

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire.
Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Youth and Family Services Director Tina Houdek, Human Services Director Mary Jo Imperato, Mental Health Board Manager Amanda Teachout, Deputy Administrator Kristin Vana, Administrator James Barr, Assessing Specialist Mary Ortiz, Clinical Manager Alexis Trocki, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also present were Streamwood High School civics class students.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Reports:
 - A. Supervisor's Report: Supervisor McGuire announced the pending retirements of Director Imperator (September 2025), and Coordinator Lori Orozco (July 2025). The Township Toy Distribution would be held on December 21. Thanks to Director Kuttentberg for arranging the Cocoa Crow with the Bartlett Chamber of Commerce.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin introduced Assessing Specialist Mary Ortiz.
 - A. Department Reports: Reports were submitted for review by the Board; highlights included Director Kuttentberg thanking Facilities staff for assisting with the Bartlett Chamber Cocoa Crawl. The sign boards with maps have been installed at the Izaak Walton Reserve. Meal box donations on the website have amounted to \$2,884. He has been elected Director of the Bartlett Chamber of Commerce. The annual holiday employee luncheon would be held on January 14 at Moretti's this year, reported Deputy Vana. The Hanover Landing held a holiday luncheon sponsored by Christ the Lord parish. The new coordinator, Julie Kapadoukakis, has already started working with the residents at the building. Manager Teachout reported that \$3,000 was given to Wings for a staff development grant. The Mental Health Board also is funding the \$5,000 challenge grant to the Ecker Center for personal coaching staff. Youth and Family Services would be participating in a train the trainer mental health program for a grant of \$5,000. The Wasman Center gave a tour to the Board members. Director Conway reported that the Adopt-A-Senior program was successful; thanks to Rydin Decal and Fellowes as 2024 sponsors of the program. Thanks to the Bartlett Police for helping with the gift distribution in this drive by program. Full time nutrition services assistant Kimberly Stourton has resigned. The Gift Shoppe raised \$1,300 during the holiday sale. Director Houdek introduced Alexis Trocki, Clinical Manager to the Board. The upcoming Snowball event would be held on February 22 at Parkwood Elementary and will include three other schools for 35 youth leaders participate. Director Smith reported that Nurse Jacqueline Nichols would be starting on January 6. Preventative wellness screenings would be held during the winter, with the Red Cross blood drive on January 21. January is Radon Action month and the department will help raise awareness of the dangers, testing and mitigation of radon during the month. Director Crews reported that Emergency Services has applied for State accreditation for the Township department. Currently, the department is preparing a drone public safety manual for Elgin Community College. Director Hanson reported the Bridlewood subdivision street

sweeping is completed for the year. The proposals for the Rohrssen Road project is under review. The overhead door on the Emergency Services building slipped off the track and the installer refused to come in to fix it; another company was called in to fix it and to do a review of the other doors for safety. Attorney Airdo reported that a claim has been made to the insurance carrier and that subrogation issued against DuPage Door and it will not be paid for fees and damages incurred. Administrator Barr reported that \$600,000 was awarded the Township from the State OSLAD grant funding for 2025 Tiknis campus expansion awards (this is not a matching grant). The reception honoring T.O.I. awardees would be held on January 21 at 6:00 p.m. Director Houdek's retirement reception would be held on February 4. Interviews for her replacement are ongoing. Director Imperato would present at the January 4 Board Workshop.

- V. Bill Paying: Mr. Barr presented the bills for payment from November 27, 2024 through December 16, 2024 as follows:

a.	Town	\$169,971.74
b.	Senior Services	34,017.06
c.	General Assistance	8,531.71
d.	Road Maintenance	26,923.49
e.	Senior Citizens Services Co	191.40
f.	Mental Health Board	10,058.01
g.	Vehicle	200.00
h.	Capital	<u>210,299.02</u>
	Total	<u>\$460,191.43</u>

A motion was made by Trustee Beattie and seconded by Trustee Martinez to approve payment of the bills as presented from November 17, 2024 through December 16, 2024. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VI. Unfinished Business: The Board members concurred with the closing of the Hanover Township buildings at 12:00 on December 24, 2024.

- VII. New Business:

- A. Hanover Township Board Meeting Minutes of December 3, 2024: Clerk Dolan Baumer presented the Hanover Township Board meeting minutes of December 3, 2024, for approval. Trustee Martinez moved that the Board approve the Board meeting minutes of December 3, 2024, as presented; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Essick, Martinez, and Noyola, and Supervisor McGuire. Abstain: Trustee Beattie. Nays: None. Motion carried.
- B. Hanover Township Executive Session Minutes: Clerk Dolan Baumer presented the Hanover Township Executive Session minutes of December 3, 2024, for approval. Trustee Essick moved that the Board approve the Executive Session minutes of December 3, 2024 as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Essick, Martinez, and Noyola. Abstain: Supervisor McGuire. Abstain: Trustee Beattie. Nays: None. Motion carried.
- C. Levy Ordinance for the Fiscal Year beginning April 1, 2024 and ending March 31, 2025: Trustee Martinez moved that the Township Board approve ordinance #121724HT the Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2024 and ending March 31, 2025 as follows:
- | | |
|---|----------------|
| General Corporate Tax | \$4,844,637.00 |
| (Four million eight hundred forty-four thousand six hundred thirty-seven dollars and no cents.) | |
| Senior Citizens Services Tax | \$1,379,683.00 |

(One million three hundred seventy-nine thousand six hundred eighty-three dollars and no cents.)

General Assistance (Public Assistance) Tax \$502,677.00
(Five hundred and two thousand six hundred seventy-seven dollars and no cents.)

Social Security Tax \$190,396.00
(One hundred ninety thousand three hundred ninety-six and no cents.)

Retirement (IMRF) Tax \$234,546.00
(Two hundred thirty-four thousand five hundred forty-six dollars and no cents.)

Community Mental Health Tax \$1,553,951.00
(One million five hundred thirty-three thousand nine hundred fifty-one dollars and no cents.)

Estimated Total Taxes Levied \$8,705,890.00
(Eight million seven hundred five thousand eight hundred ninety dollars and no cents.)

Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- D. Hanover Township Road and Bridge Tax Levy Ordinance for the Fiscal Year beginning April 1, 2024 and ending March 31, 2025: Trustee Martinez moved that the Township Board approve ordinance #121724RB the Hanover Township Road and Bridge Tax Levy Ordinance for the Fiscal Year beginning April 1, 2024 and ending March 31, 2025 as follows:

Hanover Township Road and Bridge Estimated Tax \$1,834,396.00
(One million eight hundred thirty-four thousand, three hundred ninety-six dollars and no cents.)

Trustee Noyola seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

- E. Report on the Sherwood Oaks Traffic Safety Public Hearing: Administrator Barr reported that the overriding census of the hearing on the traffic issue at Sherwood Oaks was to not do anything with regard to setting lower speed limits or speed bumps or tables in the subdivision. The Township speed limit digital sign would be moved around the community.
- F. Consideration of the Meeting Time of the January 7, 2025 Township Board Meeting: Trustee Essick moved that the Board rescheduled the January 7, 2025 Township Board Meeting to 6:00 p.m. Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- G. Update on Hanover Township Mental Health Board: Manager Teachout reviewed the Mental Health Board, as conceived by 1977 referendum as a "708" board (citing the Community Mental Health Act statute). Six appointed members, plus a Township Trustee liaison, make up the Township Mental Health Board. The board considers agencies for funding that provide mental health, developmental disabilities, and substance abuse program to residents. The board also creates a three year plan for the community; executes new programs and provides funding; publishes a budget; and consults with community develop plans for efficient service. It also provides contracts for services such as day transportation partners, TIDE program, and Hanover Landing (a 15-year agreement to fund five units). Growth for the future is seen in development disability services and involvement, as well as elder adult services. For 2026, the board is being prepared for shifting funding sources based on the political landscape in Illinois, avoiding duplication of services and the increased awareness of mental health boards.

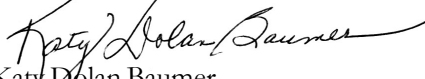
VIII. Executive Session: No motion to go into closed session was made.

IX. Other Business: No other business was brought forward.

Minutes of a Meeting of the Hanover Township Board
240 S. State Route 59, Bartlett 60103
Tuesday, December 17, 2024

- X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:04 p.m. was made by Trustee Beattie and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance