. The project includes Phase I of the Bridlewood Subdivision, including Sawhorse Drive, Mardjetko Drive, Birch Bark Drive, Cheshire Drive, and Morningview Court.
- Director Hanson and Operations Manager Nelson met with Lionheart Electrical to complete the electrical load analysis of Town Hall and requested a quote for the backup generator replacement.
- Director Hanson and Facilities Technician Enzenbacher oversaw the reroofing of the Department of Facilities and Road Maintenance Headquarters. Both shingled and flat room were completed.
- Director Hanson attended a virtual Facilities and Grounds Maintenance Certification training through the American Public Works Association. Director Hanson has completed the testing and is currently waiting for the results.
- Director Hanson and Deputy Township Administrator Vana hosted the monthly Campus Beautification work group and presented information on grant availability as well as discussed scheduling of staff work days throughout the summer.

DEPARTMENT OF HUMAN SERVICES



Report for March 2024

SERVICE PROVIDED	MARCH 2024	MARCH 2023	FYTD 2024	FYTD 2023
<i>General Assistance</i>				
General Assistance clients	7	8	105	97
General Assistance appointments	13	13	175	153
Emergency Assistance appointments	18	14	256	241
Emergency Assistance approved	3	2	27	45
Crisis intake clients	281	264	3,321	3,147
<i>Veterans' Services</i>				
Office Visits	21	14	171	73
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	61	102	433	916
Financial assistance applications*	5	2	81	44
<i>Food Pantry</i>				
Served (Households)	1,401	1,079	15,598	12,814
Unduplicated	362	182	3,594	3,948
New applications	34	25	497	280
Food Donations	40	87	526	990
<i>Community Center Walk-Ins</i>	164	220	1,907	2,179

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- DuPage County Court representatives met with Human Services staff to discuss continuing to provide court ordered community service opportunities for residents. Human Services has worked with DuPage County since 2018 to provide community service opportunities.
- In March, the Veterans Group had 26 Veterans in attendance to hear about available resources. Office of Community Health Nurse Kramer talked about available screenings as well as invited Veterans to the first free Veteran screening to be held at the Astor Avenue Community Center.
- The 13th Annual Job Fair was hosted on March 27. There were 70 employers and 120 job seekers. All surveys were positive with 16 job seekers offered positions on the spot and Hanover Township screened one potential applicant for an open position as well.
- Human Services continues to lead the UNITE Cohort Group through the Northern Illinois Food Bank. This year the focus is on increasing the number of weekly visits to the food pantry for residents.
- Immanuel United Church of Christ of Streamwood sponsored a Special Spring Food Event on Thursday, March 28 with 127 residents attending.
- The Astor Avenue Community Center Food Pantry distributed 183 Easter Baskets provided by St. John the Evangelist Catholic Church beginning Monday, March 25.
- Hanover Township Astor Avenue Community Center CEDA Site #633 continues to be busy processing LIHEAP applications and remains at a Tier 1 status.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for March 2024

SERVICE PROVIDED	FEBRUARY 2024	FEBRUARY 2023	FYTD 2024	FYTD 2023
<i>Grant Funding</i>				
New clients	215	76	2,861	1,928
Ongoing clients	1,419	839	13,540	8,110
Closed cases	169	33	664	356
Prevention programming presentations	6	7	107	171
Number in audience	48	550	2,168	4,419
<i>TIDE</i>				
Participants	29	28	29	28
Rides	206	224	2,286	2,228

Department Highlights

- The Mental Health Board met on Tuesday, March 26 and approved sponsoring the Sprint 2 Spring 5k.
- Manager Teachout and Director Kuttentburg met representatives of the Elgin Chamber of Commerce to discuss ways to partner.
- Manager Teachout attended a webinar on the Children's Blueprint for Transformation and the plan to streamline the process through which children access behavioral healthcare through the state.
- Manager Teachout and Director Conway met with Living Daylight to discuss ways to partner and assist with their intergenerational programming.
- Manager Teachout presented on the Mental Health Board at the Hoffman Estates Kiwanis meeting on March 13.
- Manager Teachout attended the Metropolitan Township Association Training on March 21.
- Manager Teachout met with members of the Bloomingdale 708 Advisory Committee to talk about mental health board operations and provide a tour of Hanover Township.
- Manager Teachout attended the Partners in Our Community Collaboration meeting.
- Mental Health Board member Michelle Esquivel, Director Kuttentberg, and Manager Teachout attended the Ecker Center's ribbon cutting at Hanover Landing.
- Manager Teachout represented the Mental Health Board at the Judson Job Fair.
- Manager Teachout and the Office of Community Affairs conducted a marketing campaign for the April Mental Health Resource Fair.
- Manager Teachout conducted a salary survey among funded agencies to assist with the hiring process at Hanover Township Youth and Family Services.
- Manager Teachout participated in several committees in February including an Ad-hoc Committee and Executive Committee, both with the Association of Community Mental Health Authorities of Illinois (ACMHAI), the CESSA Act Regional Advisory Committee, the Elgin Human Services Council, and Senator Villa's Mental Health Advisory Committee.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for March 2024

SERVICE PROVIDED	MARCH 2024	MARCH 2023	FYTD 2024	FYTD 2023
<i>Outreach & Prevention</i>				
Open Gym participants	521	557	6,091	1,420
Open Gym participants (unduplicated)	207	216	570	329
Alternative to Suspension referrals	5	0	202	315
Alternative to Suspension participants	255	282	1,649	2,275
Alternative to Suspension participants (unduplicated)	88	127	202	279
<i>Clinical</i>				
Therapy clients	230	487	3,133	5,347
Therapy clients (unduplicated)	88	139	920	1,699
New clients (unduplicated)	1	2	43	47
Clinical hours	156	324	2,594	3,671
Group session participants	82	138	625	1,241
<i>Tutoring Participants</i>				
Total	111	145	774	712
Unduplicated	58	55	367	334

Department Highlights

- Director Houdek participated in the Alignment Collaborative for Education Operating Board meeting on March 6.
- On March 6, Director Houdek participated in the Coalition of Illinois Counselors Legislative Update meeting.
- Manager Dickinson attended the Huff Elementary Parent Teacher Association meeting to promote the Open Gym Program at the Izaak Walton Youth Center.
- Manager Dickinson gave presentations on March 13 to Streamwood High School Economic and Civics classes to share Hanover Township positions the students would be able to shadow at Student Government Day.
- The department hosted the annual Hoppin' 4 Hanover spring family friendly event at the Izaak Walton Youth Center on March 16 with 168 people participating.
- The department's Spring Break Open Gym program was held between March 25 and 29 with 101 youths participating in the program.
- Director Houdek and Managers Dickinson and Callahan conducted a first-round interview for the Substance Abuse Prevention Specialist position on March 18.
- Director Houdek participated in the Association of Illinois Township Committees On Youth's annual audit on March 19.
- The Alternative Supports Program staff provided eight students with a spring break fieldtrip to Coach Lite roller rink on March 27.
- Assistant Director of Clinical Services Pamphile represented the department at Judson University's Job Fair on March 28.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 4/9/24 - 4/22/24

	Total
Total Town Fund	40,025.81
Total Senior Services Fund	47,436.42
Total General Assistance Fund	7,998.67
Total Road Maintenance Fund	5,909.00
Total Committee for Senior Citizens Services	-
Total Mental Health Board Fund	168,423.58
Total IMRF Fund	-
Total Social Security Fund	-
Total Vehicle Fund	-
Total Capital Fund	16,200.00
Total All Funds	285,993.48

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township

Board Audit Report - FY 24

April 9 - 22, 2024

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CVA · Community Affairs					
101CMA · Community Relations					
1014619 · Office Supplies					
Bill	03/30/2024	3562600...	Staples	Comm. Coordinator Printer Ink, Batteries For Label Maker, Writing Tools	67.58
Total 1014619 · Office Supplies					67.58
1014626 · Community Service Award					
Bill	03/30/2024	75514	Kwik Print	Inv# 75514 Community Service Awards Booklet (200)	566.30
Bill	03/30/2024	2525	Pier Laundry	Tablecloth Cleaing	24.75
Total 1014626 · Community Service Award					591.05
Total 101CMA · Community Relations					658.63
Total 101CVA · Community Affairs					658.63
101ES · ES - Expenditures					
1014809 · Pre-Volunteer Screening					
Bill	03/30/2024		Physicians Immediate Care	Volunteer Physicals (6)	609.00
Total 1014809 · Pre-Volunteer Screening					609.00
1014812 · Volunteer Appreciation					
Bill	03/30/2024		Geri Wittenburg	HTES Member Appreciation	30.50
Total 1014812 · Volunteer Appreciation					30.50
1014814 · Communications					
Bill	03/30/2024	135078	Sunny Communications Inc	Radio Repair Parts	439.76
Total 1014814 · Communications					439.76
Total 101ES · ES - Expenditures					1,079.26
101ISE · Insurance & Employee Benefits					
1014507 · Flex Plan & 457 Plan					
Bill	03/30/2024	0451572	The Retirement Advantage, Inc	457B TRA Admin/Technology Fee	1,850.00
Total 1014507 · Flex Plan & 457 Plan					1,850.00
Total 101ISE · Insurance & Employee Benefits					1,850.00
101MAIN · Facilities Maintenance					
1014209 · Building Contracts					
Bill	03/30/2024	646890	Fox Valley Fire & Safety	Elevator Monitoring	372.00
Total 1014209 · Building Contracts					372.00
1014210 · Building Maintenance - Town					
Bill	03/30/2024	57995755	Anderson Pest Solutions	Pest Control Town Hall	76.95

Hanover Township

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Type	Date	Num	Name	Memo	Amount
Bill	03/30/2024	57995776	Anderson Pest Solutions	Pest Control Town Hall Dec	76.95
Bill	03/30/2024	57995800	Anderson Pest Solutions	Pest Control Town Hall Jan	76.95
Bill	03/30/2024	57995813	Anderson Pest Solutions	Pest Control Town Hall Feb	76.95
Total 1014210 · Building Maintenance - Town					307.80
1014212 · Building Maintenance - Astor					
Bill	03/30/2024	52546609	Anderson Pest Solutions	Pest Control - Astor	76.95
Total 1014212 · Building Maintenance - Astor					76.95
Total 101MAIN · Facilities Maintenance					756.75
101TOE · Town Office Expense					
1014414 · Memberships, Subs & Publication					
Bill	03/30/2024	22	Rotary Club of Bartlett #3109	Membership Dues (Q4 2023 & Q1 2024) J. Barr	390.00
Total 1014414 · Memberships, Subs & Publication					390.00
1014429 · Miscellaneous					
Bill	03/30/2024	2525	Pier Laundry	Board Meeting Tablecloth Cleaning	49.50
Total 1014429 · Miscellaneous					49.50
Total 101TOE · Town Office Expense					439.50
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094621 · Recruitment and Pre Employment					
Bill	03/30/2024		Physicians Immediate Care	Employee Physicals (4)	410.00
Total 1094621 · Recruitment and Pre Employment					410.00
Total 109ADM · Administration & Clinical					410.00
Total 109YFS · Youth & Family Services					410.00
Total 1014 · Town Fund - Expenditures					5,194.14
1104 · Aging Services - Expenditures					
1104NUT · Nutrition					
1105558 · Home Delivered Meals Food					
Bill	03/30/2024	2525	Pier Laundry	Cafe Tablecloth Cleaning	90.50
Total 1105558 · Home Delivered Meals Food					90.50
Total 1104NUT · Nutrition					90.50
1104PRO · Enrichment Programs					
1104515 · Programming					
Bill	03/30/2024	9008141...	Gordon Food Service	Coffee	298.14

Hanover Township
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Type	Date	Num	Name	Memo	Amount
Bill	03/30/2024	2525	Pier Laundry	Program Tablecloth Cleaning	38.25
Total 1104515 · Programming					336.39
1104520 · Volunteer Services					
Bill	03/30/2024		Charles Valerio	Home Delivered Meals Mileage Reimbursement March	40.00
Bill	03/30/2024		Kathy Lindahl	Home Delivered Meals Mileage Reimbursement March	54.27
Bill	03/30/2024		Marc Goodwin	Home Delivered Meals Mileage Reimbursement March	79.73
Bill	03/30/2024		Christina Gozdecki	Home Delivered Meals Mileage Reimbursement Jan-Mar 2024	137.35
Bill	03/30/2024		Edward Bus	Home Delivered Meals Mileage Reimbursement March	36.98
Total 1104520 · Volunteer Services					348.33
Total 1104PRO · Enrichment Programs					684.72
1104TRN · Transportation					
1104549 · Employee Screenings					
Bill	03/30/2024		Physicians Immediate Care	Employee Physicals (5)	540.00
Total 1104549 · Employee Screenings					540.00
Total 1104TRN · Transportation					540.00
Total 1104 · Aging Services - Expenditures					1,315.22
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024507 · Professional Services					
Bill	03/30/2024	1581870...	Verify (XHANGA)	Inv# 1581870 Verify Services Feb 2024	72.00
Total 2024507 · Professional Services					72.00
Total 2024ADM · Administration					72.00
202PAN · Pantry					
1014161 · Utilities					
Bill	03/30/2024	9268009...	Com Ed (9000)	Monthly Service	1,630.63
Total 1014161 · Utilities					1,630.63
Total 202PAN · Pantry					1,630.63
Total 2024 · Human Services - Expenditures					1,702.63
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034711 · Utilities					
Bill	03/30/2024	7029328...	Com Ed (8000)	Monthly Service	133.58
Bill	03/30/2024	1819128...	Com Ed (8000)	Monthly Service	19.90
Total 3034711 · Utilities					153.48

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Type	Date	Num	Name	Memo	Amount
Total 3034ADM · Administration					153.48
3034ROD · Road Maintenance					
3034610 · Street Lighting					
Bill	03/30/2024	0741276...	Com Ed 000 & 048 (R&B)	Monthly Service Douglas Rd Delcer	21.60
Total 3034610 · Street Lighting					21.60
Total 3034ROD · Road Maintenance					21.60
Total 3034 · Road Maintenance - Expenditures					175.08
TOTAL					8,387.07

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Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	04/11/2024	156423	Access 1 Source	Inv# 101126 Monthly base clock connection fee (2 clocks)	326.99
Total 1014430 · Computer Equipment & Software					326.99
Total 101CAP · Capital Expenditures					326.99
101CHN · Community Health					
1014491 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	2,012.15
Total 1014491 · Health Insurance					2,012.15
1014492 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	154.65
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	16.86
Total 1014492 · Dental, Vision & Life Insurance					171.51
Total 101CHN · Community Health					2,183.66
101CVA · Community Affairs					
101CMA · Community Relations					
1014626 · Community Service Award					
Check	04/16/2024	156489	Celeste Smith.	Community Service Award Cert. Reimbursement	16.31
Check	04/16/2024	156490	Charlize Younglove.	Community Service Award Cert. Mailed - Nick Pappas	9.85
Total 1014626 · Community Service Award					26.16
1014627 · Community Affairs					
Check	04/09/2024	156395	Kiwanis Club of Streamwood	Kiwanis Club of Streamwood 25th Anniversary (4 people)	160.00
Check	04/09/2024	156400	Universal Marketing, LLC	INV# 15881 Township Pens (2,000)	887.76
Total 1014627 · Community Affairs					1,047.76
1014692 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	103.10
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	11.24
Total 1014692 · Dental, Vision & Life Insurance					114.34
Total 101CMA · Community Relations					1,188.26
Total 101CVA · Community Affairs					1,188.26
101ES · ES - Expenditures					
1014802 · Equipment					
Check	04/16/2024	156485	Air One Equipment, Inc.	Inv# 205178 Fit Test	45.00
Check	04/16/2024	156485	Air One Equipment, Inc.	Inv# 205158 Fit Test	45.00

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Type	Date	Num	Name	Memo	Amount
			Total 1014802 · Equipment		90.00
			1014803 · Uniforms		
Check	04/19/2024	156629	Ray O'herron Co., Inc.	Inv# 2336997 Jacket/Pants/Shirt/Cap/Tie	766.60
			Total 1014803 · Uniforms		766.60
			1014808 · Education & Training		
Check	04/19/2024	156623	Joseph Gasparich	Inv# 2024-416 Disaster Drill Evaluator	575.00
			Total 1014808 · Education & Training		575.00
			1014811 · Station Utilities		
Check	04/16/2024	156493	Groot, Inc (605728)	Inv# 12262755T107 Waste Management	352.50
			Total 1014811 · Station Utilities		352.50
			1014814 · Communications		
Check	04/19/2024	156627	Motorola Solutions Inc	Inv# 8310720240301 Starcom	678.00
			Total 1014814 · Communications		678.00
			1014891 · Health Insurance		
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	930.83
			Total 1014891 · Health Insurance		930.83
			1014892 · Dental, Vision & Life Insurance		
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	140.78
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	8.99
			Total 1014892 · Dental, Vision & Life Insurance		149.77
			Total 101ES · ES - Expenditures		3,542.70
			101ISE · Insurance & Employee Benefits		
			1014507 · Flex Plan & 457 Plan		
Check	04/19/2024	156638	The Retirement Advantage, Inc	Inv# 0451572 TRA Admin/Technology Fee	175.00
			Total 1014507 · Flex Plan & 457 Plan		175.00
			Total 101ISE · Insurance & Employee Benefits		175.00
			101MAIN · Facilities Maintenance		
			1014205 · Janitorial Supplies		
Check	04/19/2024	156618	Bade Supply	Inv #84176 Multifold, roll towels, toliet paper, liners	604.65
Check	04/19/2024	156618	Bade Supply	Inv #84145 Toilet Seat Covers	127.88
			Total 1014205 · Janitorial Supplies		732.53
			1014209 · Building Contracts		
Check	04/11/2024	156444	Anderson Pest Solutions	Inv #59606489 Annual Contract FY25 Senior Center	972.00

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Type	Date	Num	Name	Memo	Amount
Check	04/11/2024	156444	Anderson Pest Solutions	Inv #59606490 Annual Contract FY25 Astor Ave	842.40
Check	04/11/2024	156445	A Plus Exhaust Hood and Duct Cleaning	Inv# 30931 Annual Senior Center Kitchen Hood Cleaning	352.00
Check	04/11/2024	156444	Anderson Pest Solutions	Inv #60076967 Annual Contract FY25 IWC	842.40
Check	04/19/2024	156622	Fox Valley Fire & Safety	Inv# 678281 Annual Fire Alarm Inspection	941.35
Check	04/19/2024	156622	Fox Valley Fire & Safety	Inv# 676929 Annual Fire Extinguisher Inspection	252.75
Total 1014209 · Building Contracts					4,202.90
1014212 · Building Maintenance - Astor					
Check	04/19/2024	156630	Sherwin-Williams	Inv# 1752-8 Paint	41.72
Total 1014212 · Building Maintenance - Astor					41.72
1014221 · Cell Phone/Communications					
Check	04/19/2024	156627	Motorola Solutions Inc	Inv# 8310720240301 Radio Subscription	88.00
Total 1014221 · Cell Phone/Communications					88.00
1014225 · Grounds/Reserve Maintenance					
Check	04/11/2024	156453	Advantage Trailer and Hitches	Inv #99390 Enclosed trailer window replacement	90.09
Check	04/19/2024	156631	SiteOne Landscape Supply, LLC	Inv# 140296504 Campus Herbicides	1,266.17
Total 1014225 · Grounds/Reserve Maintenance					1,356.26
1014227 · Miscellaneous					
Check	04/19/2024	156630	Sherwin-Williams	Inv# 6738 Paint	59.36
Total 1014227 · Miscellaneous					59.36
1014229 · Equipment Maintenance - Izaac					
Check	04/11/2024	156454	Alarm Specialties and Protection	INV# 34422 April-June Security Fire Monitoring	165.00
Total 1014229 · Equipment Maintenance - Izaac					165.00
1014230 · Trash Removal - Izaac					
Check	04/11/2024	156455	Groot, Inc (54379)	Inv #12260309T107 Trash/Recycling Collection - April	269.71
Total 1014230 · Trash Removal - Izaac					269.71
1014234 · Building Maintenance ES Station					
Check	04/11/2024	156444	Anderson Pest Solutions	Inv #60076932 Annual Contract FY25 EMA	1,322.40
Total 1014234 · Building Maintenance ES Station					1,322.40
1014235 · Equipment Maint ES Station					
Check	04/11/2024	156447	Fox Valley Fire & Safety	INV# IN00676929 Fire Extinguisher Test & Inspection	252.75
Total 1014235 · Equipment Maint ES Station					252.75
1014291 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	5,377.89

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Type	Date	Num	Name	Memo	Amount
Total 1014291 · Health Insurance					5,377.89
1014292 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	721.30
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	61.07
Total 1014292 · Dental, Vision & Life Insurance					782.37
Total 101MAIN · Facilities Maintenance					14,650.89
101THE · Town Hall Expense					
1014405 · Internet Access - Town					
Check	04/19/2024	156620	Comcast (773 ES)	Acct# 877110083 0226773 Internet Fee	103.48
Total 1014405 · Internet Access - Town					103.48
1014416 · Equipment Rental - Town					
Check	04/19/2024	156626	Leaf (618-010)	Inv# 16326610 Town Hall Main Copier Lease	230.43
Total 1014416 · Equipment Rental - Town					230.43
Total 101THE · Town Hall Expense					333.91
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	04/19/2024	156633	Staples	INv# 6001068231 Copy Paper	88.98
Total 1014404 · Office Supplies					88.98
1014406 · Printing					
Check	04/11/2024	156443	Allegra Print & Imaging	Inv #69701 Annual Reports (75)	336.47
Total 1014406 · Printing					336.47
1014429 · Miscellaneous					
Check	04/17/2024	156604	Hanover Township Foundation	Annual Town Meeting Moderator Fee Donation	250.00
Total 1014429 · Miscellaneous					250.00
1014534 · Passport Services					
Check	04/19/2024	156633	Staples	INv# 6001068231 Shipping Labels/Supplies	197.57
Total 1014534 · Passport Services					197.57
1014591 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	3,568.07
Total 1014591 · Health Insurance					3,568.07
1014592 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	500.23

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Type	Date	Num	Name	Memo	Amount
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	44.21
Total 1014592 · Dental, Vision & Life Insurance					544.44
Total 101TOE · Town Office Expense					4,985.53
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	04/19/2024	156633	Staples	Inv# 6001068230 Printer Ink	154.99
Total 1044405 · Office Supplies					154.99
1044407 · Printing					
Check	04/19/2024	156625	Kwik Print	Inv# 75609 Business Cards (2)	96.20
Total 1044407 · Printing					96.20
1044413 · Travel Expense					
Check	04/16/2024	156487	Alexandrea Imperato	Mileage Reimbursement CIAO Training/Seminar	205.78
Check	04/19/2024	156616	Simeren Silversteen	IPAI Mileage Reimbursement	167.50
Total 1044413 · Travel Expense					373.28
1044415 · Dues, Subs & Publications					
Check	04/19/2024	156632	Sidwell Company	Inv# SIDXT0007060 Maps (20)	200.00
Total 1044415 · Dues, Subs & Publications					200.00
1044492 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	117.54
Total 1044492 · Dental, Vision & Life Insurance					117.54
Total 104ASR · Assessor's Division					942.01
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					
Check	04/19/2024	156626	Leaf (618-010)	Inv# 16326610 Youth and Family Main Copier Lease	164.02
Total 1094617 · Equipment Maintenance					164.02
1094624 · Client Mgmt Software					
Check	04/17/2024	156605	Kenneth Young Center	Inv #T014299 CIS maintenance April 2024	300.00
Total 1094624 · Client Mgmt Software					300.00
1094691 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	3,515.00
Total 1094691 · Health Insurance					3,515.00

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Type	Date	Num	Name	Memo	Amount
1094692 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	309.30
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	33.72
Total 1094692 · Dental, Vision & Life Insurance					343.02
Total 109ADM · Administration & Clinical					4,322.04
109OUT · Outreach & Prevention					
1094656 · Youth Center Equipment					
Check	04/19/2024	156626	Leaf (618-010)	Inv# 16326610 Youth and Family IWYC Copier Lease	164.02
Total 1094656 · Youth Center Equipment					164.02
1094659 · Youth Center Phone & internet					
Check	04/11/2024	156446	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 4/4-5/3	210.85
Total 1094659 · Youth Center Phone & internet					210.85
1094791 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	1,486.46
Total 1094791 · Health Insurance					1,486.46
1094792 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	293.31
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	26.04
Total 1094792 · Dental, Vision & Life Insurance					319.35
Total 109OUT · Outreach & Prevention					2,180.68
Total 109YFS · Youth & Family Services					6,502.72
Total 1014 · Town Fund - Expenditures					34,831.67
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104527 · Equipment					
Check	04/16/2024	156511	Wells Fargo Financial Leasing Inc	Inv# 50293714551 Color Copier Lease	289.85
Total 1104527 · Equipment					289.85
1104528 · Office Supplies					
Check	04/16/2024	156486	Accurate Office Supply Co	Inv# 613224 Paper, Markers	225.29
Total 1104528 · Office Supplies					225.29
1104534 · Dues,Subs, & Publications					
Check	04/16/2024	156512	Xavus Solutions LLC	Inv# 23919 My Senior Center annual License Fee	1,800.00

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Type	Date	Num	Name	Memo	Amount
Total 1104534 · Dues, Subs, & Publications					1,800.00
1104591 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	1,165.74
Total 1104591 · Health Insurance					1,165.74
1104592 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	28.50
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	0.00
Total 1104592 · Dental, Vision & Life Insurance					28.50
Total 1104ADM · Administration					3,509.38
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	04/09/2024	156396	Get Fresh Produce, Inc	Congregate Food	847.72
Check	04/09/2024	156397	Gordon Food Service	Congregate Food	1,293.24
Check	04/16/2024	156491	Get Fresh Produce, Inc	Congregate Food	797.91
Check	04/16/2024	156492	Gordon Food Service	Congregate Food	1,523.72
Total 1105551 · Congregate Food					4,462.59
1105552 · Congregate Equipment					
Check	04/16/2024	156492	Gordon Food Service	Cafe Equip	72.85
Total 1105552 · Congregate Equipment					72.85
1105553 · Congregate Supplies					
Check	04/09/2024	156396	Get Fresh Produce, Inc	Congregate Supplies	71.70
Check	04/09/2024	156397	Gordon Food Service	Congregate Supplies	413.28
Check	04/16/2024	156491	Get Fresh Produce, Inc	Congregate Supplies	95.61
Check	04/16/2024	156492	Gordon Food Service	Congregate Supplies	286.07
Total 1105553 · Congregate Supplies					866.66
1105558 · Home Delivered Meals Food					
Check	04/09/2024	156396	Get Fresh Produce, Inc	HDM Food	864.19
Check	04/09/2024	156397	Gordon Food Service	HDM Food	973.45
Check	04/16/2024	156491	Get Fresh Produce, Inc	HDM Food	797.91
Check	04/16/2024	156492	Gordon Food Service	HDM Food	1,523.71
Total 1105558 · Home Delivered Meals Food					4,159.26
1105559 · Home Delivered Meals Equipment					
Check	04/16/2024	156492	Gordon Food Service	HMD Equip	72.85
Total 1105559 · Home Delivered Meals Equipment					72.85
1105560 · Home Delivered Meals Supplies					
Check	04/09/2024	156396	Get Fresh Produce, Inc	HDM Supplies	54.30

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Type	Date	Num	Name	Memo	Amount
Check	04/09/2024	156397	Gordon Food Service	HDM Supplies	171.91
Check	04/16/2024	156491	Get Fresh Produce, Inc	HDM Supplies	101.39
Check	04/16/2024	156492	Gordon Food Service	HDM Supplies	286.06
Total 1105560 · Home Delivered Meals Supplies					613.66
1105792 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	51.55
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	5.62
Total 1105792 · Dental, Vision & Life Insurance					57.17
Total 1104NUT · Nutrition					10,305.04
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	04/11/2024	156425	Cesar Grimaldo	French/Spanish Instruction May/June 2024	450.00
Check	04/11/2024	156427	Cynthia Sutherland	Tai Chi Instructor May/June 2024	315.00
Check	04/11/2024	156428	Dance Alternatives, Inc.	Line Dance Classes May/June 2024	300.00
Check	04/11/2024	156430	Eugene Flynn	June 2024 Presentation	150.00
Check	04/11/2024	156433	James Murrell	Computers Made Easy Instruction May/June 2024	400.00
Check	04/11/2024	156439	Very Smart People LLC	Instruction for May 2024	200.00
Check	04/11/2024	156440	Very Smart People LLC	Instruction for June 2024	200.00
Check	04/11/2024	156441	Vicki Boyle	Instruction for Meditation for Well-Being May/June 2024	70.00
Check	04/16/2024	156486	Accurate Office Supply Co	Inv# 613224 Cups, Tea	95.79
Check	04/16/2024	156488	Bob Kalal	Music Performance 6/13/24	175.00
Check	04/16/2024	156494	Heather Braodakis	Inv# 61724 Music Entertainmetn 6/17/24	70.00
Check	04/16/2024	156495	Janet Kane	Inv# 653-5/7/24 Musical Performance 5/7/24	195.00
Check	04/16/2024	156496	Joy Andreassen	Inv# 2024-6 Zumba June (3 classes)	150.00
Check	04/16/2024	156497	Joy Andreassen	Inv# 2024-5 Zumba May (5 classes)	250.00
Check	04/16/2024	156499	Laura Trujillo	Inv# 19 Yoga Instruction May	455.00
Check	04/16/2024	156500	Laura Trujillo	Inv# 20 Yoga Instruction June	385.00
Check	04/16/2024	156501	LaVerne Bobkowski	Inv# 240523 Music Show 5/23/24	175.00
Check	04/16/2024	156502	Mark Lyons	Inv# 1039 Senior Presentation 5/26/24	175.00
Check	04/16/2024	156503	Martina Mathisen	Inv# 3458 Senior Presentation 5/20/24	275.00
Check	04/16/2024	156504	Michelle Gibbons Presents	Inv# 10037 Presentation 5/13/24	275.00
Check	04/16/2024	156505	Michelle Gibbons Presents	Inv# 10038 Presentation 6/5/24	275.00
Check	04/16/2024	156506	Radio Players West	Inv# HTSC-0003 Radio Performance 5/4/24	50.00
Check	04/16/2024	156507	The Twilight Toubadour, Inc	Music Performance 6/25/24	115.00
Check	04/16/2024	156508	The Wildbird Shack	Senior Presentation - 6/3/24	200.00
Check	04/16/2024	156509	The Wildbird Shack	Senior Presentation - 5/2/24	200.00
Check	04/16/2024	156513	Yvonne Preston	Inv# 6 Senior Stretch & Flex Classes May/June 2024	200.00
Check	04/19/2024	156610	Metropolis Performing Arts Center	Senior Trip - Musical (26)	936.00
Check	04/19/2024	156611	Paramount Theatre	Senior Trip - "Musical "Beautiful"	842.00
Check	04/19/2024	156612	Chicago White Sox	Senior Bingo Game at Guaranteed Rate Field	1,383.20
Check	04/19/2024	156614	ABC Parade Floats	Streamwood Summer Parade Float	1,446.00
Check	04/19/2024	156615	Giuseppa Bartolomeo	Cooking Class Supplies	81.78
Total 1104515 · Programming					10,489.77

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Type	Date	Num	Name	Memo	Amount
1104526 · Senior Newsletter					
Check	04/19/2024	156613	USPS	Club 59 Newsletter Postage	2,628.77
Total 1104526 · Senior Newsletter					2,628.77
1104891 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	4,193.16
Total 1104891 · Health Insurance					4,193.16
1104892 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	349.10
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	22.48
Total 1104892 · Dental, Vision & Life Insurance					371.58
Total 1104PRO · Enrichment Programs					17,683.28
1104SOC · Social Services					
1104564 · Senior Health Ins Program					
Check	04/19/2024	156617	Accurate Office Supply Co	Inv# 61346 Copy Paper/Legal Pads/Folders	276.43
Total 1104564 · Senior Health Ins Program					276.43
1104991 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	3,182.66
Total 1104991 · Health Insurance					3,182.66
1104992 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	601.09
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	23.79
Total 1104992 · Dental, Vision & Life Insurance					624.88
Total 1104SOC · Social Services					4,083.97
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	04/11/2024	156450	Preventative Maintenance Systems, Inc	Inv #132497 Center bearing repair Bus#139	700.06
Check	04/16/2024	156498	Kammes Auto & Truck Repair, Inc.	Inv# 144190 Bus 141 Front Brakes, AC, Tires	4,143.35
Check	04/19/2024	156624	Kammes Auto & Truck Repair, Inc.	Inv# 144250 Battery	285.79
Total 1104518 · Vehicle Maintenance					5,129.20
1104547 · Dispatch Software					
Check	04/09/2024	156399	Unified Dispatch	Inv# 3206303 Quarterly Call System Support/Maintenance	1,650.00
Total 1104547 · Dispatch Software					1,650.00
1104691 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	3,515.00
Total 1104691 · Health Insurance					3,515.00
1104692 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	208.05
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	37.28
Total 1104692 · Dental, Vision & Life Insurance					245.33
Total 1104TRN · Transportation					10,539.53
Total 1104 · Aging Services - Expenditures					46,121.20
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	04/19/2024	156633	Staples	Inv# 6001068229 Copy Paper	101.98
Total 2024202 · Office Supplies					101.98
2024204 · Equipment					
Check	04/11/2024	156451	Quench USA, Inc.	Inv #7284635 Water Machine Rental 4/4/24-5/3/24	48.75
Check	04/19/2024	156626	Leaf (618-010)	Inv# 16326610 Astor Copier Lease	164.02
Total 2024204 · Equipment					212.77
2024212 · Dues & Publications					
Check	04/16/2024	156510	Township Officials of Cook Co- Cswkrs Div	2024 Membership Renewal	40.00
Total 2024212 · Dues & Publications					40.00
2024591 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	676.18
Total 2024591 · Health Insurance					676.18
2024592 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	118.94
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	5.62
Total 2024592 · Dental, Vision & Life Insurance					124.56
Total 2024ADM · Administration					1,155.49
2024HOM · Home Relief					
2024119 · Emergency Assistance					
Check	04/16/2024	6520	Leonardo Alongi	Shelter Assistance	1,450.00
Check	04/16/2024	6521	Malcolm Grant	Shelter Assistance	1,600.00
Total 2024119 · Emergency Assistance					3,050.00

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Type	Date	Num	Name	Memo	Amount
Total 2024HOM · Home Relief					3,050.00
202PAN · Pantry					
1014161 · Utilities					
Check	04/09/2024	156401	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave	58.99
Total 1014161 · Utilities					58.99
1014166 · Trash Removal					
Check	04/09/2024	156398	Groot, Inc (69323)	Inv# 12259782T107 Trash Collection Astor April	1,210.18
Total 1014166 · Trash Removal					1,210.18
1014191 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	676.18
Total 1014191 · Health Insurance					676.18
1014192 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	136.21
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	8.99
Total 1014192 · Dental, Vision & Life Insurance					145.20
Total 202PAN · Pantry					2,090.55
Total 2024 · Human Services - Expenditures					6,296.04
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034791 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	1,250.36
Total 3034791 · Health Insurance					1,250.36
3034792 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	103.10
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	11.24
Total 3034792 · Dental, Vision & Life Insurance					114.34
Total 3034ADM · Administration					1,364.70
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	04/19/2024	156627	Motorola Solutions Inc	Inv# 8310720240301 Radio Subscription	88.00
Check	04/19/2024	156631	SiteOne Landscape Supply, LLC	Inv# 140296504 Grass Restoration	291.88
Total 3034602 · Operating Supplies & Materials					379.88
3034610 · Street Lighting					

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Type	Date	Num	Name	Memo	Amount
Check	04/19/2024	156635	Wood Dale Electrical Const., Inc.	Inv# S32 Street Light Repair	470.00
Total 3034610 · Street Lighting					470.00
Total 3034ROD · Road Maintenance					849.88
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	04/19/2024	156619	Commercial Tire Services, Inc.	Inv# 2220086686 Flat Tire Repair	35.00
Check	04/19/2024	156624	Kammes Auto & Truck Repair, Inc.	Inv# 144232 Chassis Inspection/Tire Repair/Mirror//Shocks/Gate	3,484.34
Total 3034609 · Maintenance Vehicles & Equip					3,519.34
Total 303EQM · Equipment					3,519.34
Total 3034 · Road Maintenance - Expenditures					5,733.92
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054012 · Office Supplies					
Check	04/19/2024	156633	Staples	Inv# 6001068231 Avery Tickets	70.08
Total 5054012 · Office Supplies					70.08
5054537 · Community Relations					
Check	04/11/2024	156452	Hanover Township Foundation	Sponsorship of annual 5k	500.00
Total 5054537 · Community Relations					500.00
5054539 · Dues					
Check	04/19/2024	156607	ACMHAI	Inv# 24-1015 Annual Membership Dues	3,654.57
Total 5054539 · Dues					3,654.57
5054591 · Health Insurance					
Check	04/19/2024	156636	Blue Cross Blue Shield	Major Medical Premium - April 24	1,555.92
Total 5054591 · Health Insurance					1,555.92
5054592 · Dental, Vision & Life Insurance					
Check	04/19/2024	156621	Euclid Managers	Monthly Dental/Life Insurance Premium	190.21
Check	04/19/2024	156634	Vision Service Plan	Vision Insurance Premium	14.80
Total 5054592 · Dental, Vision & Life Insurance					205.01
Total 5054ADM · Administration					5,985.58
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	04/11/2024	156421	Ray Graham Association	FY25 1st Qtr Payment for Contracted Services through MHB	5,000.00

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Type	Date	Num	Name	Memo	Amount
			Total 5054210 · Utilities		5,000.00
			Total 5054COM · HT Community Resource Center		5,000.00
			5054SVC · Service Contracts		
			5054100 · CAC CASI		
Check	04/11/2024	156413	Childrens Advocacy Ctr of Nwst Co County	FY25 1st Qtr Payment for Contracted Services through MHB	5,500.00
			Total 5054100 · CAC CASI		5,500.00
			5054103 · CAC Safe from the Start		
Check	04/11/2024	156413	Childrens Advocacy Ctr of Nwst Co County	FY25 1st Qtr Payment for Contracted Services through MHB	5,750.00
			Total 5054103 · CAC Safe from the Start		5,750.00
			5054104 · CCC Domestic Violence Shelter		
Check	04/11/2024	156415	Community Crisis Center	FY25 1st Qtr Payment for Contracted Shelter Services through MHB	6,750.00
			Total 5054104 · CCC Domestic Violence Shelter		6,750.00
			5054105 · CCC Domestic Violence Counsel		
Check	04/11/2024	156415	Community Crisis Center	FY25 1st Qtr Payment for Contracted Counseling Services through MHB	10,000.00
			Total 5054105 · CCC Domestic Violence Counsel		10,000.00
			5054108 · Aid Supportive Employment		
Check	04/11/2024	156411	Association for Individual Development	FY25 1st Qtr Payment for Contracted Services through MHB	11,750.00
			Total 5054108 · Aid Supportive Employment		11,750.00
			5054113 · Clearbrook Day Services		
Check	04/11/2024	156414	Clearbrook	FY25 1st Qtr Payment for Contracted Services through MHB	2,500.00
			Total 5054113 · Clearbrook Day Services		2,500.00
			5054132 · Ecker Therapy Services		
Check	04/11/2024	156416	Ecker Center for Behavioral Health	FY25 1st Qtr Payment for Contracted Services through MHB	5,000.00
			Total 5054132 · Ecker Therapy Services		5,000.00
			5054133 · Ecker PEP		
Check	04/11/2024	156416	Ecker Center for Behavioral Health	FY25 1st Qtr Payment for Contracted Services through MHB	20,000.00
			Total 5054133 · Ecker PEP		20,000.00
			5054135 · Ecker Center Substance		
Check	04/11/2024	156416	Ecker Center for Behavioral Health	FY25 1st Qtr Payment for Contracted Services through MHB	11,250.00
			Total 5054135 · Ecker Center Substance		11,250.00
			5054141 · Shelter Inc Healthy Families		
Check	04/11/2024	156437	Shelter, Inc	FY25 1st Qtr Payment for Contracted Services through MHB	3,000.00

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Type	Date	Num	Name	Memo	Amount
			Total 5054141 · Shelter Inc Healthy Families		3,000.00
Check	04/11/2024	156412	5054142 · Centro De Informacion Centro de Informacion	FY25 1st Qtr Payment for Contracted Services through MHB	8,125.00
			Total 5054142 · Centro De Informacion		8,125.00
Check	04/11/2024	156417	5054148 · FSA Therapy Services Family Services Association	FY25 1st Qtr Payment for Contracted Services through MHB	11,250.00
			Total 5054148 · FSA Therapy Services		11,250.00
Check	04/11/2024	156438	5054158 · Summitt Center Summit School Early Learning Center	FY25 1st Qtr Payment for Contracted Services through MHB	4,000.00
			Total 5054158 · Summitt Center		4,000.00
Check	04/11/2024	156420	5054166 · PADS of Elgin PADS of Elgin	FY25 1st Qtr Payment for Contracted Services through MHB	10,000.00
			Total 5054166 · PADS of Elgin		10,000.00
Check	04/11/2024	156435	5054185 · Little City Foundation Little City Foundation	FY25 1st Qtr Payment for Contracted Services through MHB	1,300.00
			Total 5054185 · Little City Foundation		1,300.00
Check	04/11/2024	156419	5054190 · Maryville Academy Maryville Academy	FY25 1st Qtr Payment for Contracted Services through MHB	5,000.00
			Total 5054190 · Maryville Academy		5,000.00
Check	04/11/2024	156434	5054200 · Kenneth Young Center - SASS Kenneth Young Center	FY25 1st Qtr Payment for Contracted Thearpy Services through MHB	2,050.00
Check	04/11/2024	156434	Kenneth Young Center	FY25 1st Qtr Payment for Contracted Crisis Services through MHB	1,750.00
			Total 5054200 · Kenneth Young Center - SASS		3,800.00
Check	04/11/2024	156414	5054203 · Clearbrook - Residential Clearbrook	FY25 1st Qtr Payment for Contracted Services through MHB	3,125.00
			Total 5054203 · Clearbrook - Residential		3,125.00
Check	04/19/2024	156637	5054205 · Mental Health Housing UP Hanover Landing, LP	Hanover Landing Rent Subsidy - May 2024	5,263.00
			Total 5054205 · Mental Health Housing		5,263.00
Check	04/11/2024	156432	5054207 · Girl Scouts of N. IL - Outreach Girl Scouts of Northern Illinois	FY25 1st Qtr Payment for Contracted Services through MHB	3,500.00
			Total 5054207 · Girl Scouts of N. IL - Outreach		3,500.00

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Type	Date	Num	Name	Memo	Amount
5054220 · Gigis Playhouse					
Check	04/19/2024	156608	Gigi's Playhouse	Contracted Employment Services	3,125.00
			Total 5054220 · Gigis Playhouse		3,125.00
5054223 · Marklund					
Check	04/11/2024	156418	Marklund Children's Home	FY25 1st Qtr Payment for Contracted Services through MHB	6,250.00
			Total 5054223 · Marklund		6,250.00
5054225 · Community Alternatives Unlimite					
Check	04/11/2024	156426	Community Alternatives Unlimited	FY25 1st Qtr Payment for Contracted Services through MHB	3,750.00
			Total 5054225 · Community Alternatives Unlimite		3,750.00
5054226 · Fellowship Housing Corp					
Check	04/11/2024	156431	Fellowship Housing Corporation	FY25 1st Qtr Payment for Contracted Services through MHB	1,250.00
			Total 5054226 · Fellowship Housing Corp		1,250.00
5054229 · Partners for Our Communities					
Check	04/11/2024	156436	Partners for Our Communities	FY25 1st Qtr Payment for Contracted Services through MHB	3,000.00
			Total 5054229 · Partners for Our Communities		3,000.00
5054230 · About Change Recovery					
Check	04/11/2024	156424	About Change Recovery	FY25 1st Qtr Payment for Contracted Services through MHB	3,200.00
			Total 5054230 · About Change Recovery		3,200.00
			Total 5054SVC · Service Contracts		157,438.00
			Total 5054 · Mental Health - Expenditures		168,423.58
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	04/11/2024	156442	A&D Home Improvement	Inv# 107196 Extra Main House Roof Replacement Expansion Property	600.00
Check	04/19/2024	156628	Oxford Engineering, Ltd.	Inv# 115018 Mechanical/Plumbing Engineering	1,200.00
			Total 8084414 · Emergency Services Station		1,800.00
8084425 · Building & Perm Improvements					
Check	04/17/2024	156606	MG Mechanical Service	Inv #60434 RTU replacement- Town Hall	14,400.00
			Total 8084425 · Building & Perm Improvements		14,400.00
			Total 8084 · Capital Projects - Expenditures		16,200.00
TOTAL					277,606.41



- I. Call to Order/Roll Call: Clerk Dolan Baumer called the Board meeting to order at 7:30 p.m.
- Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Noyola, and Martinez and Supervisor McGuire.
- Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community and Government Relations Director Tom Kuttenberg, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also present representatives from the Township auxiliary staff, Emergency Services unit and Aging Services volunteers.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Hearing Regarding the Hanover Township Budget and Appropriation Ordinance: Trustee Essick moved to recess into a hearing regarding the Hanover Township Budget and Appropriation Ordinance at 7:35 p.m.; motion seconded by Trustee Noyola and carried by a roll call vote: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire.
- The Hearing regarding the Hanover Township Budget and Appropriation Ordinance was called to order at 7:35 p.m. Clerk Dolan Baumer called the roll and present were Trustees Beattie, Noyola, Martinez, and Essick, and Supervisor McGuire.
- A. Explanation of the Hanover Township Budget and Appropriation Ordinance: Administrator Barr briefed those present on the FY25 Budget and Appropriation recommendations as presented by the Hanover Township Finance Committee.
- B. Comments and Questions from the Board regarding the Ordinance: No questions were raised or comments made.
- C. Comments and Questions from the Public regarding the Ordinance: No questions were raised or comments made.
- D. Approval of the Hanover Township Budget and Appropriation Ordinance for the Fiscal Year beginning April 1, 2024 and ending March 31, 2025: Trustee Martinez moved to approve ordinance #040924 for the Hanover Township Budget and Appropriations for FY25 beginning April 1, 2024 and ending March 31, 2025 as follow
- | | |
|---------------------------------------|---------------------|
| a. General Town Fund | \$5,194,000 |
| b. Senior Citizen Services Fund | \$2,471,300 |
| c. General Assistance Fund | \$872,880 |
| d. Mental Health Fund | \$1,749,200 |
| e. Committee for Senior Services Fund | \$53,200 |
| f. Road Fund | \$2,066,800 |
| g. IMRF Fund | \$227,000 |
| h. FICA Fund | \$183,800 |
| i. Vehicle Replacement Fund | \$215,000 |
| j. Capital Projects Fund | <u>\$1,590,000</u> |
| Total Appropriations | <u>\$14,668,180</u> |

Trustee Beattie seconded the motion to approve ordinance #040924 making appropriations to defray expenditures for the Township of Hanover, Cook County, Illinois for the Fiscal Year beginning April 1, 2024, and ending March 31, 2025. Roll call: Ayes: Trustees Beattie, Martinez, Essick and Noyola, and Supervisor McGuire. Motion carried.

At 7:34 p.m. Trustee Martinez moved that the Board adjourn the Hearing and go back into the regular meeting; second by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Motion carried.

Supervisor McGuire gaveled the regular Board meeting back into session at 7:35 p.m. and roll call was taken by Clerk Dolan Baumer: present were Trustees Beattie, Martinez, Essick, and Noyola and Supervisor McGuire.

V. Reports:

- A. Supervisor's Report: Supervisor McGuire reported that Aging Services received a complimentary note from a resident on the tax services provided this season. Director Imperato related a story of a veteran's widow who she assisted in receiving veterans benefits, and that the resident was from a neighboring township that does not offer veteran services. Supervisor McGuire also reported that he and Director Crews met with Hanover Park Mayor Craig, and DuComm representatives to discuss the use of radios and of DuComm's removal of Hanover Township off of the dispatch list. More information to come regarding this issue. Mayor Craig was gracious enough to attend as an advocate for Hanover Township.
- B. Clerk's Report: Clerk Dolan Baumer offered no report.
- C. Assessor's Report: Assessor Moinuddin noted that property tax filings are due June 1.
- D. Trustee Liaison Committee Reports: No Trustee offered a report.
- E. Department Reports: Reports were submitted for review by the Board at the prior meeting; highlights this period included Director Kuttentberg reporting on SB2704 (State Income Tax Credit for Emergency Service volunteers), that passed the Senate and is now in the House for consideration. Thank you to everyone who supported the Supervisor's Community Service Awards breakfast. Deputy Administrator Vana reported again that the onsite staff at Hanover Landing is continuing to meet with residents and is developing programming suitable for the space. The Township has not heard back from the County on the DCEO grant yet, other than that the paperwork has been received. Administrative Services has formed a small group to look at recruitment opportunities. Manager Teachout reported that the Board has agreed to sponsor the Township Sprint to Spring 5k again this year. TIDE ridership has increased by six riders from Hanover Landing. The TIDE program would be a topic of discussion by the ARK of Illinois at the conference on the 23rd. Congratulations to Chair Kathy Biesidecki on her receipt of the Senior Volunteer of the Year award. Director Conway reported that nutrition services has seen a 173% increase in meal service this year over 2023. The department is looking for to the My Senior Center computerized check in coming soon. The bathroom remodel is ongoing. Home delivered meals has reached a peak of 124 toward a 128 maximum number of residents they can serve. There were four routes in the past, and today we have eight. The department is considering increasing the suggested donation and Supervisor McGuire asked that the discussion and recommendation be put on the next Board meeting agenda. Director Houdek reported that over one hundred students attended Spring Break Open Gym. The Streamwood Park District/Hanover Township partnership with youth sports programming is starting its six week indoor soccer league. Dr. Pamphile met with students at Judson University job fair to discuss possible Township internships and job openings. Director Houdek would be at the Illinois Township Association of GA Workers as a presenter next week. Student Government Day is scheduled for April 24. Committee on Youth Celebration of Leadership nominations are open. Director Imperator reported that during the recent job fair, 16 people were offered jobs and one was for Hanover Township. Over 180 people attended the recent Veterans Honor Roll Dinner.

Twenty-four veterans were signed up for a Rockford-bound trip. The department would be in Red Cross training on May 10. The Director would be presenting during the Illinois Township Association of GA Workers next week. Director Smith reported that the Community Health department would host the April 16 Blood Drive, the April 23 Lifeline Screening and that Nurse Kramer would be offering balance classes at the Senior Center this month. Director Crews reported that the unit received complimentary letters of thanks from the Carpentersville emergency services. They presented the drone program again at Elgin Community College this month. The unit conducted burn exercises and decontamination exercises this month. Director Hanson reported that Facilities and Road Maintenance replacement of the HVAC system at the Senior Center would be completed later this month. The completion of the Emergency Services building roof would also be completed later this month. Paperwork is being prepared for presentation to the Village of Bartlett Planning and Zoning. Brush pick-up generated 24 tons of mulch this year. Four seasonal positions are open in the department. Administrator Barr reported that the Task Force on Community Education has been meeting since last October and during the meetings have heard from Township departments and the Alignment Collaborative for Education and their future plans, as well as from representatives from U-46 on Community Partnerships, and most recently, from Kane County regarding truancy issues. The Bartlett Octoberfest has requested \$5,000 for support of the event; the Supervisor asked for concurrence from the Board members to grant that amount. The Trustees agreed to give the \$5,000 for the Bartlett Octoberfest. Councilor Airdo reported that the Illinois Township Attorneys Association would be holding its next conference here at Hanover Township on May 17. He is the treasurer for the organization.

- VI. Bill Paying: Mr. Barr presented the bills for payment from March 26, 2024 through April 8, 2024 as follows:

a.	Town	\$70,799.95
b.	Senior Services	40,289.52
c.	General Assistance	13,391.74
d.	Road Maintenance	5,210.11
e.	Mental Health Board	42,727.81
f.	Vehicle	200.00
g.	Capital	<u>630.00</u>
	Total	<u>\$173,249.13</u>

A motion was made by Trustee Essick and seconded by Trustee Martinez to approve payment of the bills as presented from March 26, 2024 through April 8, 2024. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

- VIII. New Business:

A. Regular Meeting Minutes of March 26, 2024: Trustee Noyola moved that the Board approve the regular meeting minutes of March 26, 2024; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Martinez, Essick, and Noyola, and Supervisor McGuire. Abstain: Trustee Beattie. Nays: None. Motion carried.

B. Resolution declaring April Volunteer Month: Trustee Beattie moved to approve the resolution declaring April volunteer month in Hanover Township. Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried. Representatives of the Township auxiliary staff, Emergency Services unit, and Senior Services volunteers came forward to accept the resolution, which read as follows:

“Whereas, the Hanover Township Board of Trustees, does hereby find as follows: whereas, the entire community can affect positive change with any volunteer action no matter how big or small; and whereas, volunteers can connect with local community service opportunities through hundreds of community

Minutes of a Rescheduled Meeting of the Hanover Township Board

Tuesday, April 9, 2024

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service organizations like volunteer centers; and whereas, millions of volunteers working in their communities utilize their time and talent daily to make a real difference in the lives of children, adults and the elderly; and whereas, the giving of oneself in service to another empowers the giver and the recipient; and whereas, our country's volunteer force of over 60.7 million people is a great treasure and whereas, Hanover Township is the recipient of countless volunteer hours, donated by caring and thoughtful individuals, who help in every aspect of providing services, from committee participation to visiting the homebound, to teaching young people, to assisting residents at the Township food pantry, through assisting first-responders, and to providing office assistance. Now, therefore, be it hereby resolved by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of April is National Volunteer Month in Hanover Township."

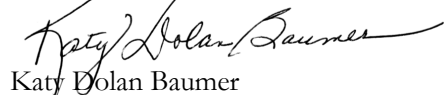
- C. Consideration of the June 4, 2024 Township Board Meeting: Trustee Beattie moved to cancel the June 4, 2024 Township Board meeting. The motion was seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

IX. Executive Session: No motion to go into Executive Session was made.

X. Other Business: The Supervisor noted that Ms Shannon Petty was tapped to serve on the Education Task Force; she is a librarian from the Poplar Creek Public Library and would be filling a vacancy on the task force.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:08 p.m. was made by Trustee Martinez and seconded by Trustee Essick, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

RESOLUTION _____

**A RESOLUTION
TO AUTHORIZE THE PROVISION OF MENTAL HEALTH
SERVICES TO YOUNG ADULTS**

WHEREAS, under the Township Code, 60 ILCS 1/1 *et seq.*, Hanover Township (the “Township”) is authorized to provide programs and services to meet the needs of local youth, including, but not limited to, mental health services; and

WHEREAS, pursuant to this authority, the Township, through its Department of Youth and Family Services, currently provides certain mental health services to individuals aged nineteen (19) years of age or younger; and

WHEREAS, in the United States, youth violence is a leading cause of death for individuals aged ten (10) to twenty-six (26) years, and experts have identified that increased access to mental health services is a primary consideration in addressing risk factors linked to youth violence in the community; and

WHEREAS, based on feedback from community leaders, experts, and other stakeholders, the Township has identified that young adults aged nineteen (19) to twenty-six (26) years have limited access to mental health services and encounter other substantial barriers in accessing such services in the community; and

WHEREAS, the Township Supervisor and Board of Trustees (collectively, the “Board”) deems it necessary and in the best interest of the Township and its residents to expand the Township’s provision of mental health services to young persons aged nineteen (19) to twenty-six (26) years, as provided herein; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: AUTHORIZATION. The provision of mental health services by the Township, through its Department of Youth and Family Services, to young adults aged

nineteen (19) to twenty-six (26) years, as set forth in the Young Adult Therapy Practices and Procedures, a copy of which is attached hereto and incorporated herein by this reference, is hereby authorized, and approved.

SECTION TWO: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION THREE: REPEALER. All prior Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 23, 2024

APPROVED: April 23, 2024

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on April 23, 2024, and approved on April 23, 2024, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

YOUNG ADULT THERAPY (Ages 20-26)

TITLE: Therapy Fees Practices and Procedures:

The assigned therapist will set the fee with the young adult client, aged 20-26, at the start of therapy and will monitor the client's payment of fees as agreed.

If the young adult is unmarried, the fee will be based on the individual's income alone, irrespective of whether they are living with their family of origin.

If the young adult is married, the fee will be based on the household income.

PURPOSE:

To ensure that young adults clients have access to affordable, high quality therapy services, and that the fee agreement is managed as a clinical issue.

PROCEDURES:

1. The therapist will set the fee at the first session by utilizing the *Fee Policy and Procedures* form, *Fee Determination/Adjustment Sheet*, and *Sliding Fee Scale*.
2. The therapist will give a copy of the signed *Fee Policy and Procedures* form to the client.
3. The therapist will give the signed originals of the *Fee Policy and Procedures* and the *Fee Determination/Adjustment Sheet* to support staff immediately after the first session.
4. Clients have agreed to pay their fees to the receptionist prior to each session. As clients come in, front desk staff will ask clients for payment before notifying the therapist that their client has arrived.
5. Every evening, the support staff member who completes the daily client fee schedule must review the fee schedule form. If any client is behind in making a payment for 3 sessions, support staff will email the therapist the following: the client's ID number, their fee and current balance, and copy the Assistant Director of Clinical Services on the email. The therapist will address the outstanding balance at the next therapy session. And if necessary, the therapist will consult with the Assistant Director of Clinical Services.
6. The Assistant Director of Clinical Services will address the noncompliance issue with the therapist at the next supervision appointment and will continue to monitor noncompliance issues.
7. The therapist will consult with the Assistant Director prior to any fee adjustment. Adjustments must be documented on a new, completed *Fee Determination/Adjustment Sheet*, and given to support staff so that fee changes can be made.

8. The therapist will do a routine annual review of the fee with each young adult client, and document both the *Fee Policy and Procedures* form and a new, completed *Fee Determination/Adjustment Sheet*.

YOUNG ADULT THERAPY

TITLE: Waiting List and Case Assignment Practice:

The therapist conducting the young adult's intake will determine if the caller is appropriate for the waitlist, as well as the priority with which the client will be assigned from the wait list, based on level of care or specialized treatment needs.

Priority among young adults will be based on severity of presenting issues and whether the client is a new intake, an internal transfer, or a returning client. The Assistant Director of Clinical Services, in consultation with the Director, will determine if and when to close the current waitlist for the young adult population to assess the need to prioritize serving youth and families.

PURPOSE:

To ensure that young adults screened for therapy are assessed for appropriateness for placement on the waiting list.

PROCEDURES:

1. The therapist conducting the young adult intake will determine if the caller is appropriate for the waitlist, based on level of care or specialized treatment needs. If the therapist is not sure about the appropriate level of care, he or she will consult with the Assistant Director of Clinical Services.
2. If the young adult appears to be in crisis while on the intake call, the therapist conducting the intake will consult the Assistant Director of Clinical Services. In the event that the Assistant Director of Clinical Services is unavailable, the therapist will consult with the Director.
3. If the young adult calls in crisis while on the waiting list, the call will be given to the therapist who completed the intake. If the therapist is unavailable, the call will be given to the Assistant Director of Clinical Services.
4. The Assistant Director of Clinical Services will ensure that therapists who conducted an intake, contact the young adults on the waiting list if the wait becomes longer than

initially projected. All clients on the current waitlist will be contacted by the intake therapist within 6 weeks to two months of the initial intake. The intake therapist will complete a check-in phone call, determine client status, assess, and update availability, provide updated waitlist information and determine clients interest in remaining on the waitlist. The therapist will also provide additional resources if necessary.

5. The Assistant Director of Clinical Services will review the waitlist at weekly team meeting and discuss case assignments based on the date of request, severity of the presenting problem(s), the young adult's availability, and the therapists' case openings.
6. The Assistant Director of Clinical Services can make recommendations, if necessary, for services based on an assessment of the kind of service needed, and/or the current wait for service. The Assistant Director of Clinical Services will inform the young adult of this decision and so document in CIS.

EXCEPTIONS:

- Returning Clients: For continuity of care, the practice is that calls from returning clients will be given to their former therapist who should schedule an intake with self. The Assistant Director of Clinical Services will decide assignments, with input from the therapist, consideration of the current waitlist and priority for case assignments.
- Transfer Cases: Cases that are to be transferred due to the therapist's leaving HTYFS will be assessed for appropriateness of length of time on the waiting list based on the departing therapist's recommendations in the *Transfer Report* and the Assistant Director of Clinical Services' assessment.



Memorandum

Date: April 19, 2024

To: Hanover Township Board

From: Megan Conway, Director of Aging Services

Re: Recommendation to Increase Stars-N-Stripes Café Suggested Donations

The Department of Aging Services has seen tremendous and sustained growth of the Stars-N-Stripes Café since the COVID-19 pandemic. In March 2019, the average daily attendance of in-person dining was 67. In March 2024, the average daily attendance increased significantly to 133. In the past fiscal year, the department served 26,249 meals in the café and delivered 36,124 meals to homebound clients in the community. The department also reached a pivotal milestone in January 2024, when the café celebrated its ten-year anniversary providing nutrition services.

Over the last ten years, the suggested donation for each meal has remained unchanged at \$4 per person for those sixty and older and \$6 per meal for those fifty-nine and younger. In the past fiscal year, the café generated \$73,738 in donations from congregate diners and \$34,402 in donations from home delivered meals clients. While the demand for nutritious, delicious, and affordable meals has increased, the cost to provide these meals has also increased. The expense for food, supplies, and equipment continues to grow. The department is moving forward with a renovation project to provide additional freezer storage so there is adequate food to supply the daily demand.

Staff held several conversations with interested groups to elicit feedback on potentially increasing the suggested donation for meals. Nutrition Manager Marilyn Perri presented information to the Hanover Township Senior Citizens Services Committee on April 8 who supported an increase. Nutrition Manager Perri also spoke with a nutrition focus group that meets every other month who also supported the increase. Staff spoke with volunteers of the nutrition program who agreed that an increase would not be a deterrent. Staff also confirmed with AgeOptions, the Area Agency on Aging serving suburban Cook County, that there is no minimum or maximum donation amount required by the Older Americans Act.

The department recommends, based on input from the Senior Citizens Services Committee, increasing the suggested donation per meal to \$5 for those sixty and older and \$8 for those fifty-nine and younger.

Thank you for your consideration and please contact me with any further questions or for additional information.

First Name

Heidi

Last Name

McGuire

Email

heidi304@comcast.net

Phone

(630) 220-5497

Address

304 Jessica Lane

City

Bartlett

State

Illinois

Zip Code

60103

Tell us about yourself

Hi,

I am interested in joining your Committee. I have over 30 years of experience in the Mental Health field ranging from children, adults and seniors. I have worked in several different settings including Nursing Home, Inpatient Hospitalization, Residential, Outpatient and a Therapeutic Day School. I am retiring the end of May and looking to use my knowledge and time the best way I can, by giving back.