



Minutes of the Hanover Township
Finance Committee
Hanover Township Senior Center
Tuesday, February 6, 2024

- I. Chairman Trustee Martinez called the meeting to order at 5:30 p.m.
- II. Roll Call: Present were Trustee Martinez, Supervisor McGuire and Administrator Barr. Also present were Trustee Beattie, Director of Aging Services Conway, Director of Facilities and Road Maintenance Hanson, Deputy Administrator Vana, and Assistant to the Administrator Matich.
- III. Public Comment: Chairman Martinez asked if there were any comments from the public; none were heard and he moved on to the next item.
- IV. Review and Approval of Minutes: Minutes of November 7, 2023: The minutes from the Finance Committee meeting of November 7, 2023 were presented by Clerk Dolan Baumer for review and approval. A motion to accept the minutes as presented was made by Supervisor McGuire and seconded by Administrator Barr. Ayes: Supervisor McGuire, Administrator Barr, and Trustee Martinez. Motion carried.
- V. Consideration of FY25 Budget: Administrator Barr presented the FY25 budget draft for review and led the committee through a discussion of the proposed budget. Trustee Martinez invited Directors Conway and Hanson to highlight changes to their respective budgets. Aging Services is projecting an increase in revenue this year, but that comes with a slight increase in the expenses as well. Increases will be seen AgeOptions grants. Increases were highlighted on the FARM budget by Director Hanson, noting that significant increases would be realized in material, parts and labor. Building maintenance line items show an increase due to the increased square footage of facilities and that would also require an additional full time position at about \$40,000 per year. Significant projects are projected for the next two years. Administrator Barr elaborated on Emergency Services inclusion of an additional revenue line item for conference fees at about \$2,000, and an expense line item for software, specifically citing the drone program needs. Deputy Vana discussed Administrative Services increase highlighting increased revenues from resident services, and increased expenses (drone program EAP quarterly, etc.). Administrator Barr also explained the increase in expenses for the road and bridge budget citing engineering costs for phase I of the bridge (\$\$133,000) and \$500,000 in engineering fees due to Invest in Cook for the bridge project, as well as increased expense for the contract work for phase I of the Bridlewood streets project.

Supervisor McGuire moved that the budget as presented by staff and reviewed with minor adjustments be presented to the Board; Trustee Martinez seconded the motion, followed by roll call: Ayes: Supervisor McGuire, Trustee Martinez and Administrator Barr. Motion carried.
- VI. Executive Session: No motion was made to go into closed session.
- VII. Other Business: No other business was brought forward.
- VIII. At 6:00 p.m. Chairman Martinez adjourned the meeting upon a motion by Supervisor McGuire and second by Administrator Barr.

Respectfully submitted


Katy Dolan Baumer, Clerk