

Hanover Township Community Education Support Task Force
MINUTES of the MEETING
March 4, 2024

The meeting was called to order by Task Force Chair Alisa “Lee” Beattie at 4:36 p.m.

Roll Call: Task Force Chair Beattie, Jordan Wildermuth, Kristen Cruthers, Bill Wright, Paige Moran, Dr. Elizabeth Ma, Jeff Janda, Josie Gama. Also, present James Barr, Township Administrator, Tina Houdek, Director of Youth and Family Services, Hailey Matich, Assistant to the Administrator, and Monica Ruzicka-Stout, School District U-46 Student Success Coordinator.

Approval of the Agenda: Motion to approve the agenda was made by Mr. Wirght, seconded by Mr. Janda. The motion was approved by unanimous vote.

Public Comment: None

Unfinished Business: None

New Business:

Approval of the Task Force Meeting Minutes of February 5, 2024: Motion to approve the minutes was made by Mr. Janda, seconded by Ms. Cruthers. The motion was approved by unanimous vote.

Presentation from U-46 Student Success Coordinator: Student Success Coordinator Ruzicka-Stout presented to the Task Force, District U-46’s method of coordinating with outside community partners to provide services in schools to students. She explained the role of the multi-tiered system of support (MTSS) and how it impacts students and community partners. MTSS is an approach to supporting students holistically with varying levels of intervention. Student Success Coordinator Ruzicka-Stout also explained that in order for a community partner to provide services in a school a staff member from the school would need to identify the school’s need for that community partner and submit a request form to the district. She explained that at this time schools will need to complete this process each year. Student Success Coordinator Ruzicka-Stout also shared that opportunities for community partners include services such as social academic instructional groups (SAIG), parent and family engagement and education, attendance support, and resources for new students and families. Chair Beattie asked how long it takes for a community partnership to be approved and actively providing services in schools. Director Houdek and Student Success Coordinator Ruzicka-Stout explained that the process usually takes two months but can take longer depending on the amount of time it takes the school to complete the request and if the community partner’s staff needs to be finger printed. Community Partners must also update the certificate of insurance annually. Chair Beattie, Ms. Moran, and Director Houdek inquired about data collection, communicating with community partners during the application process, and MTSS attendance support. The Task Force continued discussion with Student Success Coordinator Ruzicka-Stout.

Discussion of Future Task Force Meeting Presentations: The Task Force discussed the upcoming presentations suggesting hearing future presentations that discuss standards-based grading, attendance, and individual education plans for students.

Other Business: None

Adjournment: Mr. Wright moved to adjourn the meeting. Ms. Cruthers seconded the motion. Motion was approved. The meeting adjourned at 5:58 p.m.

Respectfully Submitted,

Hailey Matich
Task Force Secretary