



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Township Board
November 6, 2024
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll - SFC Theodore D. Durden
 - B. Swearing In of Emergency Services Officer
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Trustees' Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Executive Session Minutes of October 1, 2024
 - B. Regular Meeting Minutes of October 15, 2024
 - C. Set Estimate of the Levy for Hanover Township for the Fiscal Year beginning April 1, 2024 and ending March 31, 2025
 - D. Resolution Declaring November Family Caregivers Month
 - E. Update on the Roles and Duties of Township Committees
 - F. Update on the Menta Health Housing Task Force
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: Theodore D. Durden

ADDRESS: 375 GLADSTONE LANE

CITY/ZIP CODE: Elgin 60120

PHONE #: 630 890 1725

EMAIL ADDRESS: ted.durden@1@gmail.com

DATE OF BIRTH: Aug 07 1974

BRANCH OF SERVICE: U.S. Army RANK AT DISCHARGE: E7
1996 2021

YEARS OF SERVICE: FROM 22.5 TO 2021

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES: None

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian B. McGuire

Supervisor

Hanover Township

Board Audit Report
From 10/15/24 -11/4/24

	<u>Total</u>
Total Town Fund	59,787.03
Total Senior Services Fund	56,153.51
Total General Assistance Fund	15,810.75
Total Road Maintenance Fund	12,116.19
Total Committee for Senior Citizens Services	114.86
Total Mental Health Board Fund	182,409.48
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	1,164.59
 Total All Funds	 <u><u>327,756.41</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
1013 · Town Fund - Revenue					
1013440 · YFS - Tutoring Fees					
Check	10/22/2024	159269	Abraham Vargas	Program Refund	45.00
Total 1013440 · YFS - Tutoring Fees					45.00
Total 1013 · Town Fund - Revenue					45.00
1103 · Aging Services - Revenue					
1103500 · Senior Programs					
Check	10/29/2024	159346	Karen Shumaker	Program Refund	110.00
Check	10/29/2024	159351	Lynn Schwenker	Program Refund	110.00
Total 1103500 · Senior Programs					220.00
Total 1103 · Aging Services - Revenue					220.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	10/23/2024	159322	ProxIT Technology Solutions	Inv #24298 Managed IT Services Fee, Antivirus, Datto Backup Services	8,898.00
Check	10/23/2024	159322	ProxIT Technology Solutions	Inv #24298 Out of Scope Labor Fee	812.50
Check	10/29/2024	159327	Access 1 Source	Inv# INV-102783 Monthly Base Clock (2) TimeWorks Plus (56) HR Service	338.99
Check	11/01/2024	159515	ProxIT Technology Solutions	Inv# 24290 Annual Advanced Security Firewall License	3,036.23
Total 1014430 · Computer Equipment & Software					13,085.72
1014540 · Facility Lease					
Check	10/29/2024	159326	Bartlett Volunteer Fire Association	Fire Barn Semi Annual Lease Pymt 50%	5,000.00
Total 1014540 · Facility Lease					5,000.00
Total 101CAP · Capital Expenditures					18,085.72
101CHN · Community Health					
1014452 · Office Supplies					
Check	10/29/2024	159328	Accurate Office Supply Co	Inv# 624360 Ink, Cartridge Tape	49.84
Check	10/29/2024	159328	Accurate Office Supply Co	Inv# 624432 Printer Ink	48.75
Total 1014452 · Office Supplies					98.59
1014453 · Printing					
Check	11/01/2024	159504	COTG	Inv# 5513090 Color Copy Charges	36.11
Total 1014453 · Printing					36.11
1014457 · Furniture and Computer Equip					
Check	10/29/2024	159349	Leaf (379-002)	Inv# 17300800 LL Copier Lease	64.85
Total 1014457 · Furniture and Computer Equip					64.85
1014465 · Medical Supplies					

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
Check	10/29/2024	159354	McKesson Medical Surgical	Inv# 22808192 Large Bandages	10.41
Check	10/29/2024	159354	McKesson Medical Surgical	Inv# 22808476 Gloves, Needles, Glucose Tests	354.09
Check	10/29/2024	159354	McKesson Medical Surgical	Inv# 22808232 Bandages	5.80
Total 1014465 · Medical Supplies					370.30
1014491 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	1,081.32
Total 1014491 · Health Insurance					1,081.32
1014492 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	103.10
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	11.24
Total 1014492 · Dental, Vision & Life Insurance					114.34
Total 101CHN · Community Health					1,765.51
101CVA · Community Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	11/01/2024	159525	Verizon Wireless (00002)	Acct 742025529-0002 Department IPAD Data Service	36.01
Total 1014617 · Equipment & Furniture					36.01
1014627 · Community Affairs					
Check	11/01/2024	159526	Universal Marketing, LLC	Inv# 18481 Township Mugs (144)	485.94
Total 1014627 · Community Affairs					485.94
1014692 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	103.10
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	11.24
Total 1014692 · Dental, Vision & Life Insurance					114.34
Total 101CMA · Community Relations					636.29
Total 101CVA · Community Affairs					636.29
101ES · ES - Expenditures					
1014802 · Equipment					
Check	10/29/2024	159336	Fox Valley Fire & Safety	Inv# IN00721872 Fire Extinguisher Recharge	177.10
Total 1014802 · Equipment					177.10
1014803 · Uniforms					
Check	10/22/2024	159283	Ray O'herron Co., Inc.	Inv# 2370920 Job Shirts (7)	814.32
Total 1014803 · Uniforms					814.32

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
1014809 · Pre-Volunteer Screening					
Check	10/29/2024	159361	Physicians Immediate Care	Pre Employment Screening	350.00
Total 1014809 · Pre-Volunteer Screening					350.00
1014811 · Station Utilities					
Check	10/29/2024	159360	Nicor 91	Acct# 91-98-58-5112 9 Monthly Charges 9/16-10/16	37.85
Total 1014811 · Station Utilities					37.85
1014814 · Communications					
Check	10/22/2024	159281	Motorola Solutions Starcom21 Network	Inv# 8792120240903 Starcom Nov 2024	814.00
Check	11/01/2024	159525	Verizon Wireless (00002)	Acct 742025529-0002 Emergency Services (ES Drone Device)	122.15
Total 1014814 · Communications					936.15
1014891 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	1,165.74
Total 1014891 · Health Insurance					1,165.74
1014892 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	51.55
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	8.99
Total 1014892 · Dental, Vision & Life Insurance					60.54
Total 101ES · ES - Expenditures					3,541.70
101ISE · Insurance & Employee Benefits					
1014507 · Flex Plan & 457 Plan					
Check	10/29/2024	159367	The Retirement Advantage, Inc	Inv# 0469224-IN TRA 457B Admin/Technology Fee	175.00
Total 1014507 · Flex Plan & 457 Plan					175.00
Total 101ISE · Insurance & Employee Benefits					175.00
101MAIN · Facilities Maintenance					
1014210 · Building Maintenance - Town					
Check	10/29/2024	159365	Sherwin-Williams	Inv# 8859-4 Mini-Rollers Town Hall Paint Touch Ups	12.06
Total 1014210 · Building Maintenance - Town					12.06
1014211 · Building Maintenance - Senior					
Check	10/16/2024	159265	Mark Your Space, Inc.	Inv #INV-11640 LL multi purpose room back door frosted coating	295.00
Check	10/29/2024	159340	Home Depot, The 7816	Inv# 8034050 Bug Spray Senior Center	7.97
Check	10/29/2024	159340	Home Depot, The 7816	Inv# 3642019A Senior Center Light Switch Plate	4.55
Total 1014211 · Building Maintenance - Senior					307.52
1014218 · Vehicle Maintenance - Town					

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
Check	11/01/2024	159520	Suburban - Hanover Park	Inv# 4001441 Truck 336 Front End Repairs	1,052.56
Total 1014218 · Vehicle Maintenance - Town					1,052.56
1014221 · Cell Phone/Communications					
Check	10/22/2024	159281	Motorola Solutions Starcom21 Network	Inv# 8792120240903 Radio Subscription Nov 2024	88.00
Check	11/01/2024	159525	Verizon Wireless (00002)	Acct 742025529-0002 Facilities & Road	252.07
Total 1014221 · Cell Phone/Communications					340.07
1014225 · Grounds/Reserve Maintenance					
Check	10/16/2024	159267	Midwest Groundcovers LLC	Order #883843 Bulbs for main campus	399.00
Check	10/16/2024	159268	Midwest Trading	Inv #I533997 Mulch for Lenoci playground	240.00
Check	10/16/2024	159268	Midwest Trading	Inv #I534009 Mulch for Lenoci playground	240.00
Check	10/16/2024	159268	Midwest Trading	Inv #I534020 Mulch for Lenoci playground	240.00
Check	10/29/2024	159358	Midwest Trading	Inv# I534026 Playground Mulch	60.00
Check	10/29/2024	159358	Midwest Trading	Inv# I533997 Playground Mulch	240.00
Check	10/29/2024	159358	Midwest Trading	Inv# I534009 Playground Mulch	240.00
Check	10/29/2024	159358	Midwest Trading	Inv# I534020 Playground Mulch	240.00
Check	11/01/2024	159509	Menards - West Chicago	Inv# 6375 COY Pond Netting	19.98
Total 1014225 · Grounds/Reserve Maintenance					1,918.98
1014226 · Uniforms					
Check	10/29/2024	159337	Fullife Safety Center	Inv# 71024 Winter Gloves, Latex Gloves	82.75
Total 1014226 · Uniforms					82.75
1014228 · Building Maintenance - Izaac					
Check	10/29/2024	159375	Conney Safety	Inv# 06286388 Baby Changing Station	295.50
Total 1014228 · Building Maintenance - Izaac					295.50
1014235 · Equipment Maint ES Station					
Check	10/29/2024	159364	S J Carlson Fire Protection	Inv# 46062 Annual Sprinkler Test EMA Station	453.00
Total 1014235 · Equipment Maint ES Station					453.00
1014291 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	6,543.63
Total 1014291 · Health Insurance					6,543.63
1014292 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	539.11
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	58.82
Total 1014292 · Dental, Vision & Life Insurance					597.93
Total 101MAIN · Facilities Maintenance					11,604.00
101THE · Town Hall Expense					

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
1014402 · Telephone - Town					
Check	11/01/2024	159503	Comcast (185)	Inv# 219750891 Monthly Phone Service October 2024	469.80
Total 1014402 · Telephone - Town					469.80
1014403 · Utilities - Town					
Check	11/01/2024	159498	Com Ed (8000) Town	Acct 9545328000 Town Hall 9/5/24-10/5/24	1,631.79
Total 1014403 · Utilities - Town					1,631.79
1014405 · Internet Access - Town					
Check	11/01/2024	159501	Comcast (773 ES)	Acct# 877110083 0226773 Internet Fee 10/18/24-11/17/24	103.48
Check	11/01/2024	159502	Comcast (098)	Acct 933670098 Monthly Cable/Internet Charges October	944.95
Total 1014405 · Internet Access - Town					1,048.43
1014416 · Equipment Rental - Town					
Check	11/01/2024	159500	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# ORD314352 Monthly Water Machine Rental Fee Town Hall	51.47
Check	11/01/2024	159508	Leaf (618-010)	Inv# 17256852 Town Hall Main Copier Lease	230.43
Check	11/01/2024	159525	Verizon Wireless (00002)	Acct 742025529-0002 Administrative Services (Hanover Landing)	67.67
Total 1014416 · Equipment Rental - Town					349.57
Total 101THE · Town Hall Expense					3,499.59
101TOE · Town Office Expense					
1014401 · Postage					
Check	11/01/2024	159517	Purchase Power Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Fees	1,517.25
Total 1014401 · Postage					1,517.25
1014404 · Office Supplies					
Check	11/01/2024	159496	Accurate Office Supply Co	Inv# 623991 HR Personnel Folders	21.38
Check	11/01/2024	159516	Pitney Bowes, Inc (Ink Cartridges)	Inv #1026311608 Postage Machine ink cartridge	91.29
Check	11/01/2024	159521	Staples	Inv# 6014268292 Coffee Supplies/Gel Pens	60.66
Check	11/01/2024	159521	Staples	Inv# 6013867993 Copy Paper/Mouse Pad	147.70
Total 1014404 · Office Supplies					321.03
1014414 · Memberships, Subs & Publication					
Check	11/01/2024	159522	Township Officials of Cook County	TOCC Annual Dues	2,000.00
Total 1014414 · Memberships, Subs & Publication					2,000.00
1014424 · Education & Training					
Check	11/01/2024	159495	Ann Tennes Communications, LLC	Inv #0101724 Communications Training (15) Balance Due	1,750.00
Total 1014424 · Education & Training					1,750.00
1014429 · Miscellaneous					
Check	10/29/2024	159330	Basic	Inv# 3210638 ACA Filing Renewal	702.00

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
Total 1014429 · Miscellaneous					702.00
1014534 · Passport Services					
Check	11/01/2024	159521	Staples	Inv# 6014268292 Binder	6.60
Check	11/01/2024	159521	Staples	Inv# 6013867993 Copy Paper	24.10
Total 1014534 · Passport Services					30.70
1014591 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	3,568.07
Total 1014591 · Health Insurance					3,568.07
1014592 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	500.23
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	44.21
Total 1014592 · Dental, Vision & Life Insurance					544.44
Total 101TOE · Town Office Expense					10,433.49
104ASR · Assessor's Division					
1044492 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	13.06
Total 1044492 · Dental, Vision & Life Insurance					13.06
Total 104ASR · Assessor's Division					13.06
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					
Check	11/01/2024	159508	Leaf (618-010)	Inv# 17256852 Youth and Family Main Copier Lease	164.02
Total 1094617 · Equipment Maintenance					164.02
1094621 · Recruitment and Pre Employment					
Check	10/22/2024	159277	Kwik Print	Inv# 76686 New Staff Business Cards	48.10
Check	10/29/2024	159361	Physicians Immediate Care	Pre Employment Screening	320.00
Check	11/01/2024	159512	Next Generation Screen Printing & Embroid	Inv# 212455 Staff Uniform (19)	591.05
Total 1094621 · Recruitment and Pre Employment					959.15
1094623 · Travel					
Check	10/16/2024	159264	Juna David Molina Cortes (v)	Mileage 9/24 & 9/25	13.94
Check	10/23/2024	159324	Rosa Henrandez	Mileage Reimbursement 10/18/24	6.70
Check	10/29/2024	159353	Maurissa Murakami.	Travel Reimbursement Sept & Oct	43.48
Check	10/29/2024	159363	Roxanne Diaz (v)	Mileage Reimbursement - Oct 2024	29.48
Check	11/01/2024	159492	Marina Herrera (v)	Mileage Reimbursement - October 2024	42.88
Total 1094623 · Travel					136.48

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
1094624 · Client Mgmt Software					
Check	10/29/2024	159347	Kenneth Young Center	Inv# T014900 CIS Maintenance Support Oct 2024	350.00
Total 1094624 · Client Mgmt Software					350.00
1094691 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	4,567.81
Total 1094691 · Health Insurance					4,567.81
1094692 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	391.13
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	46.27
Total 1094692 · Dental, Vision & Life Insurance					437.40
Total 109ADM · Administration & Clinical					6,614.86
109OUT · Outreach & Prevention					
1094651 · Cellphones					
Check	11/01/2024	159525	Verizon Wireless (00002)	Acct 742025529-0002 Youth and Family	197.00
Total 1094651 · Cellphones					197.00
1094656 · Youth Center Equipment					
Check	10/23/2024	159323	Canteen Rfrsh Svc 05637/002/00002 YFS ...	Inv# ORD314351 Water Machine Rental 10/14/24-11/10/24	51.49
Check	11/01/2024	159508	Leaf (618-010)	Inv# 17256852 IWYC Copier Lease	164.02
Total 1094656 · Youth Center Equipment					215.51
1094658 · Youth Center Utilities					
Check	10/15/2024	159165	City of Elgin	Acct# 413720-6423 Water/Sewer Monthly Charges 8/9/24-9/9/24	74.77
Total 1094658 · Youth Center Utilities					74.77
1094659 · Youth Center Phone & internet					
Check	10/16/2024	159263	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 10/4/24-11/3/24	210.85
Total 1094659 · Youth Center Phone & internet					210.85
1094791 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	2,298.16
Total 1094791 · Health Insurance					2,298.16
1094792 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	344.86
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	31.66
Total 1094792 · Dental, Vision & Life Insurance					376.52

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
Total 109OUT · Outreach & Prevention					3,372.81
Total 109YFS · Youth & Family Services					9,987.67
Total 1014 · Town Fund - Expenditures					59,742.03
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	10/22/2024	159306	Com ed (8111)	Acct# 9275608111 Monthly Charges 9/4/24-10/3/24	5,228.24
Total 1104524 · Utilities					5,228.24
1104525 · Telephone & High Speed Internet					
Check	11/01/2024	159525	Verizon Wireless (00002)	Acct 742025529-0002 Aging Services	84.69
Total 1104525 · Telephone & High Speed Internet					84.69
1104527 · Equipment					
Check	10/22/2024	159292	Wells Fargo Financial Leasing Inc	Inv# 5031666789 Color Copier Lease	289.85
Check	10/29/2024	159349	Leaf (379-002)	Inv# 17300800 LL Copier Lease	64.85
Check	10/29/2024	159362	Pitney Bowes Global Financial Services	Inv# 3106884530 Admin Postage Machine Lease 9/4-12/3	373.32
Check	10/30/2024	159483	Pitney Bowes Global Financial Services	Inv# 3106757013 Postage Machine Lease 6/4/24-9/3/24	373.32
Check	11/01/2024	159490	Charlene Thomason	Lobby TV Wall Mount	41.79
Total 1104527 · Equipment					1,143.13
1104528 · Office Supplies					
Check	10/22/2024	159270	Accurate Office Supply Co	Inv# 624081 Paper, Markers	85.94
Check	10/29/2024	159334	Crown Trophy #116	Inv# 18973 Name Badge	15.00
Check	11/01/2024	159496	Accurate Office Supply Co	Inv# 624761 Copy Paper/Tape	177.59
Check	11/01/2024	159496	Accurate Office Supply Co	Inv# 624837 Mounting Tape	17.36
Total 1104528 · Office Supplies					295.89
1104533 · Printing					
Check	10/29/2024	159333	COTG	Inv# IN5513091 Front Desk & Library Print Charges	61.55
Check	10/29/2024	159348	Kwik Print	Inv# 76726 Business Cards	48.10
Check	10/29/2024	159348	Kwik Print	Inv# 76697 Business Cards	80.00
Check	11/01/2024	159504	COTG	Inv# 5513090 Color Copy Charges	266.40
Total 1104533 · Printing					456.05
1104534 · Dues, Subs, & Publications					
Check	11/01/2024	159523	Township Perspective	Annual Subscription to TOI Perspective Magazine	50.00
Total 1104534 · Dues, Subs, & Publications					50.00
1104542 · Senior Home Care Pilot Program					
Check	10/22/2024	159284	Sarece Mitchell (v)	Onboarding Lunch - J Talbot	27.60

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
Total 1104542 · Senior Home Care Pilot Program					27.60
1104591 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	1,165.74
Total 1104591 · Health Insurance					1,165.74
1104592 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	28.50
Total 1104592 · Dental, Vision & Life Insurance					28.50
Total 1104ADM · Administration					8,479.84
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	10/22/2024	159274	Get Fresh Produce, Inc	Cafe Food	1,138.03
Check	10/22/2024	159275	Gordon Food Service	Cafe Food	1,631.23
Check	10/22/2024	159279	Lisa Perrone (v)	Cafe Breakfast Sausage	29.95
Check	10/22/2024	159280	Megan Conway	Reimbursement Cafe	9.14
Check	10/29/2024	159338	Gordon Food Service	Cafe Food	1,567.29
Check	10/30/2024	159476	Get Fresh Produce, Inc	Cafe Food	1,057.85
Check	10/30/2024	159477	Gordon Food Service	Cafe Food	743.68
Check	11/01/2024	159488	Megan Conway	Congregate Food	8.87
Check	11/01/2024	159506	Gordon Food Service	Cafe Food	506.67
Check	11/01/2024	159507	Get Fresh Produce, Inc	Cafe Food	324.91
Total 1105551 · Congregate Food					7,017.62
1105553 · Congregate Supplies					
Check	10/22/2024	159274	Get Fresh Produce, Inc	Cafe Supplies	65.90
Check	10/22/2024	159275	Gordon Food Service	Cafe Supplies	110.78
Check	10/29/2024	159338	Gordon Food Service	Cafe Supplies	199.48
Check	10/30/2024	159476	Get Fresh Produce, Inc	Cafe Supplies	56.20
Check	11/01/2024	159507	Get Fresh Produce, Inc	Cafe Supplies	38.63
Total 1105553 · Congregate Supplies					470.99
1105558 · Home Delivered Meals Food					
Check	10/22/2024	159274	Get Fresh Produce, Inc	HDM Food	1,137.97
Check	10/22/2024	159275	Gordon Food Service	HDM Food	1,631.20
Check	10/22/2024	159280	Megan Conway	Reimbursement HDM Food	9.14
Check	10/29/2024	159338	Gordon Food Service	HDM Food	1,567.29
Check	10/30/2024	159476	Get Fresh Produce, Inc	HDM Food	1,057.85
Check	10/30/2024	159477	Gordon Food Service	HDM Food	743.67
Check	10/30/2024	159481	Lisa Perrone (v)	String cheese for HDM	24.95
Check	11/01/2024	159488	Megan Conway	HDM Food	8.87
Check	11/01/2024	159506	Gordon Food Service	HDM Food	506.66
Check	11/01/2024	159507	Get Fresh Produce, Inc	HDM Food	324.89

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Total 1105558 · Home Delivered Meals Food					7,012.49
1105560 · Home Delivered Meals Supplies					
Check	10/22/2024	159274	Get Fresh Produce, Inc	HDM Supplies	65.90
Check	10/22/2024	159275	Gordon Food Service	HDM Supplies	110.77
Check	10/29/2024	159338	Gordon Food Service	HDM Supplies	199.47
Check	10/30/2024	159476	Get Fresh Produce, Inc	HDM Supplies	56.20
Check	11/01/2024	159507	Get Fresh Produce, Inc	HDM Supplies	38.62
Check	11/01/2024	159511	Redi Heat	Inv# 1001 Food Bag Inserts (16)	288.77
Total 1105560 · Home Delivered Meals Supplies					759.73
1105792 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium Credit	-51.55
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium Credit	-5.62
Total 1105792 · Dental, Vision & Life Insurance					-57.17
Total 1104NUT · Nutrition					15,203.66
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	10/22/2024	159270	Accurate Office Supply Co	Inv# 624081 Water	31.68
Check	10/22/2024	159275	Gordon Food Service	Coffee Supplies	465.56
Check	10/22/2024	159288	The Fireside Theatre	Deposit 5 Shows/Lunch for 2025	190.00
Check	10/29/2024	159329	Bartlett Park District.	Contract# 00004414 Deposit for Valentine Party 2.11.25	500.00
Check	10/29/2024	159331	Bob Kalal	Music Performance 2.13.25	175.00
Check	10/29/2024	159335	Debra Ann Miller	Inv# 021025 Educational Entertainment 2.10.25	275.00
Check	10/29/2024	159342	Heather Braoudakis	Music 1.21.25	105.00
Check	10/29/2024	159344	Jim Gibbons	Senior Presentation - Truth About Presidents	275.00
Check	10/29/2024	159350	Liz Goss	Inv# 13125 Music Presentation 1/31/24	225.00
Check	10/29/2024	159356	Michelle Gibbons Presents	Inv# 10105 Senior Presentation - Johnny Cash 2.5.25	275.00
Check	10/29/2024	159357	Michelle Gibbons Presents	Inv# 10104 Senior Presentation - Betty White 1.13.25	275.00
Check	10/29/2024	159366	Tammy Cambra (v)	Expense for Paint N Sip Class Supplies	9.16
Check	10/29/2024	159368	The Wildbird Shack	Senior Presentation - Alaska 1.22.25	200.00
Check	10/29/2024	159371	William Hazelgrove	Presentation Roosevelt 1.6.25	300.00
Check	10/29/2024	159372	William Hazelgrove	Presentation Madam Pres 2.6.25	300.00
Check	10/29/2024	159373	William S Parry	Senior Presentation - Downtown Abbey	100.00
Check	10/30/2024	159475	Drury Lane Events	Deposit for "Sister Act" show 11/19/25	303.03
Check	10/30/2024	159475	Drury Lane Events	Deposit for "Dial M for Murder" show 9/10/25	303.03
Check	10/30/2024	159475	Drury Lane Events	Deposit for "Always Patsy Cline" show 6/18/25	303.03
Check	10/30/2024	159479	Julie Garcia	DJ for Senior Halloween party	400.00
Check	10/30/2024	159482	Marriott Theatre in Lincolnshire	Deposit for "Joseph and the Amazing Technicolor Dreamcoats" 2/19/25	570.00
Check	10/30/2024	159482	Marriott Theatre in Lincolnshire	Deposit for "Million Dollar Quartet Christmas" 12/3/25	570.00
Check	10/30/2024	159482	Marriott Theatre in Lincolnshire	Deposit for "Catch Me If You Can" 9/10/25	570.00
Check	11/01/2024	159489	Bridges of Poplar Creek	Halloween Party (69)	2,294.97
Check	11/01/2024	159496	Accurate Office Supply Co	Inv# 624761 Water	21.12
Check	11/01/2024	159506	Gordon Food Service	Coffee Cup Lids	85.73

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Type	Date	Num	Name	Memo	Amount
	Total 1104515 · Programming				9,122.31
	1104520 · Volunteer Services				
Check	10/29/2024	159332	Charles Hoke	Home Delivered Meals Mileage Reimbursement July - Oct	214.40
Check	10/29/2024	159352	Marc Goodwin	Home Delivered Meals Mileage Reimbursement - July - Oct	121.27
	Total 1104520 · Volunteer Services				335.67
	1104526 · Senior Newsletter				
Check	10/22/2024	159291	USPS	Club 59 Newsletter Postage Jan/Feb	1,359.85
	Total 1104526 · Senior Newsletter				1,359.85
	1104532 · Visual Arts				
Check	10/22/2024	159278	Linda Kay (2)	Mileage Reimbursement July - Aug	18.43
Check	11/01/2024	159494	Linda Kay (2)	Mileage Reimbursement October	31.16
	Total 1104532 · Visual Arts				49.59
	1104545 · Program Staff Travel				
Check	11/01/2024	159487	Mimi Krall	Mileage Reimbursement	21.44
	Total 1104545 · Program Staff Travel				21.44
	1104891 · Health Insurance				
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	4,193.16
	Total 1104891 · Health Insurance				4,193.16
	1104892 · Dental, Vision & Life Insurance				
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	349.10
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	22.48
	Total 1104892 · Dental, Vision & Life Insurance				371.58
	Total 1104PRO · Enrichment Programs				15,453.60
	1104SOC · Social Services				
	1104516 · Social Services				
Check	11/01/2024	159493	Thalia Robles (v)	Age Options Refreshments	16.05
	Total 1104516 · Social Services				16.05
	1104563 · Travel				
Check	11/01/2024	159493	Thalia Robles (v)	Mileage Reimbursement	14.14
	Total 1104563 · Travel				14.14
	1104567 · Memory Cafe Grant				
Check	10/29/2024	159343	Jacqueline McCarty	Memory Cafe Presentation Oct	100.00

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Type	Date	Num	Name	Memo	Amount
Total 1104567 · Memory Cafe Grant					100.00
1104569 · Senior Home Care Program					
Check	10/22/2024	159284	Sarece Mitchell (v)	Mileage Reimbursement 6/13-6/21	40.74
Check	10/22/2024	159284	Sarece Mitchell (v)	Mileage Reimbursement 6/21-7/10	35.85
Check	10/22/2024	159284	Sarece Mitchell (v)	Mileage Reimbursement 7/11-7/22	29.88
Check	10/22/2024	159284	Sarece Mitchell (v)	Mileage Reimbursement 7/22-8/2	30.95
Check	10/22/2024	159284	Sarece Mitchell (v)	Mileage Reimbursement 8/2-8/9	28.07
Check	11/01/2024	159491	Juna Talbot.	Mileage Reimbursement Oct 2024	78.73
Total 1104569 · Senior Home Care Program					244.22
1104991 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	3,333.15
Total 1104991 · Health Insurance					3,333.15
1104992 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	625.57
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	35.03
Total 1104992 · Dental, Vision & Life Insurance					660.60
Total 1104SOC · Social Services					4,368.16
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	10/22/2024	159276	Kammes Auto & Truck Repair, Inc.	Inv# 146002 Bus 139 Oil, Wheelchair, Control Arm, Brakes	779.36
Check	10/22/2024	159276	Kammes Auto & Truck Repair, Inc.	Inv# 146027 Bus 141 Oil, Front Tires, Brakes	830.18
Check	10/22/2024	159276	Kammes Auto & Truck Repair, Inc.	Inv# 146025 Bus 139 Tires/Tire Service (6)	2,599.86
Check	10/22/2024	159290	Ultimate Spray-N-Wash Inc	Inv# 42760 Bus Wash (6)	390.00
Check	10/29/2024	159369	Valvoline	Inv# 68183 Oil Change Bus 142	109.79
Check	10/30/2024	159480	Kammes Auto & Truck Repair, Inc.	Inv #146100 Brakes #140	1,267.44
Total 1104518 · Vehicle Maintenance					5,976.63
1104547 · Dispatch Software					
Check	10/22/2024	159289	Unified Dispatch	Inv# 3210002 Quarterly Call System Support/Maintenance	1,650.00
Total 1104547 · Dispatch Software					1,650.00
1104549 · Employee Screenings					
Check	10/29/2024	159361	Physicians Immediate Care	Pre Employment Screening	205.00
Total 1104549 · Employee Screenings					205.00
1104553 · Uniforms					
Check	10/22/2024	159272	Bartlett Sports	Inv# 6835 Uniform Jackets (4)	60.00
Total 1104553 · Uniforms					60.00
1104691 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	4,055.66
Total 1104691 · Health Insurance					4,055.66
1104692 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	438.06
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	42.90
Total 1104692 · Dental, Vision & Life Insurance					480.96
Total 1104TRN · Transportation					12,428.25
Total 1104 · Aging Services - Expenditures					55,933.51
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	10/22/2024	159286	Staples	Inv# 6013867994 Paper, Rubber Bands, Memory Foam	89.23
Check	11/01/2024	159521	Staples	Inv# 6014268293 Copy Paper/Toner	118.90
Total 2024202 · Office Supplies					208.13
2024204 · Equipment					
Check	11/01/2024	159508	Leaf (618-010)	Inv# 17256852 Astor Copier Lease	164.02
Check	11/01/2024	159514	Quench USA, Inc.	Inv# INV07928808 Astor Water Machine - Oct	48.75
Total 2024204 · Equipment					212.77
2024210 · Printing					
Check	10/15/2024	159166	Kwik Print	Inv# 76664 Business Cards (3 Sets)	144.30
Total 2024210 · Printing					144.30
2024511 · Phone and Internet					
Check	11/01/2024	159499	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 10.25.24-11.24.24	256.32
Check	11/01/2024	159525	Verizon Wireless (00002)	Acct 742025529-0002 Human Services	110.63
Total 2024511 · Phone and Internet					366.95
2024591 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	676.18
Total 2024591 · Health Insurance					676.18
2024592 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	105.88
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	5.62
Total 2024592 · Dental, Vision & Life Insurance					111.50
Total 2024ADM · Administration					1,719.83

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Type	Date	Num	Name	Memo	Amount
2024HOM · Home Relief					
2024102 · Rent					
Check	10/29/2024	6612	Larry Bennett	Shelter Assistance November 2024	700.00
Check	10/29/2024	6613	Spring Lakes Estates	Shelter Assistance November 2024	780.00
Check	10/29/2024	6614	Orchard Hill Apartments	Shelter Assistance November 2024	825.00
Check	10/29/2024	6615	Trust Bank	Shelter Assistance November 2024	75.00
Check	10/29/2024	6616	Trust Bank	Shelter Assistance November 2024	965.68
Check	10/29/2024	6617	Orchard Hill Apartments	Shelter Assistance November Rent	975.00
Check	10/29/2024	6618	Nature Homes of the Meadows HOA	Shelter Assistance November 2024	275.00
Check	10/29/2024	6620	Shellpoint	Shelter Assistance November 2024	525.39
Check	10/29/2024	6620	Shellpoint	Shelter Assistance November 2024	108.87
Check	11/01/2024	6623	Hanover Landings	Shelter Assistance November 2024	187.10
Check	11/01/2024	6623	Hanover Landings	Shelter Assistance November 2024	62.90
Check	11/01/2024	6624	Hanover Homes LLC	Shelter Assistance November 2024	50.00
Check	11/01/2024	6625	Canterbury Fields Homeowners Association	Shelter Assistance November 2024	809.00
Total 2024102 · Rent					6,338.94
2024103 · Utilities					
Check	11/01/2024	6621	Village of Hanover Park	Emergency Assistance	201.31
Total 2024103 · Utilities					201.31
2024105 · Personal Essentials					
Check	10/29/2024	6611	Walmart	Personal Essentials	300.00
Check	11/01/2024	6626	Walmart	Personal Essentials	512.90
Total 2024105 · Personal Essentials					812.90
2024106 · Travel Expenses					
Check	10/29/2024	6610	BP Gas Station	Transportation Assistance Nov 2024	50.00
Check	10/29/2024	6619	State Farm Del Vassey	Transportation Assistance Nov 2024	65.74
Total 2024106 · Travel Expenses					115.74
2024119 · Emergency Assistance					
Check	10/15/2024	6608	Cagan Management Group, Inc	Emergency Assistance	2,228.00
Check	10/15/2024	6609	Griselda Pirtle	Emergency Assistance	2,250.00
Check	11/01/2024	6622	Village of Bartlett	Emergency Assistance	639.82
Total 2024119 · Emergency Assistance					5,117.82
Total 2024HOM · Home Relief					12,586.71
202PAN · Pantry					
1014161 · Utilities					
Check	10/22/2024	159273	Com Ed (9000)	Acct 9268009000 Monthly Charges 9/5/24-10/4/24	682.83
Total 1014161 · Utilities					682.83
1014191 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	676.18
Total 1014191 · Health Insurance					676.18
1014192 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	136.21
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	8.99
Total 1014192 · Dental, Vision & Life Insurance					145.20
Total 202PAN · Pantry					1,504.21
Total 2024 · Human Services - Expenditures					15,810.75
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034709 · Uniforms & Safety Equipment					
Check	10/29/2024	159337	Fullife Safety Center	Inv# 71024 Winter Gloves, Latex Gloves	82.75
Total 3034709 · Uniforms & Safety Equipment					82.75
3034711 · Utilities					
Check	10/16/2024	159262	Com Ed (6000)	Acct# 0741276000 Douglas Road De-Icer 9/10/24-10/9/24	22.53
Check	11/01/2024	159510	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 9/15-10/16	53.83
Total 3034711 · Utilities					76.36
3034791 · Health Insurance					
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	1,250.36
Total 3034791 · Health Insurance					1,250.36
3034792 · Dental, Vision & Life Insurance					
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	103.10
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	11.24
Total 3034792 · Dental, Vision & Life Insurance					114.34
Total 3034ADM · Administration					1,523.81
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	10/29/2024	159359	Midwest Mechanical	Inv# 112162067 Road Garage AC Repair	895.13
Total 3034613 · Building Maintenance					895.13
Total 3034BLD · Buildings					895.13
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	10/22/2024	159281	Motorola Solutions Starcom21 Network	Inv# 8792120240903 Radio Subscription Nov 2024	88.00
Check	10/29/2024	159339	Grainger	Inv# 9279901012 Replacement Solenoids (2)	295.42

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Type	Date	Num	Name	Memo	Amount
Check	10/29/2024	159340	Home Depot, The 7816	Inv# 524521A Coveralls Herbicide Spraying	27.96
Check	10/29/2024	159370	Welch Bros., Inc	Inv# 3300650 Culvert Pipe	586.32
Total 3034602 · Operating Supplies & Materials					997.70
3034606 · Engineering					
Check	10/29/2024	159374	Commercial Funding Inc.	Inv# 24-419 Sept 2024 Progress Payment Resurfacing Project	1,453.06
Total 3034606 · Engineering					1,453.06
3034610 · Street Lighting					
Check	11/01/2024	159497	Com Ed (4000)	Acct 434065400 9/7/24-10/6/24 Berner & Dale Street Lights	205.67
Total 3034610 · Street Lighting					205.67
3034614 · Signs, Stripping & Tree Removal					
Check	11/01/2024	159513	Quality Roque's Inc	Tree Removal	12.00
Total 3034614 · Signs, Stripping & Tree Removal					12.00
Total 3034ROD · Road Maintenance					2,668.43
303EQM · Equipment					
3034604 · Machine Rental					
Check	10/29/2024	159341	Herc Rentals Inc.	Inv# 35034408-001 Roller Ride On	644.00
Total 3034604 · Machine Rental					644.00
3034609 · Maintenance Vehicles & Equip					
Check	10/29/2024	159325	Bernie Ask	Inv# 10101 Douglas Road Delcer Service	4,854.73
Check	10/29/2024	159345	Kammes Auto & Truck Repair, Inc.	Inv# 146161 Prevent. Maintenance #500	313.47
Check	10/29/2024	159345	Kammes Auto & Truck Repair, Inc.	Inv# 146036 Prevent Mainenance #505	1,216.62
Total 3034609 · Maintenance Vehicles & Equip					6,384.82
Total 303EQM · Equipment					7,028.82
Total 3034 · Road Maintenance - Expenditures					12,116.19
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	10/22/2024	159280	Megan Conway	Reimbursement for Vending Machine	114.86
Total 4045105 · Soda/Snack Vending					114.86
Total 4045 · Comm/SR Citizens Svcs - Expense					114.86
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	10/22/2024	159271	Airdo Werwas LLC	Inv# 237-0001-41492 Legal Fees	1,107.30

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Type	Date	Num	Name	Memo	Amount
	Total 5054002 · Legal				1,107.30
	5054012 · Office Supplies				
Check	11/01/2024	159521	Staples	Inv# 6013867993 Copy Paper	14.20
	Total 5054012 · Office Supplies				14.20
	5054591 · Health Insurance				
Check	10/30/2024	159485	Blue Cross Blue Shield	Major Medical Premium November 2024	1,555.92
	Total 5054591 · Health Insurance				1,555.92
	5054592 · Dental, Vision & Life Insurance				
Check	11/01/2024	159505	Euclid Managers	Monthly Dental/Life Insurance Premium	190.21
Check	11/01/2024	159524	Vision Service Plan	Vision Insurance Premium	14.80
	Total 5054592 · Dental, Vision & Life Insurance				205.01
	Total 5054ADM · Administration				2,882.43
	5054SVC · Service Contracts				
	5054100 · CAC CASI				
Check	10/22/2024	159310	Children's Advocacy Center of NW Cook	FY 25 3rd Qrt Payment for Contracted Services through MHB	5,500.00
	Total 5054100 · CAC CASI				5,500.00
	5054103 · CAC Safe from the Start				
Check	10/22/2024	159311	Childrens Advocacy Ctr of Nwst Co County	FY25 3rd Qrt for Contracted Services through MHB	5,750.00
	Total 5054103 · CAC Safe from the Start				5,750.00
	5054104 · CCC Domestic Violence Shelter				
Check	10/22/2024	159313	Community Crisis Center	FY25 3rd Quarterly Payment for Contracted Shelter Services through MHB	6,750.00
	Total 5054104 · CCC Domestic Violence Shelter				6,750.00
	5054105 · CCC Domestic Violence Counsel				
Check	10/22/2024	159312	Community Crisis Center	FY25 3rd Quarterly Payment for Contracted Counseling Services through MHB	10,000.00
	Total 5054105 · CCC Domestic Violence Counsel				10,000.00
	5054108 · Aid Supportive Employment				
Check	10/22/2024	159308	Association for Individual Development	FY25 3rd Qtr Payment for Contracted Services through MHB	11,750.00
	Total 5054108 · Aid Supportive Employment				11,750.00
	5054112 · Clearbrook Day Services				
Check	10/22/2024	159298	Clearbrook	FY25 3rd Qtr Payment for Contracted Services through MHB	2,500.00
	Total 5054112 · Clearbrook Day Services				2,500.00
	5054132 · Ecker Therapy Services				

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Type	Date	Num	Name	Memo	Amount
Check	10/22/2024	159314	Ecker Center for Behavioral Health	FY25 3rd Qrt. Contracted Therapy Services through MHB	5,000.00
			Total 5054132 · Ecker Therapy Services		5,000.00
			5054133 · Ecker PEP		
Check	10/22/2024	159315	Ecker Center for Behavioral Health	FY25 3rd Qrt. Contracted Crisis Services through MHB	20,000.00
			Total 5054133 · Ecker PEP		20,000.00
			5054135 · Ecker Center Substance		
Check	10/22/2024	159316	Ecker Center for Behavioral Health	FY25 3rd Qrt. Contracted Substance Use Services through MHB	11,250.00
			Total 5054135 · Ecker Center Substance		11,250.00
			5054141 · Shelter Inc Healthy Families		
Check	10/22/2024	159285	Shelter, Inc	FY25 3rd Qtr Payment for Contracted Services through MHB	3,000.00
			Total 5054141 · Shelter Inc Healthy Families		3,000.00
			5054142 · Centro De Informacion		
Check	10/22/2024	159309	Centro de Informacion	FY25 3rd Qtr Payment for Contracted Services through MHB	8,125.00
			Total 5054142 · Centro De Informacion		8,125.00
			5054146 · Bridge YFS Crisis Intervention		
Check	10/30/2024	159484	The Bridge	Crisis Services April 2024	3,420.00
			Total 5054146 · Bridge YFS Crisis Intervention		3,420.00
			5054148 · FSA Therapy Services		
Check	10/22/2024	159317	Family Service Assoc. of Greater Elgin	FY25 2nd Qrt COntracted Therapy Services through MHB	11,250.00
			Total 5054148 · FSA Therapy Services		11,250.00
			5054158 · Summitt Center		
Check	10/22/2024	159287	Summit School Early Learning Center	FY 25 3rd Quarterly - Contracted Early Learning Services MHB	4,000.00
			Total 5054158 · Summitt Center		4,000.00
			5054165 · Amita Alexian		
Check	10/30/2024	159474	Alexian Bros Center Mental Health (MHB)	April 2024 Outpatient & Psychiatry	2,084.55
			Total 5054165 · Amita Alexian		2,084.55
			5054166 · PADS of Elgin		
Check	10/22/2024	159320	PADS of Elgin	FY25 3rd Qtr Payment for Contracted Services through MHB	10,000.00
			Total 5054166 · PADS of Elgin		10,000.00
			5054185 · Little City Foundation		
Check	10/22/2024	159305	Little City Foundation	FY25 3rd Qtr Payment for Contracted Services through MHB	1,300.00

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Type	Date	Num	Name	Memo	Amount
			Total 5054185 · Little City Foundation		1,300.00
			5054190 · Maryville Academy		
Check	10/22/2024	159319	Maryville Academy	FY25 3rd Qtr Payment for Contracted Services through MHB	5,000.00
			Total 5054190 · Maryville Academy		5,000.00
			5054200 · Kenneth Young Center - SASS		
Check	10/22/2024	159304	Kenneth Young Center	FY 3rd Qrt. Contracted Therapy Services through MHB	2,050.00
			Total 5054200 · Kenneth Young Center - SASS		2,050.00
			5054201 · Journeys Hope Center		
Check	10/30/2024	159478	Journey the Road Home	Hope Center Counseling April 2024	330.00
Check	10/30/2024	159478	Journey the Road Home	Hope Center Counseling May 2024	1,171.50
Check	10/30/2024	159478	Journey the Road Home	Hope Center Counseling June 2024	1,221.00
			Total 5054201 · Journeys Hope Center		2,722.50
			5054203 · Clearbrook - Residential		
Check	10/22/2024	159297	Clearbrook	FY25 3rd Qtr Payment for Contracted Services through MHB	3,125.00
			Total 5054203 · Clearbrook - Residential		3,125.00
			5054207 · Girl Scouts of N. IL - Outreach		
Check	10/22/2024	159302	Girl Scouts of Northern Illinois	FY25 3rd Qtr Payment for Contracted Services through MHB	3,500.00
			Total 5054207 · Girl Scouts of N. IL - Outreach		3,500.00
			5054220 · Gigis Playhouse		
Check	10/22/2024	159301	Gigi's Playhouse	FY25 3rd Quarterly Payment for Contracted Employment Services	3,125.00
			Total 5054220 · Gigis Playhouse		3,125.00
			5054223 · Marklund		
Check	10/22/2024	159318	Marklund Children's Home	FY25 3rd Qtr Payment for Contracted Services through MHB	6,250.00
			Total 5054223 · Marklund		6,250.00
			5054225 · Community Alternatives Unlimite		
Check	10/22/2024	159294	Community Alternatives Unlimited	FY25 3rd Qtr Payment for Contracted Services through MHB	3,750.00
			Total 5054225 · Community Alternatives Unlimite		3,750.00
			5054226 · Fellowship Housing Corp		
Check	10/22/2024	159300	Fellowship Housing Corporation	FY25 3rd Qtr Payment for Contracted Services through MHB	1,250.00
			Total 5054226 · Fellowship Housing Corp		1,250.00
			5054227 · AARA		
Check	10/22/2024	159307	American Association of Retired Asians	FY24 3rd Quarterly Payment for Case Management Services	10,375.00

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
			Total 5054227 · AARA		10,375.00
			5054229 · Partners for Our Communities		
Check	10/22/2024	159282	Partners for Our Communities	FY25 3rd Qtr Payment for Contracted Services through MHB	3,000.00
			Total 5054229 · Partners for Our Communities		3,000.00
			5054231 · About Behavioral Change		
Check	10/22/2024	159293	About Behavioral Change	FY25 3rd Qtr Payment for Contracted Services through MHB	3,200.00
			Total 5054231 · About Behavioral Change		3,200.00
			5054232 · Elderday		
Check	10/22/2024	159299	Elderday Center	FY25 3rd Qtr Payment for Contracted Services through MHB	1,250.00
			Total 5054232 · Elderday		1,250.00
			5054234 · Ray Graham Assoc		
Check	10/22/2024	159321	Ray Graham Association	FY25 3rd Qtr Payment for Contracted Services through MHB	5,000.00
			Total 5054234 · Ray Graham Assoc		5,000.00
			5054235 · Community Crisis Center Childre		
Check	10/22/2024	159295	Community Crisis Center	FY25 3rd Quarterly Payment for Contracted Children's Program	1,250.00
			Total 5054235 · Community Crisis Center Childre		1,250.00
			5054236 · Community Crisis Economic Srvc		
Check	10/22/2024	159296	Community Crisis Center	FY25 3rd Quarterly Payment for Contracted Economic Crisis through MHB	1,250.00
			Total 5054236 · Community Crisis Economic Srvc		1,250.00
			5054238 · Kenneth Young Center MCR		
Check	10/22/2024	159303	Kenneth Young Center	FY 3rd Qrt. Contracted Mobile Crisis Response through MHB	1,750.00
			Total 5054238 · Kenneth Young Center MCR		1,750.00
			Total 5054SVC · Service Contracts		179,527.05
			Total 5054 · Mental Health - Expenditures		182,409.48
			7004 · Vehicle Replcmnt - Expenditures		
			7004540 · Bus Purchase		
Check	11/01/2024	159518	Pace	Acct# 30896 Bus Lease (2)	200.00
			Total 7004540 · Bus Purchase		200.00
			Total 7004 · Vehicle Replcmnt - Expenditures		200.00
			8084 · Capital Projects - Expenditures		
			8084425 · Building & Perm Improvements		
Check	10/16/2024	159266	Menards - West Chicago	Inv #7383 Caulk, wall plates, MDF for desk Senior Center LL office conversion	224.09

Hanover Township Board Audit Report

October 15 through November 4, 2024

Type	Date	Num	Name	Memo	Amount
Check	10/29/2024	159340	Home Depot, The 7816	INV# 1104446A Fire & Sound Insolation LL Office	79.71
Check	10/29/2024	159355	Menards - West Chicago	Inv# 7843 Supplies for LL Office Conversion	54.94
Check	10/29/2024	159355	Menards - West Chicago	Inv# 7860 Supplies for LL Office Conversion	12.26
Check	10/29/2024	159355	Menards - West Chicago	Inv# 7678 Supplies for LL Office Conversion	131.95
Check	10/29/2024	159365	Sherwin-Williams	Inv# 8828-9 Black Paint for New Desk LL Office Conversion	21.99
Check	10/29/2024	159365	Sherwin-Williams	Inv# 8899-0 Supplies for New Desk Build LL Office Conversion	80.65
Check	10/29/2024	159376	Elgin Key & Lock Co., Inc.	Inv# 241626 New Door Handle LL Office Conversion	223.00
Check	11/01/2024	159519	Reinke Interior Supply	Inv# 9179 Senior LL Ceiling Tiles	336.00
Total 8084425 · Building & Perm Improvements					1,164.59
Total 8084 · Capital Projects - Expenditures					1,164.59
TOTAL					327,756.41

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Youth and Family Services Director Tina Houdek, Human Services Director Mary Jo Imperato, Mental Health Board Manager Amanda Teachout, Deputy Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mike Airdo.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentations: Due to an incident that has called all available Emergency Services unit members to the scene, the oath of office for new Hanover Township Emergency Service Officer Michael Ryan has been postponed to the next meeting.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that he and Director Kutenberg attended the ten year anniversary celebration for the Elgin Community College Center in Hanover Park this week. He also attended the communication training held for department heads today. Remember that the Foundation casino night will be held on October 25.
 - B. Clerk's Report: Clerk Dolan Baumer reported that the Clerk's Office hours for receiving petitions would be posted on October 29.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - A. Department Reports: Reports were submitted for review by the Board; highlights included Director Kutenberg reporting that Cory's food truck would be on site on November 7 and urged everyone to support our local businesses. 14,700 pounds of material were shredded this month at the shred event; this is two times the amount shredded last year. Deputy Vana reported that the search for a Hanover Landing Disability Services Manager is still underway. Manager Teachout is covering one day per week at Hanover Landing until a replacement is found. Director Conway reported that Devora Murillo has received her verification certification for Volunteer Accreditation. She would be hosting a volunteer recruitment day on January 20. The part-time bus driver position has been filled, as has a resource caregiver. Programming Manager Lisa Perrone would cover the Director's absence from the Township Officials of Illinois Conference through November 8. Program Coordinator Melissa Enciso of the Youth and Family Services department was introduced by Director Houdek. Manager Dickinson would be holding community outreach to share resources available with U-46. A new Clinical Social Worker was hired and would be introduced at a later meeting. A new youth transportation driver has also been hired. Hanover Township would receive two ATCOY awards during the Township Officials of Illinois Conference in November: Jordan Wildermuth and Trustee Beattie. Director Imperato reported that she and Coordinator Orozco received their veterans accreditation certification. 187 families have already registered for the Christmas programs. Food distribution registration for Thanksgiving is open. Director Smith reported that the search is ongoing for a nurse. Wellness screenings are up this month. There is now a \$10 fee for employee families wishing the flu shot. The Rhorssen Road, Phase I RFQ has been reviewed by legal and is ready to send to the County and publish thereafter in January. The Senior Center walk-in freezer plan is at the Village of Barlett for approval. Associate Martens has started the winterization on

Township grounds that should be completed November 15. The department is hosting a Township campus beautification project on October 24. All are welcome to participate. Administrator Barr highlighted that the new Caregiver Resource Specialist candidate was a 2016 Student Government Day participant. Please remember that Commander John McGuire's retirement celebration would be held on October 30; the next Board Workshop (Breakfast with the Board) would be held on November 2 and feature Director Crews discussing Emergency Services. The mid-year meeting of the Finance Committee would be November 6. Attorney Airdo thanked the lending closet for having mobility equipment handy and ready for him in his time of need when he broke his foot.

- VI. Bill Paying: Mr. Barr presented the bills for payment from October 1, 2024 through October 14, 2024 as follows:

a.	Town	\$46,239.42
b.	Senior Services	49,089.82
c.	General Assistance	9,375.78
d.	Road Maintenance	71,940.46
e.	Mental Health Board	31,154.86
f.	Vehicle	100.00
g.	Capital	<u>12,764.62</u>
	Total	<u>\$220,664.96</u>

A motion was made by Trustee Martinez and seconded by Trustee Noyola to approve payment of the bills as presented from October 1, 2024 through October 14, 2024. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

Supervisor McGuire alerted the Board that he will no longer ask for a roll call on resolutions passed by the Board.

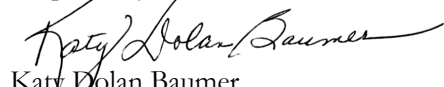
- VIII. New Business:

- A. Hanover Township Board Meeting Minutes of October 1, 2024: Clerk Dolan Baumer presented the Hanover Township Board meeting minutes of October 1, 2024 for approval. Trustee Beattie moved that the Board approve the Board meeting minutes of October 1, 2024 as presented; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- B. Hanover Township Workshop Minutes: Clerk Dolan Baumer presented the Hanover Township Workshop minutes of October 5, 2024 for approval. Trustee Noyola moved that the Board approve the Workshop minutes of October 5, 2024 as presented; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola. Abstain: Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution to proclaim October Italian American Heritage Month: Trustee Noyola moved to approve a resolution proclaiming October 2024 Italian American Heritage Month. The motion was seconded by Trustee Martinez. Motion carried.
- D. Resolution to proclaim October Disability Employment Awareness Month: Trustee Martinez moved to approve a resolution proclaiming October 2024 Disability Employment Awareness Month. The motion was seconded by Trustee Martinez. Motion carried.
- E. Resolution to proclaim October 24 World Polio Day: Trustee Beattie moved to approve a resolution proclaiming October 24 World Polio Day. The motion was seconded by Trustee Noyola. Motion carried.
- F. Approval of the 2025 Township Board Meeting Dates: Clerk Dolan Baumer presented the

proposed 2025 Township Board Meeting Dates for consideration. Trustee Essick moved to approve the 2025 Township Board Meeting Dates schedule as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

- G. Approval of the 2025 Township Holiday Closures: Clerk Dolan Baumer presented the proposed 2025 Township Holiday Closures schedule for consideration. Trustee Beattie moved to approve the 2025 Township Holiday Closures schedule as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- H. Update on Community Health Department Operations: Director Smith reported on the Community Health department operations at Hanover Township. The 2014 Affordable Care Act which helps people access affordable care options, was the biggest impact on the department. It was found out that 41% of residents delayed services during Covid, but post Covid, services, screenings, video telehealth and socialization programs are up. Approximately 50 pounds of medication are turned in monthly to the County Sheriff on the new medication disposal program started in 2023. New in 2024 are the CPR classes, extra blood drives with the American Red Cross and more outreach programming. Questions raised included why is emergency room visitation/use still high? Director Smith replied that it is high due to the immediacy of being seen, advice from primary care doctor, and liability. However, it is the lack of personal contact that makes people uncomfortable. What is the number of residents served on the dental program and how many dentists serve the program? There are two, she answered, who currently serve the program; one since the inception of the program. Staff directed to recognize them during an upcoming Board meeting. What is the economic value of the puberty education classes offered by Hanover Township versus Robert Crown? Can we have an update for the next meeting? More data regarding costs, dollars raised and number of participants in the 2024 Sprint 2 Spring, requested. Supervisor McGuire and the Board members asked that Director Kuttnerberg work with Director Smith to make a brochure detailing the history of Covid actions taken by the Township so that we have that remarkable information in our records. Regarding handwashing sessions, we offer it to six schools currently; why not all 8-11 elementary schools in U-46, as it is a free service? Has Hanover Township reached out to other long-term care facilities in the area for lab services as we currently offer to The Oaks? Please explore expanding this program.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: No other business was brought forward.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:10 p.m. was made by Trustee Essick and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance



RESOLUTION

Declaring November 2024 Family Caregivers Month in Hanover Township

The Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, President Clinton signed the first National Family Caregivers Month Presidential Proclamation in 1997, and all presidents since have followed suit by issuing annual proclamations recognizing and honoring family caregivers in November; and

WHEREAS, More than 1 in 5 adults, a total of 53 million adult Americans, serve as unpaid family caregivers, according to the National Alliance for Caregiving; and

WHEREAS, Caregivers work long days and spend countless hours running errands, coordinating and transporting family members to medical appointments, preparing meals, assisting with activities of daily living, and offering companionship; and

WHEREAS, the Township is committed to supporting the physical, cognitive, and mental health of older adults and their caregivers through the launch of the Caregiver Resource Center which provides core services and support to family caregivers; and

WHEREAS, the Township also offers a variety of support groups, enrichment opportunities, engagement programs, in-home care assistance, educational presentations, and mental health supports to caregivers; and

WHEREAS, the Township believes caregiver support is crucial to the well-being and health of all people as they age; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of November is declared Family Caregivers Month in Hanover Township.

Dated: November 6, 2024

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Denise Noyola

*Seal of
Hanover
Township*