

## HANOVER TOWNSHIP MENTAL HEALTH BOARD

### MINUTES of the MEETING

December 16, 2024

The meeting was called to order by Chairman Faiza Rahim at 6:33 p.m.

**Roll Call:** Michelle Esquivel, Mary Jane Garvey, Denise Noyola, Matt Steichmann, Faiza Rahim. Not present: Maria Wywialowski, Heidi McGuire. Also in attendance, James Barr, Township Administrator and Chief Financial Officer of the Mental Health Board, Lisa Ewers from Easterseals DuPage & Fox Valley, Barbra Cerny and Dioanna Cain from Ray Graham Association and Mental Health Board Manager Amanda Teachout.

**Approval of the Agenda:** Ms. Noyola moved to approve the agenda of December 16, 2024 and Ms. Esquivel seconded. The motion passed.

**Public Comment:** None

**Workshop: Fiscal Year 2026 Mental Health Board Funding Hearings:** Lisa Ewers from Easterseals DuPage & Fox Valley shared about their FY 26 request. She explained that the reason they are asking for more funding is because they are including more services in mental health services for families, including social work and case management. Barbra Cerny and Dioanna Cain presented on behalf of Ray Graham. They expressed the reason for their requested increase was to attend more classes at Elgin High School, provide workshops at the Poplar Creek Library, and work with adults at ECC. They also shared they had been attending Individual Education Plan Meetings with students and their families at Elgin High School.

**Manager's Report:** The Manager's Report was presented for December. Manager Teachout highlighted the Human Services Coordinating Council, a meeting with Hanover Landing staff and the Elgin Police department, Manager Teachout also shared about progress with the Needs Assessment and attending the Association of Community Mental Health Authorities meeting. Manager Teachout shared she had been elected to vice president of the organization.

#### Unfinished Business

**Staff Development Funding Request-WINGS:** Ms. Garvey moved to approve the Staff Development Funding Request from WINGS in the amount of \$3,000 and Trustee Noyola seconded the motion. The Board noted that WINGS provided additional information that was requested. Ms. Rahim requested a roll call and the motion passed.

|            |     |            |     |                |     |              |     |
|------------|-----|------------|-----|----------------|-----|--------------|-----|
| Ms. Garvey | Yes | Ms. Noyola | Yes | Mr. Steichmann | Yes | Ms. Esquivel | Yes |
| Ms. Rahim  | Yes |            |     |                |     |              |     |

**Challenge Funding Request-Ecker Center:** Ms. Garvey moved to approve the Challenge Funding Request in the amount of \$25,000 and Ms. Esquivel seconded the motion. Discussion ensued. The Board expressed concern that the majority of the funding for this request seemed to be for consumable items to support the Kane County Funding. Mr. Steichmann expressed the need for a program like this within the Township but a conflict with funding sources and jurisdiction. Manager Teachout reminded the Board that with Challenge funding, the Board had the option to request residency and reimburse services procured up to a set amount. The Board liked this idea and Ms. Garvey moved to amend the motion to approve the request in the amount of \$5,000 with monthly reimbursement and an option to apply for Challenge Funding for this

program again in FY26. Mr. Steichmann seconded the motion. Ms. Rahim called for a roll call to the amendment. The motion passed.

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|------------|-----|------------|-----|----------------|-----|--------------|-----|
| Ms. Garvey | Yes | Ms. Noyola | Yes | Mr. Steichmann | Yes | Ms. Esquivel | Yes |
| Ms. Rahim  | Yes |            |     |                |     |              |     |

Ms. Rahim called for a roll call to approve the amended motion. The motion passed unanimously.

|            |     |            |     |                |     |              |     |
|------------|-----|------------|-----|----------------|-----|--------------|-----|
| Ms. Garvey | Yes | Ms. Noyola | Yes | Mr. Steichmann | Yes | Ms. Esquivel | Yes |
| Ms. Rahim  | Yes |            |     |                |     |              |     |

#### **New Business:**

**Approval of Regular Meeting Minutes of November 18, 2024:** Motion to approve the regular meeting minutes of the November 18, 2024 was made by Ms. Garvey and seconded by Trustee Noyola. The minutes were unanimously approved.

**Approval of October 2024 Financial Statements:** Mr. Steichmann moved to approve the October 2024 Financial Statements as presented and Trustee Noyola seconded the motion. Ms. Rahim requested a roll call and the motion passed unanimously.

|            |     |            |     |                |     |              |     |
|------------|-----|------------|-----|----------------|-----|--------------|-----|
| Ms. Garvey | Yes | Ms. Noyola | Yes | Mr. Steichmann | Yes | Ms. Esquivel | Yes |
| Ms. Rahim  | Yes |            |     |                |     |              |     |

**Approval of November 2024 Financial Statements:** Trustee Noyola moved to approve the Financial Statements of November of 2024 and Ms. Esquivel seconded the motion. Ms. Rahim requested a roll call and the motion passed unanimously.

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|------------|-----|------------|-----|----------------|-----|--------------|-----|
| Ms. Garvey | Yes | Ms. Noyola | Yes | Mr. Steichmann | Yes | Ms. Esquivel | Yes |
| Ms. Rahim  | Yes |            |     |                |     |              |     |

**Approval of Fiscal Year 2026 Annual Budget:** Ms. Rahim asked Mr. Barr to review the Fiscal Year 2026 Budget with the Board. Mr. Barr highlighted items that have increased or decreased, the remaining fund balance, and the total for funding allocations being \$1,150,000. The Finance Committee, chaired by Mr. Steichmann motioned to approve the FY26 Annual Budget and Ms. Garvey seconded the motion. Ms. Rahim requested a roll call and the motion passed unanimously.

|            |     |            |     |                |     |              |     |
|------------|-----|------------|-----|----------------|-----|--------------|-----|
| Ms. Garvey | Yes | Ms. Noyola | Yes | Mr. Steichmann | Yes | Ms. Esquivel | Yes |
| Ms. Rahim  | Yes |            |     |                |     |              |     |

**Staff Development Funding Request-Hanover Township Youth and Family Services:** Ms. Esquivel moved to approve the Staff Development Funding Request from Hanover Township Youth and Family Services and Mr. Steichmann seconded the motion. Discussion ensued and Ms. Rahim requested a roll call. The motion passed.

|            |     |            |     |                |     |              |     |
|------------|-----|------------|-----|----------------|-----|--------------|-----|
| Ms. Garvey | Yes | Ms. Noyola | Yes | Mr. Steichmann | Yes | Ms. Esquivel | Yes |
|------------|-----|------------|-----|----------------|-----|--------------|-----|

Ms. Rahim        Yes

**Challenge Funding Request-Rise Beyond Your Roots:** Ms. Garvey moved to approve the Challenge Funding Request from Rise Beyond Your Roots in the amount of \$25,000 and Ms. Rahim seconded the motion. Discussion ensued. Manager Teachout highlighted the changes made in the application since the previous one. The Board appreciated the detail provided. They expressed some concern as to who the clients were, the children at the preschools or the teachers. Ms. Garvey asked the Board if they would be willing to make a similar arrangement with Rise Beyond Your Roots as Ecker Center—approve the program in a smaller amount with monthly reports regarding residency and efficacy. The Board concurred. Ms. Garvey moved to amend the motion to \$5,000 on a purchase of service basis with residency and efficacy reports. Mr. Steichmann seconded the motion. Ms. Rahim requested a roll call to approve the amendment. The motion passed.

Ms. Garvey        Yes                Ms. Noyola        Yes                Mr. Steichmann    Yes                Ms. Esquivel    Yes

Ms. Rahim        Yes

Ms. Rahim then requested a roll call to approve the amended motion. The roll call passed.

Ms. Garvey        Yes                Ms. Noyola        Yes                Mr. Steichmann    Yes                Ms. Esquivel    Yes

Ms. Rahim        Yes

**Executive Session:** None

**Other Business:** Ms. Rahim shared an update on her trip to the ACMHAI conference and the discussion about meeting Board members from other Mental Health Boards. Manager Teachout confirmed the next meeting date with the Board, and several members shared they had a conflict. Manager Teachout stated she would work with the Board to confirm the next date. Manager Teachout also explained the allocation worksheet that would be coming to each Board member to use as a tool to begin allocation discussions at the January meeting.

**Adjournment:** There being no other business, Ms. Rahim moved to adjourn the meeting. Meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Michelle Esquivel  
Mental Health Board Secretary