



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

June 18, 2024

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – SP5 Charles J. Divis, U.S. Army
 - B. Recognition of Township Committee Member – Walter Gramiak
 - C. Recognition of Streamwood High School Athletes
 - D. Resolution Recognizing Sri Ganapathi Sachchidananda Swamiji
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustee’s Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of May 21, 2024
 - B. Resolution to Approve Destruction of Verbatim Records of Closed Session Meetings
 - C. Consideration of Request to Provide Shuttle Services for the Bartlett 4th of July Festival
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**



VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: Charles James Divis

ADDRESS: 503 W. Streamwood Blvd.

CITY/ZIP CODE: Streamwood 60107

PHONE #: 630-253-7409 email-divisstars@afl.net

DATE OF BIRTH: Nov. 24, 1946

BRANCH OF SERVICE: U.S. Army

HIGHEST RANK ATTAINED: Specialist 5

YEARS OF SERVICE: FROM May 31, 1967 TO May 28, 1970

MEDALS AWARDED OR OTHER CITATIONS:

National Defense medal; Vietnam Service medal; Vietnam Campaign medal w/60 DVC; 2 Overseas Bars; Expert (Rifle M-14)

INJURIES: Agent Orange

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor



RESOLUTION

Recognizing Sri Ganapathi Sachchidananda Swamiji

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

Whereas, *Sri Ganapathi Sachchidananda Swamiji of Mysore, India, is internationally recognized for his spiritual leadership and pioneering work in fostering peace, understanding, and healing through the power of Nada Yoga and meditative music; and*

Whereas, *from July 19 to July 21, 2024, Sri Swamiji will lead the Gita Utsav at the Now Arena in Hoffman Estates, Illinois, a landmark gathering uniting diverse communities under a shared purpose of promoting world peace, harmony, wisdom, and enlightenment through sacred texts; and*

Whereas, *during the Gita Utsav, nearly 2,500 participants will unite their voices to chant the Bhagavad Gita, an ancient scripture imparting teachings that inspire and guide humanity toward righteousness, empathy, and universal goodwill; and*

Whereas, *the timing of this grand celebration aligns with the holy festival of Guru Purnima, a day dedicated to honoring spiritual guides who enrich lives through their wisdom and unconditional guidance; and*

Whereas, *Sri Swamiji's dedication to Music for Meditation and his harmonious blend of spiritual practices have inspired millions around the globe to strive for a peaceful coexistence through inner awakening and universal compassion; and*

Whereas, *Hanover Township values these principles and the tireless efforts of Sri Ganapathi Sachchidananda Swamiji to spread them across continents, fostering a more compassionate and unified world.*

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Hanover Township Board of Trustees, Cook County, Illinois, extends its profound gratitude to Sri Ganapathi Sachchidananda Swamiji for leading the Gita Utsav and promoting spiritual unity and world peace through this gathering.

Dated: June 18, 2024

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Denise Noyola

Seal of
Hanover
Township

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for May 2024

SERVICE PROVIDED	MAY 2024	MAY 2023	FYTD 2025	FYTD 2023
<i>Passports</i>	332	341	736	732
Photo Fees	\$3,800	\$3,720	\$8,130	\$7,710
Fee deposits	\$11,811	\$13,160	\$26,336	\$28,695
<i>Fishing/Hunting licenses</i>	6	6	15	20
<i>Handicap Placards</i>	26	14	42	28
<i>Vehicle Sticker Renewals</i>	58	41	109	61
<i>Human Resources Requests</i>	115	142	239	269
<i>New Employee Orientations</i>	4	7	6	10
<i>Technology work orders</i>	60	61	130	132
<i>Resident Contacts</i>	1,585	2,168	3,726	5,040
<i>Percent of Budget Expended (100% of year)</i>	10.1%	7.4%	6.3%	11%
<i>Hanover Landing Client Contacts (Duplicated)</i>	102	N/A*	217	N/A*

* Reporting began April 1, 2024

Department Highlights

- Disability Services Coordinator Metsig continues to coordinate on-site education and recreation opportunities for the residents of Hanover Landing including a weekly Diamond Dot class, a Memorial Day barbeque, and a scheduled 3-part cooking class later this summer.
- Township Administrator Barr and Deputy Township Administrator Vana met with Arachas Group to review Active Assailant coverage and enrolled in a new Active Assailant insurance policy effective May 17.
- Deputy Township Administrator Vana and Assistant to the Administrator Matich worked with Aging Services staff and Facilities and Road Maintenance staff to coordinate and host the Illinois Township Attorney Association's reception and conference on May 16-17 at the Senior Center.
- Deputy Township Administrator Vana and Assistant to the Administrator Matich continue to attend bi-weekly meetings with the Township's information technology provider, ProxIT.
- Deputy Township Administrator and Director Imperato met with Elgin Fire Chief Cagann to discuss the Department of Human Services' Residential Fire Response program on May 16.
- Deputy Township Administrator Vana continues to facilitate weekly meetings with the Recruitment Action Team to review the Township's hiring practices, current vacancies, and recruitment efforts. The Township saw a decrease in the number of vacancies in the month of May.
- Deputy Township Administrator and Assistant to the Administrator Matich attended the Illinois Association of Township Administrators meeting at Frankfort Township on May 22.
- Township Administrator Barr and Deputy Township Administrator Vana participated in a strategic planning kick-off meeting with the Northern Illinois University Center for Governmental Studies.
- Township Administrator Barr, Supervisor McGuire, Assessor Moinuddin, Trustee Essick, and Director Kuttentberg attended the Metropolitan Township Association's annual Lobby Day on May 1.
- Human Resources Manager Callahan completed 4 new hire orientations.
- Human Resources Manager Callahan attended the Northern Illinois University Career Fair on May 1.
- All Township staff have completed Active Threat and Emergency Preparedness training.
- Human Resources Manager Callahan and department staff participated in interviews for the following positions - Intake Assistant, Home Delivered Meals Assistant, Grounds and Maintenance Associate, Seasonal Summer Maintenance Assistant, Therapist, and Bilingual Therapist positions.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for May 2024

SERVICE PROVIDED	MAY 2024	MAY 2023	FYTD 2025	FYTD 2024
<i>Programming Division</i>				
Planned programs	254	267	497	503
Participants	1,868	1,757	3,957	3,377
Participants (unduplicated)	654	609	849	786
Wait listed (duplicated)*	136	24	205	41
New volunteers	1	2	2	3
Total volunteers (unduplicated)	153	142	174	158
Volunteer hours reported	1,957	1,826	4,265	3,664
<i>Nutrition Division</i>				
Meals served	2,656	1,992	5,559	3,720
Meals delivered by volunteers	3,383	2,809	6,605	5,480
Clients served (unduplicated)	791	666	1,031	877
<i>Social Services Division</i>				
Clients served (unduplicated)	163	168	295	296
Clients served (duplicated)	272	251	571	480
Energy Assistance	8	47	26	73
Prescription drugs & health insurance assistance	161	99	299	189
Social Service programs	11	11	22	22
Social Service program participants	77	50	243	221
Lending Closet transactions	123	160	291	272
Home Services direct care hours	26.5	61.5	45	88.5
<i>Transportation Division</i>				
One way rides given	986	1,139	2,269	2,209
Clients served (unduplicated)	128	192	178	245
New riders	38	79	178	245
Unmet requests for rides	48	31	82	57

*Prior year report lists unduplicated wait list participants.

Department Highlights

- Daniel Pacheco joined the department as a full-time Bus Driver.
- The newly launched Friendly Caller program matched two clients with volunteers in May. The program matches isolated individuals with volunteers who conduct weekly phone calls.
- Therapist Abbey conducted depression and anxiety screenings in honor of Older Adult Mental Health Awareness Month.
- The department hosted a Mothers' Day Tea event with 54 participants in attendance on May 2. The Tea featured trivia games and a variety of sandwiches and sweets.
- Anderson Animal Shelter was onsite with their Healing Paws animal therapy program featuring several animals on May 14.
- Therapist Abbey presented to a group at the Village Church of Bartlett on mental health and aging.
- Program Manager Perrone escorted a group of 43 individuals on a three-day, two-night trip to Amish country in Shipshewana, Indiana, May 20 through 22.
- The Latino Group hosted their first lunch bunch outing with seven participants on May 28.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for May 2024

SERVICE PROVIDED	MAY 2024	MAY 2023	FYTD 2025	FYTD 2024
<i>Administration</i>				
Office visits	140	516	453	1,323
Building permits processed	388	236	773	477
Change of Name	0	23	13	38
Property tax appeals	0	113	0	173
Certificates of Error	61	95	138	297
Property location updates	0	0	1	0
Sales Recording	0	0	0	0
New owner mailing	0	0	0	0
<i>Exemptions</i>				
Homeowner exemptions	0	74	85	203
Senior homeowner exemptions	0	46	66	170
Senior Freeze exemptions	0	260	257	748
Disabled Veteran exemptions	0	19	45	52
Disabled person exemptions	0	23	7	46
Miscellaneous exemptions	0	11	2	11

Department Highlights

- The Assessor's Office partnered with the Cook County Forest Preserve District, Commissioner Morrison's Office, and Brookfield Zoo Chicago in planning and executing a successful inaugural Kite Fest on May 18. Feedback has been overwhelmingly positive and attendees are estimated to have exceeded 600.
- The total number of email addresses on the Assessor's Office contact list is 4,007 after 50 new contacts were added in May
- Chief Deputy Assessor Silverstein attended The Cook County Township Assessor's Association meeting on May 3 where the Cook County Board of Review announced that assessed values would be certified for an on time tax bill for the first time, in several years. Second installment bills are expected to come with a due date of August 1.
- Due to recent legislation, the appeals time period will transition to 30 business days, instead of 30 calendar days. This new timeline will begin in June and will be in effect for when Hanover Township opens for appeals.
- The Illinois Department of Revenue has released an equalization factor of 3.0163, for Cook County second installment bills.
- Deputy Assessor Cedillo and Chief Deputy Assessor Silverstein attended the Women's Property Tax Association May Day Development Event on May 10.
- Deputy Assessor Cedillo participated in Hands On CPR training on May 13.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for May 2024

SERVICE PROVIDED	MAY 2024	MAY 2023	FYTD 2025	FYTD 2024
<i>Website Visits (total)</i>	8,320	7,731	17,651	15,250
<i>Website Visits (unique)</i>	8,873	5,498	14,807	10,901
<i>Facebook Followers (new and total FYTD)</i>	92	52	6,087	5,469
<i>Facebook Reach</i>	34,220	43,944	63,440	72,524
<i>X (Twitter) Followers (new and total FYTD)</i>	0	1	2	2
<i>X (Twitter) Impressions (new and total FYTD)</i>	3,149	6,280	5,812	11,447
<i>YouTube Views</i>	156	253	426	710
<i>Media Releases</i>	4	6	9	11

Department Highlights

- Director Kuttenberg joined Supervisor McGuire, Trustee Essick, Assessor Moinuddin, and Township Administrator Barr in attending the Metropolitan Township Association's annual Lobby Day on May 1 in Springfield. Officials and staff met with Senators Castro and Villa, and Representatives Crespo, Hirschauer, and Moeller.
- Department staff captured photos and video at the Sprint 2 Spring 5K on May 4.
- Director Kuttenberg joined Supervisor McGuire and Township Administrator Barr in attending the Bartlett Area Chamber of Commerce's annual breakfast with the villages on May 8.
- Coordinator Smith attended the Hands Only CPR Training on May 13 hosted by the Office of Community Health.
- Director Kuttenberg and Township Administrator Barr joined representatives from the Bartlett Area Chamber of Commerce on May 9 for a meeting regarding the revising of the organization's bylaws.
- Director Kuttenberg chaired the bi-monthly meeting of the Township Communicators of Illinois on May 16 hosted by Leyden Township. Attendees received a presentation on website accessibility and compliance for disabled users.
- Department staff captured photos and videos at the Township Kite Festival on May 18 at the Barrington Road Pond Forest Preserve.
- Coordinator Smith attended a virtual webinar, "Mastering Canva: Beyond the Basics" on May 21 hosted by the Bartlett Area Chamber of Commerce.
- Department staff captured photos and videos at the Special Food Distribution at the Astor Avenue Community Center on May 22.
- Director Kuttenberg attended the monthly meeting of the Bartlett Area Chamber of Commerce Membership Committee on May 22.
- Coordinator Smith attended a virtual training on May 22 hosted by Hootsuite titled, "Unfollowed: Social Media Sins and How to Avoid Them".
- Director Kuttenberg and Assistant to the Administrator Matich met a representative from the Secretary of State's office and Representative Hirschauer's office at the Senior Center on May 23 for an event in July.
- Director Kuttenberg and Director Imperato attended the Ribbon Cutting for an insurance office on May 23 in Streamwood, hosted by the Bartlett Area Chamber of Commerce.
- Director Kuttenberg attended the monthly meeting of the Streamwood Community Relations Commission on May 23.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for May 2024

SERVICE PROVIDED	MAY 2024	MAY 2023	FYTD 2025	FYTD 2024
<i>Appointments</i>				
ProTimes	6	8	9	13
TB skin test	3	3	11	3
Cholesterol	35	10	40	13
Pharmaceutical Assistance Programs	0	0	0	0
Miscellaneous labs	13	3	36	14
Wellness Screening (BP, diabetes, anemia)	74	35	116	71
Other	78	50	150	100
<i>Clinic Clients</i>				
Senior Center/ home visits	147	82	277	154
Astor Avenue	15	2	24	11
Offsite clinics	13	17	26	41
Total clients (unduplicated)	96	41	208	107
<i>Public Education & Health Promotion</i>				
Media coverage	1	0	2	1
Informational seminars/Program	9	5	15	8
Program Participants	343	280	536	327
<i>Primary Care Provider Support</i>	4	1	6	1

Department Highlights

- Director Smith and Community Health Nurse Kramer provided 7 home visits for residents in the month of May.
- The Office of Community Health provided laboratory services for 12 residents at The Oaks lab clinic in the month of May.
- Director Smith and Community Health Nurse Kramer performed stroke risk screenings for 33 residents in the month of May in honor of National Stroke Awareness Month.
- The Office of Community Health hosted its 9th Sprint 2 Spring 5k at the Izaak Walton Youth Center on May 4 with 215 total registrants. Proceeds from the event went to the Hanover Township Foundation to assist residents experiencing financial hardship, with accessing medical and dental services.
- Director Smith and Community Health Nurse Kramer toured the Willow Creek Care Center on May 15 to learn about assistance programs and services available for residents
- Director Smith presented virtually on Community Health programs and services for the Metropolitan Township Association on May 15.
- Director Smith conducted a Hands Only CPR class for employees on May 16.
- Dr. Samuel Lake, with Suburban Orthopedics, presented on arthritis prevention and education to 22 residents on May 16.
- The Office of Community Health attended Active Threat training on May 20 and May 22.
- Ascension Cancer Institute provided free prostate cancer screening blood tests for 8 residents on May 29.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for May 2024

SERVICE PROVIDED	MAY 2024	MAY 2023	FYTD 2025	FYTD 2024
<i>Hours</i>				
Volunteer Detail Hours	707	431	1,155	1,027
Volunteer Work Hours	1,393	536	2,874	1,007
Volunteer Training Hours	168	128	691	233
<i>Total Volunteer Hours</i>	2,268	1,466	4,720	2,638
<i>Details</i>				
Emergency Call Outs	20	31	37	48
Safety Patrols	0	2	1	4
Township Sponsored Events	3	4	3	3
Other Community Events	1	0	1	0
Miscellaneous	0	0	0	0
<i>Total Details</i>	24	37	43	55

Department Highlights

- HTES Officers responded to a structure fire in Bartlett on May 1 and provided traffic management.
- HTES Officers responded to a reported tree in a yard after a storm in the Bartlett area on May 2.
- HTES Officers responded to a structure fire in Hampshire on May 7 providing hose and air management.
- Director Crews met with the Barrington Fire Department Command staff on May 7.
- HTES Officers responded to a structure fire in East Dundee on May 11 providing decontamination and hose management.
- HTES Officers responded to a vehicle accident in Bartlett on May 13. and provided traffic management.
- HTES Officers responded to search for a person with dementia in West Chicago on May 16.
- HTES Officers responded to a vehicle accident in Schaumburg on May 16 and provided traffic management.
- HTES Officers responded to a structure fire in Carpentersville on May 17 providing air and hose management and decontamination.
- HTES Officers responded to a structure fire in Carpentersville on May 19 and provided drone operations, scene lighting, and decontamination.
- HTES Officers responded to a report of wires down in Elgin on May 20 and provided traffic management.
- HTES Officers responded to a vehicle accident on May 21 and provided traffic management.
- HTES Officers responded to a vehicle accident in Hanover Park on May 23.
- HTES Officers responded to a structure fire in Roselle on May 28.
- Emergency Services provided active threat, severe weather, and building fire procedures training to Hanover Township staff and volunteers on May 29 and 30.
- HTES Officers responded to a structure fire in Hanover Park on May 31.
- HTES Officers responded to a vehicle accident in Elgin on May 31 and provided traffic management.
- HTES Officers responded to a vehicle accident in Winfield Township on May 31 and provided traffic management.
- HTES Officers responded to vehicle accident in St. Charles on May 31 and provided traffic management.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for April 2024

SERVICE PROVIDED	APRIL 2024	APRIL 2023	FYTD 2025	FYTD 2024
<i>Administration</i>				
Vehicle service calls	1	2	4	3
Work orders	601	372	1,162	733
Event set-ups/tear downs	206	121	450	239
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,994	4,717	7,466	8,839
Town Hall	8,520	7,800	15,780	14,580
Senior Center	38,010	41,555	73,297	72,470
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	64.97	114.83	290.07	321.74
Town Hall	119.47	242.20	704.74	857.70
Senior Center	1,067.67	1,873.01	2,491.44	3,775.96
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Facilities and Roads Associate Rico assisted in the setup and breakdown of the Department of Human Services Auxiliary Staff Dinner.
- Director Hanson coordinated the installation of wireless handheld and lapel microphones in Veterans Hall and the Activity Room.
- Facilities staff assisted in the setup and breakdown of the Illinois Township Attorneys Association's reception and conference held on May 16 and 17 at the Senior Center.
- Director Hanson and Facilities Technician Enzenbacher met with Berna Architects, Hansen Palmer, and Oxford Engineering to discuss final revisions for the Facilities and Road Maintenance Headquarters project. Completed drawings are expected to be delivered in June.
- Facilities and Road Maintenance staff delivered equipment, including the bounce house, generators, tents, kites, and coolers, and assisted with the set up and breakdown for the Kite Fest on May 18.
- Director Hanson coordinated the use of the Youth and Family Services Open Gym van for the St. John's annual clothing drive. Facilities and Road Associate Rico delivered donations to Savers in Schaumburg following the event.
- Director Hanson and Deputy Township Administrator Vana met to discuss Campus Beautification staff workdays and scheduled the first session for May 30. Three staff attended and assisted Road Manager Santangelo with planting annual flowers around the base of 8 maple trees throughout the main campus. Additional opportunities for staff to participate in outdoor workdays will be scheduled for August and October.

DEPARTMENT OF HUMAN SERVICES



Report for May 2024

SERVICE PROVIDED	MAY 2024	MAY 2023	FYTD 2025	FYTD 2024
<i>General Assistance</i>				
General Assistance clients	7	8	14	17
General Assistance appointments	16	16	26	35
Emergency Assistance appointments	38	28	58	43
Emergency Assistance approved	1	2	6	3
Crisis intake clients	269	245	267	467
<i>Veterans' Services</i>				
Office Visits	20	15	39	23
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	35	116	86	191
Financial assistance applications*	2	1	4	12
<i>Food Pantry</i>				
Served (Households)	1,485	1,252	2,807	2,364
Unduplicated	200	471	425	842
New applications	51	33	95	85
Food Donations	35	50	79	90
<i>Community Center Walk-Ins</i>	154	200	305	347

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- The May Veteran Group went to the Marcus Theatre and saw the movie “Unsung Hero.” The monthly Veteran Group continues to be well attended.
- Human Services continues to lead the UNITE Cohort Group through the Northern Illinois Food Bank. Following discussions with the UNITE Cohort Group, the Hanover Township Food Pantry will be increasing the number of weekly visits to the food pantry for residents effective August 1, 2024.
- Director Imperato and Deputy Township Administrator Vana met with Fire Chief Robb Cagann from the Elgin Fire Department to introduce the Hanover Township Residential Fire Response Program.
- Human Services staff and volunteers attended Active Threat training.
- Community and Economic Development Association (CEDA) did a site visit at the Astor Avenue Community Center and found everything to be in proper order. Staff also took this opportunity to review CEDA open cases.
- The Food Pantry hosted a special food event sponsored by Bartlett Rotary Club. A total of 136 families received food items to celebrate the Memorial Day weekend.
- The Department of Human Services prepared for the Summer Lunch Program which runs from June 3 through August 9. School District U46 will be onsite on Wednesdays to make crafts and read stories.
- Planning for this year’s Veterans Car Show continued in May. The Veterans Car Show is scheduled for Friday, June 21, at the Senior Center. There will be food, music and raffle prizes. Proceeds will benefit the Hanover Township Veteran Program.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for May 2024

SERVICE PROVIDED	APRIL 2024	APRIL 2023	FYTD 2024	FYTD 2023
<i>Grant Funding</i>				
New clients	1,400	1,105	1,400	1,105
Ongoing clients	0	0	0	0
Closed cases	70	30	70	30
Prevention programming presentations	0	28	0	28
Number in audience	0	224	0	224
<i>TIDE</i>				
Participants	30	28	30	28
Rides	278	217	278	217

Department Highlights

- The Mental Health Board met on May 28 and awarded the following:
 - \$2,546 in Staff Development Funding to Marklund to send two nurses to a conference on Pediatric Complex Care.
 - \$6,000 in Capital Funding to Ecker Center to support a new security system.
- Manager Teachout attended The Arc of Illinois' Annual Convention and presented on the Mental Health Board taxi voucher program on May 2.
- Manager Teachout attended Centro De Informacion's Centro De Mayo Event and their Visionary Luncheon.
- Manager Teachout met with PADS of Elgin's temporary leadership to discuss funding and reporting requirements.
- Manager Teachout met with Good Works, LLC to discuss a potential partnership with the Mental Health Board to provide job coaching to funded agencies.
- Manager Teachout participated in the Chicago Metropolitan Agency for Planning Steering Committee to provide feedback for those with developmental disabilities.
- Manager Teachout attended the Y.W.C.A's Annual Leadership Luncheon.
- Manager Teachout met with Kane County Department of Public Health to learn about their referral network and how to duplicate it within the Township.
- Manager Teachout hosted the Human Services Coordination Council with 33 attendees on May 15.
- The Mental Health Board was informed by A1 Cabs the company would be closing on June 15 and ending the TIDE program. Manager Teachout researched options and met with representatives from Uber, Lyft, PACE and the Regional Transportation Authority (RTA) to identify alternate options for the future of the taxi voucher program.
- Mental Health Board Member Esquivel and Manager Teachout completed a site visit to Northwest Center Against Sexual Assault.
- Manager Teachout participated in the Executive Committee with the Association of Community Mental Health Authorities of Illinois as well as the Community Emergency Services and Support Act (CESSA) Regional Advisory Committee, the Elgin Human Services Council and Representative Villa's Mental Health Advisory Committee in the month of May.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for May 2024

SERVICE PROVIDED	MAY 2024	MAY 2023	FYTD 2025	FYTD 2024
<i>Outreach & Prevention</i>				
Open Gym participants	311	564	899	1,163
Open Gym participants (unduplicated)	165	205	186	206
Alternative to Suspension referrals	0	17	97	157
Alternative to Suspension participants	132	260	375	500
Alternative to Suspension participants (unduplicated)	82	146	97	157
<i>Clinical</i>				
Therapy clients	241	342	511	726
Therapy clients (unduplicated)	97	120	195	141
New clients (unduplicated)	0	3	0	3
Clinical hours	217	234	428	714
Group session participants	63	78	149	205
<i>Tutoring Participants</i>				
Total	0	0	114	84
Unduplicated	0	0	47	42

Department Highlights

- Assistant Director of Clinical Services Pamphile and Manager Dickinson participated in Streamwood High School Mental Health Awareness week by staffing a resource table on May 1.
- Department staff and Township Administrator Barr participated in second round interviews for the Prevention Specialist position on May 3.
- Director Houdek and Manager Dickinson met with Wayne and Ela Townships on May 6 to discuss the return of the Association of Illinois Township Committees on Youth (AITCOY) Summer Olympics.
- Director Houdek and Manager Dickinson met with Lords Park Elementary School on May 6 to discuss partnership opportunities.
- The Hanover Township and Streamwood Park District sports tournament partnership began on May 6 with 89 participants registered.
- On May 7, the Open Gym program hosted a talent show at Sunnysdale Elementary School.
- Assistant Director of Clinical Services Pamphile and Intern Roth staffed a resource table at the Tefft Elementary School on May 8.
- Department staff and Township Administrator Barr participated in a second-round interview for the Substance Abuse Prevention Specialist position on May 10.
- Director Houdek attended the Illinois Township Attorneys Association welcome reception on May 16.
- Three Youth Program Assistants assisted with the Kite Fest on May 19.
- Prevention Specialist Taylor Nohl began with the department on May 20.
- Youth and Family Services and the Committee on Youth hosted the 2024 Celebration of Leadership reception on May 21.
- Department staff attended the AITCOY workshop on Individualized Education Program (IEP) and Special Education Law on May 23 hosted by Ela Township.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 5/21/24 - 6/17/24

	<u>Total</u>
Total Town Fund	189,509.16
Total Senior Services Fund	68,962.30
Total General Assistance Fund	11,160.05
Total Road Maintenance Fund	31,707.92
Total Committee for Senior Citizens Services	
Total Mental Health Board Fund	38,729.56
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	189,063.56
 Total All Funds	 <u><u>529,132.55</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
1103 · Aging Services - Revenue					
1103500 · Senior Programs					
Check	05/29/2024	157154	Darlene Aulenta	Medical refund for 5/20-5/23 Shipshewana	675.00
Total 1103500 · Senior Programs					675.00
Total 1103 · Aging Services - Revenue					675.00
5053 · Mental Health - Revenue					
5053850 · Tide Revenues					
Check	06/11/2024	157244	Picchi, Angela	TIDE Refund 75 Vouchers	150.00
Check	06/11/2024	157246	Ellen Moess	TIDE Refund 17 Vouchers	255.00
Check	06/11/2024	157247	Erin Keesler	TIDE Refund 26 Vouchers	198.50
Check	06/11/2024	157249	Max Berk	TIDE Refund 10 Vouchers	25.00
Check	06/14/2024	157404	Richard Lazar	Tide Refund	72.00
Total 5053850 · Tide Revenues					700.50
Total 5053 · Mental Health - Revenue					700.50
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	05/31/2024	157185	ProxiT Technology Solutions	Inv# 24041 IT Battery Backup	309.00
Check	06/14/2024	157398	ProxiT Technology Solutions	Inv# 24157 Network Labor/Antivirus/Backup Services	8,815.42
Check	06/14/2024	157410	Access 1 Source	Inv# 101713 Monthly base clock connection fee (2 clocks)	366.99
Total 1014430 · Computer Equipment & Software					9,491.41
Total 101CAP · Capital Expenditures					9,491.41
101CHN · Community Health					
1014452 · Office Supplies					
Check	05/31/2024	157178	Accurate Office Supply Co	Inv# 615515 Printer Ink	80.78
Check	06/05/2024	157189	Accurate Office Supply Co	Inv# 615446 Printer Ink	114.45
Total 1014452 · Office Supplies					195.23
1014453 · Printing					
Check	05/31/2024	157175	Precise Printing Network, Inc.	Inv# 55315 OCH Brochures	390.00
Check	05/31/2024	157179	Braden Interact Business (DD6308730301-1)	Inv# 939732 Copy Charges	7.14
Check	06/05/2024	157195	COTG	Inv# IN5232243 Copier Charges	38.17
Check	06/14/2024	157421	Kwik Print	Inv# 75934 Envelopes	132.60
Total 1014453 · Printing					567.91
1014457 · Furniture and Computer Equip					
Check	05/31/2024	157183	Leaf (379-002)	Inv# 16523467 Copier Lease	59.49
Check	06/05/2024	157190	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 946703 Copier Charges	5.61

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
			Total 1014457 · Furniture and Computer Equip		65.10
			1014465 · Medical Supplies		
Check	06/14/2024	157422	McKesson Medical Surgical	Inv# 22225569 INR Machine	695.11
			Total 1014465 · Medical Supplies		695.11
			1014491 · Health Insurance		
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	2,012.15
			Total 1014491 · Health Insurance		2,012.15
			1014492 · Dental, Vision & Life Insurance		
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	154.65
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	16.86
			Total 1014492 · Dental, Vision & Life Insurance		171.51
			1014493 · Unemployment		
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - OCH	726.35
			Total 1014493 · Unemployment		726.35
			Total 101CHN · Community Health		4,433.36
			101CVA · Community Affairs		
			101CMA · Community Relations		
			1014614 · Printing		
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9176 Copies April 2024	45.46
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9185 Copies May 2024	14.38
			Total 1014614 · Printing		59.84
			1014617 · Equipment & Furniture		
Check	06/05/2024	157216	Verizon Wireless (00002)	Acct 742025529-002 Community Affairs	36.01
			Total 1014617 · Equipment & Furniture		36.01
			1014619 · Office Supplies		
Check	06/11/2024	157241	Staples	Inv# 6002274788 Proclamation/Resolution Paper Stock	44.09
			Total 1014619 · Office Supplies		44.09
			1014625 · Communications		
Check	06/14/2024	157425	Purchase Power Easy Permit Postage	Hanover Happennings Mailing	8,706.43
			Total 1014625 · Communications		8,706.43
			1014629 · Dues and Subscriptions		
Check	06/11/2024	157248	Hoffman Estates Chamber of Commerce	Inv# 85617 Membership	275.00

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
Total 1014629 · Dues and Subscriptions					275.00
1014631 · Community Festivals					
Check	06/03/2024	157186	Bartlett 4th of July Committee	Bartlett 4th of July Sponsorship 2024	500.00
Check	06/05/2024	157221	Bartlett Oktoberfest Foundation	Festival Sponsorship Oktoberfest 2024	5,000.00
Total 1014631 · Community Festivals					5,500.00
1014692 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	103.10
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	11.24
Total 1014692 · Dental, Vision & Life Insurance					114.34
1014693 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Comm Relations	538.04
Total 1014693 · Unemployment					538.04
Total 101CMA · Community Relations					15,273.75
Total 101CVA · Community Affairs					15,273.75
101ES · ES - Expenditures					
1014802 · Equipment					
Check	05/29/2024	157151	Air One Equipment, Inc.	Inv #207223 Hydro test & SCBA bottles	152.50
Check	06/11/2024	157230	Fox Valley Fire & Safety	Inv# IN00688362 Fire Extinguisher Service	319.45
Check	06/11/2024	157231	Geri Wittenburg	Refreshments for HTES Members	56.21
Total 1014802 · Equipment					528.16
1014803 · Uniforms					
Check	05/29/2024	157153	Bartlett Sports	Inv #6722 Ball and knit caps	902.50
Check	06/11/2024	157227	Bartlett Sports	Inv# 6722 Ball Caps, Knit Caps	902.50
Check	06/11/2024	157238	Ray O'herron Co., Inc.	Inv# 2345815 Shirt & Hardware	35.20
Check	06/11/2024	157238	Ray O'herron Co., Inc.	Inv# 2345814 Shirt	103.60
Check	06/11/2024	157238	Ray O'herron Co., Inc.	Inv# 2347169 Lieutenant's Hardware	335.18
Check	06/12/2024	157391	Ray O'herron Co., Inc.	Inv #2347529 Hardware	212.00
Check	06/12/2024	157391	Ray O'herron Co., Inc.	Inv #2347459 Hardware	395.32
Check	06/12/2024	157391	Ray O'herron Co., Inc.	Inv #2347884 Uniform	409.79
Check	06/12/2024	157391	Ray O'herron Co., Inc.	Inv #2347804 Namebar	22.50
Check	06/12/2024	157391	Ray O'herron Co., Inc.	Inv #2347801 Uniform	274.53
Total 1014803 · Uniforms					3,593.12
1014804 · Printing					
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9176 Copies April 2024	39.07
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9185 Copies May 2024	0.49
Total 1014804 · Printing					39.56

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
1014807 · Miscellaneous					
Check	05/31/2024	157182	IPEMA	IPEMA Member Dues	0.00
Check	05/31/2024	157224	IPEMA	IPEMA Member Fees	240.00
Total 1014807 · Miscellaneous					240.00
1014813 · Vehicle Fuel & Maintenance					
Check	06/11/2024	157239	Redmon's Towing	Inv# 529702 Towing From Station to KoFleet Unit 9123	310.00
Check	06/11/2024	157239	Redmon's Towing	Inv# 529678 Towing for Unit 9123	310.00
Check	06/12/2024	157375	KO Fleet Maintenance, Inc	Inv #38287 Replace air valve	447.77
Total 1014813 · Vehicle Fuel & Maintenance					1,067.77
1014814 · Communications					
Check	06/05/2024	157216	Verizon Wireless (00002)	Acct 742025529-002 Emergency Services (ES Drone Device)	142.49
Total 1014814 · Communications					142.49
1014815 · Emergency Ops Center					
Check	05/29/2024	157156	Village of Bartlett - Fuel	Acct# 64107 Water/Sewer Emergency Services	58.75
Check	06/11/2024	157228	Comcast (067)	ESHQ Monthly Internet Fee 5/24/24-6/23/24	172.90
Check	06/11/2024	157229	Com Ed (8000)	Read Dates 4/5/24-5/6/24	22.43
Check	06/11/2024	157233	Groot, Inc (605728)	Inv# 12598379T107 Sanitation Services 6/1/24-6/30/24	701.66
Check	06/11/2024	157235	Johnson Controls Security Solutions	Cust# 2332 Inv# 40150694 Alarm System 6/1/24-8/31/24	255.00
Check	06/14/2024	157412	Com Ed (8000)	Acct 7029328000 Monthly Charges	168.62
Total 1014815 · Emergency Ops Center					1,379.36
1014891 · Health Insurance					
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	930.83
Total 1014891 · Health Insurance					930.83
1014892 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	140.78
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	8.99
Total 1014892 · Dental, Vision & Life Insurance					149.77
1014893 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - ES	177.55
Total 1014893 · Unemployment					177.55
Total 101ES · ES - Expenditures					8,248.61
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	06/14/2024	157413	CuraLinc LLC	Inv# 46606 SupportLinc Employee Assistance Program	484.80
Total 1014411 · Employee Assistance Program					484.80

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
1014503 · General Insurance					
Check	06/12/2024	157392	Arachas Group LLC	Inv #37469 Active Assailant Coverage Annual Premium 2024-2025	13,068.00
Check	06/14/2024	157399	Illinois Counties Risk Management Trust	Property Liability Workers Comp	78,662.00
Total 1014503 · General Insurance					91,730.00
Total 101ISE · Insurance & Employee Benefits					92,214.80
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	06/14/2024	157397	Airdo Werwas LLC	Inv# 190-0001-40720 Legal Fees	12,251.04
Check	06/14/2024	157397	Airdo Werwas LLC	Inv# 190-0002-40721 Legal Fees	497.70
Check	06/14/2024	157397	Airdo Werwas LLC	Inv# 190-0018-40723 Legal Fees	540.00
Check	06/14/2024	157397	Airdo Werwas LLC	Inv# 190-0019-40724 Legal Fees	338.10
Total 1014502 · Legal Services					13,626.84
Total 101LEA · Legal & Auditing					13,626.84
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	06/12/2024	157353	Home Depot, The 7816	Hooks and mounting tape	41.93
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9176 Copies April 2024	1.87
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9185 Copies May 2024	1.53
Total 1014202 · Office Supplies					45.33
1014205 · Janitorial Supplies					
Check	05/28/2024	157047	Bade Supply	Inv# 85737 Multi Fold Towels, Toilet Paper	295.96
Total 1014205 · Janitorial Supplies					295.96
1014209 · Building Contracts					
Check	06/12/2024	157361	Buckeye Power Sales Co Inc	Inv #PSV374861 Annual generator monitoring contract Senior Center	365.00
Check	06/12/2024	157377	Midwest Mechanical	Inv# 137843 HVAC Quarterly Maintenance	1,518.00
Total 1014209 · Building Contracts					1,883.00
1014210 · Building Maintenance - Town					
Check	06/12/2024	157367	Fox Valley Fire & Safety	Inv #IN00688918 June security Town Hall	386.40
Check	06/14/2024	157420	Johnson Controls Security Solutions	Inv# 40258770 Semi Annual Securitiy Billing	593.22
Total 1014210 · Building Maintenance - Town					979.62
1014211 · Building Maintenance - Senior					
Check	05/28/2024	157050	Fox Valley Fire & Safety	Inv# IN00686863 6 Month Range Hood, Extinguisher System Inspection	236.50
Check	06/12/2024	157353	Home Depot, The 7816	OCH Exam Room Foam strips	9.33
Total 1014211 · Building Maintenance - Senior					245.83
1014212 · Building Maintenance - Astor					

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
Check	05/21/2024	157030	Johnson Controls Security Solutions	Cust# 6838 Inv# 40150688 Security Monitoring Jun-Aug	274.13
Total 1014212 · Building Maintenance - Astor					274.13
1014214 · Equipment Maintenance - Senior					
Check	06/12/2024	157363	Chicago Metro Fire Prevention	Inv #IN00434918 Panic Buttons Senior Center	731.13
Check	06/12/2024	157363	Chicago Metro Fire Prevention	Tax Exempt	-36.13
Check	06/12/2024	157387	Tierra Environmental Industrial Services	Inv #T-24-2217 Senior Center kitchen grease trap cleanout	165.00
Total 1014214 · Equipment Maintenance - Senior					860.00
1014215 · Equipment Maintenance - Astor					
Check	06/14/2024	157416	Fox Valley Fire & Safety	Inv# 692216 Fire Extinguisher Service	125.00
Total 1014215 · Equipment Maintenance - Astor					125.00
1014218 · Vehicle Maintenance - Town					
Check	06/12/2024	157378	O'Reilly Auto Parts	Inv #3421-401562 Licence plate screws	3.69
Check	06/12/2024	157385	Suburban Tire Auto Care Centers	Inv #541105 Tire replacement van #323	733.04
Total 1014218 · Vehicle Maintenance - Town					736.73
1014221 · Cell Phone/Communications					
Check	06/05/2024	157216	Verizon Wireless (00002)	Acct 742025529-002 Facilities & Road	252.07
Total 1014221 · Cell Phone/Communications					252.07
1014222 · Trash Removal - Town					
Check	06/12/2024	157370	Groot, Inc (68246)	Inv# 12565448T107 June Trash/Recycling Collection	531.10
Check	06/14/2024	157419	Groot, Inc (68246)	Inv# 12595448T107 Trash/Recycling Collection	531.10
Total 1014222 · Trash Removal - Town					1,062.20
1014223 · Trash Removal - Senior					
Check	06/12/2024	157371	Groot, Inc (61390)	Inv# 12595331T107 June Trash/Recycling Collection	679.47
Check	06/14/2024	157418	Groot, Inc (61390)	Inv# 12595331T107 Trash/Recycling Collection	679.47
Total 1014223 · Trash Removal - Senior					1,358.94
1014225 · Grounds/Reserve Maintenance					
Check	06/12/2024	157353	Home Depot, The 7816	Flowers for Township campus	504.38
Check	06/12/2024	157353	Home Depot, The 7816	Flowers for main campus	81.80
Check	06/12/2024	157353	Home Depot, The 7816	Flower pot	19.44
Check	06/12/2024	157382	SiteOne Landscape Supply, LLC	Inv #142301965-001 Herbicide for main campus pond	542.77
Total 1014225 · Grounds/Reserve Maintenance					1,148.39
1014229 · Equipment Maintenance - Izaac					
Check	06/12/2024	157374	Joe Bero Plumbing, Inc	Inv# 17014 Annual Valve Inspection	90.00
Total 1014229 · Equipment Maintenance - Izaac					90.00

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
1014230 · Trash Removal - Izaac					
Check	06/12/2024	157372	Groot, Inc (54379)	Inv #12595967T107 June Trash/Recycling Collection	266.96
			Total 1014230 · Trash Removal - Izaac		266.96
1014234 · Building Maintenance ES Station					
Check	06/12/2024	157353	Home Depot, The 7816	Credit from last statement	-508.93
			Total 1014234 · Building Maintenance ES Station		-508.93
1014235 · Equipment Maint ES Station					
Check	06/12/2024	157367	Fox Valley Fire & Safety	Inv #IN00688362 Annual fire extinguisher inspection	319.45
			Total 1014235 · Equipment Maint ES Station		319.45
1014291 · Health Insurance					
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	5,377.89
			Total 1014291 · Health Insurance		5,377.89
1014292 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	541.22
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	61.07
			Total 1014292 · Dental, Vision & Life Insurance		602.29
1014293 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Farm	2,157.54
			Total 1014293 · Unemployment		2,157.54
			Total 101MAIN · Facilities Maintenance		17,572.40
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	06/12/2024	157365	Comcast (185)	Inv# 203893838 Monthly Service June 2024	412.92
			Total 1014402 · Telephone - Town		412.92
1014403 · Utilities - Town					
Check	06/12/2024	157354	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 4/15-5/15	1,136.34
Check	06/12/2024	157389	Village of Bartlett	Acct# 51470 Water/Sewer June 2024	216.05
			Total 1014403 · Utilities - Town		1,352.39
1014405 · Internet Access - Town					
Check	06/05/2024	157193	Comcast (773 ES)	Acct# 877110083 0226773 Internet Fee 5/18/24-6/17/24	103.48
Check	06/12/2024	157364	Comcast (098)	Acct 933670098 Monthly Cable/Internet Charges June 2024	954.05
			Total 1014405 · Internet Access - Town		1,057.53
1014416 · Equipment Rental - Town					

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
Check	06/05/2024	157216	Verizon Wireless (00002)	Acct 742025529-002 Administrative Services (Hanover Landing)	70.47
Check	06/12/2024	157380	Pitney Bowes Global Financial Services	Inv# 3106695705 Postage Machine Lease 4/30/24-7/29/24	486.99
Total 1014416 · Equipment Rental - Town					557.46
Total 101THE · Town Hall Expense					3,380.30
101TOE · Town Office Expense					
1014401 · Postage					
Check	06/14/2024	157425	Purchase Power Easy Permit Postage	Credit on Account	-5,955.01
Total 1014401 · Postage					-5,955.01
1014404 · Office Supplies					
Check	05/29/2024	157155	Staples	Inv #6002251252 Town Hall Breakroom Coffee Supplies	82.51
Check	06/12/2024	157384	Staples	Inv #6002474777 Folders, copy paper, staples	234.61
Check	06/12/2024	157384	Staples	Inv #6002474778 ITAA Conference supplies (to be reimbursed)	49.67
Total 1014404 · Office Supplies					366.79
1014406 · Printing					
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9176 Copies April 2024	178.24
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9185 Copies May 2024	219.80
Total 1014406 · Printing					398.04
1014412 · Travel Expenses					
Check	05/29/2024	157152	Alexandrea Imperato	Mileage Reimbursement May 2024	20.64
Check	06/12/2024	157386	Suzy Callahan (v)	Mileage Reimbursement May 2024	24.12
Total 1014412 · Travel Expenses					44.76
1014414 · Memberships, Subs & Publication					
Check	06/05/2024	157213	Township Officials of Ill.	TOI Membership (J.Barr)	50.00
Total 1014414 · Memberships, Subs & Publication					50.00
1014424 · Education & Training					
Check	05/21/2024	157032	Riverside Township	Registration Fee - Katy Dolan Baumer	35.00
Check	06/12/2024	157358	Adrian J. Wright	Matich, Graffy, Imperato Notary Training	0.00
Check	06/14/2024	157430	Adrian J. Wright	Onsite Notary Training	198.00
Total 1014424 · Education & Training					233.00
1014429 · Miscellaneous					
Check	06/14/2024	157423	Pier Laundry	Board Tablecloths Cleaning	24.75
Total 1014429 · Miscellaneous					24.75
1014530 · Financial Administration					
Check	06/05/2024	157223	Governmental Accounting, Inc	Inv# 59858 June 2024 Contract Billing	5,400.00

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
Total 1014530 · Financial Administration					5,400.00
1014531 · Community Affairs					
Check	05/21/2024	157034	Village of Streamwood	Inv# 1240 Arlingdale Lake Maintenance 2024	1,000.00
Total 1014531 · Community Affairs					1,000.00
1014532 · Committee on Youth					
Check	05/28/2024	157046	A1 Trophies & Awards	Inv# 18892 Celebration of Leadership Awards (5)	236.25
Total 1014532 · Committee on Youth					236.25
1014534 · Passport Services					
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9176 Copies April 2024	28.70
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9185 Copies May 2024	23.91
Total 1014534 · Passport Services					52.61
1014535 · Legal Notices					
Check	06/05/2024	157197	Daily Herald	Inv #282268 Public Notice	48.60
Total 1014535 · Legal Notices					48.60
1014591 · Health Insurance					
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	3,568.07
Total 1014591 · Health Insurance					3,568.07
1014592 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	500.23
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	44.21
Total 1014592 · Dental, Vision & Life Insurance					544.44
1014593 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Town	1,614.12
Total 1014593 · Unemployment					1,614.12
Total 101TOE · Town Office Expense					7,626.42
104ASR · Assessor's Division					
1044407 · Printing					
Check	06/12/2024	157359	Precise Printing Network, Inc.	Inv #55496 Updated assessor brochures in English and Spanish	589.00
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9176 Copies April 2024	0.69
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9185 Copies May 2024	1.91
Total 1044407 · Printing					591.60
1044419 · Training					
Check	06/12/2024	157358	Adrian J. Wright	Cedillo Notary Training	0.00

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
Check	06/14/2024	157430	Adrian J. Wright	Onsite Notary Training	99.00
Total 1044419 · Training					99.00
1044426 · Miscellaneous					
Check	06/12/2024	157358	Adrian J. Wright	Staff Notary Training Onsite fee	0.00
Check	06/14/2024	157430	Adrian J. Wright	Instructor Travel Fee	35.00
Total 1044426 · Miscellaneous					35.00
1044492 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	13.06
Total 1044492 · Dental, Vision & Life Insurance					13.06
1044493 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Assessor	376.63
Total 1044493 · Unemployment					376.63
Total 104ASR · Assessor's Division					1,115.29
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094612 · Consulting Fees					
Check	05/28/2024	157061	Roderick Simmons	Inv# 103 Intercultural Communications Training	150.00
Total 1094612 · Consulting Fees					150.00
1094614 · Printing					
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9176 Copies April 2024	118.28
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9176 Copies April 2024	0.24
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9185 Copies May 2024	97.38
Total 1094614 · Printing					215.90
1094618 · Psychiatric Backup					
Check	05/31/2024	157177	Alexian Brothers Behavioral Health Hospit	Psychiatric Backup (3 Months)	1,440.00
Check	06/11/2024	157226	Alexian Brothers Behavioral Health Hospit	May 2024	865.00
Total 1094618 · Psychiatric Backup					2,305.00
1094621 · Recruitment and Pre Employment					
Check	06/05/2024	157206	Kwik Print	Inv #75853 YFS new staff business cards	48.10
Check	06/12/2024	157379	Physicians Immediate Care	Inv #4394125 YFS Screenings	265.00
Total 1094621 · Recruitment and Pre Employment					313.10
1094623 · Travel					
Check	05/28/2024	157059	Marina Herrera (v)	Mileage Reimbursement May 2024	37.52
Check	05/28/2024	157062	Roxanne Diaz (v)	Mileage Reimbursement - May 2024	48.91
Check	05/28/2024	157062	Roxanne Diaz (v)	Mileage Reimbursement - May 2024	17.42

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Check	06/14/2024	157402	Ivonee Gines	Mileage Reimbursement	44.82
	Total 1094623 · Travel				148.67
	1094624 · Client Mgmt Software				
Check	05/31/2024	157172	Kenneth Young Center	Inv #T014300 CIS maintenance May 2024	300.00
Check	05/31/2024	157172	Kenneth Young Center	Inv #T014300 CIS maintenance April 2024	300.00
	Total 1094624 · Client Mgmt Software				600.00
	1094691 · Health Insurance				
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	3,515.00
	Total 1094691 · Health Insurance				3,515.00
	1094692 · Dental, Vision & Life Insurance				
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	309.30
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	33.72
	Total 1094692 · Dental, Vision & Life Insurance				343.02
	1094693 · Unemployment				
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - YFS A	3,013.02
	Total 1094693 · Unemployment				3,013.02
	Total 109ADM · Administration & Clinical				10,603.71
	109OUT · Outreach & Prevention				
	1094644 · Travel				
Check	05/31/2024	157173	Ryan Dickinson	Mileage Reimbursement April 2024	124.62
Check	06/14/2024	157400	Gisel Trujillo (v)	Mileage Reimbursement April-May	298.82
Check	06/14/2024	157401	Taylor Nohl (v)	Mileage Reimbursement	30.82
	Total 1094644 · Travel				454.26
	1094651 · Cellphones				
Check	06/05/2024	157216	Verizon Wireless (00002)	Acct 742025529-002 Youth and Family	196.72
	Total 1094651 · Cellphones				196.72
	1094658 · Youth Center Utilities				
Check	05/31/2024	157180	City of Elgin	Acct# 413720-6423 Water Monthly Charges	67.48
Check	05/31/2024	157181	Com Ed (7000)	Acct 0423237000 Monthly Charges	597.48
Check	05/31/2024	157184	Nicor 78	Acct# 78-11-12-9467 Monthly Charges	215.91
	Total 1094658 · Youth Center Utilities				880.87
	1094791 · Health Insurance				
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	1,757.50

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Type	Date	Num	Name	Memo	Amount
Total 1094791 · Health Insurance					1,757.50
1094792 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	293.31
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	26.04
Total 1094792 · Dental, Vision & Life Insurance					319.35
1094793 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - YFS O	2,313.57
Total 1094793 · Unemployment					2,313.57
Total 109OUT · Outreach & Prevention					5,922.27
Total 109YFS · Youth & Family Services					16,525.98
Total 1014 · Town Fund - Expenditures					189,509.16
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	06/05/2024	157209	Nicor 91	Acct# 91-98-58-5112 9 Monthly Charges 4/15-5/15	115.65
Check	06/12/2024	157355	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 4/23-5/23	2,455.19
Check	06/12/2024	157389	Village of Bartlett	Acct# 62447 Senior Center Water Bill	279.88
Check	06/14/2024	157426	Village of Bartlett	Acct# 63818 Runzel Reserve Water	31.50
Total 1104524 · Utilities					2,882.22
1104525 · Telephone & High Speed Internet					
Check	06/05/2024	157216	Verizon Wireless (00002)	Acct 742025529-002 Aging Services	84.59
Total 1104525 · Telephone & High Speed Internet					84.59
1104527 · Equipment					
Check	05/31/2024	157183	Leaf (379-002)	Inv# 16523467 Copier Lease	59.50
Total 1104527 · Equipment					59.50
1104528 · Office Supplies					
Check	06/05/2024	157189	Accurate Office Supply Co	Inv #615858 Paper, command hooks	30.70
Check	06/05/2024	157206	Kwik Print	Inv #75872 Self-inking stamp	66.60
Total 1104528 · Office Supplies					97.30
1104533 · Printing					
Check	05/31/2024	157179	Braden Interact Business (DD6308730301-1)	Inv# 939732 Copy Charges	15.58
Check	06/05/2024	157190	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 946703 Copy Charges LL	12.78
Check	06/05/2024	157195	COTG	Inv# IN5232243 Color Copier Charges	432.50
Check	06/05/2024	157195	COTG	Inv# IN5232244 Front Desk & Lobby Copy Charges	49.47

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Type	Date	Num	Name	Memo	Amount
Total 1104533 · Printing					510.33
1104536 · Education & Training					
Check	06/12/2024	157358	Adrian J. Wright	Conway & Thomason Notary Trainig	0.00
Check	06/14/2024	157430	Adrian J. Wright	Onsite Notary Training	198.00
Total 1104536 · Education & Training					198.00
1104538 · Community Affairs					
Check	06/14/2024	157423	Pier Laundry	Tablecloths Cleaning for Lawyer Conference	58.50
Total 1104538 · Community Affairs					58.50
1104591 · Health Insurance					
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	1,165.74
Total 1104591 · Health Insurance					1,165.74
1104592 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	28.50
Total 1104592 · Dental, Vision & Life Insurance					28.50
1104593 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Snr Admin	532.66
Total 1104593 · Unemployment					532.66
Total 1104ADM · Administration					5,617.34
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	05/28/2024	157051	Get Fresh Produce, Inc	Congregate Food	1,237.44
Check	05/28/2024	157053	Gordon Food Service	Congregate Food	1,878.60
Check	06/05/2024	157201	Get Fresh Produce, Inc	Congregate Food	1,349.16
Check	06/05/2024	157222	Gordon Food Service	Congregate Food	2,620.33
Check	06/12/2024	157368	Get Fresh Produce, Inc	Congregate Food	637.47
Check	06/12/2024	157369	Gordon Food Service	Congregate Food	1,501.36
Total 1105551 · Congregate Food					9,224.36
1105553 · Congregate Supplies					
Check	05/28/2024	157051	Get Fresh Produce, Inc	Congregate Supplies	19.95
Check	05/28/2024	157053	Gordon Food Service	Cafe Supplies	326.38
Check	06/05/2024	157201	Get Fresh Produce, Inc	Congregate Supplies	134.30
Check	06/05/2024	157222	Gordon Food Service	Cafe Supplies	407.26
Check	06/12/2024	157368	Get Fresh Produce, Inc	Congregate Supplies	84.50
Check	06/12/2024	157369	Gordon Food Service	Cafe Supplies	89.78
Check	06/14/2024	157423	Pier Laundry	Dishtowels Cleaning	26.00
Total 1105553 · Congregate Supplies					1,088.17

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Type	Date	Num	Name	Memo	Amount
1105558 · Home Delivered Meals Food					
Check	05/28/2024	157051	Get Fresh Produce, Inc	HDM Food	1,241.77
Check	05/28/2024	157053	Gordon Food Service	HDM Food	1,878.59
Check	06/05/2024	157201	Get Fresh Produce, Inc	HDM Food	1,302.49
Check	06/05/2024	157222	Gordon Food Service	HDM Food	2,620.33
Check	06/11/2024	157237	Pur Foods LLC dba Mom's Meals	Inv# MM05312024-HT Special Dietary Meals	3,074.13
Check	06/12/2024	157368	Get Fresh Produce, Inc	HDM Food	637.43
Check	06/12/2024	157369	Gordon Food Service	HDM Food	1,501.36
Total 1105558 · Home Delivered Meals Food					12,256.10
1105560 · Home Delivered Meals Supplies					
Check	05/28/2024	157051	Get Fresh Produce, Inc	HDM Supplies	19.95
Check	05/28/2024	157053	Gordon Food Service	HDM Supplies	57.69
Check	06/05/2024	157201	Get Fresh Produce, Inc	HDM Supplies	134.30
Check	06/05/2024	157222	Gordon Food Service	HDM Supplies	407.25
Check	06/12/2024	157368	Get Fresh Produce, Inc	HDM Supplies	84.50
Check	06/12/2024	157369	Gordon Food Service	HDM Supplies	50.19
Check	06/14/2024	157423	Pier Laundry	Dishtowels Cleaning	26.00
Total 1105560 · Home Delivered Meals Supplies					779.88
1105792 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	51.55
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	5.62
Total 1105792 · Dental, Vision & Life Insurance					57.17
1105793 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Snr Nut	1,062.63
Total 1105793 · Unemployment					1,062.63
Total 1104NUT · Nutrition					24,468.31
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	05/21/2024	157031	Group Tix and Tours	Trip - The Choir of Men at Apollo Theater 6/20/24	1,270.00
Check	05/21/2024	157035	Xavus Solutions LLC	Inv# 24186 My Senior Center Custom Report	500.00
Check	05/21/2024	157038	Giuseppa Bartolomeo	Cooking Class July & Aug	600.00
Check	05/21/2024	157039	Jim Gibbons	Senior Presentation - Our Lady of the Angels School Fire	275.00
Check	05/21/2024	157040	John Muhlenfeld	Music Performance 7/22/24	115.00
Check	05/21/2024	157041	LaVerne Bobkowski	Inv# 240823 Music Show 8/23/24	175.00
Check	05/21/2024	157042	Liz Goss	Inv# 70224 Musical Presentation 7/2/24	225.00
Check	05/21/2024	157043	Michelle Gibbons Presents	Inv# 10039 Presentation 7/15/24	275.00
Check	05/21/2024	157044	William Hazelgrove	Senior Presentation 2/12/24 Greed in the Gilded Age	300.00
Check	05/28/2024	157052	Giuseppa Bartolomeo	Supplies 5/22/24 (13)	96.29
Check	05/28/2024	157053	Gordon Food Service	Coffee	108.18
Check	05/28/2024	157054	Joy Andreassen	Inv# 2024-7 Zumba Gold Class July 5 classes	250.00
Check	05/28/2024	157055	Joy Andreassen	Inv# 2024-8 Zumba Gold August 4 Classes	200.00

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Type	Date	Num	Name	Memo	Amount
Check	05/28/2024	157057	Laura Trujillo	Inv# 21 July 2024 Yoga 14 Sessions	490.00
Check	05/28/2024	157058	Laura Trujillo	Inv# 22 August 2024 Yoga 13 Sessions	455.00
Check	06/05/2024	157189	Accurate Office Supply Co	Inv #615858 Water	48.14
Check	06/05/2024	157191	Cesar Grimaldo	French/Spanish Instruction July/Aug 2024	450.00
Check	06/05/2024	157196	Cynthia Sutherland	Tai Chi Instructor July/Aug 2024	315.00
Check	06/05/2024	157200	Eugene Flynn	June 2024 Normandy and Brittany Presentation	150.00
Check	06/05/2024	157222	Gordon Food Service	Coffee	235.48
Check	06/05/2024	157203	James Murrell	Computers Made Easy Instruction July/Aug 2024	200.00
Check	06/05/2024	157203	James Murrell	Computers Made Easy Instruction June 2024	50.00
Check	06/05/2024	157212	Steve Cambra	Expense for mixology class supplies	150.90
Check	06/05/2024	157217	Very Smart People LLC	Instruction for July 2024	200.00
Check	06/05/2024	157217	Very Smart People LLC	Instruction for August 2024	200.00
Check	06/05/2024	157218	Vicki Boyle	Instruction for Meditation for Well-Being July/Aug 2024	70.00
Check	06/05/2024	157220	Zalesny, Donna	Reimbursement for purchase during Shipshewana Trip & Escort meal	118.76
Check	06/11/2024	157232	Giuseppa Bartolomeo	Supplies 6/5/24 (11)	75.51
Check	06/11/2024	157236	LaVerne Bobkowski	Inv# 240702 Variety Show 7/2/24	175.00
Check	06/12/2024	157360	Albert Olsen	Inv #6001 July/Aug Martial Arts	320.00
Check	06/12/2024	157369	Gordon Food Service	Coffee	217.23
Check	06/12/2024	157383	Sonia Perez	July Summer Party Entertainment	375.00
Check	06/12/2024	157390	Yvonne Preston	Inv# 7 Senior Stretch & Flex Classes July/Aug 2024	100.00
Check	06/14/2024	157405	Schaumburg Boomers	Senior Trip - Baseball Game (26)	780.00
Check	06/14/2024	157406	Nonno Pino's	Senior Trip Lunch (26)	686.40
Check	06/14/2024	157407	Anderson Japanese Gardens	Senior Tour (26)	312.00
Check	06/14/2024	157408	Metropolis Performing Arts Center	Senior Trip - Musical (26)	936.00
Check	06/14/2024	157409	Chicago Classic Coach	Senior Trip Transportation (33)	755.00
Total 1104515 · Programming					12,254.89
1104520 · Volunteer Services					
Check	06/05/2024	157192	Charles Valerio	Home Delivered Meals Mileage Reimbursement May	62.51
Check	06/05/2024	157198	Dorothy Archer	Home Delivered Meals Mileage Reimbursement May	51.32
Check	06/05/2024	157199	Edward Baus	Home Delivered Meals Mileage Reimbursement May	45.29
Check	06/05/2024	157202	James Lemonides	Home Delivered Meals Mileage Reimbursement May	34.64
Check	06/05/2024	157204	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement May	65.66
Check	06/05/2024	157207	Maureen Howard	Home Delivered Meals Mileage Reimbursement May	24.32
Check	06/05/2024	157210	Priscilla Dixon	Home Delivered Meals Mileage Reimbursement May	60.30
Check	06/05/2024	157211	Roth, Philip	Home Delivered Meals Mileage Reimbursement May	58.96
Check	06/05/2024	157214	Verify (XHTSSE)	Inv# 1597383 Background Checks (7)	144.00
Check	06/05/2024	157219	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement May	50.25
Check	06/11/2024	157234	Jay Busse	Home Delivered Meals Mileage Reimbursement May	150.75
Check	06/11/2024	157240	Robert Sorensen	Home Delivered Meals Mileage Reimbursement April & May	154.10
Check	06/12/2024	157376	Larry Piemonte	Home Delivered Meals Mileage Reimbursement May	29.95
Total 1104520 · Volunteer Services					932.05
1104532 · Visual Arts					
Check	06/05/2024	157208	Mimi Krall	Supplies	104.65
Check	06/12/2024	157373	Hobby Lobby	Assorted glues	22.35

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Type	Date	Num	Name	Memo	Amount
			Total 1104532 · Visual Arts		127.00
			1104545 · Program Staff Travel		
Check	06/05/2024	157208	Mimi Krall	Mileage reimbursement 5/29/24	10.99
			Total 1104545 · Program Staff Travel		10.99
			1104891 · Health Insurance		
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	4,193.16
			Total 1104891 · Health Insurance		4,193.16
			1104892 · Dental, Vision & Life Insurance		
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	349.10
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	22.48
			Total 1104892 · Dental, Vision & Life Insurance		371.58
			1104893 · Unemployment		
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Snr Program	1,240.18
			Total 1104893 · Unemployment		1,240.18
			Total 1104PRO · Enrichment Programs		19,129.85
			1104SOC · Social Services		
			1104519 · Senior Assistance		
Check	05/31/2024	157176	Taizhen Xia	Shelter Assistance - May	300.00
			Total 1104519 · Senior Assistance		300.00
			1104560 · Psychiatric Services		
Check	06/11/2024	157225	Alexian Bros (C-Hope) Behavioral Health	C-Hope Psychiatric Services	134.72
			Total 1104560 · Psychiatric Services		134.72
			1104569 · Senior Home Care Program		
Check	06/05/2024	157192	Charles Valerio	Mileage Home Care Client May	190.88
Check	06/12/2024	157381	Sarece Mitchell (v)	Mileage Reimbursement 4/3-4/11	42.28
Check	06/12/2024	157381	Sarece Mitchell (v)	Mileage Reimbursement 4/11-4/18	30.28
Check	06/12/2024	157381	Sarece Mitchell (v)	Mileage Reimbursement 4/18-5/15	29.08
Check	06/12/2024	157381	Sarece Mitchell (v)	Mileage Reimbursement 5/15-5/23	38.21
Check	06/12/2024	157381	Sarece Mitchell (v)	Mileage Reimbursement 5/24-6/7	34.85
			Total 1104569 · Senior Home Care Program		365.58
			1104991 · Health Insurance		
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	3,723.32
			Total 1104991 · Health Insurance		3,723.32
			1104992 · Dental, Vision & Life Insurance		

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Type	Date	Num	Name	Memo	Amount
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	446.44
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	29.41
Total 1104992 · Dental, Vision & Life Insurance					475.85
1104993 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Snr Soc Svc	1,240.18
Total 1104993 · Unemployment					1,240.18
Total 1104SOC · Social Services					6,239.65
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	05/28/2024	157056	Kammes Auto & Truck Repair, Inc.	Inv# 144618 145 Oil, PM. Muffler	933.00
Check	05/28/2024	157063	Ultimate Spray-N-Wash Inc	Inv# 42313 Bus Wash (7)	455.00
Check	05/28/2024	157063	Ultimate Spray-N-Wash Inc	Inv# 42099 Bus Wash (7)	455.00
Check	06/05/2024	157194	Complete Fleet Services Inc.	Inv# 45030 #137 starter onsite repair	1,131.74
Check	06/05/2024	157205	Kammes Auto & Truck Repair, Inc.	Inv# 144769 146 safety test	45.00
Check	06/05/2024	157205	Kammes Auto & Truck Repair, Inc.	Inv #144677 143 A/C and tires	3,281.68
Check	06/12/2024	157388	Valvoline	Inv# 64247 Van 147 Oil Change	99.37
Total 1104518 · Vehicle Maintenance					6,400.79
1104549 · Employee Screenings					
Check	06/12/2024	157379	Physicians Immediate Care	Inv #4394125 AS Screenings	235.00
Total 1104549 · Employee Screenings					235.00
1104553 · Uniforms					
Check	05/21/2024	157029	Cintas #22	Inv# 1904860212 Driver Uniform Shirts (8)	216.47
Check	06/05/2024	157215	Verizon Wireless	Inv# 9964485090 Monthly Charges 4/19/24-5/18/24	445.81
Total 1104553 · Uniforms					662.28
1104691 · Health Insurance					
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	3,515.00
Total 1104691 · Health Insurance					3,515.00
1104692 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	386.51
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	37.28
Total 1104692 · Dental, Vision & Life Insurance					423.79
1104693 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Snr Trns	1,595.29
Total 1104693 · Unemployment					1,595.29

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Type	Date	Num	Name	Memo	Amount
Total 1104TRN · Transportation					12,832.15
Total 1104 · Aging Services - Expenditures					68,287.30
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	06/14/2024	157424	Quench USA, Inc.	Inv# INV07570939 Water Machine Rental	48.75
Total 2024204 · Equipment					48.75
2024210 · Printing					
Check	06/03/2024	157188	Precise Printing Network, Inc.	Inv# 55496 Assessor's Trifold Brochure, Human Services Brochure	951.00
Check	06/14/2024	157421	Kwik Print	Inv# 75926 Business Cards	57.30
Total 2024210 · Printing					1,008.30
2024212 · Dues & Publications					
Check	05/21/2024	157033	Township Officials of Ill.	Associate Membership - Corona/MJ Imperato	100.00
Total 2024212 · Dues & Publications					100.00
2024507 · Professional Services					
Check	06/14/2024	157428	Verify (XHANGA)	Inv# 1597372 Background Checks	144.00
Total 2024507 · Professional Services					144.00
2024511 · Phone and Internet					
Check	06/03/2024	157187	Comcast (098)	Acct 8771100850097898 Monthly Cable/Internet Charges 5/25-6/24	256.31
Check	06/05/2024	157216	Verizon Wireless (00002)	Acct 742025529-002 Human Services	129.45
Total 2024511 · Phone and Internet					385.76
2024591 · Health Insurance					
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	676.18
Total 2024591 · Health Insurance					676.18
2024592 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	136.21
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	5.62
Total 2024592 · Dental, Vision & Life Insurance					141.83
2024593 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Wlfr Admin	538.04
Total 2024593 · Unemployment					538.04
Total 2024ADM · Administration					3,042.86
2024HOM · Home Relief					

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Type	Date	Num	Name	Memo	Amount
2024102 · Rent					
Check	05/28/2024	6534	Nature Homes of the Meadows HOA	June 2024 Rent	275.00
Check	05/28/2024	6535	State Farm Del Vassey	June 2024 Rent	108.87
Check	05/28/2024	6536	Shellpoint	June 2024 Rent	525.39
Check	05/28/2024	6537	Trust Bank	June 2024 Rent	965.68
Check	05/28/2024	6538	Spring Lakes Estates	June 2024 Rent	780.00
Check	05/28/2024	6539	Shellpoint Mortgage Servicing	June 2024 Rent	975.00
Check	05/28/2024	6541	Larry Bennett	June 2024 Rent	700.00
Total 2024102 · Rent					4,329.94
2024105 · Personal Essentials					
Check	05/28/2024	6533	Walmart	June 2024	150.00
Check	05/28/2024	6543	Walmart	June 2024	600.00
Total 2024105 · Personal Essentials					750.00
2024106 · Travel Expenses					
Check	05/28/2024	6535	State Farm Del Vassey	Transportation Assistance	65.74
Check	05/28/2024	6540	State Farm Salah, Neal	Transportation Assistance	32.96
Check	05/28/2024	6542	BP Gas Station	Transportation Assistance	50.00
Total 2024106 · Travel Expenses					148.70
Total 2024HOM · Home Relief					5,228.64
202PAN · Pantry					
1014161 · Utilities					
Check	06/12/2024	157356	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 4/12-5/14	292.56
Check	06/12/2024	157357	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 4/12-5/14	332.69
Check	06/14/2024	157427	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave	71.46
Total 1014161 · Utilities					696.71
1014166 · Trash Removal					
Check	06/14/2024	157417	Groot, Inc (69323)	Inv# 1259549T107 Trash Collection Astor	1,210.18
Total 1014166 · Trash Removal					1,210.18
1014191 · Health Insurance					
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	676.18
Total 1014191 · Health Insurance					676.18
1014192 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	118.94
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	8.99
Total 1014192 · Dental, Vision & Life Insurance					127.93
1014193 · Unemployment					

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Wlfr Pantry	177.55
Total 1014193 · Unemployment					177.55
Total 202PAN · Pantry					2,888.55
Total 2024 · Human Services - Expenditures					11,160.05
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	06/14/2024	157397	Airdo Werwas LLC	Inv# 190-0007-40722 Legal Fees	1,600.95
Total 3034701 · Legal					1,600.95
3034702 · Insurance					
Check	06/14/2024	157399	Illinois Counties Risk Management Trust	Property Liability Workers Comp	15,000.00
Total 3034702 · Insurance					15,000.00
3034710 · Community Affairs					
Check	06/12/2024	157362	Cirba Solutions Services	Inv #K1340271-00MP Battery Recycling Program	805.98
Total 3034710 · Community Affairs					805.98
3034711 · Utilities					
Check	05/28/2024	157049	Com Ed (8000)	4/5-5/6 April Road Garage Electric	134.63
Check	05/28/2024	157060	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 4/15-5/14	111.00
Total 3034711 · Utilities					245.63
3034791 · Health Insurance					
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	1,250.36
Total 3034791 · Health Insurance					1,250.36
3034792 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	103.10
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	11.24
Total 3034792 · Dental, Vision & Life Insurance					114.34
3034793 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - Road	1,560.32
Total 3034793 · Unemployment					1,560.32
Total 3034ADM · Administration					20,577.58
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
Check	06/12/2024	157353	Home Depot, The 7816	Vinyl pads	40.63
Total 3034602 · Operating Supplies & Materials					40.63
3034606 · Engineering					
Check	06/12/2024	157393	Commercial Funding Inc.	Inv # 24-232 Road resurfacing project engineering - May	10,521.42
Total 3034606 · Engineering					10,521.42
3034610 · Street Lighting					
Check	05/21/2024	157037	Com Ed (5000)	4/2-5/1 Street Light - Bridlewood Subdivision	149.84
Check	05/28/2024	157048	Com Ed (4000)	4/9-5/8 Berner & Dale Street Lights	215.52
Check	06/14/2024	157411	Com Ed (5000)	Acct# 0056865000 Street Light - Bridlewood Subdivision	191.81
Total 3034610 · Street Lighting					557.17
3034614 · Signs, Stripping & Tree Removal					
Check	06/12/2024	157353	Home Depot, The 7816	Bolts	11.12
Total 3034614 · Signs, Stripping & Tree Removal					11.12
Total 3034ROD · Road Maintenance					11,130.34
Total 3034 · Road Maintenance - Expenditures					31,707.92
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	06/14/2024	157397	Airdo Werwas LLC	Inv# 237-0001-40727 Legal Fees	3,492.60
Total 5054002 · Legal					3,492.60
5054006 · Travel					
Check	05/31/2024	157174	Amanda Teachout	Mllege Reimbursement ACMHAI/Arc Conferences (2)	537.10
Total 5054006 · Travel					537.10
5054540 · Special Events					
Check	06/11/2024	157243	Amanda Teachout	Cake & Flowers for Retiring MHB Members	58.57
Total 5054540 · Special Events					58.57
5054541 · Printing					
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9176 Copies April 2024	16.06
Check	06/12/2024	157366	Elite Document Solutions	Inv# 9185 Copies May 2024	17.07
Total 5054541 · Printing					33.13
5054591 · Health Insurance					
Check	06/14/2024	157396	Blue Cross Blue Shield	Major Medical Premium	1,555.92

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
Total 5054591 · Health Insurance					1,555.92
5054592 · Dental, Vision & Life Insurance					
Check	06/14/2024	157414	Euclid Managers	Monthly Dental/Life Insurance Premium	190.21
Check	06/14/2024	157429	Vision Service Plan	Vision Insurance Premium	14.80
Total 5054592 · Dental, Vision & Life Insurance					205.01
5054593 · Unemployment					
Check	05/29/2024	157157	Illinois Counties Risk Management Trust	Inv #S-INV002609 Unemployment Premium - MHB	188.33
Total 5054593 · Unemployment					188.33
Total 5054ADM · Administration					6,070.66
5054SVC · Service Contracts					
5054102 · CAC Family Support					
Check	06/11/2024	157245	Children's Advocacy Center	Family Support Services	945.00
Total 5054102 · CAC Family Support					945.00
5054146 · Bridge YFS Crisis Intervention					
Check	06/11/2024	157250	The Bridge	Crisis Services May 24	190.00
Total 5054146 · Bridge YFS Crisis Intervention					190.00
5054162 · Tide Transportation					
Check	06/11/2024	157242	A#1 Cab Dispatch Inc	Inv# 2559208 Tide Transportation	3,185.50
Total 5054162 · Tide Transportation					3,185.50
5054165 · Amita Alexian					
Check	06/14/2024	157403	Alexian Bros Center Mental Health (MHB)	Outpatient Therapy and Psychiatry	1,700.40
Total 5054165 · Amita Alexian					1,700.40
5054180 · Capital Grant Fund					
Check	05/21/2024	157036	Marklund Children's Home	Renovation & Expansion of Wasmond Center	25,000.00
Total 5054180 · Capital Grant Fund					25,000.00
5054208 · Easter Seals Nutrition					
Check	06/14/2024	157415	Easter Seals DuPage & Fox Valley Region	Family Support Services	937.50
Total 5054208 · Easter Seals Nutrition					937.50
Total 5054SVC · Service Contracts					31,958.40
Total 5054 · Mental Health - Expenditures					38,029.06
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					

Hanover Township Board Audit Report

May 21 through June 17, 2024

Type	Date	Num	Name	Memo	Amount
Check	06/12/2024	157394	Hitchcock Design Group	Inv #32779 May Progress Payment Campus Expansion	5,917.74
Check	06/14/2024	157395	Asbestos Project Management	Inv# 240611a FARM Expansion Asbestos Abatement	5,900.00
Total 8084401 · Tiknis Campus Expansion					11,817.74
8084415 · Senior Center Improvements					
Check	06/12/2024	157353	Home Depot, The 7816	Weather shield, foam sealer, lumber	95.31
Check	06/12/2024	157353	Home Depot, The 7816	Drill bits cut off tool	197.89
Check	06/12/2024	157353	Home Depot, The 7816	Additional batteries	149.00
Total 8084415 · Senior Center Improvements					442.20
8084430 · Loan Repayment					
Check	06/01/2024	ACH 6.1.24	Barrington Bank & Trust Company N.A.	Principal Pymt GO Series 2022	136,895.97
Total 8084430 · Loan Repayment					136,895.97
8084431 · Loan Interest					
Check	06/01/2024	ACH 6.1.24	Barrington Bank & Trust Company N.A.	Interest Pymt GO Series 2022	39,907.65
Total 8084431 · Loan Interest					39,907.65
Total 8084 · Capital Projects - Expenditures					189,063.56
TOTAL					529,132.55

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Beattie, Noyola, and Martinez, and Supervisor McGuire. Absent: Trustee Essick

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Nurse James Kramer, Emergency Services Director Mike Crews, Human Services Director Mary Jo Imperato, Youth and Family Services Director Tina Houdek, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, Attorney Mike Airdo, and Mr. and Mrs. Howard Grogan.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentations:
 - A. The Board welcomed Howard Grogan of Bartlett to the Township Veterans Honor Roll. He served in the U.S. Army rank SP4 from September 1960 to 1963. He was awarded the sharpshooter medal, the ATP21-114, Code of Conduct, and Justice medals, as well.
 - B. AgeOptions Grant Funding update was presented by Director Conway; specifically, she explained the grants that Hanover Township Aging Services is applying. In addition, she presented a memo outlining the history, stating that "Since 1965, the Older Americans Act...has provided support to the national's older adults through a variety of community social Services." The federal funds are distributed through a state agency on aging that then distributes the funds on a local level. AgeOptions is the suburban Cook County agency on aging. The Director outlined the funds the Township is currently receiving and the new ones that the department is applying.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported on the success of the Hanover Township Kite Fest this past weekend at Barrington Pond. The weather was good, and the event was supported by many staff members and the Assessor's department.
 - B. Clerk's Report: Clerk Dolan Baumer reported that she had the honor of administering the oath of office to new Deputy Assessor Imperato.
 - C. Assessor's Report: Assessor Moinuddin thanked everyone for supporting the Kite Fest. Onsite training of notaries will be offered to familiarize people with the new law.
 - D. Department Reports: Reports were submitted for review by the Board for review; highlights since then included Director Kuttentberg reported that new state and local web content accessibility rules are to be in force by communities of over 50,000 people. Deputy Vana reported that the Township has received \$724,137 from the grant for the Emergency Services building, and a balance is still pending, as well as the second grant in full. Active shooter and malicious intent insurance was added to the Township coverage. She also reported on behalf of Manager Teachout, saying that the Mental Health Board would be hearing funding requests during their May 28, final meeting of the year. Nurse Kramer reported that Dr. Lake would be offering arthritis management and treatment discussions sponsored by Advocate Healthcare. Health screenings for prostate cancer have 25 people registered and for skin cancer screenings. The blood drive would be held on June 12. Director Hanson reported that five panic buttons would be installed in the Senior Center this month adding a layer of security for our staff and residents, which coincides with the Township's annual active threat education, to be led by Manager Nelson. Environmental testing for EMA was sent to the architects and engineers for

review prior to being presented to the Village planning and development services. Welcome to grounds and facilities staff member Peter Martin. Returning seasonal staff start tomorrow. Director Conway reported that the Latino group that meets at the Hanover Park District is growing, with outtrips planned, sponsored by Hanover Township. The PACE program (not to be confused with the Township PACE partnership) offers assistance to Medicare and Medicaid recipients through wrap-type meetings for physical and mental health. This program is not yet in Hanover Township, but the department is learning about it to be ready when it expands to this area. Once again, nutrition services has seen an increase in all areas of meal service. The feedback on the donation increase for meals has been positive. Mr. Clinton Baker will be sworn in as a member of the Senior Citizens Services Committee on June 10. Director of Human Services Imperato reported that the department (five volunteers and three staff members) would attend fire response training on May 30. The Bartlett Rotarian would sponsor the food distribution tomorrow. June 4 starts the new hours for the food pantry, from 9:30 to 6 p.m., all staffed by volunteers. Please remember the Veterans Car Show on June 21. Director Houdek thanked staff and the Board for participating in the Committee on Youth's Celebration of Leadership this evening. Prevention and Clinical groups sponsored by the Township at U46 are done for the school year. The schools are reaching out for Hanover Township Youth and Family Services to man resource tables during end of year events. The department welcomes two new Prevention staff members. They are now accepting donations for the COY garage sale to be held on June 14-15. Chief Crew reported that the Emergency Services unit has responded to several fires, traffic incidents, and weather so far this month, with 2,500 man hours of service. Hanover Township is partnering with the City of Elgin for tabletop drills in August. Administrator Barr reported that he and Deputy Vana are working on the strategic plan planning to start this summer. A reception is being planned to be held here in the Hall to honor long-time, retiring committee members prior to a future meeting. Attorney Airdo thanked staff for attending and showcasing the Township during the recent Illinois Township Attorneys Association, of which he is the Treasurer.

VI. Bill Paying: Mr. Barr presented the bills for payment from May 7, 2024 through May 20, 2024 as follows:

a.	Town	\$82,627.64
b.	Senior Services	30,186.94
c.	General Assistance	2,493.25
d.	Road Maintenance	11,250.27
e.	Senior Citizens Services Comm.	450.42
f.	Mental Health Board	18,827.45
g.	Capital	<u>31,592.48</u>
	Total	<u>\$177,428.45</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from May 7, 2024 through May 20, 2024. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business:

- A. Hanover Township Executive Session Minutes of April 23, 2024: Trustee Beattie moved that the Board approve the Executive Session minutes of April 23, 2024; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- B. Hanover Township Board Meeting Minutes of May 7, 2024: Trustee Noyola moved that the Board approve the Board meeting minutes of May 7, 2024; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

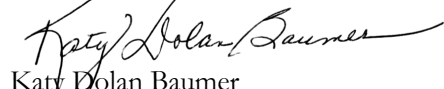
Minutes of a Meeting of the Hanover Township Board

Tuesday, May 21, 2024

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- C. Resolution Regarding the Consideration of Closed Session Minutes: Trustee Beattie moved that the Board approve resolution 052124 regarding the consideration of closed session minutes; Trustee Noyola seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution to Amend the Policy Providing for Additional Services under the Hanover Township General Assistance Program: Trustee Beattie moved that the Board approve resolution 0521241 amending the policy providing for additional services under the Hanover Township General Assistance program; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, and Noyola, and Supervisor McGuire. Nays: Trustee Martinez. Motion carried.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: No other business was brought forward.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:39 p.m. was made by Trustee Beattie and seconded by Trustee Noyola, followed by a roll call vote. Ayes: Trustees Beattie, Noyola, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

RESOLUTION _____

**A RESOLUTION
TO APPROVE DESTRUCTION OF VERBATIM RECORDS OF
CLOSED SESSION MEETINGS**

WHEREAS, pursuant to the Open Meetings Act (the “Act”), 5 ILCS 120/1 *et seq.*, the Supervisor and Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”) must keep written minutes of all their meetings, whether open or closed; and

WHEREAS, the Act requires the Board to keep a verbatim record of all their closed meetings in the form of an audio or video recording, and the Township Clerk has kept such records as required by the Act; and

WHEREAS, the Act provides that the verbatim record of a closed meeting may be destroyed no less than eighteen (18) months after the completion of the meeting recorded, but only after: (1) the Board approves the destruction of a particular recording; and (2) the Board approves minutes of the closed meeting that meet the requirements of the Act; and

WHEREAS, no less than eighteen (18) months have passed after the completion of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A; and

WHEREAS, the Board has approved minutes of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A that meet the requirements of the Act; and

WHEREAS, the Board has determined that the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A are authorized for destruction in accordance with the Act; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: APPROVAL. The destruction of the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A is hereby approved, and the Township Clerk is authorized and directed to destroy the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A within seven (7) days following the approval of this Resolution.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: June 18, 2024

APPROVED: June 18, 2024

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on June 18, 2024, and approved on June 18, 2024, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

EXHIBIT A

**Schedule Of Closed Session Meetings
For Which Destruction of Verbatim Records Is Authorized**

2022
10/18/22
10/04/22
09/20/22
08/02/22
07/19/22
07/05/22
06/21/22