



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

July 15th, 2025

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- V. Bill Paying
- VI. Unfinished Business
- VII. New Business
 - A. Rescheduled Meeting Minutes of June 24, 2025
 - B. Executive Session Minutes of June 24, 2025
 - C. Ordinance Amending the General Use Ordinance Regarding the Hanover Township Reserves
 - D. Resolution to Approve an Intergovernmental Agreement with the Fox River Water Reclamation District
 - E. Resolution to Donate Surplus Property Belonging to Hanover Township
 - F. Authorization to Purchase Food Pantry Refrigerated Vehicle
 - G. Consideration of Flock Camera Permit Application
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for June 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2026	FYTD 2025
<i>Passports</i>	344	318	1,280	1,054
Photo Fees	\$3,520	\$3,310	\$14,110	\$11,440
Fee deposits	\$12,640	\$11,322	\$47,105	\$37,658
<i>Fishing/Hunting licenses</i>	8	5	26	20
<i>Handicap Placards</i>	20	21	66	63
<i>Vehicle Sticker Renewals</i>	52	51	178	160
<i>Human Resources Requests</i>	129	135	379	374
<i>New Employee Orientations</i>	5	6	18	12
<i>Technology work orders</i>	87	75	229	205
<i>Resident Contacts</i>	1,499	1,444	5,513	5,170
<i>Percent of Budget Expended (100% of year)</i>	7.2%	0.4%	18%	16.8%
<i>Hanover Landing Client Contacts (Duplicated)</i>	82	107	231	324

Department Highlights

- Deputy Township Administrator Vana and Human Resources Manager Callahan completed 4 new hire orientations: Natan Bucko (Aging Services), Cade Busto (Emergency Services), Minelli Mujica (Human Services), and Jennifer Solis (Youth and Family Services).
- Community Health Director Smith, Human Resources Manager Callahan, and Assistant to the Administrator Match participated in first round interviews for the Part-Time Community Health Receptionist position.
- Facilities and Road Maintenance Director Hanson, Operations Manager Nelson, and Assistant to the Administrator Match participated in first round interviews for the Seasonal Summer Maintenance Assistant positions.
- The Township's annual on-site audit with Lauterbach and Amen took place June 9 – June 11. The auditors anticipate the final audit report to be presented at the September 2 board meeting.
- Assistant to the Administrator Match and Deputy Township Administrator Vana met with ProxIT to discuss upcoming plans for IT projects and needs for the remainder of the fiscal year. An IT strategic plan is also being developed to assist in prioritization of future IT projects and equipment needs.
- Township Administrator Barr, Deputy Township Administrator Vana, and Assistant to the Administrator Match participated in the Strategic Plan Action Planning session with department heads and staff from the Center for Governmental Studies on June 11.
- Deputy Township Administrator Vana and Supportive Housing Services Coordinator Kapadoukakis conducted site visits to two UpHoldings permanent supportive housing facilities, PhilHaven and Myer's Place, on June 12 to learn more about the onsite services and support offered to tenants.
- Supportive Housing Services Coordinator Kapadoukakis coordinated and facilitated a Garden Planting Day at Hanover Landing for 15 tenants. This group of tenants will work together moving forward to maintain the new community garden onsite and provide an opportunity for ongoing, social engagement.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for June 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2026	FYTD 2025
<i>Programming Division</i>				
Planned programs	249	231	732	728
Participants	2,154	1,670	6,206	5,627
Participants (unduplicated)	638	594	925	954
Wait listed (duplicated)	34	111	85	316
New volunteers	2	6	6	8
Total volunteers (unduplicated)	154	155	179	189
Volunteer hours reported	1,689	1,880	5,913	6,145
<i>Nutrition Division</i>				
Meals served	1,945	1,968	6,094	7,527
Meals delivered by volunteers	2,910	3,166	9,121	9,771
Clients served (unduplicated)	664	635	993	1,095
<i>Social Services Division</i>				
Clients served (unduplicated)	184	147	435	411
Clients served (duplicated)	274	243	833	814
Energy Assistance	0	13	49	39
Prescription drugs & health insurance assistance	120	95	360	394
Social Service programs	11	9	32	31
Social Service program participants	127	128	428	371
Lending Closet transactions	146	130	406	421
Home Services direct care hours	129.5	29	431.5	74
Caregiver Resource Center (duplicated)	99	n/a	295	n/a
<i>Transportation Division</i>				
One way rides given	1,396	947	4,266	3,216
Clients served (unduplicated)	175	182	284	224
New riders	34	46	284	224
Unmet requests for rides	0	54	2	136

Department Highlights

- The TRIAD program, organized by Program Manager Perrone, presented “Where to start - Declutter Your Home and Finances” in the month of June and had 23 participants.
- Forty-three patrons attended the Aging Services Annual Summer Party featuring Humorist Todd Hunt who presented “Remember When.” This program also provided an appetizer buffet and ice cream sundaes.
- On June 17, Art Instructor Kay and a group of 14 visited the Hokusai and Ukiyo- E Floating World Exhibit at the Cleve Carney Museum of Art.
- The Transportation Division assisted with a Veterans Trip to the Elgin IMAX as well as transportation of the Streamwood Fire Department trainees to the Northwest Dispatch in Arlington Heights.
- Social Services staff completed the required Program Year 2026 CEDA PIPP Recertification Training. The PIPP enrolls income qualifying households into a budget bill plan that helps with utility costs.
- The Illinois Township Senior Services Association visited the Senior Center on June 12.
- The “Meet the Director” event drew 35 participants who brought thoughtful questions and innovative ideas for Aging Services Director Stamp.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for June 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Office visits	184	107	1,171	1,518
Building permits processed	1,077	1,652	3,030	2,425
Change of Name	3	0	14	13
Property tax appeals	0	0	0	0
Certificates of Error	55	34	286	172
Property location updates	2	0	28	1
Sales Recording	0	0	0	0
New owner mailing	0	0	0	0
<i>Exemptions</i>	17	0	35	0
Homeowner exemptions				
Senior homeowner exemptions	0	0	102	85
Senior Freeze exemptions	0	0	75	66
Disabled Veteran exemptions	0	0	581	257
Disabled person exemptions	0	0	87	45
Miscellaneous exemptions	0	0	30	7

Department Highlights

- Chief Deputy Ortiz attended the Strategic Plan Action Planning session with department heads and representatives from Northern Illinois University.
- Chief Deputy Ortiz attended an Illinois Property Assessment Institute Homestead Exemption course on June 16 and June 17 in Moline, Illinois earning credit towards Certified Illinois Assessment Officer designation.
- Assessing Specialist Rahim attended a Housing Forum alongside Commissioner Kevin Morrison and Cook County Clerk's office at Streamwood Fire Station on June 17.
- The Hanover Township Assessor's Office attended a Town Hall event hosted by State Representative Anna Moeller on June 18.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for June 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2026	FYTD 2025
<i>Website Visits (total)</i>	9,190	9,693	28,147	17,651
<i>Website Visits (unique)</i>	5,253	6,601	20,347	14,807
<i>Facebook Followers (new and total FYTD)</i>	118	57	6,987	6,144
<i>Facebook Reach</i>	62,119	26,702	206,082	90,142
<i>LinkedIn Impressions (new and total FYTD)</i>	5,835	N/A*	11,129	N/A*
<i>Instagram Views (new and total FYTD)</i>	17,336	N/A*	38,540	N/A*
<i>YouTube Views</i>	299	109	549	535
<i>Media Releases</i>	3	7	12	16

* Metrics not previously tracked by department.

Department Highlights

- Director Kuttentberg met with the new Aging Services Director, Allison Stamp on June 4 to provide her with an overview of the Office of Community Affairs and discuss interdepartmental opportunities.
- Supervisor McGuire and Director Kuttentberg led a virtual legislative planning session for the Metropolitan Township Association on June 5 to discuss the next steps for legislation and summer tasks for members.
- Township Administrator Barr and Director Kuttentberg attended the June 10 meeting with the Village of Streamwood Strategic Planning facilitators to offer feedback regarding their next strategic plan.
- Supervisor McGuire and Director Kuttentberg led a virtual End of Session Legislative Briefing for Metropolitan Township Association (MTA) members on June 12.
- Director Kuttentberg presented legislative affairs during the June 12 MTA virtual Executive Committee meeting.
- Director Kuttentberg coordinated the Township's first summer concert of the season in the Izaak Walton Reserve on June 12 with band, Fuze. By several accounts, the event was the best attended concert since the Township began hosting the series.
- Director Kuttentberg presented on the Township's programs and services at State Representative Anna Moeller's Town Hall on June 18 at the Haverford Place clubhouse.
- Director Kuttentberg chaired the June 23 kick off meeting of the Fall Food Truck Festival staff working group. The 2025 event will be held on September 18, 5PM – 9PM on the Tiknis Campus.
- Department staff attended the Special Food Distribution on June 25 at the Astor Avenue Community Center to capture photos and videos.
- The department coordinated the June 25 Monthly Mobile with Da Pizza Food Truck onsite for staff, volunteers, and the public to patronize.
- Director Kuttentberg and Deputy Township Administrator Vana attended the June 26 ribbon cutting for Migi's Bakery in downtown Bartlett.
- Director Kuttentberg attended the June 27 Streamwood TIF meeting at the Village Hall.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for June 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2026	FYTD 2025
<i>Appointments</i>				
ProTimes	2	3	12	12
TB skin test	4	3	16	14
Cholesterol	0	5	32	45
Injections*	9	0	28	0
Sharps Disposal*	7	0	27	0
Miscellaneous labs	23	20	72	56
Wellness Screening (BP, diabetes, anemia)	36	45	197	161
Other	101	106	228	256
<i>Clinic Clients</i>				
Senior Center/ home visits	156	147	480	424
Offsite clinics	23	22	91	48
Total clients (unduplicated)	74	64	299	272
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	3	2
Informational seminars/Programs	8	4	23	19
Program Participants	92	108	621	644
<i>Primary Care Provider Support</i>	0	1	8	7

*Previously counted under “other” appointments

Department Highlights

- Director Smith and Community Health Nurse Nichols provided 16 home visits for residents in the month of June.
- The Office of Community Health provided laboratory services for 11 residents at The Oaks lab clinic in the month of June.
- Director Smith and Community Health Nurse Nichols provided 32 memory screenings in the month of June for Alzheimer's and Brain Health month.
- Director Smith, Community Health Nurse Nichols, and Community Health Intern Busto facilitated a weekly series of Wits Workout, an interactive brain health program aimed at providing socialization and intellectual engagement for older adults.
- Director Smith provided free memory screenings at the Poplar Creek Library on June 2 and June 30.
- Community Health Nurse Nichols presented on Alzheimer's disease and prevention strategies for 20 residents on June 16.
- Director Smith, Community Health Nurse Nichols, and Community Health Specialist Prestin certified 6 individuals in Heartsaver CPR on June 27.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for June 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2026	FYTD 2025
<i>Hours</i>				
Volunteer Detail Hours	662	830	2,269	1,985
Volunteer Work Hours	1,583	1,776	4,694	2,749
Volunteer Training Hours	521	193	1,071	884
<i>Total Volunteer Hours</i>	<i>2,766</i>	<i>2,799</i>	<i>8,034</i>	<i>7,394</i>
<i>Details</i>				
Emergency Call Outs	20	26	59	65
Safety Patrols	0	0	0	1
Township Sponsored Events	1	0	3	1
Other Community Events	5	0	10	3
Miscellaneous	0	1	1	2
<i>Total Details</i>	<i>26</i>	<i>27</i>	<i>73</i>	<i>72</i>

Department Highlights

- HTES Officers responded to a residential fire in Bartlett on June 2 and provided drone flights, decontamination, and air cylinder fills.
- HTES Officers assisted the Hoffman Estates Dive Team with an evidence search on June 5.
- HTES Officers responded to fallen down trees with traffic management in Barrington Hills on June 3.
- HTES Officers responded to a residential fire in Hoffman Estates on June 14 and provided drone flights, decontamination, and air cylinder fills.
- HTES Officers responded to a search for a missing person in Yorkville assisting the Illinois Search and Rescue Council teams on June 17, 18, and 23.
- HTES Officers responded to fallen down trees with traffic management in Bartlett on June 19.
- HTES Officers responded to a traffic incident in East Dundee on June 20 and provided traffic management.
- HTES Officers responded to a residential fire in Elgin on June 18 and provided decontamination, hose rolling, and air cylinder fills.
- HTES Officers responded to a traffic incident in Streamwood on June 21 and provided traffic management.
- HTES Officers responded to a residential fire in Roselle on June 22 and provided decontamination, hose rolling, and air cylinder fills.
- HTES Officers responded to a residential fire in Carpentersville on June 22 and provided decontamination and air cascade cylinder fills.
- HTES Officers responded to a traffic incident in Schaumburg on June 23 and provided traffic management.
- HTES Officers responded to weather spotting on June 25 during a passing storm front. No damage or significant weather reported.
- HTES Officers responded to a traffic incident in Wayne on June 23 and provided traffic management.
- HTES Officers responded to a traffic incident in Bartlett on June 25 and provided traffic management.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for June 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Vehicle service calls	2	0	5	4
Work orders	558	592	1,707	1,745
Event set-ups/tear downs	201	197	592	647
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,723	5,343	10,865	12,809
Town Hall	8,640	11,700	25,800	27,480
Senior Center	29,459	41,637	89,281	114,970
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	25.14	0.00	306.84	290.07
Town Hall	90.12	22.00	817.97	726.74
Senior Center	707.86	879.54	2,975.98	3,370.98
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Facilities and Road Maintenance staff completed the June Brush Pickup Program with approximately 24 tons of mulch being collected. All mulch was delivered to Township residents through mulch requests.
- Director Hanson, with Administration, Township legal, Thomas Engineering, and Hitchcock Design Group met virtually for the Planned Development application for Phase II and III Kick Off meeting.
- Director Hanson, working with Township legal, assisted in the Planned Development application for the Tiknis Campus Expansion Property phase II and III projects submitted to the Village of Bartlett.
- Director Hanson, HTES Officer Leiser, and Transportation Manager Kazeos reviewed and participated in multiple Fleet Maintenance software demonstrations to select an appropriate Fleet Maintenance software package for the Township. Following five initial demonstrations, two vehicle maintenance packages were selected for a follow-up demonstration.
- Director Hanson, Deputy Township Administrator Vana, Aging Services Director Stamp, and Operations Manager Nelson met to kick off the Senior Center Washroom Renovation project. A tentative schedule, contractor, design, and operational impact of the project was discussed. Manager Nelson was tasked with scheduling a meeting with the contractor to discuss design and present material samples for review.
- In June, Facilities Technician Enzenbacher continued managing both the seasonal and full-time staff working on the Food Pantry Storage Building renovation project, completing needed reframing, window replacement, concrete cutting, expanded door installation, and interior plywood sheeting installation.

DEPARTMENT OF HUMAN SERVICES



Report for June 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2026	FYTD 2025
<i>General Assistance</i>				
General Assistance clients	8	8	24	22
General Assistance appointments	9	19	29	45
Emergency Assistance appointments	16	24	31	82
Emergency Assistance approved	4	1	5	7
Crisis intake clients	197	265	518	532
<i>Veterans' Services</i>				
Office Visits	6	10	22	49
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	15	29	91	115
Financial assistance applications*	3	4	6	8
<i>Food Pantry</i>				
Served (Households)	1,294	1,305	4,238	4,112
Unduplicated	373	403	1,254	828
New applications	20	45	110	140
Food Donations	26	21	100	100
<i>Community Center Walk-Ins</i>	73	138	298	443

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- Human Services welcomed Taylor Burke as the Human Services Coordinator, filling the position vacated by the retirement of Lori Orozco.
- Food Pantry visit numbers remain high. With the costs of groceries and the anticipated changes to the SNAP program the department is working on plans to increase donations so residents' needs continue to be met.
- Addison Township Supervisor Hernandez toured the food pantry as well as inquired about the other services available at the Astor Avenue Community Center. Director Imperato was invited to Addison Township to tour the food pantry and discuss possible improvements.
- The monthly Veteran Group went on a trip to the Grand Army of the Republic Military Museum in Aurora and enjoyed lunch following. There were 18 Veterans in attendance. The monthly Veteran Group continues to have strong attendance with positive feedback.
- Human Services hosted the annual Auxiliary Volunteer Staff Appreciation Dinner with 72 in attendance.
- St. John the Evangelist Church Ladies Auxiliary sponsored the 4th of July holiday food distribution on June 25 with more than 140 families in attendance.
- The Northern Illinois Food Bank completed the annual food pantry inspection with no violations. Beginning this year, the food pantry will be required to be inspected by the Cook County Health Department.
- Human Services is preparing for the annual Backpack Distribution from August 6 thru August 8.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for June 2025

SERVICE PROVIDED	MAY 2025	MAY 2024	FYTD 2025	FYTD 2024
<i>Grant Funding</i>				
New clients	129	194	1,485	1,594
Ongoing clients	1,143	1,202	1,143	1,202
Closed cases	153	61	164	131
Prevention programming presentations	2	0	5	0
Number in audience	13	0	32	0
<i>TIDE</i>				
Participants	7	32	7	32
Rides	62	274	138	552

*Due to reporting website, statistics are a month behind

Department Highlights

- Manager Teachout attended the first Cook County Behavioral Health Collective meeting on June 5.
- Manager Teachout surveyed funded agencies to determine possible trainings they would be interested in attending.
- Manager Teachout met with three clinical managers from funded agencies to discuss a training academy.
- Manager Teachout attended two Site Visits with new Mental Health Board members, to Ecker Behavioral Center and Hanover Township Youth and Family Services.
- Manager Teachout visited The Bridge to hear about potential wraparound services they are looking at bringing to Hanover Township.
- Manager Teachout attended the DuPage Federation on Human Services Reform to discuss Mental Health Boards.
- Manager Teachout met with the new Prevention Manager at Hanover Township Youth and Family Services to train on reporting procedures and discuss the Mental Health Board.
- Manager Teachout attended the initial Mental Health Work Group through the Alignment Collaborative for Education and the Elgin Neighborhood Network.
- Manager Teachout created a training on getting started with Mental Health Boards for Palatine Township Mental Health Board

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for June 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2026	FYTD 2025
<i>Outreach & Prevention</i>				
Open Gym participants	1,009	936	2,209	1,835
Open Gym participants (unduplicated)	136	194	565	353
Alternate Support referrals	0	0	1	97
Alternate Support participants	60	44	659	419
Alternate Support participants (unduplicated)	22	18	229	98
<i>Clinical</i>				
Therapy clients	287	122	1,349	633
Therapy clients (unduplicated)	100	71	416	266
New clients (unduplicated)	1	0	16	0
Clinical hours	317	177	913	605
Group session participants	225	0	662	149
<i>Tutoring Participants</i>				
Total	61	36	87	148
Unduplicated	17	11	41	58

Department Highlights

- On June 2, Jennifer Solis started as the new Prevention Services Manager. She is acclimating to Prevention Services and the Township and jumped right in to help get ready for the annual Garage Sale.
- Director Brumfield Grima, Human Resources Manager Callahan and Prevention Services Manager Solis hosted a Youth Program Assistant gathering to introduce the new Manager to the Youth Program Assistants and help kick off the summer Open Gym season.
- On June 3, all therapists attended a Play Therapy training presented by Director Brumfield Grima
- The Annual Garage Sale took place June 6 and 7. Proceeds support our teen leaders attending the Cebrin Goldman Teen Institute.
- On June 6, Youth and Family Services staff attended and hosted an informational table at Streamwood Park District's Streamwood Summer Kickoff.
- Director Brumfield Grima and Managers Trocki and Solis met with Dr. Hope, Human Services Instructional Coordinator at Elgin Community College to discuss placement of interns with Youth and Family Services.
- On July 10, Director Brumfield Grima met with Executive Director Esquivel from the Well Child Center.
- Director Brumfield Grim and Manager Solis attended the Coalition for a Healthy and Safe Elgin which holds the Drug Free Community Grant.
- On June 20, Director Brumfield Grima and Manager Trocki met with Emily Vehrs with The Bridge Youth and Family Services to discuss community needs.
- Director Brumfield Grima and Manager Solis met with Mental Health Board members Michael Kondrath and Tarah McShane and Mental Health Board Manager Teachout. Director Brumfield Grima shared the breadth of services provided by Youth and Family Services, specifically highlighting those funded services.
- On June 26, Director Brumfield Grima and Manager Solis participated in the Association of Illinois Township Committees On Youth Executive Board meeting.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 6/23/25-7/14/25

	Total
Total Town Fund	99,490.04
Total Senior Services Fund	64,554.86
Total General Assistance Fund	19,004.57
Total Road Maintenance Fund	54,094.24
Total Committee for Senior Citizens Services	314.89
Total Mental Health Board Fund	37,940.11
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	625.00
Total Capital Fund	7,099.01
Total All Funds	283,122.72

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	07/11/2025	163218	ProxiT Technology Solutions	Inv# 24682 YFS Computer/Monitor	694.87
Check	07/11/2025	163218	ProxiT Technology Solutions	Inv# 24661 Network Labor - July	8,639.42
Total 1014430 · Computer Equipment & Software					9,334.29
Total 101CAP · Capital Expenditures					9,334.29
101CHN · Community Health					
1014450 · Salaries					
Check	06/25/2025	162957	Beacon Hill Solutins Group, LLC	Inv #2835909 Temp service OCH receptionist	480.00
Check	07/02/2025	163001	Beacon Hill Solutins Group, LLC	Inv #2842641 Temp service OCH receptionist	600.00
Check	07/09/2025	163147	Beacon Hill Solutins Group, LLC	Inv #2846938 Temp service OCH receptionist	480.00
Total 1014450 · Salaries					1,560.00
1014453 · Printing					
Check	07/08/2025	163012	Braden Interact Business (DD63...	Inv# 1036417 Copy Charges OCH	13.59
Total 1014453 · Printing					13.59
1014454 · Travel & Training					
Check	06/25/2025	162958	Blake Busto (v)	Mileage Reimbursement June 2025	41.44
Check	07/08/2025	163017	Jaclyn Nichols.	Mileage Reimbursement June 2025	84.91
Total 1014454 · Travel & Training					126.35
1014461 · Miscellaneous					
Check	07/01/2025	162998	Verify (XHANOV)	Inv# 1659827 Background Checks	18.00
Total 1014461 · Miscellaneous					18.00
1014465 · Medical Supplies					
Check	06/25/2025	162959	McKesson Medical Surgical	Inv #23944929 TB skin test	166.55
Check	06/25/2025	162959	McKesson Medical Surgical	Inv #23944654 Sharps container, AIC tests	196.79
Total 1014465 · Medical Supplies					363.34
1014491 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	545.87
Total 1014491 · Health Insurance					545.87
Total 101CHN · Community Health					2,627.15
101CVA · Community Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	07/01/2025	162999	Verizon Wireless (00002)	Department IPAD Data Service	36.01

Hanover Township Board Audit Report

June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
			Total 1014617 · Equipment & Furniture		36.01
Check	07/08/2025	163021	Staples	Inv# 6035085101 Toner, Envelopes	97.17
			Total 1014619 · Office Supplies		97.17
Check	07/08/2025	163014	Entertainment Management Group	Fall Food Truck Fest Entertainment - iPop	2,750.00
			Total 1014631 · Community Festivals		2,750.00
Check	07/01/2025	162998	Verify (XHANOV)	Inv# 1659827 Background Checks	18.00
			Total 1014632 · Miscellaneous		18.00
			Total 101CMA · Community Relations		2,901.18
			Total 101CVA · Community Affairs		2,901.18
101ES · ES - Expenditures					
1014802 · Equipment					
Check	07/01/2025	162966	Air One Equipment, Inc.	Inv# 221566 Radio Passports	112.45
Check	07/01/2025	162966	Air One Equipment, Inc.	Inv# 223028 Facepiece Fit Testing (18)	810.00
Check	07/01/2025	162966	Air One Equipment, Inc.	Inv# 222557 Turnout Pants	400.00
Check	07/11/2025	163199	Air One Equipment, Inc.	Inv# 223277 SCBA Masks (8)	227.00
Check	07/11/2025	163219	Ray O'herron Co., Inc.	Inv# 2420828 Name bar (2)	41.24
			Total 1014802 · Equipment		1,590.69
1014803 · Uniforms					
Check	07/01/2025	162994	Ray O'herron Co., Inc.	Inv# 2419435 Promotional Name Bar	32.84
Check	07/01/2025	162994	Ray O'herron Co., Inc.	Inv# 2419422 Promotional Name Bar	41.24
Check	07/01/2025	162994	Ray O'herron Co., Inc.	Inv# 2417787 New Member Shirt	101.89
Check	07/01/2025	162994	Ray O'herron Co., Inc.	Inv# 2418742 New Member Name Bar	44.48
Check	07/01/2025	162994	Ray O'herron Co., Inc.	Inv# 2417942 New Member Name Bar	44.48
Check	07/01/2025	162994	Ray O'herron Co., Inc.	Inv# 2417786 Promotional Uniform Jacket	170.29
Check	07/01/2025	162994	Ray O'herron Co., Inc.	Inv# 2417512 New Member Pants, Class A Cap, Belt	220.88
			Total 1014803 · Uniforms		656.10
1014809 · Pre-Volunteer Screening					
Check	07/01/2025	162998	Verify (XHANOV)	Inv# 1659827 Background Checks	54.00
Check	07/11/2025	163195	Physicians Immediate Care	Pre Volunteer Screenings	620.00
			Total 1014809 · Pre-Volunteer Screening		674.00
1014811 · Station Utilities					
Check	07/01/2025	162992	Nicor 91	Acct# 91-98-58-5112 9 Monthly Charges 5.16.25-6.17.25	75.63
Check	07/11/2025	163201	Comcast (067)	Acct 8771 10 083 0549067 ESHQ Monthly Internet Fee	185.60

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Type	Date	Num	Name	Memo	Amount
Check	07/11/2025	163202	Groot, Inc (605728)	Inv# 14754220T107 Recycle/Waste Services July 2025	480.80
Total 1014811 · Station Utilities					742.03
1014813 · Vehicle Fuel & Maintenance					
Check	07/01/2025	162989	KO Fleet Maintenance, Inc	Inv# 39800 Oil Leak Repairs to 9125	504.50
Check	07/11/2025	163215	Village of Hanover Park (Fuel)	Inv# 2025-00018014 June 2025	1,149.54
Total 1014813 · Vehicle Fuel & Maintenance					1,654.04
1014814 · Communications					
Check	07/01/2025	162999	Verizon Wireless (00002)	Emergency Services (ES Drone Device)	122.16
Check	07/11/2025	163216	DU-COMM	Annual Dispatch Fee Dispatch Service 5/1/25-4/30/26	12,298.74
Total 1014814 · Communications					12,420.90
1014891 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	1,166.54
Total 1014891 · Health Insurance					1,166.54
Total 101ES · ES - Expenditures					18,904.30
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	07/11/2025	163217	Airdo Werwas LLC	Inv# 190-0001-44018 Legal Fees	19,378.90
Check	07/11/2025	163217	Airdo Werwas LLC	Inv# 190-0002-44020 Legal Fees	6,811.60
Check	07/11/2025	163217	Airdo Werwas LLC	Inv# 190-0028-44028 Legal Fees	75.00
Check	07/11/2025	163217	Airdo Werwas LLC	Inv# 190-0005-44019 Legal Fees	501.10
Check	07/11/2025	163217	Airdo Werwas LLC	Inv# 190-00019-4402 Legal Fees	67.50
Check	07/11/2025	163217	Airdo Werwas LLC	Inv# 190-0019-44029 Legal Fees	750.00
Total 1014502 · Legal Services					27,584.10
Total 101LEA · Legal & Auditing					27,584.10
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	07/09/2025	163145	Bade Supply	Inv #100112 Towels, liners, gloves, soap	559.85
Check	07/09/2025	163145	Bade Supply	Inv #100288 Hand soap	163.32
Check	07/09/2025	163145	Bade Supply	Inv #102159 Toliet paper, towels, soap, liners	332.41
Check	07/09/2025	163164	Menards - Hanover Park	Inv #47258 Mop & handle for custodians	15.98
Total 1014205 · Janitorial Supplies					1,071.56
1014210 · Building Maintenance - Town					
Check	07/09/2025	163151	Elgin Key & Lock Co., Inc.	Inv #251069 Keys cut for Town Hall	10.50
Check	07/09/2025	163159	Johnson Controls Security Soluti...	Inv# 41430681 July - Sept Security Monitoring Youth and Family	255.00
Check	07/09/2025	163159	Johnson Controls Security Soluti...	Inv #41430693 July-Dec Security Monitoring Town Hall	637.71
Check	07/09/2025	163159	Johnson Controls Security Soluti...	Security Monitoring Youth and Family Past Due	78.45

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June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
Total 1014210 · Building Maintenance - Town					981.66
1014214 · Equipment Maintenance - Senior					
Check	07/09/2025	163174	Thompson Elevator Inspection S...	Inv# 25BART-0045 Annual Elevator Inspection Senior Center	41.00
Total 1014214 · Equipment Maintenance - Senior					41.00
1014218 · Vehicle Maintenance - Town					
Check	07/09/2025	163177	Valvoline	Inv #75463 Oil Change Truck #324	94.65
Check	07/09/2025	163177	Valvoline	Inv #75622 Oil Change Van #318	187.16
Total 1014218 · Vehicle Maintenance - Town					281.81
1014219 · Vehicle Fuel - Town					
Check	07/11/2025	163215	Village of Hanover Park (Fuel)	Inv# 2025-00018014 June 2025	596.81
Total 1014219 · Vehicle Fuel - Town					596.81
1014221 · Cell Phone/Communications					
Check	07/01/2025	162999	Verizon Wireless (00002)	F&M Tablet Data Plan	252.07
Total 1014221 · Cell Phone/Communications					252.07
1014222 · Trash Removal - Town					
Check	07/09/2025	163152	Groot, Inc (68246)	Inv# 14751532T107 July 2025 Trash/Recycling Collection	712.70
Total 1014222 · Trash Removal - Town					712.70
1014223 · Trash Removal - Senior					
Check	07/09/2025	163153	Groot, Inc (61390)	Inv# 14751426T107 July 2025 Trash/Recycling Collection Senior Center	865.95
Total 1014223 · Trash Removal - Senior					865.95
1014225 · Grounds/Reserve Maintenance					
Check	07/09/2025	163150	Conserv FS, Inc.	Inv #65197698 Fertilizer for grounds	1,035.00
Check	07/09/2025	163151	Elgin Key & Lock Co., Inc.	Inv #251069 Lock for pond fountain timer	14.95
Check	07/09/2025	163166	Midwest Groundcovers LLC	Inv #1829534 Walters-Lenoci plants	218.25
Check	07/09/2025	163166	Midwest Groundcovers LLC	Inv #1829153 Walters-Lenoci roses	175.50
Check	07/09/2025	163167	Midwest Trading	Inv #1543168 Mulch for main campus	248.00
Check	07/09/2025	163167	Midwest Trading	Inv #1543160 Mulch for main campus	248.00
Check	07/09/2025	163167	Midwest Trading	Inv #1543146 Mulch for main campus	248.00
Check	07/09/2025	163167	Midwest Trading	Inv #1543070 Mulch for main campus	248.00
Check	07/09/2025	163167	Midwest Trading	Inv #1543064 Mulch for main campus	248.00
Total 1014225 · Grounds/Reserve Maintenance					2,683.70
1014230 · Trash Removal - Izaac					
Check	07/09/2025	163154	Groot, Inc (54379)	Inv #14752019T107 July 2025 Trash/Recycling Collection	333.65
Total 1014230 · Trash Removal - Izaac					333.65
1014233 · Recruitment & pre Employment					

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Type	Date	Num	Name	Memo	Amount
Check	07/01/2025	162998	Verify (XHANOV)	Inv# 1659827 Background Checks	216.00
Check	07/11/2025	163195	Physicians Immediate Care	Pre Employment Screenings	863.00
Total 1014233 · Recruitment & pre Employment					1,079.00
1014235 · Equipment Maint ES Station					
Check	07/09/2025	163143	ARCO Mechanical Equipment S...	Inv #22690 Annual Toxalert system test inspection	600.00
Total 1014235 · Equipment Maint ES Station					600.00
1014291 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	6,644.48
Total 1014291 · Health Insurance					6,644.48
Total 101MAIN · Facilities Maintenance					16,144.39
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	07/11/2025	163197	James Barr	Phone reimbursement April-June	150.00
Total 1014402 · Telephone - Town					150.00
1014403 · Utilities - Town					
Check	07/09/2025	163178	Village of Bartlett	Acct 63818 334551 Runzel Reserve - July	37.80
Check	07/11/2025	163207	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 5/16-6/16	504.18
Check	07/11/2025	163213	Village of Bartlett	Acct 51470 Water/Sewer (2 Months)	375.85
Total 1014403 · Utilities - Town					917.83
1014405 · Internet Access - Town					
Check	07/01/2025	162974	Comcast (773 ES)	Acct# 877110083 0226773 Internet Fee 6.18.25-7.17.25	121.40
Total 1014405 · Internet Access - Town					121.40
1014416 · Equipment Rental - Town					
Check	07/01/2025	162970	Canteen Rfrsh Svc 05635/002/0...	Inv# ORD362570 Monthly Water Machine Rental Fee Admin 6.23.25-7.20.25	56.62
Check	07/01/2025	162999	Verizon Wireless (00002)	Admin Services (Hanover Landing) Cell	60.75
Check	07/11/2025	163205	Leaf (618-011)	Acct# 100-2577618-011 Hanover Landing Copier	45.38
Total 1014416 · Equipment Rental - Town					162.75
Total 101THE · Town Hall Expense					1,351.98
101TOE · Town Office Expense					
1014401 · Postage					
Check	07/11/2025	163210	Purchase Power Easy Permit Po...	Acct# 8000-9090-0585-2392 Postage	472.78
Total 1014401 · Postage					472.78
1014404 · Office Supplies					
Check	07/11/2025	163212	Staples	Inv# 6035645418 Copy Paper (6)	77.34

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Type	Date	Num	Name	Memo	Amount
Check	07/11/2025	163212	Staples	Inv# 6035645419 Staples/Envelopes/Post Its	143.90
Total 1014404 · Office Supplies					221.24
1014406 · Printing					
Check	07/11/2025	163211	Safeguard Business Systems	Inv# 9008235807 AP/PR Checks	789.23
Total 1014406 · Printing					789.23
1014412 · Travel Expenses					
Check	07/01/2025	162988	Julie Kapadoukakis (v)	Mileage Reimbursement	51.38
Total 1014412 · Travel Expenses					51.38
1014414 · Memberships, Subs & Publication					
Check	07/01/2025	162996	Township Clerks Assoc of Cook ...	Annual Dues 2025 - K. Dolan Baumer	250.00
Total 1014414 · Memberships, Subs & Publication					250.00
1014530 · Financial Administration					
Check	07/02/2025	163027	Governmental Accounting, Inc	Inv# 60277 July 2025 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014591 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	3,989.20
Total 1014591 · Health Insurance					3,989.20
Total 101TOE · Town Office Expense					11,173.83
104ASR · Assessor's Division					
1044413 · Travel Expense					
Check	06/24/2025	162830	Mary Ortiz.	Travel Reimbursement June 2025	196.70
Total 1044413 · Travel Expense					196.70
1044426 · Miscellaneous					
Check	07/01/2025	162968	Bartlett Sports	Inv# 7010 Township Hats (2)	36.00
Check	07/01/2025	162968	Bartlett Sports	Inv# 6999 Township Uniforms (2)	40.00
Total 1044426 · Miscellaneous					76.00
1044491 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	545.87
Total 1044491 · Health Insurance					545.87
Total 104ASR · Assessor's Division					818.57
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					

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Type	Date	Num	Name	Memo	Amount
1094621 · Recruitment and Pre Employment					
Check	07/01/2025	162998	Verify (XHANOV)	Inv# 1659827 Background Checks	18.00
Check	07/08/2025	163023	Verify (XHANOV)	Inv# 1664749 Background Checks	18.00
Check	07/11/2025	163195	Physicians Immediate Care	Pre Employment Screenings	200.00
Total 1094621 · Recruitment and Pre Employment					236.00
1094623 · Travel					
Check	07/01/2025	162984	Jennifer Solis (v)	Travel Reimbursement June 2025	102.83
Check	07/01/2025	162986	Juan Escutia (v)	Mileage Reimbursement June	8.47
Check	07/01/2025	162986	Juan Escutia (v)	Mileage Reimbursement July	39.34
Check	07/01/2025	162991	Maurissa Murakami.	Mileage Reimbursement May/June 2025	31.71
Check	07/08/2025	163015	Erin Brumfield Grima (v)	Mileage Reimbursement June 2025	111.61
Total 1094623 · Travel					293.96
1094626 · Equipment & Furniture					
Check	07/11/2025	163218	ProxIT Technology Solutions	Inv# 24682 YFS Computer/Monitor	347.44
Total 1094626 · Equipment & Furniture					347.44
1094691 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	5,176.80
Total 1094691 · Health Insurance					5,176.80
Total 109ADM · Administration & Clinical					6,054.20
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	07/01/2025	162987	Juliana Moreno (v)	Mileage Reimbursement May 2025	132.30
Check	07/02/2025	163003	Juliana Moreno (v)	Mileage Reimbursement June 2025	44.10
Total 1094644 · Travel					176.40
1094651 · Cellphones					
Check	07/01/2025	162999	Verizon Wireless (00002)	Youth and Family Monthly Fee	216.74
Total 1094651 · Cellphones					216.74
1094656 · Youth Center Equipment					
Check	07/01/2025	162969	Canteen Rfrsh Svc 05637/002/0...	Inv# ORD362569 IWYC Water Machine Rental 6.23.25-7.20.25	51.49
Total 1094656 · Youth Center Equipment					51.49
1094658 · Youth Center Utilities					
Check	06/24/2025	162829	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 6.4.25-7.3.25	169.90
Check	07/01/2025	162973	City of Elgin	Acct# 413720-6423 Water/Sewer Monthly Charges 5.9.25-6.9.25	73.25
Check	07/01/2025	162976	Com Ed (7000)	Acct 0423237000 Monthly Charges 5.14.25-6.13.25	750.07
Check	07/11/2025	163209	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 5/28-6/25	66.46

Hanover Township Board Audit Report

June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
			Total 1094658 · Youth Center Utilities		1,059.68
			1094791 · Health Insurance		
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	1,091.74
			Total 1094791 · Health Insurance		1,091.74
			Total 109OUT · Outreach & Prevention		2,596.05
			Total 109YFS · Youth & Family Services		8,650.25
			Total 1014 · Town Fund - Expenditures		99,490.04
			1104 · Aging Services - Expenditures		
			1104ADM · Administration		
			1104523 · Recruitment		
Check	07/01/2025	162998	Verify (XHANOV)	Inv# 1659827 Background Checks	72.00
			Total 1104523 · Recruitment		72.00
			1104524 · Utilities		
Check	07/09/2025	163178	Village of Bartlett	Acct 62447 334136 Water/Sewer - July	311.83
Check	07/11/2025	163208	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 5/27-6/24	325.11
			Total 1104524 · Utilities		636.94
			1104525 · Telephone & High Speed Internet		
Check	07/01/2025	162999	Verizon Wireless (00002)	Social Services Phone Monthly Fee	84.69
			Total 1104525 · Telephone & High Speed Internet		84.69
			1104533 · Printing		
Check	06/25/2025	162963	Leaf (379-002)	Inv# 18549994 LL Copier Lease June	261.78
Check	07/02/2025	163006	Precise Printing Network, Inc.	Inv #57124 Brochure printing	702.00
Check	07/08/2025	163012	Braden Interact Business (DD63...	Inv# 1036417 Copy Charges	271.43
			Total 1104533 · Printing		1,235.21
			1104534 · Dues,Subs, & Publications		
Check	07/09/2025	163181	Xavus Solutions LLC	Inv #27205 My Senior Center Software Annual Fee	2,100.00
			Total 1104534 · Dues,Subs, & Publications		2,100.00
			1104536 · Education & Training		
Check	07/11/2025	163196	Charlene Thomason	Basset Training	14.42
			Total 1104536 · Education & Training		14.42
			1104591 · Health Insurance		
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	1,166.54

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Type	Date	Num	Name	Memo	Amount
Total 1104591 · Health Insurance					1,166.54
Total 1104ADM · Administration					5,309.80
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	07/01/2025	162981	Get Fresh Produce, Inc	Congregate Food	758.62
Check	07/01/2025	162982	Gordon Food Service	Congregate Food	2,117.43
Check	07/11/2025	163203	Get Fresh Produce, Inc	Congregate Food	743.11
Check	07/11/2025	163214	Gordon Food Service	Congregate Food	3,215.30
Total 1105551 · Congregate Food					6,834.46
1105553 · Congregate Supplies					
Check	07/01/2025	162981	Get Fresh Produce, Inc	Congregate Supplies	99.24
Check	07/01/2025	162982	Gordon Food Service	Congregate Supplies	204.21
Check	07/11/2025	163203	Get Fresh Produce, Inc	Congregate Supplies	91.84
Check	07/11/2025	163214	Gordon Food Service	Congregate Supplies	397.40
Total 1105553 · Congregate Supplies					792.69
1105558 · Home Delivered Meals Food					
Check	07/01/2025	162981	Get Fresh Produce, Inc	HDM Food	725.21
Check	07/01/2025	162982	Gordon Food Service	HDM Food	2,117.43
Check	07/02/2025	163005	Pur Foods LLC dba Mom's Meals	Inv# MM06302025 June 2025 Special Dietary Meals	2,911.30
Check	07/11/2025	163203	Get Fresh Produce, Inc	HDM Food	743.11
Check	07/11/2025	163214	Gordon Food Service	HDM Food	3,215.30
Total 1105558 · Home Delivered Meals Food					9,712.35
1105560 · Home Delivered Meals Supplies					
Check	07/01/2025	162981	Get Fresh Produce, Inc	HDM Supplies	90.46
Check	07/01/2025	162982	Gordon Food Service	HDM Supplies	199.51
Check	07/11/2025	163203	Get Fresh Produce, Inc	HDM Supplies	91.84
Check	07/11/2025	163214	Gordon Food Service	HDM Supplies	397.39
Total 1105560 · Home Delivered Meals Supplies					779.20
1105791 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	545.87
Total 1105791 · Health Insurance					545.87
Total 1104NUT · Nutrition					18,664.57
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	06/25/2025	162962	Giuseppa Bartolomeo	Chef Pina Supplies 6.18.25	133.05
Check	07/01/2025	162967	Albert Olsen	Inv# 0008 Self-Defense Class Sept/Oct	480.00
Check	07/01/2025	162971	Cesar Grimaldo	French/Spanish Instruction Sept/Oct	450.00
Check	07/01/2025	162977	Dance Alternatives, Inc.	Line Dance Classes Sept/Oct	455.00

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Type	Date	Num	Name	Memo	Amount
Check	07/01/2025	162980	Eugene Flynn	Barcelona Presentation Sept	150.00
Check	07/01/2025	162985	Jim Collins	Tai Chi Instrution Sept/Oct	280.00
Check	07/01/2025	162990	Leslie Gray Robbins	Inv #100925HT Performance Oct 2025	200.00
Check	07/01/2025	162995	Tim Wilsey	Lecture Sept 2025	200.00
Check	07/02/2025	163000	Accurate Office Supply Co	Inv #637787 Water, cups	99.78
Check	07/02/2025	163011	Xavus Solutions LLC	Inv# 27138 My Senior Center Keytags (300)	445.00
Check	07/08/2025	163013	Chicago Classic Coach	Senior Trip Transportation - Fireside Theatre & Lunch (38)	1,350.00
Check	07/08/2025	163018	James Murrell	Computers Made Easy Instruction Sept/Oct	200.00
Check	07/08/2025	163025	Very Smart People LLC	Instruction for September 2025	200.00
Check	07/08/2025	163026	Very Smart People LLC	Instruction for October 2025	200.00
Check	07/09/2025	163160	Joy Andreassen	Inv# 2025-6 Zumba Gold June Classes	200.00
Check	07/09/2025	163182	Yvonne Preston	Senior Stretch & Flex Classes July & August 2025	270.00
Check	07/11/2025	163189	Giuseppa Bartolomeo	Chef Pina Supplies 7/9/25	108.23
Check	07/11/2025	163190	Royal Oaks Farm	Apple Orchard Trip 9/30/25 (38)	570.00
Check	07/11/2025	163191	Marriott Theatre in Lincolnshire	Catch Me if You Can Tickets 10/9/25 (38)	2,516.00
Check	07/11/2025	163192	Broadway in Chicago	Phantom of the Opera 1/28/26 (26)	3,224.00
Check	07/11/2025	163193	Metropolis Performing Arts Center	Grease Tickets 9/25/25 (38)	1,527.60
Total 1104515 · Programming					13,258.66
1104520 · Volunteer Services					
Check	06/25/2025	162964	Roth, Philip	Home Delivered Meals Mileage Reimbursement May-June	63.00
Check	06/25/2025	162965	Randy Teesdale	Home Delivered Meals Mileage Reimbursement March-June	206.50
Check	07/01/2025	162972	Christina Gozdecki	Home Delivered Meals Mileage Reimbursement April - June	220.50
Check	07/01/2025	162978	Dorothy Archer	Home Delivered Meals Mileage Reimbursement May	54.39
Check	07/01/2025	162979	Edward Baus	Home Delivered Meals Mileage Reimbursement June	34.37
Check	07/08/2025	163024	Verify (XHTSSE)	Inv# 1664758-IN Volunteer Background Check	54.00
Check	07/09/2025	163140	Alan Lenoci	Home Delivered Meals Mileage Reimbursement May & June	147.35
Check	07/09/2025	163158	Jay Busse	Home Delivered Meals Mileage Reimbursement June 2025	94.50
Check	07/09/2025	163161	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement May & June	88.90
Check	07/09/2025	163162	Mark Buthman	Home Delivered Meals Mileage Reimbursement April-June	122.50
Check	07/09/2025	163163	Maureen Howard	Home Delivered Meals Mileage Reimbursement June 2025	46.06
Check	07/09/2025	163170	Priscilla Dixon	Home Delivered Meals Mileage Reimbursement June 2025	92.12
Check	07/09/2025	163179	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement June 2025	102.90
Total 1104520 · Volunteer Services					1,327.09
1104532 · Visual Arts					
Check	07/02/2025	163002	Blick Art Materials	Inv #5644409 Art palette, paints, foil sheets	132.23
Check	07/02/2025	163002	Blick Art Materials	Inv #5714640 Calligraphy inks	334.32
Check	07/09/2025	163157	Hobby Lobby	Paints, palletts, lights	79.18
Total 1104532 · Visual Arts					545.73
1104891 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	4,630.93
Total 1104891 · Health Insurance					4,630.93

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Type	Date	Num	Name	Memo	Amount
Total 1104PRO · Enrichment Programs					19,762.41
1104SOC · Social Services					
1104569 · Senior Home Care Program					
Check	07/01/2025	162993	Phoebe Ugalde	Mileage Reimbursement 6.20.25-6.30.25	30.38
Check	07/01/2025	162993	Phoebe Ugalde	Mileage Reimbursement 6.11.25-6.20.25	37.73
Check	07/01/2025	162993	Phoebe Ugalde	Mileage Reimbursement 6.1.25-6.11.25	31.79
Check	07/11/2025	163188	Midwest Truckers Association Inc	Inv# 45269 Annual Random Drug Testing (3)	122.00
Check	07/11/2025	163194	Juna Talbot.	Mileage Reimbursement - May	82.88
Check	07/11/2025	163194	Juna Talbot.	Mileage Reimbursement - May	108.15
Total 1104569 · Senior Home Care Program					412.93
1104991 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	4,519.38
Total 1104991 · Health Insurance					4,519.38
Total 1104SOC · Social Services					4,932.31
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	07/01/2025	162997	Ultimate Spray-N-Wash Inc	Inv# 43094 Bus Wash - 8	520.00
Check	07/01/2025	162997	Ultimate Spray-N-Wash Inc	Inv# 43213 Bus Wash - 7	455.00
Check	07/08/2025	163019	Kammes Auto & Truck Repair, Inc.	Inv# 148107 Bus 146 A/C Maintenance	759.07
Check	07/08/2025	163019	Kammes Auto & Truck Repair, Inc.	Inv# 148676 Inspection Bus 140 & 142	90.00
Check	07/08/2025	163019	Kammes Auto & Truck Repair, Inc.	Inv# 148683 A/C Bus 139	354.55
Check	07/08/2025	163022	Ultimate Spray-N-Wash Inc	Inv# 43180 Bus Wash (7)	455.00
Check	07/09/2025	163175	Ultimate Spray-N-Wash Inc	Inv# 43237 Bus Wash (7)	455.00
Check	07/11/2025	163204	Kammes Auto & Truck Repair, Inc.	Inv# 148770 Mudflap Repair Bus 139	128.23
Check	07/11/2025	163204	Kammes Auto & Truck Repair, Inc.	Inv# 148610 Radiator Leak Bus140	2,828.93
Total 1104518 · Vehicle Maintenance					6,045.78
1104547 · Dispatch Software					
Check	07/09/2025	163176	Unified Dispatch	Inv# 3211202 Q3 2025 Annual Service Fees	1,650.00
Total 1104547 · Dispatch Software					1,650.00
1104549 · Employee Screenings					
Check	07/08/2025	163024	Verify (XHTSSE)	Inv# 1664758-IN Volunteer Background Check	18.00
Check	07/11/2025	163195	Physicians Immediate Care	Pre Volunteer Screenings	588.00
Total 1104549 · Employee Screenings					606.00
1104550 · Telephone					
Check	07/02/2025	163010	Verizon Wireless	Inv #6116347947 5/19/25-6/18/25 Transportation phones & tablets	446.82
Total 1104550 · Telephone					446.82
1104552 · Fuel					

Hanover Township Board Audit Report

June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
Check	07/11/2025	163215	Village of Hanover Park (Fuel)	Inv# 2025-00018014 June 2025	3,616.43
Total 1104552 · Fuel					3,616.43
1104691 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	3,520.74
Total 1104691 · Health Insurance					3,520.74
Total 1104TRN · Transportation					15,885.77
Total 1104 · Aging Services - Expenditures					64,554.86
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	06/25/2025	162961	Staples	Inv #6034583397 Binder, copy paper	106.09
Check	07/02/2025	163008	Staples	Inv #6035033530 Toner, copy paper	121.38
Check	07/08/2025	163021	Staples	Inv# 6034165715 Pens	58.29
Check	07/08/2025	163021	Staples	Inv# 6034165716 Message Pad, Copy Paper	77.81
Check	07/08/2025	163021	Staples	Inv# 6034165717 Highlighter	8.08
Check	07/08/2025	163021	Staples	Inv# 6034165718 Super Strength Stapler	40.85
Check	07/08/2025	163021	Staples	Inv# 6034165719 Super Strength Stapler	40.85
Check	07/08/2025	163021	Staples	Inv# 6034165720 Highlighter	8.08
Total 2024202 · Office Supplies					461.43
2024204 · Equipment					
Check	07/09/2025	163172	Culligan Quench USA, Inc	Inv #INV08986882 Water cooler 5/4/25-6/3/25	56.31
Total 2024204 · Equipment					56.31
2024205 · Travel & Training					
Check	07/02/2025	163007	Ryan Dickinson	Mileage Reimbursement May 2025	46.20
Check	07/02/2025	163007	Ryan Dickinson	Mileage Reimbursement June 2025	76.30
Check	07/08/2025	163020	Mary Jo Imperato.	Travel Reimbursement June/July	41.16
Total 2024205 · Travel & Training					163.66
2024507 · Professional Services					
Check	07/01/2025	162998	Verify (XHANOV)	Inv# 1659827 Background Checks	18.00
Check	07/11/2025	163195	Physicians Immediate Care	Pre Employment Screenings	339.00
Total 2024507 · Professional Services					357.00
2024509 · Volunteer Appreciation					
Check	06/24/2025	162831	Hanover Township Foundation	Reimbursement for Auxillary Volunteer Recognition Dinner	1,865.94
Check	07/09/2025	163146	Bartlett Sports	Inv #7009 Uniforms (2)	120.00
Total 2024509 · Volunteer Appreciation					1,985.94
2024511 · Phone and Internet					

Hanover Township Board Audit Report

June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
Check	07/01/2025	162975	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 6.25.25-7.24.25	290.68
Check	07/01/2025	162999	Verizon Wireless (00002)	Human Services Residential Fire Response	110.66
Total 2024511 · Phone and Internet					401.34
2024591 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	1,214.50
Total 2024591 · Health Insurance					1,214.50
Total 2024ADM · Administration					4,640.18
2024HOM · Home Relief					
2024102 · Rent					
Check	07/01/2025	6749	Orchard Hill Apartments	Shelter Assistance	975.00
Check	07/01/2025	6750	Larry Bennett	Shelter Assistance	700.00
Check	07/01/2025	6783	Spring Lakes Estates	Shelter Assistance	780.00
Check	07/01/2025	6784	Hanover Landings	Shelter Assistance	50.00
Check	07/01/2025	6785	Hanover Landings	Shelter Assistance	50.00
Check	07/01/2025	6786	Rushmore Servicing	Shelter Assistance	925.00
Check	07/01/2025	6787	Nature Homes of the Meadows	Shelter Assistance	975.00
Total 2024102 · Rent					4,455.00
2024105 · Personal Essentials					
Check	07/01/2025	6748	Walmart	June 2025 Personal Essentials (1)	50.00
Check	07/01/2025	6788	Walmart	July 2025 Personal Essentials (6)	800.00
Total 2024105 · Personal Essentials					850.00
2024106 · Travel Expenses					
Check	07/01/2025	6789	BP Gas Station	Transportation Assistance - July 2025	50.00
Check	07/08/2025	6791	State Farm Salah, Neal	Transportation Assistance - July 2025	51.94
Total 2024106 · Travel Expenses					101.94
2024119 · Emergency Assistance					
Check	07/01/2025	6790	Com Ed GA Home Relief	Emergency Assistance	2,078.53
Total 2024119 · Emergency Assistance					2,078.53
Total 2024HOM · Home Relief					7,485.47
202PAN · Pantry					
2024166 · Trash Removal					
Check	07/01/2025	162983	Groot, Inc (69323)	Inv# 14512393T107 Trash Collection Astor June	1,543.41
Check	07/09/2025	163155	Groot, Inc (69323)	Inv# 14751533T107 Trash Collection Astor July 2025	1,543.41
Total 2024166 · Trash Removal					3,086.82
2024169 · Pantry Storage Facility					
Check	07/09/2025	163165	Menards - West Chicago	Inv #22425 Lumber, plywood for food pantry storage renovation	231.95

Hanover Township Board Audit Report

June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
Check	07/09/2025	163165	Menards - West Chicago	Inv #22544 Caulk, barkets for food pantry storage renovation	86.93
Check	07/09/2025	163165	Menards - West Chicago	Inv #22675 Screws, driver, lumber for food pantry storage renovation	108.20
Check	07/09/2025	163165	Menards - West Chicago	Inv #21962 Screws, nails, air tool oil for well house storage space renovation	150.52
Check	07/09/2025	163171	Quality Roque's Inc	Trim hazardous trees - Food pantry storage building	2,000.00
Total 2024169 · Pantry Storage Facility					2,577.60
2024191 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	1,214.50
Total 2024191 · Health Insurance					1,214.50
Total 202PAN · Pantry					6,878.92
Total 2024 · Human Services - Expenditures					19,004.57
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	07/11/2025	163217	Airdo Werwas LLC	Inv# 190-0007-44021 Legal Fees	2,808.80
Total 3034701 · Legal					2,808.80
3034711 · Utilities					
Check	07/09/2025	163144	AT&T 152	Acct# 847 717-5273 152 1 Douglas De-icer Inv #847717527306	212.39
Check	07/09/2025	163148	Com Ed (8000)	Acct 7029328000 Road Garage 5/7/25-6/6/25	322.67
Check	07/09/2025	163149	Com Ed (4000)	Acct 434065400 5/9/25-6/10/25 Berner Street Lights	234.05
Check	07/09/2025	163168	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 5/16-6/17	163.14
Total 3034711 · Utilities					932.25
3034713 · Recruitment					
Check	07/01/2025	162998	Verify (XHANOV)	Inv# 1659827 Background Checks	90.00
Check	07/08/2025	163023	Verify (XHANOV)	Inv# 1664749 Background Checks	90.00
Check	07/11/2025	163195	Physicians Immediate Care	Pre Employment Screenings	442.00
Total 3034713 · Recruitment					622.00
3034791 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	1,673.62
Total 3034791 · Health Insurance					1,673.62
Total 3034ADM · Administration					6,036.67
3034BRG · Bridge Maintenance					
3034615 · Bridge Repair & Maintenance					
Check	07/09/2025	163187	V3 Companies, Ltd.	July 2025 Phase 1 design engineering- Rohrssen Rd. Bridge Replacement	42,770.90
Total 3034615 · Bridge Repair & Maintenance					42,770.90

Hanover Township Board Audit Report

June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
Total 3034BRG · Bridge Maintenance					42,770.90
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	07/09/2025	163142	Allied Asphalt Paving Company	Inv# 258127 Disposal of Asphalt	35.00
Check	07/09/2025	163142	Allied Asphalt Paving Company	Inv #257960 Disposal of Asphalt	70.00
Check	07/09/2025	163164	Menards - Hanover Park	Inv #47212 Concrete mix for roads	23.98
Check	07/09/2025	163165	Menards - West Chicago	Inv #22545 Road garage thread lock	5.95
Check	07/09/2025	163165	Menards - West Chicago	Inv #22544 Pot hole patch	22.98
Check	07/09/2025	163180	Welch Bros., Inc	Inv #3330278 Culvert pipe & flared ends	2,024.20
Check	07/09/2025	163180	Welch Bros., Inc	Inv #3327634 Culvert pipe, coupler, adhesive	1,012.06
Check	07/09/2025	163180	Welch Bros., Inc	Inv #3327874 Culvert pipe replacement	1,172.64
Total 3034602 · Operating Supplies & Materials					4,366.81
3034603 · Fuel					
Check	07/11/2025	163215	Village of Hanover Park (Fuel)	Inv# 2025-00018014 June 2025	771.08
Total 3034603 · Fuel					771.08
3034614 · Signs, Stripping & Tree Removal					
Check	07/09/2025	163156	High Star Traffic	Inv #14098 Required weight limit signs	127.20
Total 3034614 · Signs, Stripping & Tree Removal					127.20
Total 3034ROD · Road Maintenance					5,265.09
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	07/09/2025	163169	O'Reilly Auto Parts	Inv #3421-442399 Replacement rear brake light truck #504	21.58
Total 3034609 · Maintenance Vehicles & Equip					21.58
Total 303EQM · Equipment					21.58
Total 3034 · Road Maintenance - Expenditures					54,094.24
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	07/11/2025	163200	Allison Stamp (v)	Vending Machine Supplies	128.89
Total 4045105 · Soda/Snack Vending					128.89
4045135 · Bingo Expense					
Check	07/08/2025	163016	Illinois Department of Revenue - ...	Bingo Taxes April, May, June 2025	186.00
Total 4045135 · Bingo Expense					186.00
Total 4045 · Comm/SR Citizens Svcs - Expense					314.89
5054 · Mental Health - Expenditures					
5054ADM · Administration					

Hanover Township Board Audit Report

June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
5054002 · Legal					
Check	07/09/2025	163139	Airdo Werwas LLC	Inv #237-0001-42869 Legal fees to update Strategic Goal	1,553.85
			Total 5054002 · Legal		1,553.85
5054591 · Health Insurance					
Check	07/09/2025	163185	United Healthcare	Major Medical Premium August 2025	1,581.26
			Total 5054591 · Health Insurance		1,581.26
			Total 5054ADM · Administration		3,135.11
5054SVC · Service Contracts					
5054123 · Easter Seals					
Check	07/09/2025	163184	Easter Seals DuPage & Fox Vall...	June 2025 Care Coordination & Social Work (6)	1,330.00
			Total 5054123 · Easter Seals		1,330.00
5054138 · Contract Support Services					
Check	07/09/2025	163183	Center for Government Sudies	Community Needs Assessment - Second installment	10,250.00
			Total 5054138 · Contract Support Services		10,250.00
5054165 · Amita Alexian					
Check	07/09/2025	163141	Alexian Bros Center Mental Heal...	June 2025 Outpatient & Psychiatry	2,343.00
			Total 5054165 · Amita Alexian		2,343.00
5054180 · Capital Grant Fund					
Check	07/09/2025	163184	Easter Seals DuPage & Fox Vall...	Capital funds for accessible treadmill and listening kit	12,000.00
			Total 5054180 · Capital Grant Fund		12,000.00
5054205 · Mental Health Housing					
Check	07/09/2025	163186	UP Hanover Landing, LP	Hanover Landing Rent Subsidy - August 2025	6,382.00
			Total 5054205 · Mental Health Housing		6,382.00
5054238 · Kenneth Young Center MCR					
Check	07/11/2025	163198	Kenneth Young Center	Contracted Mobile Crisis Response	2,500.00
			Total 5054238 · Kenneth Young Center MCR		2,500.00
			Total 5054SVC · Service Contracts		34,805.00
			Total 5054 · Mental Health - Expenditures		37,940.11
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	06/25/2025	162960	Midwest Transit Equipment, Inc.	Inv #X800001273 License and registration for new bus	425.00
Check	07/02/2025	163004	Pace	Inv #653998 Bus Lease	100.00

Hanover Township Board Audit Report

June 23 through July 14, 2025

Type	Date	Num	Name	Memo	Amount
Check	07/02/2025	163004	Pace	Inv #654006 Bus Lease	100.00
Total 7004540 · Bus Purchase					625.00
Total 7004 · Vehicle Replcmnt - Expenditures					625.00
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					
Check	07/08/2025	163028	Hitchcock Design Group	Inv# 35334 June Progress Payment - Expansion Property	7,099.01
Total 8084401 · Tiknis Campus Expansion					7,099.01
Total 8084 · Capital Projects - Expenditures					7,099.01
TOTAL					283,122.72

I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Martinez, Beattie, Essick, and Noyola, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Erin Brumfield Grima, Human Services Director Mary Jo Imperato and Ryan Dickinson, Aging Services Director Allison Stamp, Mental Health Board Manager Amanda Teachout, Deputy Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo. Also in attendance were members of the Hanover Township Emergency Services unit, and families and friends of officers, cadets and the lieutenant being sworn into the Emergency Services unit this evening. From the Cook County Sheriff's Office Lieutenant Steve Moody, Officer Geno Muskat, and Patrol Commander Skokie District Bonnie Busching were also present. Steven Patrick, Matthew Shephard, Conner Tonti, Carlos DeJesus, Carson Moore, and Nathan Shanley were in attendance to be sworn in as new officers and cadets; Ms Miram Ali was also present to be sworn in as Lieutenant of the unit.

II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.

III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.

IV. Presentations

- A. The Township Board welcomed the Cook County Sheriff's Office representatives forward to present the Flock Safety program to the Board for its consideration.
- B. Clerk Dolan Baumer administered the oath of office to new Emergency Services Lieutenant Miram Ali
- C. Clerk Dolan Baumer administered the oath of office to new Emergency Services Officers and Cadets: Steven Patrick, Matthew Shephard, Conner Tonti, Carlos DeJesus, Carson Moore, and Nathan Shanley.
- D. The Board recognized Lieutenant Michael Liacone for his 15 years of services to the Hanover Township Emergency Services unit.

A motion was made by Trustee Beattie and seconded by Trustee Martinez to recess for ten minutes at 7:28 p.m. to share congratulatory cake with the retiring Lieutenant. Motion carried by unanimous acclamation.

Supervisor McGuire gaveled the regular meeting back to order at 7:40 p.m. Present by roll call were Trustees Beattie, Essick, Martinez, and Noyola, as Supervisor McGuire.

V. Reports:

- A. Supervisor's Report: Supervisor McGuire reported that the Illinois State Budget has allocated \$1.2 million in general assessment funding sponsored and supported by Senators Castro and Hirshauer, earmarked for infrastructure improvements and Isaac Walton Center improvements. The reappropriation of funds for the Emergency Services station has been tied up because the project is not closed. "Relationships matter," McGuire said. During a recent local intergovernmental taxing body meeting in Bartlett, Director Kuttentburg had the opportunity to showcase Hanover Township, and the attendees present were "in awe" with what we do. Thank you, Director.
- B. Clerk's Report: Clerk Dolan Baumer reported that long-time Niles Clerk Charles Levy has passed away. The TOCC Conference would be held on Thursday in Oakbrook; this will be her final meeting as president of the organization. Training was held in Cordova for over 40 new and

returning clerks with TOI where she presented on the nuts and bolts of the responsibilities of a clerk.

- C. Assessor's Report: Assessor Moinuddin reported that property tax bill should be out in early August; a Tax Appeals seminar would be held August 25.
- D. Trustee Liaison Committee Reports: Trustee Martinez reported that he joined Director Kuttentburg during the taxing body meeting earlier this month in Barlett.
- E. Department Reports: Reports were submitted for review by the Board; highlights from then included a report from Director Kuttentburg who reported that Senate bill 2504 was not called and was sent back to the Senate assignment committee. He thanked all who advocated on behalf of Hanover Township and townships across Illinois against SB2504. The Izaak Walton concert series started June 12; thank you to Trustee Beattie for her presence during the event. July 17 Rosie & the Riveters will be there. The Director is working with the Bartlett Park District on another historical marker recognizing a long-time resident and park district supporter. Deputy Administrator Vana reported that Lauterbach & Amen are working on the 2025 audit, and it should be ready by September 25. Hanover Landing received a grant from the City of Elgin for a raised garden. Manager Callahan is planning the August 13 picnic. The Supervisor thanked the department for the nice job fulfilling the NBC FOI request. Director Stamp reported that the Respite program is starting up strong. A \$2500 grant for Social Services software interface with AgeOptions has been received. The Board welcomed Ms Stamp as the new Director of the Aging Services Department. Manager Teachout reported that during the May 2025 meeting, the Mental Health Board distributed funds to Special Olympics of Northern Illinois, Pathways of Elgin, and to Hanover Township Administrative Services for supportive services director funding. During the summer, the Board members will be in the community for youth wrap around activities. Director Brumfield Grima reported that Prevention Services Manager Jennifer Solis started on June 2. The Youth and Family Services Department Garage Sale that supports teen leaders attending the Cebrin Goodman Teen Institute surpassed their fundraising goal and are looking forward to all they will learn at the Institute in July. A search for a Prevention Specialist has begun this week to fill an open position in the department. Parkwood Elementary and the YFS department are offering Parkwood Connections in the Park at Kiddie Corner Park in Streamwood from 3-5 on Wednesday; there the Clinical Intern, a therapist and Prevention Services Manager will provide coping skills, information on grief, and support adults considering the tragic murder of a Parkwood student earlier this spring. The collaboration has expanded to include snacks from Human Services, Streamwood Police department's therapy dog, and popsicles from Crossroads Church. AITCOY Summer Olympics is scheduled for July 17; Hanover Township YFS has a team of about twenty to compete in friendly competitions with other townships. National Night Out is Tuesday, August 5 and an event would be held at the Izaak Walton Youth Center. Director Dickinson reported that 72 volunteers attended a recent recognition event. July 7 will be Manager Orozco's last day with the Township. July 18 is the Township Human Services Veterans Car Show. Backpack supply requests would go out on July 7. Trustee Beattie reminded the Director that U-46 would not be distributing backpack supplies this year. The Director thanked Clerk Dolan Baumer for organizing a food drive at her company, Advanced Technology Services, last month. Food shortages are high during non-holiday times. Director Smith reported that the department has received and is implementing the new electronic documentation software for onboard new clients. The annual health fair, Hanover Township Just for the Health of It would be held on September 11 from 11:00 a.m. to 3:00 p.m. Community Health Specialist Katherine Prestin joined the department this month. Emergency Services Director Crews reported on the many callouts yet this month, including six traffic incidents, two search and rescue events, and two fires. No injuries have been reported! Training will be held on traffic procedures this week. Based on recent new information, the decontamination procedures may change, and new training would be held. The annual softball

Minutes of a Rescheduled Meeting of the Hanover Township Board

Tuesday, June 24, 2025

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tournament will be held next week. The Illinois State Police were invited to the August department drills. Director Hanson reported that Phase II and III have been submitted to the Village of Bartlett this week for review and consideration. The renovations on the maintenance building are being worked on including roofing, doors, framing, etc. Branch pick up and trimming is being conducted throughout the Township. The Food Pantry van is out of service, needing a new engine; the Board agreed that a new engine should be researched rather than sourcing a used engine. Quotes are pending. Mr. Peter Martens joined the department as Grounds and Maintenance Associate, and Mr. Dave Enzenbacher joined as a Facilities Technician. Administrator Barr read a letter from a resident of the Bridlewood subdivision lauding Facilities and Road Maintenance staff for their quick and thorough response to concerns. A recap from the transportation committee of the Chicago Metropolitan Area on Planning of which Mr. Barr represents the Township as a member, would be reviewed and reported upon during an upcoming Board meeting. The Metropolitan Township Association has hired a full-time executive director, freeing up time from himself and Director Kutenburg. Attorney Airdo reported that the longer the time passes regarding the pending lawsuit with the contractors for the Emergency Services station, the better for the Township, but we do not want to lose the reappropriation dollars for the native plantings job that was part of the original plan. If we are not going to be billed shortly, we should reappropriate and apply to something else that the Township has already paid for. Concurrence to proceed as suggested by the Attorney was given by the Board and directions to staff to reappropriate the funds.

- VI. Bill Paying: Mr. Barr presented the bills for payment from May 17, 2025, through June 20, 2025 as follows:

a.	Town	\$144,828.35
b.	Senior Services	108,618.69
c.	General Assistance	23,638.82
d.	Road Maintenance	90,348.34
e.	Senior Citizens Services Comm.	8,007.73
f.	Mental Health Board	231,169.72
g.	Vehicle	117,613.00
h.	Capital	<u>186,755.64</u>
	Total	<u>\$910,980.29</u>

A motion was made by Trustee Martinez and seconded by Trustee Essick to approve payment of the bills as presented from May 17, 2025 through June 20, 2025. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

- VIII. New Business:

- A. Hanover Township Rescheduled Board Meeting Minutes of May 19, 2025: Clerk Dolan Baumer presented the Hanover Township rescheduled Board meeting minutes of May 19, 2025 for approval. Trustee Beattie moved that the Board approve the rescheduled Board meeting minutes of May 19, 2025 as presented; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Martinez, and Noyola, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.
- B. Resolution Adopting Hanover Township Strategic Plan: A motion was made by Trustee Martinez to approve resolution 0624251 adopting the Hanover Township Strategic Plan for FY2025-2028 as presented. Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution to Approve a Revised Drug- and Alcohol-Free Workplace Policy: Trustee Essick moved that the Board approve resolution 0624252 approving of a revised drug- and alcohol-free

workplace policy. The motion was seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

- D. Resolution to Approve an Intergovernmental Agreement between the Hanover Township Emergency Services Department and the DuPage County Sheriff's Office: Trustee Beattie moved that the Board approve resolution 0624253 for an intergovernmental agreement between the Hanover Township Emergency Services Department and the DuPage County Sheriff's Office for Mutual Aid services. Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution to Approve an Illinois Municipal Retirement Fund Benefit Protection Leave for Marilyn Perri: Trustee Beattie moved to approve the resolution 0624254 providing Illinois Municipal Retirement Fund benefit protection leave for Marilyn Perri. Trustee Noyola seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- F. Approval of Hanover Township Emergency Services Station Air Compressor System: Trustee Martinez moved that the Board approve staff recommendation for purchase of a Bauer Open Vertical Compressor/Purifier configured for 13.0 scfm, 6000 psig, 4-stage compressor from Breathing Air Systems in the amount for \$29,902.66 with a Township expense of \$22,902.66 due to additional grant funding. Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- G. Consideration of Trustee Committee Assignments: Trustee Essick moved that the Board concur with Supervisor McGuire's assignment of Trustees to the following Committee: Senior Citizens Services: Trustee Essick; Mental Health Board: Trustee Noyola; Finance: Trustees Beattie and Martinez, and Administrator Barr would be stepping down from the Finance Committee. Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- H. Consideration of August Board Meeting Dates: Trustee Beattie moved that the Board approve rescheduling the August Board meetings to be held on August 19 during the regularly scheduled, second Board meeting only. Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: Motion to go into Executive Session was made by Trustee Noyola pursuant to §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting) and to §2c1 (to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the Township), of the Illinois Open Meetings Act. The motion was seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried. The Board adjourned into Executive Session at 8:22 p.m. and the Supervisor asked Director Crews to join the Board in the Conference Room for the Session.

The Board returned from the Executive Session at 9:00 p.m. and Supervisor McGuire gaveled the meeting back to order. Present by roll call were Supervisor McGuire, and Trustees Beattie, Essick, Martinez, and Noyola.

X. Other Business:

- A. Discussion of the County Sheriff's presentation of the Flock Safety program. Director Hanson reviewed what prompted the presentation at the meeting this evening citing the request for placement of Flock Safety cameras at the Bridlewood subdivision entrance/exits. The Sheriff is looking for a permit to place the cameras. Flock is being used in numerous surrounding

Minutes of a Rescheduled Meeting of the Hanover Township Board

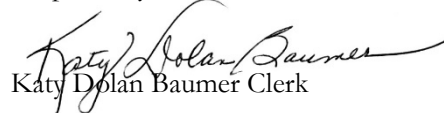
Tuesday, June 24, 2025

Page 5

communities. The Board members discussed the efficacy of the system, and some pros and cons of its use and impact on our residents. The Board members concurred that staff needed to bring more information back before a decision on permitting could be made and asked staff to research and provide more information regarding the specifics of the permit request, where else is it being used, etc.

- B. The Fox River Water Reclamation District would like to contract with Hanover Township Emergency Services to tap into our drone team, planning expertise, and to provide public safety checks on property owned by the district. It is more cost effective for the district to contract with the Township. They are very interested in what the Township could offer and put out a starting fee of \$125,000 for the first year. There are three plans, lift stations, and disaster planning, terrorist threats, disaster response, etc. Director Crews believes his team can handle the additional load. An intergovernmental agreement will be drafted to cover the agreement. The Board agreed and gave consensus that this is something that would be agreeable and should be on an upcoming Board agenda.
 - C. Breakfast with the Board Workshop will be held July 12 and Youth and Family Services will be in the spotlight.
- XI. Adjournment: Adjournment: There being no further business to come before this Board, a motion to adjourn at 9:40 p.m. was made by Trustee Martinez and seconded by Trustee Noyola, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,


Katy Dolan Baumer Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance

ORDINANCE NO. _____

**AN ORDINANCE
AMENDING THE GENERAL USE ORDINANCE REGARDING
THE HANOVER TOWNSHIP RESERVES**

WHEREAS, Hanover Township (the “Township”) previously adopted Ordinance No. 012015-HTReserves, titled “An Ordinance Establishing Rules and Regulations Regarding Use of Hanover Township’s Reserves” (the “General Use Ordinance”); and

WHEREAS, the Board deems it appropriate from time-to-time to conduct an analysis of and revise the General Use Ordinance, and the rules and regulations set forth therein, *inter alia*, to ensure clarity, consistency with Township practices, and alignment with current legal standards and operational needs; and

WHEREAS, the Board has reviewed the General Use Ordinance and deems it necessary and appropriate to amend Section 4.24 of the General Use Ordinance to revise the number of individuals constituting a group picnic requiring a permit; and

NOW, THEREFORE, BE IT ORDAINED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The recitals are hereby incorporated into the body of this Ordinance as though fully set forth herein.

SECTION TWO: ADOPTION. Section 4.24(a) of the General Use Ordinance is hereby amended to read as follows (additions underlined, deletions stricken):

Sec. 4.24 Picnics

a) Picnics may be held in any unrestricted area on Township property not specifically set aside for other recreational activity. A Permit is required for group picnics involving ~~fifteen (15)~~ one hundred (100) persons or more. Groups of less than ~~fifteen (15)~~ one

hundred (100) persons do not require a Permit unless the group desires to reserve a designated area or shelter to the exclusion of others.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION FOUR: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Ordinance are hereby repealed to the extent they are inconsistent with this Ordinance.

SECTION FIVE: EFFECTIVE DATE. This Ordinance shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 15, 2025

APPROVED: July 15, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance _____, enacted on July 15, 2025, and approved on July 15, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

RESOLUTION _____

**A RESOLUTION
TO APPROVE AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE FOX RIVER WATER RECLAMATION DISTRICT
AND HANOVER TOWNSHIP**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (hereinafter, collectively, the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. That the Intergovernmental Agreement between the Fox River Water Reclamation District and Hanover Township (hereinafter, the “Agreement”), for the provision of emergency planning and facility patrol and monitoring services by the Hanover Township Emergency Services Department, as more specifically described therein, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk of Hanover Township are hereby authorized to sign and attest, respectively, the Agreement on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 15, 2025

APPROVED: July 15, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on July 15, 2025, and approved on July 15, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE FOX RIVER WATER RECLAMATION DISTRICT
AND HANOVER TOWNSHIP**

THIS INTERGOVERNMENTAL AGREEMENT (the “Agreement”) is entered into by and between the Fox River Water Reclamation District, a body politic and corporate of the State of Illinois (the “District”), and Hanover Township, a body politic and corporate of the State of Illinois (the “Township”). The District and the Township may be referred to herein, individually, as a “Party” and, collectively, as the “Parties.”

WITNESSETH:

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970, Ill. Const., Art. 1, § 10, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, permit and encourage units of local government to cooperate in the exercise of their powers and the performance of their responsibilities, and authorize such units to contract, combine, transfer, or jointly exercise any power, privilege, function, or authority which either of them may exercise; and

WHEREAS, the District is a sanitary district organized and existing under the Sanitary District Act of 1917, 70 ILCS 2405/1 *et seq.*, serving approximately 200,000 residents in portions of Kane and Cook Counties, Illinois; and

WHEREAS, the Township operates an emergency services and disaster agency (“HTES”) pursuant to the authority granted under, and in accordance with provisions of, the Illinois Emergency Management Agency Act, 20 ILCS 3305/1 *et seq.*; and

WHEREAS, the District desires to enhance the preparedness and security of its critical infrastructure by developing emergency planning, response, and recovery protocols, and by engaging trained personnel to patrol and monitor its facilities; and

WHEREAS, the Parties have determined that this Agreement advances their respective public interests and promotes the efficient use of public resources by leveraging the expertise, training, and capabilities of HTES for the benefit of the District’s operations; and

NOW, THEREFORE, in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

- 1. INCORPORATION OF RECITALS.** The foregoing Recitals are incorporated into and made part of this Agreement as though fully set forth in this Section 1.
- 2. EMERGENCY PLANNING SERVICES.** The Township, through HTES, shall provide emergency planning consulting services to the District for the preparation of emergency response and coordination protocols related to the District’s facilities and operations. Such services shall include, without limitation, the following:

- a. Conducting site visits, analysis, and assessments of District-owned properties and facilities to identify vulnerabilities and emergency response considerations;
 - b. Preparing and periodically reviewing a written emergency response and coordination plan tailored to the District's facilities and operations (the "District Emergency Response Plan");
 - c. Recommending procedures for internal response to hazards such as fire, flood, hazardous materials release, utility failure, and threats to or loss of critical infrastructure;
 - d. Advising District personnel on coordination with the relevant county and municipal emergency management authorities;
 - e. Providing training and education to District personnel on emergency procedures and the implementation of the District Emergency Response Plan; and
 - f. Assisting in the planning and design of tabletop exercises or other emergency preparedness activities, upon request by the District.
- 3. PATROL & MONITORING SERVICES.** The Township, through HTES, shall assign qualified, active members of HTES to patrol and monitor designated District-owned properties and facilities, as identified in writing by the District ("Monitored Sites"), on such days and at such times as may be mutually agreed upon in writing by the Parties. Such services shall include, without limitation, the following:
- a. Maintaining a visible presence at Monitored Sites to deter trespassing, vandalism, and other unauthorized activity;
 - b. Conducting patrols of Monitored Sites to observe and report safety hazards, property damage, and unauthorized access;
 - c. Assisting with traffic control and providing general support to District personnel as appropriate in non-emergency situations;
 - d. Providing prompt notification to designated District personnel of any observed hazard, unauthorized activity, or other emergent concern; and
 - e. Documenting and reporting incidents in which an HTES member was involved or witnessed in accordance with HTES policies and procedures.
- 4. COMPENSATION.** As consideration for the services to be provided by the Township under this Agreement, the District shall pay the Township the total amount of One Hundred Twenty-Five Thousand Dollars (\$125,000.00). Payment shall be made in two equal installments. The first installment of Sixty-Two Thousand Five Hundred Dollars (\$62,500.00) shall be due and payable upon full execution of this Agreement by both

Parties. The second installment of Sixty-Two Thousand Five Hundred Dollars (\$62,500.00) shall be due and payable six (6) months after the Effective Date of this Agreement. The Township shall provide a written invoice for each installment, and the District shall remit payment within thirty (30) days of receipt.

- 5. RELATIONSHIP OF THE PARTIES.** The members of HTES shall at all times remain employees or agents of the Township and under the command of the Township's Director of Emergency Services. As employees or agents of the Township, the HTES members shall retain full and exclusive control over the specific means, manner, and methods used in providing the services contemplated by this Agreement, subject to the general direction and control of the District, and this Agreement shall not be interpreted or construed to create or establish an employment or other agency relationship between the Parties or an employment or other agency relationship between a Party and any employee or agent of the other Party.
- 6. LIMITATION ON AUTHORITY.** HTES personnel assigned to perform services under this Agreement are not peace officers and shall not exercise any police powers. Under no circumstances shall HTES personnel pursue, engage, confront, detain, or otherwise interfere with any person, nor shall HTES personnel carry or use any weapons, including, without limitation, firearms, knives, and handcuffs,, except as otherwise agreed by the parties in writing.
- 7. TERM, TERMINATION & REMEDIES.**

 - a.** This Agreement shall commence on the Effective Date and continue in full force and effect for a period of one (1) year (the "Initial Term"), unless earlier terminated in accordance with this Section 7. Upon expiration of the Initial Term, this Agreement shall automatically renew for successive one (1) year terms (each, a "Renewal Term") unless either Party provides written notice of non-renewal to the other Party at least thirty (30) days prior to the expiration of the Initial Term or then-current Renewal Term.
 - b.** Either Party may terminate this Agreement at any time, with or without cause, upon not less than one hundred eighty (180) days' prior written notice to the other Party. If either Party breaches any material provision of this Agreement, the non-breaching Party shall provide written notice of such breach. The breaching Party shall have five (5) business days to cure the breach, or such longer period as may be reasonably required if the breaching Party has begun and is diligently pursuing a cure. If the breach is not timely cured, the non-breaching Party may terminate this Agreement upon written notice.
 - c.** The Parties expressly agree that, except as provided in Section 9, termination shall be the sole remedy for breach of this Agreement. In the event of termination under this Section, regardless of the reason or the Party initiating termination, the Township shall refund to the District, on a *pro rata* basis, any fees paid for services not performed as of the effective date of termination.

- 8. NOTICES.** Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed served: (a) when delivered by Federal Express or similar overnight courier service to that Party's address set forth below during the hours of 9:00 a.m. and 5:00 p.m. local time Monday through Friday, excluding State holidays; (b) when mailed to any other person designated by that Party in writing herein to receive such notice, via certified mail, return receipt requested, postage prepaid; or (c) via electronic mail. Electronic mail notice shall be effective as of date and time of transmission; provided, however, that the notice transmitted shall be sent on business days during business hours (*i.e.*, 9:00 A.M. to 5:00 P.M. Central Standard Time). In the event electronic mail notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission. Notice shall be given to the following:

If to the District:	Benjamin Bernal, Board President Fox River Water Reclamation District 1957 N. LaFox Street South Elgin, IL 60177 bbernal@frwrd.com
If to the Township:	Brian P. McGuire, Township Supervisor Hanover Township 250 S. IL Route 59 Bartlett, Illinois 60103 bmcguire@hanover-township.org
With a copy to:	Michael A. Airdo, Township Attorney Airdo Werwas, LLC 111 E. Wacker Drive, Suite 500 Chicago, IL 60601 mairdo@airdowerwas.com

Either Party hereto may change the place of notice to it by sending written notice to the other Party.

9. DEFENSE & INDEMNIFICATION.

- a.** To the extent permitted by law, each Party (as the "Indemnifying Party") shall indemnify, defend, and hold harmless the other Party and its respective officials, officers, employees, volunteers, agents, representatives, and assigns (as the "Indemnified Parties") from and against any and all claims, lawsuits, actions, causes of action, demands, injuries, deaths, damages, losses, penalties, fines, obligations, liabilities, judgments, liens, lien rights, expenses, costs, and fees, including, but not limited to, attorneys' fees and expenses, of every nature or description (hereinafter, individually, a "Claim" and, collectively, the "Claims") arising out of the Indemnifying Party's or its officials, officers, employees, negligence or willful misconduct.

- b. In the event the Indemnified Parties or any of them are subject to any Claim, the Indemnifying Party shall, at its sole cost and expense, appear, defend, and pay any and all judgment, expenses, costs, and fees, including, but not limited to, attorneys' fees and expenses and court costs, arising therefrom or incurred in connection therewith. The Indemnified Parties and any of them shall have the right to retain their own counsel in connection with such Claim, without relieving the Indemnifying Party of its obligations under this Agreement. The Indemnifying Party shall also assume the investigation, defense, and expense of all such Claims, or, in the event that one or more of the Indemnified Parties assumed the investigation or defense of any Claim, the Indemnifying Party shall indemnify such Indemnified Parties for all related costs as they are incurred. Any settlement must be made only with the prior written consent of the Indemnified Parties, if the settlement requires any action on the part of such Indemnified Parties.
- c. The defense and indemnification obligations in this Agreement shall not be limited by any insurance protection required of the Indemnifying Party herein or otherwise provided by the Indemnifying Party. To the extent permitted by law, the Indemnifying Party waives any limits to the amount of its obligations to defend, indemnify, hold harmless, or contribute to any sums due under any Claims, including any Claim by any employee of the Indemnifying Party, that may be subject to the Workers Compensation Act, 820 ILCS 305/1 *et seq.*, or any other related law or judicial decision, such as *Kotecki v. Cyclops Welding Corporation*, 146 Ill. 2d 155 (1991).
- d. Nothing in this Agreement shall be construed to represent an express and/or implied waiver of any common law or statutory privileges, immunities, protections, or defenses granted or otherwise available to the Indemnified Parties as to any liability whatsoever, and all such privileges and immunities are expressly reserved. The defense and indemnification obligations in this Agreement shall survive the expiration and/or termination of this Agreement.

10. INSURANCE.

- a. Required Coverages. Each Party shall procure and maintain, at its sole cost and expense, for the duration of this Agreement, insurance of the types and in amounts set forth on the respective Certificates of Coverage, attached hereto as Exhibit B and incorporated herein.
- b. Additional Insured. Each Party shall cause the other Party and its officials, officers, employees, volunteers, agents, representatives, and assigns (hereafter, collectively, the "Additional Insured") to be named as an additional insured on the required insurance coverages, with the exception of Workers Compensation. These insurance coverages shall be primary and non-contributory with respect to any other insurance or self-insurance afforded to the Additional Insured and shall not require exhaustion of any other coverage or tender of any claim or action to any other insurer providing coverage to any of the Additional Insured. The coverage shall

contain no special limitations on the scope of protection afforded to the Additional Insured, or any of them.

- c. Notice of Personal Injury or Property Damage. Each Party shall notify the other Party, in writing, of any actual or possible claim for personal injury or property damage relating to its construction or maintenance responsibilities under this Agreement, or of any occurrence which might give rise to such a claim, promptly upon obtaining first knowledge of the same.

11. COOPERATION & CONFIDENTIALITY.

- a. The Parties agree to cooperate in good faith and to share information as reasonably necessary to support the effective planning, coordination, and execution of the services contemplated under this Agreement. Each Party shall designate a point of contact for communications relating to operational needs, coordination protocols, incident reporting, and emergency preparedness.
- b. To the extent permitted by law, each Party shall treat as confidential any non-public information received from the other Party that is clearly marked or designated as confidential or proprietary, including, but not limited to, facility security details, emergency response protocols, and internal reports and assessments. Such information shall not be disclosed to any third party without the prior written consent of the disclosing Party, except as required by law or court order.
- c. Nothing in this Section shall be construed to limit either Party's obligations under the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* Each Party has the right to determine, in its sole discretion and consistent with applicable law, whether any information must be disclosed pursuant to a FOIA request. To the extent permitted by law, the Party receiving a FOIA request shall provide prompt notice to the other Party if any request seeks documents or records marked or reasonably understood to be confidential.

12. NO THIRD-PARTY RIGHTS. This Agreement is entered into solely for the benefit of the Parties, and nothing herein is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish, or impose any legal duty or obligation to any third party. Any allocation of costs, duties, and responsibilities described herein is intended only as an allocation of administrative responsibilities between the District and the Township to facilitate the most economical use of limited public resources and not as an enlargement or diminution of either Party's underlying duties or obligations lying in statute or common law.

13. GENERAL PROVISIONS.

- a. Effective Date. This Agreement shall be deemed effective as of the execution and delivery hereof by both Parties.

- b. Authorization. Each of the undersigned signing as an officer or agent on behalf of the respective Party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement by the Party and that he or she does so voluntarily and in his or her official capacity.
- c. Counterparts. This Agreement may be executed in any number of counterparts, and by the District and the Township on different counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.
- d. Entire Agreement. This Agreement contains the entire understanding between the Parties. There are no representations, agreements, arrangement, or understandings, oral or written, between or among the Parties hereto relating to the subject matter of this Agreement which are not fully expressed herein. Any amendments or modifications to this Agreement must be in writing and executed by both Parties.
- e. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.
- f. Waiver and Enforceability. A waiver by any Party of a breach of any provision of this Agreement does not constitute a waiver of any succeeding breach of the same or any other provision, nor constitute a waiver of the responsibility or obligation itself.
- g. Governing Law and Venue. This Agreement shall be construed, governed, and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.
- h. Construction. In construing this Agreement, Section headings shall be disregarded. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the Parties hereto shall in all cases, be assumed as though in each case fully expressed therein.
- i. Ambiguity. This Agreement has been subject to negotiations and discussions between the Parties and their counsel. It has been, and shall be construed to have been, drafted by all Parties to it, so that any rule construing ambiguities against the drafter shall have no force and effect.
- j. Survival. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Defense and Indemnification, shall survive the expiration of this Agreement.

- k. Severability. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair, or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision, or portion hereof to other persons or circumstances.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and date appearing before their respective signatures.

Dated: _____, 2025

Dated: _____, 2025

**FOX RIVER WATER RECLAMATION
DISTRICT**

HANOVER TOWNSHIP

By: _____
Benjamin Bernal
Board President

By: _____
Brian P. McGuire
Township Supervisor

Attest: _____
Elizabeth Penesis
Clerk

Attest: _____
Katy Dolan Baumer
Clerk

RESOLUTION _____
A RESOLUTION
TO DONATE SURPLUS PROPERTY
BELONGING TO HANOVER TOWNSHIP

WHEREAS, Hanover Township, Cook County, Illinois (the “Township”) is a duly organized and existing Township and a unit of local government organized under the laws of the State of Illinois and operating under the provisions of the Illinois Township Code (the “Code”), 60 ILCS 1/1 *et. seq.*; and

WHEREAS, pursuant to Section 30-53 of the Code, 60 ILCS 1/30-53, a majority of the electors present at an annual or special town meeting may declare property of the Township to be surplus for purposes of donating the property to a not-for-profit corporation as provided in Section 80-75 of the Code; and

WHEREAS, Section 80-75 of the Code, 60 ILCS 1/80-75, authorizes the Township Board, by resolution, to donate any property declared to be surplus by the electors under Section 30-53 to a not-for-profit corporation; and

WHEREAS, at the 175th Annual Town Meeting on April 8, 2025, the majority of electors present declared certain property owned by the Township (the “Property”), as more fully described in “Exhibit A,” to be surplus for purposes of donating it to a not-for-profit corporation as provided in Section 80-75 of the Code; and

WHEREAS, the Township Board has determined that it is in the best interests of the Township to donate the Property to a qualified not-for-profit organization, Habitat for Humanity, to support its charitable mission; and

WHEREAS, Habitat for Humanity is an Illinois not-for-profit corporation dedicated to eliminating substandard housing through the construction, rehabilitation, and preservation of homes, and by advocating for fair and just housing policies and providing training and resources to help families improve their shelter conditions; and

WHEREAS, Habitat for Humanity has represented that it intends to use the Property for use in connection with its charitable resale and housing programs to support the organization's affordable housing mission; and

BE IT RESOLVED by the Supervisor and Township Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The recitals, and all exhibits referenced therein, are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: APPROVAL. The Township Board hereby approves of the donation of the Property to Habitat for Humanity for use in connection with its charitable resale and housing programs, pursuant to Section 80-75 of the Code.

SECTION THREE: AUTHORIZATION. The Township Supervisor and Township Clerk are hereby authorized to sign and attest, respectively, any and all documents necessary to complete the transfer of the Property, as set forth herein.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason,

the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION SIX: EFFECTIVE DATE. This Resolution shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: July 15, 2025

APPROVED: July 15, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on July 15, 2025, and approved on July 15, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

EXHIBIT A

Dept	Vehicle #	Make	Model	Year of Vehicle	Year in Operation	License Plate	VIN
ES	9123	Chevy	3500/Res Sq	1993	2009	M177404	1GBKC34F9PJ100834
Aging	119	Ford	Escape/SUV	2008	2008	M167766	1FMCU59H38KC05766



Memorandum

Date: July 15, 2025

To: Hanover Township Board

From: James Barr, Township Administrator

By: Hailey Match, Assistant to the Administrator

Re: Human Services Refrigerated Vehicle Purchase

The Department of Human Services currently operates a 2017 Ford Transit van as part of the department's Food Pantry operations. This van is utilized to pick up food donations collected at locations across the Township and drop off Food Pantry deliveries to home bound residents. In June 2025, the Food Pantry van began to experience mechanical issues. The van is currently inoperable. Hanover Township received two quotes, the low quote being \$10,618 for the necessary mechanical repairs to the Food Pantry van.

It has become an industry practice for food pantries to be equipped with a refrigerated vehicle to ensure food's freshness. Beginning with the FY25 budget, \$80,000 was included in the Department of Human Services budget for a refrigerated transit vehicle. A refrigerated transit vehicle was not purchased in FY25 and was again budgeted for in FY26. The refrigerated transit vehicle would allow the Food Pantry to accept a greater array of food items at its various donation locations and ensure freshness when transporting food items to the Food Pantry and residents' homes.

Staff will gather quotes from joint purchasing groups for a refrigerated transit vehicle.

The Department of Human Services is requesting authorization to replace the current, inoperable transit van and purchase a refrigerated transit vehicle for up to \$85,000. The current Food Pantry transit van would be traded in as part of the new purchase.

Staff recommend that the Township move forward with replacing the current Food Pantry transit van and purchase a refrigerated transit vehicle.

Thank you for your consideration.