

**Meeting of the Senior Citizens' Committee**  
**Hanover Township Senior Center**  
**Multi-Purpose Room**  
**Monday, November 18, 2024**  
**1:00 PM**

**Call to Order and Roll Call**

The meeting was called to order at 1:00 PM by Chairperson Peggy Bucaro.

Roll Call: Peggy Bucaro, Larry Bretz, Lynn Nelles, Clint Baker, Tom Lathara, Naomi Walters-Lenoci. Peggy Deyne was absent.

Aging Services Team: Megan Conway, Diana Gomez

Public: None

**Pledge of Allegiance**

Chairperson, Peggy Bucaro, led the Pledge.

**Public Comments**

There were no public comments.

**Reports**

**Chairperson's Report**

Chairperson Bucaro expressed appreciation for the help with the Apple Cider Donut Day. She complimented the department on the high numbers from the monthly reports. Bucaro also thanked the community, township, and department for the generous holiday programs and impact around the holiday season.

**Treasurer's Report**

The numbers are reflected through September. Our beginning balance was \$82,210; our income was \$2,873; our expenses \$6,859.86 resulting with a Year to Date Balance of \$92,615. Expenses for the month were relatively high due to several expenses being made concurrently (supplies for Nutrition, the public address system, and a motorcoach).

As a follow up to the previous meeting, Director Conway reported that there is no answer yet about the amount of monthly interest applied to the Committee's budget. She will follow up with Administration for further clarification. Naomi made a motion to approve the report. It was seconded by Lynn, motion approved.

**Trustee Liaison's Report**

There was no Trustee report, but Director Conway shared about Board Meeting date changes.

{At this point, Member Bretz needed to leave the meeting}

**Director's Report**

Director Conway summarized the recent activity of the department. She provided updates on the hiring status of the department. A Food Services Coordinator was hired and will start November 25. The department is still hiring a full-time Home Care Coordinator and part-time Bus Driver. Evening and Weekend Receptionist Angela Perez has also resigned. Her last day with the department is Saturday, January 4. Additional information is in the written report.

**Unfinished Business**

*Apple Cider Donut Fundraiser Final Report*

The fundraiser raised \$824. Total donuts sold were 732. The Committee paid \$427 for the donuts to Mariano's.

### ***Upcoming Café Cruisin' Fundraisers***

There were no café cruisin' fundraisers while the gift shop held two week-long fundraisers. Other potential venues in 2025 will be Pilot Pete's, J.C.'s, TLs and My Cocina.

### **New Business**

#### ***Presentation by Mental Health Board***

Mental Health Board Manager Amanda Teachout presented detailed information on the activities of the board. She described the three focus areas of funding: mental health, intellectual/developmental disabilities, and substance abuse. Teachout presented an overview of funded agencies and their programs, as well as detailing the process of the Board and historical information.

#### ***Approval of Regular Meeting Minutes of October 14, 2024***

Minutes were presented. Motion by Clint, second by Tom. Four "aye" and one "abstain" (Naomi Walters). Motion approved.

#### ***Approval of 2024 Holiday Party Donation***

Committee reviewed a proposal from the department to assist with supporting two lunch vouchers for each holiday program attendee. Motion by Lynn, second by Clint. All "aye," motion carried.

#### ***Discussion of Strategic Goals for Fiscal Year 2026.***

Director Conway presented an overview of potential strategic goals for the next fiscal year. The committee provided feedback.

#### ***Consideration of Potential Staff Recognition – January***

The Committee discussed recognition of staff and volunteers. Committee requested to add "Volunteer Recognition" to the agenda in January. No staff was identified for recognition in January.

### **Other Business**

#### ***Holiday Breakfast Reminder***

The Committee was reminded of the annual holiday breakfast at Briana's Café on Monday, December 16, at 9 AM. Naomi has made a reservation.

#### ***January Finance and Regular Meeting Reminder***

The Committee was reminded that there will be a budget workshop meeting at 11 AM on January 13 with the regular meeting to follow at 1 PM.

### **Adjournment**

Motion to adjourn by Lynn at 2:46 PM, Clint seconded. Motion carried.

Respectfully Submitted

Megan Conway (Peggy Deyne was absent)