



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

August 19th, 2025

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation – Veterans Honor Roll L/CPL Edward Ryman
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of July 15, 2025
 - B. Ordinance Approving the Jurisdictional Transfer of 342 Feet of Beverly Road from Hanover Township to the Village of Hoffman Estates
 - C. Resolution to Approve a Master Services Agreement with Civic Plus
 - D. Resolution Regarding Consideration of Closed Session Minutes
 - E. Resolution to Approve Destruction of Verbatim Records of Closed Session Meetings
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: EDWARD H RYMAN

ADDRESS: 803 LACY AVE

CITY/ZIP CODE: STREAMWOOD 60107

PHONE #: 630 802 6118

EMAIL ADDRESS: RYMAN8977@GMAIL.COM

DATE OF BIRTH: 16 MAY 1958

BRANCH OF SERVICE: USMC RANK AT DISCHARGE: L/CPL

YEARS OF SERVICE: FROM 17 FEB 1976 TO 06 MAY 1980

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES:

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire
Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for July 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2026	FYTD 2025
<i>Passports</i>	450	349	1,732	1,403
Photo Fees	\$4,880	\$4,100	\$18,990	\$15,540
Fee deposits	\$16,390	\$12,566	\$63,495	\$50,224
<i>Fishing/Hunting licenses</i>	1	4	27	24
<i>Handicap Placards</i>	33	13	99	76
<i>Vehicle Sticker Renewals</i>	62	63	240	223
<i>Human Resources Requests</i>	136	124	515	498
<i>New Employee Orientations</i>	1	4	19	16
<i>Technology work orders</i>	54	50	283	255
<i>Resident Contacts</i>	1,732	2,058	7,245	7,228
<i>Percent of Budget Expended (100% of year)</i>	4.6%	7.2%	22.6%	24%
<i>Hanover Landing Client Contacts (Duplicated)</i>	79	115	310	439

Department Highlights

- Supportive Housing Services Coordinator Kapadoukakis met with every tenant (39) at Hanover Landing in the month of July. Monthly gatherings that include both social and educational opportunities continue to provide tenant engagement regularly.
- Township Administrator Barr, Deputy Township Administrator Vana, and Assistant to the Administrator Matich attended the Illinois Association of Township Administrators' meeting at Northfield Township on July 9.
- On July 10, Assistant to the Administrator Matich attended the Township Communicators of Illinois training on AI for government presented by a municipal professional from Utah.
- Assistant to the Administrator Matich served as the manager on duty at the Rosie and the Rivets Concert in the Reserve on July 17.
- Administrative Services staff met with ProxIT to discuss cyber security advancement opportunities and equipment upgrades. Additional cyber security supports have been added to the Township's monthly service through ProxIT in an effort to best protect the Township's information technology hardware and software.
- Deputy Township Administrator attended the annual TIF meeting at the Village of Hanover Park on July 29.
- Human Resources Manager Callahan completed 1 new hire orientation: Uzair Rahim (Facilities and Road Maintenance).
- Deputy Township Administrator Vana, Assistant to the Administrator Matich, and Human Resources Manager Callahan participated in first round interviews for the Fall Public Management Intern position.
- Youth and Family Services Director Brumfield Grima, Prevention Services Manager Solis, and Human Resources Manager Callahan participated in first round interviews for the Prevention Specialist position.
- Community Health Director Smith and Human Resources Manager Callahan participated in first round interviews for the Part-Time Receptionist position.
- Food Services Coordinator Aman and Human Resources Manager Callahan participated in first round interviews for the Food Services Assistant position. Deputy Township Administrator Vana participated in second round interviews with Aging Services Director Stamp and Food Services Coordinator Aman for the Food Services Assistant position.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for July 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2026	FYTD 2025
<i>Programming Division</i>				
Planned programs	268	256	1,000	984
Participants	2,040	1,804	8,246	7,431
Participants (unduplicated)	639	485	926	1,111
Wait listed (duplicated)	62	85	147	401
New volunteers	9	3	15	11
Total volunteers (unduplicated)	165	148	194	195
Volunteer hours reported	2,297	2,145	8,210	8,290
<i>Nutrition Division</i>				
Meals served	2,108	1,957	8,202	9,484
Meals delivered by volunteers	3,271	3,284	12,392	13,055
Clients served (unduplicated)	712	630	1,110	1,176
<i>Social Services Division</i>				
Clients served (unduplicated)	159	128	541	493
Clients served (duplicated)	234	188	1,067	1,002
Energy Assistance	1	10	50	49
Prescription drugs & health insurance assistance	101	62	461	456
Social Service programs	18	10	50	41
Social Service program participants	264	106	692	477
Lending Closet transactions	170	114	576	535
Home Services direct care hours	138	53	569.5	127
Caregiver Resource Center (duplicated)	238	n/a	533	n/a
<i>Transportation Division</i>				
One way rides given	1,511	1,327	5,777	4,543
Clients served (unduplicated)	187	176	324	289
New riders	40	65	324	289
Unmet requests for rides	0	55	2	191

Department Highlights

- The Enrichment Division participated in the Streamwood Summer Parade Candy Land themed event. Five seniors prepared all of the decorations, and eight seniors rode in the parade along with Programming Specialist Cambra and Volunteer and Program Coordinator Murillo.
- The Latino Group took its first field trip to Brookfield Zoo which was well attended, and participants are looking forward to future trips. The group is co-run by Social Services Manager Gomez and Volunteer and Program Coordinator Murillo. Social Service Specialist Robles also aided on this trip.
- Caregiver Resource Specialist Ackley held an outreach booth at the Poplar Creek Library to share information about the various caregiver services available.
- Social Services Manager Gomez attended the “SNAP Roundtable with Governor JB Pritzker” regarding the SNAP program and the proposed federal changes.
- The Transportation Division provided shuttle service for the Bartlett 4th of July Festival.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for July 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Office visits	252	412	1,423	972
Building permits processed	113	588	3,143	3,013
Change of Name	0	15	14	28
Property tax appeals	0	0	0	0
Certificates of Error	35	289	321	461
Property location updates	0	0	28	1
Sales Recording	0	0	0	0
New owner mailing	160	0	160	0
<i>Exemptions</i>				
Homeowner exemptions	69	0	104	0
Senior homeowner exemptions	0	0	102	85
Senior Freeze exemptions	0	0	75	66
Disabled Veteran exemptions	0	0	581	257
Disabled person exemptions	0	0	87	45
Miscellaneous exemptions	0	0	30	7

Department Highlights

- Chief Deputy Ortiz and Assessing Specialist Rahim visited Schaumburg Township's Assessor's Office to discuss current protocols for the Cook County Township Assessor Office on July 1.
- The Hanover Township Assessor's Office represented Hanover Township in the Bartlett 4th of July parade on July 5.
- Chief Deputy Ortiz attended and completed all four core qualifying courses in July for her Certified Illinois Assessment Officer (CIAO) designation from Illinois Property Assessment Institute (IPAI). Chief Deputy Ortiz is now a Certified Illinois Assessing Officer.
- Assessing Specialist Rahim attended and completed IPAI's Basics of Mass Appraisals class, working towards her CIAO designation.
- Chief Deputy Ortiz and Assessing Specialist Rahim represented Hanover Township at the Streamwood Summer Celebration table on July 25.
- The Hanover Township Assessor's Office represented Hanover Township in the Streamwood Summer Celebration parade on July 26.
- Chief Deputy Ortiz attended a Cook County Township Assessors Association meeting on July 25. No updates were given regarding 2nd installment tax bills or when Hanover Township's window will open for appeals.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for July 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2026	FYTD 2025
<i>Website Visits (total)</i>	8,947	8,748	37,094	26,399
<i>Website Visits (unique)</i>	9,934	8,350	30,281	23,157
<i>Facebook Followers (new and total FYTD)</i>	116	44	7,103	6,188
<i>Facebook Reach</i>	89,564	27,142	206,082	90,142
<i>LinkedIn Impressions (new and total FYTD)</i>	5,083	N/A	16,212	N/A
<i>Instagram Views (new and total FYTD)</i>	20,742	N/A	59,282	N/A
<i>YouTube Views</i>	296	260	845	795
<i>Media Releases</i>	3	5	15	21

* Metrics not previously tracked by department.

Department Highlights

- Director Kuttenberg attended and presented at the July 9 Metropolitan Township Association (MTA) virtual meeting on legislative updates and efforts. This was Director Kuttenberg's last meeting as the volunteer Director of Legislative Affairs for MTA.
- Director Kuttenberg and Communications Coordinator Smith attended the July 10 Township Communicators of Illinois meeting at the Township of Schaumburg. A local government communications professional from Utah presented virtually on AI for government.
- Rosie and the Rivets performed at the Izaak Walton Reserve on July 17, the second concert of the Township's 2025 Summer Concert series.
- Department staff attended the Township's Freedom Car Show on July 18 to capture photos and videos of the event.
- Department staff conducted interviews for the fall intern position the week of July 28.
- The department coordinated drone photography with a professional photographer on July 29 at the Tiknis Campus, Izaak Walton Reserve, and Astor Avenue Community Center. Additional shots are being scheduled along with an accompanying video for public information uses.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for July 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2026	FYTD 2025
<i>Appointments</i>				
ProTimes	7	6	19	18
TB skin test	10	9	26	23
Cholesterol	2	4	34	49
Injections*	10	0	38	0
Sharps Disposal*	11	0	38	0
Miscellaneous labs	19	13	91	69
Wellness Screening (BP, diabetes, anemia)	25	42	222	203
Other	82	104	310	360
<i>Clinic Clients</i>				
Senior Center/ home visits	162	156	642	580
Offsite clinics	16	22	107	102
Total clients (unduplicated)	59	64	358	336
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	3	2
Informational seminars/Programs	7	4	30	23
Program Participants	182	231	803	875
<i>Primary Care Provider Support</i>	1	0	9	7

*Previously counted under “other” appointments

Department Highlights

- Director Smith and Community Health Nurse Nichols provided 19 home visits for residents in the month of July.
- The Office of Community Health provided laboratory services for 18 residents at The Oaks lab clinic in the month of July.
- Community Health Nurse Nichols provided free preventative health screenings at Centro de Informacion on July 14.
- Community Health Nurse Nichols presented to residents on sun safety basics on July 14.
- Dr. Garcia, with Advocate Health Care, presented to residents on healthy habits for managing diabetes and heart disease on July 16.
- Hearing Life Center provided free hearing screenings for 12 residents on July 17.
- The Office of Community Health, in partnership with the National Kidney Mobile, provided free kidney screenings for 61 residents on July 23.
- The Office of Community Health hosted the American Red Cross for a blood drive on July 28 and collected 21 units of blood.
- Director Smith and Community Health Nurse Nichols partnered with C S Family Pharmacy and Symbria to provide free fall prevention screenings for 18 residents at Hearthwood Senior Living on July 31.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for July 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2026	FYTD 2025
<i>Hours</i>				
Volunteer Detail Hours	1,516	1,307	3,785	3,292
Volunteer Work Hours	1,614	1,605	6,308	6,130
Volunteer Training Hours	137	168	1,208	1,052
<i>Total Volunteer Hours</i>	3,267	3,080	11,301	10,474
<i>Details</i>				
Emergency Call Outs	35	39	94	104
Safety Patrols	0	1	0	2
Township Sponsored Events	2	0	5	1
Other Community Events	18	14	28	17
Miscellaneous	0	0	1	2
<i>Total Details</i>	55	54	128	126

Department Highlights

- HTES Officers responded to a search for a young female in Elwood on July 2.
- HTES Officers responded to a search for an elderly female in Hampshire on July 2.
- HTES Officers responded to a structure fire in Elgin on July 5 and provided cascade, decontamination, and traffic control.
- HTES Officers responded to a structure fire in Streamwood on July 7 and provided cascade, decontamination, and lighting.
- HTES Officers responded to a powerline down in Hoffman Estates and provided traffic management on July 6.
- HTES Officers responded to a structure fire in Carpentersville on July 6 and provided cylinder fills, gross decontamination, and hose rolling
- HTES Officers responded to a traffic accident and provided traffic management on July 7.
- HTES Officers responded to a powerline down in East Dundee and provided traffic management on July 9.
- HTES Officers responded to a tree down on the Township's Tiknis Campus. The tree was cut and removed from the roadway.
- HTES Officers responded to a structure fire in Elgin on July 11 and provided hose rolling.
- HTES Officers provided weather spotting to storm fronts on July 10 and 11 with no damage reported.
- HTES Officers responded to traffic accidents in Hoffman Estates and Barrington Hills and provided traffic management on July 15.
- HTES Officers responded to a structure fire in Streamwood on July 21 and provided cascade and lighting.
- HTES Officers responded to Schaumburg for inoperable traffic signals and provided traffic management on July 25.
- HTES Officers responded to a diving accident in St. Charles and provided lighting and cascade on July 29.
- HTES Officers responded to a traffic accident in Elgin on July 29 and provided traffic management.
- HTES Officers responded to a traffic accident in Barrington on July 30 and provided traffic management.
- In July, HTES provided support at 18 community and 4th of July events, including Bartlett and Streamwood Fests, Streamwood, Bartlett, and Hoffman Estates fireworks, Bartlett Parade, and many others.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for July 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Vehicle service calls	1	0	6	4
Work orders	579	604	2,286	2,358
Event set-ups/tear downs	225	208	817	855
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,618	4,917	15,483	17,726
Town Hall	12,360	12,420	38,160	39,900
Senior Center	43,508	42,698	132,789	154,668
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	0.00	1.04	306.84	291.11
Town Hall	9.43	11.52	827.40	738.26
Senior Center	497.38	697.28	3,473.36	4,068.26
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Facilities and Road Maintenance staff completed the June Brush Pickup Program week with approximately 32 tons of mulch collected. All mulch was delivered to Township residents through mulch requests.
- Director Hanson continued working with Township legal, Thomas Engineering, and Hitchcock Design Group to reply to the first round of comments from the Village of Bartlett on the Planned Development application submission for the Tiknis Campus Expansion Property phase II and III projects.
- Facilities and Road Maintenance staff assisted in multiple special event setups in July including the Freedom Car Show, the Hanover Park Cops Day picnic, and the Concert in the Reserve.
- Director Hanson, Emergency Services Officer Leiser, and Transportation Manager Kazeos reviewed and agreed upon a Fleet Maintenance software provider. The Department of Facilities and Road Maintenance and the Department of Emergency Services will be recommending a vendor in early August. Aging Services Transportation will move forward with Fleet Maintenance software within existing dispatch software.
- Director Hanson, Deputy Township Administrator Vana, Aging Services Director Stamp, and Operations Manager Nelson met with Superior Flooring to review samples and discuss design ideas for the Senior Center's main level bathrooms.
- Operations Manager Nelson oversaw two contracted projects in July, the installation of the new roof system in the chiller pit, flat roof area of the Senior Center and the deep cleaning of the Astor Avenue Community Center and Food Pantry floor tile.

DEPARTMENT OF HUMAN SERVICES



Report for July 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2026	FYTD 2025
<i>General Assistance</i>				
General Assistance clients	6	9	30	31
General Assistance appointments	7	16	36	61
Emergency Assistance appointments	12	37	43	119
Emergency Assistance approved	4	4	9	11
Crisis intake clients	61	292	579	824
<i>Veterans' Services</i>				
Office Visits	4	21	26	70
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	21	26	112	141
Financial assistance applications*	3	3	9	11
<i>Food Pantry</i>				
Served (Households)	1,352	1,391	5,590	5,503
Unduplicated	544	321	1,798	1149
New applications	49	48	159	188
Food Donations	48	29	148	129
<i>Community Center Walk-Ins</i>	60	152	358	595

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- On July 18, the Township hosted the annual Freedom Car Show, which saw an impressive turnout from the community. The event successfully raised funds that will directly support the Township's ongoing efforts to assist local veterans.
- The Village of Hoffman Estates held its annual "Hope Fore Hoffman" fundraising event, where the Human Services Department was recognized and featured for its efforts in supporting the local food pantry. Staff were in attendance to engage with the community, promote awareness of our services, and collect both food and monetary donations. These contributions will go directly toward supporting residents in need.
- During the month of July, both Human Services staff and auxiliary staff member Terrie Kuenker successfully completed the CEDA (Community and Economic Development Association) Percentage of Income Payment Plan (PIPP) training. This training enhances the department's ability to assist residents with energy and utility support services through CEDA programming.
- The department responded to four Home Emergency Response calls throughout the month. In each case, staff provided immediate support to families in crisis, ensuring they had access to necessities and temporary shelter until assistance from the American Red Cross could be arranged.
- Throughout July, the department conducted a backpack and school supply donation drive for the upcoming school year. The department received generous support from the community, including Immanuel United Church of Christ, which played a key role in organizing and assembling the donated school supplies into backpacks. This year, 1,854 backpacks were distributed.
- Human Services Coordinator Burke continues to participate in professional development opportunities, including the Northern Illinois Food Bank Food Safety and Illinois Notary trainings.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for July 2025

SERVICE PROVIDED	JUNE 2025	JUNE 2024	FYTD 2025	FYTD 2024
<i>Grant Funding</i>				
New clients	102	78	1,587	1,670
Ongoing clients	919	888	2,062	2,090
Closed cases	195	107	359	238
Prevention programming presentations	2	0	7	0
Number in audience	29	0	61	0
<i>TIDE</i>				
Participants	7	33	7	33
Rides	58	0	196	552

*Due to reporting website, statistics are a month behind

Department Highlights

- Fiscal Year 2027 Annual Funding Applications and Guidelines for Funding were released. Funding Agencies were notified and a press release was published.
- Manager Teachout attended a listening session hosted by Congresswoman Delia Ramirez to learn about funding changes to service providers.
- Manager Teachout attended a meeting with Hopeful Beginnings to discuss expansion of services in Hanover Township.
- Manager Teachout conducted a Site Visit to Ecker Center for Behavioral Health with two Mental Health Board members.
- Manager Teachout met with the Development Manager at Centro De Informacion to discuss annual funding requirements and additional funding opportunities.
- Manager Teachout presented at the Palatine Township Mental Health Board about the operation of a Mental Health Board.
- Manager Teachout attended the Centro De Informacion Mental Health Resource Fair at the Hanover Park Park District.
- Manager Teachout attended a briefing on state and federal funding through the Illinois Department of Human Services.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for July 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2026	FYTD 2025
<i>Outreach & Prevention</i>				
Open Gym participants	928	926	3,137	2,761
Open Gym participants (unduplicated)	182	159	747	1,100
Alternate Support referrals	0	0	1	97
Alternate Support participants	52	57	711	476
Alternate Support participants (unduplicated)	20	17	249	115
<i>Clinical</i>				
Therapy clients	318	86	1,667	719
Therapy clients (unduplicated)	105	24	521	290
New clients (unduplicated)	2	2	18	2
Clinical hours	341	199	1,254	804
Group session participants	39	25	701	174
<i>Tutoring Participants</i>				
Total	52	44	139	192
Unduplicated	17	12	58	70

Department Highlights

- On July 9, Manager Solis and Substance Abuse Prevention Specialist Moreno attended the Coalition for a Safe and Healthy Elgin (CSHE) Drug Free Communities planning for Red Ribbon Week.
- On July 15, Manager Solis attended a meeting with School District social workers to discuss and collaborate on a substance use prevention curriculum for the upcoming school year.
- Director Brumfield Grima met with the Administrative Team at Sunnysdale Elementary School to discuss the collaborative relationship between Youth and Family Services and the school on July 16.
- July 17, Youth and Family Services and a team of sixteen kids from Open Gym represented the Township in the Association of Illinois Township Committee on Youth Summer Olympics.
- On July 18, Managers Solis and Trocki met with the administrative team at Glenbrook Elementary School to discuss groups to be offered during the school year.
- Director Brumfield Grim and Managers Solis and Trocki met with Principal Fletcher and Assistant Principal Brooks at Heritage Elementary School on July 24, to finalize agreements to partner for the Attendance Support Pilot.
- On July 28, Manager Solis, Substance Abuse Prevention Specialist Moreno, and Intern Murphy attended a meeting with District U46 social workers to continue to discuss and collaborate on a substance use prevention curriculum for the upcoming school year.
- On July 29, Director Brumfield Grima attended the Coordinated Care Team (CCT) meeting with The Bridge Youth and Family Services and other community providers.
- On July 30, Manager Trocki met with the administrative team at Laurel Hill to discuss groups to be offered during the school year.
- The Tefft Middle School Attendance Support Pilot team met on July 31. Director Brumfield Grima and Managers Solis and Trocki met with Tefft staff: Principal, Dr. Lebron, Assistant Principals Regul and Perkins and Resident Administrator Andrews to establish next steps in the partnership.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 7/15/25-8/18/25

	<u>Total</u>
Total Town Fund	102,730.99
Total Senior Services Fund	103,025.01
Total General Assistance Fund	39,859.97
Total Road Maintenance Fund	14,751.02
Total Committee for Senior Citizens Services	5,530.89
Total Mental Health Board Fund	2,106.31
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	42,786.00
 Total All Funds	 <u><u>310,990.19</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

July 15 through August 18, 2025

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	08/15/2025	163630	Access 1 Source	Inv# INV-105335 Monthly Base Clock /TimeWorks - August	370.99
Check	08/15/2025	163630	Access 1 Source	Inv# INV-105102 Monthly Base Clock /TimeWorks - July	386.99
Total 1014430 · Computer Equipment & Software					757.98
Total 101CAP · Capital Expenditures					757.98
101CHN · Community Health					
1014450 · Salaries					
Check	08/15/2025	163633	Beacon Hill Solutins Group, LLC	Inv #2867064 Temp service OCH receptionist 7.12.25	600.00
Check	08/15/2025	163633	Beacon Hill Solutins Group, LLC	Inv #2862495 Temp service OCH receptionist 7.19.25	607.50
Check	08/15/2025	163633	Beacon Hill Solutins Group, LLC	Inv #2856722 Temp service OCH receptionist 7.26.25	600.00
Check	08/15/2025	163633	Beacon Hill Solutins Group, LLC	Inv #2853321 Temp service OCH receptionist 8.2.25	600.00
Total 1014450 · Salaries					2,407.50
1014452 · Office Supplies					
Check	07/22/2025	163242	Accurate Office Supply Co	Inv# 638929 Printer Ink	44.16
Check	07/22/2025	163242	Accurate Office Supply Co	Inv# 639134 Binder Clips, Plates, Tape Cartridge	54.04
Total 1014452 · Office Supplies					98.20
1014453 · Printing					
Check	08/06/2025	163511	Braden Interact Business (DD630873...	Inv# 1043446 Copy Charges OCH	21.45
Total 1014453 · Printing					21.45
1014454 · Travel & Training					
Check	08/15/2025	163627	Jaclyn Nichols.	Mileage Reimbursement July 2025	95.76
Total 1014454 · Travel & Training					95.76
1014456 · Community Affairs					
Check	08/15/2025	163614	The Fun Ones	Fall Food Truck Festival Rentals	205.00
Total 1014456 · Community Affairs					205.00
1014457 · Furniture and Computer Equip					
Check	07/22/2025	163250	Leaf (379-002)	Inv# 18704981 LL Copier Lease OCH	53.54
Check	08/12/2025	163578	Culligan Quench USA, Inc	Inv #INV09328818 Water cooler 8.1.25-10.31.25	83.57
Total 1014457 · Furniture and Computer Equip					137.11
1014459 · Professional Services					
Check	08/15/2025	163612	Quest Diagnostics	Inv# 9216513956 Client Lab Fees	282.46
Check	08/15/2025	163612	Quest Diagnostics	Inv# 9216020032 Client Lab Fees	343.89
Total 1014459 · Professional Services					626.35

Hanover Township Board Audit Report

July 15 through August 18, 2025

Type	Date	Num	Name	Memo	Amount
1014465 · Medical Supplies					
Check	07/15/2025	163224	McKesson Medical Surgical	Inv# 24017591 TB Skin Test	337.81
Check	08/15/2025	163641	McKesson Medical Surgical	Inv# 24182980 First Aid Kit/TB Skin Test/Glucose Test	546.23
Check	08/15/2025	163647	Stericycle, Inc	Inv# 8011078889 Sharps disposal service	824.88
Total 1014465 · Medical Supplies					1,708.92
1014491 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	545.87
Total 1014491 · Health Insurance					545.87
1014492 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	51.55
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	58.08
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	5.62
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	5.62
Total 1014492 · Dental, Vision & Life Insurance					120.87
Total 101CHN · Community Health					5,967.03
101CVA · Community Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	08/15/2025	163648	Government Social Media LLC	Inv# 2025-210019938 Govt Social Media Conference -T. Kuttentberg	779.00
Total 1014611 · Education & Training					779.00
1014614 · Printing					
Check	08/06/2025	163523	Elite Document Solutions	Inv# 1534 Copies July 2025	71.62
Total 1014614 · Printing					71.62
1014617 · Equipment & Furniture					
Check	08/12/2025	163591	Verizon Wireless (00002)	Department IPAD Data Service	36.01
Check	08/15/2025	163646	Staples	Inv# 6036912105 Office Chair	159.99
Total 1014617 · Equipment & Furniture					196.00
1014623 · Phone & Intrnt					
Check	08/12/2025	163587	Tom Kuttentberg	Cell Phone Reimbursement April 2025-August 2025	250.00
Total 1014623 · Phone & Intrnt					250.00
1014624 · Travel					
Check	08/06/2025	163524	Emily Burciaga (v)	Mileage Reimbursement June & July	99.40
Check	08/06/2025	163524	Emily Burciaga (v)	Mileage Reimbursement July	10.57
Check	08/15/2025	163610	Emily Burciaga (v)	Mileage Reimbursement August	25.76
Total 1014624 · Travel					135.73

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Type	Date	Num	Name	Memo	Amount
1014627 · Community Affairs					
Check	07/30/2025	163392	Kwik Print	Inv #77851 2025 Swearing In booklets (100)	496.75
Check	07/30/2025	163395	Paper Tiger	Shred Day 2025	349.50
Check	08/15/2025	163614	The Fun Ones	Fall Food Truck Festival Rentals	212.50
Total 1014627 · Community Affairs					1,058.75
1014631 · Community Festivals					
Check	08/06/2025	163508	Ayre Productions	Fall Food Truck Festival Stage (50% Final Payment)	1,300.00
Check	08/12/2025	163584	Streamwood Summer Celebration	Summer Celebration Sponsorship	2,000.00
Total 1014631 · Community Festivals					3,300.00
1014692 · Dental, Vision & Life Insurance					
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	11.24
Total 1014692 · Dental, Vision & Life Insurance					11.24
Total 101CMA · Community Relations					5,802.34
Total 101CVA · Community Affairs					5,802.34
101ES · ES - Expenditures					
1014802 · Equipment					
Check	08/06/2025	163504	Air One Equipment, Inc.	Inv #223433 SCBA cylinder hydro test	400.00
Check	08/06/2025	163504	Air One Equipment, Inc.	Inv #223145 NFPA airmask fit testing	905.00
Check	08/06/2025	163504	Air One Equipment, Inc.	Inv #223277 SFBA mask protection bags	227.00
Total 1014802 · Equipment					1,532.00
1014803 · Uniforms					
Check	08/12/2025	163579	Ray O'herron Co., Inc.	Inv# 2424128 Replacement Boots	126.00
Check	08/12/2025	163579	Ray O'herron Co., Inc.	Inv# 2422714 Jacket New Member	221.38
Total 1014803 · Uniforms					347.38
1014804 · Printing					
Check	08/06/2025	163523	Elite Document Solutions	Inv# 1534 Copies July 2025	46.75
Total 1014804 · Printing					46.75
1014808 · Education & Training					
Check	08/06/2025	163530	Haigh Solutions LLC	Inv# 2025-52 HTES Command Training	776.80
Total 1014808 · Education & Training					776.80
1014811 · Station Utilities					
Check	08/06/2025	163514	Comcast (067)	Acct 8771 10 083 0549067 ESHQ Monthly Internet Fee 7/24/25-8/2...	371.20
Check	08/06/2025	163515	Com Ed (4635)	Acct 4870734635 HTES Station 6/12/25-7/8/25	2,119.53
Check	08/06/2025	163518	Com Ed (8000) ES	Acct 1819128000 Emergency Services Station 6.6.25-7.8.25	24.41

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Type	Date	Num	Name	Memo	Amount
Total 1014811 · Station Utilities					2,515.14
1014813 · Vehicle Fuel & Maintenance					
Check	08/06/2025	163512	Carol Stream Lawn and Power	Inv #527582 Onboard Generator Maintenance #9121	98.08
Check	08/06/2025	163533	Hopkins Ford	Inv# 706229/2 Preventative Maintenance Unit 9121	76.38
Check	08/06/2025	163534	Illinois Tollway	Inv# VN5508548543 HTES Tolls June	11.25
Check	08/12/2025	163555	KO Fleet Maintenance, Inc	Inv# 39860 Repairs to 9125	523.33
Check	08/12/2025	163597	Village of Hanover Park (Fuel)	Inv# 2025-00018016 July 2025	1,871.82
Total 1014813 · Vehicle Fuel & Maintenance					2,580.86
1014814 · Communications					
Check	08/12/2025	163571	Motorola Solutions Inc	Inv# 9476920250602 Monthly Radio Fee June	882.00
Check	08/12/2025	163581	RollINRack LLC	Inv# 25166 Hose Roller Charger Cord	134.00
Check	08/12/2025	163591	Verizon Wireless (00002)	Emergency Services (ES Drone Device)	122.23
Total 1014814 · Communications					1,138.23
1014891 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	1,166.54
Total 1014891 · Health Insurance					1,166.54
1014892 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	100.99
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	8.99
Total 1014892 · Dental, Vision & Life Insurance					109.98
Total 101ES · ES - Expenditures					10,213.68
101ISE · Insurance & Employee Benefits					
1014507 · Flex Plan & 457 Plan					
Check	07/15/2025	163226	The Retirement Advantage, Inc	Inv# 0494295-IN TRA 457B Admin/Technology Fee	175.00
Total 1014507 · Flex Plan & 457 Plan					175.00
1014514 · Employee Recognition					
Check	07/23/2025	163363	Big Tent Events	Inv #90039 Tables and chairs for 2025 All Staff Picnic	411.48
Total 1014514 · Employee Recognition					411.48
Total 101ISE · Insurance & Employee Benefits					586.48
101LEA · Legal & Auditing					
1014501 · Auditing					
Check	08/13/2025	163605	Lauterbach & Amen, LLP	Inv #107456 Auditing services - NTD Reporting	1,900.00
Total 1014501 · Auditing					1,900.00
1014502 · Legal Services					
Check	08/15/2025	163662	Airdo Werwas LLC	Inv# 190-0001-44456 Legal Fees	13,821.70

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Type	Date	Num	Name	Memo	Amount
Check	08/15/2025	163662	Airdo Werwas LLC	Inv# 190-0005-44568 Legal Fees	2,502.80
Check	08/15/2025	163662	Airdo Werwas LLC	Inv# 190-0002-44567 Legal Fees	357.50
Check	08/15/2025	163662	Airdo Werwas LLC	Inv# 190-0018-44570 Legal Fees	375.00
Total 1014502 · Legal Services					17,057.00
Total 101LEA · Legal & Auditing					18,957.00
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	08/06/2025	163523	Elite Document Solutions	Inv# 1534 Copies July 2025	0.29
Total 1014202 · Office Supplies					0.29
1014205 · Janitorial Supplies					
Check	08/06/2025	163509	Bade Supply	Inv #102657 Towles, toilet tissue, liners, bleach, magic erasers	310.70
Check	08/12/2025	163565	Menards - West Chicago	Inv# 24573 Glass Cleaner	2.99
Check	08/12/2025	163565	Menards - West Chicago	Inv# 17161 Air Freshener, Swiffer Refill	15.32
Check	08/12/2025	163565	Menards - West Chicago	Inv# 19572 Air Freshener, Bungees	16.47
Check	08/15/2025	163632	Bade Supply	Inv #103606 Towles, toilet tissue, liners, gloves, can liners	299.37
Total 1014205 · Janitorial Supplies					644.85
1014210 · Building Maintenance - Town					
Check	08/06/2025	163532	Home Depot, The 7816	Replacement door handle, screws for Town Hall	42.38
Check	08/12/2025	163565	Menards - West Chicago	Inv# 14822 Cut Off Blade, Pipe Cutter, Strapping	35.42
Total 1014210 · Building Maintenance - Town					77.80
1014211 · Building Maintenance - Senior					
Check	08/06/2025	163522	Elgin Key & Lock Co., Inc.	Inv #251122 Keys	15.00
Check	08/06/2025	163532	Home Depot, The 7816	Wall anchors, painters tape, braided supply lines	73.61
Check	08/06/2025	163532	Home Depot, The 7816	Plumbing fittings for Senior Center handwashing sink	23.94
Check	08/12/2025	163565	Menards - West Chicago	Inv# 18717 LED Bulbs	26.50
Check	08/12/2025	163565	Menards - West Chicago	Inv# 18710 LED Bulbs	65.56
Check	08/12/2025	163565	Menards - West Chicago	Inv# 18604 Cable Cutter, Cover Plate, Electrical Box	35.87
Check	08/12/2025	163565	Menards - West Chicago	Inv# 14591 Supplies for TV Installations	93.13
Check	08/12/2025	163595	Uni-Max Management Corp	Inv# 5474 Carpet Cleaning Senior Center	1,200.00
Total 1014211 · Building Maintenance - Senior					1,533.61
1014212 · Building Maintenance - Astor					
Check	08/12/2025	163582	Sherwin-Williams	Inv# 7974-2 Paint For Doors	28.95
Check	08/12/2025	163582	Sherwin-Williams	Inv# 7596-3 Director Office Paint	257.28
Check	08/12/2025	163595	Uni-Max Management Corp	Inv# 5477 Community Center & Food Pantry Floor Cleaning	1,600.00
Total 1014212 · Building Maintenance - Astor					1,886.23
1014213 · Equipment Maintenance - Town					
Check	08/06/2025	163536	Johnson Controls Security Solutions	Inv #41174114 Reprogramming security alarm system Town Hall	1,111.85

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Type	Date	Num	Name	Memo	Amount
Total 1014213 · Equipment Maintenance - Town					1,111.85
1014214 · Equipment Maintenance - Senior					
Check	07/15/2025	163235	Fox Valley Fire & Safety	Inv# IN00787636 Sprinkler System Service	2,648.00
Check	08/12/2025	163569	Midwest Mechanical	Inv# 112168441 Replacement HVAC System	2,573.00
Check	08/12/2025	163569	Midwest Mechanical	Inv# 112165562 Repairs RTU #2 & 3	745.50
Check	08/12/2025	163586	Tierra Environmental Industrial Services	Inv# T-25-7862 Senior Center Grease Trap Cleanout	165.00
Total 1014214 · Equipment Maintenance - Senior					6,131.50
1014219 · Vehicle Fuel - Town					
Check	08/12/2025	163597	Village of Hanover Park (Fuel)	Inv# 2025-00018016 July 2025	905.78
Total 1014219 · Vehicle Fuel - Town					905.78
1014221 · Cell Phone/Communications					
Check	08/12/2025	163571	Motorola Solutions Inc	Inv# 9476920250602 Monthly Radio Fee June	150.00
Check	08/12/2025	163591	Verizon Wireless (00002)	F&M Tablet Data Plan	252.07
Total 1014221 · Cell Phone/Communications					402.07
1014222 · Trash Removal - Town					
Check	08/06/2025	163528	Groot, Inc (68246)	Inv# 14867138T107 August 2025 Trash/Recycling Collection	712.70
Total 1014222 · Trash Removal - Town					712.70
1014223 · Trash Removal - Senior					
Check	08/06/2025	163527	Groot, Inc (61390)	Inv# 14867032T107 August 2025 Trash/Recycling Collection	965.95
Total 1014223 · Trash Removal - Senior					965.95
1014225 · Grounds/Reserve Maintenance					
Check	07/15/2025	163233	Earth, Inc	Inv# 24938 Top Soil Runzel Reserve	100.00
Check	07/15/2025	163234	Ewing Irrigation Products Inc.	Inv# 26802403 Herbicide	487.33
Check	07/15/2025	163238	Midwest Trading	Inv# I543320 Mulch Main Campus	124.00
Check	07/15/2025	163238	Midwest Trading	Inv# I543230 Mulch Lenoci Reserve	248.00
Check	07/15/2025	163238	Midwest Trading	Inv# I543181 Mulch Main Campus	248.00
Check	07/15/2025	163238	Midwest Trading	Inv# I543267 Mulch Main Campus	248.00
Check	07/15/2025	163238	Midwest Trading	Inv# I543251 Mulch Main Campus	248.00
Check	07/15/2025	163239	Quality Roque's Inc	Tree & Stump Removal	150.00
Check	07/15/2025	163240	Sherwin-Williams	Inv# 7278-8 Stain	43.45
Check	07/15/2025	163240	Sherwin-Williams	Inv# 7195-4 Stain & Brush	58.39
Check	08/12/2025	163560	Mark Your Space, Inc.	Inv# 12629 No Motor Vehicle Signs	500.00
Check	08/12/2025	163565	Menards - West Chicago	Inv# 17038 Supplies for Runzel Fountain	229.80
Check	08/12/2025	163565	Menards - West Chicago	Inv# 16831 Supplies For Runzel Fountain	28.44
Check	08/12/2025	163565	Menards - West Chicago	Inv# 16658 PVC	11.86
Check	08/12/2025	163565	Menards - West Chicago	Inv# 16602 Supplies for Runzel Fountain	35.99
Check	08/15/2025	163643	Menards - Hanover Park	Inv# 49473 Weed Killer	16.97
Total 1014225 · Grounds/Reserve Maintenance					2,778.23

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Type	Date	Num	Name	Memo	Amount
1014228 · Building Maintenance - Izaak					
Check	07/15/2025	163229	Alarm Specialties and Protection	Inv #36882 July-Sept Alarm Monitoring Izaak Walton Youth Center	165.00
Check	08/15/2025	163644	Menards - West Chicago	Inv# 25121 Fan Knob/Dimmer Switch	35.98
Total 1014228 · Building Maintenance - Izaak					200.98
1014235 · Equipment Maint ES Station					
Check	08/15/2025	163642	Midwest Mechanical	Inv# 112174569 EMA HVAC Repair	340.00
Total 1014235 · Equipment Maint ES Station					340.00
1014291 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	6,644.48
Total 1014291 · Health Insurance					6,644.48
1014292 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	608.79
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	67.81
Total 1014292 · Dental, Vision & Life Insurance					676.60
Total 101MAIN · Facilities Maintenance					25,012.92
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	08/13/2025	163602	Comcast (185)	Inv #245466866 Monthly Phone Service July 2025	548.09
Total 1014402 · Telephone - Town					548.09
1014403 · Utilities - Town					
Check	08/13/2025	163600	Com Ed (8000) Town	Acct# 9545328000 Service 6.6.25-7.8.25 Town Hall	1,933.26
Check	08/13/2025	163603	Comcast (773 ES)	Acct# 877110083 0226773 Internet Fee 7.18.25-8.17.25	121.59
Check	08/15/2025	163654	Village of Bartlett	Acct 63818 Water/Sewer Runzel Reserve	3.15
Total 1014403 · Utilities - Town					2,058.00
1014405 · Internet Access - Town					
Check	08/13/2025	163601	Comcast (098)	Acct 933670098 Inv #245466862 Monthly Cable/Internet Charges J...	962.18
Total 1014405 · Internet Access - Town					962.18
1014416 · Equipment Rental - Town					
Check	07/30/2025	163393	Leaf (618-010)	Inv# 18660774 Town Hall Main Copier Lease July	230.43
Check	08/12/2025	163591	Verizon Wireless (00002)	Admin Services (Hanover Landing) Cell	37.70
Check	08/13/2025	163599	Canteen Rfrsh Svc 05635/002/00002 ...	Inv# ORD370361 Water Machine Rental Fee 7.21.25-8.17.25	51.47
Check	08/13/2025	163606	Leaf (618-010)	Inv# 18818988 Town Hall Main Copier Lease Aug	230.43
Check	08/13/2025	163607	Leaf (618-011)	Inv #18783024 Acct# 100-2577618-011 Hanover Landing Copier	41.25
Total 1014416 · Equipment Rental - Town					591.28

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Type	Date	Num	Name	Memo	Amount
Total 101THE · Town Hall Expense					4,159.55
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	08/12/2025	163547	Canteen Rfrsh Svc 05635/001/00003 ...	Inv# ORD373019 Admin Breakroom Coffee Supplies	80.67
Check	08/13/2025	163609	Staples	Inv #6037316407 Receipt book, folders, desktop calendar	181.02
Total 1014404 · Office Supplies					261.69
1014406 · Printing					
Check	08/06/2025	163523	Elite Document Solutions	Inv# 1534 Copies July 2025	213.32
Total 1014406 · Printing					213.32
1014412 · Travel Expenses					
Check	07/29/2025	163390	Suzy Callahan (v)	Mileage Reimbursement	34.16
Total 1014412 · Travel Expenses					34.16
1014414 · Memberships, Subs & Publication					
Check	08/12/2025	163588	Township Supervisors of Illinois	Annual Membership Dues - McGuire	30.00
Check	08/12/2025	163589	Township Officials of Ill.	TOI Membership annual fee	1,453.04
Total 1014414 · Memberships, Subs & Publication					1,483.04
1014424 · Education & Training					
Check	07/29/2025	163379	Kristen Smith	Tuition Assistance Spring 2025	4,498.50
Total 1014424 · Education & Training					4,498.50
1014429 · Miscellaneous					
Check	08/15/2025	163614	The Fun Ones	Fall Food Truck Festival Rentals	323.64
Check	08/15/2025	163634	Basic Benefits	Inv# IN3518350 ACA Filing Renewal	356.30
Total 1014429 · Miscellaneous					679.94
1014530 · Financial Administration					
Check	08/13/2025	163598	Governmental Accounting, Inc	Inv# 60309 August 2025 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014534 · Passport Services					
Check	08/06/2025	163523	Elite Document Solutions	Inv# 1534 Copies July 2025	27.84
Total 1014534 · Passport Services					27.84
1014591 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	3,989.20
Total 1014591 · Health Insurance					3,989.20
1014592 · Dental, Vision & Life Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	500.23
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	103.10
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	44.21
Total 1014592 · Dental, Vision & Life Insurance					647.54
Total 101TOE · Town Office Expense					17,235.23
104ASR · Assessor's Division					
1044407 · Printing					
Check	08/06/2025	163523	Elite Document Solutions	Inv# 1534 Copies July 2025	4.61
Total 1044407 · Printing					4.61
1044413 · Travel Expense					
Check	07/30/2025	163394	Mary Ortiz.	Travel Reimbursement July 2025	211.68
Total 1044413 · Travel Expense					211.68
1044491 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	545.87
Total 1044491 · Health Insurance					545.87
1044492 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	51.55
Total 1044492 · Dental, Vision & Life Insurance					51.55
Total 104ASR · Assessor's Division					813.71
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					
Check	07/30/2025	163393	Leaf (618-010)	Inv# 18660774 Youth and Family Main Copier Lease July	164.02
Check	08/13/2025	163606	Leaf (618-010)	Inv# 18818988 Youth and Family Main Copier Lease Aug	164.02
Total 1094617 · Equipment Maintenance					328.04
1094618 · Psychiatric Backup					
Check	07/15/2025	163220	Alexian Bros. Behavior Health Hospital	Office Visit	240.00
Check	07/15/2025	163220	Alexian Bros. Behavior Health Hospital	Office Visit	240.00
Total 1094618 · Psychiatric Backup					480.00
1094620 · Community Affairs					
Check	08/15/2025	163614	The Fun Ones	Fall Food Truck Festival Rentals	245.00
Total 1094620 · Community Affairs					245.00
1094621 · Recruitment and Pre Employment					
Check	07/15/2025	163225	Next Generation Screen Printing & E...	Inv# 213349 YFS Uniforms	712.50

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Type	Date	Num	Name	Memo	Amount
Check	07/15/2025	163225	Next Generation Screen Printing & E...	Inv# 213345 YFS Uniforms	206.70
Check	07/29/2025	163380	Kwik Print	Inv# 78161 YFS Brochures Eng/Span. 250 ct	295.92
Check	08/15/2025	163629	Physicians Immediate Care	Pre Employment Screenings	79.00
Check	08/15/2025	163649	Verify (XHANOV)	Inv# 1670886 Background Checks	36.00
Total 1094621 · Recruitment and Pre Employment					1,330.12
1094623 · Travel					
Check	07/22/2025	163246	Juan David Molina Cortes.	Mileage Reimbursement June 2025	75.32
Check	07/22/2025	163251	Maurissa Murakami.	Mileage Reimbursement May 2025	41.79
Check	07/29/2025	163382	Marina Herrera (v)	Mileage Reimbursement July 2025	50.40
Check	08/06/2025	163535	Jennifer Solis (v)	Travel Reimbursement July 2025	161.56
Check	08/13/2025	163604	Erin Brumfield Grima (v)	Mileage Reimbursement July 2025	90.44
Total 1094623 · Travel					419.51
1094624 · Client Mgmt Software					
Check	07/22/2025	163243	CIS Support, Inc.	Inv# T015565 CIS Maintenance July 2025	350.00
Total 1094624 · Client Mgmt Software					350.00
1094691 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	5,176.80
Total 1094691 · Health Insurance					5,176.80
1094692 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	542.99
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	16.67
Total 1094692 · Dental, Vision & Life Insurance					559.66
Total 109ADM · Administration & Clinical					8,889.13
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	07/15/2025	163222	Gisel Trujillo (v)	Mileage Reimbursement June 2025	71.40
Check	08/06/2025	163526	Gisel Trujillo (v)	Mileage Reimbursement July 2025	58.80
Check	08/06/2025	163537	Juliana Moreno (v)	Mileage Reimbursement July 2025	40.60
Total 1094644 · Travel					170.80
1094651 · Cellphones					
Check	08/12/2025	163591	Verizon Wireless (00002)	Youth and Family Monthly Fee	207.20
Total 1094651 · Cellphones					207.20
1094656 · Youth Center Equipment					
Check	07/29/2025	163370	Canteen Rfrsh Svc 05637/002/00002 ...	Inv# ORD370360 IWYC Water Machine Rental 7.21.25-8.17.25	51.49
Check	07/30/2025	163393	Leaf (618-010)	Inv# 18660774 IWYC Copier Lease July	164.02
Check	08/13/2025	163606	Leaf (618-010)	Inv# 18818988 IWYC Copier Lease Aug	164.02

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Type	Date	Num	Name	Memo	Amount
			Total 1094656 · Youth Center Equipment		379.53
			1094658 · Youth Center Utilities		
Check	07/15/2025	163221	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 7.4.25-8.3.25	171.90
Check	07/29/2025	163372	Com Ed (7000)	Acct 0423237000 Monthly Charges 6.13.25-7.15.25	939.20
Check	08/06/2025	163513	City of Elgin	Acct# 413720-6423 Water/Sewer Monthly Charges 6.9.25-7.9.25	113.27
			Total 1094658 · Youth Center Utilities		1,224.37
			1094791 · Health Insurance		
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	2,182.53
			Total 1094791 · Health Insurance		2,182.53
			1094792 · Dental, Vision & Life Insurance		
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	154.65
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	16.86
			Total 1094792 · Dental, Vision & Life Insurance		171.51
			Total 109OUT · Outreach & Prevention		4,335.94
			Total 109YFS · Youth & Family Services		13,225.07
			Total 1014 · Town Fund - Expenditures		102,730.99
			1104 · Aging Services - Expenditures		
			1104ADM · Administration		
			1104524 · Utilities		
Check	07/29/2025	163367	Com ed (8111)	Acct# 9275608111 Monthly Charges 6.6.25-7.8.25	5,581.65
Check	07/29/2025	163389	Nicor 91	Acct# 91-98-58-5112 9 Monthly Charges 6.17.25-7.17.25	34.39
Check	08/15/2025	163645	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 6/27-7/24	159.77
Check	08/15/2025	163654	Village of Bartlett	Acct 62447 Water/Sewer	14.35
			Total 1104524 · Utilities		5,790.16
			1104525 · Telephone & High Speed Internet		
Check	08/12/2025	163591	Verizon Wireless (00002)	Social Services Phone Monthly Fee	84.75
			Total 1104525 · Telephone & High Speed Internet		84.75
			1104527 · Equipment		
Check	07/22/2025	163249	Leaf (379-003)	Inv# 18694337 Copier Lease Charges	211.76
Check	07/22/2025	163250	Leaf (379-002)	Inv# 18704981 LL Copier Lease	53.55
Check	07/29/2025	163385	Pitney Bowes Global Financial Services	Inv# 3107315805 Quarterly Postage Machine Lease	373.32
Check	08/12/2025	163578	Culligan Quench USA, Inc	Inv #INV09328818 Water cooler 8.1.25-10.31.25	250.71
Check	08/15/2025	163640	Leaf (379-003)	Inv# 18849062 Copier Lease Charges	226.76
			Total 1104527 · Equipment		1,116.10
			1104528 · Office Supplies		
Check	07/22/2025	163242	Accurate Office Supply Co	Inv# 638801 Copy Paper	149.31

Hanover Township Board Audit Report

July 15 through August 18, 2025

Type	Date	Num	Name	Memo	Amount
Check	07/29/2025	163387	Accurate Office Supply Co	Inv# 639382 Pens, Pencils	22.45
Check	08/06/2025	163503	Accurate Office Supply Co	Inv #639731 Post-it notes, paper, highlighter	237.89
Check	08/06/2025	163519	Crown Trophy #116	Inv #19717 Name badges (6)	105.00
Total 1104528 · Office Supplies					514.65
1104533 · Printing					
Check	08/06/2025	163511	Braden Interact Business (DD630873...	Inv# 1043446 Copy Charges	296.82
Total 1104533 · Printing					296.82
1104535 · Travel					
Check	08/06/2025	163505	Allison Stamp (v)	July 2025 Mileage Reimbursement	108.01
Total 1104535 · Travel					108.01
1104536 · Education & Training					
Check	07/29/2025	163374	Florie Sposito	Basset Certification Fee	14.42
Total 1104536 · Education & Training					14.42
1104538 · Community Affairs					
Check	08/15/2025	163614	The Fun Ones	Fall Food Truck Festival Rentals	245.00
Total 1104538 · Community Affairs					245.00
1104591 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	1,166.54
Total 1104591 · Health Insurance					1,166.54
1104592 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	126.33
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	11.24
Total 1104592 · Dental, Vision & Life Insurance					137.57
Total 1104ADM · Administration					9,474.02
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	07/29/2025	163375	Get Fresh Produce, Inc	Congregate Food	1,476.68
Check	08/06/2025	163525	Get Fresh Produce, Inc	Congregate Food	612.92
Check	08/06/2025	163542	Gordon Food Service	Congregate Food	5,820.01
Check	08/15/2025	163655	Gordon Food Service	Congregate Food	2,069.35
Check	08/15/2025	163656	Get Fresh Produce, Inc	Congregate Food	1,388.63
Total 1105551 · Congregate Food					11,367.59
1105553 · Congregate Supplies					
Check	07/29/2025	163375	Get Fresh Produce, Inc	Congregate Supplies	172.40
Check	08/06/2025	163525	Get Fresh Produce, Inc	Congregate Supplies	34.25

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Type	Date	Num	Name	Memo	Amount
Check	08/06/2025	163542	Gordon Food Service	Congregate Supplies	563.69
Check	08/15/2025	163655	Gordon Food Service	Congregate Supplies	255.76
Check	08/15/2025	163656	Get Fresh Produce, Inc	Congregate Supplies	171.63
Total 1105553 · Congregate Supplies					1,197.73
1105558 · Home Delivered Meals Food					
Check	07/29/2025	163375	Get Fresh Produce, Inc	HDM Food	1,420.41
Check	08/06/2025	163525	Get Fresh Produce, Inc	HDM Food	612.93
Check	08/06/2025	163542	Gordon Food Service	HDM Food	5,991.10
Check	08/12/2025	163577	Pur Foods LLC dba Mom's Meals	Inv# MM07312025 July 2025 Special Dietary Meals	3,850.98
Check	08/15/2025	163655	Gordon Food Service	HDM Food	2,069.35
Check	08/15/2025	163656	Get Fresh Produce, Inc	HDM Food	1,388.63
Total 1105558 · Home Delivered Meals Food					15,333.40
1105560 · Home Delivered Meals Supplies					
Check	07/29/2025	163375	Get Fresh Produce, Inc	HDM Supplies	132.60
Check	08/06/2025	163525	Get Fresh Produce, Inc	HDM Supplies	93.95
Check	08/06/2025	163542	Gordon Food Service	HDM Supplies	568.40
Check	08/15/2025	163655	Gordon Food Service	HDM Supplies	255.76
Check	08/15/2025	163656	Get Fresh Produce, Inc	HDM Supplies	171.62
Total 1105560 · Home Delivered Meals Supplies					1,222.33
1105791 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	545.87
Total 1105791 · Health Insurance					545.87
1105792 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	51.55
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	5.62
Total 1105792 · Dental, Vision & Life Insurance					57.17
Total 1104NUT · Nutrition					29,724.09
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	07/22/2025	163242	Accurate Office Supply Co	Inv# 638801 Water, Tea, Cups	151.39
Check	07/22/2025	163245	Gerald Shorey	Woodcarving Supplies	47.77
Check	07/29/2025	163368	Accurate Office Supply Co	Inv# 635417 Water, Pop	96.76
Check	07/29/2025	163376	Giuseppa Bartolomeo	Chef Pina Supplies 7.23.25	160.84
Check	07/29/2025	163376	Giuseppa Bartolomeo	Chef Pina Supplies 7.19.25	89.62
Check	07/29/2025	163381	Marcella's Ceramics, Inc	Inv# 0343096 Greenware for Ceramic Class	106.25
Check	07/29/2025	163387	Accurate Office Supply Co	Inv# 639382 Water	31.68
Check	08/06/2025	163542	Gordon Food Service	Program Supplies Refreshments	929.57
Check	08/12/2025	163545	Adrian Brigham	Inv# 110477 Presentation - Smoky the War Dog 10.30.25	150.00
Check	08/12/2025	163546	Bob Kalal	Music Performance 10.16.25	175.00
Check	08/12/2025	163548	Debra Ann Miller	Inv# 100825 Entertainment - Mary Shelley 10.8.25	375.00

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Type	Date	Num	Name	Memo	Amount
Check	08/12/2025	163549	Debra Ann Miller	Inv# 092425 Entertainment - Laura Ingalls 9.24.25	375.00
Check	08/12/2025	163551	Giuseppa Bartolomeo	Instructor Payment Sept/Oct (4) Chef Pina	800.00
Check	08/12/2025	163551	Giuseppa Bartolomeo	Instructor Payment Sept/Oct (2) Chef Pina	400.00
Check	08/12/2025	163551	Giuseppa Bartolomeo	Payment Supplies Chef Pina 8.6.25	164.70
Check	08/12/2025	163552	Heather Braoudakis	Music entertainment Cool Head Dudes 9.16.25	105.00
Check	08/12/2025	163553	Jim Gibbons	Presentation on Life of Frank Campa 9.29.25	275.00
Check	08/12/2025	163557	LaVerne Bobkowski	Inv# 250925 Ol Blue Eyes 9.25.25	175.00
Check	08/12/2025	163558	Liz Goss	Inv# 10725 Music Presentation 10.7.25	225.00
Check	08/12/2025	163559	Mark L Lyons	Inv #1068 Grownin & Using Mushrooms 10.22.25	175.00
Check	08/12/2025	163564	Melanie Holmes	Senior Presentation - 10.23.25	200.00
Check	08/12/2025	163566	Michelle Gibbons Presents	Inv #10129 Wayne Gacy 10.24.25	275.00
Check	08/12/2025	163567	Michelle Gibbons Presents	Inv# 10251 Oklahoma Bombing 10.13.25	275.00
Check	08/12/2025	163568	Michelle Gibbons Presents	Inv# 10146 Salem Witch 9.15.25	275.00
Check	08/12/2025	163585	Tammy Cambra (v)	Expense for August Program	33.98
Check	08/15/2025	163611	Biesiadecki, Kathy	Trip Escort Lunch	50.60
Check	08/15/2025	163616	Body Brain & Balance LLC	Inv #2 Beyond Ageless Grace instructor Sept/Oct	900.00
Check	08/15/2025	163617	Laura Trujillo	Inv# 37 Chair Yoga October	630.00
Check	08/15/2025	163617	Laura Trujillo	Inv# 36 Chair Yoga September	505.00
Check	08/15/2025	163618	Joy Andreassen	Zumba Gold October Classes	450.00
Check	08/15/2025	163618	Joy Andreassen	Zumba Gold September Classes	350.00
Check	08/15/2025	163623	Eddie Korosa Jr	Oktoberfest Party Entertainment	250.00
Check	08/15/2025	163624	International Museum of Surgical Scie...	Museum Tour (26) 10/17/25	375.00
Check	08/15/2025	163651	The University of Illinois at Chicago	Inv# 1870 Jane Adams Hull House Tour 10/17 (26)	260.00
Check	08/15/2025	163660	Bartlett Hills Golf Club	Contract 11565 Imperato/Orozco Retirement Party	7,094.00
Check	08/15/2025	163661	The Chicago Tour Company	Springfield Trip/Tour Oct 8-10 (55)	9,000.00

Total 1104515 · Programming

25,932.16

1104520 · Volunteer Services

Check	07/22/2025	163248	Larry Piemonte	Home Delivered Meals Mileage Reimbursement June	26.53
Check	07/22/2025	163254	Valerie Jachowske	Home Delivered Meals Mileage Reimbursement March - July	186.20
Check	07/29/2025	163378	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement June/July 2025	100.10
Check	07/29/2025	163383	Pat Zickler	Home Delivered Meals Mileage Reimbursement June/July	143.35
Check	08/06/2025	163521	Edward Baus	Home Delivered Meals Mileage Reimbursement July	53.83
Check	08/12/2025	163550	Dorothy Archer	Home Delivered Meals Mileage Reimbursement July	80.36
Check	08/12/2025	163561	Marlies Bellos	Home Delivered Meals Mileage Reimbursement June/July	107.59
Check	08/12/2025	163562	Mary Wojtczak	Home Delivered Meals Mileage Reimbursement June/July	107.73
Check	08/12/2025	163563	Maureen Howard	Home Delivered Meals Mileage Reimbursement July	69.58
Check	08/12/2025	163576	Priscilla Dixon	Home Delivered Meals Mileage Reimbursement July	108.85
Check	08/12/2025	163590	Verify (XHTSSE)	Inv# 1670894-IN Volunteer Background Check	72.00
Check	08/15/2025	163619	Jay Busse	Home Delivered Meals Mileage Reimbursement July 2025	91.00
Check	08/15/2025	163620	Phil Roth	Home Delivered Meals Mileage Reimbursement June/July	63.00
Check	08/15/2025	163621	Robert Younglove	Home Delivered Meals Mileage Reimbursement March-August	193.20
Check	08/15/2025	163622	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement July 2025	132.30
Check	08/15/2025	163625	Charles Hoke	Home Delivered Meals Mileage Reimbursement June-Aug	196.70
Check	08/15/2025	163626	Larry Piemonte	Home Delivered Meals Mileage Reimbursement July	26.04

Total 1104520 · Volunteer Services

1,758.36

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Type	Date	Num	Name	Memo	Amount
1104526 · Senior Newsletter					
Check	08/15/2025	163613	USPS	Club 59 Newsletter Postage	1,743.16
Check	08/15/2025	163639	Liturgical Publications, Inc.	Inv# 034586 Newsletter Additional Postage	174.59
Total 1104526 · Senior Newsletter					1,917.75
1104532 · Visual Arts					
Check	07/29/2025	163388	Blick Art Materials	Inv# 5858465 Paints, Canvas, Glaze	216.71
Check	08/06/2025	163510	Blick Art Materials	Inv #5901025 Glazes	121.53
Check	08/12/2025	163570	Mimi Krall	Reimbursement Paper Towels, Tomatoes	53.73
Total 1104532 · Visual Arts					391.97
1104891 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	4,630.93
Total 1104891 · Health Insurance					4,630.93
1104892 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	259.88
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	22.48
Total 1104892 · Dental, Vision & Life Insurance					282.36
Total 1104PRO · Enrichment Programs					34,913.53
1104SOC · Social Services					
1104516 · Social Services					
Check	07/29/2025	163373	Diana Gomez (v)	Reimbursement for Program Refreshments	18.47
Total 1104516 · Social Services					18.47
1104519 · Senior Assistance					
Check	07/29/2025	163377	Habitat for Humanity	Remove/Replace Sump Pump	156.25
Total 1104519 · Senior Assistance					156.25
1104563 · Travel					
Check	08/13/2025	163608	Mimi Krall	Mileage Reimbursement 7/26 & 7/31	25.39
Total 1104563 · Travel					25.39
1104569 · Senior Home Care Program					
Check	08/06/2025	163538	Juna Talbot.	Mileage Reimbursement 7.7.25-7.11.25	35.07
Check	08/06/2025	163538	Juna Talbot.	Mileage Reimbursement 7.14.25	8.33
Check	08/06/2025	163538	Juna Talbot.	Mileage Reimbursement 7.24.25-7.25.25	11.55
Check	08/06/2025	163538	Juna Talbot.	Mileage Reimbursement 7.28.25-8.1.25	31.08
Check	08/06/2025	163538	Juna Talbot.	Mileage Reimbursement 6.30.25-7.3.25	32.62
Check	08/12/2025	163574	Phoebe Ugalde	Mileage Reimbursement 7.1.25-7.7.25	34.51
Check	08/12/2025	163574	Phoebe Ugalde	Mileage Reimbursement 7.8.25-7.14.25	33.74
Check	08/12/2025	163574	Phoebe Ugalde	Mileage Reimbursement 7.15.25-7.23.25	28.77

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Type	Date	Num	Name	Memo	Amount
Check	08/12/2025	163574	Phoebe Ugalde	Mileage Reimbursement 7.25.25-7.31.25	40.11
Check	08/15/2025	163628	Illinois Department of Public Health	Home Services Agency License Renewal	1,500.00
Total 1104569 · Senior Home Care Program					1,755.78
1104991 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	4,519.38
Total 1104991 · Health Insurance					4,519.38
1104992 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	608.84
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	46.27
Total 1104992 · Dental, Vision & Life Insurance					655.11
Total 1104SOC · Social Services					7,130.38
1104TRN · Transportation					
1104512 · Travel					
Check	08/15/2025	163615	kathy Buckner	PACE Training Mileage Reimbursement	145.60
Total 1104512 · Travel					145.60
1104518 · Vehicle Maintenance					
Check	07/15/2025	163223	Kammes Auto & Truck Repair, Inc.	Inv# 148422 Bus 143	1,217.16
Check	07/22/2025	163247	Kammes Auto & Truck Repair, Inc.	Inv# 148576 Bus 142	1,213.16
Check	07/22/2025	163247	Kammes Auto & Truck Repair, Inc.	Inv# 148476 Bus 137	702.45
Check	08/12/2025	163554	Kammes Auto & Truck Repair, Inc.	Inv# 148741 LOF & Batteries 141	1,041.31
Check	08/12/2025	163554	Kammes Auto & Truck Repair, Inc.	Inv# 148831 Repair A/C 142	1,788.04
Check	08/12/2025	163594	Ultimate Spray-N-Wash Inc	Inv# 43264 Bus Wash	455.00
Check	08/15/2025	163638	Kammes Auto & Truck Repair, Inc.	Inv# 149060 Bus 140 Rear Door Repair	193.94
Check	08/15/2025	163638	Kammes Auto & Truck Repair, Inc.	Inv# 149081 Bus 145 Shocks/Exhaust Hangers	802.91
Check	08/15/2025	163638	Kammes Auto & Truck Repair, Inc.	Inv# 149002 Bus 142 Tires (6)	1,488.00
Check	08/15/2025	163638	Kammes Auto & Truck Repair, Inc.	Inv# 148780 Brakes/Lights/Tires (2)	2,360.01
Check	08/15/2025	163652	Valvoline	Inv# 76676 Oil Change	29.74
Check	08/15/2025	163653	Ultimate Spray-N-Wash Inc	Inv# 43298 Bus Wash (9)	585.00
Total 1104518 · Vehicle Maintenance					11,876.72
1104549 · Employee Screenings					
Check	07/29/2025	163384	Physicians Immediate Care	Pre Employment Screenings	79.00
Total 1104549 · Employee Screenings					79.00
1104550 · Telephone					
Check	08/15/2025	163650	Verizon Wireless	Inv #6118862915 Transportation phones & tablets (2 Months)	1,361.16
Total 1104550 · Telephone					1,361.16
1104552 · Fuel					

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Type	Date	Num	Name	Memo	Amount
Check	08/12/2025	163597	Village of Hanover Park (Fuel)	Inv# 2025-00018016 July 2025	4,300.23
Total 1104552 · Fuel					4,300.23
1104691 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	3,520.74
Total 1104691 · Health Insurance					3,520.74
1104692 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	456.64
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	42.90
Total 1104692 · Dental, Vision & Life Insurance					499.54
Total 1104TRN · Transportation					21,782.99
Total 1104 · Aging Services - Expenditures					103,025.01
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	07/15/2025	163228	Staples	Inv# 6035645420 Cups, Coffee, Stirrers, Creamer	188.74
Check	07/15/2025	163228	Staples	Inv# 6035645421 Toner	138.86
Check	07/15/2025	163228	Staples	Inv# 6035645422 Toner	245.06
Check	07/22/2025	163255	Staples	Inv# 6036469088 Ink, Toner	150.47
Check	07/23/2025	163365	Staples	Inv #6036851491 Rubber bands, ink	165.08
Check	08/12/2025	163583	Staples	Inv# 6023470191 Squeegee, Broom	115.38
Check	08/15/2025	163646	Staples	Inv# 6038894194 Toner/Ink (4)	563.55
Total 2024202 · Office Supplies					1,567.14
2024204 · Equipment					
Check	07/30/2025	163393	Leaf (618-010)	Inv# 18660774 Astor Copier Lease July	164.02
Check	08/13/2025	163606	Leaf (618-010)	Inv# 18818988 Astor Copier Lease Aug	164.02
Total 2024204 · Equipment					328.04
2024205 · Travel & Training					
Check	07/23/2025	163364	ITAGAC	Registration for ITAGAC training for 2 staff	50.00
Total 2024205 · Travel & Training					50.00
2024210 · Printing					
Check	08/12/2025	163556	Kwik Print	Inv# 78263 Business Cards - Dickinson	48.64
Total 2024210 · Printing					48.64
2024212 · Dues & Publications					
Check	07/23/2025	163366	Township Officials of Ill.	TOI Membership annual fee	50.00

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Type	Date	Num	Name	Memo	Amount
Total 2024212 · Dues & Publications					50.00
2024213 · Community Affairs					
Check	08/15/2025	163614	The Fun Ones	Fall Food Truck Festival Rentals	275.00
Total 2024213 · Community Affairs					275.00
2024511 · Phone and Internet					
Check	07/29/2025	163371	Comcast (898 WS)	Acct 8771100850097898 Cable/Internet Charges 7.25.25-8.24.25	280.71
Check	08/12/2025	163591	Verizon Wireless (00002)	Human Services Residential Fire Response	111.34
Total 2024511 · Phone and Internet					392.05
2024591 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	545.87
Total 2024591 · Health Insurance					545.87
2024592 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	302.62
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	20.42
Total 2024592 · Dental, Vision & Life Insurance					323.04
Total 2024ADM · Administration					3,579.78
2024HOM · Home Relief					
2024102 · Rent					
Check	07/29/2025	6801	Orchard Hill Apartments	Shelter Assistance	975.00
Check	07/29/2025	6803	Larry Bennett	Shelter Assistance	700.00
Check	07/29/2025	6804	Spring Lakes Estates	Shelter Assistance	780.00
Check	07/29/2025	6805	Shellpoint	Shelter Assistance	975.00
Check	07/29/2025	6806	Hanover Landings	Shelter Assistance	50.00
Check	07/29/2025	6807	Hanover Landings	Shelter Assistance	50.00
Check	07/29/2025	6808	Rushmore Servicing	Shelter Assistance	925.00
Check	07/29/2025	6809	Oduocha Ventures AN IL	Shelter Assistance	2,500.00
Total 2024102 · Rent					6,955.00
2024105 · Personal Essentials					
Check	07/29/2025	6794	Walmart	August 2025 Personal Essentials	50.00
Check	07/29/2025	6796	Walmart	August 2025 Personal Essentials	150.00
Total 2024105 · Personal Essentials					200.00
2024106 · Travel Expenses					
Check	07/29/2025	6800	BP Gas Station	Transportation Assistance - August 2025	50.00
Check	07/29/2025	6802	State Farm Salah, Neal	Transportation Assistance - August 2025	51.94
Total 2024106 · Travel Expenses					101.94
2024119 · Emergency Assistance					

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July 15 through August 18, 2025

Type	Date	Num	Name	Memo	Amount
Check	07/22/2025	6792	Wells Fargo Home Mortgage	Shelter Assistance	2,250.00
Check	07/29/2025	6793	Mahmoud Rashoud	Shelter Assistance	2,000.00
Check	08/12/2025	6810	David Ortiz	Shelter Assistance	2,250.00
Check	08/12/2025	6811	Hanover Blu Apartments	Shelter Assistance	1,645.00
Total 2024119 · Emergency Assistance					8,145.00
Total 2024HOM · Home Relief					15,401.94
202PAN · Pantry					
2024161 · Utilities					
Check	07/15/2025	163227	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave July	49.36
Check	08/06/2025	163516	Com Ed (9000)	Acct 9268009000 Monthly Charges 6.9.25-7.9.25	244.84
Check	08/12/2025	163593	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave August	62.39
Total 2024161 · Utilities					356.59
2024166 · Trash Removal					
Check	08/06/2025	163529	Groot, Inc (69323)	Inv# 14867139T107 Trash Collection Astor August 2025	80.00
Total 2024166 · Trash Removal					80.00
2024169 · Pantry Storage Facility					
Check	07/15/2025	163237	Menards - West Chicago	Inv# 23290 Food Pantry Storage Renovation Supplies	66.73
Check	07/15/2025	163237	Menards - West Chicago	Inv# 23346 Food Pantry Storage Renovation Supplies	441.60
Check	07/15/2025	163237	Menards - West Chicago	Inv# 23358 Food Pantry Storage Renovation Supplies	37.96
Check	07/15/2025	163237	Menards - West Chicago	Inv# 23483 Food Pantry Storage Renovation Supplies	36.97
Check	07/15/2025	163237	Menards - West Chicago	Inv# 23389 Food Pantry Storage Renovation Supplies	36.94
Check	07/22/2025	163253	Sherwin-Williams	Inv# 7318-2 Exterior Paint Food Pantry Storage Building	28.95
Check	08/06/2025	163532	Home Depot, The 7816	Trim boards, drill for Food Pantry storage renovation	812.72
Check	08/12/2025	163565	Menards - West Chicago	Inv# 20397 Lumber, Anchors, Nails	359.39
Check	08/12/2025	163565	Menards - West Chicago	Inv# 24573 Food Pantry Renovation Supplies	151.05
Check	08/12/2025	163565	Menards - West Chicago	Inv# 22675 Food Pantry Renovation Supplies	108.20
Check	08/12/2025	163565	Menards - West Chicago	Inv# 22544 Caulk, Light Fixture, Nails	86.93
Check	08/12/2025	163565	Menards - West Chicago	Inv# 22425 Food Pantry Renovation Supplies	231.95
Check	08/12/2025	163565	Menards - West Chicago	Inv# 21962 Food Pantry Renovation Supplies	150.52
Check	08/12/2025	163565	Menards - West Chicago	Inv# 21359 Food Pantry Renovation Supplies	369.26
Check	08/12/2025	163565	Menards - West Chicago	Inv# 21171 Food Pantry Renovation Supplies	68.89
Check	08/12/2025	163565	Menards - West Chicago	Inv# 21100 Food Pantry Renovation Supplies	290.76
Check	08/12/2025	163565	Menards - West Chicago	Inv# 20469 Food Pantry Renovation Supplies	23.82
Check	08/12/2025	163565	Menards - West Chicago	Inv# 20428 Hangers, Anchors	100.69
Check	08/12/2025	163565	Menards - West Chicago	Inv# 24339 Food Pantry Renovation Supplies	201.58
Check	08/12/2025	163565	Menards - West Chicago	Inv# 24663 PVC	3.70
Check	08/12/2025	163565	Menards - West Chicago	Inv# 20082 Food Pantry Renovation Supplies	166.80
Check	08/12/2025	163565	Menards - West Chicago	Inv# 20029 Food Pantry Renovation Supplies	121.13
Check	08/12/2025	163565	Menards - West Chicago	Inv# 19938 Food Pantry Renovation Supplies	42.97
Check	08/12/2025	163565	Menards - West Chicago	Inv# 19886 Food Pantry Renovation Supplies	19.99
Check	08/12/2025	163565	Menards - West Chicago	Inv# 19572 Lumber, Shims	260.06
Check	08/12/2025	163565	Menards - West Chicago	Inv# 19452 Food Pantry Renovation Supplies	36.07
Check	08/12/2025	163565	Menards - West Chicago	Inv# 18855 Screws, Brass Coupling	6.66

Hanover Township Board Audit Report

July 15 through August 18, 2025

Type	Date	Num	Name	Memo	Amount
Check	08/12/2025	163565	Menards - West Chicago	Inv# 18849 Lumber, Wood Screws	39.78
Check	08/12/2025	163565	Menards - West Chicago	Inv# 18841 Food Pantry Renovation Supplies	88.22
Check	08/12/2025	163596	Hot Top Restoration	Inv# Metal Roof Final Material Payment	6,075.00
Check	08/12/2025	163596	Hot Top Restoration	Inv# Siding Final Material Payment	8,450.00
Check	08/15/2025	163644	Menards - West Chicago	Inv# 25054 Pantry Renovations Supplies	268.99
Check	08/15/2025	163644	Menards - West Chicago	Inv# 25121 Pantry Renovations Supplies	42.88
Total 2024169 · Pantry Storage Facility					19,227.16
2024191 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	1,214.50
Total 2024191 · Health Insurance					1,214.50
2024192 · Dental, Vision & Life Insurance					
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	
Total 2024192 · Dental, Vision & Life Insurance					0.00
Total 202PAN · Pantry					20,878.25
Total 2024 · Human Services - Expenditures					39,859.97
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	08/15/2025	163662	Airdo Werwas LLC	Inv# 190-0007-44569 Legal Fees	5,039.70
Total 3034701 · Legal					5,039.70
3034711 · Utilities					
Check	07/15/2025	163232	Com Ed (8000)	Acct 7029328000 Road Garage 6.6.25-7.8.25	330.20
Check	08/06/2025	163507	AT&T Mobility	Inv# 287352817189X07272025 Douglas De-Icer Cellular Service	28.48
Check	08/12/2025	163572	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 6.17.25-7.17.25	120.73
Check	08/15/2025	163635	Com Ed (8000)	Acct 7029328000 Road Garage 7.6.25-8.8.25	313.52
Total 3034711 · Utilities					792.93
3034713 · Recruitment					
Check	07/29/2025	163384	Physicians Immediate Care	Pre Employment Screenings	221.00
Total 3034713 · Recruitment					221.00
3034714 · Office Supplies					
Check	08/13/2025	163609	Staples	Inv #6037316407 Deskpap	53.94
Total 3034714 · Office Supplies					53.94
3034791 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	1,673.62

Hanover Township Board Audit Report

July 15 through August 18, 2025

Type	Date	Num	Name	Memo	Amount
Total 3034791 · Health Insurance					1,673.62
3034792 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	192.33
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	14.61
Total 3034792 · Dental, Vision & Life Insurance					206.94
Total 3034ADM · Administration					7,988.13
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	07/15/2025	163234	Ewing Irrigation Products Inc.	Inv# 26793710 Grass Seed, Blanket, Fertilizer	340.00
Check	07/15/2025	163241	Terrace Supply Company	Inv# 1171079182 Argon Gas	71.69
Check	08/06/2025	163506	AT&T 152	Acct# 847 717-5273 152 1 Douglas De-icer Inv #847717527307	211.93
Check	08/12/2025	163565	Menards - West Chicago	Inv# 22545 Threadlock	5.95
Check	08/12/2025	163565	Menards - West Chicago	Inv# 22544 Pot Hole Patch	22.98
Check	08/12/2025	163565	Menards - West Chicago	Inv# 20428 Chicken Wire, Pot Hole Patch	31.67
Check	08/12/2025	163565	Menards - West Chicago	Inv# 17161 Strapping	2.16
Check	08/12/2025	163565	Menards - West Chicago	Inv# 17094 Coupler, Door Stop, Spray Nozzle	37.22
Check	08/12/2025	163565	Menards - West Chicago	Inv# Pot Hole Patch	34.47
Check	08/12/2025	163565	Menards - West Chicago	Inv# 16622 Hole Saw	15.99
Check	08/12/2025	163565	Menards - West Chicago	Inv# 20364 Hardware, Lumber	47.59
Check	08/12/2025	163565	Menards - West Chicago	Inv# 20290 Hardware	9.57
Check	08/12/2025	163571	Motorola Solutions Inc	Inv# 9476920250602 Monthly Radio Fee June	150.00
Check	08/15/2025	163636	Earth, Inc	Inv# 24990 Top Soil	60.00
Total 3034602 · Operating Supplies & Materials					1,041.22
3034603 · Fuel					
Check	08/12/2025	163597	Village of Hanover Park (Fuel)	Inv# 2025-00018016 July 2025	752.81
Total 3034603 · Fuel					752.81
3034610 · Street Lighting					
Check	07/15/2025	163231	Com Ed (5000)	Acct# 0056865000 Street Light - Bridlewood 6.3.25-7.2.25	74.61
Check	08/06/2025	163517	Com Ed (4000)	Acct 434065400 6/10/25-7/10/25 Berner Street Lights	233.57
Total 3034610 · Street Lighting					308.18
3034614 · Signs, Stripping & Tree Removal					
Check	07/15/2025	163236	Highstar Traffic	Inv# 14456 Weight limit signs	127.20
Check	07/15/2025	163239	Quality Roque's Inc	Tree & Stump Removal	3,500.00
Check	08/15/2025	163637	High Star Traffic	Inv #14947 Weight limit signs	99.20
Total 3034614 · Signs, Stripping & Tree Removal					3,726.40
Total 3034ROD · Road Maintenance					5,828.61
303EQM · Equipment					
3034604 · Machine Rental					

Hanover Township Board Audit Report

July 15 through August 18, 2025

Type	Date	Num	Name	Memo	Amount
Check	08/06/2025	163531	Herc Rentals Inc.	Inv #35726467-001 Roller rental asphalt patches	470.00
Total 3034604 · Machine Rental					470.00
3034609 · Maintenance Vehicles & Equip					
Check	08/12/2025	163575	Pomp's Tire Service	Inv# 640126014 Tire Repair	464.28
Total 3034609 · Maintenance Vehicles & Equip					464.28
Total 303EQM · Equipment					934.28
Total 3034 · Road Maintenance - Expenditures					14,751.02
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	07/29/2025	163369	Allison Stamp (v)	Vending Machine Supplies	125.89
Total 4045105 · Soda/Snack Vending					125.89
4045175 · Special Projects					
Check	08/06/2025	163539	AVS Companies	Vending machine replacement	5,405.00
Total 4045175 · Special Projects					5,405.00
Total 4045 · Comm/SR Citizens Svcs - Expense					5,530.89
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054537 · Community Relations					
Check	08/15/2025	163614	The Fun Ones	Fall Food Truck Festival Rentals	320.00
Total 5054537 · Community Relations					320.00
5054541 · Printing					
Check	08/06/2025	163523	Elite Document Solutions	Inv# 1534 Copies July 2025	0.04
Total 5054541 · Printing					0.04
5054591 · Health Insurance					
Check	08/15/2025	163659	United Healthcare	Major Medical Premium September 2025	1,581.26
Total 5054591 · Health Insurance					1,581.26
5054592 · Dental, Vision & Life Insurance					
Check	07/22/2025	163244	Euclid Managers	Monthly Dental/Life Insurance Premium August 2025	190.21
Check	07/29/2025	163391	Vision Service Plan	Vision Insurance Premium August 2025	14.80
Total 5054592 · Dental, Vision & Life Insurance					205.01
Total 5054ADM · Administration					2,106.31
Total 5054 · Mental Health - Expenditures					2,106.31

Hanover Township Board Audit Report

July 15 through August 18, 2025

Type	Date	Num	Name	Memo	Amount
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	08/12/2025	163573	Pace	Inv# 655337 Bus Lease	100.00
Check	08/12/2025	163573	Pace	Inv# 655345 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					
Check	07/15/2025	163230	Bluestem Ecological Services	Inv# 4563 July Stewardship Treatment 3 of 6	1,925.00
Check	08/06/2025	163520	Dupage County	Inv #121370 Stormwater application fee Phase 1	265.00
Check	08/06/2025	163520	Dupage County	Inv #121412 Stormwater application fee Phase 2	265.00
Check	08/12/2025	163592	Village of Bartlett	Inv# 4301 Phase I&II Tiknis Expansion Engineering Services	3,785.00
Check	08/15/2025	163631	Bluestem Ecological Services	Inv# 4649 August Stewardship Treatment 4 of 6	1,925.00
Check	08/15/2025	163657	Hitchcock Design Group	Inv# 35556 July Progress Payment - Expansion Property	8,330.00
Total 8084401 · Tiknis Campus Expansion					16,495.00
8084425 · Building & Perm Improvements					
Check	08/06/2025	163540	Five Star Roofing Systems Inc	Inv #1063113 Senior center partial roof replacement	11,100.00
Check	08/06/2025	163541	Fox Valley Fire & Safety	Inv #IN00788702 Senior Center dry sprinkler compressor	6,341.00
Check	08/06/2025	163543	Jeff Biewer Heating & Cooling	Inv #25-176 EMA replacement furnace and AC - main	8,850.00
Total 8084425 · Building & Perm Improvements					26,291.00
Total 8084 · Capital Projects - Expenditures					42,786.00
TOTAL					310,990.19

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:30 p.m. Present were Supervisor McGuire and Trustees Essick and Noyola. Absent: Trustees Beattie and Martinez.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Erin Brumfield Grima, Director of Community & Government Affairs Thomas Kuttnerberg, Human Services Director Mary Jo Imperato and Director Designee Ryan Dickinson, Aging Services Director Allison Stamp, Mental Health Board Manager Amanda Teachout, Administrator James Barr, and Attorney Mike Airdo. Assistant to the Administrator Hailey Matich, Attorney Mike Airdo.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that he was elected as President of the Metropolitan Township Association (MTA). He also reported that he had a fine meeting with Director Imperator and Designee Dickinson regarding the transfer of duties.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Trustee Committee Liaison Reports: The Trustees offered no reports.
 - E. Department Reports: Department reports were submitted for review by the Board; highlights since then included the upcoming special staff themed summer day including August 15 for the staff picnic. The workplace evaluation survey will be sent out shortly, and the mandatory staff training email will be sent out as well. The new software in Community Health would go live on August 1. Lifeline screenings would be offered this week, and hearing screenings would be held this week and in August and September. Director Stamp reported that Candyland is the theme for this year's Summer Celebration parade and the department and volunteers are going all out to make the best float. The Senior Citizens Services Committee is committing to support the purchase of a freezer and a new vending machine. Manager Teachout reported that she is participating in the National Health Workgroup on behalf of the Mental Health Board. Applications for funding are available. Agencies have asked for and the Board is considering offering training for agency staff, the first one being regarding family engagement. Interviews are being held for a prevention specialist in Youth and Family Services. 28 children would participate in the Hanover Township/Streamwood Park District field days events this summer. The annual community partnerships agreements are being completed; already received and ready for Open Gym 2025-26 are for Laurel Hill Parkwood, Heritage, and Sunnysdale elementary. August 5 is National Night Out and the department would be at the Izaak Walton Youth Center for the activities. Director Designee Dickinson reported that she has completed training and passed the necessary veterans certification exams. Human Services Coordinator Burke is registered for training to begin in October. Backpack give-away registration has opened for August 6-8 distribution. The Illinois Food Bank paid the food pantry a surprise inspection by the Cook County Department of Health, which the pantry passed with no violations. Emergency Services had a busy 4th of July at various events around the Township. The unit would be holding a divers training course, and for all members, a fitness testing. Director Crews recently received thank you letters from the Village of Streamwood and of Hoffman Estates on services provided. The

Village of Bartlett has requested more information on the phase II and III of the refurbishing projects and input from the architects. Recently the dry fire suppression system test failed; Fox Valley responded to the call and put the system back into service; no disruption of services occurred. The compressor has been ordered. The Administrator provided dates of August 19 for the next Board meeting and October 4 for the Board Workshop – Breakfast with the Board. He also thanked the Clerk, staff and Streamwood Trustee Mike Baumer for their recent contributions.

V. Paying: Mr. Barr presented the bills for payment from June 23, 2025 through July 14, 2025 as follows:

a.	Town	\$99,490.04
b.	Senior Services	64,554.86
d.	General Assistance	19,004.57
e.	Road Maintenance	54,094.24
f.	Senior Citizens Committee	314.89
g.	Mental Health Board	37,940.11
h.	Vehicle	625.00
i.	Capital	<u>7,099.01</u>
	Total	<u>\$283,122.72</u>

A motion was made by Trustee Essick and seconded by Trustee Noyola to approve payment of the bills as presented from June 23, 2025 through July 14, 2025. Roll call: Ayes: Trustees Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VI. Unfinished Business: No unfinished business was discussed.

VII. New Business:

- A. Rescheduled Board Meeting Minutes of June 24, 2025: Trustee Noyola moved that the Board approve the rescheduled Board meeting minutes of June 24, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of June 24, 2025: Item moved to next Board meeting.
- C. Ordinance Amending the General Use Ordinance Regarding the Hanover Township Reserves: Trustee Essick moved that the Board approve ordinance 071525 amending the General Use Ordinance regarding the Hanover Township Reserves; Trustee Noyola seconded the motion. the amendment is for section 4.24 Picnics regarding the size of the groups requiring a permit. Roll call: Ayes: Trustees Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution to approve an Intergovernmental Agreement between the Fox River Water Reclamation District and Hanover Township: Trustee Noyola moved that the Board approve resolution 071525 approving of an intergovernmental agreement between the Fox River Water Reclamation District and Hanover Township. Trustee Essick seconded the motion. This agreement encompasses emergency planning consulting services through Hanover Township Emergency Services, and patrol and monitoring services of District owned property by the Hanover Township Emergency Services. Compensation will be \$125,000.00 and shall be in force for one year and shall be automatically renewed for one year terms. Roll call: Ayes: Trustees Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution to Donate Surplus Property belonging to Hanover Township: Trustee Essick moved that the Board approve resolution 0715252 to donate surplus property belonging to Hanover Township as authorized at the 175th Annual Town Meeting; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.

Minutes of a Rescheduled Meeting of the Hanover Township Board

Tuesday, July 15, 2025

Page 3

- F. Authorization to Purchase Food Pantry Refrigerated Vehicle: Trustee Essick moved that the Board concur with staff's request for authorization to replace the current, inoperable transit van and purchase a refrigerated transit vehicle for up to \$85,000 (current van would be traded in as part of the new purchase). Trustee Noyola seconded the motion. Roll call: Ayes: Trustees Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.
 - G. Consideration of the Flock Camera Permit Application: Discussion was held around the Flock camera permit application. Director Hanson reported that Flock has not been particularly available for questions as of late. In addition, the Sheriff's department has erected a camera on Rhorsen Road without a permit. The Board concurred that staff is authorized to move forward with the uninstallation of that camera and that the Township would hold off agreeing to permit for the time being. Director Hanson would work with legal to follow a process to get rid of the unpermitted camera.
- VIII. Executive Session: No motion was made to go into executive session.
- IX. Other Business: No other business was discussed.
- X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:35 p.m. was made by Trustee Essick and seconded by Trustee Noyola followed by a roll call vote. Ayes: Trustees Essick and Noyola, and Supervisor McGuire. Nays: None. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance

ORDINANCE NO. _____

**AN ORDINANCE
APPROVING THE JURISDICTIONAL TRANSFER OF 342 FEET OF BEVERLY ROAD
FROM HANOVER TOWNSHIP TO THE VILLAGE OF HOFFMAN ESTATES**

WHEREAS, Beverly Road is a “highway” within the meaning of Section 2-202 of the Illinois Highway Code, 605 ILCS 5/2-202, and the Village of Hoffman Estates (“Village”) and Hanover Township (“Township”) each have jurisdiction over portions of Beverly Road; and

WHEREAS, the segment of Beverly Road extending from Prairie Stone Parkway to Beacon Pointe Drive has a total length of approximately 2,200 feet (0.42 miles), of which the Village has jurisdiction over approximately 1,858 feet (0.35 miles) and the Township has jurisdiction over approximately 342 feet (0.07 miles), as depicted on the location map attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the Village and the Township entered into an Intergovernmental Agreement on June 8, 2021, in which the Village agreed to provide maintenance for the portion of Beverly Road under the Township’s jurisdiction; and

WHEREAS, the Village and the Township have determined that it is in the best interests of their respective residents to transfer jurisdiction of the portion of Beverly Road currently under the Township’s jurisdiction, as depicted in Exhibit A, to the Village.

WHEREAS, the Township and Village have prepared a Jurisdictional Transfer Agreement, attached hereto as Exhibit B, and incorporated herein by reference, setting forth the terms and conditions of the transfer; and

WHEREAS, the Township and the Village will each adopt a corresponding ordinance or resolution approving the Jurisdictional Transfer Agreement and authorizing execution of all documents necessary to effectuate the transfer.

NOW, THEREFORE, BE IT ORDAINED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The recitals are hereby incorporated into the body of this Ordinance as though fully set forth herein.

SECTION TWO: AUTHORIZATION. The Township Supervisor and Clerk are hereby authorized and directed to sign and attest, respectively, on behalf of Hanover Township, a Jurisdictional Transfer Agreement with the Village of Hoffman Estates for the transfer of jurisdiction over that portion of Beverly Road depicted in Exhibit A, and to take all other action necessary and appropriate to effectuate such transfer in accordance with Illinois law and Illinois Department of Transportation requirements.

SECTION THREE: REMOVAL FROM TOWNSHIP ROAD SYSTEM. Upon the approval date set forth in the Jurisdictional Transfer Agreement, the portion of Beverly Road as depicted in Exhibit A, shall be, and is hereby, removed from the Hanover Township road system.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION FIVE: **REPEALER.** All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Ordinance are hereby repealed to the extent they are inconsistent with this Ordinance.

SECTION SIX: **EFFECTIVE DATE.** This Ordinance shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: August 19, 2025

APPROVED: August 19, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance _____, enacted on August 19, 2025, and approved on August 19, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



CONVEYOR

Local Public Agency No. 1

Hanover Township

LPA Type

County

Township/RD

Cook

RECIPIENT

Local Public Agency No. 2

Village of Hoffman Estates

LPA Type

County

Municipality

Cook

In accordance with authority granted in Section 4-409 of the Illinois Highway Code, this agreement is made and entered into between the above Local Public Agency No. 1 hereinafter referred to as "Conveyor" and the above Local Public Agency No. 2, hereinafter referred to as "Recipient", to transfer the jurisdiction of the designated location from the Conveyor to the Recipient.

Location Description

Road Name

Route(s)

Length (miles)

Beverly Road

3725

0.06

Key Route(s) Information

Termini

150' north of Beacon Pointe Drive to 492' north of Beacon Pointe Drive

This transfer ☒ does not ☐ does include NBIS Structure No(s).

Include For Township/Road Districts Only

WHEREAS, the authority to make changes to the Township/Road District System is granted to the Highway Commissioner under Section 6-201.3 of the Illinois Highway Code. The Conveyor Agrees to prepare a map of the above location and attach a copy of such location map hereto as Addendum No. 1

Include For Municipalities Only

WHEREAS, the authority to make changes to the Municipal Street System is granted to the Municipality of Section 7-101 of the Illinois Highway Code. NOW THEREFORE IT IS AGREED that the corporate authority of said municipality will pass an ordinance providing for the transfer of the above location and shall attach hereto and make a part thereof a copy of a location map as Addendum No. 1 and an original of the ordinance as an Addendum, and

IT IS MUTUALLY AGREED, that this jurisdictional transfer will become effective (check one):

☒ Upon IDOT approval

☐ calendar days after

☐ other

Attachments

Additional information and/or stipulations, if any, are hereby attached and identified below as being a part of this agreement.

☒ Location Map (Addendum No.1)

☐

☒ Ordinance/Resolution (Addendum No. 2)

☐

IT IS FURTHER AGREED, that the provisions of this agreement shall be binding upon and inures to the benefit of the parties hereto, their successor and assigns.

Signatures

APPROVED BY CONVEYOR

Name of Local Public Agency Official

Title

Local Public Agency Official Signature & Date

APPROVED BY RECIPIENT

Name of Local Public Agency Official

Title

Local Public Agency Official Signature & Date

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

APPROVED

Director

--

Office of Highways Project Implementation Signature & Date

--

BLR 05212 Instructions

This form shall be used when a Local Public Agency (LPA) and the State of Illinois desire a jurisdictional transfer of a roadway. For more information see Chapter 5 of the Bureau of Local Roads and Street Manual (BLRS Manual). For signature requirements, refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

Conveyor

Local Public Agency No. 1 Insert the name of LPA who is the conveyor for the jurisdictional transfer

LPA Type Select LPA Type of the Conveyor (i.e. County, Municipal, Township/Road District)

County Insert the name of the county in which the LPA is located.

Recipient

Local Public Agency No. 2 Insert the name of LPA who is the recipient for the jurisdictional transfer

LPA Type Select LPA Type of the Recipient (i.e. County, Municipal, Township/Road District)

County Insert the name of the county in which the LPA is located.

Location Description

Local Name Insert the local(common) name of the roadway involved in the transfer.

Route Insert the route number of the roadway involved in the transfer.

Length Insert the length of the transfer in miles to the nearest hundredth.

Key Route Information Insert the key route(s) information of the roadway involved in the transfer. This information will need to be obtained from the Department of Transportation. It will be a 14 digit code.

Termini Insert the beginning and ending termini of the transfer. When describing the limits of the jurisdictional transfer the wording of the termini description should be consistent between the agreement itself and any ordinances, or resolutions that may be included with the agreement. If not enough room insert page.

Structure Transfer Check the appropriate box as to the status of the transfer of any structures located within termini of the roadway transfer. List structures on the line provided. If no structure exists then insert N/A on the line. **Any structure not specifically excluded is considered part of the jurisdictional transfer. The number must be the NBIS number.** If there is not enough room to list all NBIS structures, then attach list of structures on a separate piece of paper as an addendum.

Effective Jurisdictional

Transfer Date Check the appropriate box as to when the jurisdictional transfer will become effective. For a number of calendar days transfer insert the number of calendar days and the date after. For other check the box and insert when effective, example upon final acceptance.

Attachments: Attach as required a location map of the jurisdictional transfer as Addendum No.1, and if required a resolution or ordinance as Addendum No. 2, along with any other required attachments. All attachments must be legible and in black and white.

Signatures

Local Public Agency (Conveyor) The LPA shall insert their name, title then sign and date.

Local Public Agency (Recipient) The LPA shall insert their name, title then sign and date.

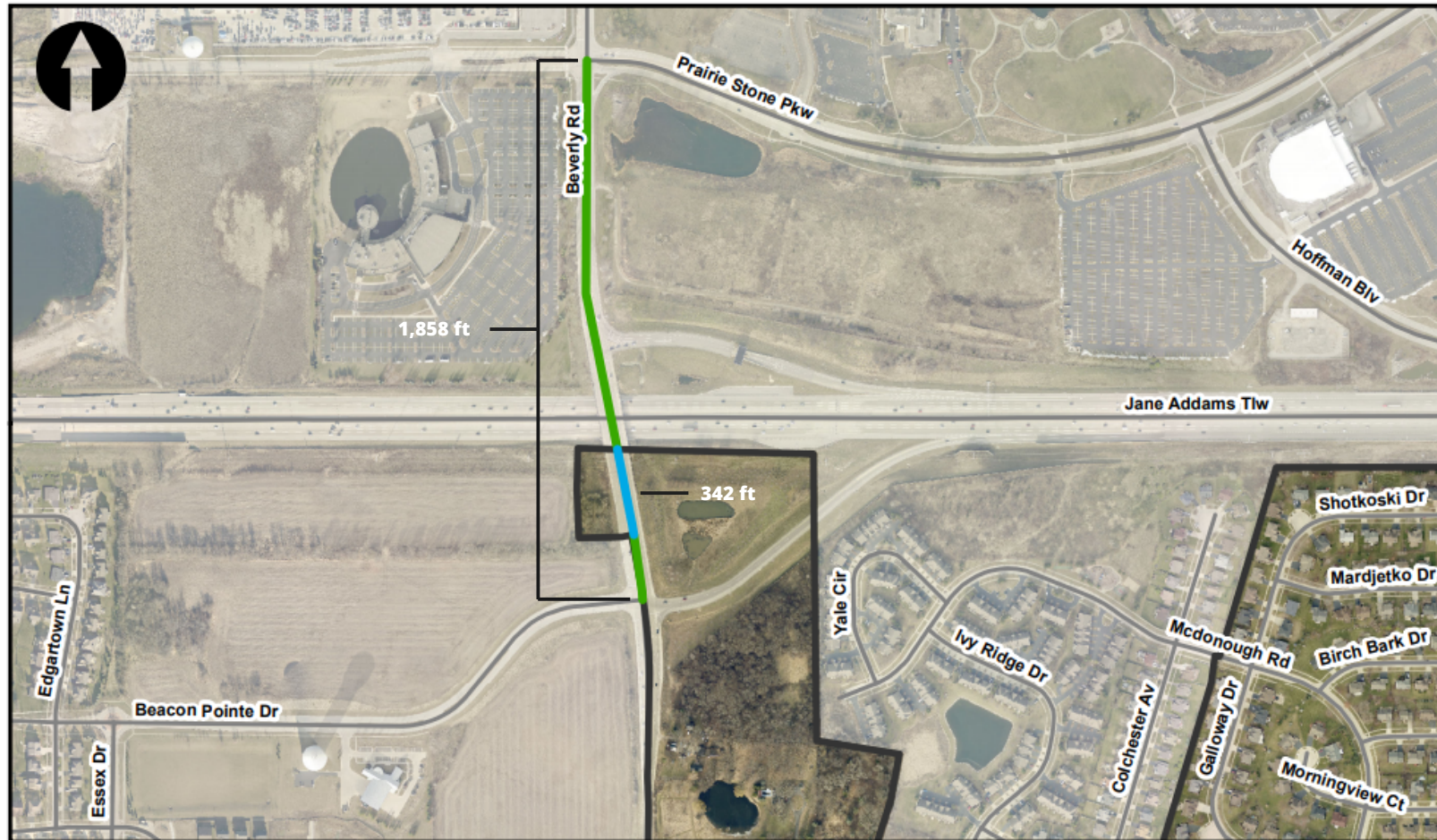
State of Illinois Upon approval the Department of Transportation shall sign and date here.

A minimum of three (3) signed originals must be submitted to the Regional Engineer's District office.

Following the IDOT's Approval, distribution will be as follows:

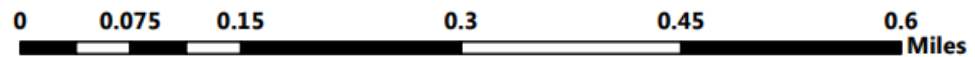
Local Public Agency Clerk (one for each LPA)
District File (Electronically after execution)
Bureau of Local Roads and Streets Central Office
Bureau of Operations District Office (Electronically after execution)
District Roadway Inventory (Electronically after execution)

Exhibit A: Beverly Road - Prairie Stone Parkway to Beacon Pointe Drive



Legend

- Hanover Township
- Village of Hoffman Estates
- Village Boundary





MEMORANDUM

TO: HANOVER TOWNSHIP BOARD OF TRUSTEES
CC: JAMES BARR, TOWNSHIP ADMINISTRATOR
FROM: TOM KUTTENBERG, DIRECTOR OF COMMUNITY & GOVERNMENT RELATIONS
SUBJECT: WEBSITE ACCESSIBILITY
DATE: AUGUST 15, 2025

In April of 2024, the U.S. Department of Justice announced new regulations that require state and local governments to comply with Web Content Accessibility Guidelines. Title II of the Americans with Disabilities Act requires that state and local governments ensure that people with disabilities have an equal opportunity to benefit from programs, services, and activities.

Last summer, Township staff participated in virtual demonstrations of website accessibility tools, AudioEye by Civic Plus, Acquia Optimize (formerly known as Monsido), and Recite Me.

AudioEye was identified as the leading tool in this field by several local governments. Currently it is being utilized by surrounding neighbors: Leyden Township, Village of Villa Park, City of Elgin, Schaumburg Township, and Warren Township, to name a few.

Following the Township's demonstration, staff met virtually with the team from Villa Park to discuss their experience with AudioEye and ask questions. The village expressed complete satisfaction with the software and highly recommended it to the Township.

AudioEye finds and fixes accessibility issues on websites and provides all necessary ADA compliance must-haves for local governments. The software is delivered with real-time reporting mechanisms and self-serve accessibility resources, including the Visual Toolkit with 24/7 Help Desk, Training Library, automatically generated Sustainable Testing and Remediation (STAR) plan and accessibility statement.

The software will allow Hanover Township's website to stay compliant, improve engagement by making the site more user friendly and boosts the Township's website's discoverability and search engine optimization as accessible websites are easier for search engines and voice experiences to index.

RESOLUTION _____

**A RESOLUTION
TO APPROVE A MASTER SERVICES AGREEMENT
BETWEEN HANOVER TOWNSHIP AND CIVICPLUS**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (hereinafter, collectively, the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. That the Master Services Agreement between Hanover Township and the CivicPlus (hereinafter, the “Agreement”), a copy of which is attached hereto and incorporated herein by this reference, Audio-Eye Web-Accessibility Software, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk of Hanover Township are hereby authorized to sign and attest, respectively, the Agreement and to issue the Bond on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: August 19, 2025

APPROVED: August 19, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on August 19, 2025, and approved on August 19, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-98663-1

4/21/2025 9:11 AM

8/22/2025

Client:

Hanover Township, IL

Bill To:

HANOVER TOWNSHIP, ILLINOIS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Alexandra Rosuck		alexandra.rosuck@civicplus.com		Net 30

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Custom AudioEye Off Platform Solution	AudioEye Off Platform: https://www.hanover-township.org/	USD 10,000.00

Total Investment - Initial Term	USD 10,000.00
Annual Recurring Services (Subject to Uplift)	USD 10,000.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions attached to this SOW (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-98663-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



CivicPlus Master Services Agreement

This Master Services Agreement (this “Agreement”) governs all Statements of Work (“SOW”) entered into by and between CivicPlus, LLC (“CivicPlus”) and the customer entity identified on the SOW (“Customer”). This Agreement governs the use and provision of any Services purchased by Customer, as described in any signed SOW, and the effective date of this Agreement shall commence on the date of signature of the SOW (“Effective Date”). If a SOW has not been executed, then the Effective Date shall be determined as the start date of implementation of any software solution by CivicPlus for Customer. CivicPlus and Customer referred to herein individually as “Party” and jointly as “Parties”.

Recitals

I. WHEREAS, CivicPlus is engaged in the business of developing and providing access to proprietary community engagement and government content, workflow, and general management software solutions, platforms and associated services (the “Services”); and

II. WHEREAS, Customer wishes to engage CivicPlus for the procurement of the Services and/or receive a license subscription for the ongoing use of the Services, as set forth in the SOW;

NOW, THEREFORE, Customer and CivicPlus agree as follows:

Agreement

Term & Termination

1. This Agreement shall commence on the Effective Date and shall remain in full force and effect for as long as any SOW is in effect between CivicPlus and Customer, or Services are being provided by CivicPlus to Customer, unless terminated in accordance with this §1 or as otherwise provided in this Agreement (the “Term”). Either Party may terminate this Agreement or any SOW as set forth in such SOW, or at its discretion, effective immediately upon written notice to the other Party, if the other Party materially breaches any provision of this Agreement and does not substantially cure the breach within thirty (30) days after receiving notice of such breach. A delinquent Customer account remaining past due for longer than 90 days is a material breach by Customer and is grounds for CivicPlus termination. CivicPlus reserves the right to withhold, remove and/or discard Customer Data without notice for any breach, including, without limitation, Customer’s non-payment. Upon termination for Customer’s breach, Customer’s right to access or use Customer Data immediately ceases, and CivicPlus shall have no obligation to maintain or forward any Customer Data. Notwithstanding anything to the contrary in this Agreement, Customer may terminate this Agreement or any SOW upon thirty (30) days’ written notice in the event that Customer fails to appropriate or otherwise make available funds for its obligations under this Agreement for any fiscal year. Any such termination shall be effective at the end of the fiscal year for which appropriated funds were available. CivicPlus may terminate this Agreement immediately on written notice if Customer fails to make any payment due under this Agreement in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1, *et seq.*

2. Upon termination of this Agreement or any SOW for any reason, (a) the licenses granted for such relevant SOW by §11 below will terminate and Customer shall cease all use of the CivicPlus Property and Services associated with the terminated SOW and (b) any amounts owed to CivicPlus for work performed prior to

termination shall immediately become due in full and payable in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1, *et seq.* If Customer has paid in advance for the Services, and this Agreement terminates due to material breach of this Agreement by CivicPlus, CivicPlus shall promptly refund Customer a prorated amount of any amount already paid. Upon termination by Customer for convenience or due to material breach by Customer, CivicPlus shall be entitled to retain any amounts already paid provided such costs are documented as its sole and exclusive remedy. Sections 7, 8, 10, 14, 15, 18, 32 -34, 40, and 42 will survive any expiration or termination of this Agreement.

3. At any time during the Term, CivicPlus may, immediately upon written notice to Customer, suspend Customer and any of its Users access to any Service due to a threat to the technical security or technical integrity of the Services.

Invoicing & Payment Terms

4. Customer will pay the amounts owed to CivicPlus for the development and implementation of the Customer's Services, as defined in the SOW ("Project Development"), subscription and licensing, and annual hosting, support and maintenance services ("Annual Recurring Services") in accordance with the payment schedule set forth on the applicable SOW. Invoices shall be sent electronically to the individual/entity designated in the SOW's contact sheet that is required to be filled out and submitted by Customer (the "Contact Sheet"). Customer shall provide accurate, current and complete information of Customer's legal business name, address, email address, and phone number in the Contact Sheet upon submission of a signed SOW. Customer will maintain and promptly update the Contact Sheet information if it should change.

5. Customer shall process and pay invoices in accordance with the Illinois Government Prompt Payment Act, 50 ILCS 505/2 *et seq.* CivicPlus acknowledges that for public entities subject to the Act, the exclusive remedy for late payment shall be the accrual of interest as provided therein. CivicPlus shall not discontinue support, Project Development, or Annual Recurring Services for delayed payment unless such suspension is expressly permitted under applicable law and after providing Customer at least 15 days' written notice prior to discontinuation of Services for non-payment.

6. During the performance of Project Development, if Customer requests a change that requires repeated efforts to previously approved work product and such change causes CivicPlus to incur additional expenses (i.e. airline change fees, resource hours, consultant fees, Customer does not show up for scheduled meetings or trainings), Customer agrees to reimburse CivicPlus for such additional expenses. CivicPlus shall notify Customer prior to incurring such expenses and shall only incur those expenses which are approved in writing by Customer.

Ownership & Content Responsibility

7. Upon full and complete payment of amounts owed for Project Development under the applicable SOW, Customer will own any website graphic designs, Services content, module content, importable/exportable data, and archived information ("Customer Content") created by CivicPlus on behalf of Customer pursuant to this Agreement. "Customer Content" also includes, without limitation, any elements of text, graphics, images, photos, audio, video, designs, artworks, logos, trademarks, services marks, and other materials or content which Customer provides to CivicPlus for processing, transmission, storage, or inputs into any website, software or module in connection with any Services. Customer Content excludes any content in the public domain and any content owned or licensed by CivicPlus, whether in connection with providing Services or otherwise.

8. Upon completion of the Project Development, Customer will take over the management and control of the Services and Customer will assume full responsibility for Customer Content maintenance and administration. Except as otherwise provided in Section 15 below, Customer, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content. Customer hereby grants CivicPlus a worldwide, non-exclusive right and license to



reproduce, distribute and display the Customer Content as necessary to provide the Services. Customer represents and warrants that Customer owns all Customer Content or that Customer has permission from the rightful owner to use each of the elements of Customer Content and that Customer has all rights necessary for CivicPlus to use the Customer Content in connection with providing the Services. Except as otherwise in Section 15 below, Customer agrees that CivicPlus shall not be responsible or liable for the content of messages created by Customer or by Customer's Users or end-users who access Service. Notwithstanding the foregoing, CivicPlus retains the right, but not the obligation, to remove any Customer Content that is libelous, harassing, abusive, fraudulent, defamatory, excessively profane, obscene, abusive, hate related, violent, harmful to minors, that advocates racial or ethnic intolerance, intended to advocate or advance computer hacking or cracking, or other material, products or services that violate or encourage conduct that would violate any laws or third-party rights.

9. At any time during the term of the applicable SOW, and one time for the thirty (30) day period following termination of the SOW described below, Customer will have the ability to download the Customer Content and export the data that is processed through the Services ("Customer Data"). Customer may request CivicPlus to perform the export of Customer Data and provide the Customer Data to Customer in a commonly used format, at any time, for a fee to be quoted at time of request and approved by Customer. Upon termination of the applicable SOW for any reason, whether or not Customer has retrieved or requested the Customer Data, CivicPlus reserves the right to permanently and definitively delete the Customer Content and Customer Data held in the Services thirty (30) days following termination of the applicable SOW. During the thirty (30) day period following termination of the SOW, regardless of the reason for its termination, Customer will not have access to the Services.

10. Intellectual Property in the software or other original works created by or licensed to CivicPlus, including all software source code, documents, and materials used in performing the Services ("CivicPlus Property") will remain the property of CivicPlus. CivicPlus Property specifically excludes Customer Content. Customer shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any CivicPlus Property in any way, except as specifically provided in the applicable SOW; (ii) knowingly adapt, alter, modify or make derivative works based upon any CivicPlus Property; (iii) create internet "links" to the CivicPlus Property software or "frame" or "mirror" any CivicPlus Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than Customer, to use the Services; (iv) knowingly reverse engineer, decompile, disassemble or otherwise attempt to obtain the software source code to all or any portion of the Services; (v) knowingly make any attempt to gain unauthorized access to the Services and/or any of CivicPlus' systems or networks; or (vi) access any CivicPlus Property in order to: (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CivicPlus Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. The CivicPlus name, the CivicPlus logo, and the product and module names associated with any CivicPlus Property are trademarks of CivicPlus, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

11. Provided Customer complies with the terms and conditions herein, the relevant SOW, and license restrictions set forth in §10, CivicPlus hereby grants Customer a limited, nontransferable, nonexclusive, non-assignable license to access and use the CivicPlus Property associated with any valid and effective SOW, for the term of the respective SOW. The license set forth herein, shall only apply to the extent that Customer is using the Services for legitimate business use as intended by the purpose of the Services and not for the purpose of comparing the Services to a competitor or similar product of CivicPlus. Customer hereby warrants and affirms its purpose in accessing or otherwise using the Services is for their intended purpose only and understands and agrees that any other use shall be considered fraud.

12. All CivicPlus helpful information and user's guides for the Services ("Documentation") are maintained and updated electronically by CivicPlus and can be accessed through the CivicPlus "Help Center". CivicPlus does not provide paper copies of its Documentation. Customer and its Users are granted a limited license to access Documentation as needed. Customer shall not copy, download, distribute, or make derivatives of the Documentation.

13. Customer acknowledges that CivicPlus may continually develop, alter, deliver, and provide to the Customer ongoing innovation to the Services, in the form of new features and functionalities. CivicPlus reserves the right to modify the Services from time to time. Any modifications or improvements to the Services listed on the SOW will be provided to the Customer at no additional charge. In the event that CivicPlus creates new products or significant enhancements to the Services (“New Services”), and Customer desires these New Services, then Customer will have to pay CivicPlus the appropriate fee for the access to and use of the New Services. CivicPlus shall use its reasonable best efforts to provide workarounds in the event any modification to the Services causes Customer to lose substantial functionality of the Services and Customer shall have the option to terminate this Agreement or any SOW, in which case CivicPlus shall promptly refund Customer a prorated amount of any amount already paid.

14. CivicPlus in its sole discretion, may utilize all comments and suggestions, whether written or oral, furnished by Customer to CivicPlus in connection with its access to and use of the Services (all reports, comments and suggestions provided by Customer hereunder constitute, collectively, the “Feedback”). Customer hereby grants to CivicPlus a, non-exclusive, royalty-free license to use the Feedback solely for the purpose of improving CivicPlus’s products and services.

Indemnification

15. CivicPlus shall defend, indemnify, and hold harmless Hanover Township, its Supervisor and Board of Trustees, and each of their respective officers, officials, employees, servants, volunteers, agents, successors, and assigns (the “Indemnified Parties”) from and against any and all third-party claims, lawsuits, actions, causes of action, demands, injuries, damages, losses, penalties, obligations, liabilities, judgments, liens, fines, penalties, expenses, costs, and fees, including, but not limited to, attorneys’ fees, court costs, settlement judgments, prejudgment interest, and post-judgment interest (the “Claims”), arising out of or in any way related to: (a) any actual or alleged infringement by CivicPlus or its officers, employees, agents, subcontractors, or assigns (the “CivicPlus Agents”) on any third-party patent, trademark, copyright, or other intellectual property right; (b) any actual or alleged violation of any law by CivicPlus or the CivicPlus Agents or breach of any provision of the Agreement; (c) any actual or alleged act, error, omission, negligence, willful or intentional conduct, fraud, or other fault of CivicPlus or the CivicPlus Agents; or (d) any data breach, security incident, or unauthorized access, disclosure, or use of Customer Data resulting from the actual or alleged negligent acts or omissions of CivicPlus or the CivicPlus Agents; except and only to the extent that it has been finally adjudicated by a court of competent jurisdiction, as evidenced by a final, non-appealable order, that the Claim was caused by the acts, errors, omissions, negligence, willful or intentional conduct, fraud, or other fault of the Indemnified Parties or any of them. CivicPlus shall not settle any Claim without Customer’s prior written consent, which consent shall not be unreasonably withheld. If CivicPlus shall, within a reasonable time after notice of any Claim, fail to defend the Claim, Customer shall have the right, but not the obligation, to undertake the defense of, and to compromise, or settle the Claim on behalf, for the account, and at the risk and expense of CivicPlus. If the Claim is one that cannot by its nature be defended solely by CivicPlus, Customer shall make available all information and assistance that CivicPlus may reasonably request. In no event shall the cost to defend for which CivicPlus is liable exceed CivicPlus’s proportionate percentage of fault as determined by final adjudication of the subject Claim by a court of competent jurisdiction, as evidenced by a final, non-appealable order. For related obligations regarding the responsibilities of the Parties and the safeguarding and permitted uses of Customer Data, see Sections 16-22 and 23-26, respectively. In the event of a conflict between the provisions of this Section 15 and the provisions of Sections 16-26, the provisions of this Section 15 shall take precedence and control.

Responsibilities of the Parties

16. CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier, licensor or other third-party service provider whose facilities or services are used in furnishing any portion of the Service received by the Customer.

17. CivicPlus will not be liable for any failure of performance that is caused by or the result of any act or omission by Customer or any entity employed/contracted on the Customer's behalf. During Project Development, Customer will be responsive and cooperative with CivicPlus to ensure the Project Development is completed in a timely manner.
18. Except as otherwise provided in Section 15 above, Customer agrees that it is solely responsible for the end-user's personal data that Customer decides to solicit, collect, store, or otherwise use in connection with any Service provided by CivicPlus. Customer understands and agrees that CivicPlus provides certain solutions with increased security measures for the solicitation and storage of any sensitive data, and it is Customer's responsibility to determine whether the data it solicits and collects should be stored in such solutions. Customer understands and agrees that CivicPlus does not have knowledge or control over what type of data Customer solicits therefore CivicPlus has no responsibility for the use or storage of end-users' personal data in connection with the Services or the consequences of the solicitation, collection, storage, or other use by Customer or by any third party of any personal data. Customer has the sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Customer shall not knowingly provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party's intellectual property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.
19. Customer is responsible for all activity that occurs under Customer's accounts by or on behalf of Customer. Except as otherwise provided in Section 15 above, and as between CivicPlus and Customer only, Customer agrees to (a) be solely responsible for all designated and authorized individuals chosen by Customer ("User") activity, which must be in accordance with this Agreement and the CivicPlus Terms of Use; (b) be solely responsible for Customer Data; (c) obtain and maintain during the term all necessary consents, agreements and approvals from end-users, individuals or any other third parties for all actual or intended uses of information, data or other content Customer will use in connection with the Services; (d) use commercially reasonable efforts to prevent unauthorized access to, or use of, any User's log-in information and the Services, and notify CivicPlus promptly of any known unauthorized access or use of the foregoing; (b) use commercially reasonable efforts to prevent unauthorized access to or use of the Services and CivicPlus Property and shall promptly notify CivicPlus of any unauthorized access or use of the Services and/or CivicPlus Property and any loss or theft or unauthorized use of any User's password or username and/or personal information; and (c) use the Services only in accordance with applicable laws and regulations.
20. The Parties shall comply with all applicable local, state, and federal laws, treaties, regulations, and conventions in connection with its use and provision of any of the Services or CivicPlus Property.
21. CivicPlus shall not be responsible for any act or omission of any third-party vendor or service provider that Customer has selected to integrate any of its Services with.
22. Customer understands that CivicPlus must fastidiously allocate resources across all of its customers and specifically reserves necessary resources for Customer's Project Development. If any professional services, such as consulting or training, purchased by Customer are not used during the Project Development phase solely due to the inaction or unresponsiveness of Customer, then these services shall expire upon thirty (30) days' advance written notice after completion of Project Development. The Customer may re-schedule any unused professional services during this 30-day period as mutually agreed upon by the Parties. Any professional services that have not been used or rescheduled shall be marked as complete and closed upon the expiration of the 30-day period.

Data Security

23. CivicPlus shall, at all times, comply with the terms and conditions of its [Privacy Policy](#) provided, however, that CivicPlus shall provide Customer with at least thirty (30) days' prior written notice of any material change that would materially reduce Customer's rights or protections under this Agreement. In the event Customer reasonably



determines that a material change to CivicPlus' Privacy Policy adversely affects Customer's rights or obligations under this Agreement, Customer may terminate the affected Services upon thirty (30) days' prior written notice to CivicPlus without penalty, and within thirty (30) days after termination, CivicPlus shall refund to Customer a prorated portion of any prepaid fees for the remainder of the Term as of the effective date of termination. CivicPlus will maintain commercially reasonable administrative, physical, and technical safeguards designed to protect the security and confidentiality of Customer Data. CivicPlus will not modify Customer Data or disclose Customer Data, except (a) in order to provide the Services; (b) to prevent or address service or technical problems in connection with support matters; (c) as specifically directed or expressly permitted in writing by Customer, (d) in compliance with our [Privacy Policy](#); or (f) if compelled by law. Notwithstanding the foregoing, CivicPlus reserves the right to temporarily delete, suspend, or block known malicious accounts without Customer authorization. Customer understands that CivicPlus has no obligation to provide the Services or maintain the Customer Data, information or other material if Customer's accounts are past due and unpaid as set forth in this Agreement, or as required by federal, state, or local laws.

24. Customer acknowledges and agrees that CivicPlus utilizes third-party service providers to host and provide the Services and store Customer Data. Notwithstanding anything to the contrary, CivicPlus shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and CivicPlus will be free (during and after the term hereof) to use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other CivicPlus offerings.
25. CivicPlus may offer Customer the ability to use third-party applications in combination with the Services. Any such third-party application will be subject to acceptance by Customer. In connection with any such third-party application agreed to by Customer, Customer acknowledges and agrees that CivicPlus may allow the third-party providers access to Customer Data as required for the interoperation of such third-party application with the Services. The use of a third-party application with the Services may also require Customer to agree to a separate agreement or terms and conditions with the provider of the third-party application, which will govern Customer's use of such third-party application.
26. In the event of a security breach due to the sole negligence, malicious actions, omissions, or misconduct of CivicPlus, CivicPlus, as the data custodian, will comply with all remediation efforts as required by applicable federal and state law.

CivicPlus Support

27. CivicPlus will use commercially reasonable efforts to perform the Services in a manner consistent with applicable industry standards, including maintaining Services availability 24 hours a day, 7 days a week with 99.9% uptime. Customer will have 24/7 access to the online CivicPlus Help Center (civicplus.help) to review use articles, software best practices, receive maintenance release notes, as well as submit and monitor omni-channel support tickets and access solution specific support contact methods (<https://www.civicplus.help/hc/en-us/requests/new>).
28. CivicPlus provides live support engineers based in the domestic United States to respond to basic questions concerning use and configuration, to diagnose software code-related errors, and proactively identify potential systems issues. CivicPlus support engineers serve a preliminary function in the agile development process and escalate defects to software developers or architects for remediation. For security purposes, CivicPlus support engineers are not permitted to modify user accounts, and permissions nor distribute access outside of accounts established by means of a support interaction for testing. Customer delegated Users may receive tutorials and guidance on account modifications but will perform the action themselves.
29. CivicPlus support hours span between the hours of 7 am to 7 pm CST, but may vary by product. Customer may access the CivicPlus Help Center (civicplus.help) to obtain each product's support hours. After hours support is available by toll- free phone call only. Non-emergency support requested outside of support hours will be subject to additional fees, such fees will be quoted to Customer at the time of the request and will be subject to Customer



acceptance and invoiced the next business day following the non-emergency support. CivicPlus shall have the sole discretion to determine in good faith whether support requests qualify as an emergency, exceed reasonable use or are outside the scope of services outlined in any SOW.

30. If a reported problem cannot be solved during the first support interaction, Customer will be provided a ticket number that will be used as communication method throughout ticket escalation until a solution is provided. Support service does not include support for errors caused by third party products or applications for which CivicPlus is not responsible.

Marketing

31. Customer hereby authorizes CivicPlus to include CivicPlus's name and logo inconspicuously within the Customer's instance of the Services. Customer may publicly refer to itself as a customer of the CivicPlus Services, including on Customer's website and in sales presentations. Notwithstanding the foregoing, each Party hereby grants the other a limited, worldwide, license to use the other's logo in conformance with such Party's trademark usage guidelines and solely for the purposes of providing the Services. In no event will either Party issue a press release publicly announcing this relationship without the approval of the other Party, such approval not to be unreasonably withheld.

Limitation of Liability

32. Except for liability in connection with its indemnification and defense obligations under Section 15: (a) neither party's liability arising out of or related to this Agreement, or any associated SOW, shall exceed two (2) times the amounts paid by Customer for the Annual Recurring Services in the year prior to such claim of liability and (b) in no event will either party be liable to the other party for any consequential, indirect, special, incidental, or punitive damages arising out of or related to this Agreement.
33. The liabilities limited by Section 32 apply: (a) to liability for negligence; (b) regardless of the form of action, whether in contract, tort, strict product liability, or otherwise; (c) even if the other party is advised in advance of the possibility of the damages in question and even if such damages were foreseeable; and (d) even if the other party's remedies fail of their essential purposes; provided, however, that this exclusion shall not apply to indemnification obligations under Sections 16 above. If applicable law limits the application of the provisions of this Limitation of Liability section, each Party's liability will be limited to the maximum extent permissible.

Warranties and Disclaimer

34. Each person signing the SOW, or otherwise agreeing to the terms of this Agreement, represents and warrants that he or she is duly authorized and has legal capacity to execute and bind the respective Party to the terms and conditions of the SOW and this Agreement. Each Party represents and warrants to the other that the execution and delivery of the SOW and the performance of such Party's obligations thereunder have been duly authorized and that this Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms. Customer represents and warrants that Customer has not provided any false information to gain access to the Service and that Customer's billing information provided on the Contact Sheet is correct; and that, to the best of its knowledge, it has all necessary rights in the Customer Content to permit Customer's use of the Service and to grant the licenses contained in this Agreement without knowingly infringing the intellectual property or other rights of any third parties, violating any applicable laws, or violating the terms of any license or agreement to which it is bound.
35. CivicPlus warrants that the Services will perform substantially in accordance with documentation and marketing proposals, and free of any material defect. CivicPlus warrants to the Customer that, upon notice given to CivicPlus of any defect in design or fault or improper workmanship, CivicPlus will, within a reasonable period of receiving written notice, remedy any such defect. CivicPlus makes no warranty regarding, and will have no responsibility for, any claim arising out of: (i) a modification of the Services made by anyone other than CivicPlus, even in a

situation where CivicPlus approves of such modification in writing; or (ii) use of the Services in combination with a third-party service, web hosting service, or server not authorized by CivicPlus.

36. The Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by CivicPlus or by third-party providers, or because of other causes beyond CivicPlus's reasonable control, but CivicPlus shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, SERVICE PROVIDER DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT FOR THE EXPRESS WARRANTIES AND OBLIGATIONS SET FORTH IN THIS AGREEMENT, (INCLUDING THOSE IN SECTIONS 15 AND 23-26), THE SERVICES ARE PROVIDED "AS IS AND CIVICPLUS HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ARISING FROM A PRIOR COURSE OF DEALING.
37. EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THIS AGREEMENT BETWEEN THE PARTIES. THIS ALLOCATION IS REFLECTED IN THE PRICING OFFERED BY CIVICPLUS TO CUSTOMER AND IS AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THIS AGREEMENT.

Force Majeure

38. No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, pandemic, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of public enemy, internet service provider failure or delay, third party application failure, denial of service attack, or other cause of similar or dissimilar nature beyond the party's control (a "Force Majeure Event"). The affected party shall promptly notify the other party in writing of the occurrence of any Force Majeure Event and shall use reasonable efforts to resume performance as soon as practicable. Performance shall be excused only for the duration of the Force Majeure Event and to the extent made necessary thereby.

Taxes

39. CivicPlus's fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including for example, value-added, sales, use, or withholding taxes, assessable by any jurisdiction whatsoever (collectively the "Taxes"). Customer is exempt from Taxes, and has or shall provide CivicPlus documentation of its tax-exempt status, to CivicPlus, and shall not be required to pay such Taxes. CivicPlus shall be solely responsible for any taxes assessable against CivicPlus based on CivicPlus's income, property, and employees. . If such exemption certificate is challenged or held invalid by a taxing authority then Customer agrees to pay for all resulting fines, penalties and expenses.

Other Documents

40. This Agreement, including all exhibits, amendments, and addenda hereto and all SOWs, constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement or any SOW will be effective unless in writing and signed by each Party. However, to the extent of any conflict or inconsistency between the provision in the body of this Agreement and any exhibit, amendment, or addenda hereto or any SOW, the terms of such exhibit, amendment, addenda or SOW will prevail.



Notwithstanding any language to the contrary therein, no terms or conditions stated in a Customer purchase order or other order documentation (excluding SOWs) will be incorporated into or form any part of this Agreement, all such terms or conditions will be null and void, unless such term is to refer and agree to this Agreement.

Interlocal Purchasing Consent/ Cooperative Purchasing

41. With the prior approval of CivicPlus, which may be withheld for any or no reason within CivicPlus's sole discretion, this Agreement and any SOW may be extended to any public entity in Customer's home-state to purchase at the SOW prices and specifications in accordance with the terms stated herein.
42. To the extent permitted by law, the terms of this Agreement and set forth in one or more SOW(s) may be extended for use by other local government entities upon execution of a separate agreement, SOW, or other duly signed writing by and between CivicPlus and such entity, setting forth all of the terms and conditions for such use, including applicable fees and billing terms.

Miscellaneous Provisions

43. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to its conflict of law rules. Any action or proceeding arising out of or relating to this Agreement shall be brought exclusively in the state or federal courts located in Cook County, Illinois, and each party irrevocably consents to the jurisdiction and venue of such courts.
44. CivicPlus acknowledges that Customer is a unit of local government organized under the laws of the State of Illinois, and that nothing in this Agreement shall be construed as a waiver of Customer's rights, immunities, defenses, or limitations under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, the Illinois Freedom of Information Act, or any other applicable law.
45. Notwithstanding anything to the contrary in the foregoing, the parties hereto acknowledge that Customer is subject to certain laws, including, but not limited to, the Illinois Freedom of Information Act (the "Act"), 5 ILCS 140/1 et seq., and Customer agrees to immediately notify CivicPlus in writing in the event of a public records request which suggests to Customer that a third party is seeking the use of the CivicPlus data for its own business or research purposes, which could be a violation of the restrictions imposed by trade secret laws, and to refuse such request if CivicPlus does not promptly consent to such disclosure, in writing, so that Customer may appropriately respond to any such request within the time frames required under the Act. If CivicPlus does not consent to disclosure when notified by Customer as provided herein, CivicPlus shall defend, indemnify, and hold harmless Customer (Hanover Township, the Hanover Township Assessor, the Hanover Township Supervisor and Board of Trustees, and their respective employees and agents) from and against losses, claims, damages, liabilities, fines, penalties, and reasonable costs and expenses to which any of them may become subject (including any collection agent fees, court costs and attorneys' fees) based in whole or in part on any threatened, pending, or completed claim, demand, or action arising from Customer's refusal to provide public records access. Customer shall have the right to retain its own counsel in connection with such claim, demand, or action, without relieving CivicPlus of its obligations under this Paragraph. Each party shall reasonably cooperate with the other party in the defense or settlement thereof, and any settlement must be made only with the prior written consent of Customer and CivicPlus.
46. The invalidity or unenforceability, in whole or in part, of any provision of this Agreement shall not void, affect the validity or enforceability of any other provision of this Agreement.
47. The Parties negotiated this Agreement with the opportunity to receive the aid of counsel and, accordingly, intend this Agreement to be construed fairly, according to its terms, in plain English, without constructive presumptions against the drafting Party. The headings of Sections of this Agreement are for convenience and are not to be used



in interpreting this Agreement. As used in this Agreement, the word “including” means “including but not limited to.”

48. This Agreement and any SOW, to the extent signed and delivered by means of a facsimile machine or electronic mail, shall be treated in all manner and respects as an original agreement or instrument and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person. The Parties agree that an electronic signature is the legal equivalent of its manual signature on this Agreement and any SOW. The Parties agree that no certification authority or other third party verification is necessary to validate its electronic signature and that the lack of such certification of third party verification will not in any way affect the enforceability of the Parties’ electronic signature or any resulting agreement between CivicPlus and Customer.
49. Due to the rapidly changing nature of software as a service and digital communications, CivicPlus may unilaterally update this Agreement from time to time. In the event CivicPlus believes such change is a material alteration of the terms herein, CivicPlus will provide Customer with written notice describing such change via email or through its website. Customer’s continued use of the Services following such updates constitutes Customer’s acceptance of the same. In the event Customer rejects the update to the terms herein, Customer must notify CivicPlus of its objection within ten (10) days receipt of notice of such update.



AudioEye Off-Platform Solution

Reliance on the Services; Assumption of the Risk. Customer acknowledges that the Services are for general information only and should not be relied upon or used as the sole basis for making decisions without consulting primary, more accurate, more complete or more timely sources of information. Customer acknowledges further that any reliance on the Services is at Customer's own risk.

Package Features / Services

Services Ordered and Cost

On behalf of CivicPlus, AudioEye will provide the Services listed below to the Customer. AudioEye retains the right to change the Services subject to the terms of this Agreement.

Find

- **Active Monitoring**
 - Anonymously records potential accessibility issues based on prescribed WCAG elements anytime an end-user visits a page within the Authorized Domain
 - Results based on pages actually used (for example: more monitoring on a home page less on a blog from 3 years ago)
- **Manual Testing**
 - Functional usability testing conducted by assistive technology (AT) testers
 - Code review by accessibility engineers
 - **Limitation:** One Manual Testing per year per Authorized Domain

Fix

- **Auto Remediations**
 - Fixes that are applied to every page within an Authorized Domain
 - Automatically remediates common issues
- **Manual Remediations**
 - Remediations applied to templates and/or sites according to test results from Manual Testing
 - **Limitation:** Site Specific

Report

- **Dashboard**
 - Reporting insights
 - Resources & Documentation
 - Training Materials
- **Source Feedback**
 - Source Feedback Reports provided to Reseller
 - Reseller to determine when/whether to share with their Customer
- **OnSite Scanner**
 - Real-time testing results

Toolbar

- **Visual Toolkit**
 - Allows end users to fix visual issues on the Authorized Domain
 - Gives end-users control over contrast, colors, and spacing in order to fit their needs
- **Help Desk**
 - Gives end-users the ability to report an accessibility issue to AudioEye and the site owner; available 24/7

Documentation

- **Sustainable Testing and Remediation (“STAR”) Plan**
 - Default documentation for responding to a demand letter or complaint
 - Outlines how AudioEye enables site owners with a plan to sustain compliance
- **Certification Statement**
 - Delivered through the toolbar
 - Shows end-users that AudioEye is certifying compliance with WCAG standards
- **Accessibility Statement**
 - Statement that a site owner can integrate within their site
 - Demonstrates that a site is committed to providing an accessible experience

Training

- **Online Training Library**
 - Pre-made documentation and videos that show site owners how to fix certain issues, and why they matter

Premium Support

- **Online/ZenDesk**
 - Direct connection with an expert and dedicated Partner Account Manager
 - Priority support to resolve issues or questions when they arise

Legal Support Services

- **Advanced Legal**
 - If a demand letter/lawsuit is received our team will activate and respond line by line to the letter and provide support throughout the process
 - We will also fully remediate new validated issues on the site so site owners can show consistent progress and intent to be fully accessible
 - **Limitation:** Up to one demand letter/lawsuit per year

Compliance Standards

While not offering guarantees compliance, AudioEye’s solution provides services according to an accessibility compliance plan for your website. Specifically, AudioEye defines “compliance” by referencing well-established industry standards and long-standing models that define the required processes and procedures that comprise a successful website accessibility strategy. Those compliance elements, which are listed below, are typically outlined within mutually agreed-upon accessibility resolution agreements executed between disability advocates and organizations seeking to fulfill their obligations to ensure an optimal and equitable experience for individuals with disabilities. These standards are as follows:

Compliance Element	AudioEye Solution
Effectuate and Maintain a Comprehensive Plan	Sustainable Testing and Remediation (STAR) Plan Framework
Work with Accessibility Specialists	International Association of Accessibility Professionals (IAAP) Certified Experts (SMEs) design your STAR Plan.
Accessibility Training & Tooling	Online Training Library AudioEye Toolbar On-site Scanner
Provide a Public “Grievance Process”	24/7 Fully Managed Help Desk in Toolbar

Compliance Element	AudioEye Solution
Publish and Maintain Digital Accessibility Policy Statement	Compliance Statement Accessibility Statement Template
Periodic SME Manual Auditing	Periodic technical analysis and functional usability testing (manual testing) conducted by Assistive Technology (AT) testers on templates and/or domains**
Fixing Reported Issues	AI/Auto Remediations Manual Remediations** Fix at Source Reporting/Guidance**
Conformance with Prevailing Digital Accessibility Standards (Current as of Effective Date: Web Content Accessibility Guidelines “WCAG” 2.1 Level AA)	STAR Plan achieves & sustains substantial conformance to eliminate existing - and mitigate future - digital access barriers

* Certain accessibility issues may need to be resolved by the Customer or the Customer at the source level.

** Tier-specific services; May require the purchase of additional add-on services.

In addition and notwithstanding anything to the contrary in this Statement of Work or any Order, (i) in no event will AudioEye, CivicPlus, any of their affiliates or any of their respective directors, officers, shareholders, employees, and agents (collectively, the “AudioEye Parties”), be liable for any damages (whether direct or otherwise) or subject to any indemnification, hold harmless or defense obligations arising out of, relating to or resulting from any third-party claim alleging that any website, tool or application subject to any AudioEye offering is not compliant with any laws, regulations, guidelines or standards relating to accessibility, including without limitation the Americans with Disabilities Act, the Unruh Civil Rights Act, the Rehabilitation Act or any web content accessibility guidelines (“Accessibility Claim”) and (ii) Customer covenants not to bring or assert any claim against AudioEye or the AudioEye Parties relating to such Accessibility Claim.

If the Customer receives any communication, or as a defendant is served with a complaint, alleging an Accessibility Claim, the Customer will promptly provide CivicPlus and AudioEye with a copy of such communication or complaint. In connection with any Accessibility Claim, none of the Customer or any parent or affiliate or employee of any such entity or person will refer to AudioEye or the services performed by AudioEye without AudioEye having an opportunity to review and comment upon such reference.

Without limitation and unless otherwise provided in a separate agreement, the Service does not provide accessibility or compliance, or otherwise remediate, the following: (i) any documents, spreadsheets, PDFs, or other non-website content or files accessible via the Authorized Domain, (ii) any videos or other multimedia files accessible via the Authorized Domain (including embedded videos or multimedia files from third-party platforms), (iii) any non-website applications, (iv) any domains linked from the Authorized Domain that is not an Authorized Domain (including Google Maps or Instagram), (v) any third-party content or widget including plug-ins, iframes or applications, (vi) any plug-ins, iframes or applications that use the flash format, or (vii) a java application that operates in a separate window.

RESOLUTION _____

**A RESOLUTION
REGARDING THE CONSIDERATION OF CLOSED SESSION MINUTES**

WHEREAS, the Supervisor and Board of Trustees (The “Board”) of Hanover Township (the “Township”) have met from time-to-time in closed session for purposes authorized by the Illinois Open Meetings Act (the “Act”), 5 ILCS 120/1 *et seq.*; and

WHEREAS, the Act requires the Board to periodically, but no less than semi-annually, meet to review the minutes of all closed sessions to determine that: (1) the need for confidentiality still exists as to all or part of those minutes; or (2) the minutes or portions thereof no longer require confidentiality and should be made available for public inspection; and

WHEREAS, pursuant to the requirements of the Act, the Board has met and reviewed the minutes all closed session meetings not previously made available for public inspection, as identified in the schedule of minutes of closed session meetings attached hereto as Exhibit A; and

WHEREAS, the Board has determined that the minutes of the closed session meetings identified in the schedule of minutes of closed session meetings attached hereto as Exhibit A still require confidential treatment at this time; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: DETERMINATIONS. The need for confidentiality still exists as to all of the minutes of the closed session meetings not previously made available for public inspection, as identified in the schedule of minutes of closed session meetings attached hereto as Exhibit A.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: August 19, 2025

APPROVED: August 19, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on August 19, 2025, and approved on August 19, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

TO BE WITHELD

EXHIBIT A

Schedule Of Closed Session Meetings
For Which Need For Confidentiality Still Exists In Whole Or In Part
As Of August 19, 2025

2025	
01/21/25	Hold in Whole
2024	
12/03/24	Hold in Whole
11/06/24	Hold in Whole
10/01/24	Hold in Whole
08/20/24	Hold in Whole
04/23/24	Hold in Whole
2023	
08/15/23	Hold in Whole
06/6/23	Hold in Whole
05/16/23	Hold in Whole
05/2/23	Hold in Whole
03/21/23	Hold in Whole
03/7/23	Hold In Whole
02/21/23	Hold in Whole
02/7/23	Hold in Whole
2022	
10/18/22	Hold in Whole
10/4/22	Hold in Whole
09/20/22	Hold in Whole
08/2/22	Hold in Whole
07/19/22	Hold in Whole
07/5/22	Hold in Whole
06/21/22	Hold in Whole
03/22/22	Hold in Whole
2021	
10/04/21	Hold in Whole
02/16/21	Hold in Whole
01/05/21	Hold in Whole
2020	
08/18/20	Hold in Whole
08/04/20	Hold in Whole
07/21/20	Hold in Whole
07/07/20	Hold in Whole
06/16/20	Hold in Whole
06/02/20	Hold in Whole

2019	
11/05/19	Hold in Part
07/02/19	Hold in Whole
03/05/19	Hold in Whole
01/15/19	Hold in Whole
2018	
08/21/18	Hold in Whole
2017	
06/20/17	Hold in Part
2016	
09/20/16	Hold in Part
01/05/16	Hold in Whole
2015	
12/15/15	Hold in Part
11/17/15	Hold in Part
10/06/15	Hold in Part
08/18/15	Hold in Whole
06/16/15	Hold in Part
05/19/15	Hold in Part
05/04/15	Hold in Part
04/06/15	Hold in Part
03/17/15	Hold in Whole
2014	
09/02/14	Hold in Part
04/22/14	Hold in Part
02/18/14	Hold in Whole
2013	
11/05/13	Hold in Whole
09/17/13	Hold in Whole
08/06/13	Hold in Part
06/18/13	Hold in Whole
01/15/13	Hold in Part
2011	
07/19/11	Hold in Part
05/17/11	Hold in Part
2010	
08/17/10	Hold in Part
05/04/10	Hold in Part
2008	
05/13/08	Hold in Part
2007	
02/22/07	Hold in Part
2006	
06/13/06	Hold in Whole
1998	

01/27/98	Hold in Whole
1997	
04/22/97	Hold In Whole

RESOLUTION _____

**A RESOLUTION
TO APPROVE DESTRUCTION OF VERBATIM RECORDS OF
CLOSED SESSION MEETINGS**

WHEREAS, pursuant to the Open Meetings Act (the “Act”), 5 ILCS 120/1 *et seq.*, the Supervisor and Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”) must keep written minutes of all their meetings, whether open or closed; and

WHEREAS, the Act requires the Board to keep a verbatim record of all their closed meetings in the form of an audio or video recording, and the Township Clerk has kept such records as required by the Act; and

WHEREAS, the Act provides that the verbatim record of a closed meeting may be destroyed no less than eighteen (18) months after the completion of the meeting recorded, but only after: (1) the Board approves the destruction of a particular recording; and (2) the Board approves minutes of the closed meeting that meet the requirements of the Act; and

WHEREAS, no less than eighteen (18) months have passed after the completion of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A; and

WHEREAS, the Board has approved minutes of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A that meet the requirements of the Act; and

WHEREAS, the Board has determined that the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A are authorized for destruction in accordance with the Act; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: APPROVAL. The destruction of the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A is hereby approved, and the Township Clerk is authorized and directed to destroy the verbatim records of the closed session meetings identified in the schedule of closed session meetings attached hereto as Exhibit A within seven (7) days following the approval of this Resolution.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: August 19, 2025

APPROVED: August 19, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on August 19, 2025, and approved on August 19, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

EXHIBIT A

**Schedule Of Closed Session Meetings
For Which Destruction of Verbatim Records Is Authorized**

2023
08/15/23
06/6/23
05/16/23
05/2/23
03/21/23
03/7/23
02/21/23
02/7/23
2022
10/18/22
10/04/22
09/20/22
08/02/22
07/19/22
07/05/22
06/21/22