

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Beattie, Noyola, and Essick, and Supervisor McGuire. Absent: Trustee Martinez.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Deputy Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, Attorney Mark Kimzey, Cook County Emergency Management staff Ted Berger, Griffin Byers and David Olson, Hanover Township Emergency Service members, and Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentations:
 - A. Cook County Emergency Management staff Ted Berger, Griffin Byers and David Olson presented the Cook County Emergency Management Certification. Mr. Berger noted that Cook County's non-mandated ESDAs can apply for certification through Cook County Emergency Management and Regional Security (EMRS). To achieve this certification, they must adhere to the procedures outlined in the Illinois Administrative Code, Part 301. This involves submitting necessary documentation and demonstrating compliance with the state's requirements for disaster preparedness and response capabilities. Following these steps ensures that the local agencies are equipped to effectively manage emergencies and enhance community resilience. The certification term shall be at least two years, but no longer than four years.
 - B. Clerk Dolan Baumer administered the oath of office to new Hanover Township Emergency Service Officer Lizbeth Perez.
- V. Reports:
 - A. Supervisor's Report: The Supervisor thanked staff and elected officials for preparing and attending the meeting regarding speeding issues on Robin Hood Drive. On behalf of Director Imperato, who is away at a Veterans Recertification Training this evening, he reported that Ms Kelly Corona has resigned and is taking a director position in Leyden Township. He wishes her well!
 - B. Clerk's Report: Clerk Dolan Baumer reported that the Township Officials of Cook County Clerks Division met last week and hosted over fifty elected officials to discuss the upcoming election and the LEO responsibilities. The first day to file petitions is November 12; the Clerk will hold office hours from 8:30 to 10 AM on that Tuesday. Final day of filing is November 18 and the Clerk will be onsite after 3:30 to 5 PM.
 - C. Assessor's Report: Assessor Moinuddin reported that the office would be open for appeals in October.
 - D. Department Reports: Reports were submitted for review by the Board; highlights included a report from Director Kutenberg telling the Board that the Izaak Walton Reserve concert series has concluded for the season. He reminded those who signed up to serve beer at the Bartlett Oktoberfest this on September 27 to please wear their Township shirts. He also reminded the Board that the Committee on Youth mural unveiling at the COY garden would be on October 1 prior to the Board meeting. Deputy Administrator Vana reported that searches are ongoing for a marketing intern and public management intern. Manager Teachout reported that the TIDE Ride sign ups with the new provider, American Taxi, is going smoothly. Some riders are option for

the PACE option. Maryville Academy is changing its focus, but it will not affect the FY26 funding. Aging Services set up robocalls for LIHEAP, reported Director Conway. Medicare Open Enrollment period starts October 15. Intake Assistant Breda Wisniewski has received certification and is ready to assist residents with Social Services. Several positions are open, and a search is ongoing for a part time bus driver and a full-time staff for the AgeOptions 3E funding. Director Houdek reported that 270 have registered for Open Gym this far. Transportation by U46 from Huff Elementary to the Izaak Walton Youth Center has been arranged and approved by U46. Registration for the Hanover Township Youth and Family Services/Streamwood Park District youth volleyball is up and well received. U46 has approved YFS to hold “Catch My Breath” vaping prevention initiative. Welcome to Ms Molina Cortes, JD our newest bilingual Family Therapist. The department is working on developing a Student Success pilot program as identified by the Community Education Support taskforce to help curtail truancy in elementary schools. Stop by the October 18 Hanover Haunts at the Izaak Walton Reserve for a fun scare. Director Smith reported that the 2024 Just for the Health of It was a great success serving over 300 residents. She offered thanks to the staff who pitched in to set up, manage and tear down the event, as well as to the staff who manned booths promoting Township services. The search is ongoing for an electronic health record software. Emergency Services will be hosting a panel of fire chiefs on November 9, reported Director Crews. South Elgin and Elgin emergency services sent thank you letters on the support recently received by the unit. The Facilities and Road Maintenance building resident is ongoing and, reported Director Hanson, the Department would complete what it can in the interior. Manager Nelson has received interest for bids on the Senior Center freezer build out project. Director Conway met with Mr. Hanson to discuss smooth transition during the construction. Maintenance Associate Sean Portman has tendered his resignation. Administrator Barr reporting that October 3 is the MTA/Township Symposium at the Senior Center. November 5 at 8:30 AM will be the first Breakfast with the Board for 2024 and will feature a presentation by Director Kuttentberg regarding Township Reserves. He has been asked to serve on the U-46 Strategic Planning Committee.

- VI. Bill Paying: Mr. Barr presented the bills for payment from September 3, 2024, through September 16, 2024 as follows:

a.	Town	\$58,067.49
b.	Senior Services	14,941.69
c.	General Assistance	5,179.25
d.	Road Maintenance	8,115.01
e.	Senior Citizens Svcs.	79.92
f.	Mental Health Board	24.58
g.	Vehicle	100.00
h.	Capital	<u>24,894.59</u>
	Total	<u>\$111,402.53</u>

A motion was made by Trustee Beattie and seconded by Trustee Noyola to approve payment of the bills as presented from September 3, 2024 through September 16, 2024. Roll call: Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

- VIII. New Business:

- A. Hanover Township Board Meeting Minutes of September 3, 2024: Clerk Dolan Baumer presented the Hanover Township Board meeting minutes of September 3, 2024 for approval. Trustee Essick moved that the Board approve the Board meeting minutes of September 3, 2024 as presented; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

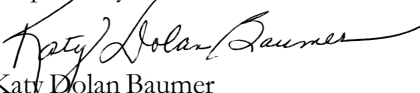
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- B. Resolution Proclaiming Hispanic Heritage Month: Motion by Trustee Noyola to proclaim September 15 to October 15 Hispanic Heritage Month in Hanover Township; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
 - C. Resolution Declaring September Senior Center Month: Trustee Beattie moved that the Board declare September Senior Center Month in Hanover Township; second by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
 - D. Consideration of November 5, 2024 Township Board Meeting: Trustee Beattie moved that the November 5 Board meeting be moved to November 6, 2024 due to the Election (the Township would be used as a receiving station); Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried. Further, Trustee Essick moved that the November 19, 2024 Township Board meeting be canceled. The motion was seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
 - E. Update on the Strategic Planning Initiative: Deputy Vana reported on the Strategic Planning Initiative process to date, noting that an important part of the process was to conduct stakeholder interviews and meetings, and gathering background information from leadership and focus groups. All participants in each group, whether from volunteers, funded agency personnel, staff, or Township programs and services users, were randomly selected and provided a wide range of input and information. The next step is the December 7 Strategic Planning Leadership Workshop.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:45 p.m. was made by Trustee Essick and seconded by Trustee Noyola followed by a roll call vote. Ayes: Trustees Beattie, Essick, Noyola, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs