



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Township Board

May 19th, 2025

7:00 PM

A G E N D A

- I. Swearing In of Township Officials
- II. Call to Order – Roll Call
- III. Pledge of Allegiance
- IV. Town Hall (Public Comments)
- V. Reports
 - A. Supervisor's Report
 - 1. Appointment of Deputy General Assistance Directors
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Trustees' Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of April 8, 2025
 - B. Resolution Approving Addendum to the Fire Barn Lease
 - C. Resolution Approving a Professional Services Agreement with Hitchcock Design
 - D. Resolution Approving an Agreement with the Illinois Public Works Mutual Aid Network
 - E. Appointment of Township Legal Counsel
 - F. Appointments to the Hanover Township Mental Health Board
 - G. Appointment of the Aging Services Director
 - H. Consideration of Arlingdale Lake Treatment
 - I. Consideration of June and July Board Meeting Dates
 - J. Consideration of Support for the Bartlett Oktoberfest
 - K. Consideration of Shuttle for the Bartlett 4th of July Festival
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for April 2025

SERVICE PROVIDED	APRIL 2025	APRIL 2024	FYTD 2026	FYTD 2025
<i>Passports</i>	546	404	546	404
Photo Fees	\$6,070	\$4,330	\$6,070	\$4,330
Fee deposits	\$19,445	\$14,525	\$19,445	\$14,525
<i>Fishing/Hunting licenses</i>	9	14	9	14
<i>Handicap Placards</i>	27	16	27	16
<i>Vehicle Sticker Renewals</i>	62	51	62	51
<i>Human Resources Requests</i>	114	124	114	124
<i>New Employee Orientations</i>	2	2	2	2
<i>Technology work orders</i>	77	70	77	70
<i>Resident Contacts</i>	2,481	2,141	2,481	2,141
<i>Percent of Budget Expended (100% of year)</i>	4.3%	3.8%	4.3%	3.8%
<i>Hanover Landing Client Contacts (Duplicated)</i>	81	115	81	115

Department Highlights

- Deputy Township Administrator Vana and Interim Administrative Services Director Callahan completed 2 new hire orientations: Steve Nelson (Aging Services) and Adrian White (Facilities and Road Maintenance).
- Interim Administrative Services Director Callahan participated in first round interviews for the Aging Services Director, Full-Time Bus Driver, Part-Time Community Health Specialist, Part-Time Community Health Afternoon Receptionist, Facilities and Road Associate, Seasonal Summer Maintenance Assistant, and Prevention Services Manager positions with staff from hiring departments.
- On April 9, Township Administrator Barr and Community & Government Relations Director Kuttenberg attended the Metropolitan Township Association's (MTA) quarterly meeting at Leyden Township.
- On April 11, Assistant to the Administrator Matich attended the Illinois Association of Municipal Management Assistants Annual Conference.
- On April 14, Supervisor McGuire and Township Administrator Barr met with Dundee Township Supervisor Elect for a tour of the Township.
- Assistant to the Administrator Matich attended Metropolitan Township Association's training on Grant Writing on May 16.
- Township Administrator Barr and Community & Government Relations Director Kuttenberg attended the Ribbon Cutting for Quick Wash in Hanover Park on April 22.
- Poplar Creek Library Executive Director, Jose Maldonado, and his team visited Hanover Township on April 22 and enjoyed a tour.
- Township Administrator Barr attended the April 23 virtual meeting of the MTA Executive Committee meeting.
- On April 24, Township Administrator Barr and Community & Government Relations Director Kuttenberg attended the "Breakfast with the Mayors" event at Bartlett Hills Golf Course.
- On April 30, Township Administrator Barr and Assistant to the Administrator Matich participated in Student Government Day with three Streamwood High School students.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for April 2025

SERVICE PROVIDED	APRIL 2025	APRIL 2024	FYTD 2026	FYTD 2025
<i>Programming Division</i>				
Planned programs	235	243	235	243
Participants	2,049	2,089	2,049	2,089
Participants (unduplicated)	662	659	662	659
Wait listed (duplicated)	4	69	4	69
New volunteers	2	1	2	1
Total volunteers (unduplicated)	159	160	159	160
Volunteer hours reported	2,206	2,308	2,206	2,308
<i>Nutrition Division</i>				
Meals served	2,187	2,903	2,187	2,903
Meals delivered by volunteers	3,085	3,222	3,085	3,222
Clients served (unduplicated)	748	854	748	854
<i>Social Services Division</i>				
Clients served (unduplicated)	172	197	172	197
Clients served (duplicated)	287	299	287	299
Energy Assistance	18	18	18	18
Prescription drugs & health insurance assistance	153	138	153	138
Social Service programs	10	11	10	11
Social Service program participants	170	166	170	166
Lending Closet transactions	129	168	129	168
Home Services direct care hours	162.5	18.5	162.5	18.5
Caregiver Resource Center (duplicated)	92	N/A	92	N/A
<i>Transportation Division</i>				
One way rides given	1,251	1,283	1,251	1,283
Clients served (unduplicated)	163	140	163	140
New riders	163	140	163	140
Unmet requests for rides	0	34	0	34

Department Highlights

- Part-Time Bus Driver, Steve Nelson, joined the Aging Services Transportation Division on April 28.
- The department hosted the annual Volunteer Appreciation Luncheon at The Seville recognizing over 140 volunteers for their dedication to various volunteer roles within Aging Services.
- Deputy Township Administrator and Interim Aging Services Director Vana and Social Services Manager Gomez attended State Representative Moeller's Senior Committee meeting to discuss imperative services and advocate for the older adult population the Township serves.
- The AARP Tax-Aide program concluded on April 9. Over 400 appointments were completed this year.
- Caregiver Resource Specialist Ackley discussed caregiver services at Senator Villa's Senior Advisory Committee Meeting on April 10.
- In coordination with Youth and Family Services, the Enrichment Division held 2 archery classes at the Izaak Walton Youth Center with a total of 20 participants.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for April 2025

SERVICE PROVIDED	APRIL 2025	APRIL 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Office visits	689	313	689	313
Building permits processed	0	385	0	385
Change of Name	10	13	10	13
Property tax appeals	0	0	0	0
Certificates of Error	53	77	53	77
Property location updates	6	1	6	1
Sales Recording	0	0	0	0
New owner mailing	0	0	0	0
<i>Exemptions</i>				
Homeowner exemptions	102	85	102	85
Senior homeowner exemptions	75	66	75	66
Senior Freeze exemptions	581	257	581	257
Disabled Veteran exemptions	87	45	87	45
Disabled person exemptions	30	7	30	7
Miscellaneous exemptions	4	2	4	2

Department Highlights

- On April 7, Chief Deputy Ortiz and Assessing Specialist Rahim attended a training session for Iasworld, a new software developed by Cook County to assist in property information searches.
- Chief Deputy Ortiz and Assistant to the Administrator Matich along with Director of Community & Government Relations Kuttentberg participated in a Kite Festival Planning meeting on April 10, with Tim Mondl the Program Coordinator for the Forest Preserves of Cook County to finalize plans for the event.
- The Hanover Township Assessor's Office hosted the Cook County Assessor's Office to present an Exemption Seminar on April 14. Several state legislators sponsored the event with many taxpayers in attendance to have their questions answered.
- Assessor Moinuddin and Chief Deputy Ortiz attended and provided information on the Assessor's Office at a Housing Resource Fair on April 17, 2025.
- Assessor Moinuddin and Chief Deputy Ortiz attended the Cook County Township Assessor's Association meeting on April 25.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for April 2025

SERVICE PROVIDED	APRIL 2025	APRIL 2024	FYTD 2026	FYTD 2025
<i>Website Visits (total)</i>	10,637	9,331	10,637	9,331
<i>Website Visits (unique)</i>	6,221	5,934	6,221	5,934
<i>Facebook Followers (new and total FYTD)</i>	95	78	95	78
<i>Facebook Reach</i>	55,150	29,220	55,150	29,220
<i>LinkedIn Impressions (new and total FYTD)</i>	5,428	N/A*	5,428	N/A*
<i>Instagram Views (new and total FYTD)</i>	10,300	N/A*	10,300	N/A*
<i>YouTube Views</i>	250	270	250	270
<i>Media Releases</i>	5	5	5	5

* Metrics not previously tracked by department.

Department Highlights

- Director Kuttenger and Mental Health Board Manager Teachout attended Representative Moeller's Social Services Advisory Committee on April 1. Township staff shared concerns about relevant legislation and affirmed support for social services agencies funded by the Township.
- Director Kuttenger and Interim Aging Services Director Vana presented on the Township's programs and services at the Village of Streamwood's employee Lunch and Learn on April 9.
- Director Kuttenger joined Township Administrator Barr in attending the Metropolitan Township Association's (MTA) April 9 quarterly meeting at Leyden Township. Director Kuttenger presented the association's legislative report and answered questions from attendees.
- Director Kuttenger joined Aging Services Caregiver Resource Specialist Ackley, in attending the April 10 meeting of the Senior Advisory Committee for Representative Hirschauer and Senator Villa. Specialist Ackley presented the services for Caregivers at the Township and throughout the community.
- Director Kuttenger joined other Township staff as well as Kite Fest event partners on April 10 for a virtual planning meeting.
- Director Kuttenger attended the April 17 meeting of the Bartlett Area Chamber Board of Directors.
- Director Kuttenger and Township Administrator Barr attended the April 22 Ribbon Cutting for Quick Wash in Hanover Park.
- Director Kuttenger attended the April 23 virtual meeting of the MTA Executive Committee meeting.
- Director Kuttenger and Township Administrator Barr attended the April 24 "Breakfast with the Mayors" event at Bartlett Hills Golf Course. Hanover Park and Bartlett Mayors presented the state of their villages as well as shared updates on events and projects.
- Director Kuttenger attended the April 24 meeting of the Village of Streamwood's Community Relations Commission.
- Director Kuttenger and Community Health Nurse Nichols attended the April 29 ribbon cutting for Village Smoothie in Streamwood.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for April 2025

SERVICE PROVIDED	APRIL 2025	APRIL 2024	FYTD 2026	FYTD 2025
<i>Appointments</i>				
ProTimes	6	3	6	3
TB skin test	5	8	5	8
Cholesterol	3	5	3	5
Injections*	11	N/A	11	N/A
Sharps Disposal*	9	N/A	9	N/A
Miscellaneous labs	25	23	25	23
Wellness Screening (BP, diabetes, anemia)	54	42	54	42
Other	52	72	52	72
<i>Clinic Clients</i>				
Senior Center/ home visits	133	130	133	130
Offsite clinics	34	22	34	22
Total clients (unduplicated)	111	112	111	112
<i>Public Education & Health Promotion</i>				
Media coverage	1	1	1	1
Informational seminars/Programs	7	6	7	6
Program Participants	195	193	195	193
<i>Primary Care Provider Support</i>	5	2	5	2

*Previously counted under “other” appointments

Department Highlights

- Director Smith and Community Health Nurse Nichols provided 13 home visits for residents in the month of April.
- The Office of Community Health provided laboratory services for 15 residents at The Oaks lab clinic in the month of April.
- Community Health Nurse Nichols provided a diabetes education presentation for residents of Westbrook Senior Living on April 7.
- Director Smith and Community Health Nurse Nichols provided puberty education for 109 fourth and fifth grade students at Heritage Elementary School on April 10 and April 11.
- Director Smith provided a Heartsaver CPR class for employees and residents on April 16.
- Community Health Director Smith provided a tour of the Community Health Office for Poplar Creek Library Executive Director, Jose Maldonado, and his team on April 22.
- Director Smith and Community Health Nurse Nichols provided puberty education for 52 fifth grade students at Hanover Countryside Elementary School on April 23.
- Community Health Nurse Nichols provided free preventative health screenings for 11 residents on April 24 at the Poplar Creek Library.
- Community Health Nurse Nichols attended the ribbon cutting ceremony for Village Nutrition in Streamwood on April 29.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for April 2025

SERVICE PROVIDED	APRIL 2025	APRIL 2024	FYTD 2026	FYTD 2025
<i>Hours</i>				
Volunteer Detail Hours	544	448	544	448
Volunteer Work Hours	1,659	1,356	1,659	1,356
Volunteer Training Hours	446	523	446	523
<i>Total Volunteer Hours</i>	2,649	2,327	2,649	2,327
<i>Details</i>				
Emergency Call Outs	13	19	13	19
Safety Patrols	0	1	0	1
Township Sponsored Events	0	0	0	0
Other Community Events	0	0	0	0
Miscellaneous	1	1	1	1
<i>Total Details</i>	14	21	14	21

Department Highlights

- Director Crews attended a meeting with representatives from the newly formed Regional Urban Search and Rescue team on April 1.
- HTES Officers responded to a traffic management request at an out of service railroad crossing in Bartlett on April 3.
- HTES Officers responded to a structural fire in Bartlett providing hose rolling and traffic management on April 5.
- HTES Officers responded to a structural fire in East Dundee providing hose rolling, air cascade, and traffic management on April 7.
- HTES Officers responded to a structural fire in Schaumburg providing hose rolling, air cascade, and traffic management on April 14.
- HTES Officers responded to wires down in East Dundee on April 17 and provided traffic management.
- The HTES Drone Team hosted a multi-agency training exercise on April 19.
- HTES Officers responded to a structural fire in Hoffman Estates providing hose rolling, drone flights, gross decontamination, and traffic management on April 22.
- The HTES Drone Team presented at the Illinois Emergency Services Management Association conference on April 23.
- HTES Officers responded to a structural fire in Elgin providing hose rolling, drone flights, gross decontamination, and traffic management on April 26.
- HTES Officers responded to a traffic management request at an out of service railroad crossing in Bartlett on April 27.

*Hanover Township Mission Statement:
To continuously improve the quality of life of Hanover Township residents.*

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for April 2025

SERVICE PROVIDED	APRIL 2025	APRIL 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Vehicle service calls	3	3	3	3
Work orders	563	561	563	561
Event set-ups/tear downs	186	224	186	224
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,419	3,472	3,419	3,472
Town Hall	8,520	7,260	8,520	7,260
Senior Center	30,363	35,287	30,363	35,287
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	206.25	225.10	206.25	225.10
Town Hall	533.97	585.27	533.97	585.27
Senior Center	1,340.37	1,423.77	1,340.37	1,423.77
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Facilities and Road Maintenance staff completed the first Brush Pickup Program of the season with approximately 20 tons of mulch collected. All mulch was delivered to Township residents through mulch requests.
- Facilities Technician Enzenbacher and Road Associate Crane assisted with the early opening, late closing, and cleanup of the Senior Center during the April 1 elections.
- Director of Facilities and Road Maintenance Hanson continued working closely with Administration, legal, Thomas Engineering, and Hitchcock Design Group toward the submission of the Planned Development application for Phase II and III of the Tiknis Campus Expansion Property. Amendments to the original Annexation Agreement will be necessary as the Township will be combining Phase II, the Facilities and Road Maintenance Headquarters, and Phase III, the OSLAD (Open Space Land Acquisition and Development) grant funded Open Space Reserve. The application is expected to be submitted to the Village of Bartlett in May.
- Director of Facilities and Road Maintenance Hansen worked with ComEd to identify and resolve a billing discrepancy associated with a Township electrical meter being applied to the incorrect Township account. Director Hanson established a separate account and billing for the meter for the Emergency Services Station.
- Operations Manager Nelson worked with an outside vendor to complete the installation of automatic door openers on the Senior Center lower level washrooms.
- Facilities Technician Enzenbacher oversaw the installation of the new Astor Avenue Community Center rooftop unit which provides both heat and air conditioning. The new unit replaces the existing unit which was installed in approximately 2010.
- Bluestem Environmental completed the first invasive species treatment in Phase I of the Tiknis Campus Expansion property. Five additional treatments are scheduled over the remaining spring, summer, and fall.

DEPARTMENT OF HUMAN SERVICES



Report for April 2025

SERVICE PROVIDED	APRIL 2025	APRIL 2024	FYTD 2026	FYTD 2025
<i>General Assistance</i>				
General Assistance clients	8	7	8	7
General Assistance appointments	8	10	8	10
Emergency Assistance appointments	7	20	7	20
Emergency Assistance approved	0	5	0	5
Crisis intake clients	199	298	199	298
<i>Veterans' Services</i>				
Office Visits	10	19	10	19
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	38	51	38	51
Financial assistance applications*	2	2	2	2
<i>Food Pantry</i>				
Served (Households)	1,542	1,322	1,542	1,322
Unduplicated	384	225	384	225
New applications	51	44	51	44
Food Donations	29	44	29	44
<i>Community Center Walk-Ins</i>	109	151	109	151

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- Human Services Director Designee Dickinson successfully completed Veteran Service Officer Accreditation Training. Once she receives her accreditation number she will enroll in Training, Responsibility, Involvement and Preparation of Claims (TRIP) Training. Once completed she will move into the final steps to receive her Personal Identity Verification card and begin meeting with Veterans.
- The General Assistance Caseworkers Association hosted its 4th Annual Conference in East Peoria. More than 120 attendees were present, and it was the most attended Conference to date. At the conference Ryan Dickinson was appointed Treasurer to the Association Board replacing current Treasurer Mary Jo Imperato.
- Director Imperato presented at the Northern Illinois Food Bank Town Hall Meeting with a focus on returning to in-person shopping, volunteerism, and more. For the support Hanover Township has provided to the UNITE Cohort group the food pantry will receive a \$500 donation.
- The monthly Veteran Group continues to reach capacity. In April, 30 Veterans met in Downey Hall for lunch and a movie.
- The Immanuel United Church of Christ sponsored the first Special Food Event for the Spring holiday. More than 150 families came through the event. The Boundless Trailer was also on site providing clothing and personal care items to attendee. This group comes from Iowa and attends each of the Special Food Events sponsored by Hanover Township Foundation.

*Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability*

OFFICE OF THE MENTAL HEALTH BOARD



Report for April 2025

SERVICE PROVIDED	MARCH 2025	MARCH 2024	FYTD 2025	FYTD 2024
<i>Grant Funding</i>				
New clients	126	74	3,506	2,745
Ongoing clients	1,137	826	10,854	13,174
Closed cases	223	33	1,337	1,591
Prevention programming presentations	4	8	51	81
Number in audience	29	425	312	2,535
<i>TIDE</i>				
Participants	8	28	8	28
Rides	84	224	1,660	2,256

*Due to reporting website, statistics are a month behind

Department Highlights

- The Mental Health Board met on April 22 and awarded the following:
 - \$25,000 in Capital Funds to Marklund for a nurse call system.
 - \$12,000 in Capital Funds to Easterseals for a treadmill made for children with disabilities and a Therapeutic Listening Toolbox.
 - \$12,000 in Challenge Funding to Rise Beyond Your Roots for trauma training for early childhood educators.
- Manager Teachout attended Representative Moeller's Social Service Policy Listening Session on April 1.
- Manager Teachout attended the Association of Community Mental Health membership meeting in Springfield.
- Manager Teachout provided orientation for two new Mental Health Board members.
- Manager Teachout attended a Domestic Violence Legislative Breakfast hosted by Commissioner Morrison and Senator Villa.
- Manager Teachout researched new grant software and attended a sales webinar.
- Manager Teachout met with new development staff from Clearbrook.
- Manager Teachout attended the Annual Job Fair hosted by the Alignment Collaborative for Education and provided various resources from funded agencies to high school senior attendees.
- Mental Health Board member Matt Steichmann and Manager Teachout attended Centro De Informacion's Annual Luncheon.
- Manager Teachout participated in Student Government Day.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for April 2025

SERVICE PROVIDED	APRIL 2025	APRIL 2024	FYTD 2026	FYTD 2025
<i>Outreach & Prevention</i>				
Open Gym participants	736	588	736	588
Open Gym participants (unduplicated)	240	179	240	179
Alternate Support referrals	1	97	1	97
Alternate Support participants	323	243	323	243
Alternate Support participants (unduplicated)	113	97	113	97
<i>Clinical</i>				
Therapy clients	631	270	631	270
Therapy clients (unduplicated)	197	98	197	98
New clients (unduplicated)	12	0	12	0
Clinical hours	330	211	330	211
Group session participants	286	86	286	86
<i>Tutoring Participants</i>				
Total	63	114	63	114
Unduplicated	25	47	25	47

Department Highlights

- Director Brumfield Grima attended the Community for a Safer and Healthier Elgin (CSHE) meeting on April 9.
- On April 11, Director Brumfield Grima and Clinical Services Manager Trocki attended the Enriching Partnerships in Early Learning (EPEL) launch of the Basics. The Basics is a population-level initiative to enhance and support the development of children aged birth to three.
- April 12, Youth and Family Services held the annual Hoppin' for Hanover event at Izaak Walton Youth Center, with 138 attendees.
- Director Brumfield Grima attended and participated in the Association of Illinois Township Committee on Youth (AITCOY) annual executive team audit.
- On April 16, Director Brumfield Grima and Clinical Manager Trocki attended the Northwest Suburban Alliance on Domestic Violence (NWSADV) Legislative Breakfast. The focus was to come together and learn how to better serve those in our communities affected by domestic violence.
- Director Brumfield Grima met with the leadership team of Enriching Partnerships for Early Learning (EPEL), Executive Director Amber Peters, Basics of Greater Elgin Coordinator Karen Ceballos, and Community and Family Engagement Coordinator Andrea Vargas. Collaboration opportunities were explored for Hanover Township Youth and Family Services with EPEL.
- Clinical Manager Trocki and Director Brumfield Grima met with Principal Sheler at Huff Elementary School and established a partnership to launch the Attendance Support Pilot Program at the beginning of the new school year in August.
- On April 24, Director Brumfield Grim and Clinical Manager Trockie attended the AITCOY Executive Board Meeting.
- Student Government Day took place on April 30, with nine Streamwood High School students attending.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 4/8/25-5/16/25

	<u>Total</u>
Total Town Fund	280,896.90
Total Senior Services Fund	128,219.63
Total General Assistance Fund	47,468.20
Total Road Maintenance Fund	41,907.05
Total Committee for Senior Citizens Services	238.26
Total Mental Health Board Fund	46,848.12
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	6,828.57
Total Capital Fund	58,097.87
 Total All Funds	 <u><u>610,504.60</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township
Board Audit Report - FY 25
April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CHN · Community Health					
1014450 · Salaries					
Bill	03/30/2025	2769655	Beacon Hill Solutins Group, LLC	Temp Service Receptionist	600.00
Bill	03/30/2025	2774523	Beacon Hill Solutins Group, LLC	Temp Service Receptionist	600.00
Total 1014450 · Salaries					1,200.00
1014453 · Printing					
Bill	03/30/2025	1015531	Braden Interact Business (DD63087303...	Copier Print Charges	21.41
Total 1014453 · Printing					21.41
Total 101CHN · Community Health					1,221.41
101CVA · Community Affairs					
101CMA · Community Relations					
1014614 · Printing					
Bill	03/30/2025	INV1235	Elite Document Solutions	Inv# 1235 Copy Charges March	146.53
Total 1014614 · Printing					146.53
1014627 · Community Affairs					
Bill	03/30/2025	19991	Universal Marketing, LLC	Township Pens	993.09
Total 1014627 · Community Affairs					993.09
Total 101CMA · Community Relations					1,139.62
Total 101CVA · Community Affairs					1,139.62
101ES · ES - Expenditures					
1014802 · Equipment					
Bill	03/30/2025	25046	RollnRack LLC	F Plug - Power Roller	66.00
Total 1014802 · Equipment					66.00
1014804 · Printing					
Bill	03/30/2025	INV1235	Elite Document Solutions	Inv# 1235 Copy Charges March	99.79
Total 1014804 · Printing					99.79
1014809 · Pre-Volunteer Screening					
Bill	03/30/2025	1650198	Verify (XHANEM)	Criminal & Drivers Screening	54.00
Total 1014809 · Pre-Volunteer Screening					54.00
1014811 · Station Utilities					
Bill	03/30/2025	258663	Village of Bartlett	HTES Station Sewer & Water	17.99
Total 1014811 · Station Utilities					17.99

Hanover Township
Board Audit Report - FY 25
April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
1014813 · Vehicle Fuel & Maintenance					
Bill	03/30/2025	700477/1	Hopkins Ford	Preventative Maintenance Unit 9133	138.24
Bill	03/30/2025	2025-00...	Village of Hanover Park (Fuel)	March 2025 Fuel	896.96
Total 1014813 · Vehicle Fuel & Maintenance					1,035.20
Total 101ES · ES - Expenditures					1,272.98
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Bill	03/30/2025	INV1235	Elite Document Solutions	Inv# 1235 Copy Charges March	31.63
Total 1014202 · Office Supplies					31.63
1014210 · Building Maintenance - Town					
Bill	03/30/2025	3/6/25-4...	Com Ed (8000) ES	Acct #1819128000 3/6/25-4/7/25	24.20
Total 1014210 · Building Maintenance - Town					24.20
1014214 · Equipment Maintenance - Senior					
Bill	03/30/2025	P81052...	Batteries + Bulbs	Stock Batteries	90.36
Total 1014214 · Equipment Maintenance - Senior					90.36
1014219 · Vehicle Fuel - Town					
Bill	03/30/2025	2025-00...	Village of Hanover Park (Fuel)	March 2025 Fuel	599.82
Total 1014219 · Vehicle Fuel - Town					599.82
Total 101MAIN · Facilities Maintenance					746.01
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Bill	03/30/2025	Reimb	James Barr	Quarterly Cell Phone Reimbursement Jan - Mar	150.00
Total 1014402 · Telephone - Town					150.00
1014403 · Utilities - Town					
Bill	03/30/2025	258596	Village of Bartlett	Runzel Reserve Water Bill	72.45
Bill	03/30/2025		Com Ed (8000)	Monthly Service 3.6.25-4.7.25	1,325.36
Bill	03/30/2025	34-51-7...	Nicor 34	Monthly Charges 3.18-4.16	535.87
Total 1014403 · Utilities - Town					1,933.68
Total 101THE · Town Hall Expense					2,083.68
101TOE · Town Office Expense					
1014406 · Printing					
Bill	03/30/2025	INV1235	Elite Document Solutions	Inv# 1235 Copy Charges March	199.15
Bill	03/30/2025	56798	Precise Printing Network, Inc.	Town Brochures	702.00

Hanover Township
Board Audit Report - FY 25
April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 1014406 · Printing					901.15
1014534 · Passport Services					
Bill	03/30/2025	INV1235	Elite Document Solutions	Inv# 1235 Copy Charges March	78.95
Bill	03/30/2025	2392	Pitney Bowes Global Financial Services	Postage Machine - Quarterly Lease March	1,100.00
Total 1014534 · Passport Services					1,178.95
Total 101TOE · Town Office Expense					2,080.10
104ASR · Assessor's Division					
1044407 · Printing					
Bill	03/30/2025	INV1235	Elite Document Solutions	Inv# 1235 Copy Charges March	74.63
Total 1044407 · Printing					74.63
1044413 · Travel Expense					
Bill	03/30/2025	Reimbur...	Mary Ortiz.	Mileage Reimbursement March	193.20
Total 1044413 · Travel Expense					193.20
1044415 · Dues, Subs & Publications					
Bill	03/30/2025	8144, 8...	Sidwell Company	Assessor Map Books	815.00
Bill	03/30/2025	8144, 8...	Sidwell Company	Assessor Map Books	159.38
Total 1044415 · Dues, Subs & Publications					974.38
Total 104ASR · Assessor's Division					1,242.21
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094618 · Psychiatric Backup					
Bill	03/30/2025	March 2...	Alexian Bros. Behavior Health Hospital	Diagnostic Exam, Office Visits	1,265.00
Total 1094618 · Psychiatric Backup					1,265.00
1094624 · Client Mgmt Software					
Bill	03/30/2025	T014906	CIS Support, Inc.	March 2025	350.00
Total 1094624 · Client Mgmt Software					350.00
Total 109ADM · Administration & Clinical					1,615.00
109OUT · Outreach & Prevention					
1094644 · Travel					
Bill	03/30/2025	Reimbur...	Taylor Burke (v)	Travel Reimbursement March	177.10
Bill	03/30/2025	Reimb	Gisel Trujillo (v)	Mileage Reimbursement - Feb	220.50
Bill	03/30/2025	Reimb	Gisel Trujillo (v)	Mileage Reimbursement - March	254.80
Bill	03/30/2025	Reimbur	Juliana Moreno (v)	Mileage Reimbursement March	131.60
Total 1094644 · Travel					784.00

Hanover Township
Board Audit Report - FY 25
April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 109OUT · Outreach & Prevention					784.00
Total 109YFS · Youth & Family Services					2,399.00
Total 1014 · Town Fund - Expenditures					12,185.01
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Bill	03/30/2025	53-90-9...	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 2.24.25-3.26.25	1,302.73
Bill	03/30/2025	258183	Village of Bartlett	Sr Center Water Bill	255.71
Bill	03/30/2025	252577	Village of Bartlett	Water Sewer 1.14.25-2.14.25 & 2.14.25-3.14.25	315.64
Bill	03/30/2025	9275608...	Com ed (8111)	Service 3.6.25-4.7.25	4,450.02
Total 1104524 · Utilities					6,324.10
1104533 · Printing					
Bill	03/30/2025	77389	Kwik Print	Inv# 77389 Department Brochures Updated	757.51
Bill	03/30/2025	1015531	Braden Interact Business (DD63087303...	Copier Print Charges	367.58
Total 1104533 · Printing					1,125.09
Total 1104ADM · Administration					7,449.19
1104NUT · Nutrition					
1105558 · Home Delivered Meals Food					
Bill	03/30/2025	MM0331...	Pur Foods LLC dba Mom's Meals	HDM Special Diet Needs	2,830.24
Total 1105558 · Home Delivered Meals Food					2,830.24
Total 1104NUT · Nutrition					2,830.24
1104PRO · Enrichment Programs					
1104515 · Programming					
Bill	03/30/2025	Qrt Return	Illinois Department of Revenue - Bingo	Bingo Tax - 1st Qtr 2025	212.00
Total 1104515 · Programming					212.00
1104520 · Volunteer Services					
Bill	03/30/2025	Reimb	Kathleen Fee	Home Delivered Meals Mileage Reimbursement Jan - March	85.75
Bill	03/30/2025	Reimb	Larry Piemonte (v)	Home Delivered Meals Mileage Reimbursement March	35.91
Bill	03/30/2025	Reimb	Marc Goodwin	Home Delivered Meals Mileage Reimbursement Feb - March	73.50
Bill	03/30/2025	5786, 0...	Verify (XHTSSE)	Volunteer Background/Driving Check	180.00
Bill	03/30/2025	Reimb	James Lemonides	Home Delivered Meals Mileage Reimbursement	60.34
Bill	03/30/2025	Reimb	Mark Buthman	Home Delivered Meals Mileage Reimbursement Jan-March	107.10
Bill	03/30/2025	Reimb	Phil Roth	Home Delivered Meals Mileage Reimbursement March 2025	61.60
Bill	03/30/2025	Reimbur	Lori Knaub	Home Delivered Meals Mileage Reimbursement Feb-March	93.10
Bill	03/30/2025	Reimbur	Marlies Bellos	Home Delivered Meals Mileage Reimbursement Feb-March	154.77
Bill	03/30/2025	Reimbur	Alan Lenoci	Home Delivered Meals Mileage Reimbursement March	53.69

Hanover Township
Board Audit Report - FY 25
April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 1104520 · Volunteer Services					905.76
1104532 · Visual Arts					
Bill	03/30/2025	1395497...	Hobby Lobby	Paints, Stains, Varnish	22.55
Total 1104532 · Visual Arts					22.55
Total 1104PRO · Enrichment Programs					1,140.31
1104SOC · Social Services					
1104563 · Travel					
Bill	03/30/2025	Reimb	Melissa Endean (v)	Mileage Reimbursement	17.71
Total 1104563 · Travel					17.71
Total 1104SOC · Social Services					17.71
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Bill	03/30/2025	2025-00...	Village of Hanover Park (Fuel)	March 2025 Fuel	3,095.52
Total 1104518 · Vehicle Maintenance					3,095.52
1104547 · Dispatch Software					
Bill	03/30/2025	3211002	Unified Dispatch	2nd Qrt. Service Fees	1,650.00
Total 1104547 · Dispatch Software					1,650.00
1104550 · Telephone					
Bill	03/30/2025	6108839...	Verizon Wireless	Transportation Cell Phone Plan	446.92
Total 1104550 · Telephone					446.92
Total 1104TRN · Transportation					5,192.44
Total 1104 · Aging Services - Expenditures					16,629.89
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Bill	03/30/2025	INV086...	Culligan Quench USA, Inc	Water Machine Rental March 2025	56.31
Total 2024204 · Equipment					56.31
Total 2024ADM · Administration					56.31
202PAN · Pantry					
2024161 · Utilities					
Bill	03/30/2025	65-08-5...	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges 2/13/25-3/17/25	208.56
Bill	03/30/2025	3940-001	Village of Hanover Park	Acct# 3940-001 Water/Sewer 3/25/25	62.39
Bill	03/30/2025	65-08-5...	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges 3.17-4.15	342.71

Hanover Township
Board Audit Report - FY 25
April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Bill	03/30/2025	75-08-5...	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges 3.17-4.15	347.70
Total 2024161 · Utilities					961.36
Total 202PAN · Pantry					961.36
Total 2024 · Human Services - Expenditures					1,017.67
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034711 · Utilities					
Bill	03/30/2025	3/12/25-...	Com Ed (6000)	Acct #0741276000 3/12/25-4/11/25	26.76
Total 3034711 · Utilities					26.76
Total 3034ADM · Administration					26.76
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Bill	03/30/2025	P80417...	Batteries + Bulbs	Stock Batteries	166.56
Total 3034602 · Operating Supplies & Materials					166.56
3034603 · Fuel					
Bill	03/30/2025	2025-00...	Village of Hanover Park (Fuel)	March 2025 Fuel	453.59
Total 3034603 · Fuel					453.59
3034610 · Street Lighting					
Bill	03/30/2025	3/3/25-4...	Com Ed (5000)	Acct #0056865000 3/3/25-4/2/25	10.32
Total 3034610 · Street Lighting					10.32
Total 3034ROD · Road Maintenance					630.47
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Bill	03/30/2025	215430	Alexander Equipment Company	Preventative maintenance morbark chipper	1,012.93
Total 3034609 · Maintenance Vehicles & Equip					1,012.93
Total 303EQM · Equipment					1,012.93
Total 3034 · Road Maintenance - Expenditures					1,670.16
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054541 · Printing					
Bill	03/30/2025	INV1235	Elite Document Solutions	Inv# 1235 Copy Charges March	19.36
Bill	03/30/2025	INV1235	Elite Document Solutions	Inv# 1235 Copy Charges March	1.08

Hanover Township
Board Audit Report - FY 25
April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 5054541 · Printing					20.44
Total 5054ADM · Administration					20.44
5054SVC · Service Contracts					
5054123 · Easter Seals					
Bill	03/30/2025	March 2...	Easter Seals DuPage & Fox Valley Regi...	Mental Health Services March 2025	11,034.00
Total 5054123 · Easter Seals					11,034.00
5054130 · Northwest Casa					
Bill	03/30/2025	March 2...	Northwest CASA	March 2025 Counseling Services	802.66
Total 5054130 · Northwest Casa					802.66
5054162 · Tide Transportation					
Bill	03/30/2025	205683N	American Taxi Dispatch	March 2025	69.00
Total 5054162 · Tide Transportation					69.00
5054165 · Amita Alexian					
Bill	03/30/2025	March 2...	Alexian Bros Center Mental Health (MHB)	Outpatient Psychiatric Services	1,904.50
Total 5054165 · Amita Alexian					1,904.50
5054179 · Challenge Grant Fund					
Bill	03/30/2025		Ecker Center for Behavioral Health	Challenge Funds Awarded - MH Employment Support	5,000.00
Total 5054179 · Challenge Grant Fund					5,000.00
Total 5054SVC · Service Contracts					18,810.16
Total 5054 · Mental Health - Expenditures					18,830.60
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Bill	03/30/2025	34929	World Security & Control, Inc	Permit fee for senior center fire alarm upgrade	367.70
Total 8084425 · Building & Perm Improvements					367.70
Total 8084 · Capital Projects - Expenditures					367.70
TOTAL					50,701.03

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	04/22/2025	161877	Access 1 Source	Inv# INV-104338 Monthly Base Clock/ TimeWorks Plus HR Service April	388.99
Check	05/13/2025	162099	Access 1 Source	Inv# INV-104597 Monthly Base Clock /TimeWorks Plus HR Service May	338.99
Total 1014430 · Computer Equipment & Software					727.98
Total 101CAP · Capital Expenditures					727.98
101CHN · Community Health					
1014450 · Salaries					
Check	04/30/2025	162038	Beacon Hill Solutins Group, LLC	Inv# 2791077 Temp Service- OCH receptionist	645.00
Check	04/30/2025	162038	Beacon Hill Solutins Group, LLC	Inv# 2784427 Temp Service- OCH receptionist	697.50
Check	04/30/2025	162038	Beacon Hill Solutins Group, LLC	Inv# 2780188 Temp Service- OCH receptionist	600.00
Check	05/14/2025	162275	Beacon Hill Solutins Group, LLC	Inv# 2794203 Temp Service- OCH receptionist	682.50
Check	05/14/2025	162275	Beacon Hill Solutins Group, LLC	Inv# 2805848 Temp Service- OCH receptionist	600.00
Check	05/14/2025	162275	Beacon Hill Solutins Group, LLC	Inv# 2800623 Temp Service- OCH receptionist	607.50
Total 1014450 · Salaries					3,832.50
1014453 · Printing					
Check	05/13/2025	162107	Braden Interact Business (DD6308730301-1)	Inv# 1023404 Copy Charges OCH	67.83
Total 1014453 · Printing					67.83
1014457 · Furniture and Computer Equip					
Check	04/29/2025	161930	Leaf (379-002)	Inv# 18228904 LL Copier Lease OCH	59.49
Total 1014457 · Furniture and Computer Equip					59.49
1014459 · Professional Services					
Check	04/29/2025	161933	Quest Diagnostics	Inv# 9214666214 Client Labs	495.91
Total 1014459 · Professional Services					495.91
1014465 · Medical Supplies					
Check	04/08/2025	161733	McKesson Medical Surgical	Inv# 23578261 Towels, AIC Tests	195.34
Check	04/29/2025	161931	McKesson Medical Surgical	Inv# 22577383 Covid Tests	82.82
Check	04/29/2025	161931	McKesson Medical Surgical	Inv# 22664804 AIC Tests	144.77
Check	04/29/2025	161931	McKesson Medical Surgical	Inv# 22834911 Flucel Vax	263.88
Check	04/29/2025	161931	McKesson Medical Surgical	Inv# 23002451 Sharps, Sani-Cloth	231.67
Check	04/29/2025	161931	McKesson Medical Surgical	Inv# 23175047 Needles, PT/Ink Tests	385.47
Check	04/29/2025	161931	McKesson Medical Surgical	Inv# 23299014 Glucose COnTrol Tests	233.06
Check	05/13/2025	162142	McKesson Medical Surgical	Inv# 23729712 Butterfly Needles	246.27
Total 1014465 · Medical Supplies					1,783.28
1014491 · Health Insurance					
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	545.87

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 1014491 · Health Insurance					545.87
1014492 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	-45.02
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	5.62
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	-5.62
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	58.08
Total 1014492 · Dental, Vision & Life Insurance					13.06
Total 101CHN · Community Health					6,797.94
101CVA · Community Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	05/13/2025	162114	Elite Document Solutions	Inv# 1306 Copies April 2025	14.77
Total 1014614 · Printing					14.77
1014617 · Equipment & Furniture					
Check	05/13/2025	162157	Signs by Tomorrow	Inv# 31984 Township Background Repair	150.00
Check	05/13/2025	162163	Verizon Wireless (00002)	Department IPAD Data Service	36.01
Total 1014617 · Equipment & Furniture					186.01
1014619 · Office Supplies					
Check	04/15/2025	161757	Kwik Print	Inv# 77675 Notepads	169.26
Total 1014619 · Office Supplies					169.26
1014625 · Communications					
Check	05/06/2025	162087	Breese Journal & Publishing Company	Inv# 158957 Spring/Summer 25 Hanover Happenings Newsletter Printing	7,119.72
Total 1014625 · Communications					7,119.72
1014626 · Community Service Award					
Check	04/15/2025	161747	Crown Trophy #116	Inv# 19380 Awards	1,062.50
Check	04/15/2025	161757	Kwik Print	Inv# 77651 Program Booklet	602.09
Total 1014626 · Community Service Award					1,664.59
1014627 · Community Affairs					
Check	04/15/2025	161749	Elgin Area Chamber of Commerce	Inv# 2968 Annual Membership	375.00
Check	05/13/2025	162149	Precise Printing Network, Inc.	Inv# 56943 Hetitage Marker Program Brochure	334.22
Total 1014627 · Community Affairs					709.22
1014629 · Dues and Subscriptions					
Check	05/13/2025	162126	Hoffman Estates Chamber of Commerce	Inv# 86023 Membership	275.00
Total 1014629 · Dues and Subscriptions					275.00

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
1014631 · Community Festivals					
Check	04/08/2025	161732	Entertainment Management Group	Summer Izaak Walton Reserve Concert Series 2025	5,500.00
Check	04/15/2025	161744	Bartlett 4th of July Committee	Bartlett 4th of July Sponsorship 2025	3,000.00
Check	05/16/2025	162279	Ayre Productions	Fall Food Truck Festival Stage (50% Deposit)	1,300.00
Total 1014631 · Community Festivals					9,800.00
1014633 · Social Media Archive/Dist					
Check	04/22/2025	161881	CivicPlus LLC	Inv# 330235 Social Media Archiving Subscription	3,137.40
Total 1014633 · Social Media Archive/Dist					3,137.40
1014636 · Website Services					
Check	04/22/2025	161900	Granicus	Inv# 201682 Annual Website Content Management	10,834.45
Total 1014636 · Website Services					10,834.45
1014692 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	103.10
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	11.24
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	103.10
Total 1014692 · Dental, Vision & Life Insurance					217.44
Total 101CMA · Community Relations					34,127.86
Total 101CVA · Community Affairs					34,127.86
101ES · ES - Expenditures					
1014802 · Equipment					
Check	05/06/2025	162069	Air One Equipment, Inc.	Inv# 220647 Protective Helmets (6)	2,430.00
Check	05/13/2025	162118	Fullife Safety Center	Inv# 71909 Life Safety Vests	418.00
Check	05/16/2025	162300	Air One Equipment, Inc.	Inv# 221220 Protective Helmet	405.00
Check	05/16/2025	162310	RollNRack LLC	Inv #25046 Hoseroller	66.00
Total 1014802 · Equipment					3,319.00
1014803 · Uniforms					
Check	04/15/2025	161759	Ray O'herron Co., Inc.	Inv# 2403695 Name Plates New Member	114.62
Check	04/15/2025	161759	Ray O'herron Co., Inc.	Inv# 2403942 Retirement Badge	27.98
Check	04/22/2025	161891	Ray O'herron Co., Inc.	Inv# 2406351 New Member Cap, Stitch Work	12.78
Check	04/22/2025	161891	Ray O'herron Co., Inc.	Inv# 2405433 Name Bar New Member	32.59
Check	04/30/2025	162056	Ray O'herron Co., Inc.	Inv #2406652 New memeber dress hat	63.99
Check	04/30/2025	162056	Ray O'herron Co., Inc.	Inv #2408020 Hem uniform parts	15.00
Check	05/13/2025	162156	Ray O'herron Co., Inc.	Inv# 2409519 Name Bar New Member	65.88
Check	05/13/2025	162156	Ray O'herron Co., Inc.	Inv# 2409432 Uniform Patch Removal	4.00
Check	05/13/2025	162156	Ray O'herron Co., Inc.	Inv# 2409872 Uniform Jacket	151.38
Check	05/16/2025	162309	Ray O'herron Co., Inc.	Inv# 2411375 Retirement badge	176.29
Total 1014803 · Uniforms					664.51

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
1014804 · Printing					
Check	04/30/2025	162049	Kwik Print	Inv #77730 Business Cards (1000)	97.28
Check	04/30/2025	162049	Kwik Print	Inv #77752 Business Cards (500)	48.64
Check	05/13/2025	162114	Elite Document Solutions	Inv# 1306 Copies April 2025	117.50
Total 1014804 · Printing					263.42
1014807 · Miscellaneous					
Check	04/15/2025	161754	IPEMA	IPEMA Member Fees	270.00
Total 1014807 · Miscellaneous					270.00
1014808 · Education & Training					
Check	04/22/2025	161886	Haigh Solutions LLC	Inv# 2025-14 Officer Core Training	699.39
Check	05/13/2025	162127	Haigh Solutions LLC	Inv# 2025-20 HTES Office Training	776.80
Total 1014808 · Education & Training					1,476.19
1014811 · Station Utilities					
Check	04/30/2025	162054	Nicor 91	Acct# 91-98-58-5112 9 Monthly Charges 3/18/25-4/16/25	406.89
Check	05/16/2025	162302	Comcast (067)	Acct 8771 10 083 0549067 ESHQ Monthly Internet Fee	175.60
Check	05/16/2025	162305	Groot, Inc (605728)	Inv# 14386381T107 Sanitation Services April 2025	401.00
Check	05/16/2025	162311	Village of Bartlett	Acct 64107 231004 HTES Station Water & Sewer	52.28
Total 1014811 · Station Utilities					1,035.77
1014812 · Volunteer Appreciation					
Check	04/22/2025	161890	Precise Printing Network, Inc.	Inv# 560801 Retirement Award	185.28
Check	05/13/2025	162149	Precise Printing Network, Inc.	Inv# 56809 Vol Appreciation Cert.	20.83
Total 1014812 · Volunteer Appreciation					206.11
1014813 · Vehicle Fuel & Maintenance					
Check	04/15/2025	161750	FTD Auto	Inv# 19889 Preventative Maintenance Unit 9100	127.25
Check	04/15/2025	161750	FTD Auto	Inv# 19887 Preventative Maintenance Unit 9131	135.20
Check	04/15/2025	161750	FTD Auto	Inv# 19886 Preventative Maintenance Unit 9132	135.20
Check	04/15/2025	161753	Hopkins Ford	Inv# 702160/2 Preventative Maintenance Unit 9134	84.04
Check	04/15/2025	161756	KO Fleet Maintenance, Inc	Inv# 39479 Preventative Maintenance Unit 9124	549.29
Check	05/13/2025	162115	Extendobed	Repair Parts for 9122	42.42
Check	05/13/2025	162134	KO Fleet Maintenance, Inc	Inv# 39566 Repairs to 9124	433.91
Check	05/13/2025	162161	Village of Hanover Park (Fuel)	Inv# 2025-00018011 April Balance	979.91
Check	05/16/2025	162304	FTD Auto	Inv# 20164 Unit 924 Transmission Repair	745.49
Total 1014813 · Vehicle Fuel & Maintenance					3,232.71
1014814 · Communications					
Check	04/15/2025	161758	Motorola Solutions Inc	Inv #9248420250303 Radio Subscription April	690.00
Check	05/13/2025	162145	Motorola Solutions Inc	Inv# 8282122964 Antenna & Audio Accessory	323.24
Check	05/13/2025	162163	Verizon Wireless (00002)	Emergency Services (ES Drone Device)	122.16
Check	05/16/2025	162306	Emergency Services Marketing Corp., Inc.	Inv #9830 Volunteer Office Alert System	660.00

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	05/16/2025	162308	Motorola Solutions Inc	Inv# 9324220550401 Monthly Radio Fee May	716.00
Total 1014814 · Communications					2,511.40
1014891 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	1,166.54
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	1,166.54
Total 1014891 · Health Insurance					2,333.08
1014892 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	51.55
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	8.99
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	199.87
Total 1014892 · Dental, Vision & Life Insurance					260.41
Total 101ES · ES - Expenditures					15,572.60
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					
Check	05/16/2025	162312	Illinois Counties Risk Management Trust	Property /Liability/Workers Comp Premium	85,094.00
Check	05/16/2025	162314	Arachas Group LLC	Inv# 444929 Active Assailant Coverage	13,719.00
Check	05/16/2025	162314	Arachas Group LLC	Inv# 45123 Supervisor Bond	9,741.00
Total 1014503 · General Insurance					108,554.00
1014507 · Flex Plan & 457 Plan					
Check	04/22/2025	161893	The Retirement Advantage, Inc	Inv# 0486065-IN TRA 457B Admin/Technology Fee	175.00
Total 1014507 · Flex Plan & 457 Plan					175.00
Total 101ISE · Insurance & Employee Benefits					108,729.00
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	05/16/2025	162315	Airdo Werwas LLC	Inv# 190-0001-45324 Legal Fees	11,971.65
Check	05/16/2025	162315	Airdo Werwas LLC	Inv# 190-00023-43528 Legal Fees	339.15
Check	05/16/2025	162315	Airdo Werwas LLC	Inv# 190-0002-43525 Legal Fees	384.30
Check	05/16/2025	162315	Airdo Werwas LLC	Inv# 190-0005-43526 Legal Fees	4,237.00
Total 1014502 · Legal Services					16,932.10
Total 101LEA · Legal & Auditing					16,932.10
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	05/13/2025	162114	Elite Document Solutions	Inv# 1306 Copies April 2025	0.72
Check	05/13/2025	162114	Elite Document Solutions	Inv# 1306 Copies April 2025	0.22
Total 1014202 · Office Supplies					0.94

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
1014205 · Janitorial Supplies					
Check	04/30/2025	162037	Bade Supply	Inv #99223 Toliet paper, towels, liners	419.07
Check	05/13/2025	162105	Bade Supply	Inv# 100112 Toilet Paper, Towels, Liners, Gloves, Soap	5,589.85
Total 1014205 · Janitorial Supplies					6,008.92
1014209 · Building Contracts					
Check	04/30/2025	162045	Fox Valley Fire & Safety	Inv #IN00765807 Contractedl system inspection Senior Center kitchen	204.50
Check	05/13/2025	162117	Fox Valley Fire & Safety	Inv# 00770477 Annual Contract Inspections Filing Fee - EMA HQ	45.00
Check	05/13/2025	162117	Fox Valley Fire & Safety	Inv# 00770474 Annual Contract Fire Alarm Inspection & Report Filing	785.00
Total 1014209 · Building Contracts					1,034.50
1014210 · Building Maintenance - Town					
Check	04/30/2025	162057	Reinke Interior Supply	Inv #16208 Ceiling tiles Town Hall stock	239.36
Total 1014210 · Building Maintenance - Town					239.36
1014211 · Building Maintenance - Senior					
Check	04/30/2025	162051	Menards - West Chicago	Inv #17975 coffee machine filter assembly	160.47
Check	04/30/2025	162062	Wood Dale Electrical Const., Inc.	Inv #S184 Vet's hall exterior soffit light conversion and repair	1,164.00
Check	05/13/2025	162160	Tierra Environmental Industrial Services	Inv# T-25-4645 Senior Center Grease Trap Cleanout	165.00
Total 1014211 · Building Maintenance - Senior					1,489.47
1014212 · Building Maintenance - Astor					
Check	04/30/2025	162050	Menards - Hanover Park	Inv #44368 Wax ring for Astor Ave toilet repair	10.99
Check	04/30/2025	162050	Menards - Hanover Park	Inv #44364 Wax-less toliet seal putty knife Astor Ave toliet repair	14.78
Check	04/30/2025	162050	Menards - Hanover Park	Inv #44367 Return for wax-less toliet seal putty knife Astor Ave toliet repair	-13.99
Total 1014212 · Building Maintenance - Astor					11.78
1014213 · Equipment Maintenance - Town					
Check	05/13/2025	162165	Chicago Metro Fire Prevention	Inv# 00458701 Security Alarm Repairs & Inspection Town Hall	805.00
Total 1014213 · Equipment Maintenance - Town					805.00
1014214 · Equipment Maintenance - Senior					
Check	04/30/2025	162034	A + Exhaust Hood & Duct Cleaning Inc	Inv #2041500 Senior Center Kitchen Range Hood Cleaning	352.00
Check	04/30/2025	162043	Elgin Key & Lock Co., Inc.	Inv #250582 Fire panel keys Senior Center	18.80
Check	05/13/2025	162165	Chicago Metro Fire Prevention	Inv# 00458610 Security Alarm Repair Senior Center	892.50
Check	05/13/2025	162165	Chicago Metro Fire Prevention	Inv# 00458705 Replacement Panic Buttons OCH/Senior Center	314.96
Total 1014214 · Equipment Maintenance - Senior					1,578.26
1014215 · Equipment Maintenance - Astor					
Check	04/30/2025	162040	Chicago Metro Fire Prevention	Inv #IN00458596 Astor Ave security alarm repairs overhead door sensor	301.00
Check	05/13/2025	162117	Fox Valley Fire & Safety	Inv# 00767942 May Security Monitoring Astor Ave	391.20
Total 1014215 · Equipment Maintenance - Astor					692.20
1014218 · Vehicle Maintenance - Town					

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	04/30/2025	162060	Valvoline	Inv #73096 Oil Change Van #311	104.43
Total 1014218 · Vehicle Maintenance - Town					104.43
1014219 · Vehicle Fuel - Town					
Check	05/13/2025	162161	Village of Hanover Park (Fuel)	Inv# 2025-00018011 April Balance	462.42
Total 1014219 · Vehicle Fuel - Town					462.42
1014221 · Cell Phone/Communications					
Check	04/15/2025	161758	Motorola Solutions Inc	Inv #9248420250303 Radio Subscription April	150.00
Check	05/13/2025	162163	Verizon Wireless (00002)	F&M Tablet Data Plan	252.07
Check	05/16/2025	162308	Motorola Solutions Inc	Inv# 9324220550401 Monthly Radio Fee May	150.00
Total 1014221 · Cell Phone/Communications					552.07
1014225 · Grounds/Reserve Maintenance					
Check	04/30/2025	162042	Earth, Inc	Inv #24804 Top soil for main campus grounds	60.00
Check	04/30/2025	162042	Earth, Inc	Inv #24786 Top soil for main campus grounds	20.00
Check	04/30/2025	162044	Ewing Irrigation Products Inc.	Inv #25629274 Rock cover for electrical Runzel Reserve fountain	78.44
Check	04/30/2025	162044	Ewing Irrigation Products Inc.	Inv #25605518 Soil additive to correct salt damage Main Campus	55.94
Check	04/30/2025	162046	HOLCIM - MAMR Inc	Inv #720948505 River stone for Runzel Reserve	210.25
Check	04/30/2025	162050	Menards - Hanover Park	Inv #44298 Replacement tubing for coy garden pond pump	65.98
Check	04/30/2025	162050	Menards - Hanover Park	Inv #44344 Washers for coy garden pond pump	9.67
Check	04/30/2025	162051	Menards - West Chicago	Inv #17514 Drain cover grate	4.19
Check	04/30/2025	162052	Midwest Trading	Inv# I538483 Playground Mulch	93.00
Check	04/30/2025	162052	Midwest Trading	Inv# I538166 Playground Mulch	62.00
Check	04/30/2025	162052	Midwest Trading	Inv# I811448 Magnolia Bed Renovation Plants	591.71
Check	04/30/2025	162055	Quality Roque's Inc	Tree removal Izaak Walton Reserve	2,350.00
Check	05/13/2025	162112	Earth, Inc	Inv #24821 Top soil for Izaak Walton	20.00
Check	05/13/2025	162116	Ewing Irrigation Products Inc.	Inv# 25931246 Herbicide, Fertilizer	152.33
Check	05/13/2025	162146	Midwest Trading	Inv# I538413 Mulch for Izaak Walton	124.00
Total 1014225 · Grounds/Reserve Maintenance					3,897.51
1014229 · Equipment Maintenance - Izaak					
Check	04/30/2025	162035	Alarm Specialties and Protection	Inv #36366 April-June Alarm Monitoring Izaak Walton Youth Center	165.00
Check	04/30/2025	162045	Fox Valley Fire & Safety	Inv #IN00764658 Annual fire alarm inspection Izaak Walton Youth Center	60.00
Check	04/30/2025	162047	Joe Bero Plumbing, Inc	Inv #18406 Izaak Walton Annual backflow valve testing	90.00
Total 1014229 · Equipment Maintenance - Izaak					315.00
1014230 · Trash Removal - Izaak					
Check	05/13/2025	162121	Groot, Inc (54379)	Inv #14384167T107 Trash/Recycling Collection	298.02
Total 1014230 · Trash Removal - Izaak					298.02
1014233 · Recruitment & pre Employment					
Check	05/06/2025	162084	Verify (XHANOV)	Inv# 1654699 Background Checks	27.00

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 1014233 · Recruitment & pre Employment					27.00
1014234 · Building Maintenance ES Station					
Check	04/30/2025	162061	Webmarc Doors	Inv #21485 Overhead door panel replacement from vehicle damage	1,967.95
Total 1014234 · Building Maintenance ES Station					1,967.95
1014291 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	6,023.81
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	6,023.81
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June - Balance Due	1,895.03
Total 1014291 · Health Insurance					13,942.65
1014292 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	645.15
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	67.81
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	780.41
Total 1014292 · Dental, Vision & Life Insurance					1,493.37
Total 101MAIN · Facilities Maintenance					34,920.85
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	05/16/2025	162301	Comcast (185)	Acct# 963341185 Monthly Phone Service April 2025	1,363.40
Total 1014402 · Telephone - Town					1,363.40
1014403 · Utilities - Town					
Check	05/13/2025	162162	Village of Bartlett	Acct 64107 231004 HTES Station Water & Sewer Inv# 300787	129.44
Total 1014403 · Utilities - Town					129.44
1014405 · Internet Access - Town					
Check	04/22/2025	161882	Comcast (773 ES)	Acct# 877110083 0226773 Internet Fee 4.18.25-5.17.25	111.40
Check	04/22/2025	161883	Comcast (098)	Acct 933670098 Monthly Cable/Internet Charges April 2025	947.75
Total 1014405 · Internet Access - Town					1,059.15
1014416 · Equipment Rental - Town					
Check	04/22/2025	161884	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# ORD345847 Monthly Water Machine Rental Fee Admin 3.31.25-4.27.25	55.07
Check	04/22/2025	161889	Leaf (618-010)	Inv# 18193177 Town Hall Main Copier Lease May	230.43
Check	05/13/2025	162108	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# ORD351383 Monthly Water Machine Rental Fee Admin 4.28.25-5.25.25	55.07
Check	05/13/2025	162137	Leaf (618-010)	Inv# 18349792 Town Hall Main Copier Lease June	230.43
Check	05/13/2025	162163	Verizon Wireless (00002)	Admin Services (Hanover Landing) Cell	104.04
Check	05/16/2025	162307	Leaf (618-011)	Acct# 100-2577618-011 Hanover Landing Copier	41.25
Total 1014416 · Equipment Rental - Town					716.29
Total 101THE · Town Hall Expense					3,268.28

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
101TOE · Town Office Expense					
1014401 · Postage					
Check	05/13/2025	162153	Purchase Power Easy Permit Postage	Acct# 8000-9090-0585-2392 Postage Refil	2,600.00
Check	05/13/2025	162153	Purchase Power Easy Permit Postage	Acct# 8000-9090-0585-2392 Fees	196.63
Total 1014401 · Postage					2,796.63
1014404 · Office Supplies					
Check	05/13/2025	162158	Staples	Inv# 6029209040 Stapler (3)	47.91
Total 1014404 · Office Supplies					47.91
1014406 · Printing					
Check	04/22/2025	161888	Kwik Print	Inv# 77707 Elected Officials Business Cards (7)	364.00
Check	04/23/2025	161924	Allegra Print & Imaging	Inv #71522 Elected Official History Program Book (150)	445.60
Check	04/23/2025	161924	Allegra Print & Imaging	Inv #71530 Annual Report 2024-2025 (75)	336.47
Check	05/13/2025	162114	Elite Document Solutions	Inv# 1306 Copies April 2025	257.22
Total 1014406 · Printing					1,403.29
1014412 · Travel Expenses					
Check	04/22/2025	161892	Suzy Callahan (v)	Mileage Reimbursement	23.43
Check	05/16/2025	162280	Julie Kapadoukakis (v)	Mileage Reimbursement	16.52
Check	05/16/2025	162318	Suzy Callahan (v)	Mileage Reimbursement	37.38
Total 1014412 · Travel Expenses					77.33
1014414 · Memberships, Subs & Publication					
Check	05/14/2025	162276	Illinois City County Management Assoc	ILCMA Membership Dues J.Barr	432.50
Total 1014414 · Memberships, Subs & Publication					432.50
1014429 · Miscellaneous					
Check	04/15/2025	161752	Hanover Township Foundation (v)	2025 Annual Town Meeting Moderator Fee	100.00
Check	05/13/2025	162150	P.F. Pettibone & Co	Inv# 187556 New Officials' Badges & Holders	1,270.75
Total 1014429 · Miscellaneous					1,370.75
1014530 · Financial Administration					
Check	05/13/2025	162169	Governmental Accounting, Inc	Inv# 60210 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014531 · Community Affairs					
Check	05/16/2025	162319	Village of Streamwood	Arlingdale Lake Maintenance	1,035.00
Total 1014531 · Community Affairs					1,035.00
1014534 · Passport Services					
Check	05/13/2025	162114	Elite Document Solutions	Inv# 1306 Copies April 2025	34.54
Check	05/13/2025	162158	Staples	Inv# 6029209040 Pens	13.59

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 1014534 · Passport Services					48.13
1014591 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	3,989.20
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	3,989.20
Total 1014591 · Health Insurance					7,978.40
1014592 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	500.23
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium April 2025 101-4592	44.21
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	500.23
Total 1014592 · Dental, Vision & Life Insurance					1,044.67
1014596 · Ancilliary Benefits					
Check	05/06/2025	162088	Lincoln Financial	Semi-annual employer 457b contribution per employment agreement	5,250.00
Total 1014596 · Ancilliary Benefits					5,250.00
Total 101TOE · Town Office Expense					26,884.61
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	04/15/2025	161761	Bartlett Sports	Inv# 6945 2 Township Staff Shirts	42.00
Check	04/15/2025	161762	Kwik Print	Inv# 77645 Business Cards	48.64
Total 1044405 · Office Supplies					90.64
1044407 · Printing					
Check	05/13/2025	162114	Elite Document Solutions	Inv# 1306 Copies April 2025	2.11
Total 1044407 · Printing					2.11
1044415 · Dues, Subs & Publications					
Check	04/29/2025	161927	Certified Illinois Assessing Officers	Inv# 2025A1557 Dues - Ortiz	50.00
Check	04/29/2025	161927	Certified Illinois Assessing Officers	Inv# 2025A1775 Dues - Rahim	50.00
Check	05/07/2025	162094	CIAO Association	Inv #2025A1837 Khaja Moinuddin dues	50.00
Total 1044415 · Dues, Subs & Publications					150.00
1044491 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	545.87
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	545.87
Total 1044491 · Health Insurance					1,091.74
1044492 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	51.55
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	51.55

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 1044492 · Dental, Vision & Life Insurance					103.10
Total 104ASR · Assessor's Division					1,437.59
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					
Check	04/22/2025	161889	Leaf (618-010)	Inv# 18193177 Youth and Family Main Copier Lease May	164.02
Check	05/13/2025	162137	Leaf (618-010)	Inv# 18349792 Youth and Family Main Copier Lease June	164.02
Total 1094617 · Equipment Maintenance					328.04
1094618 · Psychiatric Backup					
Check	05/13/2025	162098	Alexian Bros. Behavior Health Hospital	Psychiatric Visits - April 2025	240.00
Total 1094618 · Psychiatric Backup					240.00
1094623 · Travel					
Check	05/06/2025	162079	Marina Herrera (v)	Mileage Reimbursement April 2025	42.00
Check	05/07/2025	162095	Erin Brumfield Grima (v)	Mileage Reimbursement April 2025	134.20
Check	05/13/2025	162102	Alex Busch	April 2025 Mileage	28.00
Check	05/13/2025	162131	Juan Escutia (v)	Mileage Reimbursement April	36.47
Check	05/13/2025	162147	Maurissa Murakami.	Mileage Reimbursement April 2025	50.68
Total 1094623 · Travel					291.35
1094691 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	6,758.06
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	5,176.80
Total 1094691 · Health Insurance					11,934.86
1094692 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	634.68
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	82.99
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	542.99
Total 1094692 · Dental, Vision & Life Insurance					1,260.66
Total 109ADM · Administration & Clinical					14,054.91
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	05/13/2025	162124	Gisel Trujillo (v)	Mileage Reimbursement April	267.40
Check	05/13/2025	162130	Juliana Moreno (v)	Mileage Reimbursement April 2025	186.90
Check	05/13/2025	162144	Melissa Enciso.	Mileage Reimbursement April	138.60
Check	05/13/2025	162159	Taylor Burke (v)	Mileage Reimbursement April 2025	142.80
Total 1094644 · Travel					735.70
1094651 · Cellphones					

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	05/13/2025	162163	Verizon Wireless (00002)	Youth and Family Monthly Fee	197.00
Total 1094651 · Cellphones					197.00
1094656 · Youth Center Equipment					
Check	04/22/2025	161879	Canteen Rfrsh Svc 05637/002/00002 YFS ...	Inv# ORD345846 Water Machine Rental 3.31.25-4.27.25	51.49
Check	04/22/2025	161889	Leaf (618-010)	Inv# 18193177 IWYC Copier Lease May	164.02
Check	05/06/2025	162070	Canteen Rfrsh Svc 05637/002/00002 YFS ...	Inv# ORD351382 Water Machine Rental 4.28.25-5.25.25	51.49
Check	05/13/2025	162137	Leaf (618-010)	Inv# 18349792 IWYC Copier Lease June	164.02
Total 1094656 · Youth Center Equipment					431.02
1094658 · Youth Center Utilities					
Bill	05/06/2025	0423237000	Com Ed (7000)	Monthly Charges 3.13.25-4.14.25	298.69
Total 1094658 · Youth Center Utilities					298.69
1094791 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	1,637.61
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	1,637.61
Total 1094791 · Health Insurance					3,275.22
1094792 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	154.65
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	11.24
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	154.65
Total 1094792 · Dental, Vision & Life Insurance					320.54
Total 109OUT · Outreach & Prevention					5,258.17
Total 109YFS · Youth & Family Services					19,313.08
Total 1014 · Town Fund - Expenditures					268,711.89
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	05/06/2025	162084	Verify (XHANOV)	Inv# 1654699 Background Checks	72.00
Total 1104523 · Recruitment					72.00
1104525 · Telephone & High Speed Internet					
Check	05/13/2025	162163	Verizon Wireless (00002)	Social Services Monthly Fee	84.69
Total 1104525 · Telephone & High Speed Internet					84.69
1104527 · Equipment					
Check	04/29/2025	161930	Leaf (379-002)	Inv# 18228904 LL Copier Lease	59.50
Check	05/13/2025	162154	Pitney Bowes Global Financial Services	Inv# 3107193175 Postage Machine Lease	373.32

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 1104527 · Equipment					432.82
1104528 · Office Supplies					
Check	04/15/2025	161742	Accurate Office Supply Co	Inv# 634095 Pens	83.14
Check	04/15/2025	161742	Accurate Office Supply Co	Inv# 633751 Tape	92.32
Total 1104528 · Office Supplies					175.46
1104533 · Printing					
Check	04/15/2025	161757	Kwik Print	Inv# 77636 Business Cards Perrone	48.64
Check	04/29/2025	161929	Kwik Print	Inv# 77677 HDM Payment Envelopes	411.80
Check	05/13/2025	162107	Braden Interact Business (DD6308730301-1)	Inv# 1023404 Copy Charges	352.89
Total 1104533 · Printing					813.33
1104538 · Community Affairs					
Check	04/15/2025	161746	Charlene Thomason	Cake SC 20th Anniversary	110.00
Total 1104538 · Community Affairs					110.00
1104591 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	1,166.54
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	1,166.54
Total 1104591 · Health Insurance					2,333.08
1104592 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	-13.06
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	6.53
Total 1104592 · Dental, Vision & Life Insurance					-6.53
Total 1104ADM · Administration					4,014.85
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	04/29/2025	161928	Get Fresh Produce, Inc	Congregate Food	1,479.98
Check	04/29/2025	161935	Gordon Food Service	Congregate Food	4,046.48
Check	05/13/2025	162125	Get Fresh Produce, Inc	Congregate Food	1,233.28
Check	05/13/2025	162171	Gordon Food Service	Congregate Food	4,179.78
Total 1105551 · Congregate Food					10,939.52
1105553 · Congregate Supplies					
Check	04/29/2025	161928	Get Fresh Produce, Inc	Congregate Supplies	132.80
Check	04/29/2025	161935	Gordon Food Service	Congregate Supplies	428.53
Check	05/13/2025	162125	Get Fresh Produce, Inc	Congregate Supplies	69.60
Check	05/13/2025	162171	Gordon Food Service	Congregate Supplies	342.33
Total 1105553 · Congregate Supplies					973.26
1105558 · Home Delivered Meals Food					

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	04/29/2025	161928	Get Fresh Produce, Inc	HDM Food	1,340.08
Check	04/29/2025	161935	Gordon Food Service	HDM Food	4,126.80
Check	05/13/2025	162125	Get Fresh Produce, Inc	HDM Food	1,233.30
Check	05/13/2025	162152	Pur Foods LLC dba Mom's Meals	Inv# MM04302025 Special Dietary Meals	3,414.74
Check	05/13/2025	162171	Gordon Food Service	HDM Food	4,033.27
Total 1105558 · Home Delivered Meals Food					14,148.19
1105560 · Home Delivered Meals Supplies					
Check	04/29/2025	161928	Get Fresh Produce, Inc	HDM Supplies	124.00
Check	04/29/2025	161935	Gordon Food Service	HDM Supplies	364.93
Check	05/13/2025	162125	Get Fresh Produce, Inc	HDM Supplies	77.92
Check	05/13/2025	162171	Gordon Food Service	HDM Supplies	342.35
Total 1105560 · Home Delivered Meals Supplies					909.20
1105791 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	545.87
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	545.87
Total 1105791 · Health Insurance					1,091.74
1105792 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	231.63
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium April 2025 110-5792	5.62
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	51.55
Total 1105792 · Dental, Vision & Life Insurance					288.80
Total 1104NUT · Nutrition					28,350.71
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	04/22/2025	161875	ABC Parade Floats	Inv# 4085 Streamwood Summer Parade Float	1,546.00
Check	04/22/2025	161876	Giuseppa Bartolomeo	Specialty Chef Pina Supplies 4.9.25 (17)	125.19
Check	04/29/2025	161928	Get Fresh Produce, Inc	Programming	67.65
Check	04/29/2025	161934	Sweet Reminder	Lunch & Music Program 5.16.25	2,800.00
Check	04/29/2025	161935	Gordon Food Service	Programming	641.78
Check	05/06/2025	162073	Giuseppa Bartolomeo	Specialty Chef Pina Supplies 4.23.25 (13)	141.19
Check	05/06/2025	162073	Giuseppa Bartolomeo	Specialty Chef Pina Supplies 4.26.25 (11)	138.40
Check	05/06/2025	162078	Laura Trujillo	Inv# 33 Chair Yoga (1)	35.00
Check	05/13/2025	162123	Giuseppa Bartolomeo	Specialty Chef Pina Supplies 5.7.25 (16)	178.42
Check	05/13/2025	162171	Gordon Food Service	Programming	298.14
Check	05/16/2025	162282	Bestway Charter Transportation Inc	Coach Bus Trip to White Sox Game (38)	1,257.30
Check	05/16/2025	162283	Bestway Charter Transportation Inc	Coach Bus Trip to White Sox Game (38) 6.9.25	1,257.30
Check	05/16/2025	162284	Bestway Charter Transportation Inc	Coach Bus Trip to White Sox Game (38) 6.18.25	1,257.30
Check	05/16/2025	162285	Motion Picture Licensing Corporation	Inv# 504457008 Motion Picture License	603.09
Check	05/16/2025	162286	Teatro Zinzani	Show and Lunch 8.12.25 (38)	2,808.00
Check	05/16/2025	162287	Group Tix and Tours	Trip - Chinatown Tour 6.11.25 (26)	1,635.00
Check	05/16/2025	162288	Dundee Township Park District	Chicago Cubs Presentation/Lunch (14)	210.00

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	05/16/2025	162289	Drury Lane Events	Performance/Lunch (38) 6.18.25	3,030.30
Check	05/16/2025	162290	Chicago Tour Company	Chicago Tour (38) 5.19.25	2,470.00
Check	05/16/2025	162291	Group Tix and Tours	Trip - Chinatown Tour 6.11.25 (26)	1,635.00
Check	05/16/2025	162292	James Murrell	Computers Made Easy Instruction July/August	200.00
Check	05/16/2025	162293	Albert Olsen	Inv# 0007 Self-Defense Class July/August	480.00
Check	05/16/2025	162294	Yvonne Preston	Senior Stretch & Flex Classes	240.00
Check	05/16/2025	162295	Cynthia Sutherland	Tai Chi Instructor July/August	245.00
Check	05/16/2025	162296	Dance Alternatives, Inc.	Line Dance Classes July/August	520.00
Check	05/16/2025	162297	Eugene Flynn	Italy presentation 8.9.25	150.00
Check	05/16/2025	162298	Bestway Charter Transportation Inc	Coach Bus Trip Chicago Church Tour (38) 5.19.25	1,257.30
Check	05/16/2025	162299	Cesar Grimaldo	French/Spanish Instruction July/August	450.00
Total 1104515 · Programming					25,677.36
1104520 · Volunteer Services					
Check	04/22/2025	161880	Charlene Thomason	Flowers for Volunteer Luncheon	143.95
Check	04/22/2025	161894	The Seville	Inv# 17305 Final Payment Volunteer Luncheon	970.65
Check	05/06/2025	162072	Edward Baus	Home Delivered Meals Mileage Reimbursement April	49.63
Check	05/06/2025	162074	James Lemonides	Home Delivered Meals Mileage Reimbursement April	86.17
Check	05/06/2025	162075	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement April	63.70
Check	05/06/2025	162076	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement April	51.10
Check	05/06/2025	162077	Lori Knaub	Home Delivered Meals Mileage Reimbursement April	60.55
Check	05/06/2025	162085	Wayne Rutenburg	Home Delivered Meals Mileage Reimbursement April	135.80
Bill	05/06/2025	Reimburse	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement March	41.30
Check	05/13/2025	162100	Alan Lenoci	Home Delivered Meals Mileage Reimbursement April	81.34
Check	05/13/2025	162110	Charles Valerio	Home Delivered Meals Mileage Reimbursement April	20.02
Check	05/13/2025	162111	Dorothy Archer	Home Delivered Meals Mileage Reimbursement April	68.25
Check	05/13/2025	162129	Jay Busse	Home Delivered Meals Mileage Reimbursement April	140.70
Check	05/13/2025	162138	Larry Piemonte	Home Delivered Meals Mileage Reimbursement April	35.84
Total 1104520 · Volunteer Services					1,949.00
1104532 · Visual Arts					
Check	04/15/2025	161745	Blick Art Materials	Inv# 5204009 Glazes	223.46
Check	04/29/2025	161932	Mimi Krall	Paper Towels	42.76
Check	05/13/2025	162104	Blick Art Materials	Inv# 5329194 Paints & Palettes for Art Classes	179.49
Check	05/13/2025	162143	Mimi Krall	Gass, Toll, Lunch - Marcella's Ceramics	120.25
Total 1104532 · Visual Arts					565.96
1104891 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	4,085.06
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	4,085.06
Total 1104891 · Health Insurance					8,170.12
1104892 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	259.88
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium April 2025 110-4892	22.48

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	259.88
Total 1104892 · Dental, Vision & Life Insurance					542.24
Total 1104PRO · Enrichment Programs					36,904.68
1104SOC · Social Services					
1104567 · Memory Cafe Grant					
Check	04/15/2025	161743	Animal Quest Entertainment Inc	Memory Cafe Entertainment October 2025	200.00
Total 1104567 · Memory Cafe Grant					200.00
1104569 · Senior Home Care Program					
Check	05/06/2025	162080	Phoebe Ugalde	Mileage Reimbursement 4.10.25-4.18.25	27.72
Check	05/06/2025	162080	Phoebe Ugalde	Mileage Reimbursement 4.1.25-4.10.25	27.08
Check	05/06/2025	162081	Robert Heyden	Travel Reimbursement 4.21.25-4.30.25	25.69
Check	05/13/2025	162110	Charles Valerio	Home Care Mileage Reimbursement April	25.62
Check	05/13/2025	162132	Juna Talbot.	Mileage Reimbursement April	56.63
Total 1104569 · Senior Home Care Program					162.74
1104991 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	4,519.38
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	4,519.38
Total 1104991 · Health Insurance					9,038.76
1104992 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	608.84
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	46.27
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	608.84
Total 1104992 · Dental, Vision & Life Insurance					1,263.95
Total 1104SOC · Social Services					10,665.45
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	04/15/2025	161755	Kammes Auto & Truck Repair, Inc.	Inv# 147676 Bus 140 Oil Change	43.17
Check	04/15/2025	161760	Redmon's Towing	Inv# 539792 Tow Bus 139	462.50
Check	04/22/2025	161887	Kammes Auto & Truck Repair, Inc.	Inv# 147752 Bus 147 Oil Change/Liift Gate	394.45
Check	04/22/2025	161887	Kammes Auto & Truck Repair, Inc.	Inv# 147691 Bus 139 Shift Lock	261.03
Check	05/13/2025	162168	Kammes Auto & Truck Repair, Inc.	Inv# 147863 Bus 143 Air Leak Repairs/Brakes	2,769.11
Check	05/13/2025	162168	Kammes Auto & Truck Repair, Inc.	Inv# 147878 Bus 139 Parking Brake	130.00
Check	05/13/2025	162168	Kammes Auto & Truck Repair, Inc.	Inv# 147972 Bus 141 Shocks/Suspension/Ball Joints	1,644.84
Total 1104518 · Vehicle Maintenance					5,705.10
1104547 · Dispatch Software					
Check	04/22/2025	161899	Ecolane USA Inc.	Inv# CINV-082333 Annual Dispatch Software Subscription	15,142.50

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 1104547 · Dispatch Software					15,142.50
1104552 · Fuel					
Check	05/13/2025	162161	Village of Hanover Park (Fuel)	Inv# 2025-00018011 April Balance	3,566.87
Total 1104552 · Fuel					3,566.87
1104691 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	2,974.87
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	3,520.47
Total 1104691 · Health Insurance					6,495.34
1104692 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	310.82
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	26.04
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	407.38
Total 1104692 · Dental, Vision & Life Insurance					744.24
Total 1104TRN · Transportation					31,654.05
Total 1104 · Aging Services - Expenditures					111,589.74
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	04/23/2025	161925	Staples	Inv #6028762283 Chair mat	113.20
Check	04/23/2025	161925	Staples	Inv #6028762284 Creamer, shipping labels	231.84
Check	04/23/2025	161925	Staples	Inv #6028762285 Yellow toner	126.23
Check	04/30/2025	162058	Staples	Inv #6029209038 Folders	62.18
Check	04/30/2025	162058	Staples	Inv #6029209042 Rubber bands, copy paper	80.49
Check	05/06/2025	162082	Staples	Inv# 6029686566 Ink	429.99
Check	05/06/2025	162082	Staples	Inv# 6030390134 Copy Paper, Paper Clips, Labels	214.66
Total 2024202 · Office Supplies					1,258.59
2024204 · Equipment					
Check	04/15/2025	161748	Culligan Quench USA, Inc	Inv# 08813214 Water Cooler 4.4.25-5.3.25	59.13
Check	04/22/2025	161889	Leaf (618-010)	Inv# 18193177 Astor Copier Lease May	164.02
Check	05/06/2025	162086	Culligan Quench USA, Inc	Inv# 08986882 Water Cooler 5.4.25-6.3.25	56.31
Check	05/13/2025	162137	Leaf (618-010)	Inv# 18349792 Astor Copier Lease June	164.02
Total 2024204 · Equipment					443.48
2024205 · Travel & Training					
Check	05/16/2025	162281	Mary Jo Imperato.	ITAGAC Division meeting mileage reimbursement	118.44
Total 2024205 · Travel & Training					118.44
2024210 · Printing					

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	05/13/2025	162136	Kwik Print	Inv# 77809 Foundation Envelopes/Letterhead (to be reimbursed)	350.53
Total 2024210 · Printing					350.53
2024511 · Phone and Internet					
Check	05/06/2025	162071	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 4.25.25-5.24.25	280.65
Check	05/13/2025	162163	Verizon Wireless (00002)	Human Services Residential Fire Response	110.66
Total 2024511 · Phone and Internet					391.31
2024591 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	1,214.50
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	1,214.50
Total 2024591 · Health Insurance					2,429.00
2024592 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	302.62
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	20.42
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	302.62
Total 2024592 · Dental, Vision & Life Insurance					625.66
Total 2024ADM · Administration					5,617.01
2024HOM · Home Relief					
2024102 · Rent					
Check	04/22/2025	6718	Larry Bennett	Shelter Assistance	700.00
Check	04/22/2025	6719	Orchard Hill Apartments	Shelter Assistance	975.00
Check	04/22/2025	6720	Spring Lakes Estates	Shelter Assistance	780.00
Check	04/22/2025	6721	Hanover Landings	Shelter Assistance	50.00
Check	04/22/2025	6722	Hanover Landings	Shelter Assistance	50.00
Check	04/22/2025	6723	Country Homes at Cobblers	Shelter Assistance	385.56
Check	04/22/2025	6724	Rushmore Servicing	Shelter Assistance	589.44
Check	05/06/2025	6727	Nature Homes of the Meadows	Shelter Assistance	275.00
Check	05/06/2025	6728	State Farm Del Vassey	Shelter Assistance	131.00
Check	05/06/2025	6729	Shellpoint Mortgage Servicing	Shelter Assistance	569.00
Total 2024102 · Rent					4,505.00
2024103 · Utilities					
Check	04/22/2025	6717	State Farm Salah, Neal	Transportation Assistance - May 2025	51.94
Total 2024103 · Utilities					51.94
2024105 · Personal Essentials					
Check	04/22/2025	6725	Walmart	May 2025 Personal Essentials (5)	750.00
Total 2024105 · Personal Essentials					750.00
2024106 · Travel Expenses					

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	04/22/2025	6726	BP Gas Station	Transportation Assistance - May 2025	50.00
Total 2024106 · Travel Expenses					50.00
2024119 · Emergency Assistance					
Check	05/13/2025	6730	Blackhawk Apartments	Shelter Assistance	1,976.01
Total 2024119 · Emergency Assistance					1,976.01
Total 2024HOM · Home Relief					7,332.95
202PAN · Pantry					
2024161 · Utilities					
Bill	05/06/2025	9268009000	Com Ed (9000)	Monthly Service 3.7.25-4.8.25	679.22
Check	05/13/2025	162164	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave April	49.36
Total 2024161 · Utilities					728.58
2024166 · Trash Removal					
Check	04/15/2025	161751	Groot, Inc (69323)	Inv# 14172630T107 Trash Collection Astor April	1,412.89
Check	05/13/2025	162120	Groot, Inc (69323)	Inv# 1483678T107 Trash Collection Astor May	1,422.75
Total 2024166 · Trash Removal					2,835.64
2024167 · Equipment					
Check	05/07/2025	162097	Mendel Pumbing & Heating Inc	Inv #463246 Replacement RTU (roof top unit) for Astor Ave food pantry	15,708.00
Total 2024167 · Equipment					15,708.00
2024169 · Pantry Storage Facility					
Check	05/13/2025	162128	Home Depot, The 7816	Inv# 7902270 Double Steel Door	1,123.60
Check	05/13/2025	162128	Home Depot, The 7816	Inv# 5401888 Lumber , RFP, Fasteners, Plywood	3,759.78
Check	05/13/2025	162128	Home Depot, The 7816	Inv# 4153860 Credit	-259.19
Check	05/13/2025	162140	Menards - Hanover Park	Inv# 44659 Epoxy	22.99
Check	05/13/2025	162141	Menards - West Chicago	Inv# 18988 Supplies for Storage Renovation	62.50
Check	05/13/2025	162170	Bluestone Environmental, Inc	Inv# 2025-299 Asbestos Mitigation	7,900.00
Total 2024169 · Pantry Storage Facility					12,609.68
2024191 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	668.63
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	668.63
Total 2024191 · Health Insurance					1,337.26
2024192 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	136.21
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	8.99
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	136.21
Total 2024192 · Dental, Vision & Life Insurance					281.41

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 202PAN · Pantry					33,500.57
Total 2024 · Human Services - Expenditures					46,450.53
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	05/16/2025	162315	Airdo Werwas LLC	Inv# 190-0007-43527 Legal Fees	1,157.40
Total 3034701 · Legal					1,157.40
3034702 · Insurance					
Check	05/16/2025	162312	Illinois Counties Risk Management Trust	Property /Liability/Workers Comp Premium	16,000.00
Total 3034702 · Insurance					16,000.00
3034710 · Community Affairs					
Check	05/13/2025	162109	Cirba Solutions Services	Inv #CSW-035094 Battery Recycling Program	614.93
Total 3034710 · Community Affairs					614.93
3034711 · Utilities					
Check	04/30/2025	162036	AT&T 152	Inv #847717527303 2.23.25-3.22.25 Douglas De-icer	445.50
Check	04/30/2025	162053	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 3/18-4/16	1,786.59
Bill	05/06/2025	7029328000	Com Ed (8000)	Monthly Service 3.6.25-4.7.25	145.58
Check	05/13/2025	162101	AT&T 152	Inv #847717527304 4.22.25-5.21.25 Douglas De-icer	212.40
Check	05/13/2025	162119	AT&T Mobility	Inv# 287352817189X04272025 Douglas De-Icer Cellular Service	114.39
Total 3034711 · Utilities					2,704.46
3034713 · Recruitment					
Check	05/06/2025	162084	Verify (XHANOV)	Inv# 1654699 Background Checks	27.00
Total 3034713 · Recruitment					27.00
3034714 · Office Supplies					
Check	04/30/2025	162055	Quality Roque's Inc	Row stump grinding	250.00
Check	04/30/2025	162055	Quality Roque's Inc	Row tree removal	1,000.00
Total 3034714 · Office Supplies					1,250.00
3034791 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	1,673.62
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	1,673.62
Total 3034791 · Health Insurance					3,347.24
3034792 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	192.33
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	14.61
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	192.33

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
			Total 3034792 · Dental, Vision & Life Insurance		399.27
			Total 3034ADM · Administration		25,500.30
			3034BLD · Buildings		
			3034612 · Building & Perm Improvements		
Check	04/30/2025	162051	Menards - West Chicago	Inv #18189 Pipe and fittings for unit heater gas line road garage	24.92
			Total 3034612 · Building & Perm Improvements		24.92
			Total 3034BLD · Buildings		24.92
			3034ROD · Road Maintenance		
			3034602 · Operating Supplies & Materials		
Check	04/15/2025	161758	Motorola Solutions Inc	Inv #9248420250303 Radio Subscription April	150.00
Check	04/30/2025	162051	Menards - West Chicago	Inv #17377 Screws for road garage construction horse repairs	39.99
Check	04/30/2025	162051	Menards - West Chicago	Inv #17626 Propane refill for roads forklift	23.64
Check	05/16/2025	162308	Motorola Solutions Inc	Inv# 9324220550401 Monthly Radio Fee May	150.00
			Total 3034602 · Operating Supplies & Materials		363.63
			3034603 · Fuel		
Check	05/13/2025	162161	Village of Hanover Park (Fuel)	Inv# 2025-00018011 April Balance	466.74
			Total 3034603 · Fuel		466.74
			3034606 · Engineering		
Check	05/07/2025	162096	Thomas Engineering Group LLC	Inv #22312 U-46 Area stormwater plan review	4,900.00
			Total 3034606 · Engineering		4,900.00
			3034607 · Contract Work		
Check	05/13/2025	162139	LRS, LLC	Inv# PS653784 Street Sweeping Bridlewood Subdivision	800.00
			Total 3034607 · Contract Work		800.00
			3034614 · Signs, Stripping & Tree Removal		
Check	04/30/2025	162055	Quality Roque's Inc	Row tree removal	1,000.00
Check	05/13/2025	162155	Quality Roque's Inc	Tree Removal	1,250.00
			Total 3034614 · Signs, Stripping & Tree Removal		2,250.00
			Total 3034ROD · Road Maintenance		8,780.37
			303EQM · Equipment		
			3034608 · Equipment Purchase		
Check	04/30/2025	162050	Menards - Hanover Park	Inv #44312 Large pipe wrench for road garage	64.99
			Total 3034608 · Equipment Purchase		64.99
			3034609 · Maintenance Vehicles & Equip		
Check	04/30/2025	162039	Central Parts Warehouse	Inv #771503 Replacement plow blades	1,155.00

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	04/30/2025	162041	Cummins Sales and Service	Inv #F2-250416850 Repairs to vermeer chipper	693.00
Check	04/30/2025	162048	Kammes Auto & Truck Repair, Inc.	Inv #147751 Truck #502 Preventative Maintenance	1,245.68
Check	04/30/2025	162048	Kammes Auto & Truck Repair, Inc.	Inv #147901 Truck #505 Preventative Maintenance	771.56
Check	04/30/2025	162048	Kammes Auto & Truck Repair, Inc.	Inv #147808 Truck #505 Exhaust Repair	484.67
Check	04/30/2025	162051	Menards - West Chicago	Inv #17517 Primer bulb, fuel line for roads saw	10.96
Check	05/13/2025	162135	Kankakee Truck Equipment, Inc	Inv# 179754 Replacement Ball Valve Truck #501	51.74
Check	05/13/2025	162168	Kammes Auto & Truck Repair, Inc.	Inv #147920 Truck #501 Preventative Maintenance	1,453.70
Total 3034609 · Maintenance Vehicles & Equip					5,866.31
Total 303EQM · Equipment					5,931.30
Total 3034 · Road Maintenance - Expenditures					40,236.89
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	05/13/2025	162133	Kristin Vana	Vending Machine Products	238.26
Total 4045105 · Soda/Snack Vending					238.26
Total 4045 · Comm/SR Citizens Svcs - Expense					238.26
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054537 · Community Relations					
Check	05/16/2025	162278	Hanover Township Foundation	Annual 5k Gold Level Sponsor	500.00
Total 5054537 · Community Relations					500.00
5054539 · Dues					
Check	04/22/2025	161878	ACMHAI	Inv# 25-1016 Annual Membership Dues	3,734.38
Total 5054539 · Dues					3,734.38
5054541 · Printing					
Check	05/13/2025	162114	Elite Document Solutions	Inv# 1306 Copies April 2025	32.69
Total 5054541 · Printing					32.69
5054591 · Health Insurance					
Check	04/22/2025	161904	United Healthcare	Major Medical Premium May	1,581.26
Check	05/16/2025	162313	United Healthcare	Major Medical Premium June	1,581.26
Total 5054591 · Health Insurance					3,162.52
5054592 · Dental, Vision & Life Insurance					
Check	04/22/2025	161885	Euclid Managers	Monthly Dental/Life Insurance Premium May 2025	190.21
Check	04/22/2025	161895	Vision Service Plan	Vision Insurance Premium May 2025	14.80
Check	05/16/2025	162303	Euclid Managers	Monthly Dental/Life Insurance Premium June 2025	190.21
Total 5054592 · Dental, Vision & Life Insurance					395.22

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Total 5054ADM · Administration					7,824.81
5054SVC · Service Contracts					
5054123 · Easter Seals					
Check	05/13/2025	162113	Easter Seals DuPage & Fox Valley Region	April 2025 Care Coordination & Social Work (4)	810.00
Total 5054123 · Easter Seals					810.00
5054130 · Northwest Casa					
Check	05/16/2025	162316	Northwest CASA	Sexual Assault Interventions March 2025	240.71
Total 5054130 · Northwest Casa					240.71
5054146 · Bridge YFS Crisis Intervention					
Check	05/16/2025	162317	The Bridge	Shelter/Crisis Services	4,560.00
Total 5054146 · Bridge YFS Crisis Intervention					4,560.00
5054165 · Amita Alexian					
Check	05/13/2025	162103	Alexian Bros Center Mental Health (MHB)	April 2025 Outpatient & Psychiatry	2,643.00
Total 5054165 · Amita Alexian					2,643.00
5054205 · Mental Health Housing					
Check	04/22/2025	161898	UP Hanover Landing, LP	Hanover Landing Rent Subsidy - May 2025	6,600.00
Check	05/13/2025	162166	UP Hanover Landing, LP	Hanover Landing Rent Subsidy - June 2025	5,339.00
Total 5054205 · Mental Health Housing					11,939.00
Total 5054SVC · Service Contracts					20,192.71
Total 5054 · Mental Health - Expenditures					28,017.52
7004 · Vehicle Replcmnt - Expenditures					
7004408 · Vehicle Purchase					
Check	04/22/2025	161896	Gisel Trujillo (v)	Vehicle Repair Deposit	4,000.00
Check	04/22/2025	161897	Melissa Enciso.	Vehicle Repair, Rental Car	570.14
Check	05/13/2025	162122	Gisel Trujillo (v)	Vehicle Repair Balance Due (Tony's Auto Body)	1,600.00
Check	05/13/2025	162122	Gisel Trujillo (v)	Enterprise Rental Car for Vehicle Repair	458.43
Total 7004408 · Vehicle Purchase					6,628.57
7004540 · Bus Purchase					
Check	05/13/2025	162151	Pace	Acct# 30896 Bus Lease (2)	200.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					6,828.57
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					
Check	04/29/2025	161936	Hot Top Restoration	Inv# Metal Roof - 50% Down Material Payment	6,075.00

Hanover Township Board Audit Report

April 8 through May 16, 2025

Type	Date	Num	Name	Memo	Amount
Check	04/29/2025	161936	Hot Top Restoration	Inv# Siding - 50% Down Material Payment	8,450.00
Check	04/30/2025	162051	Menards - West Chicago	Inv #18439 Plywood, insulation, hardware	149.18
Check	04/30/2025	162051	Menards - West Chicago	Inv #17626 Clamp, screws, glue for door replacement	69.45
Check	04/30/2025	162051	Menards - West Chicago	Inv #17570 Lumber, key hasp for door replacement	131.52
Check	04/30/2025	162051	Menards - West Chicago	Inv #17517 Sill plate for door replacement	38.27
Check	04/30/2025	162051	Menards - West Chicago	Inv #17514 Lumber for door replacement	90.77
Check	04/30/2025	162051	Menards - West Chicago	Inv #17975 Woodfiller, stain, foam brush for door replacement	43.42
Check	04/30/2025	162051	Menards - West Chicago	Inv #17783 Construction lumber for framing repairs	95.52
Check	04/30/2025	162059	Sherwin-Williams	Inv #4333-4 Tray, sponge brush to finish new well house door	45.93
Check	05/06/2025	162083	Thomas Engineering Group LLC	Inv# 22308 Phase II Campus expansion project engineering	4,774.11
Check	05/13/2025	162106	Bluestem Ecological Services	Inv# 4390 Phase I Invasive Species Treatment	1,925.00
Total 8084401 · Tiknis Campus Expansion					21,888.17
8084425 · Building & Perm Improvements					
Check	04/23/2025	161926	World Security & Control, Inc	Inv #34928 Equipment and installation Senior Center fire alarm upgrade	29,672.00
Check	05/13/2025	162167	Suburban Door Check & Lock Service	Inv# IN580292 ADA Door Openers Senior Center/LL Washrooms	6,170.00
Total 8084425 · Building & Perm Improvements					35,842.00
Total 8084 · Capital Projects - Expenditures					57,730.17
TOTAL					559,803.57

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:30 p.m.
Present were Supervisor McGuire and Trustees Beattie, Essick, Martinez, and Noyola.
Others present were Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Erin Brumfield Grima, Human Services Director Mary Jo Imperato and Director designee Ryan Dickinson, Community Health Director Kristen Smith, Deputy Administrator Kristin Vana, Mental Health Board Manager Amanda Teachout, Human Resources Manager Suzy Callahan, Administrator James Barr, Assistant to the Administrator Hailey Matich, Attorney Lauren McKenzie, and residents Mrs. Heidi McGuire and Mrs. Ann Essick.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that the Supervisor Elect of Dundee Township, Shefali Shah, would be joining him on a tour of Hanover Township on April 13.
 - B. Clerk's Report: Clerk Dolan Baumer reminded the Board that statements of economic interest are now due to be filed online with the County Clerk.
 - C. Assessor's Report: Assessor Moinuddin was not present.
 - D. Trustee Committee Liaison Reports: The Trustees offered no reports.
 - E. Department Reports: Reports were submitted for review by the Board; highlights included Manager Callahan reporting that all staff even was held on April 3 with 25 present. The Illinois Secretary of State vehicle sticker renewal process review was held and found Hanover Township in order and in the future, the audits would be done by phone. A summer public management student intern has been hired. The Township would be working with Lauderbach in FY26 for the audit. Deputy Vana reported that the 20th anniversary of the Senior Center was held. Programming attendance is high; kudos to the staff for handling the increased volume. She and Manager Gomez attended a Senior Committee meeting with Representative Moeller. Recruiting is ongoing for a bus driver. Director Kuttentberg reported that SB2504 was given an extension to April 11 and transferred to Representative Don Harmon. A letter of support against it was sent to the legislature. Along with poster, discussions at committee meeting, staff support, official support, the push to kill the bill is ongoing. Thank you to all who attended the MTA event in Springfield. Do not forget that the Township is serving beer at the Bartlett Fest on July 5 from 5-8 p.m. Tips go to the Township Foundation. A \$3,000 donation to support the Fest is requested. The Supervisor asked for and received concurrence from the Trustees that this \$3,000 would be well spent and to go ahead with it. Director Brumfield Grima reported that interviews for open positions is ongoing. The Streamwood Park District/Hanover Township sports registration is open. Hoppin' for Hanover is April 12. The Youth and Family Services garage sale fundraiser would be held June 6 -7 and proceeds would benefit CGTI (teen institute). Director -Imperato recently presented at the Northern Illinois Food Bank UNITE CoHort Group on the Township food pantry, service model and hours. The stipend for the presentation was \$500. To date, ten calls have been served by the Home Emergency Response program. The recent job fair was successful with 64 employers and over 280 attendees. On April 24, the Illinois Township Association of General Assistance Caseworkers is hosting the GA Conference at the Par-A-Dice Center in East Peoria. In 2014, the group was ready to disband; today, due to her leadership,

there are over 100 members. Director Designee Dickinson will assume the role as treasurer for the organization. The upcoming Veterans Honor Roll Dinner would be held on May 1. Director Smith reported that with Diabetes Awareness Month, outreach and A1C screenings, as well as glucose testing would be offered. 109 people are registered for the May 3 5k. A search for open positions is ongoing and a summer intern will be onboard mid-May. Director Crews reported that the Elgin Dive Team was supported by the Hanover Township Emergency Services unit in helping to solve the long unsolved cold case of a missing woman in Elgin. Grant writing is ongoing for drone support funding. A traffic incident course is being held for the members for certification. After a recent fire in South Elgin, the unit reached out to Director Designee Ryan Dickinson for support to a displaced family through the Home Emergency Response program; the Director was impressed with her immediate and positive response. Director Hanson reported that the Department has permits for storage space during the demolition of the building adjacent to the Tiknis campus. Township legal has the draft for review for application for the PII to be submitted to the Village of Bartlett. The search to fill two open positions is ongoing, and the recruitment for six seasonal positions is also ongoing. Administrator Barr reported that the recruitment effort for a Director of Aging Services is closing in on a candidate. Airdo Werewas would be hosting a new township officials training in May. The Cook County Forest Preserve/Brookfield Zoo/Hanover Township Kite Fest would be held on May 10. The Illinois township Attorney's conference would be held at Hanover Township on May 16. May 19 is the date of the Township's swearing in of officials.

- V. Paying: Mr. Barr presented the bills for payment from March 25, 2025 through April 7, 2025 as follows:

a.	Town	\$57,780.76
b.	Senior Services	29,912.81
d.	General Assistance	6,112.99
e.	Road Maintenance	14,366.64
f.	Mental Health Board	53,324.50
g.	Capital	<u>6,339.06</u>
	Total	<u>\$167,836.76</u>

A motion was made by Trustee Martinez and seconded by Trustee Noyola to approve payment of the bills as presented from March 25, 2025 through April 7, 2025. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

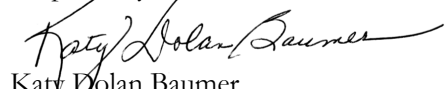
- VII. Unfinished Business: No unfinished business was discussed.

- VIII. New Business:

- A. Regular Board Meeting Minutes of March 25 2025: Trustee Beattie moved that the Board approve the regular Board meeting minutes of March 25, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- B. Workshop Minutes of March 29 2025: Trustee Noyola moved that the Board approve the workshop minutes of March 29, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- C. Special Board Meeting Minutes of March 31, 2025: Trustee Essick moved that the Board approve the Special Board meeting minutes of March 25, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.

- D. Appointment to the Hanover Township Mental Health Board: Trustee Beattie moved to approve the Supervisor's appointment of Tarah McShane to the Hanover Township Mental Health Board. Motion seconded by Martinez. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: No motion was made to go into executive session.
- X. Other Business: Administrator Barr reminded the Board that the next Board that the swearing-in date and next meeting would be held May 19. The Supervisor's Community Service Awards would be held on April 12. Supervisor McGuire reported that inconsistencies the Township drug testing policy have arisen with the legalization of marijuana. CDL must be tested, who else? Who is federally mandated to be tested. Administration is to research and the Board should figure out what the Board wants to do. Clerk Dolan Baumer would be attending Topics Day in Springfield on April 28.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:00 p.m. was made by Trustee Beattie and seconded by Trustee Noyola followed by a roll call vote. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance

RESOLUTION _____

**A RESOLUTION
TO APPROVE AMENDMENT NO. 1 TO THE BUILDING LEASE BETWEEN
HANOVER TOWNSHIP AND THE BARTLETT VOLUNTEER FIRE ASSOCIATION**

BE IT RESOLVED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: Addendum No. One (“Addendum No. 1”) to the Building Lease Agreement, dated April 1, 2024, between the Bartlett Volunteer Fire Association and Hanover Township (the “Township”), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved subject to the Township Attorney’s approval.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, Addendum No. 1 on behalf of the Township following approval by the Township Attorney.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED May 19, 2025

APPROVED May 19, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____ enacted on May 19, 2025, and approved on May 19, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**AMENDMENT No. 1
FOR LEASE AGREEMENT BETWEEN
BARTLETT VOLUNTEER FIRE ASSOCIATION AND HANOVER TOWNSHIP**

THIS LEASE AMENDMENT ("Amendment") dated May ____, 2025 ("Effective Date"), by and between the Bartlett Volunteer Fire Association, an Illinois not-for-profit corporation ("Lessor"), and Hanover Township, a body politic and corporate of the State of Illinois ("Township"). Lessor and Township may be referred to herein individually as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, Lessor and Township entered into a Lease Agreement dated April 1, 2024, for the property located at 218 South Main Street, Bartlett, Illinois 60103, for the storage of Township vehicles and equipment (the "Lease");

WHEREAS, Lessor requested an increase in Rent based on current market conditions for comparable storage spaces;

WHEREAS, Lessor and Township now desire to change the Rent of the Lease according to the terms set forth below.

AGREEMENT

NOW THEREFORE, in consideration of the above recitals, the mutual covenants contained herein, and other good and valuable consideration, receipt and sufficiency of which is acknowledged, the Parties agree as follows:

1. RECITALS. The Recitals set forth above are incorporated into this amendment and shall be deemed terms and provisions hereof, the same as if fully set forth in this Paragraph 1. Any capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Lease.
2. ESTOPPEL. Lessor and Township acknowledge that, except as specially amended in this Amendment, the Lease is in full force and effect and has not been modified, supplemented, or amended and all provisions, conditions, terms, obligations, and covenants contained therein are hereby ratified and incorporated herein. Township warrants that to its knowledge, as of the date of this Amendment, Lessor is not in default under the Lease and no conditions, circumstance or set of facts currently exists which could constitute as a Lessor default. All references to the Lease on and after the Effective Date shall include this Amendment.
3. RENT. Township shall pay Lessor or Lessor's agent, as rent for the Premises, the sum of \$20,000 per year, payable in two (2) equal installments. The first payment of \$10,000.00 due and payable on April 1st of the Term, and the second payment of \$10,000.00 due and payable on

August 1st of the Term, until termination of this Lease, at Lessor's address stated in this Lease or such other address as Lessor may designate in writing. The first and second installments are referred to herein collectively as the "Rent."

4. ENTIRE AGREEMENT. This Lease and the exhibits attached hereto constitute the entire agreement between Lessor and Township respecting its subject matter and supersede all prior agreements, understandings, negotiations, and discussions, whether oral or written, of the parties pertaining to the subject matter thereof, all of which are merged herein.

5. COUNTERPARTS. This Lease may be executed in multiple counterparts, each of which shall constitute an original, but all of which taken together shall constitute one agreement. Any signed counterpart (including by electronic signature) delivered by facsimile, email, or other electronic means shall be deemed an original signature and property delivered to the recipient thereof.

6. HEADINGS. The headings and captions of the sections contained herein are for convenience only, are not a part of this Lease, and do not define limit, or construe the contents of such sections.

7. TIME. Time is of the essence of each of Lessor's and Township's obligation hereunder.

8. GOVERNING LAW. This Amendment shall be construed, governed, and enforced according to the laws of the State of Illinois and the Parties agree that any action at law, suit in equity, or other judicial proceeding for the enforcement of this Amendment the exclusive venue for the enforcement or breach of this Lease or other litigation between the Parties shall be instituted in Cook County, Illinois. Parties waive any defense based on lack of jurisdiction or venue or based upon *forum non conveniens*.

9. EXHIBITS. Exhibit A attached to this Amendment is, by this reference, incorporated in and made a part of this Amendment. In the event of conflict between the Exhibit and the text of this Amendment, this Amendment shall control.

[Signature Page Follows]

IN WITNESS WHEREOF, Bartlett Volunteer Fire Association and Hanover Township have caused this Lease to be executed by their respective officials on the dates as shown above.

**BARTLETT VOLUNTEER
FIRE ASSOCIATION,**
an Illinois not-for-profit corporation

HANOVER TOWNSHIP,
a body politic and corporate of the State of
Illinois

By: _____
Its President

By: _____
Brian P. McGuire, Supervisor

Attest: _____
Title: _____

Attest: _____
Katy Dolan Baumer, Clerk

EXHIBIT A

LEASE AGREEMENT

[TO BE INSERTED]

RESOLUTION NO. _____

**A RESOLUTION
TO APPROVE A PROFESSIONAL SERVICES AGREEMENT
WITH HITCHCOCK DESIGN GROUP**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The Professional Services Agreement (the “Agreement”) with Hitchcock Design, Inc., d/b/a Hitchcock Design Group, for design services to be rendered for the Tiknis Campus Expansion Reserve, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved, subject to review and approval by the Township Attorney.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of Hanover Township, following approval of the Agreement by the Township Attorney.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 23, 2024

APPROVED: January 23, 2024

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution No. _____, enacted on January 23, 2024, and approved on January 23, 2024, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



Professional Service Agreement

This agreement (Agreement) between Hitchcock Design, Inc., an Illinois corporation doing business as **Hitchcock Design Group (HDG), 22 E Chicago Avenue; Naperville, Illinois 60540** and **Hanover Township, 250 South Route 59, Bartlett, Illinois 60103 (Client)**, is entered into on May 12, 2025 and includes eight parts: Project Description, Project Team, Scope of Services, Schedule, Compensation and Payment, Client Responsibilities, Additional Conditions and Acceptance.

PART ONE: PROJECT DESCRIPTION

The Project Description as identified in the attached proposal dated April 14, 2025 is made a part of this Agreement.

PART TWO: PROJECT TEAM

The Project Team as identified in the attached proposal dated April 14, 2025 is made a part of this Agreement.

PART THREE: BASIC SERVICES

The Scope of Services as identified in the attached proposal dated April 14, 2025 is made a part of this Agreement.

PART FOUR: SCHEDULE

The Project Schedule as identified in the attached proposal dated April 14, 2025 is made a part of this Agreement, and may be updated from time to time as the project advances by agreement of the parties.

PART FIVE: COMPENSATION AND PAYMENT

Fee Type and Amount

Client agrees to compensate HDG for the Authorized Scope of Services described in Part Three of this Agreement as follows:

Fixed Fee Services

Preliminary Design Services:

Program and Analysis Phase:	Fixed Fee	\$6,200
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Final Design Services:

Design Development Phase:	Fixed Fee	\$27,200
Construction Documentation Phase:	Fixed Fee	\$30,000
Interpretive Signage Design Phase:	Fixed Fee	\$3,800
Permitting Phase:	Fixed Fee	\$27,600
Bidding and Negotiation Phase:	Fixed Fee	\$5,300

Hourly Services:

Construction Phase Services:

Construction Administration,	Hourly Not to Exceed	\$26,500
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Construction Observation,
Contract Close-out:

Grant Administration Phase:	Hourly Not to Exceed	\$4,200
PUD Assistance Phase:	Hourly Estimate	As requested
Total Fee:		\$130,800

Authorized Additional Services

If circumstances arise during HDG's performance of its Scope of Services that require additional services, HDG will notify Client about the nature, extent and probable additional cost of the additional services, and perform only such additional services following Client's written authorization. Client agrees to compensate HDG for Authorized Additional Services in addition to the fee for the Authorized Scope of Services.

Reimbursable Expenses

In addition to the fees for the Authorized Scope of Services and Authorized Additional Services, Client agrees to compensate HDG for delivery, travel, and reproduction expenses at 115% of HDG's actual cost. Mileage is calculated at the current IRS reimbursable rate. We recommend setting aside \$2,000 for these expenses.

Standard Rates

The attached Billing Rates are made a part of this Agreement.

Payment

Invoices

Each month, HDG will provide an invoice that describes the invoice period, the services rendered, fees and expenses due, payment due date, billing history and other appropriate information. Invoices for fixed fees will describe the percentage of the services completed. Invoices for hourly fees will describe the tasks, hours and hourly rates for the services completed.

Progress Payments

Client agrees to promptly review HDG invoices and make full payment for Authorized Scope of Services, Authorized Additional Services and Reimbursable Expenses. Payment of each invoice is due upon receipt, and will be past due if not paid in full within 60 days of the invoice date. If Client objects to any portion of the invoice, Client agrees to notify HDG, in writing, within 7 days of receipt regarding the Client's objection and pay the undisputed invoice amount in accordance with this Agreement.

Interest and Collection Costs

Client agrees to pay a finance charge of 1½% per month on unpaid account balances that are past due. In the event that HDG must retain an attorney to enforce Client's payment obligations, Client agrees to pay HDG's reasonable attorneys' fees and costs, regardless of whether suit is filed. The payment procedures and interest rate shall be as provided under the Illinois Local Government Prompt Payment Act, 50 ILCS 505/2 *et seq.*

PART SIX: CLIENT RESPONSIBILITIES

**Representation**

Client agrees to designate a representative authorized to act on its behalf. HDG will direct communications to Client through its designated representative. Client agrees to communicate with HDG's project manager in a timely manner in order to expediently advance HDG services.

Program Requirements

Client agrees to provide customary program requirements for the project, including objectives, standards and criteria, schedule, process, communications and budget.

Existing Conditions

Client agrees to provide current information regarding the existing conditions for the project area, including: boundary, legal description, ownership, easements and restrictions; topography and benchmark; soils, utilities, hydrology/wetlands, vegetation, land uses, archeology, traffic. HDG is entitled to rely on the accuracy and completeness of the information provided.

Access

Client agrees to provide HDG and its sub consultants access to the property for observation.

Specialized Consultation

Client agrees to provide the services of specialized consultants, not identified on the Project Team, when they are needed to meet Client's project program requirements.

Changed Conditions

Client agrees to promptly notify HDG in writing of any condition, event or circumstance that may affect the performance of our services.

Financing

Client agrees to compensate HDG regardless of Client's ability to secure loans, mortgages, additional equity, grants or other supplementary financing for the project. If requested, Client agrees to provide evidence that Client is capable of paying for the services described in this Agreement.

Permits

Unless specifically described in HDG's Basic Services, Client agrees to obtain and pay for all necessary permits from authorities with jurisdiction over the Project.

Delay

Client agrees to comply with Part Six of this Agreement and to render decisions in a timely manner so as not to delay the orderly and sequential progress of our services.

Maintenance

Client agrees that proper project maintenance is required after the project is complete and that a lack of or improper maintenance may result in damage to property or persons. Client further agrees that HDG is not responsible for the results related to any lack of or improper maintenance.

**Client Expense**

Client agrees to comply with Part Six of this Agreement at its own expense.

PART SEVEN: ADDITIONAL CONDITIONS**Standard of Care**

HDG will perform the Authorized Scope of Services and Authorized Additional Services in accordance with generally accepted standards of ordinary and reasonable skill exercised by landscape architects and planners at the time and location such services are rendered.

Suspension of Services

If Client has not paid HDG's invoice within 90 days of the invoice date, or if Client has an open aggregate account balance of more than 25% of our professional fees, HDG may suspend services under this Agreement by providing 7 days written notice to Client. HDG shall have no liability because of such suspension of services. If either party to this Agreement suspends services for more than 30 consecutive days, Client agrees to compensate HDG for services performed prior to notice of such suspension, and when the Project is resumed, compensate HDG for costs incurred during the interruption and resumption of services. Client further agrees to equitably adjust HDG's schedule and fees for the remaining services.

Notwithstanding the forgoing, Client shall not be liable for payment of any such invoices, costs and/or fees in the event HDG is in default and/or breach hereunder.

Termination of Services

Either party may terminate this Agreement upon not less than seven days written notice should the other party fail to substantially perform in accordance with the terms of this Agreement through no fault of the terminating party. Client may terminate this agreement for its convenience and without cause by providing not less than seven days written notice. If Client terminates this Agreement for its convenience and without cause, Client agrees to compensate HDG for services performed prior to the termination, together with Reimbursable Expenses and Authorized Additional services.

Ownership of Documents

HDG retains the ownership of documents prepared by us as instruments of service. Upon payment of outstanding invoices related to this Agreement, Client is granted a non-exclusive, non-revocable license to use the documents, or copies of the documents, created during the performance of HDG's services for reference, marketing and operation of the project. However, HDG retains the exclusive copyright to the plans, designs and information contained on the documents and all other use of the documents is expressly prohibited except when granted, in writing, by HDG. Client agrees to defend and hold HDG harmless from any claim arising from the alleged damages as a consequence of re-use or unauthorized use of the documents. If HDG provides any documents in digital format, at Client's direction, HDG cannot and does not represent, warrant or take any responsibility for the proper operation, compatibility or use of any third party software products or the media on which the documents are transmitted, including but not limited to software, memory devices or transmission by electronic mail.



Notwithstanding the foregoing, HDG consents to Drawings, Specifications and other contract documents prepared by HDG and/or its consultants being reproduced and submitted to contractors who may be submitting bids for the Project Work, and also to any agency providing Client grant funds. HDG understands and agrees that such Drawings, Specifications and other contract documents prepared by HDG may be subject to disclosure and/or copying in the event Client receives a Freedom of Information Act request for said documents and/or is otherwise required by law to furnish and/or disclose said documents. Client's obligation to defend and hold HDG harmless under this section is limited to unauthorized use of such documents by Client.

Credit

Client agrees to give HDG proper credit for its professional services in Client's official communications, published articles, and temporary project identification signage.

Indemnification and Limitation of Liability

To the fullest extent permitted by law, HDG shall indemnify and hold harmless Hanover Township, the Hanover Township Supervisor and Board of Trustees, and their respective officers, officials, employees, volunteers, successors, and assigns (collectively, the "Indemnified Parties") from and against all liability, claims, damages, liens, lien rights, losses, and expenses, including, but not limited, to, reasonable legal fees (attorneys' and paralegals' fees and court costs), arising out of or resulting from the performance of HDG's work and/or work performed on behalf of HDG hereunder, provided that any such liability, claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease, death, or injury to or destruction or damage of tangible property, including the loss of use therefrom, and (ii) is caused in whole or in part by any wrongful or negligent act or omission of the Architect, its employees, agents, consultants, contractors, subcontractors of any tier and/or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable; except to the extent caused by the negligence of a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation to indemnify which would otherwise exist as to any party or person described in this paragraph. Architect shall similarly indemnify and hold harmless the Indemnified Parties for any liability, claim, damage, lien, lien rights, loss or expense arising out of or attributable to Architect's breach of and/or default under this Agreement.

To the extent permissible by law, HDG waives any limits to the amount of its obligations to indemnity, hold harmless, or contribute to any sums due under any Losses, including any claim by any employee of HDG that may be subject to the Workers Compensation Act, 820 ILCS 305/1 *et seq.*, or any other related law or judicial decision, such as *Kotecki v. Cyclops Welding Corporation*, 146 Ill. 2d 155 (1991). Client, however, does not waive any limitations it may have on its liability under the Worker's Compensation Act, the Illinois Pension Code, any other statute, or any judicial decision.

The indemnities in this section shall survive the expiration or termination of this Agreement for matters occurring or arising during the term of this Agreement or as the result of or during HDG's performance of services beyond the term of this Agreement. HDG acknowledges that the requirements set forth in this section to indemnify, and hold harmless Client are apart from and not limited by HDG's duties under this Agreement, including the insurance requirements of this Agreement.



Insurance

HDG shall provide and maintain, at its sole cost and expense, during the term of the Agreement and any time period following expiration if HDG is required to return to perform any services or additional services under this Agreement, the insurance coverage and requirements specific below, of the types of coverages and in the minimum amounts listed below, insuring all operations related to the Agreement.

a. Insurance to be Provided

i. Workers Compensation and Employers Liability Insurance

HDG shall maintain workers compensation insurance, as required by statute, covering all employees who are to provide a service under this Agreement and Employers Liability insurance with limits of not less than \$500,000.00 each accident for bodily injury by accident and \$500,000.00 each employee for bodily injury by disease, with a policy limit of not less than \$500,000.00.

ii. Commercial General Liability Insurance

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract) (not to include CG 21 39 or equivalent). There shall be no endorsement or modification of the CGL insurance limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

iii. Business Auto Liability Insurance

HDG shall maintain business auto liability (BAL) coverage with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. BAL insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

iv. Professional Liability Insurance

HDG shall maintain professional liability insurance with a limit of not less than \$2,000,000 each wrongful act arising out of the performance or failure to perform professional services, and \$2,000,000 annual aggregate. When policies are renewed or replaced, the policy retroactive date must coincide with, or precede, the start of services on the Agreement. A claims-made policy which is not renewed or replaced must have an extended reporting period of two (2) years.

v. Excess/Umbrella Liability Insurance Coverage



HDG shall maintain Excess/Umbrella Liability Insurance coverage of not less than \$5,000,000 per occurrence and \$5,000,000 aggregate.

b. General Insurance Provisions

i. Additional Insured

Hanover Township, the Hanover Township Supervisor and Board of Trustees, and each of their respective officers, elected and appointed officials, directors, employees, volunteers, agents, successors, and assigns (collectively, the “Additional Insured”) shall be included as insureds under HDG's CGL coverage, using ISO additional insured endorsement CG 20 10 or a substitute providing equivalent coverage, and under HDG's excess/umbrella liability coverage. These insurance coverages shall be primary and non-contributory with respect to any other insurance or self-insurance afforded to the Additional Insured and shall not require exhaustion of any other coverage or tender of any claim or action to any other insurer providing coverage to any of the Additional Insured. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insured, or any of them. If HDG maintains broader coverage and/or higher limits than the minimums shown above, the Additional Insured requires and should be entitled to the broader coverage and/or higher limits maintained by HDG. Any endorsement or policy provision which limits contractual liabilities shall be deleted in its entirety. Any insured vs. insured exclusion shall be deleted in its entirety. If the Additional Insured have not been included as insureds as required herein, HDG waives all rights against each Additional Insured, for recovery of damages arising out of or related to services or additional services under this Agreement.

ii. Evidence of Insurance

Prior to beginning work, HDG shall furnish Client with a certificate(s) of insurance and applicable policy endorsement(s), including but not limited to, additional insured endorsements, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. All certificates shall provide for thirty (30) days' written notice to Client prior to the cancellation or material adverse change of any insurance referred to therein. Such written notice to Client shall be by certified mail, return receipt requested. Failure of Client to demand such certificate endorsement or other evidence of full compliance with these insurance requirements or failure of Client to identify a deficiency from evidence that is provided shall not be construed as a waiver of HDG's obligation to maintain such insurance. Client shall have the right, but not the obligation, of prohibiting HDG or any subcontractor from beginning work until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Client. Failure to maintain the required insurance may result in termination of this Agreement at Township's option. HDG shall provide certified copies of all insurance policies required above within ten (10) days of Township's written request for said copies.

iii. Acceptability of Insurers



For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A, VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A, VII or a Best's rating is not obtained, Client has the right to reject insurance written by an insurer it deems unacceptable.

iv. Cross-Liability Coverage

If HDG's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

v. Deductibles and Self-Insured Protection

Any deductibles or self-insured retentions must be declared to Client.

vi. No Waiver of Subrogation Rights

Client shall not, in any manner, be deemed or intended to have waived any right of subrogation which either it and/or its insurance carrier and/or risk pool provider, risk management agency, and/or insurance company providing excess coverage on behalf of the any of them may have against any HDG, for any property injury, death, or other damage caused by HDG and/or any of its subcontractors of any tier, or any of their respective employees, agents, consultants, officers, directors, limited or general partners, and/or otherwise arising out of the services or additional services under this Agreement.

vii. Failure to Comply with Insurance Reporting Provisions

All insurance required of HDG shall provide that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Additional Insured, or any of them.

viii. All Insurance Obtained Shall Apply Separately to Each Insured

All insurance required of HDG shall provide that the insurance shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability.

ix. Insurance Requirements Cannot Be Waived

Under no circumstances shall Client and/or any of the Additional Insured be deemed to have waived any of the insurance requirements herein by any action or omission, including, but not limited to: (a) allowing any work to commence by HDG before receipt of Certificates of Insurance; (b) failing to review any Certificates of Insurance received; (c) Failing to advise HDG that any Certificate of Insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner; and/or (d) issuing any payment without receipt of a sworn certification from HDG stating that all the required insurance is in force. HDG agrees that the obligation to provide the insurance required herein is solely its responsibility and that this is a requirement



which cannot be waived by any conduct, action, inaction or omission by Client and/or any of the other Additional Insured.

x. Liability of HDG is not Limited by Purchase of Insurance

Nothing herein contained in these insurance requirements is to be construed as limiting the liability of HDG and/or its respective insurance carriers. Client and the Additional Insureds do not, in any way, represent that the coverages or limits of insurance specified is sufficient or adequate to protect the Additional Insured, or any of them, HDG, or any subcontractor's interest or liabilities, but are merely minimums. Any obligation of HDG to purchase insurance shall not, in any way, limit their obligations to the Additional Insured in the event that the Additional Insured, or any of them, should suffer an injury or loss in excess of the amount recovered through insurance, or any loss or portion of the loss which is not covered by HDG's insurance.

xi. Notice of Personal Injury or Property Damage.

HDG shall notify Client, in writing, of any actual or possible claim for personal injury or property damage relating to the work, or of any occurrence which might give rise to such a claim, promptly upon obtaining first knowledge of same.

xi. Subcontractors

HDG shall cause each subcontractor employed by or acting on behalf of HDG to purchase and maintain insurance of the types and amounts of coverages specified above. When requested by Client, HDG shall furnish copies of certificates of insurance and additional insured endorsements evidencing coverage for each such subcontractor.

Quantity and Cost Opinion

HDG has no control over the cost of labor, materials, and equipment or the services of others. HDG provides quantity summaries and opinions of probable cost based on its professional judgment, familiarity with the construction industry, and on recent, comparable bidding results. Consequently, HDG does not guarantee the accuracy or thoroughness of its quantity summaries or opinions of probable cost. HDG approximates certain quantities and/or costs for Client's convenience. The Contractor is responsible for determining actual quantities and providing sufficient labor, services, equipment, and materials to complete the work as drawn and specified.

Notwithstanding the foregoing, HDG shall notify Owner of any nonconforming work prior to Owner's payment for such nonconforming work.

Third Party Approvals

HDG will work diligently to help Client secure approvals from the appropriate regulatory authorities related to the services specified in this Agreement. However, HDG cannot guarantee the approval of the project by any regulatory agency or third party. Client agrees to compensate HDG for our professional services regardless of the outcome of Client's applications for approval by others.



Choice of Law

The Agreement and all Addendums thereto shall be construed, and governed in accordance with Illinois law, and the exclusive venue for enforcement of this Agreement shall be the Circuit Court of Cook County, Illinois.

Compliance with Laws

The plans, specifications and drawings designed by HDG and its consultants shall comply with all applicable federal, state and local rules, regulations, codes and ordinances, including, but not limited to the Americans with Disabilities Act of 1990, as amended, and the City of Elgin, Illinois Building Codes as amended (collectively, the “Laws”) in effect at the time said plans and specifications and drawings are prepared by HDG and submitted for permit. In the event such codes and regulations are amended following the preparation of said plans, drawings and specifications and/or in the event applicable codes and/or regulations are enacted following such plan and specifications preparation, HDG shall revise same accordingly and shall be compensated for such revisions in accordance with the hourly rates set forth in the Rate Schedule. HDG and its consultants shall similarly comply with all applicable Laws in providing any architectural and/or engineering services hereunder.

Miscellaneous

- a. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. Notwithstanding the foregoing HDG may not assign its rights, duties and obligations hereunder without the express written consent of Owner, which Owner may withhold in its sole and absolute discretion. Any such assignment without Owner's written consent shall be null and void.
- b. The invalidity of any covenant, restriction, condition, limitation or any other part or provision of this Agreement shall not impair or effect in any manner the validity, enforceability or effect of the remainder hereof. The parties agree that their intention is to enforce and carry out, to the maximum extent allowed by law, the provision of this Agreement. All parties hereto acknowledge their intent and belief that all provisions are valid and enforceable.
- c. In the event of breach and/or default under the Agreement, the non-defaulting/non-breaching party shall be entitled to all rights and remedies available at law and/or equity, including reasonable attorney's fees.
- d. HDG shall exercise professional skill and judgment in the manner which can be reasonably expected from other architects performing similar services to those required hereunder including, but not limited to, any drawings, specifications, certifications, and/or representations made by HDG and/or its consultants hereunder.
- e. This Agreement constitutes the entire agreement between the parties. No covenants, assurances of additional payments or consideration, promises, representations or warranties have been made except as specifically set forth herein and no provision hereof may be waived, modified or altered except in writing executed by all parties.



- f. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of Hanover Township, and/or its officials, officers, employees, volunteers and/or agents.
- g. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.
- h. The parties acknowledge that this Agreement was freely negotiated by each of the parties hereto, each of whom was represented by separate counsel; accordingly, this Agreement shall be construed according to the fair meaning of its terms, and not against any party.
- i. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.
- j. Facsimile signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Agreement.

Extent

This contract constitutes the entire agreement between HDG and Client. It supersedes all previous written or oral understandings. It can be supplemented, or amended, only by the execution of a new written agreement.

PART EIGHT: ACCEPTANCE

Please sign and return this Agreement. A countersigned agreement will be returned to you.

Accepted: _____

Brian P. McGuire
Hanover Township Supervisor

Attest: _____

Katy Dolan Baumer
Hanover Township Clerk

Accepted: _____

Eric Hornig, Senior Principal
Hitchcock Design Group

RESOLUTION NO. _____

**A RESOLUTION
TO APPROVE AN INTERGOVERNMENTAL AGREEMENT OF PARTICIPATION IN
THE ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK (IPWMAN)**

WHEREAS, the Township of Hanover, County of Cook, State of Illinois (hereinafter, the “Township”) is a public agency of the State of Illinois and is duly constituted and organized; and

WHEREAS, the Township, as a public agency of the State of Illinois, is authorized and empowered by the Constitution of the State of Illinois, Ill. Const. Art. VII, § 10, and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, to enter into intergovernmental agreements with other public agencies on matters of mutual concern and interest, such as the provision of adequate State credentialed emergency management and incident management personnel and resources for the protection of residents and property falling within the jurisdiction of the Township; and

WHEREAS, the Township recognizes that certain natural or man-made occurrences may result in emergencies or disasters that exceed the resources, equipment, and/or emergency management, first responders, and response personnel of a single given public agency; and

WHEREAS, a given public agency can, by entering into a mutual aid agreement for State credentialed all hazards emergency management, incident management services and resources, effectively provide a broader range and more plentiful amount of all hazards emergency management and incident management capability for the citizenry which it serves; and

WHEREAS, in order to have an effective mutual aid agreement for all State credentialed all hazards emergency management and incident management resources and services, the Township recognizes it must be prepared to come to the aid of other public agencies in their respective times of need due to emergencies or disasters; and

WHEREAS, the Township recognizes the need for the Township to develop an effective mutual aid agreement for State credentialed all hazards emergency management and incident management services and resources upon which it may call upon in its time of need and is prepared to enter into a mutual aid agreement for State credentialed all hazards emergency management and incident management services and resources with other like-minded public agencies; and

WHEREAS, the Township also recognizes the need for the existence of a public agency, formed by an intergovernmental agreement between two or more public agencies, which can serve to coordinate and facilitate the provision of State credentialed emergency management and incident management mutual aid between signatory public agencies to a mutual aid agreement for State credentialed emergency management and incident management services and resources; and

WHEREAS, the Township passed resolution authorizing Illinois Public Works Mutual Aid Network (IPWMAN) "Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement" on June 20, 2024; and

WHEREAS, since the last revision of the master IPWMAN intergovernmental agreement, IPWMAN has grown exponentially to its current composition of over 400 Illinois member agencies; and

WHEREAS, in 2025 the IPWMAN have proposed amendments to the mutual aid agreement to (i) clarify that mutual aid encompasses not only emergency response but also routine operations and training opportunities, (ii) transition administrative and operational management from IPWMAN, Inc. to IPWMAN as an intergovernmental agency, and (iii) establish a revised process for adopting future amendments to the agreement, while leaving operational procedures otherwise unchanged;

WHEREAS, the amendments have been reviewed by the Township Supervisor and Board of Trustees and which other public agencies in the State of Illinois are prepared to execute, in conjunction with the Township, in order to provide and receive State credentialed emergency management and incident management mutual aid services as set forth in the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement”; and

WHEREAS, it is the anticipation and intention of the Township that this “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” will be executed in counterparts as other public agencies choose to enter into the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” and strengthen the number of signatory public agencies and resources available from those public agencies; and

WHEREAS, it is the anticipation and intent of the Township that the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” will continue to garner support and acceptance from other currently unidentified public agencies who will enter into the “Illinois Incident Management System All Hazards

Incident Management Mutual Aid Agreement” over time and be considered as if all signatory public agencies to the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” had executed the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” at the same time; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and the Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: TITLE. This Resolution shall be known as, and may hereafter be referred to as, the “Resolution Authorizing the Execution of the Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement and the Existence and Formation of the Illinois Incident Management System by Intergovernmental Cooperation.”

SECTION TWO: APPROVAL. The Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement (the “Agreement”), a copy of which is appended hereto and expressly incorporated herein by reference, between the Township and such other public agencies of the State of Illinois as are likewise willing to enter into the Agreement and recognize the existence and formation of the Illinois Incident Management System as set forth therein, is hereby approved.

SECTION THREE: AUTHORIZATION. The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: May 19, 2025

APPROVED: May 19, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on May 19, 2025, and approved on May 19, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

An Intergovernmental Agreement Providing for Membership in the Illinois Public Works Mutual Aid Network Agreement

This Intergovernmental Public Works Agreement (hereinafter "Agreement") is entered into by and among _____ ("Participating Agency") and the other participating public agencies that have also executed this Agreement (collectively, the "Parties" and individually a "Party").

WHEREAS, by executing this Agreement, Participating Agency has manifested its intent to participate in the program for mutual aid and assistance, hereinafter entitled the "Illinois Public Works Mutual Aid Network (IPWMAN)"; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., (hereinafter "Act") authorize units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Act provides that any one or more public agencies may contract with any one or more other public agencies to set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting Parties; and

WHEREAS, the Act provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government including a unit of local government from another state; and

WHEREAS, the Parties may voluntarily agree to participate in mutual aid and assistance activities conducted pursuant to IPWMAN and the Interstate Emergency Management Assistance Compact (EMAC); and

WHEREAS, the Parties eligible to voluntarily participate in IPWMAN include, without limitation: municipalities, township road districts, unit road districts, county highway departments, public water agencies and public wastewater agencies or any other public agency, as defined by the Act, that performs a public works function; and

WHEREAS, the Parties are units of local government as defined by the Constitution of the State of Illinois and public agencies as defined by the Act; and

WHEREAS, the Parties recognize that they are vulnerable to a variety of potential natural and man-made disasters; and

WHEREAS, the Parties wish to provide mutual aid and assistance to one another during times of disaster or public works emergencies; and

WHEREAS, the Parties may also provide mutual aid and assistance to one another on a day-to-day basis during non-emergencies pursuant to this Agreement; and

NOW, THEREFORE, the Parties agree as follows:

SECTION I: PURPOSE

IPWMAN is hereby established to provide a method whereby a Party in need of mutual aid assistance may request aid and assistance from the other Parties in the form of personnel, equipment, materials or other associated services as necessary. The purpose of this Agreement is to formally document such a program.

SECTION II: DEFINITIONS

The following definitions will apply to the terms appearing in this Agreement.

A. "*AGENCY*" means any municipality, township road district, unit road district, county highway departments, publicly-owned water organization and publicly-owned wastewater organization or any other public agency that performs a public works function that has entered into and abides by the provisions as found in this Agreement.

B. "*AID AND ASSISTANCE*" includes, but is not limited to, personnel, equipment, facilities, services, materials and supplies and any other resources needed to provide mutual aid response during disasters and non-emergency situations, including training exercises to prepare for situations requiring mutual aid and assistance.

C. "*AUTHORIZED REPRESENTATIVE*" means a Party's employee who has been authorized, in writing by that Party, to request, offer, or provide aid and assistance pursuant to this Agreement. Each Party's initial authorized representative, and the representative's title, is to be listed on the contact list maintained by IPWMAN. If the title of the authorized representative as listed by name on the contact list has changed, such change shall have no effect on the authority of the authorized representative and the named person shall continue to be the authorized representative until a different person is named as the authorized representative in writing by the Party. In the event that the person who is listed as authorized representative is no longer employed by the Party, the successor in the office formerly held by the authorized representative shall automatically become the authorized representative unless the Party indicates otherwise in writing. Each Party's authorized representative shall be responsible to designate someone to supervise that Party's employees who are engaged in the receipt or furnishing of aid and assistance, including, but not limited to, opening of public ways; removal of debris; building of protective barriers; management of physical damage to structures and terrain; transportation of persons, supplies, and equipment; and repair and operation of municipal utilities.

D. "*BOARD OF DIRECTORS*" is a group of representatives from the Parties to this Agreement elected to organize and maintain the program. The Board of Directors shall consist of members of IPWMAN. Qualifications and terms for the Board members shall be defined in the By-Laws of the Illinois Public Works Mutual Aid Network.

E. "*BOARD MEMBER*" is a representative of the IPWMAN serving on the Board of Directors.

F. "*DISASTER*" means a calamitous incident threatening loss of life or significant loss or damage to property, including, but not limited to flood, winter storm, hurricane, tornado, dam break, or other naturally-occurring catastrophe or man-made, accidental, military, or paramilitary incident, or biological or health disasters or a natural or manmade incident that is, or is likely to be, beyond the

control or resources of the services, personnel, equipment and facilities of a Party that requires assistance under this Agreement, and may be coordinated through the appropriate local accredited/certified Emergency Management Agency coordinator.

G. "*IPWMAN*" is the acronym for the Illinois Public Works Mutual Aid Network.

H. "*LOCAL EMERGENCY*" is defined as an urgent need requiring immediate action or attention beyond normal capabilities, procedures and scope for aid and assistance by an Agency.

I. "*GENERAL MUTUAL AID*" means aid and assistance provided during non-emergency conditions.

J. "*MUTUAL AID RESOURCE LIST*" means the list of the equipment, personnel and other resources that each Party has available for the provision of aid and assistance to other Parties. This list shall be periodically updated in accordance with the Operational Plan as approved by the Board of Directors, or its designee.

K. "*NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)*" a Presidential directive that provides a consistent nationwide approach that allows federal, state, local and tribal governments as well as private-sector and nongovernmental organizations to work together to manage incidents and disasters of all kinds.

L. "*PARTY*" means an Agency which has adopted and executed this Agreement.

M. "*PERIOD OF ASSISTANCE*" means a specified period of time when a Responding Agency assists a Requesting Agency. The period commences when personnel, equipment, or supplies depart from a Responding Agency's facility and ends when the resources return to their facility (portal to portal). All protections identified in the Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from a disaster, local emergency, or period of general mutual aid, as previously defined.

N. "*RESPONDING AGENCY*" means the Party or Agency which has received a request to furnish aid and assistance from another Party and has agreed to provide the same.

O. "*REQUESTING AGENCY*" means the Party or Agency requesting and receiving aid and assistance from a Responding Agency.

SECTION III: RESPONSIBILITY OF PARTIES

A. *PROVISION OF AID.* Each Party recognizes that it may be requested to provide aid and assistance at a time when it is necessary to provide similar aid and assistance to the Party's own constituents. This Agreement shall not be construed to impose any unconditional obligation on any Party to provide aid and assistance. A Party may choose not to render aid and assistance at any time, for any reason.

B. *RECRUITMENT.* The Parties hereby encourage each other to enlist other agencies to adopt and execute this Agreement.

C. *AGREEMENT FOR BENEFIT OF PARTIES.* All functions and activities performed under this Agreement are for the benefit of the Parties to this Agreement. Accordingly, this Agreement shall not be construed to be for the benefit of any third parties and no third parties shall have any right or cause of action against the Parties to this Agreement.

D. *IMMUNITIES.* All immunities provided by law to the Parties shall be fully applicable to the Parties providing or receiving aid and assistance pursuant to this Agreement, including, but not limited to, the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq.

E. *MEMBERSHIP.* To be a member in good standing, a Party shall be responsible for dues and other obligations as specified in the IPWMAN By-Laws and Operational Plan.

SECTION IV: ANNUAL REVIEW

At a minimum, the Board of Directors shall meet annually at a meeting place designated by the Board of Directors to review and discuss this Agreement and, if applicable, to recommend amendments to this Agreement. The Board of Directors shall have the power and signing authority to carry out the purposes of this Agreement, including but not limited to the power to: adopt by-laws; execute agreements and documents approved by the Board of Directors; develop specific operating plans, procedures and protocol for requesting assistance; organize meetings; engage in joint training exercises; operate a website; disseminate information; create informational brochures; create subcommittees; maintain lists of the Parties; maintain equipment and supply inventory lists; and deal with Party issues.

SECTION V: PROCEDURES FOR REQUESTING ASSISTANCE

The Board of Directors will promulgate and regularly update procedures for requesting assistance through the IPWMAN Operational Plan.

SECTION VI: RESPONDING AGENCY'S ASSESSMENT OF AVAILABILITY OF RESOURCES

The Board of Directors will promulgate and regularly update procedures for responding agency's assessment of availability of resources through the IPWMAN Operational Plan.

SECTION VII: SUPERVISION AND CONTROL

A. *DESIGNATION OF RESPONDING AGENCY'S SUPERVISORY PERSONNEL.* Responding Agency shall designate a representative who shall serve as the person in charge of coordinating the initial work assigned to the Responding Agency's employees by the Requesting Agency. The Requesting Agency shall direct and coordinate the work being assigned to the Responding Agency(s) and the Requesting Agency's employees. All actions shall be consistent with and in accordance with the National Incident Management System (NIMS) and the IPWMAN Operational Plan.

B. *RESPONSIBILITIES OF RESPONDING AGENCY'S SUPERVISORY PERSONNEL.* The Board of Directors will promulgate and regularly update procedures for Responding Agency's supervisory

personnel through the IPWMAN Operational Plan.

SECTION VIII: LENGTH OF TIME FOR AID AND ASSISTANCE; RENEWABILITY; RECALL

The Board of Directors will promulgate and regularly update procedures for length of time for aid and assistance, renewability, and recall through the IPWMAN Operational Plan.

It is presumed that a Responding Agency's aid and assistance shall be given for an initial minimum period of twelve (12) hours. Thereafter, assistance shall be extended as the Responding Agency and Requesting Agency shall agree. The twelve (12) hour period shall start when the aid and assistance departs from Responding Agency's location with the intent of going to Requesting Agency's location. The aid and assistance shall end when it returns to Responding Agency's location with the understanding between the Responding Agency and Requesting Agency that provision of aid and assistance is complete.

Responding Agency may recall its aid and assistance at any time at its sole discretion. Responding Agency shall make a good faith effort to give the Requesting Agency as much advance notice of the recall as is practical under the circumstances.

SECTION IX: DOCUMENTATION OF COST & REIMBURSEMENT OF COST

A. *PERSONNEL* - Responding Agency shall continue to pay its employees according to its then prevailing ordinances, rules, regulations, and collective bargaining agreements. At the conclusion of the period of aid and assistance, the Responding Agency shall document all direct and indirect payroll costs plus any taxes and employee benefits which are measured as a function of payroll (i.e.; FICA, unemployment, retirements, etc.).

B. *RESPONDING AGENCY'S TRAVELING EMPLOYEE NEEDS* - Responding Agency shall document the basic needs of Responding Agency's traveling employees, such as reasonable lodging and meal expenses of Responding Agency's personnel, including without limitation transportation expenses for travel to and from the stricken area during the period of aid and assistance.

C. *EQUIPMENT* - Responding Agency shall document the use of its equipment during the period of aid and assistance including without limitation all repairs to its equipment as determined necessary by its on-site supervisor(s) to maintain such equipment in safe and operational condition, fuels, miscellaneous supplies, and damages directly caused by provision of the aid and assistance.

D. *MATERIALS AND SUPPLIES* - Responding Agency shall document all materials and supplies furnished by it and used or damaged during the period of aid and assistance.

E. *REIMBURSEMENT OF COSTS* - Equipment, personnel, materials, supplies and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Agency, unless the aid and assistance is requested for more than five (5) calendar days. If aid and assistance is requested for more than five (5) calendar days, the Responding Agency may submit an itemized invoice to the Requesting Agency seeking reimbursement of the cost incurred for personnel, traveling employees, equipment, materials and supplies. If aid and assistance is requested from the State of Illinois to be activated as a State asset, the Responding Agency will be reimbursed for

personnel, materials, supplies and equipment from the first day of the response to the event by the State of Illinois. Materials and supplies will be reimbursed at the cost of replacement of the commodity. Personnel will be reimbursed at Responding Agency rates and equipment will be reimbursed at an appropriate equipment rate based upon either pre-existing locally established rates, the Federal Emergency Management Agency Equipment Rate Schedule or that published by the Illinois Department of Transportation. In the event that there is no such appropriate equipment rate as described above, reimbursement shall be at the actual cost incurred by the Responding Agency.

SECTION X: RIGHTS AND PRIVILEGES OF RESPONDING AGENCY'S EMPLOYEES

Whenever Responding Agency's employees are rendering aid and assistance pursuant to this Agreement, such employees shall retain the same powers, duties, immunities, and privileges they would ordinarily possess if performing their duties within the geographical limits of Responding Agency.

SECTION XI: WORKERS' COMPENSATION

The Parties agree that Requesting Agency shall be responsible for payment of workers' compensation benefits owed to Requesting Agency's employees and that Responding Agency shall be responsible for payment of workers' compensation benefits owed to Responding Agency's employees.

SECTION XII: INSURANCE

Each Party shall bear the risk of liability for its agency and its agency's employees' acts and omissions and shall determine for itself what amount of insurance it should carry, if any. Each Party understands and agrees that any insurance coverage obtained shall in no way limit that Party's responsibility under Section XIII of this Agreement to indemnify and hold the other Parties to this Agreement harmless from such liability.

SECTION XIII: INDEMNIFICATION

Each Party hereto agrees to waive all claims against all other Parties for any loss, damage, personal injury or death occurring in consequence of the performance of this Agreement but only if such claim is not a result of gross negligence or willful misconduct by another Party or its personnel.

Each Party requesting aid pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify and defend the Responding Agency and its personnel from any and all claims, demands, liability, losses, suits in law or in equity which are made by a third party provided, however, that all employee benefits, wage and disability payments, pensions, worker's compensation claims, damage to or destruction of equipment and clothing, and medical expenses of the Party rendering aid or its employees shall be the sole and exclusive responsibility of the Responding Agency; and further provided that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the Responding Agency. This indemnity shall include attorney fees and costs that may arise from providing aid pursuant to this Agreement.

SECTION XIV: NON-LIABILITY FOR FAILURE TO RENDER AID

The rendering of assistance under the terms of this Agreement shall not be mandatory under any circumstances, including, without limitation, that the local conditions of the Responding Agency prohibit response. It is the responsibility of the Responding Agency to immediately notify the Requesting Agency of the Responding Agency's inability to respond; however, failure to immediately notify the Requesting Agency of such inability to respond shall not constitute evidence of noncompliance with the terms of this section and no liability may be assigned.

No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a party hereto, its duly authorized agents and personnel, for failure or refusal to render aid. Nor shall there be any liability of a party for withdrawal of aid once provided pursuant to the terms of this Agreement.

SECTION XV: NOTICE OF CLAIM OR SUIT

Any Party that becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Parties of this Agreement shall provide prompt and timely notice to the Parties who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

SECTION XVI: AMENDMENTS

Any member may propose amendment of this Agreement. Proposed amendments to this Agreement shall be submitted to the Board of Directors. Amendments approved by majority vote of the Board of Directors will be sent to the members for consideration at a duly called meeting held at least 45 days after the Secretary, or designee, has sent the proposed amendment by paper document or electronically to each member. Any proposed amendment receiving the affirmative vote of at least three-fifths (60%) of the members present at the meeting shall be sent to the membership for adoption by the governing body of each member. Failure of a member's governing body to adopt any amended agreement within 120 days of receipt of the proposed amended agreement will signify a Party's withdrawal from the Agreement.

SECTION XVII: ADDITIONAL PARTIES

Additional Agencies may become Parties to this Agreement, provided that such Agencies:

- (1) Approve and execute this Agreement.
- (2) Provide a fully executed copy of this Agreement to the Board of Directors.
- (3) Provide the name and title of an authorized representative to the Board of Directors.
- (4) Annually provide a list of mutual aid resources to its local accredited/certified Emergency Management Agency. If requested, the agency may need to assist its local accredited/certified Emergency Management Coordinator with data entry of its mutual aid resources into a web-based format (NIMS Source).

Upon submission of the items enumerated above to the Board of Directors and receipt of acknowledgement from the Board of Directors, the submitting agency shall be regarded as a Party to the Agreement.

SECTION XVIII: NOTICES

Notices and requests as provided herein shall be deemed given as of the date the notices are deposited, by First Class Mail, addressed to the Board of Directors who will notify each of the Parties' representatives.

SECTION XIX: INITIAL TERM OF AGREEMENT; RENEWAL; TERMINATION

The initial term of this Agreement shall be one (1) year from its effective date. Thereafter, this Agreement shall automatically renew for additional one-year terms commencing on the anniversary of the effective date of this Agreement. Any Party may withdraw from this Agreement at any time by giving written notification to the Board of Directors. The notice shall not be effective until ninety (90) days after the notice has been served upon the Board of Directors by First Class mail. A Party's withdrawal from this Agreement shall not affect that Party's liability or obligation incurred under this Agreement prior to the date of withdrawal. This Agreement shall continue in force and effect as to all other Parties until such time as a Party withdraws. Failure to adopt any amended agreement within one hundred and twenty (120) days of said amended agreement will signify a Party's withdrawal from the Agreement pursuant to Section XVI of this Agreement. Any Party that fails to meet its obligations in accordance with this Agreement or the IPWMAN bylaws may have its participation in IPWMAN terminated by a two-thirds vote of the Board of Directors pursuant to 2.4 of the IPWMAN by-laws.

SECTION XX: HEADINGS

The headings of various sections and subsections of this Agreement have been inserted for convenient reference only and shall not be construed as modifying, amending, or affecting in any way the express terms and provisions of this Agreement or their interpretation.

SECTION XXI: SEVERABILITY

Should any clause, sentence, provision, paragraph, or other part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Agreement. Each of the Parties declares that it would have entered into this Agreement irrespective of the fact that any one or more of this Agreement's clauses, sentences, provisions, paragraphs, or other parts have been declared invalid. Accordingly, it is the intention of the Parties that the remaining portions of this Agreement shall remain in full force and effect without regard to the clause(s), sentence(s), provision(s), paragraph(s), or other part(s) invalidated.

SECTION XXII: EFFECTIVE DATE

This Agreement shall be effective on the date of the acknowledgement letter sent by the Board of Directors.

SECTION XXIII: WAIVER

Failure to enforce strictly the terms of this Agreement on one or more occasions shall not be deemed a waiver of the right to enforce strictly the terms of this Agreement on any other occasion.

SECTION XXIV: EXECUTION OF COUNTERPARTS

This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument.

SECTION XXV: PRIOR IPWMAN AGREEMENTS

All prior IPWMAN agreements for mutual aid and assistance between the Parties hereto are suspended and superseded by this Agreement. It is specifically understood and agreed that this Agreement is intended to reorganize IPWMAN's governing structure to a Board of Directors of the Intergovernmental Agency rather than of a not-for-profit corporation as provided in the By- Laws attached to this Agreement as Exhibit A. The By-Laws are specifically incorporated here by reference. All prior acts of the Board of Directors are hereby declared to be those of IPWMAN, an Intergovernmental Agency.

SECTION XXVI: PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES

This Agreement is for the sole benefit of the Parties and no person or entity shall have any rights under this Agreement as a third-Party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and must be without effect.

NOW, THEREFORE, each of the Parties have caused this IPWMAN Mutual Aid Agreement to be executed by its duly authorized representative who has signed this Agreement as of the date set forth below.

Signature Page

Approved and executed this _____ day _____ of 20 _____.

For the Agency (Insert Name): _____

By: _____

Its: _____

Attest

By: _____

Its: _____

APPROVED

On behalf of the Illinois Public Works Mutual Aid Network

Approved and executed this _____ day of _____ 20 _____.

By: _____

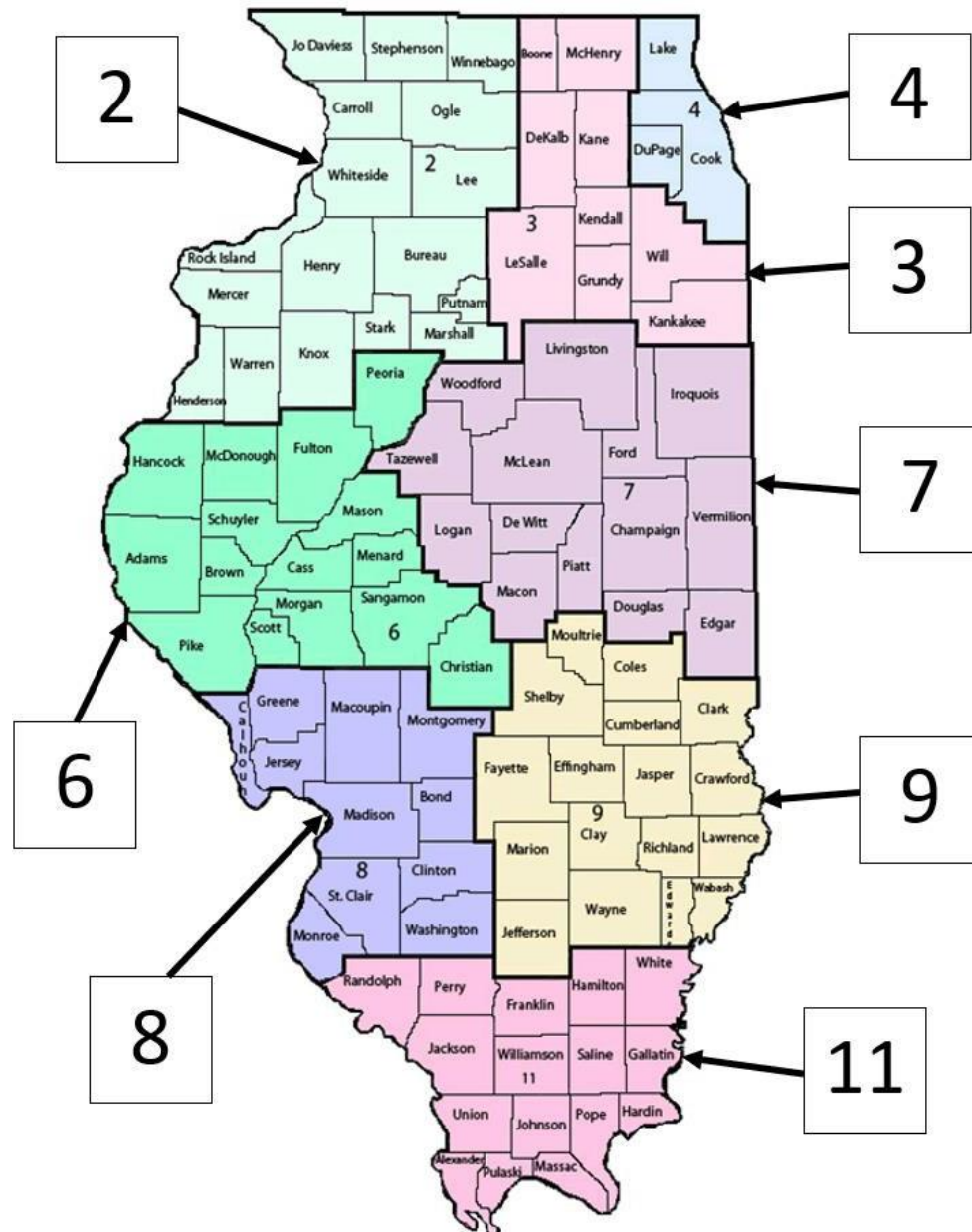
Vince Kilcullen
President, IPWMAN Board of Directors

Attest: _____

Joe Cronin
Secretary, IPWMAN Board of Directors

*Approved by the IPWMAN Interim Board of Directors on September 17, 2008.
Amended by the IPWMAN Interim Board of Directors on August 19, 2009. Amended
by the IPWMAN Board of Directors on June 16, 2010. Amended by the IPWMAN Board
of Directors on October 22, 2024.*

Exhibit 1—IPWMAN Region Map



IPWMAN Region Map

Allison Stamp, LSW

February 8, 2025

Dear Mr. Barr,

I am writing to express my interest in the Director of Aging Services for Hanover Township. With over fifteen years of experience in a variety of roles related to aging services I believe I have unique experience that I could contribute to Hanover Township and the Aging Services department.

The role of Director of Aging Services is of interest to me as I am hoping to obtain a position where I can utilize my blend of both operational expertise as well as a background in Social Work. I am a skilled communicator who is able to wear multiple hats with ease. I enjoy strategizing projects and effectively coordinating roll out of changes and policies.

I have held my current role of Executive Director for five years and am responsible for hiring, supervising, and coaching a management team and well as assistance with the entire community's oversight of 75-90 team members. With this I am very comfortable with the HR responsibilities listed in the job posting.

I am aware of Hanover Township's outstanding Aging Services as I previously attended a training there when employed by Palatine Township Senior Citizens Council and worked nearby for several years. I am confident that my background would make me valuable asset to the organization.

I appreciate your time and consideration.

Kindly,

Allison Stamp

Allison Stamp, LSW

Experienced Business Leader with Specialized Healthcare & Assisted Living Expertise

Innovative and transformational leader adept at providing enterprise-wide leadership. Known for positively affecting cultural change at large organizations while ensuring performance excellence across strategy and policy development, care quality, finance, and talent management.

Employment History

Spectrum Retirement Communities

Lombard, IL

Executive Director

March 2020-Present

Drive company profitability by exceeding all community budget and census guidelines while overseeing day-to-day operations. Achieve and maintain maximum occupancy and ensure superior resident and employee satisfaction. Generate a positive public image of the community. Own complete P&L and compliance responsibility.

Lead and coordinate an 75+ person team (with 8 direct reports across sales and marketing, food and beverage, care and nursing, activities, maintenance, and business office). Maintain quality excellence throughout all service areas, including assisted living, memory care, nursing care, housing, socialization, and special programming. Evaluate risks and opportunities, and leverage data to inform strategic decision-making.

- *Achieved and exceeded annual sales goals for consistent occupancy of 92% and above from a beginning occupancy of under 70%.*
- *Reduce turnover in director roles which has led to lower overall staff turnover.*
- *Serve in focus groups and trial groups for rollout of new programs and processes throughout organization.*
- *Won resident retention internal contest in 3 of 14 months running with 35 communities participating.*

Spectrum Retirement Communities, Green Oaks Senior Living

Libertyville, IL

Independent Living Administrator

March 2019-March 2020

Ensured resident satisfaction for 190-unit independent living facility. Served as interim Executive Director (ED) and trained incoming ED in all operational and financial matters. Headed department level recruiting and hiring initiatives. Managed all third-party provider services and relationships including physician, home health, and private duty services. Provided direct sales support. Fulfilled finance, occupancy, and care reporting requirements. Interacted directly with residents to discuss and address challenges and concerns.

- *Raised customer service levels communitywide which effectively "closed the back door" – minimizing outflow of residents and bolstering census levels.*
- *Grew revenues by generating independent sales leads – thereby assisting sales team with achieving all goals throughout tenure.*

HCR ManorCare

Libertyville, IL

Social Services Director

April 2014-March 2019

Judiciously managed a large caseload of short-term patients and long-term residents, overseeing all patient stays and discharge planning. Facilitated patient Care Plan Conferences. Ensured psycho-social needs of patients and residents were met. Led Post-Acute Network Program. Enhanced and supported admission process. Orchestrated cross-departmental communications, as well as patient/family communications. Directed two-person Social Services Department team.

- *Designated as head of Social Services Department (August 2017) due to demonstration of performance excellence and subject matter expertise across discharge planning, clinical care coordination, and team leadership.*
- *Increased Post-Acute Network (PAN – hospital managed care) referrals by 400% by implementing effective discharge planning procedures.*

Palatine Township Senior Citizens Center**Palatine, IL*****Social Services Representative and Volunteer Coordinator***

June 2012-April 2014

Oversaw CEDA energy assistance program and managed large team of volunteers. Spearheaded recruiting, training, and volunteer development. Managed a caseload of over 500 community-based clients. Educated individuals and groups regarding insurance and Medicare options. Reviewed eligibility for entitlement programs. Managed Adult Day Care programming.

River to River Community of Anna**Anna, IL*****Interim Marketing and Social Services Coordinator***

February 2011-May 2012

Performed psycho-social and functional assessments. Planned and oversaw resident activities. Marketed and leased apartments. Prepared initial financial documentation for perspective residents. Ensured compliance to IDPH long-term care housing guidelines.

Education

Southern Illinois University**Carbondale, IL*****Bachelor of Science (BS) Degree in Social Work***

- *Graduated Cum Laude.*

Licensure

Illinois Department of Financial and Professional Regulation**Springfield, IL*****Licensed Social Worker***



MEMORANDUM

TO: HANOVER TOWNSHIP BOARD OF TRUSTEES
CC: JAMES BARR, TOWNSHIP ADMINISTRATOR
FROM: TOM KUTTENBERG, DIRECTOR OF COMMUNITY & GOVERNMENT RELATIONS
SUBJECT: ARLINGDALE LAKE TREATMENT CONTRIBUTION
DATE: MAY 16, 2025

Streamwood resident James Post is once again requesting the Township to contribute to cover the cost of the treatment for the Arlingdale Lake nuisance aquatic plant management, this year, in the amount of \$1,035.00. This is an increase of \$35 from the previous requests due to an increase in costs from the vendor.

Arlingdale Lake, also known as Glenbrook Lake, is located north of Schaumburg Road, just east of the intersection of Park Boulevard and Schaumburg Road.

According to Mr. Post, the lake becomes full of vegetation and algae, and a smell like that of natural gas would be emitted from the lake, because of the surface algae generated.

The current estimate for the work provided by Solitude, comes to \$8,790. The village will contribute \$3,360, with the Park District contributing \$2,080. The residents will make up the remaining \$2,315.

If approved, Streamwood Public Works Director Matt Mann will invoice the Township for its contribution over the next month or so.

Hanover Township has contributed \$1,000 to this treatment plan for the last several years.

Please contact Administrator Barr or me if you have any questions.