



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Township Board

February 20th, 2025

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. R/B Youth Foundation
 - B. Balance Family Chiropractic
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of February 4, 2025
 - B. Fiscal Year 2026 Tentative Budget and Appropriations Ordinance
 - C. Resolution to Dissolve the Hanover Township Committee on Youth
 - D. Approval of the Purchase of a Replacement Road Division Truck
 - E. Approval of the Purchase of a Replacement Aging Services Bus
- IX. Executive Session
- X. Other Business
- XI. Adjournment

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for January 2025

SERVICE PROVIDED	JANUARY 2025	JANUARY 2024	FYTD 2025	FYTD 2024
<i>Passports</i>	740	484	3,657	3,462
Photo Fees	\$7,500	\$5,420	\$40,450	\$37,150
Fee deposits	\$26,375	\$17,285	\$131,402	\$127,025
<i>Fishing/Hunting licenses</i>	0	0	31	45
<i>Handicap Placards</i>	22	13	206	164
<i>Vehicle Sticker Renewals</i>	40	43	479	349
<i>Human Resources Requests</i>	138	132	1,291	1,227
<i>New Employee Orientations</i>	3	1	34	27
<i>Technology work orders</i>	60	61	587	597
<i>Resident Contacts</i>	2,470	1,886	18,605	19,204
<i>Percent of Budget Expended (100% of year)</i>	2.2%	5.1%	61.7%	64.2%
<i>Hanover Landing Client Contacts (Duplicated)</i>	78	N/A*	945	N/A*

* Reporting began April 1, 2024

Department Highlights

- Human Resources Manager Callahan completed 3 new hire orientations: Phoebe Ugalde and Lexszi Andrecillo (Aging Services) and Jaclyn Nichols (Office of Community Health).
- Deputy Township Administrator Vana, Program Manager Perrone, and Human Resources Manager participated in first round interviews for the Evening/Weekend Receptionist position.
- Human Resources Manager Callahan, Nutrition Manager Perri, and Food Services Coordinator Aman participated in first round interviews for the Nutrition Assistant position.
- Human Resources Manager Callahan and Assistant to the Administrator Matich participated in first round interviews for the Chief Deputy Assessor position.
- Human Resources Manager Callahan, Transportation Manager Kazeos, and Dispatcher Espinosa participated in first round interviews for the Part-Time Bus Driver position.
- The Annual Employee Appreciation Luncheon was held on January 14 at Moretti's Restaurant in Bartlett. Maintenance Associate, Ryan Ludlum, was awarded the Rookie of the Year Award. Youth and Family Services Director, Tina Houdek, was awarded the Trish Simon Core Values Award. Aging Services Administrative Specialist, Florie Sposito, received the Excellence in Service Award.
- Michael Ribich from Merrily Lynch Wealth Management presented a Lunch and Learn on Lincoln Financials' 457b Retirement Plan to Hanover Township staff on January 21.
- Human Resources Manager Callahan and Assistant to the Administrator Matich attended the University of Chicago Winter Internship Fair on January 29.
- Township Administrator Barr and Director Kuttenberg attended the Metropolitan Township Association's (MTA) quarterly meeting on January 8.
- Supervisor McGuire, Township Administrator Barr, and Director Kuttenberg attended the MTA Legislative Committee meeting on January 21.
- Supportive Housing Services Coordinator Kapadoukakis collaborated with the Elgin Police Department to host "Pizza with a Police Officer" at Hanover Landing on January 30. 10 tenants participated and learned more about the police department, in addition to safety tips to living in a supportive housing facility.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for January 2025

SERVICE PROVIDED	JANUARY 2025	JANUARY 2024	FYTD 2025	FYTD 2024
<i>Programming Division</i>				
Planned programs	236	245	2,359	2,398
Participants	1,614	1,299	17,700	16,397
Participants (unduplicated)	480	558	1,753	1,618
Wait listed (duplicated)*	20	23	534	236
New volunteers	3	2	24	26
Total volunteers (unduplicated)	152	147	214	198
Volunteer hours reported	2,110	2,026	19,349	17,743
<i>Nutrition Division</i>				
Meals served	1,706	2,295	19,997	20,987
Meals delivered by volunteers	3,115	3,149	31,619	29,953
Clients served (unduplicated)	616	737	1,526	1,719
<i>Social Services Division</i>				
Clients served (unduplicated)	179	169	1,228	1,108
Clients served (duplicated)	231	252	2,801	2,557
Energy Assistance	62	44	451	478
Prescription drugs & health insurance assistance	58	62	1,010	1,079
Social Service programs	11	12	99	106
Social Service program participants	110	121	1,278	1,359
Lending Closet transactions	132	145	1,267	1,390
Home Services direct care hours	71	125.5	667	777
<i>Transportation Division</i>				
One way rides given	1,111	1,050	11,284	11,186
Clients served (unduplicated)	161	68	442	485
New riders	20	14	442	485
Unmet requests for rides	12	34	286	321

*Prior year report lists only the first program participants are waitlisted for. Duplicated includes all programs a single participant is waitlisted for.

Department Highlights

- Interim Director Vana coordinated several meetings in the month of January with AgeOptions, including a meeting with CEO, Diane Slezak, to review funding and reporting requirements for the department.
- Interim Director Vana, Nutrition Manager Perri, and Administrative Specialist Sposito participated in the annual AgeOptions site visit to review the department's congregate and home delivered meal programs. The site visit was successful, and no areas of concern were noted.
- Social Services began scheduling Tax Aide appointments on January 21. Tax services are offered Mondays and Wednesdays beginning February 5 through April 7.
- Program Specialist Cambra and Program Manager Perrone had 23 participants out for a Jazz and Wine night on January 31. Leslie Gray Robbins sang a jazz program and refreshments were served.
- Social Services conducted a survey of the Latino group participants in January to identify ways to increase participation. Responses received were positive and will be considered when planning future programing.
- Volunteer and Program Coordinator Murillo coordinated with entertainer Lizz Gloss to hold a concert Elvis: The Life and Music of An American Icon on January 31. 26 participants attended.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for January 2025

SERVICE PROVIDED	JANUARY 2025	JANUARY 2024	FYTD 2025	FYTD 2024
<i>Administration</i>				
Office visits	361	136	3,075	2,673
Building permits processed	75	1,475	3,803	3,785
Change of Name	5	0	43	51
Property tax appeals	112	0	776	385
Certificates of Error	30	29	702	579
Property location updates	0	0	1	1
Sales Recording	0	0	0	676
New owner mailing	0	0	419	650
<i>Exemptions</i>				
Homeowner exemptions	0	0	85	246
Senior homeowner exemptions	0	0	66	200
Senior Freeze exemptions	0	0	257	884
Disabled Veteran exemptions	0	0	45	121
Disabled person exemptions	0	0	7	59
Miscellaneous exemptions	0	0	2	14

Department Highlights

- Hanover Township opened for Cook County Board of Review Appeals on January 6.
- On January 10th, Township Assessor Moinuddin, Interim Chief Deputy Assessor Matich, and Assessing Specialist Ortiz attended the Cook County Township Assessor Association Holiday Lunch where representatives from Cook County Assessor's Office and Board of Review gave updates on the upcoming property tax bills and exemption applications.
- Interim Chief Deputy Assessor Matich participated in first and second round interviews for the Chief Deputy Assessor position.
- The Cook County Board of Review provided a property tax appeal seminar for Hanover Township residents at the Senior Center on January 15. Approximately, 75 residents attended the seminar and received property tax information and assistance.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for January 2025

SERVICE PROVIDED	JANUARY 2025	JANUARY 2024	FYTD 2025	FYTD 2024
<i>Website Visits (total)</i>	9,607	9,779	72,596	72,180
<i>Website Visits (unique)</i>	5,959	6,691	57,625	61,531
<i>Facebook Followers (new and total FYTD)</i>	50	65	6,490	5,882
<i>Facebook Reach</i>	17,732	28,616	225,536	257,731
<i>LinkedIn Impressions (new and total FYTD)</i>	4,230	N/A	15,689*	N/A
<i>Instagram Views (new and total FYTD)</i>	8,133	N/A	25,510*	N/A
<i>YouTube Views</i>	301	236	2,214	2,235
<i>Media Releases</i>	5	5	46	44

* YTD as of November 2024 due to new tracking of defunct X [Twitter] analytics

Department Highlights

- Director Kuttenberg joined Township Administrator Barr in attending the Metropolitan Township Association's (MTA) virtual quarterly meeting on January 8.
- Director Kuttenberg chaired the January 9 virtual meeting of the Township Communicators of Illinois. A representative from Archive Social presented on the usefulness of archiving social media data for Freedom of Information Act (FOIA) requests.
- Director Kuttenberg presented to the Township's Senior Citizens Services Committee on January 13 regarding the department's roles and responsibilities.
- Director Kuttenberg attended the January 16 Board of Directors Meeting of the Bartlett Area Chamber of Commerce.
- Director Kuttenberg attended the January 21 virtual meeting of the Association for Community Mental Health Authorities of Illinois Legislative Committee.
- Director Kuttenberg attended the Township's awards reception on January 21, recognizing the award winners from last November's Township Officials of Illinois conference.
- Director Kuttenberg joined Supervisor McGuire in collecting the Food for Fines donations from the Hanover Park Police Department on January 22. Launched in 2015, the program allows residents to void parking citations in exchange for 10 canned food items. Over 1,200 cans were donated in December of 2024.
- Director Kuttenberg attended the monthly meeting of the Village of Streamwood's Community Relations Commission on January 23.
- Director Kuttenberg joined Director Hanson in attending the January 27 meeting of the Chapel Creek Homeowners Association.
- Director Kuttenberg attended the monthly meeting of the Bartlett Area Chamber of Commerce's Membership Committee Meeting on January 29.
- Director Kuttenberg joined Supervisor McGuire and Township Administrator Barr in attending the January 31 virtual meeting of the MTA Legislative Committee.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for January 2025

SERVICE PROVIDED	JANUARY 2025	JANUARY 2024	FYTD 2025	FYTD 2024
<i>Appointments</i>				
ProTimes	5	5	63	62
TB skin test	16	7	91	53
Cholesterol	2	0	112	90
Pharmaceutical Assistance Programs	0	1	0	1
Miscellaneous labs	16	21	188	148
Wellness Screening (BP, diabetes, anemia)	16	51	402	371
Other	91	83	865	785
<i>Clinic Clients</i>				
Senior Center/ home visits	138	134	1,424	1,156
Astor Avenue	0	15	44	157
Offsite clinics	9	19	147	115
Total clients (unduplicated)	39	42	616	557
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	3	4
Informational seminars/Programs	3	4	46	47
Program Participants	106	120	2,125	2,215
<i>Primary Care Provider Support</i>	0	0	11	12

Department Highlights

- Community Health Nurse, Jaclyn Nichols, started with the Office of Community Health on January 6.
- Director Smith and Community Health Nurse Nichols provided 25 home visits for residents in the month of January.
- The Office of Community Health provided laboratory services for 8 residents at The Oaks lab clinic in the month of January.
- Director Smith and Community Health Nurse Nichols completed 4 initial evaluations for residents enrolling in the Home Care Program in the month of January.
- The Office of Community Health hosted Life Line Screening on January 14, who provided low-cost cardiovascular screenings for 46 participants.
- Community Health employees attended the annual Employee Appreciation luncheon at Moretti's on January 14.
- Director Smith completed her CPR instructor renewal certification on January 18.
- The Office of Community Health hosted the American Red Cross for a blood drive on January 21 and received 26 lifesaving blood donations from participating donors.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for January 2025

SERVICE PROVIDED	JANUARY 2025	JANUARY 2024	FYTD 2025	FYTD 2024
<i>Hours</i>				
Volunteer Detail Hours	435	425	6,390	5,089
Volunteer Work Hours	1,548	1,033	13,236	6,589
Volunteer Training Hours	247	179	2,298	1,452
<i>Total Volunteer Hours</i>	2,230	1,637	21,791	13,124
<i>Details</i>				
Emergency Call Outs	17	14	221	186
Safety Patrols	1	1	6	4
Township Sponsored Events	0	0	6	10
Other Community Events	0	0	33	35
Miscellaneous	0	0	3	0
<i>Total Details</i>	18	15	269	235

Department Highlights

- HTES Officers responded to a vehicle accident in Bartlett and provided traffic management on January 4.
- HTES Officers responded to a vehicle accident in Elgin and provided traffic management on January 5.
- HTES Officers responded to a vehicle accident in Bartlett and provided traffic management on January 6.
- HTES Officers responded to a vehicle accident in Barrington and provided traffic management on January 11.
- HTES Officers responded to a structure fire in Elgin on January 13 and provided large diameter hose rolling, decontamination, and cylinder refills.
- HTES Officers responded to a structure fire in Elgin on January 15 and provided large diameter hose rolling, decontamination, and cylinder refills.
- HTES Officers responded to a structure fire in South Elgin on January 29 and provided large diameter hose rolling, decontamination, and cylinder refills.
- HTES Officers responded to a vehicle accident in Wayne and provided traffic management on January 29.
- HTES Officers responded to a vehicle accident in Schaumburg and provided traffic management on January 31.
- Director Crews submitted a grant proposal for a new air compressor to the Barrington Foundation.
- Director Crews met with leadership from the Maywood Emergency Management Agency on January 24 and shared program information.

*Hanover Township Mission Statement:
To continuously improve the quality of life of Hanover Township residents.*

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for January 2025

SERVICE PROVIDED	JANUARY 2025	JANUARY 2024	FYTD 2025	FYTD 2024
<i>Administration</i>				
Vehicle service calls	2	2	13	21
Work orders	547	458	5,563	4,198
Event set-ups/tear downs	193	184	2,079	1,529
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,513	4,264	44,776	46,262
Town Hall	10,380	7,620	99,180	90,360
Senior Center	29,712	26,659	354,840	326,233
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	423.38	297.82	1,054.02	971.56
Town Hall	1,306.85	1,183.98	3,321.55	3,327.54
Senior Center	2,637.44	2,860.87	13,089.81	15,738.86
<i>Road Maintenance</i>				
Salt Usage (Tons)	184	295	250	357

Department Highlights

- Facilities and Road Maintenance staff completed snow removal for four snow and ice events in January. This includes salting and plowing at all Township facilities, Bartlett Fire Protection District stations, and Emergency Services Station and Headquarters.
- Facilities staff completed the removal of holiday lighting at all Township facilities including the Tiknis Campus expansion property and new Emergency Services station. Staff also removed planters from the entrances of both the Senior Center and Town Hall. Planters will be returned once spring arrangements are complete and installed.
- Director Hanson and Township Administrator Barr met with Township legal counsel and the Village of Bartlett staff to discuss Phase II of the expansion property and retaining the existing aggregate roadway to the future Facilities and Road Maintenance Headquarters.
- Director Hanson attended the Sponsor-a-Family and Township toy distribution after action meeting along with Supervisor McGuire and staff from Administrative Services, Human Services, Aging Services, and Emergency Services to evaluate and discuss this year's event and begin planning for 2025's event.
- Director Hanson, Township Administrator Barr, Road Manager Santangelo, and representatives from Cook County Department of Transportation and Highways met to complete the evaluation and ratings of engineering firm submissions for the Phase I design engineering of the Rohrssen Road Bridge Replacement project.
- Director Hanson delivered the plat of easement for the expansion property watermain to the Cook County Records Office. This submission is required to the transfer of the easement from Hanover Township to the Village of Bartlett.

DEPARTMENT OF HUMAN SERVICES



Report for January 2025

SERVICE PROVIDED	JANUARY 2025	JANUARY 2024	FYTD 2025	FYTD 2024
<i>General Assistance</i>				
General Assistance clients	11	9	93	90
General Assistance appointments	11	11	141	152
Emergency Assistance appointments	6	16	241	218
Emergency Assistance approved	2	1	31	23
Crisis intake clients	269	208	2,505	2,841
<i>Veterans' Services</i>				
Office Visits	15	12	137	134
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	93	50	525	385
Financial assistance applications*	1	3	27	71
<i>Food Pantry</i>				
Served (Households)	1,261	1,178	14,577	12,960
Unduplicated	274	239	3,582	2,916
New applications	30	39	485	419
Food Donations	23	42	474	420
<i>Community Center Walk-Ins</i>	141	152	1,441	1,583

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- In Hanover Township's Annual Report to the Veterans Administration (VA), there were 101 appointments and 509 claims submitted. According to the VA, this is a large number of Veterans served as well as forms submitted. Hanover Township Veteran Service Officers (VSO) continue outreach to the community and the number of calls from local Veterans continues to increase.
- Director Imperato met with Conner Intress from the Veterans Assistance Commission of Cook County and Brittany Michor from the Veterans Assistance Commission of DuPage County.
- Planning for the 14th Annual Job Fair began. More than 70 employers have participated in the past and current registrations are at 42.
- The department prepared to welcome Ryan Dickinson as the Human Services Director Designee on February 3, 2025, at the Astor Avenue Community Center. Training for some programs were scheduled as well as forms processed for Director Designee Dickinson to begin the VSO accreditation process.
- Staff attended the Employee Luncheon at Moretti's where Human Services Coordinator Lori Oozco received her 20-year Anniversary recognition.
- Auxiliary Staff Volunteer Terrie Kuenker continues to process large numbers of LIHEAP applications monthly. Since the beginning of FY25, 525 applications have been submitted.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for January 2025

SERVICE PROVIDED	DECEMBER 2024	DECEMBER 2023	FYTD 2024	FYTD 2023
<i>Grant Funding</i>				
New clients	248	71	3,109	2,531
Ongoing clients	1,117	1,091	7,686	10,732
Closed cases	148	51	863	1,512
Prevention programming presentations	0	0	44	61
Number in audience	0	0	274	1,811
<i>TIDE</i>				
Participants	8	29	29	28
Rides	162	170	1,401	1,643

Department Highlights

- The Mental Health Board met on January 22 and awarded \$1,150,000 in annual funding to 38 organizations and 47 different programs.
- Manager Teachout worked closely with Marklund to discuss Capital Funds that had been previously awarded on how to submit for payment.
- Manager Teachout worked with several Mental Health Board members to help them complete their annual allocations.
- Manager Teachout worked with Airdo Werwas Law Firm to update the Fiscal Year 2026 Contract Agreements.
- Manager Teachout connected with the Streamwood High School Special Education program to promote TIDE and other Township resources.
- Manager Teachout organized two focus groups for the Needs Assessment and finalized the surveys for service providers and employers.
- Manager Teachout proposed quarterly reviews of reports with the Mental Health Board to ensure compliance.
- Manager Teachout worked closely with referral sources to assist applicants to Hanover Landing's Mental Health Board subsidy.
- Manager Teachout met with a member of the Dundee Township Mental Health Board to discuss outcome measures.
- Manager Teachout continued with serving on the Association of Community Mental Health Authorities of Illinois Executive Committee, Mental Health Advisory Forum, the Department of Human Services Regional Advisory Committee of the CESSA Act, and the Elgin Human Services Council.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for January 2025

SERVICE PROVIDED	JANUARY 2025	JANUARY 2025	FYTD 2025	FYTD 2024
<i>Outreach & Prevention</i>				
Open Gym participants	738	386	6,732	4,992
Open Gym participants (unduplicated)	258	179	560	533
Alternative to Suspension referrals	43	0	225	182
Alternative to Suspension participants	341	160	1,701	1,182
Alternative to Suspension participants (unduplicated)	132	65	193	182
<i>Clinical</i>				
Therapy clients	503	270	2,914	2,710
Therapy clients (unduplicated)	143	73	985	767
New clients (unduplicated)	6	4	50	42
Clinical hours	269	179	2,520	2,257
Group session participants	193	88	772	509
<i>Tutoring Participants</i>				
Total	0	0	501	491
Unduplicated	0	0	234	244

Department Highlights

- Director Houdek attended the Alignment Collaborative for Education Operating Board meeting on January 8.
- Director Houdek and Manager Dickinson met with Oak Park Township Youth and Family Services Director Traficano on January 9 to discuss the Association of Illinois Township Committee on Youth (AITCOY).
- Manager Dickinson met with Streamwood Park District's new Superintendent of Recreation, Adam Vasquez, on January 13 to discuss continued partnership.
- Manager Dickinson participated in the Aging Services Volunteer Fair on January 13.
- Substance Abuse Prevention Specialist Moreno and Program and Volunteer Coordinator Trujillo attended the Mid-Year Cebrin Goodman Teen Institute (CGTI) teen leadership conference on January 18 and 19 along with four teen leaders at Illinois State University.
- On January 21, Substance Abuse Prevention Specialist Moreno gave a presentation on vaping to parents at Tefft Middle School.
- Director Houdek, Managers Dickinson and Trocki attended the AITCOY Executive Meeting at Oak Park Township on January 23 where Manager Trocki was elected as Vice-President Pro-Tempore of AITCOY.
- Manager Trocki attended the Northwest Suburban Alliance on Domestic Violence's inaugural meeting on January 27.
- Director Houdek attended the Alignment Collaborative for Education Internship Host Breakfast Recognition 2024 at Elgin Community College on January 29 where Hanover Township was recognized for their internship partnership.
- Substance Abuse Prevention Specialist Moreno gave presentations on vaping to third through sixth grades at Heritage Elementary School on January 29.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 2/4/25-2/17/25

	<u>Total</u>
Total Town Fund	61,246.81
Total Senior Services Fund	41,598.06
Total General Assistance Fund	3,438.31
Total Road Maintenance Fund	35,877.19
Total Committee for Senior Citizens Services	
Total Mental Health Board Fund	14,333.45
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	5,654.25
 Total All Funds	 <u><u>162,348.07</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

February 4 - 17, 2025

	Type	Date	Num	Name	Memo	Amount
11A · Senior Center Assets						
1101520 · Prepaid Expense						
	Check	02/11/2025	160863	Joy Andreassen	Inv# 2025-4 Zumba Gold April 5 Classes 110-45	250.00
	Check	02/14/2025	160909	Laura Trujillo	Inv# 30 April 2025 Yoga 10 Sessions 110-4515	350.00
						<u>600.00</u>
Total 1101520 · Prepaid Expense						600.00
Total 11A · Senior Center Assets						600.00
1014 · Town Fund - Expenditures						
101CAP · Capital Expenditures						
1014430 · Computer Equipment & Software						
	Check	02/11/2025	160834	Access 1 Source	Inv# INV-103828 Monthly Base Clock (2) TimeV	366.99
	Check	02/11/2025	160901	ProxIT Technology Solutions	Inv #224473 January 2025 Managed IT Service:	7,282.64
	Check	02/11/2025	160901	ProxIT Technology Solutions	Inv #224473 December 2024 Out of Scope Lab	1,875.00
						<u>9,524.63</u>
Total 1014430 · Computer Equipment & Software						9,524.63
Total 101CAP · Capital Expenditures						9,524.63
101CHN · Community Health						
1014452 · Office Supplies						
	Check	02/11/2025	160835	Accurate Office Supply Co	Inv# 630257 Ink, Cups, Marker	112.52
	Check	02/11/2025	160835	Accurate Office Supply Co	Inv# 630328 Printer Ink	46.76
						<u>159.28</u>
Total 1014452 · Office Supplies						159.28
1014453 · Printing						
	Check	02/11/2025	160895	Braden Interact Business (DD6308730301-1)	Inv# 1002051 LL Copier Charges	2.17
						<u>2.17</u>
Total 1014453 · Printing						2.17
1014454 · Travel & Training						
	Check	02/11/2025	160858	Jaclyn Nichols.	Travel Reimbursement Jan	26.11
						<u>26.11</u>
Total 1014454 · Travel & Training						26.11
1014457 · Furniture and Computer Equip						
	Check	02/14/2025	160914	Culligan Quench USA, Inc	Inv# 08499809 Water Cooler	75.75
						<u>75.75</u>
Total 1014457 · Furniture and Computer Equip						75.75
1014461 · Miscellaneous						
	Check	02/11/2025	160878	Physicians Immediate Care	Inv# 4435499 Pre Employment Screenings OCH	190.00
						<u>190.00</u>
Total 1014461 · Miscellaneous						190.00
1014465 · Medical Supplies						
	Check	02/11/2025	160872	McKesson Medical Surgical	Inv# 23272863 Glucose, Hemoglobin, Tests, Gli	780.98
	Check	02/14/2025	160922	McKesson Medical Surgical	Inv# 23302345 Lipid Tests	192.97
						<u>973.95</u>
Total 1014465 · Medical Supplies						973.95
1014491 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	1,091.74

Hanover Township Board Audit Report

February 4 - 17, 2025

	Type	Date	Num	Name	Memo	Amount
Total 1014491 · Health Insurance						1,091.74
Total 101CHN · Community Health						2,519.00
101CVA · Community Affairs						
101CMA · Community Relations						
1014614 · Printing						
	Check	02/14/2025	160916	Elite Document Solutions	Inv# 1069 Copy Charges	17.98
Total 1014614 · Printing						17.98
1014619 · Office Supplies						
	Check	02/14/2025	160924	Staples	Inv# 6023573419 Notebook Reporter	46.37
Total 1014619 · Office Supplies						46.37
1014627 · Community Affairs						
	Check	02/11/2025	160903	Izaak Walton League - Elgin Chapter	Membership 2025 T Kutenberg	62.00
Total 1014627 · Community Affairs						62.00
Total 101CMA · Community Relations						126.35
Total 101CVA · Community Affairs						126.35
101ES · ES - Expenditures						
1014802 · Equipment						
	Check	02/11/2025	160846	W.S. Darley & Co	Inv# 17549645 Cord, Light Coil	92.04
Total 1014802 · Equipment						92.04
1014804 · Printing						
	Check	02/14/2025	160916	Elite Document Solutions	Inv# 1069 Copy Charges	57.09
Total 1014804 · Printing						57.09
1014809 · Pre-Volunteer Screening						
	Check	02/11/2025	160878	Physicians Immediate Care	Inv# 4435499 Pre Volunteer Screenings ES	340.00
	Check	02/11/2025	160886	Verify (XHANEM)	Inv# 1636613 Background New Members	162.00
Total 1014809 · Pre-Volunteer Screening						502.00
1014811 · Station Utilities						
	Check	02/11/2025	160845	Com Ed (8000) ES	Acct 1819128000 Emergency Services Station 1	19.84
Total 1014811 · Station Utilities						19.84
1014891 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	1,166.54
Total 1014891 · Health Insurance						1,166.54
Total 101ES · ES - Expenditures						1,837.51
101ISE · Insurance & Employee Benefits						
1014514 · Employee Recognition						
	Check	02/14/2025	160917	The Finer Line, Inc	Inv# 98209 Employee Recognition Awards (12)	860.14
Total 1014514 · Employee Recognition						860.14

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	Type	Date	Num	Name	Memo	Amount
Total 101ISE · Insurance & Employee Benefits						860.14
101LEA · Legal & Auditing						
1014502 · Legal Services						
	Check	02/14/2025	160931	Airido Werwas LLC	Inv# 190-0001-42579 Legal Fees	6,072.09
	Check	02/14/2025	160931	Airido Werwas LLC	Inv #190-0019-42583 Legal Fees	112.50
	Check	02/14/2025	160931	Airido Werwas LLC	Inv #190-0025-42586 Legal Fees	2,070.30
	Check	02/14/2025	160931	Airido Werwas LLC	Inv #190-0002-42580 Legal Fees	327.60
	Check	02/14/2025	160931	Airido Werwas LLC	Inv# 190-0023-42584 Legal Fees	1,564.65
	Check	02/14/2025	160931	Airido Werwas LLC	Inv# 190-0005-42581 Legal Fees	2,140.50
	Check	02/14/2025	160931	Airido Werwas LLC	Inv# 190-0024-42585 Legal Fees	6,438.00
Total 1014502 · Legal Services						18,725.64
Total 101LEA · Legal & Auditing						18,725.64
101MAIN · Facilities Maintenance						
1014202 · Office Supplies						
	Check	02/14/2025	160916	Elite Document Solutions	Inv# 1069 Copy Charges	0.11
Total 1014202 · Office Supplies						0.11
1014205 · Janitorial Supplies						
	Check	02/11/2025	160838	Bade Supply	Inv# 96746 Hand Soap	142.04
Total 1014205 · Janitorial Supplies						142.04
1014210 · Building Maintenance - Town						
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 13595 Cove Transition Office Threshold	19.47
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 14181 Closet Spud, O-Ring	10.38
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 14211 Town Hall Men's Toilet Supplies	33.81
Total 1014210 · Building Maintenance - Town						63.66
1014211 · Building Maintenance - Senior						
	Check	02/11/2025	160851	Fox Valley Fire & Safety	Inv# 00745332 Senior Center Security Monitorin	314.40
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 13016 Men's Washroom Repair Supplies	12.17
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 13405 Extension Tube, Carpet Trim, Threa	27.04
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 7809 Door Strikes, Wax Seal	11.77
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 13213 Women's Washroom Repair Supplie	14.96
	Check	02/11/2025	160882	Tierra Environmental Industrial Services	Inv# T-25-1775 Senior Center Grease Trap Clea	165.00
Total 1014211 · Building Maintenance - Senior						545.34
1014225 · Grounds/Reserve Maintenance						
	Check	02/11/2025	160856	Herc Rentals Inc.	Inv# 35252266-001 Lift Rental Holiday Light Rei	620.00
Total 1014225 · Grounds/Reserve Maintenance						620.00
1014234 · Building Maintenance ES Station						
	Check	02/11/2025	160857	Home Depot, The 7816	Digital Thermostat EMA Station	29.98

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	Type	Date	Num	Name	Memo	Amount
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 12289 EMA HQ Furnace Room Repair Sup	60.73
Total 1014234 · Building Maintenance ES Station						90.71
1014291 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	6,023.81
Total 1014291 · Health Insurance						6,023.81
Total 101MAIN · Facilities Maintenance						7,485.67
101THE · Town Hall Expense						
1014402 · Telephone - Town						
	Check	02/11/2025	160897	Comcast (185)	Acct# 963341185 Monthly Phone Service Feb 2	478.45
Total 1014402 · Telephone - Town						478.45
1014403 · Utilities - Town						
	Check	02/11/2025	160890	Village of Bartlett	Inv# 224913 Town Hall Water/Sewer 12/16/24-1	175.20
	Check	02/11/2025	160898	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 12/13/	1,104.88
	Check	02/14/2025	160926	Village of Bartlett	Acct# 63818 Runzel Reserve Water	31.50
Total 1014403 · Utilities - Town						1,311.58
1014405 · Internet Access - Town						
	Check	02/11/2025	160896	Comcast (098)	Acct 933670098 Monthly Cable/Internet Charge:	947.75
Total 1014405 · Internet Access - Town						947.75
1014416 · Equipment Rental - Town						
	Check	02/11/2025	160843	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# ORD334873 Monthly Water Machine Rente	55.07
	Check	02/11/2025	160869	Leaf (618-010)	Inv# 17872284 Town Hall Main Copier Lease	230.43
Total 1014416 · Equipment Rental - Town						285.50
Total 101THE · Town Hall Expense						3,023.28
101TOE · Town Office Expense						
1014406 · Printing						
	Check	02/14/2025	160916	Elite Document Solutions	Inv# 9498 Copies November	146.35
Total 1014406 · Printing						146.35
1014530 · Financial Administration						
	Check	02/11/2025	160899	Governmental Accounting, Inc	Inv# 60110 Feb 2025 Contract Billing	5,400.00
Total 1014530 · Financial Administration						5,400.00
1014534 · Passport Services						
	Check	02/11/2025	160880	Staples	Inv# 6022423236 Passport Supplies	55.34
	Check	02/14/2025	160916	Elite Document Solutions	Inv# 1069 Copy Charges	27.81
Total 1014534 · Passport Services						83.15
1014591 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	3,989.20
Total 1014591 · Health Insurance						3,989.20

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	Type	Date	Num	Name	Memo	Amount
Total 101TOE · Town Office Expense						9,618.70
104ASR · Assessor's Division						
1044407 · Printing						
	Check	02/14/2025	160916	Elite Document Solutions	Inv# 9498 Copies November	0.05
	Check	02/14/2025	160920	Kwik Print	Inv #77003 Business cards Ortiz	36.90
Total 1044407 · Printing						36.95
Total 104ASR · Assessor's Division						36.95
109YFS · Youth & Family Services						
109ADM · Administration & Clinical						
1094611 · Education & Training						
	Check	02/05/2025	160833	Youth Outlook	Presentation for HTYFS 3/11/25	100.00
Total 1094611 · Education & Training						100.00
1094614 · Printing						
	Check	02/14/2025	160906	Kwik Print	Inv #77296 Business cards Brumfield Grima	48.64
Total 1094614 · Printing						48.64
1094617 · Equipment Maintenance						
	Check	02/11/2025	160869	Leaf (618-010)	Inv# 17872284 Youth and Family Main Copier L	164.02
Total 1094617 · Equipment Maintenance						164.02
1094621 · Recruitment and Pre Employment						
	Check	02/11/2025	160878	Physicians Immediate Care	Inv# 4435499 Pre Employment Screenings YFS	170.00
Total 1094621 · Recruitment and Pre Employment						170.00
1094623 · Travel						
	Check	02/05/2025	160819	Alex Busch	October 2024 Mileage	10.72
	Check	02/05/2025	160819	Alex Busch	November 2024 Mileage	25.46
	Check	02/05/2025	160819	Alex Busch	December 2024 Mileage	14.07
	Check	02/05/2025	160819	Alex Busch	January 2025 Mileage	33.60
	Check	02/05/2025	160820	Alexis Trocki (v)	Reimbursement for committee meeting parking	6.35
	Check	02/05/2025	160827	Maurissa Murakami.	Mileage Reimbursement January 2025	32.48
	Check	02/05/2025	160830	Robert Zak (v)	Mileage Reimbursement January 2025	13.44
	Check	02/14/2025	160908	Juan David Molina Cortes.	Mileage Reimbursement January 2025	34.09
Total 1094623 · Travel						170.21
1094691 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	3,595.54
Total 1094691 · Health Insurance						3,595.54
Total 109ADM · Administration & Clinical						4,248.41
109OUT · Outreach & Prevention						
1094644 · Travel						

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	Type	Date	Num	Name	Memo	Amount
	Check	02/05/2025	160824	Gisel Trujillo (v)	Mileage Reimbursement December 2024	166.83
	Check	02/05/2025	160825	Juliana Moreno (v)	Mileage Reimbursement January 2025	124.60
	Check	02/05/2025	160829	Ryan Dickinson	Mileage Reimbursement January 2025	101.50
	Check	02/05/2025	160832	Taylor Burke (v)	Mileage Reimbursement January 2025	166.60
	Check	02/14/2025	160907	Gisel Trujillo (v)	Mileage Reimbursement January 2025	375.90
Total 1094644 · Travel						935.43
1094656 · Youth Center Equipment						
	Check	02/11/2025	160842	Canteen Rfrsh Svc 05637/002/00002 YFS WM	Inv# ORD334872 Water Machine Rental 2/3/25-	51.49
	Check	02/11/2025	160869	Leaf (618-010)	Inv# 17872284 IWYC Copier Lease	164.02
Total 1094656 · Youth Center Equipment						215.51
1094658 · Youth Center Utilities						
	Check	02/05/2025	160822	City of Elgin	Acct# 413720-6423 Water/Sewer Monthly Char	5.66
	Check	02/05/2025	160828	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 12/26/24	347.37
Total 1094658 · Youth Center Utilities						353.03
1094659 · Youth Center Phone & internet						
	Check	02/14/2025	160915	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 2	98.95
Total 1094659 · Youth Center Phone & internet						98.95
1094791 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	1,637.61
Total 1094791 · Health Insurance						1,637.61
Total 109OUT · Outreach & Prevention						3,240.53
Total 109YFS · Youth & Family Services						7,488.94
Total 1014 · Town Fund - Expenditures						61,246.81
1104 · Aging Services - Expenditures						
1104ADM · Administration						
1104523 · Recruitment						
	Check	02/11/2025	160878	Physicians Immediate Care	Inv# 4435499 Pre Employment Screenings Agin	35.00
	Check	02/11/2025	160887	Verify (XHANOV)	Inv# 1641656 Pre-Employment Screenings	108.00
Total 1104523 · Recruitment						143.00
1104524 · Utilities						
	Check	02/14/2025	160923	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 12/24-	2,081.27
	Check	02/14/2025	160926	Village of Bartlett	Acct# 62447 Water/Sewer	185.56
Total 1104524 · Utilities						2,266.83
1104527 · Equipment						
	Check	02/11/2025	160879	Pitney Bowes Global Financial Services	Inv# 1026833639 Postage Machine Lease	19.08
	Check	02/14/2025	160914	Culligan Quench USA, Inc	Inv# 08499809 Water Coolers	227.25
	Check	02/14/2025	160921	Leaf (379-003)	Acct 100-4155379-003 Color Copier Front Desk	344.44

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	Type	Date	Num	Name	Memo	Amount
	Check	02/14/2025	160921	Leaf (379-003)	Tax Exempt	-22.68
	Check	02/14/2025	160928	Wells Fargo Financial Leasing Inc	Inv# 5033171437 Color Copier Lease	289.85
Total 1104527 · Equipment						857.94
1104528 · Office Supplies						
	Check	02/11/2025	160835	Accurate Office Supply Co	Inv# 630041Paperclips, Post-it Notes	16.86
Total 1104528 · Office Supplies						16.86
1104533 · Printing						
	Check	02/11/2025	160895	Braden Interact Business (DD6308730301-1)	Inv# 1002051 LL Copier Charges	26.34
Total 1104533 · Printing						26.34
1104591 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	1,166.54
Total 1104591 · Health Insurance						1,166.54
Total 1104ADM · Administration						4,477.51
1104NUT · Nutrition						
1105551 · Congregate Food						
	Check	02/14/2025	160918	Get Fresh Produce, Inc	Cafe Food	1,388.89
	Check	02/14/2025	160929	Gordon Food Service	Cafe Food	3,790.08
Total 1105551 · Congregate Food						5,178.97
1105553 · Congregate Supplies						
	Check	02/14/2025	160918	Get Fresh Produce, Inc	Cafe Supplies	171.66
	Check	02/14/2025	160929	Gordon Food Service	Cafe Supplies	468.43
Total 1105553 · Congregate Supplies						640.09
1105558 · Home Delivered Meals Food						
	Check	02/14/2025	160918	Get Fresh Produce, Inc	HDM Food	1,388.89
	Check	02/14/2025	160929	Gordon Food Service	HDM Food	3,790.08
Total 1105558 · Home Delivered Meals Food						5,178.97
1105560 · Home Delivered Meals Supplies						
	Check	02/14/2025	160918	Get Fresh Produce, Inc	HDM Supplies	171.66
	Check	02/14/2025	160929	Gordon Food Service	HDM Supplies	468.43
Total 1105560 · Home Delivered Meals Supplies						640.09
1105791 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	545.87
Total 1105791 · Health Insurance						545.87
Total 1104NUT · Nutrition						12,183.99
1104PRO · Enrichment Programs						
1104515 · Programming						
	Check	02/11/2025	160835	Accurate Office Supply Co	Inv# 630041 Tea, Cups, Water	123.55

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Type	Date	Num	Name	Memo	Amount
Check	02/11/2025	160839	Bartlett Park District.	Final Payment Valentine's Party (95)	2,008.00
Check	02/11/2025	160841	Bob Kalal	Music Performance 4.10.25	175.00
Check	02/11/2025	160847	Debra Ann Miller	Inv# 042825 "Noble Discontent" 4.28.25	375.00
Check	02/11/2025	160852	Gerald Shorey	Woodcarving Supplies	47.39
Check	02/11/2025	160853	Giuseppa Bartolomeo	Instructor Payment Chef Pina Specialties Class	400.00
Check	02/11/2025	160854	Giuseppa Bartolomeo	Instructor Payment In the Kitchen March & April	800.00
Check	02/11/2025	160855	Heather Braoudakis	Music 3.17.25	105.00
Check	02/11/2025	160861	Jim Gibbons	Senior Presentation - Life of Dwight Eisenhower	275.00
Check	02/11/2025	160862	Joy Andreassen	Inv# 2025-3 Zumba Gold March 3 Classes	150.00
Check	02/11/2025	160867	Lancaster Bingo	Inv# 4443172 Bingo Cards	430.95
Check	02/11/2025	160868	LaVerne Bobkowski	Inv# 250320 Macho Man Show 3/20/25	175.00
Check	02/11/2025	160881	The Wildbird Shack	Senior Presentation - Wonders of Woodpeckers	200.00
Check	02/14/2025	160909	Laura Trujillo	Inv# 29 March 2025 Yoga 12 Sessions	420.00
Check	02/14/2025	160912	Giuseppa Bartolomeo	Chef Pina Class Supplies	84.13
Check	02/14/2025	160929	Gordon Food Service	Coffee for Programs & Lobby	847.57
Total 1104515 · Programming					6,616.59
1104520 · Volunteer Services					
Check	02/11/2025	160849	Dorothy Archer	Home Delivered Meals Mileage Reimbursement	53.13
Check	02/11/2025	160850	Edward Baus	Home Delivered Meals Mileage Reimbursement	33.81
Check	02/11/2025	160859	James Lemonides	Home Delivered Meals Mileage Reimbursement	67.48
Check	02/11/2025	160860	Jay Busse	Home Delivered Meals Mileage Reimbursement	100.10
Check	02/11/2025	160866	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement	79.80
Check	02/11/2025	160870	Lori Knaub	Home Delivered Meals Mileage Reimbursement	194.99
Check	02/11/2025	160871	Mary Wojtczak	Home Delivered Meals Mileage Reimbursement	36.40
Check	02/11/2025	160874	Nicole Kelleher	Home Delivered Meals Mileage Reimbursement	145.56
Check	02/11/2025	160888	Verify (XHTSSE)	Inv# 1641667 Volunteer Background & Driving C	72.00
Check	02/11/2025	160892	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement	95.20
Check	02/14/2025	160910	Marlies Bellos	Home Delivered Meals Mileage Reimbursement	141.33
Check	02/14/2025	160911	Brian Doyle	Home Delivered Meals Mileage Reimbursement	115.18
Total 1104520 · Volunteer Services					1,134.98
1104526 · Senior Newsletter					
Check	02/11/2025	160883	USPS	Club 59 Newsletter Postage	1,484.74
Total 1104526 · Senior Newsletter					1,484.74
1104532 · Visual Arts					
Check	02/11/2025	160848	Denise Laurin-Donatelle	Presentation on The Floating World of Japanes	200.00
Total 1104532 · Visual Arts					200.00
1104891 · Health Insurance					

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	Type	Date	Num	Name	Memo	Amount
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	4,499.78
Total 1104891 · Health Insurance						4,499.78
Total 1104PRO · Enrichment Programs						13,936.09
1104SOC · Social Services						
1104519 · Senior Assistance						
	Check	02/14/2025	160913	Cagan Management Group, Inc	Rent Assistance	300.00
Total 1104519 · Senior Assistance						300.00
1104569 · Senior Home Care Program						
	Check	02/11/2025	160864	Juna Talbot.	Mileage Reimbursement 1/6/25-1/10/25	23.85
	Check	02/11/2025	160864	Juna Talbot.	Mileage Reimbursement 1/13/25-1/17/25	37.99
	Check	02/11/2025	160864	Juna Talbot.	Mileage Reimbursement 1/20/25-1/24/25	29.33
	Check	02/11/2025	160877	Phoebe Ugalde	Mileage Reimbursement Jan	53.48
Total 1104569 · Senior Home Care Program						144.65
1104991 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	3,973.51
Total 1104991 · Health Insurance						3,973.51
Total 1104SOC · Social Services						4,418.16
1104TRN · Transportation						
1104518 · Vehicle Maintenance						
	Check	02/11/2025	160865	Kammes Auto & Truck Repair, Inc.	Inv# 146973 Bus 143 - Rear Heat Issue	818.57
	Check	02/11/2025	160884	Ultimate Spray-N-Wash Inc	Inv #42939 Bus wash (6)	390.00
	Check	02/11/2025	160885	Valvoline	Inv# 71097 Headlight Bus 147	31.44
	Check	02/14/2025	160919	Kammes Auto & Truck Repair, Inc.	Inv# 147189 State Inspection Bus 147	45.00
Total 1104518 · Vehicle Maintenance						1,285.01
1104549 · Employee Screenings						
	Check	02/11/2025	160878	Physicians Immediate Care	Inv# 4435499 Pre Employment Screenings Agin	105.00
Total 1104549 · Employee Screenings						105.00
1104550 · Telephone						
	Check	02/11/2025	160889	Verizon Wireless	Inv# 6103909793 Transp. Phones & Tablets	448.77
Total 1104550 · Telephone						448.77
1104691 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	4,066.61
Total 1104691 · Health Insurance						4,066.61
1104692 · Dental, Vision & Life Insurance						
	Check	02/11/2025	160840	Beth Evans (v)	FSA Reimbursement 2/6/25	76.92
Total 1104692 · Dental, Vision & Life Insurance						76.92
Total 1104TRN · Transportation						5,982.31

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	Type	Date	Num	Name	Memo	Amount
Total 1104 · Aging Services - Expenditures						40,998.06
2024 · Human Services - Expenditures						
2024ADM · Administration						
2024202 · Office Supplies						
	Check	02/05/2025	160831	Staples	Inv #6021940897 Manila folders, copy paper, cr	155.93
	Check	02/05/2025	160831	Staples	Inv #6021940896 Toner	216.29
Total 2024202 · Office Supplies						372.22
2024204 · Equipment						
	Check	02/11/2025	160869	Leaf (618-010)	Inv# 17872284 Astor Copier Lease	164.02
Total 2024204 · Equipment						164.02
2024210 · Printing						
	Check	02/05/2025	160826	Kwik Print	Inv #77220 Business cards Dickinson	48.64
Total 2024210 · Printing						48.64
2024507 · Professional Services						
	Check	02/14/2025	160925	Verify (XHANGA)	Inv #1632440-IN Background Checks Nov 2024	18.00
	Check	02/14/2025	160925	Verify (XHANGA)	Inv #1636614-IN Background Checks Dec 2024	18.00
	Check	02/14/2025	160925	Verify (XHANGA)	Inv #1641655-IN Background Checks Jan 2025	126.00
Total 2024507 · Professional Services						162.00
2024509 · Volunteer Appreciation						
	Check	02/05/2025	160821	Bartlett Sports	Inv #6914 Jacket & Shirt for Volunteer	52.00
Total 2024509 · Volunteer Appreciation						52.00
2024591 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	1,214.50
Total 2024591 · Health Insurance						1,214.50
Total 2024ADM · Administration						2,013.38
202PAN · Pantry						
2024161 · Utilities						
	Check	02/05/2025	160823	Com Ed (9000)	Acct 9268009000 Monthly Charges 12/4/24-1/6/	706.94
	Check	02/11/2025	160891	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave 12/26/24	49.36
Total 2024161 · Utilities						756.30
2024191 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	668.63
Total 2024191 · Health Insurance						668.63
Total 202PAN · Pantry						1,424.93
Total 2024 · Human Services - Expenditures						3,438.31
3034 · Road Maintenance - Expenditures						
3034ADM · Administration						

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	Type	Date	Num	Name	Memo	Amount
3034701 · Legal						
	Check	02/14/2025	160931	Airdo Werwas LLC	Inv# 190-0007-42582 Legal Fees	495.00
Total 3034701 · Legal						495.00
3034711 · Utilities						
	Check	02/11/2025	160844	Com Ed (6000)	Acct# 0741276000 Douglas Road De-Icer 12/9/	27.40
Total 3034711 · Utilities						27.40
3034791 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	1,673.62
Total 3034791 · Health Insurance						1,673.62
Total 3034ADM · Administration						2,196.02
3034BLD · Buildings						
3034613 · Building Maintenance						
	Check	02/11/2025	160893	Webmarc Doors	Inv# 21124 Repair Overhead Door Spring	504.15
Total 3034613 · Building Maintenance						504.15
Total 3034BLD · Buildings						504.15
3034ROD · Road Maintenance						
3034602 · Operating Supplies & Materials						
	Check	02/11/2025	160857	Home Depot, The 7816	Flash Lights, Drill Bits, Socket Extension	102.85
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 13213 JB Weld, Epoxy Stick	17.07
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 13917 Foam Brush	3.16
	Check	02/11/2025	160875	O'Reilly Auto Parts	Inv# 3421-426248 Fuel Filter	11.18
Total 3034602 · Operating Supplies & Materials						134.26
3034610 · Street Lighting						
	Check	02/11/2025	160894	Wood Dale Electrical Const., Inc.	Inv# S150 Street Light Repair Bridlewood Sub	376.60
Total 3034610 · Street Lighting						376.60
3034616 · Salt						
	Check	02/11/2025	160900	Morton Salt	Inv# 5403334868 Road Salt	29,500.93
Total 3034616 · Salt						29,500.93
Total 3034ROD · Road Maintenance						30,011.79
303EQM · Equipment						
3034608 · Equipment Purchase						
	Check	02/11/2025	160873	Menards - West Chicago	Inv# 13917 Power Washer	449.99
Total 3034608 · Equipment Purchase						449.99
3034609 · Maintenance Vehicles & Equip						
	Check	02/11/2025	160836	Alexander Equipment Company	Inv# 214012 Fuel Filter (2) Mobank Chipper	41.90
	Check	02/11/2025	160837	Alta Equipment Company	Inv# SS4/49636 Preventative Maintenance Roa	1,611.58
	Check	02/11/2025	160837	Alta Equipment Company	Inv# SS4/49637 Preventative Maintenance Roa	1,061.76

Hanover Township Board Audit Report

February 4 - 17, 2025

	Type	Date	Num	Name	Memo	Amount
Total 3034609 · Maintenance Vehicles & Equip						<u>2,715.24</u>
Total 303EQM · Equipment						<u>3,165.23</u>
Total 3034 · Road Maintenance - Expenditures						35,877.19
5054 · Mental Health - Expenditures						
5054ADM · Administration						
5054541 · Printing						
	Check	02/14/2025	160916	Elite Document Solutions	Inv# 1069 Copy Charges	<u>146.94</u>
Total 5054541 · Printing						146.94
5054591 · Health Insurance						
	Check	02/11/2025	160902	United Healthcare	Major Medical Premium	<u>1,581.26</u>
Total 5054591 · Health Insurance						<u>1,581.26</u>
Total 5054ADM · Administration						1,728.20
5054SVC · Service Contracts						
5054123 · Easter Seals						
	Check	02/14/2025	160932	Easter Seals DuPage & Fox Valley Region	Easterseals Medical Rehab Services (20 Reside	<u>9,344.25</u>
Total 5054123 · Easter Seals						9,344.25
5054205 · Mental Health Housing						
	Check	02/14/2025	160927	UP Hanover Landing, LP	Hanover Landing Rent Subsidy - March 2025	<u>3,261.00</u>
Total 5054205 · Mental Health Housing						<u>3,261.00</u>
Total 5054SVC · Service Contracts						<u>12,605.25</u>
Total 5054 · Mental Health - Expenditures						14,333.45
7004 · Vehicle Replcmnt - Expenditures						
7004540 · Bus Purchase						
	Check	02/11/2025	160876	Pace	Acct# 30896 Bus Lease (2)	<u>200.00</u>
Total 7004540 · Bus Purchase						<u>200.00</u>
Total 7004 · Vehicle Replcmnt - Expenditures						200.00
8084 · Capital Projects - Expenditures						
8084401 · Tiknis Campus Expansion						
	Check	02/11/2025	160857	Home Depot, The 7816	2x4 Lumber for Facilities	<u>37.35</u>
Total 8084401 · Tiknis Campus Expansion						37.35
8084425 · Building & Perm Improvements						
	Check	02/14/2025	160930	Reinders Inc.	Inv# 4077554 Senior Center Pond Fountain/Cor	<u>5,616.90</u>
Total 8084425 · Building & Perm Improvements						<u>5,616.90</u>
Total 8084 · Capital Projects - Expenditures						<u>5,654.25</u>
TOTAL						<u><u>162,348.07</u></u>

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 6:01 p.m.
Clerk Dolan Baumer called the roll; present were Trustees Beattie and Martinez, and Supervisor McGuire. Absent: Trustee Essick and Trustee Noyola.
Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Youth and Family Services Clinical Manager Alexis Trocki, Human Services Director Mary Jo Imperato, Community Health Nurse Jaclyn Nichols, Mental Health Board Manager Amanda Teachout, Deputy Administrator Kristin Vana, Administrator James Barr, Assistant to the Administrator Hailey Match, Mark Kimzey, Strafford Construction Sales Manager Miriam Martinez and Public Adj. Joshua Gonzalez, two residents of Glendale Heights, Maine Township Trustee James Maher, Boy Scout Troop #10 and their parents, resident Miss Ream Basraoui.
- II. Pledge of Allegiance: The Boy Scout Troop #10 Color Guard presented the colors at this evening's meeting. Everyone was invited everyone to stand and join in the Pledge of Allegiance to the Flag. Supervisor McGuire thanked the Boy Scout Troop #10 for serving at this evening's meeting.
Supervisor McGuire asked for a moment of silence in memory of recently deceased Joyce Chesters.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation:
 - A. The Board invited representatives of Strafford Construction of Hanover Park forward to receive recognition and thanks for their contributions to the families of Hanover Township during this past holiday programming.
 - B. The Board recognized Streamwood High School for their support of the Holiday Programming in Hanover Township for 2024. Here to accept the award was Honor Society student Ream Basraoui.
 - C. February 4, 2025 was declared Boy Scouts of American Day in Hanover Township by the Board of Trustees of Hanover Township.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that as of February 3, Ryan Dickinson is serving as Director Designee learning from Human Services Director Imperato, reporting to Deputy Director Vana. Administrator Barr would send out the two preferred dates for Strategic Planning. Emergency Services has logged over eight hours in Schaumburg after a serious accident resulting from a high-speed police chase, and yesterday served on-site for two house fires.
 - B. Clerk's Report: Clerk Dolan Baumer reminded the Board of the TOCC Clerks meeting on Thursday at L Woods in Niles where County Clerk Monica Gordon would be the speaker. Also, she noted that TOCC is preparing for the 2025 Annual Spring Conference and we are looking for ideas for panel discussions or education.
 - C. Assessor's Report: Assessor Moinuddin reported that the Board of Review has closed for appeals.
 - D. Trustee Liaison Committee Reports: Trustee Beattie reported that after much deliberation during the January 27 meeting of the Committee on Youth, the committee members have decided that the Committee no longer holds relevance. The Committee has found amongst its peers, that such bodies are task force driven instead of standing committees. On behalf of the members,

Trustee Beattie asked that the Board consider dissolving the Committee on Youth at this time. Township Board members concurred with the Committee's decision and asked Administration to add a resolution to the next agenda. Supervisor McGuire asked that a reception be planned to recognize the members who served on the Committee.

- E. Department Reports: Reports were submitted for review by the Board for review during the January 21, 2025 meeting; highlights since then include Director Kuttentberg reviewing current legislation pertaining to township governance, the Bartlett Chamber ribbon cutting at The Boss' Signature next Thursday, and he asked that if interested, sign up for the MTA Capital Day in Springfield on March 19. He also noted that Representative Joe Sosnowski put forward a bill to dissolve or merge township of less than 500 residents. Assistant Administrator Matich reported that 740 passports were process in January – a record! The Department of State has pulled the old passport applications and forms to replace them with new ones that remove gender choices other than male or female. An Administrative Services intern search is ongoing. W-2s have been distributed. Manager Teachout discussed the grant awarded to Hopeful Beginnings of Palatine, a women's mental health agency; they will use the funds to underwrite a new full-time therapist. Hopeful Beginnings has a satellite office in Elgin, where the new position will be situated. Also in Elgin, Elgin Consumer Credit Counseling was granted funds to employ a new full-time counselor. Deputy Vana reported as Interim Aging Services Director that the department is getting up to speed with the changes occurring in the department. Social Services staff is up and running. 157 rib dinners were served for Rib Day 25. Requests for March and April programs are coming in. The Valentine's Day Party would be held at the Villa Olivia on February 11. Vacancies in reception and nutrition are being processed. A part-time bus driver is being onboarded. Bus Driver Juanita Espinosa will retire on February 2. The Board asked Deputy Vana for a memo detailing her findings in the department as the Interim Director. Clinical Manager Trocki reported that Hoppin' for Hanover would be held on April 12. Open Gym planning has started with outreach to U46 schools for gym usage. A Streamwood Park District/Hanover Township Department of Youth and Family Services sports tournament would start on April 8. Interviews are being held for a 2025 intern for the department. Director Imperato reported that Director Designee Dickinson is onboard and already training. Director Smith introduced Community Health Nurse Nichols, who started on January 6. This is Heart Health Month and heart attacks are the number one cause of death to men and women. Cardio health topics would be offered this month for education. Puberty and handwashing would be offered to elementary schools starting on February 24. Director Hanson reported that salt for the coming snow abatement has been received at the salt dome. Noxious weed removal and clearing of invasive plants has been performed at the Izaak Walton Reserve in preparation of flower planting. Blue Stem has almost completed the 2024 contract of removal of invasive species at the Emergency Service grounds, with six treatments left in the contract. Phase I of the Rhorsen Road 2025 rebuild is being prepared to send to the County for review. Administrator Barr confirmed Monday, March 31 as the Strategic Planning workshop. He further reported that CMAP, the transportation coordinator committee on which he serves, is in receipt of the Committee's concerns regarding the direction it is going in and is considering options. Attorney Kimzey reported on the ongoing status of the Emergency Services Station and the Lenny Hoffman lien. Hanover Township should hear the status of the written discovery on March 31. He reported that that the case should be settled within eight to twelve months, and would keep the Board apprised of its progress.

- VI. Bill Paying: Mr. Barr presented the bills for payment from January 21, 2025 through February 3, 2025 as follows:

a.	Town	\$40,697.83
b.	Senior Services	56,981.81
d.	General Assistance	13,811.43
e.	Road Maintenance	4,573.89
e.	Mental Health Board	2,223.06
g.	Capital	1,096.13
	Total	<u>\$119,384.15</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from January 21, 2025 through February 3, 2025. Roll call: Ayes: Trustees Beattie and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was discussed.

- VIII. New Business:

- A. Workshop Meeting Minutes of January 4, 2025: Trustee Beattie moved that the Board approve the workshop meeting minutes of January 4, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- B. Regular Meeting Minutes of January 21, 2025: Trustee Beattie moved that the Board approve the regular meeting minutes of January 21, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- C. Executive Session Minutes of January 21, 2025: Trustee Martinez moved that the Board approve the executive session minutes of January 21, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution Declaring February Black History Month: Trustee Martinez moved that the Board approve a resolution declaring February Black History Month in Hanover Township; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution to Approve the 2025 PACE TRIP Transit Grant and Service Agreement: Trustee Beattie moved that the Board approve resolution #020425 approving of the 2025 PACE TRIP Transit Grant and Service Agreement; motion seconded by Trustee Martinez. Administrator Barr discussed the agreement. Roll call: Ayes: Trustees Beattie and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- F. Consideration of Rescheduling the February 18, 2025 Board Meeting: Trustee Beattie moved that the February 18, 2025 Board meeting be rescheduled to February 20, 2025; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- G. Consideration of 2025 Breakfast with the Board Meeting Dates: The Board members discussed the Board workshop (Breakfast with the Board) meeting dates for 2025. Trustee Martinez moved that the workshops (Breakfast with the Board) be held on Saturday, March 29, July 12, October 4, 2025, and January 10, 2026. Trustee Beattie seconded the motion followed by a roll call vote. Roll call: Ayes: Trustees Beattie and Martinez, and Supervisor McGuire. Nays: None. Motion carried.

Minutes of a Rescheduled Meeting of the Hanover Township Board
Tuesday, February 4, 2025
Page 4

- IX. Executive Session: No motion was made to go into executive session.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:46 p.m. was made by Trustee Martinez and seconded by Trustee Beattie, followed by a roll call vote. Ayes: Trustees Beattie and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance

Hanover Township

Tentative Budget and Appropriation Ordinance

Ordinance

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR
THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2025** AND ENDING **MARCH 31, 2026**.
BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR CITIZEN
SERVICES FUND, WELFARE SERVICES FUND, MENTAL HEALTH FUND, COMMITTEE FOR SENIOR SERVICES FUND,
ROAD FUND, RETIREMENT FUND, VEHICLE REPLACEMENT FUND AND CAPITAL PROJECTS FUND FOR THE FISCAL
YEAR MENTIONED ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. GENERAL TOWN FUND

Beginning Balance April 1, 2025		3,276,379
Estimated Revenues		
3000	Property Tax	4,844,600
3100	Replacement Tax	62,000
3250	Interest Income	60,000
3300	Other Income	5,000
3360	Disability Services Income	34,000
3350	Rent	3,000
3420	MHB/Office Charges	4,500
3430	YFS - Therapy Fees	32,000
3440	YFS - Tutoring Fees	6,000
3445	YFS - MHB Contracts	122,000
3770	Emergency Services Conference	1,500
3450	Community Health Fees	18,000
3451	Community Affairs Revenue	11,000
3952	Passport Fees	200,000
Total Estimated Revenues		<u>5,403,600</u>
Total Estimated Funds Available		8,679,979
Budgeted Expenditures		
	Administrative Services	2,745,640
	Community Affairs	307,750
	Emergency Services	245,750
	Assessor's Office	162,600
	Facilities Division	751,310
	Community Health	223,150
	Youth and Family Services	1,281,400
Total Expenditures/Appropriations		<u>5,717,600</u>
Estimated Cash on Hand March 31, 2026		2,962,379
Expenditures/Appropriations		
4301	Compensation of Officials	91,250
Town Hall Administration Expense		
4401	Postage	4,190
4404	Office Supplies	6,750
4406	Printing	7,500
4408	Salaries	611,000
4412	Travel	5,250
4414	Memberships, Subs, Pubs	12,500
4420	Pre-Employment Charges	1,500
4424	Education & Training	40,000
4429	Miscellaneous	10,000
4520	Consulting Fees	20,000
4530	Financial Administration	68,000
4531	Community Affairs	6,000
4532	Committee on Youth	3,000
4534	Passport Services	15,000
4535	Legal Notices	1,000
4560	Contingency	50,000
4591	Health Insurance	58,000
4592	Dental, Vision & Life Insurance	4,200
4593	Unemployment	3,150
4594	IMRF Expense	24,600
4595	FICA Expense	18,700
4596	Ancillary Benefits	15,300
Total Town Hall Administration Expense		<u>985,640</u>

Town Hall Expense			
4402	Telephone	8,000	
4403	Utilities	21,500	
4404	Internet Access	12,800	
4405	Equipment Rental	7,000	
Total Town Hall Expense			49,300
Legal/Auditing			
4501	Auditing	15,000	
4502	Legal Services	200,000	
Total Legal/Auditing			215,000
Insurance & Employee Benefits			
4411	Employee Assistance Program	2,350	
4503	General Insurance	204,000	
4507	Flex Plan & 457 Plan	3,000	
4508	Employee Referral Program	6,000	
4514	Employee Recognition	5,000	
4513	Employee Wellness	8,000	
Total Ins & Employee Benefits			228,350
Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	180,000	
4540	Facility Lease	11,100	
4541	Transfer to Vehicle Fund	110,000	
4547	Transfer to Capital Fund	855,000	
Total Capital Expenditures & Transfers			1,176,100
Total Administrative Services			2,745,640
Community Affairs			
4608	Salaries	167,100	
4611	Education & Training	2,200	
4614	Printing	700	
4615	Postage	550	
4617	Equipment & Furniture	1,300	
4619	Office Supplies	1,300	
4623	Phone & Internet	600	
4624	Travel	2,400	
4625	Communications	50,000	
4626	Community Service Awards	2,200	
4627	Community Affairs	6,500	
4628	Historical Marker Program	1,600	
4629	Dues & Subscriptions	750	
4631	Community Festivals	22,500	
4632	Miscellaneous	1,000	
4633	Social Media Archive and Distribution	4,000	
4634	Technology Application	1,000	
4636	Website Services	10,550	
4637	Website Accessibility Software	10,000	
4691	Health Insurance	7,200	
4692	Dental, Vision & Life Insurance	1,400	
4693	Unemployment	1,050	
4694	IMRF Expense	6,700	
4695	FICA Expense	5,150	
Total Community Affairs			307,750

Emergency Services			
4801	Salaries	92,950	
4802	Equipment	32,000	
4803	Uniforms	7,500	
4804	Printing	1,500	
4805	Postage	100	
4806	Office Supplies	1,500	
4807	Miscellaneous	1,000	
4808	Education & Training	5,000	
4809	Volunteer Screening	5,000	
4810	Travel	1,000	
4811	Station Utilities	10,000	
4812	Volunteer Appreciation	8,500	
4813	Vehicle Fuel & Maintenance	26,000	
4814	Communications & Dispatch	24,000	
4815	Software	7,000	
4891	Health Insurance	15,400	
4892	Dental, Vision & Life Insurance	690	
4893	Unemployment	350	
4894	IMRF Expense	3,650	
4895	FICA Expense	2,610	
Total Emergency Services			245,750
Assessor's Office			
4405	Office Supplies	3,000	
4407	Printing	650	
4409	Salaries	120,000	
4411	Equipment	3,000	
4413	Travel	4,000	
4415	Dues, Subs & Publications	3,000	
4419	Training	4,000	
4426	Miscellaneous	1,000	
4433	Professional Services	250	
4491	Health Insurance	11,700	
4492	Dental, Vision & Life Insurance	1,400	
4493	Unemployment	700	
4494	IMRF Expense	5,200	
4495	FICA Expense	3,700	
4525	Communications	1,000	
Total Assessor's Office			162,600
Facilities Division			
4200	Salaries	421,000	
4202	Office Supplies	400	
4205	Janitorial Supplies	12,000	
4209	Building Contracts	20,000	
4210	Building Maintenance - Town	7,000	
4211	Building Maintenance - Senior	8,000	
4212	Building Maintenance - Astor	4,000	
4213	Equipment Maintenance - Town	5,000	
4214	Equipment Maintenance - Senior	20,000	
4215	Equipment Maintenance - Astor	2,200	
4216	Equipment Purchase and Rental	3,000	
4217	Education & Training	1,500	
4218	Vehicle Maintenance	5,000	
4219	Vehicle Fuel	9,000	
4220	Seasonal Projects Assistance	28,000	
4221	Cell Phone / Communications	5,000	
4222	Trash Removal - Town	7,000	
4223	Trash Removal - Senior	8,000	
4225	Grounds/ Reserve Maintenance	28,000	
4226	Uniforms	1,500	
4227	Miscellaneous	1,000	
4228	Building Maintenance - Izaak	3,000	
4229	Equipment Maintenance - Izaak	2,000	
4230	Trash Removal - Izaak	3,500	
4231	Dues & Subscription	600	
4232	Work Order Software	6,500	
4233	Recruitment & Pre Employment	1,000	
4234	Building Maintenance - ES Station	2,000	
4235	Equipment Maintenance - ES Station	2,500	
4291	Health Insurance	89,200	
4292	Dental, Vision & Life Insurance	5,700	
4293	Unemployment	4,260	
4294	IMRF Expense	19,550	
4295	FICA Expense	14,900	
Total Facilities Division			751,310

Community Health			
4450	Salaries	151,000	
4451	Postage	350	
4452	Office Supplies	1,500	
4453	Printing	1,200	
4454	Travel & Training	2,000	
4455	Dues, Subs & Publications	500	
4456	Community Affairs	2,950	
4457	Equipment	2,750	
4459	Professional Services	4,000	
4461	Miscellaneous	1,000	
4462	License/Professional Insurance	200	
4465	Medical Supplies	12,300	
4466	Communications	800	
4467	Health Records Software	4,800	
4491	Health Insurance	16,100	
4492	Dental, Vision & Life Insurance	2,100	
4493	Unemployment	1,400	
4494	IMRF Expense	10,600	
4495	FICA Expense	7,600	
Total Community Health			223,150
Youth and Family Services			
Administration & Clinical			
4608	Salaries	596,000	
4611	Education & Training	6,000	
4613	Answering Service	1,200	
4614	Printing	1,000	
4615	Postage	250	
4616	Books and Journals	400	
4617	Equipment Maintenance	2,600	
4618	Psychiatric backup	9,000	
4619	Office Supplies	4,000	
4620	Community Affairs	3,500	
4621	Recruitment & Pre-Employment	4,000	
4622	Miscellaneous	500	
4623	Travel	3,000	
4624	Client Mgmt Software	4,200	
4626	Equipment and Furniture	3,000	
4628	Tutoring	27,500	
4629	Dues & Subscriptions	500	
4691	Health Insurance	60,000	
4692	Dental, Vision & Life Insurance	5,500	
4693	Unemployment	5,900	
4694	IMRF Expense	25,550	
4695	FICA Expense	19,150	
Total Administration & Clinical			782,750
Outreach & Prevention			
4627	Open Gym Program	10,000	
4628	Open Gym Salaries	173,000	
4640	Salaries	212,500	
4643	Education & Training	2,000	
4644	Travel	3,800	
4645	Printing	500	
4649	Professional Services	1,200	
4650	Program Supplies	2,000	
4651	Cell Phones	3,000	
4652	Substance Abuse Prevention Program	3,200	
4655	Transportation	300	
4656	Youth Center Equipment	3,000	
4657	Youth Center Programs	2,000	
4658	Youth Center Utilities	7,200	
4659	Youth Center Phone & Internet	3,500	
4791	Health Insurance	40,225	
4792	Dental, Vision & Life Insurance	3,450	
4793	Unemployment	4,525	
4794	IMRF Expense	11,350	
4795	FICA Expense	11,900	
Total Outreach & Prevention			498,650
Total Youth & Family Services			1,281,400
Total Town Fund Expenses/Appropriations			5,717,600

2. SENIOR CITIZEN SERVICES FUND

Beginning Balance April 1, 2025

1,484,057

Estimated Revenues

3000	Property Tax	1,379,680
3250	Interest Income	23,600
3300	Other Income	5,000
3325	AID Transportation Fees	32,500
3330	Mental Health Grants	68,000
3350	LIHEAP Fees	10,000
3355	Senior Health Insurance Grant	5,000
3425	Senior Center & Transportation/ ADRN Grants	106,020
3426	Congregate Nutrition Grant	174,000
3450	Transfer From Road Maintenance	155,000
3455	Memory Café Grant	7,500
3500	Senior Programs	215,000
3501	Congregate Meal Donations	70,000
3331	Senior Home Care Program	50,000
3332	Caregivers Resource Grant	85,600
3504	Home Delivered Meals Grant	211,000
3505	Home Delivered Meals Donations	36,000
3507	Material Fees	16,000
3508	Nutrition Event Catering	2,000
3509	Lending Closet	16,000
3510	Home Delivered Meals MHB Funding	27,500

Total Estimated Revenue

2,695,400

Total Estimated Funds Available

4,179,457

Total Expenditures/ Appropriations

2,695,400

Estimated Cash on Hand March 31, 2026

1,484,057

Expenditures

Administration

4517	Salaries	179,565
4523	Recruitment	2,500
4524	Utilities	76,000
4525	Telephone & Internet	1,050
4527	Equipment	13,000
4528	Office Supplies	7,000
4529	Postage	2,500
4530	Printing	4,500
4534	Dues, Sub & Publications	2,000
4535	Travel	2,100
4536	Education & Training	1,400
4537	Custodial Services	18,350
4538	Community Affairs	2,000
4539	Miscellaneous	1,000
4540	Software	2,100
4541	Transfer to Capital Fund	25,000
4591	Health Insurance	19,000
4592	Dental, Vision & Life Insurance	160
4593	Unemployment	700
4594	IMRF Expense	7,550
4595	FICA Expense	5,400

Total Administration

372,875

Enrichment Programs			
4515	Programming	186,000	
4520	Volunteer Services	20,000	
4526	Senior Newsletter	16,000	
4532	Visual Arts	10,000	
4534	Program Salaries	295,500	
4535	Program Training	1,000	
4536	Program Staff Travel	500	
4891	Health Insurance	59,000	
4892	Dental, Vision, & Unemployment	2,825	
4893	Unemployment	2,500	
4894	IMRF Expense	11,700	
4895	FICA Expense	9,100	
Total Programs			614,125
Social Services			
4516	Social Services Supplies	1,000	
4519	Senior Assistance	3,000	
4560	Psychiatric Services	500	
4561	Salaries	318,000	
4562	Training	3,500	
4563	Travel	1,500	
4564	Senior Health Ins Program	5,000	
4565	Memory Café	5,000	
4566	Client Software	13,500	
4567	Senior Home Care Program	100,000	
4568	Caregiver Resource Center Supplies	3,000	
4569	Caregiver Resource Center Gap Filling	5,000	
4570	Caregiver Resource Center Respite	15,000	
4991	Health Insurance	71,200	
4992	Dental, Vision, & Life Insurance	5,500	
4993	Unemployment	2,800	
4994	IMRF Expense	17,500	
4995	FICA Expense	12,500	
Total Social Services			583,500
Nutrition			
5550	Nutrition Salaries	184,000	
5551	Congregate Food	105,000	
5552	Congregate Equipment	2,000	
5553	Congregate Supplies	15,000	
5554	Training	500	
5555	Travel	500	
5558	Home Delivered Meals Food	135,000	
5559	Home Delivered Meals Equipment	2,000	
5560	Home Delivered Meals Supplies	14,000	
5561	Event Catering	1,000	
5562	Nutrition Software	3,600	
5791	Health Insurance	8,100	
5792	Dental, Vision & Life Insurance	700	
5793	Unemployment	2,100	
5794	IMRF Expense	7,600	
5795	FICA Expense	5,700	
Total Nutrition			486,800
Transportation			
4513	Alternative Transportation	1,000	
4518	Vehicle Maintenance	60,000	
4546	Salaries	405,000	
4547	Dispatch Software	18,200	
4550	Telephone	5,500	
4551	Training	1,000	
4552	Fuel	42,000	
4553	Uniforms	1,200	
4554	Travel	500	
4555	Employee Screenings	2,600	
4691	Health Insurance	64,350	
4692	Dental, Vision & Life Insurance	5,500	
4693	Unemployment	3,150	
4694	IMRF Expense	16,100	
4695	FICA Expense	12,000	
Total Transportation			638,100
Total Senior Citizen Services Fund Appropriations			2,695,400

3. GENERAL ASSISTANCE FUND

Beginning Balance April 1, 2025			1,006,692
Estimated Revenues			
3000	Property Tax	502,600	
3100	Replacement Tax	7,000	
3250	Interest Income	18,000	
3300	Other Income	10,000	
3325	CEDA - LIHEAP	10,000	
Total Estimated Revenues			547,600
Total Estimated Funds Available			1,554,292
Total Expenditures/ Appropriations			984,644
Estimated Cash on Hand March 31, 2026			569,648
Expenditures			
Home Relief			
4102	Rent	110,000	
4103	Utilities	20,000	
4105	Personal Essentials	20,000	
4106	Travel Expenses	8,000	
4110	Burial	1,500	
4107	Medical	25,000	
4117	Miscellaneous	100	
4119	Emergency Assistance	115,000	
Total General Assistance Home Relief			299,600
Community Health			
4215	Salaries	97,250	
4291	Health Insurance	3,600	
Total Community Health			100,850
Veterans Services			
	Veterans Services	10,000	
Total Veterans Services			10,000
Administration			
4201	Salaries	221,700	
4202	Office Supplies	5,500	
4204	Equipment	4,000	
4205	Travel & Training	5,000	
4206	Postage	200	
4210	Printing	1,500	
4212	Dues & Publications	750	
4213	Community Affairs	1,500	
4507	Professional Services	4,500	
4509	Volunteer Appreciation	2,500	
4510	Miscellaneous	500	
4511	Phone & Internet	4,500	
4591	Health Insurance	24,121	
4592	Dental, Vision & Life Insurance	2,058	
4593	Unemployment	1,043	
4594	IMRF Expense	9,500	
4595	FICA Expense	6,784	
Total General Assistance Administration			295,656
Pantry			
4460	Salaries	57,000	
4461	Utilities	10,000	
4462	Custodial Services	18,250	
4463	Trash Removal	15,000	
4464	Equipment	25,000	
4465	Pantry Refrigerated Vehicle	80,000	
4466	Pantry Storage Facility	60,000	
4391	Health Insurance	8,040	
4392	Dental, Vision & Life Insurance	700	
4393	Unemployment	348	
4394	IMRF Expense	2,450	
4395	FICA Expense	1,750	
Total Pantry			278,538
Total General Assistance Fund Appropriations			984,644

4. COMMITTEE FOR SENIOR SERVICES

Beginning Balance April 1, 2025**106,957**

Estimated Revenues

3600	Gift Shop	16,000
3605	Soda/Snack Vending	2,500
3610	Party/Bingo Raffles	1,200
3625	Restaurant Fundraisers	1,500
3630	Special Events	2,500
3635	Interest	1,500

Total Estimated Revenues

25,200

Total Estimated Funds Available

132,157

Total Expenditures/ Appropriations

50,200**Estimated Cash on Hand March 31, 2026****81,957**

Expenditures

5100	Gift Shop	2,500
5105	Soda/Snack Vending	2,000
5110	Gift Cards	3,500
5115	Social Services Support	1,000
5125	Entertainment	1,000
5130	Raffle Expense	100
5135	Bingo Expense	1,000
5140	Transportation	3,000
5145	Special Events	2,000
5155	Scholarship	500
5165	Community Relations	3,000
5170	Miscellaneous	2,000
5175	Special Projects	28,600

Total Committee for Senior Services

50,200

5. MENTAL HEALTH FUND

Beginning Balance April 1, 2025		1,526,289
Estimated Revenues		
3000 Property Tax	1,553,951	
3100 Replacement Tax	18,000	
3250 Interest Income	20,000	
3300 Other Income	1,000	
3850 Tide Transportation Fee	10,000	
3950 AID Transportation Fees	1,000	
Total Estimated Revenues		1,603,951
Total Estimated Funds Available		3,130,240
Budgeted Expenditures		
Service Contracts	1,725,500	
Administration	145,200	
Total Expenditures/ Appropriations		1,870,700
Mental Health Fund		
Estimated Cash on Hand March 31, 2026		1,259,540

Expenditures		
Service Contracts		
4100 CAC Forensic and Advocacy	20,000	
4102 CAC Family Support	10,000	
4103 CAC Safe from the Start	25,000	
4104 CCC Shelter	20,000	
4105 CCC Counsel	20,000	
4108 AID Supportive Employment	35,000	
4113 Clearbrook Day Services	10,000	
4123 Easter Seals	90,000	
4130 Northwest CASA	7,500	
4131 AID Transportation	32,500	
4132 Ecker Therapy Services	55,500	
4133 Ecker Crisis Services	80,000	
4135 Ecker Center/Substance	45,000	
4136 HTYFS Psychiatric Back-up	9,000	
4137 HTYFS Alt. to Suspension	28,000	
4138 Contract Support Services	140,000	
4139 HTYFS Substance Abuse	52,500	
4141 Shelter Inc Healthy Families	7,500	
4142 Centro de Informacion	40,000	
4146 Bridge YFS - Crisis Intervention	5,000	
4148 FSA Therapy Services	48,000	
4158 Summitt Center	17,000	
4162 TIDE Transportation	28,000	
4165 Alexian / Ascension - Psych	27,000	
4166 PADS of Elgin	20,000	
4167 HTSS - Senior MH	58,000	
4175 WINGS Transitional Shelter	6,000	
4177 Staff Development Fund	30,000	
4179 Challenge Grant Fund	50,000	
4180 Capital Grant Fund	160,000	
4185 Little City Foundation	10,000	
4190 Maryville Academy	21,000	
4200 Kenneth Young Center	10,000	
4201 Journeys - Hope Center	1,000	
4203 Clearbrook - Residential	12,500	
4204 Eater Seals: Family Support	30,000	
4205 Mental Health Housing	135,000	
4207 Girl Scouts of Northern IL - Outreach	18,000	
4208 About Change Recovery	17,500	
4210 Ray Graham Association	42,000	
4221 HTSS Home Delivered Meals	27,500	
4222 HTYFS Bilingual Therapist	32,500	
4223 Marklund	26,000	
4225 Community Alternatives Unlimited	15,000	
4226 Fellowship Housing	5,000	
4227 AARA	20,000	
4228 HTAS Senior in Home Care	42,000	
4229 Partners In Our Communities	15,000	
4400 Community Crisis Center Childrens	6,000	
4401 Community Crisis Economic Crisis	7,500	
4402 Kenneth Young Center MCR	8,000	
4403 Gigi's Playhouse	18,000	
4404 Haymarket	4,500	
4405 Consumer Credit Counseling	5,000	
4406 Hopeful Beginnings	20,000	
Total Service Contracts		1,725,500

Administration			
4001	Hanover Township Services	4,500	
4002	Legal	10,000	
4005	Training	1,000	
4006	Travel	1,000	
4008	Subscriptions & Publications	150	
4009	Salaries	74,000	
4012	Office Supplies	2,500	
4013	Postage	1,000	
4014	Equip / Database	4,500	
4537	Community Relations	2,500	
4538	Miscellaneous	500	
4539	Dues	4,000	
4540	Special Events	1,000	
4541	Printing	4,000	
4544	Consultants	3,000	
4591	Health Insurance	18,500	
4592	Dental, Vision and Life Insurance	700	
4593	Unemployment	350	
4594	IMRF Expense	6,300	
4595	FICA Expense	5,700	
Total Administration			145,200
Total Mental Health Fund Appropriations			1,870,700

6. ROAD FUND**Beginning Balance April 1, 2025**

692,887

Estimated Revenues

3000	Property Tax	917,150
3100	Replacement Tax	56,000
3250	Interest Income	20,000
3255	Grants	500,000
3300	Permits and Fines	1,000
3400	Traffic Enforcement Fees	1,000
3500	Other	1,000

Total Estimated Revenues

1,496,150

Total Estimated Funds Available

2,189,037

Budgeted Expenditures

Road Maintenance	508,500
Equipment	252,000
Bridge Maintenance	500,000
Buildings	35,000
Administration/Transfers*	297,050

Total Expenditures/Appropriations

1,592,550

Estimated Cash on Hand March 31, 2026

596,487

Expenditures

Road Maintenance

4600	Controlled Substance Test	1,500
4601	Salaries	232,000
4602	Operating Supplies & Materials	30,000
4603	Fuel	20,000
4606	Engineering	50,000
4607	Contract Work	52,000
4610	Street Lighting	8,000
4614	Signs, Stripping & Tree Removal	25,000
4616	Salt	90,000

508,500

Total Road Maintenance

Equipment

4604	Machine Rental	2,000
4608	Equipment Purchase	200,000
4609	Maintenance Vehicles & Equip	50,000

Total Equipment

252,000

Bridge Maintenance

4615	Bridge Repair and Maintenance	500,000
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Total Bridge Maintenance

500,000

Buildings

4612	Buildings & Perm Improvement	25,000
4613	Building Maintenance	10,000

Total Buildings

35,000

Administration

4700	Postage	1,000
4701	Legal	20,000
4702	Liability Insurance	32,000
4704	Phone and Data	1,500
4705	Dues, Subscriptions & Publications	1,000
4706	Travel	500
4707	Printing	500
4708	Training & Conferences	1,000
4709	Uniforms and Safety Equipment	1,500
4710	Community Affaris	4,000
4711	Utilities	6,000
4712	Miscellaneous	1,000
4713	Recruitment	1,000
4714	Office Supplies	500
4716	Transfer to Sr Transportation*	155,000
4717	Transfer to Vehicle Fund*	30,000
4791	Health Insurance	20,000
4792	Dental, Vision & Life Insurance	1,900
4793	Unemployment	3,050
4794	IMRF Expense	8,500
4795	FICA Expense	7,100

Total Administration

297,050

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Total Road Fund Appropriations

1,592,550

7. IMRF FUND

Beginning Balance April 1, 2025			155,854
Estimated Revenues			
3000	Property Tax	234,540	
3250	Interest Income	1,860	
Total Estimated Revenues			<u>236,400</u>
Total Estimated Funds Available			392,254
Budgeted Expenditures/ Appropriations			
4508	IMRF	236,400	
Total Expenditures/ Appropriations			<u>236,400</u>
Estimated Cash on Hand March 31, 2026			155,854

8. SOCIAL SECURITY FUND

Beginning Balance April 1, 2025			105,866
Estimated Revenues			
3000	Property Tax	190,390	
3250	Interest Income	1,010	
Total Estimated Revenues			<u>191,400</u>
Total Estimated Funds Available			297,266
Budgeted Expenditures/ Appropriations			
4522	Social Security	191,400	
Total Expenditures/ Appropriations			<u>191,400</u>
Estimated Cash on Hand March 31, 2026			105,866

9. VEHICLE REPLACEMENT FUND

Beginning Balance April 1, 2025			518,665
Estimated Revenues			
3250	Interest Income	12,000	
3440	Bus Fares & Donations	8,000	
3450	Transfer from Road Maintenance*	30,000	
3460	Transfer from Town Fund	110,000	
Total Estimated Revenues			<u>160,000</u>
Total Estimated Funds Available			678,665
Budgeted Expenditures			
4408	Vehicle Purchase	85,000	
4540	Senior Bus Purchase	130,000	
Total Expenditures/ Appropriations			<u>215,000</u>
Estimated Cash on Hand March 31, 2026			463,665

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

10. CAPITAL PROJECTS FUND

Beginning Balance April 1, 2025			1,161,376
Estimated Revenues			
3445	Grant	600,000	
3450	From Senior Services Fund	25,000	
3455	From Town Fund	855,000	
Total Estimated Revenues			<u>1,480,000</u>
Total Estimated Funds Available			2,641,376
Budgeted Expenditures			
4414	Tiknis Campus Expansion	1,400,000	
4415	Senior Center Equipment	25,000	
4425	Building & Permanent Improvements	200,000	
4430	Loan Repayment	955,000	
Total Expenditures/ Appropriations			<u>2,580,000</u>
Estimated Cash on Hand March 31, 2026			61,376

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES
FOR THE FISCAL YEAR ENDING MARCH 31, 2026, BY FUND IS:

GENERAL TOWN FUND	5,717,600
SENIOR CITIZEN SERVICES FUND	2,695,400
GENERAL ASSISTANCE FUND	984,644
MENTAL HEALTH FUND	1,870,700
COMMITTEE FOR SENIOR SERVICES	50,200
ROAD FUND	1,592,550
IMRF FUND	236,400
FICA FUND	191,400
VEHICLE REPLACEMENT FUND	215,000
CAPITAL PROJECTS FUND	2,580,000

TOTAL APPROPRIATIONS **16,133,894**

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES
SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN
SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF
Sixteen Million One Hundred Thirty Three Thousand Eight Hundred Ninety Four
(\$16,133,894) FOR THE FISCAL YEAR ENDING MARCH 31, 2026.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL
FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY
OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE
OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL
BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE
MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON FEBRUARY 20th 2025 AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS,
BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes _____
Nays _____
Absent _____

Supervisor

Township Clerk

CERTIFICATION

I, Kathleen Dolan Baumer , do hereby certify that I am Clerk of the Hanover Township,
Cook County, Illinois and that the foregoing is a true, correct and exact copy
of Ordinance No. 2025-_____ adopted and approved by the Board of Trustees of
said Township at the regular meeting, duly and legally called, and held February 20, 2025, as
the same appears in the records in my possession and custody as such clerk.

Dated this February 20, 2025

Township Clerk

RESOLUTION _____

A RESOLUTION TO DISSOLVE THE HANOVER TOWNSHIP COMMITTEE ON YOUTH

WHEREAS, Hanover Township, Cook County, State of Illinois (the "Township") is a duly organized and existing township, and a unit of local government organized under the laws of the State of Illinois and is operating under the provisions of the Illinois Township Code, 60 ILCS 1/1-1, *et. seq.*, and all laws amendatory thereto; and

WHEREAS, the Hanover Township Committee on Youth was established as a standing committee by the Township Board to provide recommendations on programs to meet the needs of local youth; and

WHEREAS, the Hanover Township Committee on Youth has successfully completed its directive and produced valuable recommendations over the last many years that have aided youth lives within the township; and

WHEREAS, the Supervisor and Township Board of Trustees are committed to ensuring the effective administration of government and the responsible management of taxpayer money; and

WHEREAS, the Supervisor and Township Board of Trustees have determined that it is in the best interest of the Township to dissolve the Committee on Youth and to cease the committee's activities, while preserving all necessary records and property; and

NOW, THEREFORE, BE IT RESOLVED by the Township Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: DISSOLUTION. Pursuant to the Township Board's authority under Articles 80 and 85 of the Township Code, 60 ILCS 1/80 , *et. seq.* and 60 ILCS 1/85 , *et. seq.*, effectively immediately, Hanover Township dissolves the Hanover Township standing Committee on Youth.

SECTION TWO: RECORDS. Within thirty (30) days of the approval of this resolution, any and all meeting records, notes, and audio and video recordings that were produced by committee members must be delivered to the Deputy Township Administrator.

SECTION THREE: PROPERTY. Within thirty (30) days of the approval of this resolution, all former committee members must return township books or property that were in their possession as officers of the committee to the Deputy Township Administrator.

SECTION FOUR: AUTHORIZATION. The Supervisor and Clerk of Hanover Township are authorized to sign and attest, respectively, to this Resolution on behalf of Hanover Township.

SECTION FIVE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION SIX: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SEVEN: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 20, 2025

APPROVED: February 20, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on February 20, 2025, and approved on February 20, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



Memorandum

Date: February 20, 2025

To: Hanover Township Board

Cc: James Barr, Township Administrator

From: Caleb Hanson, Director of Facilities and Road Maintenance

Re: Facilities and Road Maintenance Vehicle Replacement

The Facilities and Road Maintenance Department Road Division's International single axel dump truck, known also as vehicle 501, is scheduled for replacement in Fiscal Year 2025. The Road Division's vehicle is primarily driven by Road Division staff and is used for snow plowing, hauling materials such as dirt, stone, and spoils, and brush pickup operations.

Vehicle 501 has been in operation since 2009 and although it only has 37,322 miles, the vehicle has frame and body rust from road salting during snow removal operations. Vehicle 501 also has had significant mechanical repairs over the past 3 years. The vehicle was originally scheduled to be replaced in 2022 but International dump trucks were not available for purchase due to supply chain issues related to the COVID 19 pandemic and production halting by International. Production restarted in December 2024. Currently, dump truck buildouts and chassis, which are the load-bearing framework that supports the structure and function of the vehicle, are not available to purchase together. Township staff gathered three quotes, which together combine the necessary components to build a dump truck that can replace Vehicle 501.

Staff received a quote of \$97,998.00 from Rush Truck Center, the joint purchasing partner contract through the State of Illinois, for a 2025 International single axel dump truck, chassis only. Rush Truck Center is the only dealer holding a purchasing contract for Internationals currently. State of Illinois contract holder and Sourcewell Purchasing Group vendor, Monroe Truck, is recommended to complete the buildout of the vehicle. Monroe Truck provided a quote of \$82,848.00 for the vehicle buildout, which includes the addition of an 11' plow, lighting, controls, stainless steel dump body, salt spreader, and all necessary hydraulic systems. This quote does not include the necessary pre-wet system which is to be provided by Kankakee Truck Equipment for \$5,273.09. These three quotes for the International with options total \$186,119.09. This total does not include the trade in value of the vehicle 501, which will be determined upon inspection of the vehicle and subtracted from the total.

A second quote was obtained from Lindco Equipment Sales in Merrillville Indiana, a Sourcewell purchasing group vendor, for a 2025 International single axel dump truck, with State contract holder Rush Truck Center to supply the stand-alone chassis at the same price of \$97,998.00 with Lindco Equipment Sales completing the full build out at \$106,565, for a total amount of \$204,563.00. Both vendors have a vehicle estimated delivery timeframe of 18 to 24 months.

Additional brands of vehicles were also researched through our purchasing groups partners as possible alternatives, including Freightliner and Peterbilt. The 2025 Freightliner single axel dump with full build-out through Lindco Equipment was quoted at \$240,367, and the 2025 Peterbilt single axel dump truck with full build-out also through Lindco Equipment was quoted at \$286,367.

Attached are the three individual quotes from Ruch Truck Center, Monroe Truck, and Kankakee Truck Equipment Inc. After careful consideration and research, Township staff recommends the Township Board authorize the purchase of the 2025 International single axel dump truck chassis from the State of Illinois joint purchasing contract from Rush Truck Center in amount of \$97,998.00, the required buildout from Monroe Truck in the amount of \$82,848.00, and the pre-wet system from Kankakee Truck Equipment in the amount of \$5,273.09, for a combined total vehicle replacement cost of \$186,119.09. Please contact Facilities and Roads Maintenance Director Caleb Hanson with any questions or requests for additional information.

Thank you for your consideration.

Retail Sales Order

SALES ORDER		Date 01/08/2025	
Please enter my order for the following: ☒ New ☐ F.E.T. Applicable ☐ Used ☒ F.E.T. Exempt		HANOVER TOWNSHIP Customer's Name 250 SOUTH ROUTE 59 BARTLETT IL 60103	
Make International Year 2026 Color RED #2303	Series HV507 Body Type CHASSIS ONLY Trim	Street City State Zip (630) 837-0960 Federal Tax ID # Business Phone Fax	
Serial # FACTORY ORDERED Stock # FACTORY ORDERED To be delivered on or about 9/29/2025		Purchaser's Name Street City State Zip Federal Tax ID # Business Phone Fax	
REFERENCE TRUCK CHASSIS ONLY IN SALES PROPOSAL # 16805 DATED 01-07-20225		David Mueller By Salesman Vehicle will be Titled in Cook County. *** Vehicle will be Registered in the State of Illinois	
Sales Price 97,661.00 Factory Paid F.E.T. 0.00 F.E.T. Tire Credit 0.00 Total Factory Paid F.E.T. 0.00 Optional Extended Warranties 0.00 Sub-Total 97,661.00		LIENHOLDER INFORMATION Date of Lien Lien Holder	
Dealer Paid F.E.T. * 0.00 Local Taxes 0.00 License, Transfer, Title, Registration Fee 173.00 Documentary Fee ** 164.00 Delivered Price 97,998.00 Total Down Payment 0.00 Unpaid Balance Due on Delivery 97,998.00		Total Used Vehicle Allowance * 0.00 Less Total Balance Owed 0.00 Total Net Allowance on Used Vehicle(s) 0.00 Deposit or Credit Balance 0.00 Cash with Order 0.00 *See Trade-in details on page 4	
A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO CUSTOMERS FOR HANDLING DOCUMENTS RELATING TO THE SALE. CARB Disclosure: A vehicle operated in California may be subject to the California Air Resources Board Advanced Clean Fleets regulations. It therefore could be subject to requirements to reduce emissions of air pollutants. For more information, please visit the CARB Advanced Clean Fleets webpage at https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets . *** State of registration is based on the state selected by the Customer when the vehicle was ordered. Customer is solely responsible for, and agrees to defend, indemnify and hold Rush harmless from, any reporting obligations and/or liability, including but not limited to penalties and fines, arising from registration and/or operation of a vehicle in a state other than the state of registration identified herein. *SUBJECT TO ADJUSTMENT - FINAL F.E.T. MAY VARY.		Customer, by the execution of this Order, offers to purchase the Product(s) described above upon the Terms and Conditions contained herein. Customer acknowledges that Customer has read the Terms and Conditions of this Order on Page 2 and has received a true copy of this Order and the Terms and Conditions Customer's Signature Date OFFER RECEIVED BY: SALES REPRESENTATIVE 01-07-2025 Date OFFER ACCEPTED BY: AUTHORIZED REPRESENTATIVE Date	
NOTICE: THE FOLLOWING ARE IMPORTANT PROVISIONS OF THIS ORDER THIS ORDER CANCELS AND SUPERCEDES ANY PRIOR AGREEMENTS AND, AS OF THE DATE HEREOF, COMPRISES THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT BETWEEN THE PARTIES. IF ANY REPRESENTATIONS, SPECIFICATIONS OR OTHER AGREEMENTS ARE RELIED UPON BY CUSTOMER, THEY MUST BE IN WRITING AND SPECIFICALLY IDENTIFIED AND REFERENCED IN THIS ORDER; OTHERWISE, THEY WILL NOT BE BINDING ON OR ENFORCEABLE AGAINST DEALER. THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES.		TERMS ARE C.O.D. UNLESS PRIOR ARRANGEMENTS HAVE BEEN APPROVED	



Rush Truck Center, Springfield

3441 Gatlin Dr
Springfield, IL 62707
217-718-2200

Retail Sales Order

1. **Parties to Order; Definitions.** As used in this Retail Sales Order ("Order"), the terms: (a) "Dealer" shall mean the Rush Dealer identified at the top of the first page of this Order; (b) "Customer" shall mean the Customer identified on the first page of this Order; (c) "Manufacturer(s)" shall mean the entity or entities that manufactured the Product(s), it being understood by Customer that Dealer is in no respect the agent of Manufacturer(s); and (d) "Product(s)" shall mean the new and/or used vehicle or other components, accessories or products, which are being purchased by Customer, as set forth in this Order.

2. WARRANTY DISCLAIMERS AND LIMITATIONS

NEW PRODUCTS – MANUFACTURER WARRANTIES ONLY. Any warranties on any new Product(s) sold under this Order are limited only to any printed Manufacturers' warranties delivered to Customer with the Product(s). EXCEPT FOR ANY SUCH WARRANTIES MADE BY MANUFACTURERS, THE PRODUCT(S) ARE SOLD WITHOUT ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EACH OF WHICH IS EXPRESSLY DISCLAIMED.

USED PRODUCTS – NO WARRANTIES. All used Product(s) sold under this Order are sold on an "AS IS, WHERE IS" basis, without any warranties by Dealer, provided that Products that are sold by Dealer as "Certified Pre-Owned" are subject to the express written terms and conditions of the Dealer's certified pre-owned program. EXCEPT FOR ANY MANUFACTURERS' WARRANTIES THAT MAY STILL BE IN EFFECT, IF ANY, ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY DISCLAIMED.

LIMITED WARRANTY ON SERVICES. Dealer warrants that all services performed by Dealer for Customer in conjunction with the sale of the Product(s), including if applicable installation, upfitting and conversion services ("Services"), will be performed in a good and workmanlike manner ("Services Warranty"). The Services Warranty is valid for a period of ninety (90) days from the date the Product(s) is delivered to Customer. Customer's sole and exclusive remedy, and Dealer's entire liability, under the Services Warranty is the repair of any nonconforming portion of the Services. DEALER PROVIDES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, CONCERNING ITS SERVICES. The Services Warranty is strictly limited to Services performed by Dealer for Customer. Dealer does not warrant any services provided by any third-party, including but not limited to installation, upfitting or conversion services. Any warranties are solely those that are provided by the third-party service provider.

NO OTHER WARRANTIES. EXCEPT AS SET FORTH ABOVE, DEALER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED.

3. **Reappraisal of Trade-In Vehicle.** If the motor vehicle which has been traded in ("Trade-In Vehicle") as a part of the consideration for the Product(s) ordered hereunder is not to be delivered to Dealer until delivery to Customer of the Product(s), the Trade-In Vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for the Trade-In Vehicle. If the reappraised value is lower than the original allowance shown on the front of this Order, Customer may, if dissatisfied, cancel this Order.

4. **Delivery of Trade-In Vehicle by Customer; Customer Warranty of Title and Emissions.** Customer agrees to deliver to Dealer satisfactory evidence of title to the Trade-In Vehicle at the time of delivery of the Trade-In Vehicle to Dealer. Customer warrants the Trade-In Vehicle to be Customer's property free and clear of all liens and encumbrances. Customer further warrants that the emissions system of the Trade-In Vehicle, including any air pollution control devices ("Emissions System"), has not been removed, dismantled, modified, tampered with or altered in any way and the Emissions System is functioning in accordance with the original OEM specifications.

5. **Delay or Failure in Delivery; Limitation of Dealer Liability.** Dealer shall not be liable for failure to deliver or delay in delivering any Product(s) covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the reasonable control, or is without the gross negligence or intentional misconduct, of Dealer. Examples of causes beyond Dealer's reasonable control include, but are not limited to, Manufacturers' delay or failure to deliver Product(s) for any reason, earthquake, hurricane or other natural disaster, fire, war, terrorist act, labor dispute, strike, etc.

6. **Liability for Taxes.** The price for the Product(s) specified on the face of this Order includes reimbursement to Dealer for federal excise taxes paid, but does not include sales or use taxes or occupational taxes based on sales volume (federal, state or local) unless expressly so stated. Customer assumes and agrees to pay, unless prohibited by law, any such sales or use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability thereof.

7. **Customer's Deposit.** Any Customer's deposit, whether cash or Trade-In Vehicle, shall not be refunded except due to Dealer's failure to deliver the Product(s).

8. **Risk of Loss; Insurance.** Customer shall assume all risk of loss relating to the Product(s) at the time Customer receives possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before Customer receives possession. Customer shall obtain insurance for the Product(s) that will be in effect at the time Customer takes possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before the Customer receives possession. Dealer shall have no responsibility or liability related to the Product(s) after Customer receives either possession or title to the Product(s).

9. **Governing Law; Venue; Time to Commence Action.** Except to the extent that the laws of the United States may apply or otherwise control this Order, the rights and obligations of the parties hereunder shall be governed by, and construed and interpreted in accordance with, the laws of the state in which Dealer is located, without regard to conflict of law principles. The mandatory venue for any claim, litigation, civil action or any other legal or administrative proceeding ("Action") involving any controversy or claim between or among the parties to this Order, is the state in which Dealer is located. Customer has one (1) year from the accrual of any cause of action arising from the purchase of the Product(s) to commence an Action against Dealer.

10. **Limitation of Damages.** Customer agrees that in the event of any Action brought by Customer against Dealer, Customer shall not be entitled to recover any incidental or consequential damages as defined in the Uniform Commercial Code, including but not limited to indirect or special damages, loss of income or anticipated profits, or down-time, or any punitive damages.

11. **Fees and Expenses of Actions.** In any Action, whether initiated by Dealer or Customer, where the Customer has a right, pursuant to statute, common law or otherwise, to recover reasonable attorneys' fees and costs in the event it prevails, Customer agrees that Dealer shall have the same right to recover reasonable attorneys' fees and costs incurred in connection with the Action in the event that Dealer prevails.

12. **Execution and Delivery by Electronic Transmission.** If this Order or any document executed in connection with this Order is delivered by facsimile, email or similar instantaneous electronic transmission device pursuant to which the signature of or on behalf of such party can be seen, such execution and delivery shall be considered valid, binding and effective for all purposes as an original document. Additionally, the signature of any party on this Order transmitted by way of a facsimile machine or email shall be considered for all purposes as an original signature. Any such faxed or emailed document shall be considered to have the same binding legal effect as an original document. At the request of Dealer, any faxed or emailed document shall be re-executed by Customer in an original form.

13. **Waiver; Severability.** No waiver of any term of this Order shall be valid unless it is in writing and signed by Dealer's authorized representative. If any provision or part of any provision of this Order shall be deemed to violate any applicable law or regulation, such invalid provision or part of a provision shall be inapplicable, BUT the remaining part of that provision and the remainder of the Order shall continue to be binding and enforceable.

14. **No Broker; Manufacturer Incentives.** If at any time Dealer determines that the Customer intends to engage in the resale of vehicles for profit, where such resale is not in conjunction with further manufacturing, Dealer reserves the right to cancel this Order. Certain manufacturer incentives are intended to be used for retail customers at the location as identified by the Customer in this Order. Customer represents that they will register the vehicle with their state motor vehicle department and are not purchasing this vehicle with the intent to resell/export the vehicle, except where such resale is in conjunction with further manufacturing. If at any time Dealer determines that the foregoing representations are not true, Dealer has the right to seek repayment of any manufacturer incentives that are paid.

15. **Communication Consent.** Dealer and any other owner or servicer of this account may use any information Customer gives Dealer, including but not limited to email addresses, cell phone numbers, and landline numbers, to contact Customer for purposes related to this account, including debt collection and marketing purposes. In addition, Customer expressly consents to any such contact being made by the most efficient technology available, including but not limited to, automated dialing equipment, automated messages, and prerecorded messages, even if Customer is charged for the contact.

16. **Used Car Buyers Guide.** If applicable, the information on the window form for the vehicle(s) is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale.

Spanish Translation: Guía para compradores de vehículos usados. La información que ve en el formulario de la ventanilla para este vehículo forma parte del presente contrato. La información del formulario de la ventanilla deja sin efecto toda disposición en contrario contenida en el contrato de venta.

17. **Third Party Products and Services.** Products purchased from Rush may include products and services provided by third parties, including subscription services and/or software products ("Third Party Products") that have their own terms and conditions of use and privacy policies ("Third Party Use Terms"). Customer's use of the Third Party Products is governed by and subject to the Third Party Use Terms. Customer understands and agrees that Rush is not responsible or liable for Customer's use of the Third Party Products. Use of Dealer's RushCare products and services is governed by the RushCare Technology Solutions Platform User Agreement located at <http://www.rushtruckcenters.com/rushcare-user-agreement>.

18. **Use of Vehicle Repair Data.** Vehicle maintenance service and repair information arising from or created as a result of Services provided by Dealer, including vehicle owner information, vehicle identification numbers and vehicle specifications ("Vehicle Repair Data"), may be provided to vehicle/component manufacturer(s) and the vehicle/component manufacturer(s) dealers, and their respective service management platform providers ("Maintenance Third Parties") and used by Dealer and Maintenance Third Parties to support and enhance vehicle repair services provided to such parties' customers. Customer also authorizes Dealer and Maintenance Third Parties to aggregate Vehicle Repair Data with data of other repair customers in a way that does not identify Customer and to use such aggregated data for any purpose.

19. **Insurance. IT IS CUSTOMER'S RESPONSIBILITY TO OBTAIN INSURANCE ON THE VEHICLE.** Dealer may request insurance information from Customer in order to register the vehicle or for verifying insurance coverage. Dealer's request for insurance information does not constitute an agreement to transfer or obtain insurance coverage on the vehicle. By signing this agreement, Customer covenants and agrees that Customer has obtained, or will obtain, before the vehicle is driven by anyone, insurance on the vehicle.

20. **Manufacturer Surcharges.** The Manufacturer has reserved the right to change the price to Dealer of any Product that is not currently in Dealer's stock, without notice to Dealer. If a Product identified in this Order is not currently in Dealer's stock at the time this Order is signed by the Customer, Dealer reserves the right to change the Product price to reflect any price increases imposed by the Manufacturer.

Customer Initial _____

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Net Sales Price:		\$97,998.00

ABOVE FIGURE IS FOR A CHASSIS ONLY

ABOVE FIGURE WAS CALCULATED USING STATE CONTRACT # 24-416CMS-BOSS4-B-41660
(signed & eventually will be added to BidBuy site)

CHASSIS MUST BE BUILT PRIOR TO 12/31/2025 TO SECURE ABOVE PRICING

PRICING DOES NOT INCLUDE ANY FUTURE/POTENTIAL INCREASES FOR THE FOLLOWING:
NEW CUMMINS ENGINE OR ENGINE EMISSION SURCHARGES, FREIGHT / DESTINATION FEES, RAW MATERIAL,
COMMODITY SURCHARGES OR TITLE FEES

NOTE: TIRE BRANDS AND TREAD DESIGNS CAN NOT BE GUARANTEED DUE TO TIRE SHORTAGES

Approved by Seller:

Accepted by Purchaser:

SALES REPRESENTATIVE 01-07-2025

HANOVER TOWNSHIP

Official Title and Date

Firm or Business Name



Authorized Signature

Authorized Signature and Date

This proposal is not binding upon the seller without
Seller's Authorized Signature

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.



a brand of aebl schmidt



1051 W 7th St
Monroe, WI 53566
Sales Rep: Tim Reynolds
Ph: 815-275-0223
www.MonroeTruck.com

J.O. #

Quotation ID: 9KK1000764
Date: 1/14/2025
Valid thru: 2/13/2025
Terms: NET 30
Quoted by: Kaden King
Ph/Fax: 608-329-8322 /

Quoted to:

HANOVER TOWNSHIP HWY DEPT (ATTN: SAM)
250 SOUTH ROUTE 59
BARTLETT, IL 60103
Ph: 630-837-0960 / Fax: 630-837-1413
Email:

Chassis Information

Year: 2025	Make: INTERNATIONAL	Model: HV SERIES	Chassis Color:	Cab Type: REGULAR
Single/Dual: DRW	CA: 85.0	CT: -1.0	Wheelbase: 152.0	Engine: DIESEL
			F.O. Number #:	Vin:

Notes:

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
DUMP BODY - 10', 5-7 YARD CAPACITY, CRYSTEEL GLADIATOR - SIDES: 26", 7GA - FRONT: 40", 7GA - REAR: 36", 7GA - FLOOR: 1/4" AR400 9" RADIUS - MILD STEEL CAB SHIELD - WESTERN UNDERSTRUCTURE - 3/8" X 1 1/2" FLAT WALK RAIL BOTH SIDES - SLIDE-OUT LADDER & GRAB HANDLE ON RIGHT SIDE OF BODY - REFLECTIVE TAPE ACROSS THE BACK OF THE CAB AND SIDES OF BODY - SELF ADJUSTABLE 87-107 DB BACKUP ALARM - RECESSED LED S/T/T AND BACKUP LIGHTS WITH SEALED WIRE HARNESS - DC-3200 VIBRATOR - RUBBER REAR FLAPS - PAINTED ONE COLOR	
CRYSTEEL RC750 SUBFRAME HOIST - 17.2 TON CAPACITY - 2000 P.S.I. - FULLY GREASABLE HINGE AND ROLLERS - DOUBLE ACTING	
HYDRAULIC PACKAGE, 3-BANK VALVE, TANK, & MISC. COMPONENTS, LOW FLOW HOIST - HOT SHIFT PTO - TXV92 PUMP - SECTIONAL VALVE - HOIST: 4 WAY/3POS W/A PORT RELIEF @ 500 PS, 20GPM - PLOW LIFT: 4 WAY/3POS, 20GPM - PLOW ANGLE: 4 WAY/3POS, 20GPM - 30 GALLON SLIM-LINE MILD STEEL HYDRAULIC TANK - IN-TANK RETURN FILTER W/PRESSURE GAUGE - MORSE CONTROLS, CABLES AND CONTROL STAND - MILD STEEL VALVE ENCLOSURE - MANUAL DUAL FLOW SPREADER CONTROL	
LIGHTS - WHELEN, JUSTICE SUPER LED ILL STROBE SYSTEMS, 72" LIGHT BAR - 72" JUSTICE LED LIGHT BAR MOUNTED ON ROOF - LED S/T/T MOUNTED IN REAR POST, PINTLE PLATE AND ON TOP OF CAB SHIELD - LED BACK UP LIGHT MOUNTED IN REAR CORNER POST - 2 AMBER AND 1 CLEAR STROBE INSTALLED OUTSIDE THE CORNER POST ON EACH SIDE - (2) L.E.D. SPREADER LIGHTS - 2-YEAR WARRANTY	
** CONTROLLED BY O.E.M SWITCH PANEL **	

Description	Amount
PINTLE HOOK - W/MOUNTING, 50 TON SINGLE AXLE	
- 7 WAY ROUND SPLIT PIN CONNECTOR	

TRUCK PORTION PLOW HITCH

- FLAT FOLD LIFT ARM HITCH W/ INTEGRAL QCP RECEIVER
- 4 X 10" DA LIFT CYLINDER
- SIDE PLATES
- ABL HALOGEN PLOW LIGHTS MOUNTED WITH SS BRACKETS ON HOOD
(REQUIRES MINIMUM OF 18" FRONT FRAME EXTENSION)

MONROE FULL MOLDBOARD TRIP REVERSIBLE PLOW

- 41" TALL BY 11' WIDE WITH INTERGAL SHIELD
- 10 GAUGE ROLL FORMED STRAIGHT MOLDBOARD
- (6) 1/2" X 4" TAPERED, ONE-PIECE FLAME CUT RIBS
- 2" X 3" X 3/8" TOP MOLDBOARD ANGLE
- 4" X 4" X 3/4" BOTTOM MOLDBOARD ANGLE
- HORIZONTAL MOLDBOARD BRACE ANGLES
- 5/8" X 8" ONE-PIECE TOP PUNCH CUTTING EDGE
- DUAL COMPRESSION TRIP SPRING ASSEMBLIES
- 4" X 4" X 3/8" CROSS-TUBE SUPPORT
- 3-1/2" X 3-1/2" X 1/2" SEMI-CIRCLE
- (2) 3" X 10" DOUBLE ACTING POWER REVERSE CYLINDERS WITH CUSHION VALVE
- BUILT IN MONROE LEVEL LIFT ASSEMBLY
- MOLDBOARD AND PUSHFRAME 100% CONTINUOUSLY WELDED
- MOLDBOARD POWDER COATED ORANGE
- PUSH FRAME POWDER COATED BLACK
- 36" FLUORESCENT MARKERS
- RUBBER DEFLECTOR KIT
- PARKING JACK KIT

MONROE UNDER-TAILGATE, DIRECT DRIVE SPREADER (MS966-RF-DD)

- 201 STAINLESS STEEL
- 6" DIA. AUGER W/ REVERSE FLIGHTING FOR LEFT OF CENTER DISCHARGE
- 7 GA., 96" TROUGH W/ 1/4" END PLATES
- ONE-PIECE, REMOVABLE & HINGED, COMBINATION COVER & REAR PANEL
- HEAVY-DUTY, STEEL ROD, CAPTIVE LATCHES
- QUICK DETACH MOUNTING BRACKETS
- SELF LEVELING SPINNER ASSY WITH POLY DISC
- (2) TAILGATE PROPS
- TAILGATE SHIELDS

LABOR TO INSTALL CUSTOMER SUPPLIED VARITECH ELECTRIC PRE-WET SYSTEM

**** PRE-WET TO BE DELIVERED TO MONROE ****

Quote Total: \$75,418.00
 + 7,430.00 **TOTAL: \$82,848**

Additional Options:

Description	Amount	Add to quote? Yes / No
STAINLESS STEEL BODY AND CAB SHIELD (ADD TO ABOVE PRICE)	\$7,430.00	
* UPCHARGE *		
* BARE FINISH NOT PAINTED *		

Terms & Conditions

- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- Restocking fees may be applicable for cancelled orders.
- MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

Re-Assign (Required for all pool units): ☐ Fleet ☐ Retail	MSO/MCO (ONLY check if legally required): ☐ MCO ☐ MSO
Customer Signature:	Customer P.O. Number:
	Date of Acceptance:

**. General Terms and Conditions for the Sale of Goods
by Subsidiaries of ASH North America, Inc.**

SCOPE AND VALIDITY

- 1.1. These General Terms and Conditions for the Sale of Goods (these "Terms") govern the sale and delivery of all goods and products (the "Products"), and all transactions incidental thereto, by such subsidiary of ASH North America, Inc. identified on the respective Confirmed Order (as defined below) as the seller or supplier ("Seller") to any of its customers (each a "Customer"). The liability of each such subsidiary under these Terms or any Confirmed Order shall be several and not joint. Customer acknowledges and agrees that nothing in these Terms or any Confirmed Order shall be construed as implying joint liability in any case of ASH North America, Inc. or any of its subsidiaries. Each Seller shall be solely responsible for its own acts or omissions under the respective agreement with Customer.
- 1.2. No other terms or conditions shall be of any force or effect unless otherwise specifically agreed upon by Seller in a writing duly executed by an authorized officer of Seller. These Terms supersede any and all prior oral quotations, communications, agreements, or understandings of the parties in respect to the sale and delivery of the Products. The Seller may issue additional Terms and Conditions of Sale for certain products. These shall apply in addition to the present Terms. Any additional or different terms or conditions contained in Customer's Order (as defined below), response to Seller's confirmation, or any other form or document supplied by Customer are hereby expressly rejected and are rendered null, void, and of no effect. These Terms may not be modified, amended, waived, superseded, or rescinded, except by written agreement signed by an authorized officer of Seller. Delivery of the Products by Seller does not constitute acceptance of any of Customer's terms and conditions and do not serve to modify or amend these Terms.
- 1.3. The issuance of an Order (as defined below) by Customer to Seller or any communication or conduct of Customer which confirms an agreement for the delivery of Products by Seller, as well as acceptance in whole or in part by Customer of any delivery of Products by Seller, shall be construed as Customer's acceptance of these Terms.

2. OFFERS, ORDERS AND CONFIRMATION

- 2.1. Unless otherwise specified by Seller in writing, all offers made by Seller are not binding and may be revoked by Seller at any time without any liability to Customer.
- 2.2. Customer shall issue to Seller orders for the purchase of Products, in written form via the order process determined by Seller from time to time (each, an "Order"). By issuing an Order to Seller, Customer makes an offer to purchase the Products pursuant to these Terms and the terms set forth on such Order. Provided that the Order contains the same terms as in Seller's corresponding offer, the Order shall be binding on Customer for six (6) weeks after Seller's receipt of such Order.
- 2.3. Seller may refuse an Order for any or no reason. No Order is binding upon Seller until Seller's acceptance of the Order in writing, the issuance of any governmental permit, license, or authority to Seller, as may be required under applicable laws, rules and regulations, and the receipt by Seller of a resale license to be provided by Customer (a "Confirmed Order").
- 2.4. Specifications and other information on drawings, data sheets, pictures, plans, brochures, catalogs, or Seller's website shall not be binding on Seller unless such specifications and information have been agreed to in writing by Seller in a Confirmed Order. Notwithstanding a Confirmed Order, Seller shall have no obligation to deliver Products to Customer or otherwise fulfill any of its obligations set forth in a Confirmed Order if Customer is in breach of any of its obligations hereunder or any Confirmed Order.
- 2.5. Customer may submit to Seller written requests to change the terms of a Confirmed Order (each such request, a "Change Order Request"). Seller may, at its sole discretion, consider such Change Order Request, provided that Seller will have no obligation to perform any Change Order Request unless and until Seller has agreed in writing to adopt such Change Order Request. If Seller elects to consider such a Change Order Request, then Seller shall promptly notify Customer of any adjustment to the applicable purchase price for the Products.
- 2.6. In the event Customer cancels any Confirmed Order for any reason, Customer shall reimburse to Seller all of Seller's costs and expenses associated with or incurred due to such cancellation, including but not limited to the cost of raw materials, labor, and storage if cancellation occurs before Seller's commencement of production. In the event Customer cancels any Confirmed Order for any reason and Seller has started the production of the Product on the respective Confirmed Order, Customer shall pay to Seller the full purchase price.
- 2.7. Each Confirmed Order shall be considered a separate agreement between the parties, and any failure to deliver the Products under any Confirmed Order shall have no consequences for other deliveries of Products.

3. PRICES

- 3.1. Unless otherwise agreed to by the parties in the applicable Confirmed Order, the prices of the Products shall be FCA (agreed delivery location on the applicable Confirmed Order), Incoterms 2022.
- 3.2. Unless otherwise agreed by the parties in a Confirmed Order, the price of the Products shall not include transportation, insurance, packaging, and Tooling (as defined below) and other materials used for the manufacturing and delivery, sales or use tax or any other similar applicable federal, state or foreign taxes, duties, levies, or charges in any jurisdiction in connection with the sale or delivery of the Products ("Taxes"). Such Taxes shall be payable by Customer, and if Seller is responsible for the collection thereof, such Taxes shall either be added to the price invoiced or be separately invoiced by Seller to Customer. Any special requests concerning shipping, transportation, and insurance shall be communicated to Seller in a timely manner and subject to Seller's prior written approval. Customer shall bear all costs resulting from such requests. In case of lead delivery times of more than two (2) months, Customer hereby acknowledges and agrees that Seller, may, at its sole discretion, increase or decrease the agreed prices on any Confirmed Order in the event of material price changes in wages, materials, energy or raw material after the date of the Confirmed Order.

4. PAYMENT TERMS

- 4.1. Except as set forth in Section 4.2 or unless otherwise agreed in writing by Seller, the purchase price for the Products and all other amounts due under a Confirmed Order shall be due and payable in US dollars within thirty (30) days following the date of Seller's invoice for such Products without any discount, deduction or offset whatsoever. In no event shall any loss, damage, injury or destruction, Force Majeure (as defined below), or any other event beyond Customer's control release Customer from its obligation to make the payments required herein. Payment of all amounts due hereunder shall be made by bank transfer or in any other manner set forth on Seller's invoice. Customer shall be solely responsible for any bank fees, or other fees, incurred due to the wire transfer or any other selected payment method. If Seller agrees to payment by credit card, Seller shall charge an appropriate transaction fee, which the Customer shall also pay.
- 4.2. In the event Seller becomes aware of circumstances or has reason to believe that there are circumstances that may have an adverse effect on Customer's financial condition, Seller may require the Customer to pay the total amount of the purchase price or fees, or a portion thereof prior to the delivery of the Products. Seller may, without any liability to Customer, refuse the delivery of any Product in the event the Customer fails to make the payment as required under this Section 4.2.
- 4.3. Time is of the essence for the payment of all amounts due to Seller under any Confirmed Order. If Customer fails to make payments of any amount when due, Customer shall pay interest to Seller at the rate of one percent (1%) per month or such lesser amount as may be permitted by applicable law starting from the due date until payment to Seller of such amount in full. In addition to the interest, Seller may, at its sole discretion, charge the Customer a flat fee of \$40 for each reminder notice issued to Customer due to late payments. If Customer fails to comply with these Terms or a Confirmed Order, or if Customer becomes insolvent, all balances then due and owing to Seller shall become due immediately, notwithstanding any payment terms agreed by the parties. All costs and expenses incurred by Seller with respect to the collection of overdue payments (including, without limitation, reasonable attorney's fees, expert fees, and other expenses of litigation) shall be borne by Customer. Every payment by Customer shall first be applied to pay for Seller's cost of collection, then interest owed by Customer, and then to the oldest outstanding claim.
- 4.4. Notwithstanding anything in the foregoing Section 4.3 or Section 5, if the parties agreed on installment payments in a Confirmed Order and Customer fails to make any installment payment when due, the remaining balance including accrued interest, and any expenses incurred by Seller shall be due and payable to Seller promptly upon Customer's receipt of written notice of delinquency from Seller.

5. SECURITY INTEREST

- 5.1. If Seller extends credit to Customer for the purchase price for any Products (including but not limited to pursuant to Section 4.1.), or any other amounts due to Seller, Customer hereby grants to Seller as security for the timely payment and performance of all Customer's payment obligations to Seller, a first priority security interest (the "Security Interest") in all Products heretofore or in the future delivered to Customer and in the proceeds thereof for as long as such Products shall not have been sold by Customer in the ordinary course of business (the "Collateral"). Seller shall be entitled to file any and all financing, continuation, or similar statements under the Uniform Commercial Code in any jurisdiction and take any and all other action necessary or desirable, in Seller's sole and absolute discretion, to perfect its Security Interest in the Collateral and to establish, continue, preserve, and protect Seller's

Security Interest in the Collateral. Customer agrees to take any and all actions and provide Customer with all information necessary to enable Seller to perfect and enforce its Security Interest in all jurisdictions and vis-à-vis any of Customer's creditors, and hereby irrevocably grants to Seller a power of attorney to execute all necessary statements or documents in Customer's name for the perfection and enforcement of such Security Interest. The Security Interest shall remain in force until payment in full of the entire purchase price for such Products, and any other amounts due to Seller by Customer. Seller may, without notice, change or withdraw extensions of credit at any time.

6. OBLIGATIONS OF CUSTOMER

6.1. Customer shall use the Products solely for their intended purpose and pursuant to Seller's instructions, and agrees to use only qualified personnel for the handling of the Products. Customer shall ensure that its customers, employees, agents, and other representatives comply with this Section 6.1, and shall be responsible for their acts and omissions.

7. DELIVERY AND ACCEPTANCE

7.1. Unless otherwise agreed in writing by Seller, all deliveries of Products shall be made FCA (agreed delivery location) (Incoterms 2020) and title to and risk of loss for the Products shall pass to Customer upon delivery pursuant to this Section 7.1.

7.2. Any delivery and performance times or dates communicated by or on behalf of Seller are estimates and shall not be binding on Seller. Seller may make partial delivery of Products to be delivered under any Confirmed Order and invoice Customer separately for such partial deliveries or performance. If Customer has not received the Products after six (6) weeks from the estimated delivery date, Customer may make a written request to Seller for delivery. Customer hereby acknowledges and agrees that the actual delivery date of the Products is conditioned upon the complete, accurate and timely delivery of materials from Seller's vendors and suppliers. No delay in delivery of any Products shall relieve Customer of its obligation to accept the delivery or performance thereof and make payments of any amounts due in accordance with these Terms, including but not limited to delays caused by governmental restrictions on exports or imports and similar measures.

7.3. Customer's failure to accept the delivery of Products pursuant to a Confirmed Order shall not release or excuse Customer from its obligation to timely pay all amounts due in connection with such Confirmed Order. The Products shall be deemed delivered at the time they have been made available to Customer. If Customer rejects or revokes acceptance of Products, or fails to pay any amounts when due, Seller, in its sole and absolute discretion, may extend the period of delivery of Products by such period as Seller may deem reasonable with such period not exceeding three (3) months from the agreed delivery date, or withhold or cancel delivery of any Products, or cancel any or all Confirmed Orders without any further obligations to Customer whatsoever. In such event, Customer shall be responsible for any and all costs and expenses incurred, or damages or losses suffered by Seller in connection with any such delay notwithstanding any action or inaction by Seller with regard to such delay. Any remaining Products that have not been accepted by Customer within the extended delivery period determined by Seller will be delivered and invoiced by Seller to Customer and Customer agrees to accept such delivery and pay for the purchase price and other amounts payable for the delivered Products.

8. EXAMINATION AND CONFORMITY TO ORDER

8.1. Promptly upon receipt of any Products, Customer shall conduct a full and complete inspection of such Products as to any defects and to confirm compliance with all requirements of the applicable Confirmed Order. Customer shall notify Seller in writing of any packaging defects, apparent defects, or non-compliance of such Products with the applicable Confirmed Order that Customer has or could reasonably have discovered during such inspection within seven (7) days from the date of receipt of such Products, and Customer shall notify Seller in writing within three (3) days of the date on which Customer shall first have become aware of any hidden defect or non-compliance which could not reasonably have been discovered during Customer's initial inspection of the Products. Such notification shall include reasonable details (including images) on the alleged defects including lot, batch, or Order numbers.

8.2. If Customer fails to timely notify Seller of any defects or other non-compliance of any Products delivered or Customer (or its customers, employees, agents, or representatives) uses, destroys, or modifies any Products that Customer knows or should have known to be defective or non-compliant without Seller's prior written consent, Customer shall be deemed to have unconditionally accepted such Products and waived all of its claims for breach of warranty or otherwise in respect of such Products.

8.3. Customer may only return the Products to Seller with Seller's prior written approval. If the return has been approved by Seller, Customer shall return the Products to Seller at Customer's sole risk and expense to the destination directed by Seller.

8.4. Complaints of Customer in connection with the shipping or transport shall be directed to the carrier promptly upon receipt of the delivery or the freight documents.

9. LIMITED PRODUCT WARRANTY

9.1. Seller warrants to Customer that the Products will be free of defects in material and workmanship and conform with the requirements set forth in the applicable Confirmed Order for a period of twelve (12) months from the date of delivery. (the "Limited Product Warranty").

9.2. Unless expressly agreed to in writing by Seller, Seller makes no warranty that the Products comply with applicable law, regulations, or specifications in any jurisdiction in which the Products may be used, integrated or incorporated. Any governmental or other approvals necessary in connection with the use, integration or incorporation of the Products shall be Customer's sole responsibility.

9.3. The Limited Product Warranty shall be void if the Defect (as defined below) resulted from (a) improper or inadequate use, storage, handling, operation, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following delivery of the Product, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

9.4. In the event of an alleged breach of the Limited Product Warranty (a "Defect"), Customer shall, at Customer's sole expense, send the Product to Seller. Seller shall conduct the necessary tests on such Product within a reasonable period. If Seller confirms the Defect, Seller shall, at its sole option and discretion, repair or replace the Defective Product. If the repair or replacement of the Defective Product is commercially unreasonable to Seller, Seller may, at its sole discretion, issue a refund to Customer in the amount Seller deems adequate. Such repair, replacement, or refund shall be the sole liability of Seller and the sole remedy of Customer with respect to a Defect. In no event shall any warranty claims for a Defect be made after twelve (12) months from the date of Customer's receipt of the Products. Any Products or parts returned to Seller for removal or repair under this Section 9.4 shall be the property of Seller. Any applicable Limited Product Warranty period shall not start anew with the repair or replacement of the Defective Product (or any portion thereof).

9.5. Except for Limited Product Warranty, SELLER HEREBY EXPRESSLY EXCLUDES AND DISCLAIMS ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT. Seller makes no other warranties with respect to the Products, and no person is authorized to make any warranties on behalf of Seller that are inconsistent with the warranties set forth under this Section 9.

10. LIMITATION OF LIABILITY

10.1. IN NO EVENT SHALL SELLER BE LIABLE TO CUSTOMER, ITS CUSTOMERS, EMPLOYEES, AGENTS, AND OTHER REPRESENTATIVES FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, REVENUE, GOODWILL, OR USE, WHETHER IN AN ACTION IN CONTRACT, TORT, STRICT LIABILITY, OR IMPOSED BY STATUTE, OR OTHERWISE, EVEN IF SELLER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOTWITHSTANDING ANY OF THE TERMS CONTAINED HEREIN, SELLER'S LIABILITY FOR ANY CLAIM - WHETHER BASED UPON CONTRACT, TORT, EQUITY, NEGLIGENCE, OR ANY OTHER LEGAL CONCEPT - SHALL IN NO EVENT EXCEED THE PURCHASE PRICE PAID BY THE CUSTOMER FOR THE PRODUCTS, GIVING RISE TO SUCH CLAIM. CUSTOMER HEREBY ACKNOWLEDGES AND AGREES THAT THE PROVISIONS OF THESE TERMS FAIRLY ALLOCATE THE RISKS BETWEEN SELLER AND CUSTOMER, THAT SELLER'S PRICING REFLECTS THIS ALLOCATION OF RISK, AND BUT FOR THIS ALLOCATION AND LIMITATION OF LIABILITY, SELLER WOULD NOT HAVE ENTERED INTO AN AGREEMENT WITH CUSTOMER FOR THE SALE OF THE PRODUCTS.

10.2. Seller shall not be liable for, and Customer assumes responsibility and shall indemnify, defend, and hold Seller harmless for any and all claims, including without limitation claims for personal injury or property damages, resulting from (a) the improper or inadequate use, storage, handling, operation, assembly, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, or repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following the delivery of the Products, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

10.3. In jurisdictions that limit or preclude limitations or exclusion of remedies, damages, or liability, such as liability for gross negligence or willful misconduct or do not allow implied warranties to be excluded, the limitation or exclusion of warranties, remedies, damages, or liability set forth in these Terms are intended to apply to the maximum extent permitted by applicable law, and these Terms shall be deemed amended to comply with such limitations or exclusions. Customer may also have other rights that vary by state, country or other jurisdiction.

11. CONFIDENTIALITY

11.1. "Confidential Information" means: (i) any know-how, trade secrets, and other business or technical information of Seller that is confidential or proprietary or due to its nature or under the circumstances of its disclosure the Customer knows or has reason to know should be treated as confidential or proprietary, including but not limited to quotations, drawings, project documentation, samples and models.

11.2. Confidential Information does not include information that: (i) is or becomes generally known to the public through no fault or breach of these Terms by the Customer; (ii) is rightfully known by the Customer at the time of disclosure without an obligation of confidentiality; (iii) is independently developed by the Customer without use of Seller's Confidential Information; (iv) is rightfully received by the Customer from a third party without restriction on use or disclosure; or (v) is disclosed with Seller's prior written approval.

11.3. Customer shall not use Seller's Confidential Information except as necessary to use the Products and will not disclose such Confidential Information to any third party except to those of its employees, agents, subcontractors, or representatives who have a bona fide need to know such Confidential Information to enable Customer to use the Products; provided that each such employee, agent, subcontractor, and/or representative is/are bound by a written agreement that contains use and nondisclosure restrictions not less stringent than the terms set forth in this Section 11.3. The Customer will employ all reasonable steps to protect Seller's Confidential Information from unauthorized use or disclosure, including, but not limited to, all steps that it takes to protect its own information of like importance. The foregoing obligations will not restrict the Customer from disclosing Seller's Confidential Information: (i) pursuant to the order or requirement of a court, administrative agency, or other governmental body, provided that the Customer gives reasonable notice to Seller to contest such order or requirement; (ii) to its legal or financial advisors, and (iii) as required under applicable securities regulations.

11.4. In the event of a violation or threatened violation of Customer's obligations under this Section 11, Seller shall be entitled to seek equitable relief, including in the form of a restraining order, orders for preliminary or permanent injunction, specific performance and any other relief that may be available from any court, without the requirement to secure or post any bond, or show actual monetary damages in connection with such relief. These remedies shall not be deemed to be exclusive but in addition to all other remedies available under these Terms, at law, or in equity.

12. INTELLECTUAL PROPERTY

Seller reserves the sole and exclusive ownership of the intellectual property rights in the Products (including but not limited to the technology used to manufacture the Products) and any improvements thereof regardless of inventorship or authorship. Customer shall not (and shall cause its employees, agents, representatives and customers to not) reverse engineer, decompile, disassemble, or decode any of Seller's intellectual property embedded or used in any of the Product.

13. FORCE MAJEURE

13.1. Seller shall not be responsible for any failure or delay in its performance under these Terms due to causes beyond its reasonable control, including, but not limited to, disruptions of the public power supply, communications, and transportation infrastructure, governmental measures, malware or hacker attacks, fire, extraordinary weather events, epidemics, pandemics (or any government restrictions implemented as a result thereof), nuclear and chemical accidents, earthquakes, war, terrorist attacks, labor disputes, strikes, lockouts, shortages of or inability to obtain labor, energy, raw materials or supplies, or other acts of God.

14. MISCELLANEOUS

14.1. If any provision contained in these Terms or any Confirmed Order is held by final judgment of a court of competent jurisdiction to be invalid, illegal, or unenforceable, such invalid, illegal, or unenforceable provision shall be severed from the remainder of these Terms or such Confirmed Order, and the remainder of these Terms or such Confirmed Order shall be enforced. In addition, the invalid, illegal, or unenforceable provision shall be deemed to be automatically modified, and, as so modified, to be included in these Terms, such modification being made to the minimum extent necessary to render such provision valid, legal, and enforceable.

14.2. Seller may assign its rights and/or delegate its liabilities under any Confirmed Order at any time. Customer may not assign its rights or delegate its responsibilities under a Confirmed Order without Seller's prior written consent.

14.3. Seller's waiver of any breach or violation of these Terms or the provisions of any Confirmed Order by Customer shall not be construed as a waiver of any other present or future breach or breaches by Customer.

14.4. The parties hereto are independent contractors and nothing in these Terms will be construed as creating a joint venture, partnership, employment, or agency relationship between the parties.

14.5. Notices by a party regarding the exercise of rights and obligations under these Terms must be signed by authorized representatives of such party, and delivered via courier, mail, or e-mail to the other party's address indicated in the applicable Confirmed Order, provided that a notice by e-mail shall only be validly given if receipt thereof is acknowledged in writing by the recipient.

15. ENTIRE AGREEMENT; CONFLICTS.

15.1. These Terms, including the applicable Confirmed Order, constitute the entire and exclusive agreement of the parties regarding the subject matter hereof and supersede any and all prior or contemporaneous agreements, communications, and understandings (both written and oral) regarding such subject matter. In the event of a conflict between the provisions of these Terms and the provisions of a Confirmed Order, the provisions of the Confirmed Order will govern and control. Seller may amend or modify these Terms from time to time. Seller may, at its sole discretion, provide Customer with written notice of any such changes, revisions, amendments, or modifications, provided, however that any such changes, revisions, amendments, or modifications shall become effective without any further action by any party and that they shall not apply to any Confirmed Order prior to the effective date of such changes, revisions, amendments, or modifications.

16. APPLICABLE LAW AND JURISDICTION

16.1. These Terms and the Confirmed Orders shall be governed by and construed in accordance with the laws of the State of Wisconsin without giving effect to any choice or conflict of law provision or rule that would defer to or cause the application of the substantive laws of any jurisdiction other than Wisconsin. The parties hereby expressly exclude the application of the 1980 United Nations Convention on Contracts for the International Sale of Goods.

16.2. Any dispute, controversy, or claim arising out of or relating to these Terms and any Confirmed Order, including but not limited to the execution, performance, or termination thereof or to any issue of liability arising out of the performance of these Terms or any Confirmed Order, which the parties have not been able to settle amicably shall be submitted to the exclusive jurisdiction of the state or federal courts with jurisdiction in the County of Calumet, Wisconsin, provided that notwithstanding the foregoing, Seller shall be entitled to seek specific performance and injunctive relief in any court of competent jurisdiction. Each party hereby waives any and all claims, pleas, or defenses (including without limitation a plea for *forum non conveniens*) that would permit such party to seek the jurisdiction of any courts or arbitration tribunals other than those set forth in the preceding sentence.

16.3. EACH PARTY HEREBY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THESE TERMS.



Ship Via	Norm	☒ PPD ☐ COLL	☐ COD
Terms	Net 30		
Customer Order No.	Quote		
PTO No.			
Adapter		Rotation %	
Phone	847-287-4886		

Kankakee Truck Equipment, Inc.
(BOURBONNAIS SUPPLY, INC./BSI)
785 Eastgate Industrial Parkway
KANKAKEE, IL 60901
815-939-2541 FAX: 815-939-1701
MERCHANDISE ORDER/QUOTE

Invoice No.	
Date	01/29/2025
Salesmen	Norm
Color	
Chassis Serial Number	
Body Serial Number	

Name	Hanover Township Road Dist.		
Address	250 S. Rt. 59		

Chassis:	Year	Make	Model	W/B
☐ C/A ☐ C/T	Eng.	Trans No.		

City	Bartlett	State	IL.	Zip	60103-1648
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ORDERED	SHIPPED	B/O	DESCRIPTION	List	Net ea.	TOTAL
1			Varitech 1067677			
			100 Gallon Poly tank, with stainless steel frame, quick fill/suction/discharge plumbing			
			with 3 brass nozzles, 12VDC electric open loop power unit mounted on tank.			
			LDS LDS-TG100-EM SS			
1			1198153			
			10 Amp Motor Driver with 20' Harness			
			MC-10			
1			1066994			
			Lo Level Ind Switch Assy / with Wpack connector			
			LDS 8009X001			
						\$ 4,923.09

P.O. No.	DATE	ISSUED TO

Ordered By	
Ordered For	

Sub Total	\$ 4,923.09
Sales Tax	
Freight	\$ 350.00
Labor	
Grand Total	\$ 5,273.09



Memorandum

Date: February 20, 2025

To: Hanover Township Board
James C. Barr, Township Administrator

From: Kristin Vana, Interim Director of Aging Services
Dino Kazeos, Transportation Manager

Re: 14 Passenger Bus Replacement

The Aging Services Transportation Division has researched and gathered quotes to move forward with the scheduled replacement of Bus #137. Bus #137 is a 2015 Ford Starcraft model with 150,000 miles and has been in service since 2014. This bus currently seats 14 passengers and has the capacity to transport 5 wheelchairs.

The division researched procurement options from the state purchasing list and two purchasing cooperatives, Sourcewell and The Interlocal Purchasing System (TIPS). The quotes received include vendors that have passenger buses with a handicap lift, which is necessary for the increased number of wheelchairs the Township buses transport. Two vendors were identified through the purchasing group Sourcewell: National Auto Fleet Group and Olathe Ford. A third vendor was identified through The Interlocal Purchasing System (TIPS): Master Transportation. Finally, the department received a quote from Midwest Transit Equipment which currently holds the state contract for paratransit vehicle purchases through January 2027. Below is a review of each quote received:

Midwest Transit Equipment (State of Illinois contract)

Vehicle: 2025 Ford E-450 Chassis

Rider Capacity: 14 passengers, 5 wheelchairs

Quoted Price: \$116,638

Master Transportation (TIPS)

Vehicle: 2025 Ford E-450 Chassis

Rider Capacity: 14 passengers, 5 wheelchairs

Quoted Price: \$135,500

Olathe Ford (Sourcewell)

Vehicle: 2025 Ford E-450 Chassis

Rider Capacity: 14 passengers, 5 wheelchairs

Quoted Price: \$145,000

National Auto Fleet Group (Sourcewell)

Vehicle: 2025 Ford E-450 Chassis

Rider Capacity: 14 passengers, 5 wheelchairs

Quoted Price: \$148,545

It is important to note that the cost of a 14-passenger bus has increased dramatically since the Township's last purchase in 2020 in the amount of \$62,000. After carefully reviewing each of the bus replacement quotes received, Midwest Transit Equipment was the least expensive option for a 14-passenger bus with the capacity for 5 wheelchairs. This allows the division to continue transporting the same number of riders and wheelchairs as the bus that is being replaced. Options to include additional items on the bus are included in the attached quote and staff would request to add the following:

- Additional wheelchair securement system: \$775.00. By selecting this option, additional safety equipment will allow the Township to transport wheelchairs in the safest manner.

Staff recommend that the Township move forward with Midwest Transit Equipment with the purchase of a 2025 Ford E-450 passenger bus in the total amount of \$117,413.00. This total cost includes the bus and the additional wheelchair securement system. Lead times to purchase and deliver a 2025 bus is approximately 60-90 days.

2025 inventory is limited, and should a 2025 vehicle no longer be available, Midwest Transit Equipment stated a 2026 Ford E-450 would cost approximately \$9,000 more. This is an estimated increase as the State has not yet determined the cost for the 2026 vehicle. Should the need for a 2026 quote become necessary, staff will bring the revised amount of a 2026 Ford E-450 14 passenger bus back to the Board for consideration and approval.

Thank you for your consideration.

BUS ORDERING FORM
STATE CONTRACT: 416CMS-BOSS4-P-60604
LIGHT and MEDIUM DUTY BUSES
VENDOR: MIDWEST TRANSIT EQUIPMENT INC.

DESCRIPTION	PRICE	UNIT	QTY.	EXTENDED PRICE
BASE BID PRICE; LIGHT DUTY (12 PASS/4 WHEELCHAIR POSITIONS)	\$ 113,527.00	EA.		
MEDIUM DUTY (14 PASS/5 WHEELCHAIR POSITION)	\$ 116,638.00	EA.	1	
OPTIONS BID ON CONTRACT:				
OPTION A: GASEOUS ENGINE PREP PACKAGE (CNG/PROPANE CONVERSION) Requires special ordered chassis	\$ 325.00	EACH/PER BUS		
OPTION B: MOR/RIDE REAR RUBBERIZED SUSPENSION SYSTEM	\$ 1,380.00	EACH/PER BUS		
OPTION C: NON LOCKING FUEL DOOR	NC	EACH/PER BUS		
OPTION D: MARINE GRADE PLYWOOD FLOOR 3/4"	\$ 430.00	EACH/PER BUS		
OPTION E: GRAY FLOOR COVERING IN LIEU OF BLACK	\$ 275.00	EACH/PER BUS		
OPTION F: REAR EMERGENCY WINDOW IN LIEU OF EMERGENCY DOOR	\$ (730.00)	EACH/PER BUS		
OPTION G: UPGRADED AIR RIDE DRIVER SEAT, SELF CONTAINED (Required option)	\$ 2,976.00	EACH/PER BUS		
OPTION H: ALL VINYL PASSENGER SEATS IN LIEU OF STANDARD SEAT COVERS	\$ (700.00)	EACH/PER BUS		
OPTION I: ADDITIONAL WHEELCHAIR SECUREMENT SYSTEMS	\$ 775.00	EACH/PER BUS	1	
OPTION J: ADDITIONAL WHEELCHAIR UNDERSEAT BELT STORAGE SYSTEM	\$ 130.00	EACH/PER BUS		
OPTION K: ENGINE HOUR METER	\$ 147.00	EACH/PER BUS		
OPTION L: PASSENGER STOP REQUEST SIGNAL SYSTEM	\$ 980.00	EACH/PER BUS		
OPTION M: PA SYSTEM HANDHELD MIC	\$ 540.00	EACH/PER BUS		
OPTION N: DESTINATION SIGNS LED FRONT/SIDE	\$ 6,625.00	EACH/PER BUS		
OPTION O: BIKE RACK ~2 BIKE CAPACITY	\$ 3,170.00	EACH/PER BUS		

TOTAL PRICE WITH OPTIONS

\$117,413.00

ORDERING AGENCY NAME: Hanover Township

ADDRESS:

STREET CITY STATE ZIP
 (NAME AND ADDRESS AS IT IS TO APPEAR ON TITLE AND LICENSE DOCUMENTS)

PHONE # , FAX # , EMAIL:

PROVIDE FORD FLEET IDENTIFICATION NUMBER (FIN) _____

ORDERING ENTITIES PURCHASE ORDER NUMBER: _____, (PROVIDE COPY OF PO WITH THIS FORM)

NAME

TITLE

DATE

SIGNATURE

MIDWEST TRANSIT CONTACT: TOM BOLDWIN, PH# 800.933.2412, EMAIL: tom.boldwin@midwesttransit.com

EMAIL COMPLETED FORM AND AGENCY PURCHASE ORDER TO TOM BOLDWIN

IDOT MEDIUM DUTY PARATRANSIT BUS

14 PASSENGERS / 5 WHEELCHAIR SPACES + DRIVER

CHASSIS SPECIFICATIONS

- Ford E450 Super Duty Chassis
- 7.3L V8 Gasoline Engine, 325 HP
- Automatic Overdrive Transmission
- 14,500 # GVWR
- 158" Wheelbase
- (6) LT225/75R16E Radial
- Power Disc Brakes, Anti-lock
- Power Steering w/ Tilt Feature
- Cruise Control
- 240 AMP Alternator
- Dual Batteries, 1500 CCA
- 55 Gallon Fuel Tank w/Metal Locking Fuel Door

- HD Cooling Package
- Block Heater
- Tinted Glass
- Interior Hood Release
- Intermittent Wipers
- Driver's Air Bag
- Gauges: Fuel, Temp, Oil Presser, Voltmeter
- Chrome Front Bumper and Grille Accent
- Dash Heat / Defrost / Air Conditioning
- OEM Tinted Windshield and Driver Doors
- Street Side Exhaust
- Rear Tow Hooks

BODY SPECIFICATIONS

CLIMATE CONTROL

- 60,000 BTU REAR HEATER
- 70,000 BTU Air Conditioning (Dual Compressors) w/Skirt Mounted Condenser
- Heated Entry Step, First Step

DOORS AND WINDOWS

- Dark Tint Solid Windows, T-Sliders
- Emergency Windows Side w/Ajar Alarm System
- Electric Entrance Door w/ Full Tempered Glass
- Rear Emergency Door with Upper and Lower Window w/ Interior Slide Bolt Lock, Rear Door Ajar Alarm/Buzzer
- Large Viewing Window in Front of Entrance

ELECTRICAL: EXTERIOR

- Round Sealed Tail, Stop and Back-up Lights (LED)
- License Plate Light
- Hooded Light at Entrance Door (ADA Required)
- Reverse Alarm
- Mid-ship Turn / Marker Lamps (LED)
- High-mount Center Brake Light (LED)
- Lights Meet Federal and State Requirements
- Pair of Auxiliary Amber Flashers on Rear Cap

ELECTRICAL: INTERIOR

- Easy Access Body Electrical Panel (over Driver)
- Passenger Compartment Courtesy, Door-activated
- Wiring Color and Function Coded
- AM / FM / CD Radio w/ 4 Speakers

FEATURES: EXTERIOR

- Rubberized Rear Help Bumper
- Mud Flaps – Rear and Front Passenger's Side
- Driver's Running Board, Heavy Duty Aluminum
- Unitized Steel Cage Construction
- Exterior Color Bright White
- Complete Body Undercoating
- Remote/Heated Mirrors
- Full Body Insulation

FEATURES: INTERIOR

- Rear Back-up Camera W/Rearview Mirror Monitor
- Modesty Panel and Safety Stanchions, Entrance and Driver
- Modesty Panel/Stanchion Behind Lift
- Driver's Plexi Shield
- Padded Stanchions
- Left and Right Handrails at Entrance, Parallel To Steps
- Interior Passenger View Mirror, (6" x ")
- Driver's Control Console within Reach of Driver, Engine Console
- Fiberglass Interior Walls and Headliner
- Ceiling Grab Rails, Two

FLOORING

- Gerflor Sirius - Black
- White Safety Step Nosing
- White Standee Line
- Raised Flat Floor, No Interior Rear Wheel Wells

SEATS

- High-back Reclining Driver's Seat w/ Armrest
- (7) Double Fold-away Mid-high Passenger Seats
- Retractable Seat Belts
- Aisle Side Armrest
- Seat Back Assist Rails (except rear row)
- (2) Child Restraint Hook Systems

MISCELLANEOUS

- Safety Equipment: Fire Extinguisher, First Aid Kit, Reflector Triangles, Body Fluid Kit
- As Built Parts and Electrical Schematics
- Full Alignment w/Caster and Camber Kit
- Skirt Mounted Battery Box
- Roof Hatch
- Reverse Back up Sonar Monitor/Alert System
- Vehicle Height Decal
- Front Cab Storage Over Windshield
- Anti-Theft Catalytic Converter System

WHEELCHAIR ACCESSIBILITY PACKAGE

- Double Wheelchair Lift Doors w/Door Ajar Buzzer/Light in Driver's Area
- Braun Wheelchair Lift 1000# Capacity
- Lift Interlock and Fast Idle System
- (2) Sets of Q-Straint QRT 360 Retractable Wheelchair Securement / Passenger Restraint Belt System
- (2) Underseat Storage System for Wheelchair Belts
- Interior and Exterior Lights at Lift Door
- ADA Signage

