



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
February 4th, 2025
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Presentation of the Colors – Boy Scout Troop 10 of Elgin
- III. Pledge of Allegiance
- IV. Town Hall (Public Comments)
- V. Presentations
 - A. Recognition of Strafford Construction
 - B. Recognition of Streamwood High School
 - C. Resolution Declaring February 4th Boy Scouts of America Day
- VI. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Trustees' Committee Reports
 - E. Department Reports
- VII. Bill Paying
- VIII. Unfinished Business
- IX. New Business
 - A. Workshop Meeting Minutes of January 4, 2025
 - B. Regular Meeting Minutes of January 21, 2025
 - C. Executive Session Minutes of January 21, 2025
 - D. Resolution Declaring February Black History Month
 - E. Resolution to Approve the 2025 PACE TRIP Transit Grant and Service Agreement
 - F. Consideration of Rescheduling the February 18th Board Meeting
 - G. Consideration of 2025 Breakfast with the Board Meeting Dates
- X. Executive Session
- XI. Other Business
- XII. Adjournment

Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.



RESOLUTION

Declaring February 4, 2025 Boy Scouts of America Day in Hanover Township

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, the Boy Scouts of America was founded on February 8, 1910 by W.D. Boyce and is the nation's foremost youth program of character development and values-based leadership training; and

WHEREAS, the Boy Scouts of America is composed of more than one million youth members between the ages of 5 and 21 and approximately 628,000 volunteers in local councils through the United States and its territories; and

WHEREAS, in 2023 the Three Fires Council of the Boy Scouts of America that serves Hanover Township, reported 7,419 youth enrolled in Scouting programs; and

WHEREAS, Eagle Scouts in the Hanover Township area completed 263 service projects in 2023 that resulted in 43,677 volunteer hours; and

WHEREAS, Eagle Scouts who have held public office include 38th President of the United States Gerald R. Ford, 22nd U.S. Secretary of Defense Robert Gates, 13th and 21st U.S. Secretary of Defense Donald Rumsfeld, 69th U.S. Secretary of State Rex Tillerson, Associate Justice of the U.S. Supreme Court Stephen Breyer, and 84th U.S. Attorney General Jeff Sessions; and

WHEREAS, the Boy Scout Troops and Cub Scout Packs in Hanover Township are a resource for families and enhance the Township's reputation through the scouts' dedication to civic service and community.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that February 4, 2025 is declared Boy Scouts of America Day in Hanover Township.

Dated: February 4, 2025

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Denise Noyola

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*

Hanover Township

Board Audit Report

From 1/21/25-2/3/25

	<u>Total</u>
Total Town Fund	40,697.83
Total Senior Services Fund	56,981.81
Total General Assistance Fund	13,811.43
Total Road Maintenance Fund	4,573.89
Total Committee for Senior Citizens Services	-
Total Mental Health Board Fund	2,223.06
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	1,096.13
Total All Funds	<u><u>119,384.15</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
11A · Senior Center Assets					
1101520 · Prepaid Expense					
Check	01/28/2025	160655	Cynthia Sutherland	Tai Chi Instructor April FY 26 - 110-4515	140.00
Check	01/28/2025	160656	Cesar Grimaldo	French/Spanish Instruction April FY26 - 110-4515	75.00
Check	01/28/2025	160657	Dance Alternatives, Inc.	Inv# HT03042025 Line Dance Classes April FY26 - 110-4515	260.00
Check	01/28/2025	160662	James Murrell	Computers Made Easy Instruction April FY26 - 110-4515	100.00
Check	01/28/2025	160672	Very Smart People LLC	Instruction for April FY26 - 110-4515	200.00
Check	01/28/2025	160675	Yvonne Preston	Inv# 11 Senior Stretch & Flex Classes April FY26	75.00
Total 1101520 · Prepaid Expense					850.00
Total 11A · Senior Center Assets					850.00
5053 · Mental Health - Revenue					
5053850 · Tide Revenues					
Check	01/31/2025	160699	Sherman Ware c/o Susan Thomas	Tide Refund (45 Rides)	253.00
Check	01/31/2025	160700	Jason Elbert c/o Susan Thomas	Tide Refund (16 Rides)	176.00
Check	01/31/2025	160701	Danny Clavar c/o Susan Thomas	Tide Refund (18 Rides)	198.00
Total 5053850 · Tide Revenues					627.00
Total 5053 · Mental Health - Revenue					627.00
1014 · Town Fund - Expenditures					
101CHN · Community Health					
1014452 · Office Supplies					
Check	01/28/2025	160649	Accurate Office Supply Co	Inv# 629462 Ink, Forks	65.40
Total 1014452 · Office Supplies					65.40
1014453 · Printing					
Check	01/31/2025	160704	COTG	Inv# 5674623 Copy charges	18.09
Total 1014453 · Printing					18.09
1014457 · Furniture and Computer Equip					
Check	01/29/2025	160688	Leaf (379-002)	Inv# 17766308 LL Copier Lease	59.49
Total 1014457 · Furniture and Computer Equip					59.49
1014459 · Professional Services					
Check	01/29/2025	160691	Quest Diagnostics	Inv #9211792004 Client labs	380.81
Check	01/29/2025	160691	Quest Diagnostics	Inv #9213189004 Client labs	208.00
Total 1014459 · Professional Services					588.81
1014461 · Miscellaneous					
Check	01/29/2025	160696	Verify (XHANOV)	Inv #1636615 Background Checks	18.00
Total 1014461 · Miscellaneous					18.00
1014491 · Health Insurance					

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	1,091.74
			Total 1014491 · Health Insurance		1,091.74
			1014492 · Dental, Vision & Life Insurance		
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	11.24
			Total 1014492 · Dental, Vision & Life Insurance		11.24
			Total 101CHN · Community Health		1,852.77
			101CVA · Community Affairs		
			101CMA · Community Relations		
			1014617 · Equipment & Furniture		
Check	01/31/2025	160718	Verizon Wireless (00002)	Acct 742025529-0002 Department IPAD Data Service	36.01
			Total 1014617 · Equipment & Furniture		36.01
			1014625 · Communications		
Check	01/31/2025	160722	Breese Journal & Publishing Company	Inv# 157784 Winter/Spring Hanover Happenings Newsletter Printing	7,294.59
			Total 1014625 · Communications		7,294.59
			1014627 · Community Affairs		
Check	01/31/2025	160717	Home Depot, The 7816	Campus Seasonal Decorations	19.98
			Total 1014627 · Community Affairs		19.98
			1014692 · Dental, Vision & Life Insurance		
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	11.24
			Total 1014692 · Dental, Vision & Life Insurance		11.24
			1014701 · Veterans Honor Roll		
Check	01/28/2025	160654	Crown Trophy #116	Inv# 19136 Perpetual Plates (10)	15.50
			Total 1014701 · Veterans Honor Roll		15.50
			Total 101CMA · Community Relations		7,377.32
			Total 101CVA · Community Affairs		7,377.32
			101ES · ES - Expenditures		
			1014803 · Uniforms		
Check	01/28/2025	160652	Bartlett Sports	Inv# 6910 T-Shirts, Uniform Caps	240.00
			Total 1014803 · Uniforms		240.00
			1014808 · Education & Training		
Check	01/28/2025	160659	Haigh Solutions LLC	Inv# 2025-03 Command Training	893.22
			Total 1014808 · Education & Training		893.22

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
1014811 · Station Utilities					
Check	01/21/2025	160542	Comcast (067)	ESHQ Monthly Internet Fee 12/24/24-1/23/25	183.85
Check	01/21/2025	160544	Village of Bartlett	Inv# 217189 Emergency Service Water/Sewer	114.62
Check	01/31/2025	160707	Comcast (067)	Acct 8771 10 083 0549067 ESHQ Monthly Internet Fee 1/24-2/23	197.60
Total 1014811 · Station Utilities					496.07
1014813 · Vehicle Fuel & Maintenance					
Check	01/21/2025	160543	Hopkins Ford	Inv# 699099/1 9121 Repair, Tires, Rotors Brake Lining	2,539.96
Check	01/21/2025	160545	Village of Hanover Park (Fuel)	Inv# 2024-00018045 Balance Due Sept	184.47
Check	01/21/2025	160545	Village of Hanover Park (Fuel)	Inv# 2024-00018045 Balance Due Oct	321.80
Check	01/28/2025	160648	Village of Hanover Park (Fuel)	Inv# 2024-00018050 Dec 24 Fuel	862.18
Total 1014813 · Vehicle Fuel & Maintenance					3,908.41
1014814 · Communications					
Check	01/31/2025	160718	Verizon Wireless (00002)	Acct 742025529-0002 Emergency Services (ES Drone Device)	122.17
Total 1014814 · Communications					122.17
1014891 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	1,166.54
Total 1014891 · Health Insurance					1,166.54
1014892 · Dental, Vision & Life Insurance					
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	8.99
Total 1014892 · Dental, Vision & Life Insurance					8.99
Total 101ES · ES - Expenditures					6,835.40
101ISE · Insurance & Employee Benefits					
1014513 · Employee Wellness					
Check	01/29/2025	160691	Quest Diagnostics	Inv #9211792004 Employee labs	202.51
Total 1014513 · Employee Wellness					202.51
Total 101ISE · Insurance & Employee Benefits					202.51
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	01/28/2025	160651	Bade Supply	Inv# 95893 Toilet Paper, Multi-Fold Towels, Liners	474.89
Total 1014205 · Janitorial Supplies					474.89
1014210 · Building Maintenance - Town					
Check	01/22/2025	160646	Sherwin-Williams	Inv# 8859-4 Mini-Rollers Town Hall Paint Touch Ups	12.06
Check	01/31/2025	160717	Home Depot, The 7816	Blade Pack	49.76
Check	01/31/2025	160717	Home Depot, The 7816	Adapter	0.66

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
			Total 1014210 · Building Maintenance - Town		62.48
			1014211 · Building Maintenance - Senior		
Check	01/31/2025	160717	Home Depot, The 7816	Keys	7.94
			Total 1014211 · Building Maintenance - Senior		7.94
			1014213 · Equipment Maintenance - Town		
Check	01/31/2025	160717	Home Depot, The 7816	Duct Tape/Ties	75.78
			Total 1014213 · Equipment Maintenance - Town		75.78
			1014219 · Vehicle Fuel - Town		
Check	01/21/2025	160545	Village of Hanover Park (Fuel)	Inv# 2024-00018045 Balance Due Sept	44.40
Check	01/21/2025	160545	Village of Hanover Park (Fuel)	Inv# 2024-00018045 Balance Due Oct	54.70
Check	01/28/2025	160648	Village of Hanover Park (Fuel)	Inv# 2024-00018050 Dec 24 Fuel	610.55
			Total 1014219 · Vehicle Fuel - Town		709.65
			1014221 · Cell Phone/Communications		
Check	01/31/2025	160718	Verizon Wireless (00002)	Acct 742025529-0002 Facilities & Road	252.07
			Total 1014221 · Cell Phone/Communications		252.07
			1014225 · Grounds/Reserve Maintenance		
Check	01/31/2025	160717	Home Depot, The 7816	Campus Seasonal Decorations	999.60
			Total 1014225 · Grounds/Reserve Maintenance		999.60
			1014228 · Building Maintenance - Izaac		
Check	01/31/2025	160717	Home Depot, The 7816	Concrete	73.59
			Total 1014228 · Building Maintenance - Izaac		73.59
			1014234 · Building Maintenance ES Station		
Check	01/31/2025	160717	Home Depot, The 7816	Plumbing Fittings	25.08
			Total 1014234 · Building Maintenance ES Station		25.08
			1014235 · Equipment Maint ES Station		
Check	01/28/2025	160650	American Backflow Prevention, Inc.	Inv# 34666 Inspection Filing Fee - Village of Bartlett	76.65
Check	01/28/2025	160667	S J Carlson Fire Protection	Inv# 46415 Sprinkler Repair - EMA Station	495.16
Check	01/28/2025	160673	Webmarc Doors	Inv# 21042 Repairs - N Bay Door	296.50
			Total 1014235 · Equipment Maint ES Station		868.31
			1014291 · Health Insurance		
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	6,023.81
			Total 1014291 · Health Insurance		6,023.81
			1014292 · Dental, Vision & Life Insurance		

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	71.18
			Total 1014292 · Dental, Vision & Life Insurance		71.18
			Total 101MAIN · Facilities Maintenance		9,644.38
			101THE · Town Hall Expense		
			1014403 · Utilities - Town		
Check	01/31/2025	160705	Com Ed (8000) Town	Acct# 9545328000 Service 12/3-1/3 Town Hall	1,321.39
			Total 1014403 · Utilities - Town		1,321.39
			1014405 · Internet Access - Town		
Check	01/31/2025	160706	Comcast (773 ES)	Acct# 877110083 0226773 Internet Fee 1/18-2/17	125.26
			Total 1014405 · Internet Access - Town		125.26
			1014416 · Equipment Rental - Town		
Check	01/31/2025	160718	Verizon Wireless (00002)	Acct 742025529-0002 Administrative Services (Hanover Landing) Cell	50.09
			Total 1014416 · Equipment Rental - Town		50.09
			Total 101THE · Town Hall Expense		1,496.74
			101TOE · Town Office Expense		
			1014401 · Postage		
Check	01/31/2025	160714	Purchase Power Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Fees	1,099.10
			Total 1014401 · Postage		1,099.10
			1014404 · Office Supplies		
Check	01/31/2025	160716	Staples	Inv# 6021940895 Legal Pads/Coffee/Pens	92.43
			Total 1014404 · Office Supplies		92.43
			1014412 · Travel Expenses		
Check	01/31/2025	160702	Hailey Matich (v)	Mileage Reimbursement	76.44
			Total 1014412 · Travel Expenses		76.44
			1014420 · Pre-Employment Charges		
Check	01/29/2025	160696	Verify (XHANOV)	Inv #1636615 Background Checks	36.00
			Total 1014420 · Pre-Employment Charges		36.00
			1014591 · Health Insurance		
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	3,989.20
			Total 1014591 · Health Insurance		3,989.20
			1014592 · Dental, Vision & Life Insurance		
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	44.21

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
			Total 1014592 · Dental, Vision & Life Insurance		44.21
			Total 101TOE · Town Office Expense		5,337.38
			104ASR · Assessor's Division		
			1044415 · Dues, Subs & Publications		
Check	01/31/2025	160715	Software Solutions for Business	Inv# 2059 Assessor Information Manager Annual Maintenance	550.00
			Total 1044415 · Dues, Subs & Publications		550.00
			Total 104ASR · Assessor's Division		550.00
			109YFS · Youth & Family Services		
			109ADM · Administration & Clinical		
			1094621 · Recruitment and Pre Employment		
Check	01/29/2025	160696	Verify (XHANOV)	Inv #1636615 Background Checks	18.00
			Total 1094621 · Recruitment and Pre Employment		18.00
			1094623 · Travel		
Check	01/28/2025	160665	Roxanne Diaz (v)	Mileage Reimbursement 1/16/25	51.10
			Total 1094623 · Travel		51.10
			1094624 · Client Mgmt Software		
Check	01/28/2025	160653	CIS Support, Inc.	Inv# T014903 CIS Maintenance Jan 2025	350.00
			Total 1094624 · Client Mgmt Software		350.00
			1094691 · Health Insurance		
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	3,595.54
			Total 1094691 · Health Insurance		3,595.54
			1094692 · Dental, Vision & Life Insurance		
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	51.89
			Total 1094692 · Dental, Vision & Life Insurance		51.89
			Total 109ADM · Administration & Clinical		4,066.53
			109OUT · Outreach & Prevention		
			1094644 · Travel		
Check	01/28/2025	160666	Ryan Dickinson	Mileage Reimbursement December	89.11
Check	01/31/2025	160703	Gisel Trujillo (v)	Mileage Reimbursement November	119.26
			Total 1094644 · Travel		208.37
			1094651 · Cellphones		
Check	01/31/2025	160718	Verizon Wireless (00002)	Acct 742025529-0002 Youth and Family	197.00

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
			Total 1094651 · Cellphones		197.00
			1094658 · Youth Center Utilities		
Check	01/28/2025	160663	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 11/25/24-12/26/24 Jay Street	330.88
Check	01/31/2025	160708	Com Ed (7000)	Acct 0423237000 Monthly Charges 12/10-1/10	389.03
			Total 1094658 · Youth Center Utilities		719.91
			1094791 · Health Insurance		
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	2,183.48
			Total 1094791 · Health Insurance		2,183.48
			1094792 · Dental, Vision & Life Insurance		
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	26.04
			Total 1094792 · Dental, Vision & Life Insurance		26.04
			Total 109OUT · Outreach & Prevention		3,334.80
			Total 109YFS · Youth & Family Services		7,401.33
			Total 1014 · Town Fund - Expenditures		40,697.83
			1104 · Aging Services - Expenditures		
			1104ADM · Administration		
			1104523 · Recruitment		
Check	01/29/2025	160696	Verify (XHANOV)	Inv #1636615 Background Checks	54.00
			Total 1104523 · Recruitment		54.00
			1104524 · Utilities		
Check	01/29/2025	160681	Com ed (8111)	Acct# 9275608111 Monthly Charges 12/3/24-1/3/25	3,889.74
			Total 1104524 · Utilities		3,889.74
			1104525 · Telephone & High Speed Internet		
Check	01/31/2025	160718	Verizon Wireless (00002)	Acct 742025529-0002 Aging Services	84.69
			Total 1104525 · Telephone & High Speed Internet		84.69
			1104527 · Equipment		
Check	01/29/2025	160688	Leaf (379-002)	Inv# 17766308 LL Copier Lease	59.50
Check	01/29/2025	160694	Pitney Bowes Global Financial Services	Inv# 3107013661 Postage Machine Lease	373.32
			Total 1104527 · Equipment		432.82
			1104528 · Office Supplies		
Check	01/29/2025	160676	Accurate Office Supply Co	Inv #629090 Folders and rubberbands	44.06
			Total 1104528 · Office Supplies		44.06

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
1104533 · Printing					
Check	01/29/2025	160682	COTG	Inv #IN5674625 Copy charges - Reception and library	54.75
Check	01/31/2025	160704	COTG	Inv# 5674623 Copy charges	162.02
Total 1104533 · Printing					216.77
1104591 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	1,166.54
Total 1104591 · Health Insurance					1,166.54
Total 1104ADM · Administration					5,888.62
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	01/29/2025	160684	Get Fresh Produce, Inc	Cafe Food	745.46
Check	01/29/2025	160686	Gordon Food Service	Cafe Food	1,462.98
Check	01/31/2025	160710	Gordon Food Service	Cafe Food	1,803.01
Check	01/31/2025	160711	Get Fresh Produce, Inc	Cafe Food	676.92
Total 1105551 · Congregate Food					4,688.37
1105553 · Congregate Supplies					
Check	01/29/2025	160684	Get Fresh Produce, Inc	Cafe Supplies	17.40
Check	01/29/2025	160686	Gordon Food Service	Cafe Supplies	297.36
Check	01/31/2025	160710	Gordon Food Service	Cafe Supplies	220.85
Check	01/31/2025	160711	Get Fresh Produce, Inc	Cafe Supplies	85.85
Total 1105553 · Congregate Supplies					621.46
1105558 · Home Delivered Meals Food					
Check	01/29/2025	160684	Get Fresh Produce, Inc	HDM Food	745.46
Check	01/29/2025	160686	Gordon Food Service	HDM Food	1,462.99
Check	01/31/2025	160710	Gordon Food Service	HDM Food	1,803.00
Check	01/31/2025	160711	Get Fresh Produce, Inc	HDM Food	644.91
Total 1105558 · Home Delivered Meals Food					4,656.36
1105560 · Home Delivered Meals Supplies					
Check	01/29/2025	160684	Get Fresh Produce, Inc	HDM Supplies	5.80
Check	01/29/2025	160686	Gordon Food Service	HDM Supplies	297.36
Check	01/29/2025	160687	Kwik Print	Inv# 77184 Stamp for HDM routes	62.80
Check	01/31/2025	160710	Gordon Food Service	HDM Supplies	220.85
Check	01/31/2025	160711	Get Fresh Produce, Inc	HDM Supplies	85.85
Total 1105560 · Home Delivered Meals Supplies					672.66
1105791 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	545.87

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
Total 1105791 · Health Insurance					545.87
1105792 · Dental, Vision & Life Insurance					
Check	01/31/2025	160719	Vision Service Plan	Acct# 30 070457 0001	11.24
Total 1105792 · Dental, Vision & Life Insurance					11.24
Total 1104NUT · Nutrition					11,195.96
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	01/28/2025	160655	Cynthia Sutherland	Tai Chi Instructor March FY25	140.00
Check	01/28/2025	160656	Cesar Grimaldo	French/Spanish Instruction March FY25	375.00
Check	01/28/2025	160657	Dance Alternatives, Inc.	Inv# HT03042025 Line Dance Classes March FY25	195.00
Check	01/28/2025	160658	Eugene Flynn	Inv #02012025 Ireland presentation March 2025	150.00
Check	01/28/2025	160662	James Murrell	Computers Made Easy Instruction March FY25	100.00
Check	01/28/2025	160671	Very Smart People LLC	Instruction for March FY25	200.00
Check	01/28/2025	160675	Yvonne Preston	Inv# 11 Senior Stretch & Flex Classes March FY25	50.00
Check	01/29/2025	160677	Albert Olsen	Inv# 6005 Self-Defense Class March/April FY25	480.00
Check	01/29/2025	160685	Giuseppa Bartolomeo	Supplies for Chef Pina class 1/22/25	162.08
Check	01/31/2025	160710	Gordon Food Service	Cafe Coffee	298.14
Total 1104515 · Programming					2,150.22
1104520 · Volunteer Services					
Check	01/29/2025	160679	Charles Hoke	Home Delivered Meals Mileage Reimbursement Oct-Jan	204.21
Check	01/29/2025	160680	Christina Gozdecki	Home Delivered Meals Mileage Reimbursement Sept-Dec	106.53
Check	01/29/2025	160683	Cynthia Schwartz	Home Delivered Meals Mileage Reimbursement Sept-Dec	132.66
Check	01/29/2025	160689	Maureen Howard	Home Delivered Meals Mileage Reimbursement Jan	62.37
Check	01/29/2025	160692	Pat Zickler	Home Delivered Meals Mileage Reimbursement Dec-Jan	82.51
Check	01/29/2025	160693	Roth, Philip	Home Delivered Meals Mileage Reimbursement Jan	37.10
Total 1104520 · Volunteer Services					625.38
1104532 · Visual Arts					
Check	01/29/2025	160678	Blick Art Materials	Inv #4730113 Glazes and brush	371.85
Check	01/29/2025	160690	Mimi Krall	Paper Towels, clay, gas, tolls	113.07
Total 1104532 · Visual Arts					484.92
1104891 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	4,499.78
Total 1104891 · Health Insurance					4,499.78
1104892 · Dental, Vision & Life Insurance					
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	22.48
Total 1104892 · Dental, Vision & Life Insurance					22.48
Total 1104PRO · Enrichment Programs					7,782.78

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
1104SOC · Social Services					
1104519 · Senior Assistance					
Check	01/31/2025	160697	Right At Home	Inv# 36810 Respite Services: Fangusaro, E	159.50
Check	01/31/2025	160697	Right At Home	Inv# 36759 Respite Services: Fangusaro, E	145.00
Check	01/31/2025	160698	Comfort Keepers	Inv# 17034 Respite Services: Franz, K	224.00
Total 1104519 · Senior Assistance					528.50
1104991 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	3,973.51
Total 1104991 · Health Insurance					3,973.51
1104992 · Dental, Vision & Life Insurance					
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	40.65
Total 1104992 · Dental, Vision & Life Insurance					40.65
Total 1104SOC · Social Services					4,542.66
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	01/21/2025	160545	Village of Hanover Park (Fuel)	Inv# 2024-00018045 Balance Due Sept	0.04
Check	01/28/2025	160648	Village of Hanover Park (Fuel)	Inv# 2024-00018050 Dec 24 Fuel	2,952.18
Check	01/29/2025	160695	Ultimate Spray-N-Wash Inc	Inv #42808 Bus wash (6)	390.00
Check	01/31/2025	160712	Kammes Auto & Truck Repair, Inc.	Inv# 146937 Bus 147 Tires (2)/Front Brakes/Headlight	2,256.01
Check	01/31/2025	160712	Kammes Auto & Truck Repair, Inc.	Inv# 146893 Bus 145 Tires (3)/Battery/Parking Brake	1,593.39
Check	01/31/2025	160713	Midas Auto Service Experts	Inv# 4281890 Bus 140 Exhaust Repair	278.16
Total 1104518 · Vehicle Maintenance					7,469.78
1104547 · Dispatch Software					
Check	01/31/2025	160720	Ecolane USA Inc.	Inv# CINV-074487 Annual Dispatch Software Subscription	15,142.50
Total 1104547 · Dispatch Software					15,142.50
1104691 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	4,066.61
Total 1104691 · Health Insurance					4,066.61
1104692 · Dental, Vision & Life Insurance					
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	42.90
Total 1104692 · Dental, Vision & Life Insurance					42.90
Total 1104TRN · Transportation					26,721.79
Total 1104 · Aging Services - Expenditures					56,131.81
2024 · Human Services - Expenditures					
2024ADM · Administration					

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
2024205 · Travel & Training					
Check	01/21/2025	160546	Mary Jo Imperato.	Mileage 1/13/25-1/25/25	56.65
Total 2024205 · Travel & Training					56.65
2024212 · Dues & Publications					
Check	01/28/2025	160660	Illinois Township Assoc of GA Caseworkers	Annual Membership	100.00
Check	01/28/2025	160670	Township Officials of Cook Co- Cswkrs Div	Membership Renewal	40.00
Total 2024212 · Dues & Publications					140.00
2024510 · Miscellaneous					
Check	01/28/2025	160669	Signs by Tomorrow	Inv# 31597 Freezer/Cooler Signage	322.23
Total 2024510 · Miscellaneous					322.23
2024511 · Phone and Internet					
Check	01/31/2025	160709	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 1/25-2/24	276.70
Check	01/31/2025	160718	Verizon Wireless (00002)	Acct 742025529-0002 Human Services Residential Fire Response	110.72
Total 2024511 · Phone and Internet					387.42
2024591 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	668.63
Total 2024591 · Health Insurance					668.63
2024592 · Dental, Vision & Life Insurance					
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	5.62
Total 2024592 · Dental, Vision & Life Insurance					5.62
Total 2024ADM · Administration					1,580.55
2024HOM · Home Relief					
2024102 · Rent					
Check	01/21/2025	6667	Chase Mortgage	Shelter Assistance	597.58
Check	01/28/2025	6668	Nature Homes of the Meadows	Shelter Assistance	275.00
Check	01/28/2025	6669	Shellpoint	Shelter Assistance	525.39
Check	01/28/2025	6670	State Farm Del Vassey	Shelter Assistance	108.87
Check	01/28/2025	6673	Larry Bennett	Shelter Assistance	700.00
Check	01/28/2025	6674	Hanover Landings	Shelter Assistance	50.00
Check	01/28/2025	6675	Spring Lakes Estates	Shelter Assistance	780.00
Check	01/28/2025	6676	Trust Bank	Shelter Assistance	965.68
Check	01/28/2025	6677	Hanover Landings	Shelter Assistance	50.00
Check	01/28/2025	6678	Chase Mortgage	Shelter Assistance	975.00
Check	01/28/2025	6679	Orchard Hill Apartments	Shelter Assistance	975.00
Check	01/28/2025	6680	Orchard Hill Apartments	Shelter Assistance	975.00
Total 2024102 · Rent					6,977.52

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
2024105 · Personal Essentials					
Check	01/28/2025	6682	Walmart	Feb 2025 Personal Essentials	750.00
Total 2024105 · Personal Essentials					750.00
2024106 · Travel Expenses					
Check	01/28/2025	6671	State Farm Del Vassey	Transportation Assistance	65.74
Check	01/28/2025	6672	State Farm Salah, Neal	Transportation Assistance	75.00
Check	01/28/2025	6681	BP Gas Station	Transportation Assistance Feb 2025	50.00
Total 2024106 · Travel Expenses					190.74
2024119 · Emergency Assistance					
Check	01/21/2025	6665	Blackhawk Apartments	Shelter Assistance	2,250.00
Check	01/21/2025	6666	Arij Ali	Shelter Assistance	1,385.00
Total 2024119 · Emergency Assistance					3,635.00
Total 2024HOM · Home Relief					11,553.26
202PAN · Pantry					
1014191 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	668.63
Total 1014191 · Health Insurance					668.63
1014192 · Dental, Vision & Life Insurance					
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	8.99
Total 1014192 · Dental, Vision & Life Insurance					8.99
Total 202PAN · Pantry					677.62
Total 2024 · Human Services - Expenditures					13,811.43
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034708 · Training & Conferences					
Check	01/28/2025	160661	J. J. Keller & Associates, Inc.	Inv# 9109767771 CDL Training Course (2)	500.00
Total 3034708 · Training & Conferences					500.00
3034791 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	1,673.62
Total 3034791 · Health Insurance					1,673.62
3034792 · Dental, Vision & Life Insurance					
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	17.98
Total 3034792 · Dental, Vision & Life Insurance					17.98

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
Total 3034ADM · Administration					2,191.60
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	01/28/2025	160664	O'Reilly Auto Parts	Inv# 3421-425177 Wiper Fluid, Antifreeze	709.99
Check	01/28/2025	160664	O'Reilly Auto Parts	Inv# 3421-425178 5 Gal Grease	199.99
Check	01/28/2025	160668	Sherwin-Williams	Inv# 8859-4 Mini Sleeves	12.06
Check	01/28/2025	160668	Sherwin-Williams	Inv# 8828-9 Paint for Truck Bed	21.99
Check	01/31/2025	160717	Home Depot, The 7816	Pliers/Hex Key Set	59.91
Check	01/31/2025	160717	Home Depot, The 7816	Thread Lock/Screws/Cap Nut	29.46
Check	01/31/2025	160717	Home Depot, The 7816	Truck Flashlights	107.19
Check	01/31/2025	160717	Home Depot, The 7816	Spray Paint	8.98
Total 3034602 · Operating Supplies & Materials					1,149.57
3034603 · Fuel					
Check	01/28/2025	160648	Village of Hanover Park (Fuel)	Inv# 2024-00018050 Dec 24 Fuel	722.60
Total 3034603 · Fuel					722.60
3034610 · Street Lighting					
Check	01/28/2025	160674	Wood Dale Electrical Const., Inc.	Inv# S144 Street Light Repair 2005 Morningview	387.78
Total 3034610 · Street Lighting					387.78
Total 3034ROD · Road Maintenance					2,259.95
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	01/28/2025	160664	O'Reilly Auto Parts	Inv# 3421-425676 Wiper Blades	122.34
Total 3034609 · Maintenance Vehicles & Equip					122.34
Total 303EQM · Equipment					122.34
Total 3034 · Road Maintenance - Expenditures					4,573.89
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	01/31/2025	160721	United Healthcare	Major Medical Premium	1,581.26
Total 5054591 · Health Insurance					1,581.26
5054592 · Dental, Vision & Life Insurance					
Check	01/31/2025	160719	Vision Service Plan	Vision Insurance Premium	14.80
Total 5054592 · Dental, Vision & Life Insurance					14.80
Total 5054ADM · Administration					1,596.06

Hanover Township Board Audit Report

January 21 through February 3, 2025

Type	Date	Num	Name	Memo	Amount
Total 5054 · Mental Health - Expenditures					1,596.06
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					
Check	01/31/2025	160717	Home Depot, The 7816	FARM HQ Door Handle	139.68
Check	01/31/2025	160717	Home Depot, The 7816	ES Furnace Room Renovation	649.52
Total 8084401 · Tiknis Campus Expansion					789.20
8084425 · Building & Perm Improvements					
Check	01/22/2025	160646	Sherwin-Williams	Inv# 8828-9 Black Paint for New Desk LL Office Conversion	21.99
Check	01/22/2025	160646	Sherwin-Williams	Inv# 8899-0 Supplies for New Desk Build LL Office Conversion	80.65
Check	01/31/2025	160717	Home Depot, The 7816	Senior Center Walk in Freezer Supplies	204.29
Total 8084425 · Building & Perm Improvements					306.93
Total 8084 · Capital Projects - Expenditures					1,096.13
TOTAL					119,384.15



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 8:28 a.m. and Clerk Dolan Baumer called the roll; present was Supervisor McGuire. A quorum was not established.
Others present included Assessor Moinuddin, Director Imperato of Human Services, and 23 residents.
- II. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- III. Unfinished Business: No unfinished business was brought forward.
- IV. New Business:
 - A. Presentation of the Hanover Township Human Services department was made by Director Imperato.
- IV. Other Business: Several questions were brought forward by the residents, specifically wanting to know the details of the new \$600,000 OSLAD grant, the place of townships in the greater scheme of government and where they fit in and what services are generally offered, and whether unincorporated areas are annexed.
- XI. Adjournment: There being no further business to come before this Board, the Supervisor adjourned at 9:15 a.m.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Human and Aging Services, Y&F Services, Community & Veterans Affairs

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
- Clerk Dolan Baumer called the roll; present were Trustees Martinez, Beattie, and Noyola, and Supervisor McGuire. Absent: Trustee Essick.
- Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Human Services Director Mary Jo Imperato, Mental Health Board Manager Amanda Teachout, Deputy Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, Attorney Mike Airdo, and representatives from the St. John the Evangelist Church, Knights of Columbus Ladies Auxiliary, Knights of Columbus 12801.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.

Supervisor McGuire asked the Board to amend the agenda, moving item XI. New Business, Item B: Resolution authorizing a Separation Agreement to Item A under X. Other Business. Trustee Beattie moved that item XI. New Business, Item B: Resolution authorizing a Separation Agreement, be moved to Item A under X. Other Business; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

- IV. Presentations:
- A. The Board recognized the parish of St. John the Evangelist Catholic Church in Streamwood for their contributions to the Holiday programs at the Hanover Township.
 - B. The Board also recognized the Knights of Columbus Ladies Auxiliary, Mary's Millennium Council #12801, for their contributions to the community through the Holiday programs in 2024.
 - C. The Knights of Columbus, Mary's Millennium Council #12801, was recognized by the Board for their contributions to the Holiday programs in 2024.
- V. Reports:
- A. Supervisor's Report: Supervisor McGuire thanked volunteers, staff and officials for attending the reception this evening for the Township Officials of Illinois Hanover Township award winners. He reminded the Board that Ms Ryan Dickinson would be moving into her new roll in Human Services February 1, 2025.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Trustee Liaison Committee Reports: No reports were offered.
 - E. Department Reports: Reports were submitted for review by the Board; highlights since then included Director Kuttentberg reporting that the 104th General Assembly has convened. The MTA-sponsored open meetings SB155 is still working through the Assembly. The Bartlett Chamber of Commerce has a new business ribbon cutting next week; let him know if you would like to attend. The application for the Supervisor's Community Service Awards is online. Deputy Vana reported that the department has seen an increase in passport processing this month. The Hanover Landing calendar is being filled by Supporting Housing Services Coordinator Kapadoukakis. FY26 funding applications would be reviewed by the Mental Health Board tomorrow, reported Manager Teachout. The Board is participating in a pilot program to offer assistance for mental health calls in crisis. Deputy (and Interim Director of Aging Services) Vana reported that the managers and staff of the Aging Services Department have met to review

changes in leadership of the department and the upcoming AgeOptions visit next week. Tax aid would be available by appointment during the first week in February. Director Smith announced that Ms Jacqueline Smith joined the Township as the new community health nurse. February is radon action month and free radon testing kits are available at the office. Heart Health month would be recognized by a joint screening event sponsored by Senator Castro and Ascension Health. The Sprint to Spring registration is open for 2025. Director Houdek reported that the transfer of director duties would officially begin on February 3. Program Coordinator Enciso would help in the transition as interim manager. Substance Abuse Prevention Specialist Moreno is planning Operation Snowball with five team leaders. Substance abuse discussions around vaping is being held in elementary schools. Spring tutoring starts February 4 for 12 weeks. Director Imperato reported that 790 families were served this past holiday season (1,850 children). The annual job fair would be held in March. The new home emergency response program is going well with seven calls for support to-date. Administrator Barr reported on Emergency Services on behalf of Director Crews, noting that the minimum staff policy has been changed to include a single day and a single night shift each month, in addition to exiting requirements of two training and two responses each month. Director Crews is working with DuPage County Sheriff's office on an MOU. Carol Stream Police Department has requested an emergency driving policy and training. South Barrington Police invited the ES Department to a meeting to meet new staff. He met with NW Hospital Project Medical Director Dr. Gram and EMS Coordinator Justin Miller to discuss an upgrade to the basic life support level, an application through the IDPH. The department has 46 members. Director Hanson reported that the public address system for the senior center is completed (January 22). Due to extreme temperatures, he and his staff have walked the facilities to ensure heating is okay; it is good. Deputy Vana is working with him on investigating the installation with AT&T of a hard line for the Douglas Road de-icing unit to reduce costs. Supervisor McGuire explained the Douglas Road de-icing unit to the Board. Administrator Barr reported that Deputy Vana would serve as Interim Director of Aging Services. Manager Callahan would serve as Interim Director of Administrative Services. Supervisor McGuire and he participated in a remote meeting last week for the Northwest Cook Transit Coordination Study being prepared on behalf of CMAP (Chicago Metropolitan Agency for Planning). We have serious concerns regarding the study's peer case studies, incorporation of partner feedback, and recommendations on consolidation including negative effects such as significant cost increases, quality control, accountability, and accessing services outside county lines, among others. Hanover Township will be working with Palatine and Schaumburg Townships to submit joint comments to CMAP outlining these concerns. Attorney Airdo echoed the concerns stating that the Dundee "Ride in Kane" program is not the best example to follow.

- VI. Bill Paying: Mr. Barr presented the bills for payment from January 7, 2025, through January 20, 2025 as follows:

a.	Town	\$55,813.44
b.	Senior Services	24,470.36
c.	General Assistance	5,638.43
d.	Road Maintenance	3,663.67
e.	Mental Health Board	224,612.81
f.	Vehicle Fund	200.00
g.	Capital	<u>13,949.06</u>
	Total	<u>\$328,347.77</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from January 7, 2025 through January 20, 2025. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

Minutes of a Meeting of the Hanover Township Board

Tuesday, January 21, 2025

Page 3

VIII. New Business:

- A. Hanover Township Board Meeting Minutes of January 7, 2025: Clerk Dolan Baumer presented the Hanover Township Board meeting minutes of January 7, 2025 for approval. Trustee Beattie moved that the Board approve the Board meeting minutes of January 7, 2025 as presented; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- B. (NOTE: See motion above regarding moving Item B. Resolution authorizing a Separation Agreement to Item A under X. Other Business.)
- C. Consideration of Breakfast with the Board Workshops: Discussion was held regarding the Breakfast with the Board Workshops. The Board gave Administration direction to book the next quarterly Breakfast with the Board Workshop during the last week in March 2025.
- D. Consideration of the Strategic Plan Retreat Date: Discussion was held regarding the Strategic Plan Retreat date. Discussion was held on this topic. It was decided that the Board would meeting during a weekday, for the whole day; Administration would poll the Board for dates.

- IX. Executive Session: Motion to go into executive session was made by Trustee Martinez pursuant to section 2c1 to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the Township, of the Illinois Open Meetings Act.. Motion was seconded by Trustee Noyola followed by a roll call vote. Ayes: Trustees Martinez, Beattie, and Noyola, and Supervisor McGuire. Nays: None. Motion carried. The Supervisor excused any staff who had no further business, and the Board adjourned into closed session at 7:40 p.m.

The Board returned from Executive Session at 8:09 p.m. and the Supervisor called the meeting to order. By roll call, present were Trustees Martinez, Beattie, and Noyola, and Supervisor McGuire.

X. Other Business:

- A. (NOTE: See note above regarding moving Item B. Resolution authorizing a Separation Agreement to Item A under X. Other Business): Resolution authorizing a Separation Agreement Trustee Martinez moved to approve resolution 012125 authorizing a separation agreement; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:11 p.m. was made by Trustee Martinez and seconded by Trustee Beattie followed by a roll call vote. Ayes: Trustees Beattie, Noyola, Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs



RESOLUTION

Declaring February Black History Month in Hanover Township

Celebrating the contributions that African Americans have made to American history in their struggles for freedom and equality and deepens the understanding of our Nation's history.

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, in 1776, people envisioned the United States as a new nation dedicated to the proposition stated in the Declaration of Independence that all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness; and

WHEREAS, in 1925, Carter G. Woodson founded the Association for the Study of Negro Life and History and conceived and announced Negro History Week to be celebrated during the week encompassing the birthdays of Abraham Lincoln and Frederick Douglas in February of 1926; and

WHEREAS, African Americans continue to serve the United States at the highest levels of business, government, and the military; and

WHEREAS, in 1976, then-President Gerald R. Ford expanded the celebration to a month and urged Americans to "seize the opportunity to honor the too-often neglected accomplishments of black Americans in every endeavor throughout our history"; and

WHEREAS, all Hanover Township residents should honor the remarkable and everlasting contributions African Americans have made in perfecting our Union, our State, and Hanover Township; and

WHEREAS, Hanover Township honors those who came before by striving toward their example and urges all citizens to follow in their footsteps by celebrating Black History Month.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of February is Black History Month in Hanover Township.

Dated: February 4, 2025

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Denise Noyola

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*

RESOLUTION NO. _____

**A RESOLUTION
TO APPROVE THE 2025 PACE TRIP TRANSIT
GRANT AND SERVICE AGREEMENT**

BE IT RESOLVED by the Supervisor and the Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The 2025 TRIP and Transit Grant and Service Agreement (the “Agreement”) between the Suburban Bus Division of the Regional Transportation Authority, operating under the name “Pace,” and the Township to provide transportation services for the senior citizens of the Township, a copy of which is appended hereto and expressly incorporated herein by reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: Tuesday, February 4, 2025

APPROVED: Tuesday, February 4, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on February 4, 2025, and approved on February 4, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



Melinda J. Metzger
Executive Director

November 19, 2024

The Honorable Brian McGuire
Township Supervisor
Hanover Township
250 S. Route 59
Bartlett, IL 60103

Dear Mr. McGuire:

Enclosed you will find two original copies of the 2025 Trip and Transit Grant and Service Agreement between Pace and Hanover Township for the period of January 1, 2025, through December 31, 2025.

Please have the two original agreements signed and returned to my attention. Once the agreements are returned, Pace staff will sign and forward a fully executed copy to you.

If you have any questions or concerns, please call me at 847-228-2302 or Sally Williams at 312-341-8020.

Sincerely,

Melinda J. Metzger
Executive Director

MJM/tjt

2025 TRIP AND TRANSIT GRANT AND SERVICE AGREEMENT

This 2025 Trip and Transit Grant and Service Agreement ("Agreement") is among Pace, the Suburban Bus Division of the Regional Transportation Authority, an Illinois municipal corporation ("Pace"); Elk Grove Township, an Illinois unit of local government ("Elk Grove Township"); Hanover Township, an Illinois unit of local government ("Hanover Township"); Palatine Township, an Illinois unit of local government ("Palatine Township"); Schaumburg Township, an Illinois unit of local government ("Schaumburg Township"); and Wheeling Township, an Illinois unit of local government ("Wheeling Township") (Elk Grove Township, Hanover Township, Palatine Township, Schaumburg Township, and Wheeling Township are sometimes individually referred to as a "Township" and collectively referred to as the "Townships" in this Agreement).

Pace was established under the Regional Transportation Authority Act (70 ILCS 3615/1.01 et seq.) to aid and assist public transportation in the six-county northeastern Illinois area.

Article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance.

The Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes and encourages intergovernmental cooperation.

The parties are units of local government within the meaning of article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) and have the power and authority to enter into this Agreement.

Pace will fund its provision of the transportation service described in this Agreement ("Pace Grant").

The parties agree as follows:

1. **Effective Date.** This Agreement will be in effect beginning on January 1, 2025. If a party signs this Agreement but fails to date its signature, the date that the other party receives the signing party's signature on this Agreement will be deemed to be the date that the signing party signed this Agreement.
2. **Service Description.** Curb-to-curb dial-a-ride bus service ("Service") will be provided to the Townships as described in Exhibit A.
3. **Term and Termination.** This Agreement will remain in effect through December 31, 2025 unless earlier terminated by a party upon 30 days' advance written notice to the other parties in the event: (a) sufficient funds have not been appropriated to cover the required financial contribution by Pace; (b) Pace develops alternative public transportation services which, as determined by Pace, will better meet the transportation needs of the public; or (c) Pace has materially failed to perform its obligations under this Agreement.

4. **Service Provider.** Pace will contract with one or more outside service providers to provide the Service (“contracted outside service provider(s)”). Pace will not be responsible for any failure to provide the Service due to circumstances beyond the reasonable control of Pace and/or Pace’s contracted outside service provider(s). Pace shall make every reasonable effort to have the Service restored as soon as practical. No fees will be charged by any contracted outside service provider for Service not performed.

5. **Reporting.** Pace shall provide the Townships with electronic access to or, in the event electronic access is unavailable, a copy of a summary report that will contain total miles and data for each one-way trip and a monthly report that will contain an accounting of the Pace Grant funds expended and will be based on Service costs calculated using actual costs to provide the Service less revenue received.

6. **Funding.** The Pace Grant will not exceed \$250,000. The Townships shall participate in the financial support of the Service by reimbursing Pace monthly for all Service costs after the Pace Grant is expended.

(a) The total expense of the Service will equal the sum of the hourly Service expense and the per-trip Service expense. The hourly Service expense will be calculated by multiplying the number of vehicle revenue hours by the hourly rate charged to Pace by Pace’s contracted outside provider(s) delivering the Service. The per-trip Service expense will be calculated on a trip-by-trip basis. The operating expense will be the aggregate of rates and/or fees charged to Pace by Pace’s contracted outside service provider(s) delivering the Service.

(b) In 2025 only, Pace will increase the Pace contribution by an additional \$43,125.

(c) The Townships shall pay Pace within 30 days of receiving the monthly bill for Service costs. The Townships shall mail payment to:

Pace, the Suburban Bus Division of the Regional Transportation Authority
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Accounts Payable

7. **Independent Relationship.** Pace is an independent contractor and not an employee, agent, joint venturer, or partner of any Township, and nothing in this Agreement will be construed as creating any other relationship between Pace and any Township or between any employee or agent of Pace and any Township. Pace employees will at all times remain employees of Pace, and Pace will be solely responsible for all aspects of their employment, including, without limitation, compensation, benefits, payment or withholding of taxes, Social Security, Medicare, unemployment or other insurance, and workers’ compensation.

8. **Insurance.** Pace shall require its contracted outside service provider(s) to obtain and maintain insurance coverage and furnish Pace with evidence of such coverage, including a certificate of insurance. Pace shall provide a Township with a copy of the certificate of insurance upon written request by that Township.

9. **Indemnification.** Each Township shall indemnify and defend Pace and Pace's officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including attorneys' fees, resulting from that Township's intentional or negligent acts or omissions concerning the performance of any of that Township's obligations under this Agreement. Pace shall indemnify and defend each Township and each Township's officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including attorneys' fees, resulting from Pace's intentional or negligent acts or omissions concerning the performance of any of Pace's obligations under this Agreement. No party will be liable for or be required to indemnify another party for claims based upon the intentional or negligent acts or omissions of third persons. Upon written notice by the party claiming indemnification ("Claimant") to the indemnifying party ("Indemnitor") regarding any claim which Claimant believes to be covered under this section, Indemnitor shall appear and defend all suits brought upon that claim and shall pay all costs and expenses incidental to that claim, but Claimant has the right, at Claimant's option and expense, to participate in the defense of any suit, without relieving Indemnitor of Indemnitor's obligations under this section.

10. **Force Majeure.** A party will not be held liable to another party for damages nor be deemed to have breached this Agreement for failure or delay in performing any obligation under this Agreement if the failure or delay is caused by or results from causes beyond the reasonable control of and without the fault or negligence of the affected party, including war, fire, flood, other acts of God, civil disturbance, a terrorist act, pandemic, epidemic, or a labor strike or lockout. The affected party shall promptly notify the other parties of those force majeure circumstances, specifying the cause and the expected duration of the delay, and shall promptly undertake all reasonable steps necessary to cure those force majeure circumstances. If a condition of force majeure continues for more than 30 consecutive days, Pace, in its sole discretion and after written notice to the other parties, may immediately terminate this Agreement for convenience. Where an event of force majeure occurs after a party's failure or delay in performance, the breaching party will not be released from liability.

11. **Compliance with Laws.** The parties shall comply with all local, state, and federal laws, statutes, ordinances, regulations, and rules applicable to this Agreement, including but not limited to section 2-105(A)(4) of the Illinois Human Rights Act (775 ILCS 5/2-105(A)(4)).

12. **Headings.** The headings in this Agreement are for reference and convenience only and will not affect the meaning or interpretation of this Agreement.

13. **Waiver.** Failure of a party to exercise any right or pursue any remedy under this Agreement will not constitute a waiver of that right or remedy.

14. **Binding Effect.** This Agreement will be binding upon the parties and their respective directors, officers, employees, agents, representatives, successors, and approved assigns.

15. **Entire Agreement.** This Agreement, including the introductory recitals and any attached exhibits, which are hereby incorporated into and made a part of this Agreement, constitutes the entire agreement between the parties and supersedes any prior written or oral understandings, agreements, or representations between the parties that may have related in any way to the subject matter of this Agreement, and no other written or oral warranties, inducements, considerations, promises, representations, or interpretations, which are not expressly addressed in this Agreement, will be implied or impressed upon this Agreement.

16. **Conflict.** In the event of a conflict or ambiguity between the terms and conditions of this Agreement and any exhibit to this Agreement, the terms and conditions of this Agreement will control.

17. **Survival.** Any provision of this Agreement that imposes an obligation after termination or expiration of this Agreement will be deemed to survive termination or expiration of this Agreement.

18. **Severability.** If any provision of this Agreement or amendment thereto is held invalid or unenforceable by an Illinois court of competent jurisdiction, that provision will be deemed severed therefrom, and the remaining provisions will remain in full force and effect.

19. **Assignment.** No party may assign, delegate, or otherwise transfer all or part of its rights and obligations under this Agreement without the prior written consent of the other parties.

20. **Amendment.** No changes, amendments, or modifications to this Agreement will be valid unless they are in writing and signed by the duly authorized signatory of each party.

21. **Notice.** Any notice under this Agreement must be in writing and must be given in the following manner:

- (a) by personal delivery (deemed effective as of the date and time of delivery);
- (b) by commercial overnight delivery (deemed effective on the next business day following deposit of the notice with a commercial overnight delivery company);
- (c) registered or certified mail, return receipt requested, with proper postage prepaid (deemed effective as of the third business day following deposit of the notice in the U.S. mail); or
- (d) by facsimile with confirmation of transmission (deemed effective as of the date and time of the transmission, except the effective date and time will be 8:00 a.m. on the next business day after transmission of the notice if transmitted during non-business hours).

Business days are defined as Monday through Friday, excluding federal holidays. Business hours are defined as 8:00 a.m. to 5:00 p.m. Central Time on Monday through Friday, excluding federal holidays. The notice must be addressed as follows or addressed to such other address as a party may specify in writing:

Pace, the Suburban Bus Division of the RTA
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Executive Director

Facsimile No.: (847) 228-4205

Hanover Township
250 S. Route 59
Bartlett, IL 60103
Attention: Township Supervisor

Facsimile No.: (630) 837-0301

Elk Grove Township
2400 S. Arlington Heights Road
Arlington Heights, IL 60005
Attention: Township Supervisor

Facsimile No.: (847) 437-0434

Wheeling Township
1616 N. Arlington Heights Rd.
Arlington Heights, IL 60004
Attention: Township Supervisor

Facsimile No.: (847) 259-1570

Schaumburg Township
1 Illinois Boulevard
Hoffman Estates, IL 60129
Attention: Township Supervisor

Facsimile No.: (847) 884-0030

Palatine Township
7215 S. Quentin Road, Suite 101
Palatine, IL 60067
Attention: Township Supervisor

Facsimile No.: (847) 358-6702

22. **Governing Law, Jurisdiction, and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois without regard to principles of conflicts of law, and the parties shall submit to the exclusive jurisdiction and venue of the state courts of Cook County, Illinois for any dispute arising out of or related to this Agreement.

23. **Counterparts.** This Agreement may be executed in counterparts, each of which when so executed and delivered will be deemed to be an original and all of which when taken together will constitute one and the same agreement.

24. **Electronic Signature.** This Agreement may be executed through the use of electronic signatures. Electronic signatures and signatures scanned and transmitted via email will be deemed original signatures for purposes of this Agreement.

25. **Authorization.** The signatories to this Agreement represent and warrant that they have full authority to sign this Agreement on behalf of the party for whom they sign.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.
SIGNATURE PAGE FOLLOWS.]

The parties have caused this Agreement to be executed by their respective duly authorized signatory on the dates stated below.

PACE

By: _____
Signature

Print Name: Melinda J. Metzger

Print Title: Executive Director

Date: _____

WHEELING TOWNSHIP

By: _____
Signature

Print Title: _____

Title: _____

Date: _____

SCHAUMBURG TOWNSHIP

By: _____
Signature

Print Name: _____

Print Title: _____

Date: _____

HANOVER TOWNSHIP

By: _____
Signature

Print Name: _____

Print Title: _____

Date: _____

ELK GROVE TOWNSHIP

By: _____
Signature

Print Name: _____

Print Title: _____

Date: _____

PALATINE TOWNSHIP

By: _____
Signature

Print Name: _____

Print Title: _____

Date: _____

Exhibit A

SERVICE DESCRIPTION

TYPE OF SERVICE	Curb-to-curb dial-a-ride bus service.
SERVICE OPERATED BY	Pace will contract with one or more outside service providers to provide the Service.
TRIP RESERVATION METHOD	Call center reservation hours: Monday through Friday 9:00 a.m. to 2:00 p.m. Central Time Reservations will be accepted by email to cookcounty@pacebus.com between two and seven days in advance of the Service. Reservations for Monday transportation must be made on the preceding Thursday, and reservations for Tuesday transportation must be made on the preceding Friday. The Township shall submit subscriptions by email to cookcounty@pacebus.com a minimum of five days in advance of the Service.
SERVICE AREA	The service area consists of Palatine, Wheeling, Hanover, Schamburg, and Elk Grove Townships. Transportation from the service area to any one of the following points of interest and transportation from any one of the following points of interest to the service area are allowable: University of Illinois Medical Center Jesse Brown VA Medical Center Edward Hines VA Hospital Lovell Federal Healthcare Center John Stroger Cook County Hospital Rush Medical Center Northwestern Hospital ARA South Barrington Dialysis Center Good Shepherd Hospital in Barrington, IL Loyola Hospital Social Security Offices within the Townships or adjacent Townships VA Facility in Hoffman Estates, IL Dialysis Center, 3150 W. Higgins Road, Hoffman Estates, IL Wheaton Eye Clinic, 2015 N. Main Street, Wheaton, IL
SERVICE HOURS	Monday through Friday 5:00 a.m. to 9:00 p.m. Central Time Saturday 5:00 a.m. to 4:00 p.m. Central Time Whenever possible, pick-up times are negotiated to optimize the efficiency of the Service. The Service will not operate on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.
ONE-WAY FARE	\$5.00 for trips within a Township \$10.00 for trips across Townships The maximum fare per trip per rider is \$10.00. One companion of an eligible fare-paying rider rides free.
RIDER ELIGIBILITY	• Persons who are 60 years of age or older • Persons with disabilities who are 18 years of age or older Rider eligibility is determined by the Townships.
RIDER REGISTRATION	Each Township must submit registration forms to the Pace call center by email to cookcounty@pacebus.com . Pace shall enter registrations within five business days after receipt. Pace shall maintain a database of registered riders. Riders must be registered to use the Service.