



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
December 3rd, 2024
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation – Swearing In of Emergency Services Officers
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Workshop Meeting Minutes of November 2, 2024
 - B. Regular Meeting Minutes of November 6, 2024
 - C. Executive Session Minutes of November 6, 2024
 - D. Approval of Employee Health Insurance and Ancillary Benefits
 - E. Update on Tiknis Campus Expansion Development
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for October 2024

SERVICE PROVIDED	OCTOBER 2024	OCTOBER 2023	FYTD 2025	FYTD 2024
<i>Passports</i>	287	288	2,202	2,426
Photo Fees	\$3,440	\$3,110	\$25,400	\$25,660
Fee deposits	\$10,348	\$10,230	\$79,078	\$89,570
<i>Fishing/Hunting licenses</i>	4	5	28	43
<i>Handicap Placards</i>	19	14	141	113
<i>Vehicle Sticker Renewals</i>	47	39	364	236
<i>Human Resources Requests</i>	134	121	867	870
<i>New Employee Orientations</i>	2	3	25	26
<i>Technology work orders</i>	59	61	426	432
<i>Resident Contacts</i>	2,230	1,686	12,761	13,448
<i>Percent of Budget Expended (100% of year)</i>	9.1%	4.5%	48.7%	46.1%
<i>Hanover Landing Client Contacts (Duplicated)</i>	89	N/A*	691	N/A*

* Reporting began April 1, 2024

Department Highlights

- Deputy Township Administrator Vana and Human Resources Manager Callahan completed 2 new hire orientations: Alexis Trocki (Youth and Family Services) and Katherine Ackley (Aging Services).
- KCT Credit Union presented a Lunch and Learn training on financial wellness and an overview of KCT's products and services available to Hanover Township staff on October 9.
- Illinois Program Manager's Group (IPMG) presented a training on Back Safety and Lifting Procedures to Aging Services Nutrition and Transportation staff on October 10.
- Administrative Services and Emergency Services coordinated fire drills at each of the Township buildings on October 11.
- Human Resources Manager Callahan and department staff participated in first round interviews for the Maintenance Associate, Community Health Nurse, Supportive Housing Services Coordinator, and Food Services Coordinator positions.
- Deputy Township Administrator Vana and Human Services Director Imperato participated in first round interviews for the Case Manager position.
- Hanover Landing Disability Services Coordinator Bartels last day was October 23. Deputy Township Administrator Vana and Mental Health Board Manager Teachout will staff hours at Hanover Landing to support tenants onsite while the recruitment for Coordinator Bartel's replacement takes place.
- Administrative Services staff helped host the annual Township Symposium at the Hanover Township Senior Center on October 3.
- Deputy Township Administrator Vana and Assistant to the Administrator Matich facilitated a meeting of the internal Information Technology (IT) workgroup to continue to prioritize and plan upcoming IT needs to include in the IT Strategic Plan. The plan is being developed and is anticipated to be completed by March 2025.
- Northern Illinois University Center for Governmental Studies facilitated the Township's department head strategic planning preparatory session on October 22 to obtain supporting information to assist with the Strategic Planning Workshop to take place in December.
- On October 24, Supervisor McGuire, Township Administrator Barr, Director Kuttentberg attended the tour and meeting with the Illinois Public Health Director at the Astor Avenue Community Center.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for October 2024

SERVICE PROVIDED	OCTOBER 2024	OCTOBER 2023	FYTD 2025	FYTD 2024
<i>Programming Division</i>				
Planned programs	245	265	1,718	1,743
Participants	1,945	1,946	13,139	12,016
Participants (unduplicated)	635	639	1,390	1,334
Wait listed (duplicated)*	11	32	466	195
New volunteers	2	4	19	19
Total volunteers (unduplicated)	150	140	207	188
Volunteer hours reported	2,026	1,898	14,201	13,000
<i>Nutrition Division</i>				
Meals served	1,931	2,420	15,469	14,726
Meals delivered by volunteers	3,118	3,036	22,419	20,755
Clients served (unduplicated)	617	741	1,374	1,449
<i>Social Services Division</i>				
Clients served (unduplicated)	374	309	904	805
Clients served (duplicated)	491	408	1,955	1,703
Energy Assistance	172	190	238	291
Prescription drugs & health insurance assistance	144	145	770	731
Social Service programs	9	11	70	72
Social Service program participants	102	105	811	793
Lending Closet transactions	123	170	898	1,009
Home Services direct care hours	112.5	95	451	429
<i>Transportation Division</i>				
One way rides given	1,020	1,281	8,015	8,093
Clients served (unduplicated)	176	189	367	422
New riders	34	32	367	422
Unmet requests for rides	17	32	255	225

*Prior year report lists only the first program participants are waitlisted for. Duplicated includes all programs a single participant is waitlisted for.

Department Highlights

- Beginning October 1, Aging Services is the new AgeOptions-funded provider for the Caregiver Resource Center (CRC) and Aging and Disability Resource Network (ADRN). CRC provides support and assistance to unpaid caregivers. ADRN provides information, assistance, and case management with Medicare and other state and government programs.
- The Low-Income Home Energy Assistance Program (LIHEAP) began October 1 for qualified, income-eligible households to receive assistance towards gas and electric bills.
- Sarece Mitchell resigned her position as Home Care Coordinator on October 11. The department is actively recruiting a replacement.
- The Medicare Open Enrollment period began October 15 and continues through December 7.
- Katherine Ackley joined the department as the Caregiver Resource Specialist on October 21.
- Representatives from AgeOptions visited the Senior Center on October 28, met with ADRN-related staff, toured our facility, and provided an overview of program requirements.
- The annual Halloween Party was held at Bridges of Poplar Creek on October 29 with dancing and contests.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for October 2024

SERVICE PROVIDED	OCTOBER 2024	OCTOBER 2023	FYTD 2025	FYTD 2024
<i>Administration</i>				
Office visits	400	259	1,994	2,450
Building permits processed	0	136	3,718	1,608
Change of Name	2	3	36	51
Property tax appeals	128	110	129	385
Certificates of Error	79	81	606	550
Property location updates	0	1	1	1
Sales Recording	0	241	0	676
New owner mailing	0	442	419	650
<i>Exemptions</i>				
Homeowner exemptions	0	0	85	235
Senior homeowner exemptions	0	0	66	200
Senior Freeze exemptions	0	0	257	835
Disabled Veteran exemptions	0	0	45	62
Disabled person exemptions	0	0	7	55
Miscellaneous exemptions	0	1	2	11

Department Highlights

- Staff from the Cook County Assessor's Office provided an Appeals Seminar for Hanover Township residents on October 16. Staff from Hanover Township's Assessor's Office and the offices of several local elected officials were onsite to provide resources to residents.
- Hanover Township opened for Cook County Assessor appeals on October 22 and will remain open until December 4. Pre-File for the Cook County Board of Review appeals is also open and staff have been filing both for residents.
- Deputy Assessor Cedillo submitted her resignation and her last day with the Township was November 8.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for October 2024

SERVICE PROVIDED	OCTOBER 2024	OCTOBER 2023	FYTD 2025	FYTD 2024
<i>Website Visits (total)</i>	7,196	6,790	47,983	52,264
<i>Website Visits (unique)</i>	6,571	6,225	40,449	38,026
<i>Facebook Followers (new and total FYTD)</i>	48	39	6,360	5,245
<i>Facebook Reach</i>	29,825	19,247	187,753	157,039
<i>X (Twitter) Followers (new and total FYTD)</i>	N/A*	2	1,435	1,389
<i>YouTube Views</i>	N/A*	4,138	14,888	41,729
<i>Media Releases</i>	182	308	1,150	22,234

(*X analytics are no longer available without a paid subscription.)

Department Highlights

- The Office of Community Affairs worked with the Department of Youth and Family Services to coordinate the artists' reception in the COY Garden on October 1. Officials, staff, and family attended to celebrate the mural painted in the garden.
- Director Kuttenberg joined many Township officials and staff in attending the October 3 Township Symposium at the Senior Center, presented by the Metropolitan Township Association and the Township Officials of Cook County and the Township Officials of DuPage County.
- Director Kuttenberg joined Supervisor McGuire and Township Administrator Barr in virtually meeting with the new lobbyist for the Association of Community Mental Health Authorities of Illinois on October 4, as well as the lobbyist for the Metropolitan Township Association.
- Director Kuttenberg presented at the October 5 Breakfast with the Board on the Township's Heritage Markers and Open Space Reserves.
- Director Kuttenberg chaired the October 10 after action meeting of the Fall Food Truck Festival working group to discuss feedback on the 2024 event and improvements for the 2025 event.
- Director Kuttenberg joined Supervisor McGuire in attending the Elgin Community College and Harper College 10-year anniversary celebration of the Work Center in Hanover Park.
- The Office of Community Affairs coordinated the Township's Fall Shred event on October 12 on the Tiknis Campus. Student-athletes from Streamwood High School unloaded the vehicles. The event was co-sponsored by Cook County Commissioner Kevin Morrison.
- The Office of Community Affairs coordinated and assisted in conducting Communications Training for Supervisor McGuire and the department heads on October 15. Ann Tennes Communications presented on media relations, content creation, and public speaking skills.
- Director Kuttenberg met with Elgin Councilwoman Rose Martinez on October 16 to discuss community issues and news.
- Director Kuttenberg attended the October 17 meeting of the Bartlett Area Chamber of Commerce Board of Directors Meeting and the Executive Board meeting.
- Director Kuttenberg participated in the October 22 Strategic Planning meeting with the Northern Illinois University facilitators and Township department heads.
- Director Kuttenberg attended the tour and meeting with the Illinois Public Health Director on October 24 at the Astor Avenue Community Center.
- The Office of Community Affairs coordinated the October 30 Tiknis Campus monthly food truck with Kori's Koop for staff, volunteers, and the public to purchase lunch and support a local business.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for October 2024

SERVICE PROVIDED	OCTOBER 2024	OCTOBER 2023	FYTD 2025	FYTD 2024
<i>Appointments</i>				
ProTimes	10	3	42	44
TB skin test	11	7	51	36
Cholesterol	4	2	110	83
Pharmaceutical Assistance Programs	0	0	0	0
Miscellaneous labs	34	32	144	80
Wellness Screening (BP, diabetes, anemia)	48	47	342	251
Other	96	88	622	502
<i>Clinic Clients</i>				
Senior Center/ home visits	175	152	1,048	750
Astor Avenue	1	14	44	87
Offsite clinics	19	8	114	78
Total clients (unduplicated)	60	73	505	386
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	3	4
Informational seminars/Programs	4	7	38	35
Program Participants	154	743	1,917	1,813
<i>Primary Care Provider Support</i>	0	1	9	8

Department Highlights

- Director Smith and Community Health Nurse Kramer provided 24 home visits for residents in the month of October.
- The Office of Community Health provided laboratory services for 21 residents at The Oaks lab clinic in the month of October.
- Director Smith and Community Health Nurse Kramer facilitated Wits Workout, a weekly interactive brain health program, in the month of October.
- Community Health Nurse Kramer attended the Bartlett Fire Open House on October 5 and provided blood pressure screenings for attendees.
- Director Smith presented on brain health for the Social Services' Memory Support Group on October 11.
- Director Smith attended a health fair at The Oaks in Bartlett on October 18 and provided blood pressure screenings for attendees.
- Community Health Nurse Kramer resigned from his position and his last day with the department was on October 18.
- Director Smith provided free preventive health screenings at the Poplar Creek Library on October 24.
- Director Smith met with the Director of the Illinois Department of Public Health on October 24 to discuss the health programs and services the department provides for residents.

*Office of Community Health Mission Statement:
Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for October 2024

SERVICE PROVIDED	OCTOBER 2024	OCTOBER 2023	FYTD 2025	FYTD 2024
<i>Hours</i>				
Volunteer Detail Hours	630	601	4,974	4,035
Volunteer Work Hours	974	842	9,089	3,957
Volunteer Training Hours	177	259	1,697	885
<i>Total Volunteer Hours</i>	1,648	1,702	15,627	8,877
<i>Details</i>				
Emergency Call Outs	25	14	167	141
Safety Patrols	0	0	3	3
Township Sponsored Events	1	2	4	7
Other Community Events	2	4	31	33
Miscellaneous	0	0	3	0
<i>Total Details</i>	28	20	208	184

The Department of Emergency Services is in the process of updating all Fiscal Year 2024 report statistics.

Department Highlights

- HTES Officers responded to a structure fire in Roselle on October 2.
- HTES Officers responded to a structure fire in Bartlett on October 5.
- HTES Officers responded to a structure fire in St. Charles on October 6.
- HTES Officers responded to a traffic light outage in Roselle and provided traffic management on October 9.
- HTES Officers responded to a structure fire in Elgin on October 9 and provided cascade, decontamination, and hose rolling.
- HTES Officers responded to a structure fires in St. Charles and Burlington on October 11.
- HTES Officers responded to a structure fire in Sycamore on October 11 and provided drone flights.
- HTES Officers responded to a structure fire in West Dundee on October 13.
- HTES Officers responded to a mulch fire in Bartlett on October 13 and provided drone flights.
- HTES Officers responded to a structure fire in St. Charles on October 15.
- HTES Officers responded to a vehicle accident in Schaumburg on October 16.
- HTES Officers responded to a structure fire in Barrington on October 18.
- HTES Officers responded to a structure fire in Schaumburg on October 19.
- HTES Officers responded to a structure fire in Campton Hills on October 20 and provided cascade, decontamination, and hose rolling.
- HTES Officers provided decontamination at a structure fire in Carpentersville on October 21.
- HTES Officers responded to a structure fire in Hoffman Estates on October 23 and provided cascade, decontamination, and hose rolling.
- HTES Officers responded to a vehicle accident in Elgin providing traffic management on October 23.
- HTES Officers responded to a structure fire in Roselle on October 24.
- HTES Officers responded to a traffic light outage in Barrington and provided traffic management on October 27.
- HTES Officers responded to structure fires in Elgin and Hampshire on October 28 and provided cascade, decontamination, and hose rolling.
- HTES Officers responded to wires down in Bartlett, providing traffic management on October 31.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for October 2024

SERVICE PROVIDED	OCTOBER 2024	OCTOBER 2023	FYTD 2025	FYTD 2024
<i>Administration</i>				
Vehicle service calls	7	0	11	14
Work orders	571	485	4,054	2,844
Event set-ups/tear downs	214	167	1,492	1,005
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,934	3,940	31,197	33,105
Town Hall	8,040	8,580	71,220	67,380
Senior Center	32,933	33,943	266,953	275,580
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	0.00	15.65	291.11	342.60
Town Hall	27.24	77.25	787.50	982.96
Senior Center	1,058.27	1,280.30	6,639.08	9,768.65
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Director Hanson, Township Administrator Barr, and Assistance to the Administrator Matich met to review and update the current Capital Improvements Plan.
- Director Hanson attended the Communication Training hosted by Hanover Township.
- Director Hanson and Road Maintenance Manager Santangelo completed the programming and installation of the Speed Feedback sign in the Sherwood Oaks subdivision. In October, the sign was installed on King Arthur Court and collected data for the month. In November, the sign will be moved to Robin Hood Drive for additional data collection.
- Director Hanson attended the Fall Food Truck Festival after action meeting to discuss positives and areas with possible improvements from the 2024 Food Truck Festival.
- Director Hanson filed and received the Senior Center Walk-in Freezer construction permit from the Village of Bartlett. Operations Manager Nelson held a pre-construction meeting with all vendors and Director Conway to coordinate construction scheduling for the project.
- Supervisor McGuire, Township Administrator Barr, and Director Hanson met to discuss the feedback from the Sherwood Oaks community meeting to address traffic and speeding concerns in the neighborhood.
- Director Hanson and Township Administrator Barr toured the ongoing renovations of the Department of Facilities and Road Maintenance Headquarters. The windows, roof, and siding replacement, demolition of existing spaces within the structure, and vegetation and landscaping improvements around the structure have all be completed.

DEPARTMENT OF HUMAN SERVICES



Report for October 2024

SERVICE PROVIDED	OCTOBER 2024	OCTOBER 2023	FYTD 2025	FYTD 2024
<i>General Assistance</i>				
General Assistance clients	12	10	61	63
General Assistance appointments	17	16	110	114
Emergency Assistance appointments	14	27	215	141
Emergency Assistance approved	8	2	22	12
Crisis intake clients	328	458	1,697	1,951
<i>Veterans' Services</i>				
Office Visits	12	12	108	90
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	111	0	279	191
Financial assistance applications*	2	4	24	36
<i>Food Pantry</i>				
Served (Households)	1,481	1,261	9,752	8,370
Unduplicated	301	248	2,703	2,102
New applications	64	52	353	265
Food Donations	50	31	276	312
<i>Community Center Walk-Ins</i>	188	195	1,023	1,057

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- Human Services Coordinator Orozco and Director Imperato completed Veterans Service Officer (VSO) software Training.
- In October, the Veterans Group went to the Marcus Theatre and saw the movie, Reagan.
- Lisa Mendez, Communications Specialist from Hines VA Hospital, continues to keep regular office hours at the Astor Avenue Community Center the fourth Monday of each month.
- Jesus Artega, VSO from Kane County Veteran Assistance Commission (VAC) came to the Astor Avenue Community Center to review files and give additional training.
- The food pantry continues to see large numbers of visits from residents. There are days in the food pantry where over 100 families have been served in the pantry in one day. Currently, usage from last year is up 17%.
- Holiday Program registration opened on October 1. There are currently 425 families registered for a total of 1,061 children. Registration for Thanksgiving meal boxes opened as well, currently all purchased meal boxes have been reserved and there are 110 families on a wait list. Human Services will work to meet the need with additional meal boxes Jewel Osco has committed to the food pantry.
- Deputy Township Administrator Vana and Director Imperato continue to search to fill the Case Manager position.
- Alexis Kantzavelos was hired for the Outreach Coordinator position. Currently, she is training on General Assistance and Emergency Assistance as well as LIHEAP.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for October 2024

SERVICE PROVIDED	SEPTEMBER 2024	SEPTEMBER 2023	FYTD 2024	FYTD 2023
<i>Grant Funding</i>				
New clients	154	216	2,272	2,115
Ongoing clients	846	1,570	4,739	6,933
Closed cases	99	42	527	1,362
Prevention programming presentations	0	11	2	27
Number in audience	0	465	26	624
<i>TIDE</i>				
Participants	9	29	9	29
Rides	170	184	865	1,049

Department Highlights

- The Mental Health Board met on October 22 and awarded \$3,000 in Staff Development Funds to Community Alternatives Unlimited to attend a statewide conference for direct support professionals who work with adults with developmental disabilities.
- Manger Teachout met with Kane County Health Department to share about the service and funding network.
- Manger Teachout met with Lisle Township's Mental Health Board's grant manager to discuss funding procedures and strategies.
- Manager Teachout represented the Mental Health Board at the Youth and Family Services Garden Mural Reception.
- Manager Teachout attended the Metropolitan Township Association's symposium.
- Manager Teachout visited the Alive Center, a youth drop-in center in Hanover Park.
- Manager Teachout represented the Mental Health Board at the U-46 Early Childhood Outreach meeting on October 16.
- Manager Teachout and Mental Health Board member Michelle Esquivel represented the Mental Health Board at the Association for Individual Development's annual event.
- Manager Teachout participated in the Strategic Planning Session with the Northern Illinois University Center for Governmental Studies.
- Manager Teachout and Mental Health Board members Faiza Rahim and Heidi McGuire conducted a Site Visit at Children's Advocacy Center.
- Manager Teachout staffed the Hanover Township Foundation event.
- Manager Teachout attended a focus group for Youth and Family Services.
- In October, Manager Teachout began providing case management coverage at Hanover Landing approximately two days a week.
- Manager Teachout also participated in the Association of Community Mental Health Authorities of Illinois Executive Committee, the Regional Advisory Committee for the CESSA Act, and Senator Villa's Mental Health Advisory Committee.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for October 2024

SERVICE PROVIDED	OCTOBER 2024	OCTOBER 2023	FYTD 2025	FYTD 2024
<i>Outreach & Prevention</i>				
Open Gym participants	925	618	4,635	3,585
Open Gym participants (unduplicated)	239	191	529	504
Alternative to Suspension referrals	33	11	140	170
Alternative to Suspension participants	247	68	864	692
Alternative to Suspension participants (unduplicated)	86	48	141	170
<i>Clinical</i>				
Therapy clients	341	285	1,712	1,807
Therapy clients (unduplicated)	105	89	633	499
New clients (unduplicated)	7	4	36	37
Clinical hours	240	209	1,835	1,675
Group session participants	153	28	371	233
<i>Tutoring Participants</i>				
Total	145	155	379	319
Unduplicated	50	60	151	155

Department Highlights

- Five department teen participants were recognized on October 1 for the mural painting they completed at the COY Garden Mural Unveiling.
- Director Houdek met with Amy Larsen of Addison Township to discuss department program and services.
- Director Houdek participated in the 2024 Township Symposium on October 3.
- Director Houdek met with Daniel Riemenschneider, Executive Coach & Organizational Consultant to discuss mid-management leadership and the Nonprofit Leadership Advisory Forum.
- Director Houdek met with Principal Lisa Cardenas of Hanover Countryside on October 7 to discuss how department therapists can assist in providing Social Academic Instructional Groups in their school.
- Prevention and Volunteer Coordinator Trujillo and Substance Abuse Prevention Specialist Moreno attended the Annual Snowball Adult Leaders Showcase in Naperville, Illinois on October 7.
- On October 7 Director Houdek met with Rubeena Siddiqui of Streamwood to discuss her interest in becoming a Committee on Youth member.
- Director Houdek and Managers Dickinson and Kazeos met on October 10 to discuss using an Aging Services bus to expand capacity in transporting youth to various youth programming.
- Prevention Specialist Nohl and Family Therapist Molina Cortez provided a resource table at Dream Academy's Parent Teacher Conferences on October 10.
- Director Houdek and Manager Dickinson met with Principal Alegria and leadership of Oakhill Elementary School on October 11 to discuss the Attendance Support Pilot Program.
- Alexis Trocki joined the department as Clinical Manager on October 14.
- On October 16, Hanover Township hosted the Community Outreach Group meeting at the Izaak Walton Youth Center.
- The department hosted the Third Annual Hanover Haunts event on October 18 with 143 participants.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 11/5/24 -11/26/24

	<u>Total</u>
Total Town Fund	91,247.95
Total Senior Services Fund	69,294.48
Total General Assistance Fund	24,625.26
Total Road Maintenance Fund	32,678.43
Total Committee for Senior Citizens Services	1,236.02
Total Mental Health Board Fund	14,799.57
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	
	<u>54,495.41</u>
Total All Funds	<u><u>288,377.12</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

November 5 - 26, 2024

Type	Date	Num	Name	Memo	Amount
3033 · Road Maintenance - Revenue					
3033100 · Replacement Tax					
Check	11/22/2024	159726	Village of Bartlett (Repl Taxes)	Replacement Tax Allocation	3,400.07
Check	11/22/2024	159727	Village of Streamwood (Repl Tax)	Replacement Tax Allocation	3,802.59
Check	11/22/2024	159728	Village of Hanover Park (Repl Tax)	Replacement Tax Allocation	2,514.54
Check	11/22/2024	159729	Village of Hoffman Estates (Repl Taxes)	Replacement Tax Allocation	487.75
Check	11/22/2024	159730	City of Elgin (Repl Taxes)	Replacement Tax Allocation	8,485.98
Total 3033100 · Replacement Tax					18,690.93
Total 3033 · Road Maintenance - Revenue					18,690.93
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	11/19/2024	159662	Access 1 Source	Inv# INV-103051 Monthly Base Clock (2) TimeWorks Plus (53) HR Service	326.99
Check	11/22/2024	159725	ProxIT Technology Solutions	Inv 24321 / 24364 Computers(15)/Laptop(3)/Moniitors(3)/Docking Station(1)	11,052.27
Total 1014430 · Computer Equipment & Software					11,379.26
Total 101CAP · Capital Expenditures					11,379.26
101CHN · Community Health					
1014452 · Office Supplies					
Check	11/19/2024	159663	Accurate Office Supply Co	Inv# 625917 Flag, Folders	85.22
Total 1014452 · Office Supplies					85.22
1014453 · Printing					
Check	11/19/2024	159666	Braden Interact Business (DD6308730301-1)	Inv# 981200 LL Copier Charges	8.50
Check	11/25/2024	159853	COTG	Inv# 5573858 Color Copy Charges	8.81
Total 1014453 · Printing					17.31
1014454 · Travel & Training					
Check	11/20/2024	159710	Sarah Tyrrell (v)	Mileage Reimbursement Oct/Nov	26.67
Total 1014454 · Travel & Training					26.67
1014457 · Furniture and Computer Equip					
Check	11/06/2024	159540	Quench USA, Inc.	Inv# INV08123648 Water cooler lease OCH	75.75
Check	11/20/2024	159694	Leaf (379-002)	Inv# 17454471 LL Copier Lease	70.80
Check	11/22/2024	159725	ProxIT Technology Solutions	Inv 24321 / 24364 Computers(1)	263.05
Total 1014457 · Furniture and Computer Equip					409.60
1014465 · Medical Supplies					
Check	11/22/2024	159742	McKesson Medical Surgical	Inv# 22925009 AIC - Tuberculosis Tests/Sharps Containers	308.09
Total 1014465 · Medical Supplies					308.09
1014491 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	1,081.32
Total 1014491 · Health Insurance					1,081.32
1014492 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	103.10
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	11.24
Total 1014492 · Dental, Vision & Life Insurance					114.34
1014493 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	172.44
Total 1014493 · Unemployment					172.44
Total 101CHN · Community Health					2,214.99
101CVA · Community Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	11/26/2024	159899	Verizon Wireless	Monthly Invoice 11/2024 Community Affairs	36.01
Total 1014617 · Equipment & Furniture					36.01
1014619 · Office Supplies					
Check	11/22/2024	159725	ProxIT Technology Solutions	Inv 24321 / 24364 Computers(1)	263.05
Total 1014619 · Office Supplies					263.05
1014623 · Phone & Intrnt					
Check	11/20/2024	159715	Tom Kuttenberg	Cell Phone Reimbursement October-November 2024	100.00
Total 1014623 · Phone & Intrnt					100.00
1014624 · Travel					
Check	11/20/2024	159715	Tom Kuttenberg	Mileage Reimbursement 9/12, 11/6, 11/11-11/13 TOI Conference	410.76
Check	11/26/2024	159894	Safiya Syed.	Mileage Sept - Oct	92.19
Total 1014624 · Travel					502.95
1014692 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	103.10
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	11.24

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Type	Date	Num	Name	Memo	Amount
	Total 1014692 · Dental, Vision & Life Insurance				114.34
	1014693 · Unemployment				
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	127.73
	Total 1014693 · Unemployment				127.73
	Total 101CMA · Community Relations				1,144.08
	Total 101CVA · Community Affairs				1,144.08
	101ES · ES - Expenditures				
	1014802 · Equipment				
Check	11/20/2024	159724	RollINRack LLC	Inv #24327 Replacement caster wheel for damaged part	75.00
	Total 1014802 · Equipment				75.00
	1014803 · Uniforms				
Check	11/06/2024	159541	Ray O'herron Co., Inc.	Inv# 2373986 Class A uniform	173.78
Check	11/06/2024	159541	Ray O'herron Co., Inc.	Inv #2373193 Name tag	26.77
	Total 1014803 · Uniforms				200.55
	1014804 · Printing				
Check	11/20/2024	159682	Elite Document Solutions	Inv# 9464 Copies October	121.15
Check	11/20/2024	159723	Precise Printing Network, Inc.	Inv #56174 HT English and Spanish Brochures	635.00
Check	11/22/2024	159741	Kwik Print	Inv# 76808 HTES Conference Booklet	375.10
	Total 1014804 · Printing				1,131.25
	1014809 · Pre-Volunteer Screening				
Check	11/20/2024	159722	Physicians Immediate Care	Pre Employment Screening ES (1)	225.00
	Total 1014809 · Pre-Volunteer Screening				225.00
	1014811 · Station Utilities				
Check	11/20/2024	159702	Nicor 91	Acct# 91-98-58-5112 9 Monthly Charges 10/16-11/14	102.95
Check	11/20/2024	159718	Village of Bartlett	Acct 64107 Station Water/Sewer 9/16/24-10/16/24	48.28
	Total 1014811 · Station Utilities				151.23
	1014813 · Vehicle Fuel & Maintenance				
Check	11/06/2024	159528	Village of Hanover Park (Fuel)	Inv# 2024-00018045 September 2024 Fuel	772.62
Check	11/20/2024	159661	Village of Hanover Park (Fuel)	Inv# 2024-00018047 October 2024 Fuel	745.88
	Total 1014813 · Vehicle Fuel & Maintenance				1,518.50
	1014814 · Communications				
Check	11/20/2024	159721	Motorola Solutions Starcom21 Network	Inv# 8870920241001 Starcom Nov 2024	814.00
Check	11/26/2024	159899	Verizon Wireless	Monthly Invoice 11/2024 Emergency Services	122.15
	Total 1014814 · Communications				936.15
	1014891 · Health Insurance				
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	1,165.74
	Total 1014891 · Health Insurance				1,165.74
	1014892 · Dental, Vision & Life Insurance				
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	51.55
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	8.99
	Total 1014892 · Dental, Vision & Life Insurance				60.54
	1014893 · Unemployment				
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	42.15
	Total 1014893 · Unemployment				42.15
	Total 101ES · ES - Expenditures				5,506.11
	101LEA · Legal & Auditing				
	1014502 · Legal Services				
Check	11/20/2024	159658	Airdo Werwas LLC	Inv #190-0001-41900 October 2024 Legal Fees	9,105.08
Check	11/20/2024	159658	Airdo Werwas LLC	Inv #190-0024-41903 October 2024 Legal Fees	2,025.00
Check	11/20/2024	159658	Airdo Werwas LLC	Inv #190-0002-41901 October 2024 Legal Fees	405.15
	Total 1014502 · Legal Services				11,535.23
	Total 101LEA · Legal & Auditing				11,535.23
	101MAIN · Facilities Maintenance				
	1014202 · Office Supplies				
Check	11/20/2024	159682	Elite Document Solutions	Inv# 9464 Copies October	2.10
	Total 1014202 · Office Supplies				2.10
	1014205 · Janitorial Supplies				
Check	11/25/2024	159843	Bade Supply	Inv #93404 Toilet paper, facial tissue, towels, soap, gloves	443.18
Check	11/25/2024	159843	Bade Supply	Inv #93479 Toilet seat covers	117.88
Check	11/25/2024	159843	Bade Supply	Inv #93852 Facial tissues	233.28
	Total 1014205 · Janitorial Supplies				794.34
	1014210 · Building Maintenance - Town				
Check	11/25/2024	159842	Anderson Pest Solutions	Inv #476281C Annual Contract FY25 Town Hall	972.00
Check	11/25/2024	159855	Elgin Key & Lock Co., Inc.	Inv #241743 Requested keys cut for Hanover Landings office cabinet	9.00

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Type	Date	Num	Name	Memo	Amount
Check	11/25/2024	159858	GDK Builder Services, Inc	Inv #101371 Replacement glass	460.00
Total 1014210 · Building Maintenance - Town					1,441.00
1014211 · Building Maintenance - Senior					
Check	11/25/2024	159854	Diamond Spray Painting, Inc.	Inv #3442 Powder coating Senior Center trash can lids	245.00
Check	11/25/2024	159857	Fox Valley Fire & Safety	Inv #IN00726613 Annual Senior Center fire extinguisher testing	267.85
Total 1014211 · Building Maintenance - Senior					512.85
1014212 · Building Maintenance - Astor					
Check	11/25/2024	159867	Johnson Controls Security Solutions	Inv #40745015 Astor Ave Security Monitoring Dec	274.13
Total 1014212 · Building Maintenance - Astor					274.13
1014213 · Equipment Maintenance - Town					
Check	11/25/2024	159840	AIS, Inc	Inv #89448 Final installation of YFS additional camera	312.50
Check	11/25/2024	159857	Fox Valley Fire & Safety	Inv #IN00726615 Annual Town Hall fire extinguisher testing	331.45
Total 1014213 · Equipment Maintenance - Town					643.95
1014214 · Equipment Maintenance - Senior					
Check	11/25/2024	159841	American Backflow Prevention, Inc.	Inv #34666 Annual RPZ inspection & testing - Senior Center/ EMA Station	300.00
Check	11/25/2024	159857	Fox Valley Fire & Safety	Inv #IN00726612 Senior Center kitchen annual testing	202.50
Check	11/25/2024	159873	Tierra Environmental Industrial Services	Inv# 24-10943 Grease Trap Cleaning Senior Center	165.00
Total 1014214 · Equipment Maintenance - Senior					667.50
1014216 · Equipment Rental					
Check	11/22/2024	159725	ProxiT Technology Solutions	Inv 24321 / 24364 Computers(2)/Laptop(1)/Docking Station(1)	954.58
Total 1014216 · Equipment Rental					954.58
1014219 · Vehicle Fuel - Town					
Check	11/06/2024	159528	Village of Hanover Park (Fuel)	Inv# 2024-00018045 September 2024 Fuel	352.60
Check	11/20/2024	159661	Village of Hanover Park (Fuel)	Inv# 2024-00018047 October 2024 Fuel	490.30
Total 1014219 · Vehicle Fuel - Town					842.90
1014221 · Cell Phone/Communications					
Check	11/20/2024	159721	Motorola Solutions Starcom21 Network	Inv# 8870920241001 Radio Subscription Nov 2024	88.00
Check	11/26/2024	159899	Verizon Wireless	Monthly Invoice 11/2024 Facilities & Road	252.07
Total 1014221 · Cell Phone/Communications					340.07
1014222 · Trash Removal - Town					
Check	11/25/2024	159864	Groot, Inc (68246)	Inv# 13421936T107 Trash/Recycling Collection November	614.73
Total 1014222 · Trash Removal - Town					614.73
1014223 · Trash Removal - Senior					
Check	11/25/2024	159863	Groot, Inc (61390)	Inv# 13421820T107 Trash Collection Senior Center November	753.65
Total 1014223 · Trash Removal - Senior					753.65
1014225 · Grounds/Reserve Maintenance					
Check	11/20/2024	159708	Quality Roque's Inc	Dead pine tree removal IWYC Reserve	1,200.00
Check	11/25/2024	159856	Ewing Irrigation Products Inc.	Inv #23888660 Irrigation structure plastic caps	40.65
Check	11/25/2024	159856	Ewing Irrigation Products Inc.	Inv #23971908 Replacement caps	51.48
Check	11/25/2024	159856	Ewing Irrigation Products Inc.	Inv #23971888 3 pallets of winter sidewalk salt	945.21
Check	11/25/2024	159865	Herc Rentals Inc.	Inv #35072273-001 Tow behind compressor	166.00
Check	11/25/2024	159866	Home Depot, The 7816	Washers, grease, flex conduit, teflon tape	75.49
Check	11/25/2024	159856	Ewing Irrigation Products Inc.	Inv #23733049 Credit for pond herbicide return	-108.00
Total 1014225 · Grounds/Reserve Maintenance					2,370.83
1014228 · Building Maintenance - Izaac					
Check	11/25/2024	159842	Anderson Pest Solutions	Inv #476281C Annual Contract FY25 Izaak Walton	842.40
Total 1014228 · Building Maintenance - Izaac					842.40
1014230 · Trash Removal - Izaac					
Check	11/25/2024	159861	Groot, Inc (54379)	Inv #13422446T107 Trash/Recycling Collection November	299.70
Total 1014230 · Trash Removal - Izaac					299.70
1014234 · Building Maintenance ES Station					
Check	11/25/2024	159841	American Backflow Prevention, Inc.	Inv #34666 Annual RPZ inspection & testing - Senior Center/ EMA Station	225.00
Check	11/25/2024	159842	Anderson Pest Solutions	Inv #476281C Annual Contract FY25 ES Station	842.40
Check	11/25/2024	159842	Anderson Pest Solutions	Inv #65509868 Replacement exterior bait stations	84.00
Check	11/25/2024	159867	Johnson Controls Security Solutions	Inv# 40745021 EMA Security Monitoring Dec-Feb	255.00
Check	11/25/2024	159868	K II Electrical Contractors, Inc	Inv #2002 Relocate alarm pull station EMA training room	300.00
Total 1014234 · Building Maintenance ES Station					1,706.40
1014236 · Trash Removal ES Station					
Check	11/25/2024	159862	Groot, Inc (605728)	Inv# 13424777T107 Sanitation Services November	403.26
Total 1014236 · Trash Removal ES Station					403.26
1014291 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	6,543.63
Total 1014291 · Health Insurance					6,543.63
1014292 · Dental, Vision & Life Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	635.68
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	64.44
Total 1014292 · Dental, Vision & Life Insurance					700.12
1014293 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	512.21
Total 1014293 · Unemployment					512.21
Total 101MAIN · Facilities Maintenance					21,220.35
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	11/26/2024	159882	Comcast (185)	Inv# 222311105 Monthly Phone Service November 2024	469.80
Total 1014402 · Telephone - Town					469.80
1014403 · Utilities - Town					
Check	11/20/2024	159718	Village of Bartlett	Acct 51470 Town Water/Sewer 9/16/24-10/16/24	171.53
Check	11/26/2024	159884	Com Ed (8000) Town	Service 10/3/24-11/1/24 Town Hall	1,183.48
Total 1014403 · Utilities - Town					1,355.01
1014405 · Internet Access - Town					
Check	11/20/2024	159671	Comcast (773 ES)	Acct# 877110083 0226773 Internet Fee 11/18/24-12/17/24	113.48
Check	11/26/2024	159883	Comcast (098)	Acct 933670098 Monthly Cable/Internet Charges November	944.95
Total 1014405 · Internet Access - Town					1,058.43
1014416 · Equipment Rental - Town					
Check	11/20/2024	159669	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# ORD319850 Monthly Water Machine Rental Fee Town Hall	51.47
Check	11/20/2024	159695	Leaf (618-010)	Inv# 17411175 Town Hall Main Copier Lease	230.43
Check	11/26/2024	159899	Verizon Wireless	Monthly Invoice 11/2024 Admin Services Hanover Landing	53.66
Total 1014416 · Equipment Rental - Town					335.56
Total 101THE · Town Hall Expense					3,218.80
101TOE · Town Office Expense					
1014401 · Postage					
Check	11/26/2024	159892	Purchase Power Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Fees	1,135.50
Total 1014401 · Postage					1,135.50
1014404 · Office Supplies					
Check	11/20/2024	159670	Canteen Rfrsh Svc 05635/001/00001 OCH	Inv #ORD316999 Town Hall breakroom coffee supplies	138.34
Total 1014404 · Office Supplies					138.34
1014406 · Printing					
Check	11/20/2024	159682	Elite Document Solutions	Inv# 9464 Copies October	173.17
Total 1014406 · Printing					173.17
1014412 · Travel Expenses					
Check	11/20/2024	159674	Craig Essick	Travel to TOI Conference 11/11 & 11/13	288.10
Check	11/20/2024	159690	Kristin Vana	Mileage Reimbursement TOI Conference 11/11, 11/13	274.70
Total 1014412 · Travel Expenses					562.80
1014414 · Memberships, Subs & Publication					
Check	11/26/2024	159889	National Association of Parliamentarians	Association Annual Dues 2025 - Barr	104.00
Total 1014414 · Memberships, Subs & Publication					104.00
1014520 · Consulting					
Check	11/26/2024	159887	Green Room Productions	Inv# 2821 Hanover Township Production Video Final Payment	3,700.00
Total 1014520 · Consulting					3,700.00
1014530 · Financial Administration					
Check	11/06/2024	159527	Governmental Accounting, Inc	Inv# 59981 October 2024 Contract Billing	5,400.00
Check	11/06/2024	159527	Governmental Accounting, Inc	Inv# 60014 November 2024 Contract Billing	5,400.00
Total 1014530 · Financial Administration					10,800.00
1014534 · Passport Services					
Check	11/20/2024	159682	Elite Document Solutions	Inv# 9464 Copies October	20.97
Total 1014534 · Passport Services					20.97
1014535 · Legal Notices					
Check	11/20/2024	159704	Paddock Publications, Inc	Inv# 282568 Legal Notices	24.30
Check	11/26/2024	159891	Paddock Publications, Inc	Inv# 314174 Legal Notices - Rohrssen Bridge RFP	137.70
Total 1014535 · Legal Notices					162.00
1014591 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	3,568.07
Total 1014591 · Health Insurance					3,568.07
1014592 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	455.21
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	44.21

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Type	Date	Num	Name	Memo	Amount
Total 1014592 · Dental, Vision & Life Insurance					499.42
1014593 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	383.20
Total 1014593 · Unemployment					383.20
Total 101TOE · Town Office Expense					21,247.47
104ASR · Assessor's Division					
1044407 · Printing					
Check	11/20/2024	159682	Elite Document Solutions	Inv# 9464 Copies October	9.25
Total 1044407 · Printing					9.25
1044411 · Equipment					
Check	11/22/2024	159725	ProxiT Technology Solutions	Inv 24321 / 24364 Computers(1)	263.05
Total 1044411 · Equipment					263.05
1044492 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	6.53
Total 1044492 · Dental, Vision & Life Insurance					6.53
1044493 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	89.41
Total 1044493 · Unemployment					89.41
Total 104ASR · Assessor's Division					368.24
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094614 · Printing					
Check	11/20/2024	159682	Elite Document Solutions	Inv# 9464 Copies October	49.80
Total 1094614 · Printing					49.80
1094617 · Equipment Maintenance					
Check	11/20/2024	159695	Leaf (618-010)	Inv# 17411175 Youth and Family Main Copier Lease	164.02
Total 1094617 · Equipment Maintenance					164.02
1094620 · Community Affairs					
Check	11/12/2024	159548	Bob Rader	Payment for Cookies & Cocoa Event	50.00
Total 1094620 · Community Affairs					50.00
1094621 · Recruitment and Pre Employment					
Check	11/20/2024	159722	Physicians Immediate Care	Pre Employment Screening Human Services (1)	170.00
Total 1094621 · Recruitment and Pre Employment					170.00
1094623 · Travel					
Check	11/12/2024	159552	Juan David Molina Cortes.	Mileage Reimbursement Oct 2024	19.23
Check	11/20/2024	159714	Tina Houdek	Mileage Reimbursement June	4.02
Check	11/20/2024	159714	Tina Houdek	Mileage Reimbursement May	56.28
Check	11/20/2024	159714	Tina Houdek	Mileage Reimbursement April IL GA Assoc. Presentation	251.92
Check	11/20/2024	159714	Tina Houdek	Mileage Reimbursement - Uber/Lyft TOI Conference	72.19
Check	11/22/2024	159735	Marina Herrera (v)	Mileage Reimbursement - November 2024	15.41
Total 1094623 · Travel					419.05
1094624 · Client Mgmt Software					
Check	11/22/2024	159736	CIS Support, Inc.	Inv# T014901 CIS Maintenance Nov 2024	350.00
Total 1094624 · Client Mgmt Software					350.00
1094626 · Equipment & Furniture					
Check	11/20/2024	159714	Tina Houdek	Phone Reimbursement April-June	120.00
Check	11/20/2024	159714	Tina Houdek	Phone Reimbursement July-Sept	120.00
Check	11/22/2024	159725	ProxiT Technology Solutions	Inv 24321 / 24364 Computers(4)/Laptop(1)	1,319.88
Total 1094626 · Equipment & Furniture					1,559.88
1094691 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	4,567.81
Total 1094691 · Health Insurance					4,567.81
1094692 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	391.13
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	51.89
Total 1094692 · Dental, Vision & Life Insurance					443.02
1094693 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	715.30
Total 1094693 · Unemployment					715.30
Total 109ADM · Administration & Clinical					8,488.88
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	11/20/2024	159684	Gisel Trujillo (v)	Mileage Reimbursement October	192.29

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Type	Date	Num	Name	Memo	Amount
Check	11/20/2024	159713	Taylor Nohl (v)	Mileage Reimbursement Oct 2024	173.53
Check	11/22/2024	159731	Ryan Dickinson	Mileage Reimbursement Oct 2024	117.25
Check	11/26/2024	159893	Ryan Dickinson	Mileage Reimbursement Nov 2024 TOI Conference	318.74
Check	11/26/2024	159896	Taylor Nohl (v)	Mileage Reimbursement Nov 2024	129.98
Check	11/26/2024	159901	Gisel Trujillo (v)	Mileage Reimbursement November	120.60
Total 1094644 · Travel					1,052.39
1094651 · Cellphones					
Check	11/26/2024	159899	Verizon Wireless	Monthly Invoice 11/2024 YFS	197.00
Total 1094651 · Cellphones					197.00
1094656 · Youth Center Equipment					
Check	11/19/2024	159667	Canteen Rfrsh Svc 05637/002/00002 YFS ...	Inv# ORD319849 Water Machine Rental 11/11/24-12/8/24	51.49
Check	11/20/2024	159695	Leaf (618-010)	Inv# 17411175 IWYC Copier Lease	164.02
Total 1094656 · Youth Center Equipment					215.51
1094658 · Youth Center Utilities					
Check	11/12/2024	159549	City of Elgin	Acct# 413720-6423 Water/Sewer Monthly Charges 9/9/24-10/9/24	20.48
Total 1094658 · Youth Center Utilities					20.48
1094659 · Youth Center Phone & internet					
Check	11/20/2024	159672	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 11/4/24-12/3/24	220.85
Total 1094659 · Youth Center Phone & internet					220.85
1094791 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	2,298.16
Total 1094791 · Health Insurance					2,298.16
1094792 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	344.86
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	26.04
Total 1094792 · Dental, Vision & Life Insurance					370.90
1094793 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	549.25
Total 1094793 · Unemployment					549.25
Total 109OUT · Outreach & Prevention					4,924.54
Total 109YFS · Youth & Family Services					13,413.42
Total 1014 · Town Fund - Expenditures					91,247.95
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	11/20/2024	159716	Verify (XHANOV)	Inv# 1628413 Background Checks Oct 2024	90.00
Total 1104523 · Recruitment					90.00
1104524 · Utilities					
Check	11/20/2024	159673	Com ed (8111)	Acct# 9275608111 Monthly Charges 10/3/24-11/1/24	4,564.90
Total 1104524 · Utilities					4,564.90
1104525 · Telephone & High Speed Internet					
Check	11/26/2024	159899	Verizon Wireless	Monthly Invoice 11/2024 Aging Services	84.69
Total 1104525 · Telephone & High Speed Internet					84.69
1104527 · Equipment					
Check	11/06/2024	159540	Quench USA, Inc.	Inv# INV08123648 Water cooler lease	227.25
Check	11/20/2024	159694	Leaf (379-002)	Inv# 17454471 LL Copier Lease	70.80
Check	11/20/2024	159719	Wells Fargo Financial Leasing Inc	Inv# 5032043739 Color Copier Lease	289.85
Check	11/22/2024	159725	ProxiT Technology Solutions	Inv 24321 / 24364 Computers(4)/Monitors(2)	1,252.87
Total 1104527 · Equipment					1,840.77
1104528 · Office Supplies					
Check	11/20/2024	159691	Kwik Print	Inv# 76792 HT stamp for checks	58.60
Check	11/22/2024	159737	Accurate Office Supply Co	Inv# 626253 Copy Paper/Labels	371.48
Check	11/22/2024	159738	Crown Trophy #116	Inv# 19023 Name Badge	15.00
Total 1104528 · Office Supplies					445.08
1104533 · Printing					
Check	11/19/2024	159666	Braden Interact Business (DD6308730301-1)	Inv# 981200 LL Copier Charges	40.88
Check	11/22/2024	159739	COTG	Inv# 5573859 Color Copy Charges	92.95
Check	11/22/2024	159741	Kwik Print	Inv# 76870 Business Cards	48.10
Check	11/25/2024	159853	COTG	Inv# 5573858 Color Copy Charges	259.43
Total 1104533 · Printing					441.36
1104535 · Travel					
Check	11/26/2024	159888	Megan Conway	Mileage Oct/Nov TOI Conference	325.98
Total 1104535 · Travel					325.98
1104542 · Senior Home Care Pilot Program					

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Type	Date	Num	Name	Memo	Amount
Check	11/26/2024	159895	Sarece Mitchell (v)	Onboarding Lunch - J Talbot	27.60
Total 1104542 · Senior Home Care Pilot Program					27.60
1104591 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	1,165.74
Total 1104591 · Health Insurance					1,165.74
1104592 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	28.50
Total 1104592 · Dental, Vision & Life Insurance					28.50
1104593 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	126.45
Total 1104593 · Unemployment					126.45
Total 1104ADM · Administration					9,141.07
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	11/20/2024	159683	Get Fresh Produce, Inc	Cafe Food	1,174.22
Check	11/20/2024	159659	Gordon Food Service	Cafe Food	2,389.02
Check	11/25/2024	159859	Get Fresh Produce, Inc	Cafe Food	720.85
Check	11/25/2024	159860	Gordon Food Service	Cafe Food	1,000.86
Total 1105551 · Congregate Food					5,284.95
1105552 · Congregate Equipment					
Check	11/26/2024	159888	Megan Conway	Reimbursement - Food Warmer	91.26
Total 1105552 · Congregate Equipment					91.26
1105553 · Congregate Supplies					
Check	11/20/2024	159683	Get Fresh Produce, Inc	Cafe Supplies	175.60
Check	11/20/2024	159659	Gordon Food Service	Cafe Supplies	311.07
Check	11/25/2024	159859	Get Fresh Produce, Inc	Cafe Supplies	110.32
Check	11/25/2024	159860	Gordon Food Service	Cafe Supplies	59.49
Total 1105553 · Congregate Supplies					656.48
1105558 · Home Delivered Meals Food					
Check	11/20/2024	159683	Get Fresh Produce, Inc	HDM Food	1,181.76
Check	11/20/2024	159659	Gordon Food Service	HDM Food	2,389.01
Check	11/20/2024	159707	Pur Foods LLC dba Mom's Meals	Inv# MM10312024-HT Special Dietary Meals	3,224.10
Check	11/25/2024	159859	Get Fresh Produce, Inc	HDM Food	720.85
Check	11/25/2024	159860	Gordon Food Service	HDM Food	1,036.22
Total 1105558 · Home Delivered Meals Food					8,551.94
1105559 · Home Delivered Meals Equipment					
Check	11/26/2024	159888	Megan Conway	Reimbursement - Food Warmer	91.26
Total 1105559 · Home Delivered Meals Equipment					91.26
1105560 · Home Delivered Meals Supplies					
Check	11/20/2024	159683	Get Fresh Produce, Inc	HDM Supplies	96.50
Check	11/20/2024	159659	Gordon Food Service	HDM Supplies	311.07
Check	11/25/2024	159859	Get Fresh Produce, Inc	HDM Supplies	110.33
Check	11/25/2024	159860	Gordon Food Service	HDM Supplies	59.50
Total 1105560 · Home Delivered Meals Supplies					577.40
1105793 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	252.27
Total 1105793 · Unemployment					252.27
Total 1104NUT · Nutrition					15,505.56
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	11/12/2024	159553	Tammy Cambra (v)	Expense for Halloween Party Supplies	18.97
Check	11/13/2024	159650	Albert Olsen	Inv# 6004 Self-Defense Class Jan/Feb FY25	480.00
Check	11/13/2024	159651	Cesar Grimaldo	French/Spanish Instruction Jan/Feb FY25	450.00
Check	11/13/2024	159652	Eugene Flynn	Inv #2012025 Legendary London presentation February 2025	150.00
Check	11/13/2024	159654	James Murrell	Computers Made Easy Instruction Jan/Feb FY25	200.00
Check	11/13/2024	159655	Leslie Gray Robbins	Inv #13025HT All That Jazz performance Jan 2025	150.00
Check	11/13/2024	159656	Very Smart People LLC	Instruction for Jan FY25 Android Basics	200.00
Check	11/13/2024	159657	Very Smart People LLC	Instruction for Feb FY25 Google Docs & Drive	200.00
Check	11/19/2024	159663	Accurate Office Supply Co	Inv# 625353 Cups, Tes, Pepsi	143.64
Check	11/19/2024	159665	Bartlett Park District.	Contract# 00004414 Final Payment for Holiday Party (140)	3,196.00
Check	11/19/2024	159668	Charlene Thomason	Holiday Centerpieces/Decorations	129.93
Check	11/20/2024	159675	Cynthia Sutherland	Tai Chi Instructor Jan/Feb FY25	315.00
Check	11/20/2024	159676	Debra Ann Miller	Inv #021025 Educational entertainment 2/10/25	375.00
Check	11/20/2024	159677	Denise Laurin-Donatelle	Presentation on The Artists of the Harlem Renaissance 2/27/25	200.00
Check	11/20/2024	159685	Giuseppa Bartolomeo	Supplies for Chef Pina class 10/30/24	111.26
Check	11/20/2024	159685	Giuseppa Bartolomeo	Instructor for In the Kitchen Jan/Feb 2025	800.00
Check	11/20/2024	159685	Giuseppa Bartolomeo	Supplies for Chef Pina class 11/13/24	164.98
Check	11/20/2024	159659	Gordon Food Service	Programming Supplies & coffee	593.16
Check	11/20/2024	159687	Jack Miuccio	Inv# 21124 Valentine's party entertainment	175.00
Check	11/20/2024	159688	Joy Andreassen	Inv# 2025-1 Zumba Gold January 4 Classes	200.00
Check	11/20/2024	159688	Joy Andreassen	Inv# 2025-2 Zumba Gold February 3 Classes	150.00

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Type	Date	Num	Name	Memo	Amount
Check	11/20/2024	159693	Laura Trujillo	Inv# 27 Jan 2025 Yoga 12 Sessions	420.00
Check	11/20/2024	159693	Laura Trujillo	Inv# 28 Feb 2025 Yoga 11 Sessions	385.00
Check	11/20/2024	159696	Lyrice Opera of Chicago	Marriage of Figaro Opera (26) 11/21/24	1,768.00
Check	11/20/2024	159720	Yvonne Preston	Inv# 10 Senior Stretch & Flex Classes Jan/Feb FY25	225.00
Check	11/22/2024	159737	Accurate Office Supply Co	Inv# 626253 Water	31.68
Check	11/25/2024	159860	Gordon Food Service	Coffee	235.48
Check	11/26/2024	159879	Bestway Charter Transportation Inc	Coach Bus 12/14/24 Elgin Symphony & Lunch (38)	929.50
Check	11/26/2024	159880	Bestway Charter Transportation Inc	Coach Bus 12/13/24 Play & Lunch (38)	1,092.30
Check	11/26/2024	159885	Dance Alternatives, Inc.	Inv# HT01022025 Line Dance Classes Jan/Feb FY25	420.00
Check	11/26/2024	159890	Nonno Pino's	Lunch Before Lyric Opera (28)	907.20
Check	11/26/2024	159897	The Fireside Theatre	Inv# 979392 Tickets Show & Lunch 1/17/25 (38)	3,157.68
Total 1104515 · Programming					17,974.78
1104520 · Volunteer Services					
Check	11/06/2024	159529	Alan Lenoci	Home Delivered Meals Mileage Reimbursement October	75.64
Check	11/06/2024	159531	Edward Baus	Home Delivered Meals Mileage Reimbursement October	37.86
Check	11/06/2024	159532	James Lemonides	Home Delivered Meals Mileage Reimbursement October	44.62
Check	11/06/2024	159533	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement October	62.98
Check	11/06/2024	159535	Lori Knaub	Home Delivered Meals Mileage Reimbursement June-Sept	198.79
Check	11/06/2024	159536	Margaret Kinsella	Home Delivered Meals Mileage Reimbursement July-October	233.16
Check	11/06/2024	159537	Mary Wojtczak	Home Delivered Meals Mileage Reimbursement Sept-Oct	87.44
Check	11/06/2024	159545	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement October	121.94
Check	11/20/2024	159679	Dorothy Archer	Home Delivered Meals Mileage Reimbursement October	61.98
Check	11/20/2024	159680	Dorothy Ferrer	Home Delivered meals Mileage Reimbursement April-November	150.08
Check	11/20/2024	159681	Edward Biesiadecki	Home Delivered Meals Mileage Reimbursement January-November	46.77
Check	11/20/2024	159692	Larry Piemonte	Home Delivered Meals Mileage Reimbursement October	33.90
Check	11/20/2024	159698	Marlies Bellos	Home Delivered Meals Mileage Reimbursement October	137.28
Check	11/20/2024	159706	Priscilla Dixon	Home Delivered Meals Mileage Reimbursement October	42.21
Check	11/20/2024	159709	Ray & Peg Deyne	Home Delivered Meals Mileage Reimbursement July-Nov	251.25
Check	11/22/2024	159733	Charles Valerio	Home Delivered Meals Mileage Reimbursement Oct	35.51
Total 1104520 · Volunteer Services					1,621.41
1104532 · Visual Arts					
Check	11/22/2024	159732	Mimi Krall	Paper Towel/Nuts/Bolts	47.61
Total 1104532 · Visual Arts					47.61
1104545 · Program Staff Travel					
Check	11/22/2024	159734	Devora Murillo	Mileage Reimbursement	13.94
Total 1104545 · Program Staff Travel					13.94
1104891 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	4,193.16
Total 1104891 · Health Insurance					4,193.16
1104892 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	349.10
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	22.48
Total 1104892 · Dental, Vision & Life Insurance					371.58
1104893 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	294.42
Total 1104893 · Unemployment					294.42
Total 1104PRO · Enrichment Programs					24,516.90
1104S0C · Social Services					
1104563 · Travel					
Check	11/20/2024	159678	Diana Gomez (v)	Mileage Reimbursement 10/17, 11/12, 11/13 TOI Conference	311.28
Total 1104563 · Travel					311.28
1104567 · Memory Cafe Grant					
Check	11/20/2024	159705	Pat Gaughan	November 2024 Memory Cafe	200.00
Total 1104567 · Memory Cafe Grant					200.00
1104569 · Senior Home Care Program					
Check	11/22/2024	159733	Charles Valerio	Home Care Mileage Reimbursement Oct	132.46
Check	11/26/2024	159895	Sarece Mitchell (v)	Mileage Reimbursement 6/13-6/21	40.74
Check	11/26/2024	159895	Sarece Mitchell (v)	Mileage Reimbursement 6/21-7/10	35.85
Check	11/26/2024	159895	Sarece Mitchell (v)	Mileage Reimbursement 7/11-7/22	29.88
Check	11/26/2024	159895	Sarece Mitchell (v)	Mileage Reimbursement 7/22-8/2	30.95
Check	11/26/2024	159895	Sarece Mitchell (v)	Mileage Reimbursement 8/2-8/9	28.07
Total 1104569 · Senior Home Care Program					297.95
1104991 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	4,009.33
Total 1104991 · Health Insurance					4,009.33
1104992 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	395.56
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	40.65
Total 1104992 · Dental, Vision & Life Insurance					436.21
1104993 · Unemployment					

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Type	Date	Num	Name	Memo	Amount
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	294.42
Total 1104993 · Unemployment					294.42
Total 1104SOC · Social Services					5,549.19
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	11/06/2024	159538	Midas Auto Service Experts	Inv# 4280742 Tire repair # 143	32.99
Check	11/06/2024	159542	Valvoline	Inv# 68229 Oil Change Bus 143	102.57
Check	11/20/2024	159689	Kammes Auto & Truck Repair, Inc.	Inv #146204 Repairs #137	941.72
Total 1104518 · Vehicle Maintenance					1,077.28
1104549 · Employee Screenings					
Check	11/20/2024	159701	Midwest Truckers Association Inc	Inv #40909 Pre-employment query for Daniel Pacheco	12.00
Check	11/20/2024	159722	Physicians Immediate Care	Pre Employment Screening Aging (4)	670.00
Total 1104549 · Employee Screenings					682.00
1104550 · Telephone					
Check	11/20/2024	159717	Verizon Wireless	Inv# 9976618753 Monthly Charges Transp. Phone/Tablets 9/19/24-10/18/24	418.25
Total 1104550 · Telephone					418.25
1104552 · Fuel					
Check	11/06/2024	159528	Village of Hanover Park (Fuel)	Inv# 2024-00018045 September 2024 Fuel	3,541.88
Check	11/20/2024	159661	Village of Hanover Park (Fuel)	Inv# 2024-00018047 October 2024 Fuel	3,947.00
Total 1104552 · Fuel					7,488.88
1104691 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	4,055.66
Total 1104691 · Health Insurance					4,055.66
1104692 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	438.06
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	42.90
Total 1104692 · Dental, Vision & Life Insurance					480.96
1104693 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	378.73
Total 1104693 · Unemployment					378.73
Total 1104TRN · Transportation					14,581.76
Total 1104 · Aging Services - Expenditures					69,294.48
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	11/20/2024	159712	Staples	Inv #6002878444 Copy paper	44.49
Check	11/20/2024	159712	Staples	Inv #6002878445 Pop-up notes	25.59
Check	11/20/2024	159712	Staples	Inv #6014268293 Colored paper & toner	118.90
Check	11/20/2024	159712	Staples	Inv #6013867994 Copy paper, rubber bands, memory foam wrist rest	89.23
Total 2024202 · Office Supplies					278.21
2024204 · Equipment					
Check	11/06/2024	159540	Quench USA, Inc.	Inv# INV08176049 Astor Water Machine - Nov	51.19
Check	11/20/2024	159695	Leaf (618-010)	Inv# 17411175 Astor Copier Lease	164.02
Check	11/22/2024	159725	ProxiT Technology Solutions	Inv 24321 / 24364 Computers(1)	263.05
Total 2024204 · Equipment					478.26
2024205 · Travel & Training					
Check	11/20/2024	159699	Mary Jo Imperato.	Mileage TOI Conference 11/11	261.30
Check	11/20/2024	159699	Mary Jo Imperato.	Mileage Emergency Response 10/9	20.03
Total 2024205 · Travel & Training					281.33
2024210 · Printing					
Check	11/06/2024	159534	Kwik Print	Inv# 76789 Vets resource fair booklet (150)	216.05
Total 2024210 · Printing					216.05
2024507 · Professional Services					
Check	11/06/2024	159543	Verify (XHANGA)	Inv #1623058-IN Background Checks Sep 2024	72.00
Check	11/06/2024	159543	Verify (XHANGA)	Inv #1628412-IN Background Checks Oct 2024	54.00
Check	11/20/2024	159716	Verify (XHANOV)	Inv# 1628413 Background Checks Oct 2024	18.00
Total 2024507 · Professional Services					144.00
2024509 · Volunteer Appreciation					
Check	11/06/2024	159530	Bartlett Sports	Inv #6855 Staff uniforms1 Fleece, 4 Polo	117.00
Total 2024509 · Volunteer Appreciation					117.00
2024510 · Miscellaneous					
Check	11/06/2024	159530	Bartlett Sports	Inv# 6854 Staff uniforms, 1 Fleece, 1 Polo	52.00
Total 2024510 · Miscellaneous					52.00
2024511 · Phone and Internet					

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Type	Date	Num	Name	Memo	Amount
Check	11/26/2024	159899	Verizon Wireless	Monthly Invoice 11/2024 Human Services	110.63
Total 2024511 · Phone and Internet					110.63
2024591 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	676.18
Total 2024591 · Health Insurance					676.18
2024592 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	112.41
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	5.62
Total 2024592 · Dental, Vision & Life Insurance					118.03
2024593 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	127.73
Total 2024593 · Unemployment					127.73
Total 2024ADM · Administration					2,599.42
2024HOM · Home Relief					
2024102 · Rent					
Check	11/26/2024	6631	Hanover Landings	Shelter Assistance Reissued Check - Nov 2024	50.00
Check	11/26/2024	6632	Hanover Landings	Shelter Assistance December Rent	50.00
Check	11/26/2024	6633	Hanover Landings	Shelter Assistance December Rent	50.00
Check	11/26/2024	6634	Larry Bennett	Shelter Assistance December Rent	700.00
Check	11/26/2024	6635	Nature Homes of the Meadows HOA	Shelter Assistance December Rent	275.00
Check	11/26/2024	6636	Orchard Hill Apartments	Shelter Assistance December Rent	975.00
Check	11/26/2024	6637	Orchard Hill Apartments	Shelter Assistance December Rent	975.00
Check	11/26/2024	6638	Shellpoint	Shelter Assistance December Rent	416.52
Check	11/26/2024	6639	Spring Lakes Estates	Shelter Assistance December Rent	780.00
Check	11/26/2024	6641	State Farm Del Vassey	Shelter Assistance December Rent	217.74
Check	11/26/2024	6643	Trust Bank	Shelter Assistance December Rent	965.68
Check	11/26/2024	6644	Canterbury Fields Homeowners Association	Shelter Assistance December Rent	809.00
Total 2024102 · Rent					6,263.94
2024105 · Personal Essentials					
Check	11/26/2024	159900	Walmart	GA Disbursement Dec 2024 Personal Essestials \$150 (6)	900.00
Total 2024105 · Personal Essentials					900.00
2024106 · Travel Expenses					
Check	11/26/2024	6641	State Farm Del Vassey	Transportation Assistance	65.74
Check	11/26/2024	6642	State Farm Salah, Neal	Transportation Assistance	41.74
Check	11/26/2024	159881	BP Gas Station	Transportation Assistance	50.00
Total 2024106 · Travel Expenses					157.48
2024119 · Emergency Assistance					
Check	11/12/2024	6627	Andrzej Spyrka	Emergency Assistance Past Due Rent	2,500.00
Check	11/12/2024	6628	Sarban Argarwalla	Emergency Assistance Past Due Rent	2,250.00
Check	11/19/2024	6629	Banyan Holdings LLC	Emergency Assistance Past Due Rent	2,000.00
Check	11/26/2024	6630	Hanover Blu Apartments	Emergency Assistance Past Due Rent	3,000.00
Check	11/26/2024	6640	Squire Village	Emergency Assistance Past Due Rent	2,000.00
Total 2024119 · Emergency Assistance					11,750.00
Total 2024HOM · Home Relief					19,071.42
202PAN · Pantry					
1014161 · Utilities					
Check	11/06/2024	159539	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 9/25/24-10/25/24 Jay Street	24.96
Check	11/06/2024	159544	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave 9/24/24-10/24/24	46.52
Check	11/25/2024	159851	Com Ed (9000)	Acct 9268009000 Monthly Charges 10/4/24-11/4/24	580.88
Check	11/25/2024	159871	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 9/13/24-10/15/24	47.89
Check	11/25/2024	159872	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 9/13/24-10/15/24	47.89
Total 1014161 · Utilities					748.14
1014166 · Trash Removal					
Check	11/13/2024	159653	Groot, Inc (69323)	Inv# 13421937T107 Trash Collection Astor Nov 2024	1,342.75
Total 1014166 · Trash Removal					1,342.75
1014191 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	676.18
Total 1014191 · Health Insurance					676.18
1014192 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	136.21
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	8.99
Total 1014192 · Dental, Vision & Life Insurance					145.20
1014193 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	42.15
Total 1014193 · Unemployment					42.15
Total 202PAN · Pantry					2,954.42

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Type	Date	Num	Name	Memo	Amount
Total 2024 · Human Services - Expenditures					24,625.26
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	11/20/2024	159658	Airdo Werwas LLC	Inv# 190-0007-41902 Legal Fees Road	2,945.70
Total 3034701 · Legal					2,945.70
3034711 · Utilities					
Check	11/25/2024	159848	Com Ed (6000)	Acct# 0741276000 Douglas Road De-Icer 10/9/24-11/7/24	44.86
Check	11/25/2024	159849	Com Ed (8000)	Acct 1819128000 Road Garage 10/3/24-11/1/24	17.91
Check	11/25/2024	159850	Com Ed (8000)	Acct 7029328000 Road Garage 10/3/24-11/1/24	154.72
Check	11/25/2024	159870	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 10/16-11/14	100.30
Total 3034711 · Utilities					317.79
3034791 · Health Insurance					
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	1,250.36
Total 3034791 · Health Insurance					1,250.36
3034792 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	103.10
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	11.24
Total 3034792 · Dental, Vision & Life Insurance					114.34
3034793 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	370.42
Total 3034793 · Unemployment					370.42
Total 3034ADM · Administration					4,998.61
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	11/20/2024	159721	Motorola Solutions Starcom21 Network	Inv# 8870920241001 Radio Subscription Nov 2024	88.00
Check	11/25/2024	159844	Beverly Materials, L.L.C.	Inv #313209 Stone for sholder stone replacement	401.10
Check	11/25/2024	159846	Central Parts Warehouse	Inv #762725A Plow markers	110.56
Check	11/25/2024	159852	Continental Weather Svc	Inv# 196043 Weather Forecasting - November	150.00
Total 3034602 · Operating Supplies & Materials					749.66
3034603 · Fuel					
Check	11/06/2024	159528	Village of Hanover Park (Fuel)	Inv# 2024-00018045 September 2024 Fuel	663.45
Check	11/20/2024	159661	Village of Hanover Park (Fuel)	Inv# 2024-00018047 October 2024 Fuel	543.03
Total 3034603 · Fuel					1,206.48
3034606 · Engineering					
Check	11/25/2024	159874	Thomas Engineering Group LLC	Inv #24-447 October Progress Payment Road Resurfacing Project Engineering	1,755.60
Total 3034606 · Engineering					1,755.60
3034610 · Street Lighting					
Check	11/25/2024	159847	Com Ed (4000)	Acct 434065400 10/7/24-11/5/24 Berner & Dale Street Lights	203.87
Check	11/25/2024	159875	Wood Dale Electrical Const., Inc.	Inv #S114 Street light repair	325.82
Total 3034610 · Street Lighting					529.69
Total 3034ROD · Road Maintenance					4,241.43
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	11/25/2024	159846	Central Parts Warehouse	Inv #762726A Replacement plow cutting edge and mounting hardware	1,886.40
Check	11/25/2024	159869	Kammes Auto & Truck Repair, Inc.	Inv #146299 Truck #504 fall preventive maintenance	875.39
Check	11/25/2024	159869	Kammes Auto & Truck Repair, Inc.	Inv #146205 Truck #501 preventive maintenance	1,985.67
Total 3034609 · Maintenance Vehicles & Equip					4,747.46
Total 303EQM · Equipment					4,747.46
Total 3034 · Road Maintenance - Expenditures					13,987.50
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	11/20/2024	159700	Megan Conway	Reimbursement of petty cash funds for vending machine	114.34
Total 4045105 · Soda/Snack Vending					114.34
4045175 · Special Projects					
Check	11/20/2024	159717	Verizon Wireless	Inv# 9976618753 New equipment Tablets (8) Radios (9)	1,121.68
Total 4045175 · Special Projects					1,121.68
Total 4045 · Comm/SR Citizens Svcs - Expense					1,236.02
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054541 · Printing					
Check	11/20/2024	159682	Elite Document Solutions	Inv# 9464 Copies October	18.83
Total 5054541 · Printing					18.83
5054591 · Health Insurance					

Hanover Township Board Audit Report

November 5 - 26, 2024

Type	Date	Num	Name	Memo	Amount
Check	11/26/2024	159878	Blue Cross Blue Shield	Major Medical Premium December 2024	1,555.92
Total 5054591 · Health Insurance					1,555.92
5054592 · Dental, Vision & Life Insurance					
Check	11/26/2024	159886	Euclid Managers	Monthly Dental/Life Insurance Premium December 2024	190.21
Check	11/26/2024	159898	Vision Service Plan	Vision Insurance Premium Dec 2024	14.80
Total 5054592 · Dental, Vision & Life Insurance					205.01
5054593 · Unemployment					
Check	11/20/2024	159686	Illinois Counties Risk Management Trust	Inv #S-INV003565 3rd Quarter Unemployment Premium	44.72
Total 5054593 · Unemployment					44.72
Total 5054ADM · Administration					1,824.48
5054SVC · Service Contracts					
5054102 · CAC Family Support					
Check	11/22/2024	159740	Childrens Advocacy Ctr of Nwst Co County	Family Support Services	2,340.00
Total 5054102 · CAC Family Support					2,340.00
5054123 · Easter Seals					
Check	11/12/2024	159550	Easter Seals DuPage & Fox Valley Region	October 2024 Medical Rehab Services	156.25
Total 5054123 · Easter Seals					156.25
5054130 · Northwest Casa					
Check	11/20/2024	159703	Northwest CASA	Sexual Assault Interventions October 2024	300.89
Total 5054130 · Northwest Casa					300.89
5054162 · Tide Transportation					
Check	11/19/2024	159664	American Taxi Dispatch	Inv# 205618N 23 Rides	506.50
Total 5054162 · Tide Transportation					506.50
5054165 · Amita Alexian					
Check	11/12/2024	159547	Alexian Bros Center Mental Health (MHB)	October 2024 Outpatient & Psychiatry	1,776.45
Total 5054165 · Amita Alexian					1,776.45
5054177 · Staff Development Grant Fund					
Check	11/12/2024	159546	About Behavioral Change	Funds to Send Staff to Global Exchange Conference	2,099.00
Check	11/20/2024	159697	Marklund Children's Home	Staff Development Funds awarded	2,546.00
Total 5054177 · Staff Development Grant Fund					4,645.00
5054204 · Easter Seals Family Support					
Check	11/12/2024	159550	Easter Seals DuPage & Fox Valley Region	October 2024 Mental Heath Services	1,000.00
Total 5054204 · Easter Seals Family Support					1,000.00
5054237 · Haymarket					
Check	11/12/2024	159551	Haymarket	July-Sept Invoices 3 Clients	2,250.00
Total 5054237 · Haymarket					2,250.00
Total 5054SVC · Service Contracts					12,975.09
Total 5054 · Mental Health - Expenditures					14,799.57
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					
Check	11/20/2024	159660	Thomas Engineering Group LLC	Inv #24-451 Oct Progress Payment Phase 2 Expansion Prop Engineering	20,422.78
Check	11/25/2024	159845	Bluestem Ecological Services	Inv# 4225 Landscape Treatment Phase 2	1,925.00
Check	11/25/2024	159866	Home Depot, The 7816	Garage door conversion to double doors	983.25
Total 8084401 · Tiknis Campus Expansion					23,331.03
8084425 · Building & Perm Improvements					
Check	11/20/2024	159711	Signs by Tomorrow	Inv #31607 IWR map board signs (2)	3,409.00
Check	11/25/2024	159866	Home Depot, The 7816	Drywall, ceiling grid Senior Center LL Office Conversion	25.01
Check	11/25/2024	159866	Home Depot, The 7816	Desk, door stain Senior Center LL Office Conversion	36.36
Check	11/25/2024	159866	Home Depot, The 7816	Trim, casting, door handle, base, shims Senior Center LL Office Conversion	130.52
Check	11/25/2024	159866	Home Depot, The 7816	Door stop, punch set, shop vac, vac bags Senior Center LL Office Conversion	164.29
Check	11/25/2024	159868	K II Electrical Contractors, Inc	Inv #2001 Senior Center walk-in freezer electric installation	2,500.00
Check	11/25/2024	159877	Kool Technologies, Inc.	Inv #14027 Senior Center walk-in freezer	23,164.20
Check	11/25/2024	159875	Wood Dale Electrical Const., Inc.	Inv #S123 Repairs & replacement of light fixtures in marquee sign - address	1,385.00
Check	11/25/2024	159876	World Security & Control, Inc	Inv #34666 Removal fire strobe Senior Center washroom/freezer conversion	350.00
Total 8084425 · Building & Perm Improvements					31,164.38
Total 8084 · Capital Projects - Expenditures					54,495.41
TOTAL					288,377.12



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 8:28 a.m. and Clerk Dolan Baumer called the roll; present were Trustees Martinez, and Essick. Trustee Noyola came later. Also present was Assessor Moinuddin.

Others present included 15 residents.
- II. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- III. Unfinished Business: No unfinished business was brought forward.
- IV. New Business:
 - A. Presentation of the Hanover Township Emergency Services unit was made by Deputy Chief Lonnie Williams.
 - B. Clerk Dolan Baumer announced the upcoming election on November 5, and reminded those present that there are two polling places here at the Township and that the Receiving Station will also be here to assist returning judges – just be aware that there will be many people in the Senior Center that day.
 - C. No questions were raised by the residents. Clerk Dolan Baumer asked those present if they had ideas of what they would like to hear about at a Saturday workshop, to please bring them forward for future dates.
- IV. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, the Supervisor adjourned at 8:45 a.m.

Respectfully submitted,

Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Human and Aging Services, Y&F Services, Community & Veterans Affairs

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Manager Sam Santangelo, Aging Services Programming Manager Lisa Perrone, Community Health Director Kristen Smith, Youth and Family Services Director Tina Houdek, Prevention Specialist Taylor Nohl-Burke, Substance Abuse Specialist Juliana Moreno, Human Services Director Mary Jo Imperato, Mental Health Board Manager Amanda Teachout, Deputy Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Match, and Attorney Mike Airdo and Associate Lauren Mackenzie. Also present were members of the Hanover Township Emergency Services unit and family and friends of new ES Officer Michael Ryan.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.

Mr. McGuire asked that those assembled observe a moment of silence for the passing of Director Crew's father-in-law.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentations:
 - A. The Board welcomed SFC Theodore D. Durden of Elgin into the Hanover Township Veterans Honor Roll. He served in the U.S. Army from 1996 to 2021.
 - B. Clerk Dolan Baumer administered the oath of office to new Emergency Services Officers Michael Ryan.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that the Chicago Tribune ran an article decrying the need for township government and pushing for consolidation. A response letter, drafted by Director Kuttenberg on the Supervisor's behalf, was published as a rebuttal today.
 - B. Clerk's Report: Clerk Dolan Baumer reported that election day went well in Hanover Township.
 - C. Assessor's Report: Assessor Moinuddin reported that a property tax appeals seminar would be held on November 7 at the Senior Center. The Township is expected to open for appeals either in the third or fourth week of November.
 - A. Department Reports: Reports were submitted for review by the Board during the October 15 meeting; highlights since then include Director Imperato's notice that Mr. Jesus Artega of the Kane County VAC visited on October 28 and reviewed the files. Two veterans were contacted to file additional paperwork to increase their rating. The Veterans Resources Fair was held today and received positive feedback. Holiday program registration currently has 337 registered with 854 children. Thank you to all who supported the Foundation's Great Gatsby Casino Night. Director Kuttenberg reported that the state veto session would run November 12-14 and 19-21. He continues to track HB 4419 regarding OMA training. Flu shots are open to staff. Holiday meal box donations are being accepted. The Supervisor's toy drive would be held on December 14. Deputy Vana reported that she and Manager Teachout are providing coverage at Hanover Landing, but that the search is ongoing for a support service staff member. Mental Health Board Manager Teachout reported that capital requests would be presented during their next meeting on November 18. Manager Perrone reported that the Senior Center is witnessing larger events

being held here than in the past. Welcome back to Marilyn Perri. Director Conway is on PTO, then the T.O.I. Conference until November 13. Social Services Manager Diana Gomez was named Senior Staff Member of the year by ITASCSC. Director Houdek introduced the new staff members, Prevention Specialist Taylor Nohl-Burke and Substance Abuse Specialist Juliana Moreno; they are already working in the U46 schools. 150 people participated in the Hanover Haunts event; she offered thanks to volunteers who supported the event. Tutoring sessions have been extended until mid-December. She and Manager Dickinson have begun the Attendance program as the agreement has been completed with U46. Director Smith reported that puberty education had been held at Robert Crown since 2014 and now is being held through Hanover Township. Nine schools have taken advantage of the program at \$15 per student. 88 classes with over 3,000 students would have equal to \$45,090. The first Sprint to Spring was held in 2014 and hosted 185 participants raising just over \$3,000. In 2024, 215 participants raised \$5,165. Lab services are offered at the Oaks in Bartlett; Victory Center and Westbrook both have a different medical model. The Community Health Nurse position has been posted. Director Crews reported that decontamination classes at Elgin Community College well received. The table top exercises would be held at the Township on November 6. Kane County was in for a tour of the Emergency Services facilities. He will meet with Carpentersville Fire Department personnel to refresh the relationship. The permit for demolition for the Senior Center freezer project has been granted, reported Manager Santangelo. The lower level renovations are about completed. The grounds restoration has begun with Blue Stem. Mr. Barr reported that he would be out Thursday through Sunday and Deputy Vana would be at the Conference from Monday through Wednesday. Reminder that the Strategic Planning session would be held on December 7.

- VI. Bill Paying: Mr. Barr presented the bills for payment from October 15, 2024 through October 31, 2024 as follows:

a.	Town	\$56,787.03
b.	Senior Services	56,153.51
c.	General Assistance	15,810.75
d.	Road Maintenance	12,116.19
e.	Senior Citizens Services Comm.	114.86
f.	Mental Health Board	182,409.48
g.	Vehicle	200.00
h.	Capital	<u>1,164.59</u>
	Total	<u>\$327,756.41</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from October 15, 2024 through October 31, 2024. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

- VIII. New Business:

- A. Executive Session Minutes of October 1, 2024: Clerk Dolan Baumer presented the Hanover Township Board executive session minutes of October 1, 2024 for approval. Trustee Martinez moved that the Board approve the Board meeting minutes of October 1, 2024 as presented; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- B. Hanover Township Board Meeting Minutes of October 15, 2024: Clerk Dolan Baumer presented the Hanover Township Board meeting minutes of October 15, 2024 for approval. Trustee Beattie moved that the Board approve the Board meeting minutes of October 15, 2024 as presented; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Essick,

Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

- C. Set Estimate of the Tax Levy for Hanover Township for the Fiscal Year beginning April 1, 2024 and ending March 31, 2025: Trustee Martinez moved that the Board determine the estimate of the Tax Levy for Hanover Township for the fiscal year beginning April 1, 2024 and ending March 31, 2025, as follows:

a.	Town	\$4,844,637.00
b.	IMRF	234,546.00
c.	Social Security	190,396.00
d.	General Assistance	1502,677.00
e.	Senior Citizens	1,379,683.00
f.	Mental Health Board	1,553,951.00
g.	Road & Bridge	<u>1,834,396.00</u>
	Total	<u>\$10,540,286.00</u>

Trustee Noyola seconded the motion as read into the record. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.

- D. Resolution declaring November Family Caregivers Month: The Board approved the resolution declaring November Family Caregivers Month by acclamation.
- E. Update on the Roles and Duties of Township Committees: Attorney Airdo updated the Board on the roles and duties of Township Committees; the Township has the Committee on Youth, Senior Services Committee as standing committees; the Finance Committee is run internally, but the other two welcome residents from the community to participate on them. Additional unplanned committees, will also be set up from time to time to address various concerns and issues.
- F. Update on the Mental Health Housing Task Force: The Mental Health Housing Task Force was presented to the Board by Deputy Vana. She gave a detailed description of the new Hanover Landing, its operations and successes year to date. Ecker Center for Behavioral Health offers services on-site for tenants. The search is underway for the Supportive Services Housing Coordinator and UpHoldings is working to fill the vacancy of the Property Manager.
- IX. Executive Session: Motion to go into executive session was made by Trustee Essick pursuant to section 2c1 to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the Township, and section 2c11 to consider litigation, when an action against, affecting, or on behalf of the Township has been filed and is pending before a court or administrative tribunal, or when the Township finds that an action is probable or imminent, of the Illinois Open Meetings Act.. Motion was seconded by Trustee Noyola followed by a roll call vote. Ayes: Trustees Martinez, Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried. The Supervisor excused any staff who had no further business, and the Board adjourned into closed session at 8:16 p.m.

The Board returned from Executive Session at 8:48 p.m. and the Supervisor called the meeting to order. By roll call, present were Trustees Martinez, Beattie, Essick, and Noyola, and Supervisor McGuire.

- X. Other Business: Reminder: Breakfast with the Board Workshop is scheduled for January 4, 2025.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:50 p.m. was made by Trustee Beattie and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Minutes of a Rescheduled Meeting of the Hanover Township Board
Wednesday, November 6, 2024
Page 4

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance



Memorandum

Date: November 27, 2024

To: Hanover Township Board

From: Suzy Callahan, Human Resources Manager
Kristin Vana, Deputy Township Administrator

Re: Major Medical Coverage and Ancillary Benefits – January 1, 2025

In late October, the Township received the renewal rates from Blue Cross Blue Shield of Illinois (BCBSIL). Last year, the Township switched its major medical insurance provider to BCBSIL after conducting a cost analysis that resulted in overall cost savings. This year the initial rate offer from BCBSIL for the January 2025 renewal was a 19.24% increase over the current year's plans, increasing the monthly premium by approximately \$6,900. In addition, the plan deductible would increase from \$3,200 to \$3,500.

After receiving the initial 19.24% increase from BCBSIL, to review additional insurance rate options Mission Insurance Services requested a quote for major medical coverage from United Healthcare (UHC). The rate received from UHC was a 0.85% increase from the current year's rate with BCBSIL. The UHC plan options also reflect a \$3,300 individual deductible or a \$6,600 family deductible with 100% in-network costs covered after the deductible is met, including prescriptions. Mission Insurance Services submitted a rate relief request to BCBSIL, noting the rate the Township received from UHC. The Township received a response from BCBSIL reducing the rate increase to 12%, however stated they were unable to provide a 1% rate relief for plans in 2025. The 2025 UHC plans will increase the Township's monthly rate from \$35,858 to \$36,162 reflecting the 0.85% increase, in addition to providing employees with a lower deductible and 100% coverage after meeting the plan's deductible in comparison to the BCBSIL 2025 plans.

The 2025 UHC plan offerings will include high deductible health plans with a Health Reimbursement Arrangement (HRA) as in previous years. In the new benefit year, the cost for the Township includes offering \$2,800 to contribute to the cost of the individual deductible and \$5,600 to contribute to the cost of the family deductible. This keeps the employee portion of the high deductible plan at \$500 for individual coverage and \$1,000 for family coverage. By continuing to offer high deductible health plans with an HRA, the Township is able to keep the cost of major medical coverage down each year.

Currently, 29 employees are enrolled in employee only coverage, and 16 employees are enrolled in family coverage. 15 employees waived medical coverage in 2024. Upon review of this year's HRA report, 45% of committed participants' funds were utilized as of November 24. While use of funds is difficult to predict based on staff enrollment changes and medical needs, the anticipated use of funds for 2025 is expected to be

similar to the use of funds in benefit year 2024. Based on the current enrollment and a utilization rate of approximately 55%, the HRA contribution is \$93,940.

The Township enjoyed a positive relationship with UHC for thirteen years prior to switching to BCBSIL in 2024. The primary decision to switch major medical coverage last year was a result of a very favorable rate decrease. Employees have previously expressed satisfaction with the prior UHC coverage and benefits, provider choice and UHC also offers additional health incentives and discounts for members, which many staff have utilized.

It is staff's recommendation to switch major medical coverage back to UHC in 2025. UHC's plan offerings will include high deductible health plans with an HRA for the Choice Plus PPO or the or the Core PPO plan. The HRA summary analysis of the plans is attached. Additionally, staff recommend maintaining the annual waiver amount for eligible staff who waive the option of joining the Township's major medical plan of \$3,600.

Mission Insurance Services also received quotes from the Township's current vendors for ancillary benefits – dental, vision, and life coverage. Both Metlife and VSP provided a 0% rate increase for benefit year 2025. MetLife currently provides dental and life coverage and VSP provides vision coverage. With the consideration of the positive experience the Township has had with both MetLife and VSP for many years, it is staff's recommendation to maintain dental and life coverage with MetLife and vision coverage with VSP for the 2025 health year.

Should you have any questions or concerns, please do not hesitate to contact Deputy Township Administrator Kristin Vana at kvana@hanover-township.org or (630) 837-0301. Thank you for your time and consideration on this matter.

CARRIER		 BlueCross BlueShield of Illinois				
PLAN(S)		MIEEE4045			MICOE4065	
Effective 1/1/25						
NETWORK		PPO			Options PPO	
Web Address		www.bcbsil.com				
		In Network	Out of Network		In Network	Out of Network
PLAN BASICS						
Individual Deductible		\$3,500	\$7,000		\$3500 / \$4600	\$10,500
Family Deductible		\$7,000	\$14,000		\$9800 / \$13,800	\$27,600
Coinsurance Level		100%	100%		100% / 80%	60%
Individual Out-of-Pocket Maximum		\$3,500	\$7,000		\$3500 / \$6550	\$19,650
Family Out-of-Pocket Maximum		\$7,000	\$14,000		\$9800 / \$14,000	\$42,000
Lifetime Maximum		Unlimited			Unlimited	
OTHER PLAN DETAILS						
Hospital Services		100% after deductible	\$300 / visit		100%/80% after deductible	60% after deductible
Emergency Care (co-pay waived if admitted)		100% after deductible			100% after deductible	
Office Visits (PCP / Specialists)		100% after deductible	100% after deductible		100%/80% after deductible	60% after deductible
Preventative - Wellness		100%	100% after deductible		100%	60% after deductible
Prescription Drugs						
Level 1		Deductible, then 100%			Deductible, then 100%	
Level 2		Deductible, then 100%			Deductible, then 100%	
Level 3		Deductible, then 100%			Deductible, then 100%	
		Current	Revised Renewal		Current	Revised Renewal
Employee	8	\$676.18	\$726.71	21	\$540.66	\$609.81
Employee/Spouse	1	\$1,457.95	\$1,552.99	5	\$1,165.74	\$1,303.19
Employee/Child(ren)	0	\$1,164.16	\$1,278.80	6	\$930.83	\$1,073.11
Family	0	\$1,945.92	\$2,105.08	4	\$1,555.92	\$1,766.47
Total by plan		\$6,867.39	\$7,366.67		\$28,991.22	\$32,826.50
2024 Monthly Group Rate		\$35,858.61				
2025 Monthly Group Rate		\$40,193.17				

12.09% Increase

*Initial 19.24% Increase received 10/3/24, Revised 12.09% Increase offered 11/20/24

1/1/2025



Carrier		UnitedHealthcare®			
Plan		PPO Choice Plus EC-TF		PPO CORE EC-TE	
Coinsurance		100%/80%		100%/80%	
Individual Deductible		\$3300/\$5000		\$3300/\$5000	
Family Deductible		\$6600/\$10,000		\$6600/\$10,000	
Out of Pocket Limit**		\$3300/\$10,000		\$3300/\$10,000	
Family Out of Pocket		\$6600/\$20,000		\$6600/\$20,000	
Doctor Co-Pay (OV/SV)		Ded, then 100%		Ded, then 100%	
Urgent Care Co-pay		Ded, then 100%		Ded, then 100%	
Emergency Room Co-pay		Ded, then 100%		Ded, then 100%	
Prescription Drugs		Ded, then 100%		Ded, then 100%	
Lifetime Maximum		Unlimited		Unlimited	
Network		Choice Plus		CORE	
Web Address		www.myuhc.com		www.myuhc.com	
**Includes Deductible					
Medical Rate:		Current		Current	
Employee Only	8	\$668.63	21	\$545.87	
Employee/Spouse	1	\$1,428.89	5	\$1,166.54	
Employee/Child	0	\$1,176.62	6	\$960.59	
Family	0	\$1,936.87	4	\$1,581.26	
Total	9	\$6,777.93	36	\$29,384.55	
Proposed Rates		\$36,162.48			
Increase		0.85% Increase			

Coverage highlights are provided for easy-to-follow comparative purposes only and should not be relied on as absolute. For details of coverage provisions, limitations, conditions and exclusions, please refer to the health carriers plan design or your policy.

Hanover Township

2024

Current Contribution Model with BlueCross BlueShield

PPO							Employer Contribution
	Single	ES	EC	Family			
Premium	\$676.18	\$1,457.95	\$1,164.16	\$1,945.92	Single	8	\$4,327.55
Hanover Twp.	\$540.94	\$991.41	\$791.63	\$1,264.85	ES	1	\$991.41
Employee	\$135.24	\$466.54	\$372.53	\$681.07	EC	0	\$0.00
					Family	0	\$0.00
							\$5,318.96
Options							
	Single	ES	EC	Family			
Premium	\$540.66	\$1,165.74	\$930.83	\$1,555.92	Single	21	\$9,083.09
Hanover Twp.	\$432.53	\$816.02	\$651.58	\$1,058.03	ES	5	\$4,080.09
Employee	\$108.13	\$349.72	\$279.25	\$497.89	EC	6	\$3,909.49
					Family	4	\$4,232.10
							\$21,304.77

Monthly Cost to Hanover Township	\$26,623.72
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Total Annual Expense Incurred by Hanover Township for the Medical Plan	\$319,484.69
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New Contribution Model with BlueCross BlueShield

2025

PPO							Employer Contribution
	Single	ES	EC	Family			
Premium	\$726.71	\$1,552.99	\$1,278.80	\$2,105.08	Single	8	\$4,650.94
Hanover Twp.	\$581.37	\$1,056.03	\$869.58	\$1,368.30	ES	1	\$1,056.03
Employee	\$145.34	\$496.96	\$409.22	\$736.78	EC	0	\$0.00
					Family	0	\$0.00
							\$5,706.98
Options							
	Single	ES	EC	Family			
Premium	\$609.81	\$1,303.19	\$1,073.11	\$1,766.47	Single	21	\$10,244.81
Hanover Twp.	\$487.85	\$912.23	\$751.18	\$1,201.20	ES	5	\$4,561.17
Employee	\$121.96	\$390.96	\$321.93	\$565.27	EC	6	\$4,507.06
					Family	4	\$4,804.80
							\$24,117.83

Monthly Cost to Hanover Township	\$29,824.81
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Total Annual Expense Incurred by Hanover Township for the Medical Plan	\$357,897.73
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Annual Increase to Hanover Township	\$38,413.03
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12.02%

Hanover Township

2024

Current Contribution Model with BlueCross BlueShield

							Employer Contribution
PPO	Single	ES	EC	Family			
Premium	\$676.18	\$1,457.95	\$1,164.16	\$1,945.92	Single	8	\$4,327.55
Hanover Twp.	\$540.94	\$991.41	\$791.63	\$1,264.85	ES	1	\$991.41
Employee	\$135.24	\$466.54	\$372.53	\$681.07	EC	0	\$0.00
					Family	0	\$0.00
							\$5,318.96
CORE	Single	ES	EC	Family			
Premium	\$540.66	\$1,165.74	\$930.83	\$1,555.92	Single	21	\$9,083.09
Hanover Twp.	\$432.53	\$816.02	\$651.58	\$1,058.03	ES	5	\$4,080.09
Employee	\$108.13	\$349.72	\$279.25	\$497.89	EC	6	\$3,909.49
					Family	4	\$4,232.10
							\$21,304.77

Monthly Cost to Hanover Township	\$26,623.72
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Total Annual Expense Incurred by Hanover Township for the Medical Plan	\$319,484.69
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New Contribution Model with United Healthcare

2025

							Employer Contribution
PPO	Single	ES	EC	Family			
Premium	\$668.63	\$1,428.89	\$1,176.62	\$1,936.87	Single	8	\$4,279.23
Hanover Twp.	\$534.90	\$971.65	\$800.10	\$1,258.97	ES	1	\$971.65
Employee	\$133.73	\$457.24	\$376.52	\$677.90	EC	0	\$0.00
					Family	0	\$0.00
							\$5,250.88
CORE	Single	ES	EC	Family			
Premium	\$545.87	\$1,166.54	\$960.59	\$1,581.26	Single	21	\$9,170.62
Hanover Twp.	\$436.70	\$816.58	\$672.41	\$1,075.26	ES	5	\$4,082.89
Employee	\$109.17	\$349.96	\$288.18	\$506.00	EC	6	\$4,034.48
					Family	4	\$4,301.03
							\$21,589.01

Monthly Cost to Hanover Township	\$26,839.89
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Total Annual Expense Incurred by Hanover Township for the Medical Plan	\$322,078.66
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Premium Change to Hanover Township	\$2,593.97
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0.81%



	UHC 2020 Employee Contributions	UHC 2021 Employee Contributions	UHC 2022 Employee Contributions	UHC 2023 Employee Contributions	BlueCross 2024 Employee Contributions	UHC 2025 Employee Contributions
Single PPO	\$158.35	\$158.35	\$158.35	\$161.35	\$135.24	\$133.73
Emp/Spouse PPO	\$507.35	\$507.35	\$507.35	\$516.98	\$466.54	\$457.24
Emp/Child PPO	\$386.68	\$386.68	\$386.68	\$394.04	\$372.53	\$376.52
Family PPO	\$799.08	\$799.08	\$799.08	\$814.28	\$681.07	\$677.90
Single CORE PPO	\$106.80	\$106.80	\$106.80	\$108.83	\$108.13	\$109.17
E/S CORE PPO	\$380.92	\$380.92	\$380.92	\$388.16	\$349.72	\$349.96
E/C CORE PPO	\$286.22	\$286.22	\$286.22	\$291.66	\$279.25	\$288.18
Family CORE PPO	\$610.18	\$610.18	\$610.18	\$621.77	\$497.89	\$506.00

*Original Renewal was negotiated down to 0%
 *Original Renewal was negotiated down to 0%
 *Original Renewal was a 6.9% increase... negotiated down to 0%
 *Original Renewal was a 6.9% increase... negotiated down to 1.9%
 Offered by BCBS 10/25/2023
 UHC Offer 0.85% Increase