

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

August 27, 2024

The meeting was called to order by Vice Chairman Mary Jane Garvey at 6:33 p.m.

Roll Call: Mary Jane Garvey, Michelle Esquivel, Matthew Steichmann, Heidi McGuire and Trustee Noyola. Not present: Faiza Rahim and Maria Wywialowski. Also present Deputy Township Administrator, Kristin Vana; Mary Crick of About Behavioral Change; Jessica Kazaniwskyj of Rise Above Your Roots.

Approval of the Agenda: Motion to approve the agenda was made by Trustee Noyola, seconded by Ms. Esquivel. The motion was approved by unanimous vote.

Public Comment: None

Presentations: The Board heard presentations from the Rise Above Your Roots Executive Director, Jessica Kazaniwskyj, in regards to Rise Above Your Roots challenge funding request and from the About Behavioral Change Executive Director, Mary Crick, in regards to About Behavioral Change staff development funding request.

Manager's Report: The Manager's Report was presented verbally by Deputy Township Administrator Vana. It was shared that Manager Teachout would be out of the office through the week and Deputy Township Administrator Vana was available to assist with Mental Health Board administrative needs in the interim. Updates regarding the request for proposal process, site visits conducted over the summer, and the taxi voucher program were also provided.

Unfinished Business: None

New Business:

Approval of Regular Meeting Minutes of May 28, 2024: Motion to approve the regular meeting minutes of the May 28, 2024, was made by Mr. Steichmann, seconded by Trustee Noyola. The motion was approved by unanimous vote.

Approval of the June 2024 Financial Statement: Motion to approve the June 2024 financial statement was made by Ms. Esquivel, seconded by Mr. Steichmann. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Approval of the July 2024 Financial Statement: Motion to approve the July 2024 financial statement was made by Trustee Noyola, seconded by Mr. Steichmann. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Capital Funding Request: Summit School: A motion to approve \$25,000 in capital funding to Summit School was made by Ms. Esquivel seconded by Mr. Steichmann. Discussion ensued. It was noted that Summit School did its due diligence to identify additional funding to support the remainder of the cost of the project. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Capital Funding Request: Easterseals of DuPage and Fox Valley: A motion to approve \$877.50 in capital funding to Easterseals DuPage & Fox Valley was made by Ms. Esquivel seconded by Trustee Noyola. Discussion ensued. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Staff Development Funding Request: About Behavioral Change: A motion to approve \$2,099.00 in staff development funding to About Behavioral Change was made by Mr. Steichmann, seconded by Ms. Esquivel. Discussion ensued. It was noted that the agency was able to cover the cost of all travel expenses and was only requesting conference registration fees. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Staff Development Funding Request: Ecker Center for Behavioral Health: A motion to approve \$3,000 in staff development funding to Ecker Center for Behavioral Health was made by Trustee Noyola, seconded by Ms. Esquivel. Discussion ensued. It was noted that the agency will use funds to train the trainer which will provide additional training opportunities to more Ecker Center staff. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Challenge Funding Request: Rise Above Your Roots: A motion to approve \$25,000 in challenge funding to Rise Above Your Roots was made by Mr. Steichmann, seconded by Trustee Noyola. Discussion ensued. The board noted concern with the non-itemized program budget that was submitted with the application, in addition to concern regarding the number of Hanover Township residents reported as being served. It was noted that while the board understands the importance of the program, the information included in the application was not sufficient. Ms. Garvey called for a roll call vote. The motion was denied.

Ms. Garvey	No	Ms. McGuire	No	Mr. Steichmann	No
Trustee Noyola	No	Ms. Esquivel	No		

Approval of Community Needs Assessment with Northern Illinois University: A motion to approve the Community Needs Assessment Agreement with Northern Illinois University in the amount of \$20,500 was made by Ms. Esquivel, seconded by Trustee Noyola. Discussion ensued. Ms. Garvey requested Deputy Township Administrator Vana review the needs assessment proposal and review the interviews following

the Mental Health Board’s request for proposals. The proposal was reviewed at length. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Approval of Agreement with Good Works, LLC: A motion to approve the agreement with Good Works, LLC in the amount not to exceed \$24,800 was made by Ms. Esquivel, seconded by Ms. McGuire. Discussion ensued. Ms. Esquivel reviewed the presentation from Good Works regarding the middle management training that will be provided to funded agencies. Deputy Township Administrator Vana noted that Manager Teachout researched to find other organizations to provide training like Good Works, however there were no other training programs identified that met the same need. It was also noted that this agreement would help the board achieve the strategic goal to support funded agencies through providing beneficial trainings to funded agency staff. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Consideration at the TIDE “Ticket to Ride” Program: Ms. Garvey requested Deputy Township Administrator Vana provide background on the status of the TIDE Ticket to Ride program. It was shared that Manager Teachout had identified an alternate cab company, American Taxi, that is able to provide taxi rides via vouchers to those the Mental Health Board qualifies through the TIDE program. The program will run the same as it did with A1 Cabs previously, however the board would need to consider implementing a release, waiver, and hold harmless agreement for all riders prior to riding with American Taxi. Discussion ensued and the board noted the importance of continuing to provide the TIDE program through a cab company. Deputy Township Administrator Vana also shared that American Taxi currently provides similar transportation programs for other local municipalities and Manager Teachout has received very positive feedback. The Mental Health Board advised Deputy Township Administrator Vana to move forward with providing the TIDE program together with American Taxi and implementing the use of the release, waiver, and hold harmless agreement with each rider.

Consideration of Service Contract: About Behavioral Change: Ms. Garvey shared that About Behavioral Change would like to add Substance Abuse Disorder and Partner Abuse Interventions Programs to their annual funding reimbursement schedule for all individuals rather than only individuals up to the age of 26, noting the annual allocated amount of \$10,000 would stay the same. The board advised Deputy Township Administrator to allow additional services to be included in quarterly payments to About Behavioral Change moving forward and to communicate with the agency to include all appropriate programs and services in the upcoming FY26 annual funding application. Ms. Garvey called for a motion to approve the change to include all ages in reimbursement for the About Behavioral Change contract. Ms. Esquivel made a motion to approve and Trustee Noyola seconded. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Just for the Health of It Sponsorship: A motion to approve the sponsorship of the Just for the Health of It Health and Wellness Expo in the amount of \$500 was made by Ms. Esquivel, seconded by Ms. McGuire. Discussion ensued. It was noted that the MHB sponsors this event each year at the same level. Ms. Garvey called for a roll call vote. The motion was approved.

Ms. Garvey	Yes	Ms. McGuire	Yes	Mr. Steichmann	Yes
Trustee Noyola	Yes	Ms. Esquivel	Yes		

Executive Session: None

Other Business: Deputy Township Administrator Vana informed the board the Manager Teachout would return to the office on September 4th.

Adjournment: There being no other business, Trustee Noyola moved to adjourn the meeting. Ms. Esquivel seconded the motion. Motion was approved. Meeting adjourned at 8:17 p.m.

Respectfully Submitted,

Michelle Esquivel
Secretary