



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
September 16th, 2025
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- V. Bill Paying
- VI. Unfinished Business
- VII. New Business
 - A. Regular Meeting Minutes of September 2, 2025
 - B. Executive Session Minutes of September 2, 2025
 - C. Resolution Proclaiming Hispanic Heritage Month
 - D. Approval of Estoppel Certificate for Reciprocal Easement Agreement between Hanover Township, Northwest Partnership, and Bartlett SLF Associates, LP
 - E. Approval of Two-Year Audit Services Agreement Extension with Lauterbach & Amen
 - F. Appointment of Township Board Representative to the Hanover Township Foundation Board of Directors
 - G. Consideration of November Township Board Meeting Dates
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for August 2025

SERVICE PROVIDED	AUGUST 2025	AUGUST 2024	FYTD 2026	FYTD 2025
<i>Passports</i>	317	305	2,049	1,708
Photo Fees	\$3,600	\$3,570	\$22,590	\$19,110
Fee deposits	\$11,365	\$10,991	\$74,860	\$61,215
<i>Fishing/Hunting licenses</i>	5	0	32	24
<i>Handicap Placards</i>	23	23	122	99
<i>Vehicle Sticker Renewals</i>	63	45	303	268
<i>Human Resources Requests</i>	142	112	657	610
<i>New Employee Orientations</i>	4	3	23	19
<i>Technology work orders</i>	50	47	333	302
<i>Resident Contacts</i>	1,629	1,763	8,874	8,991
<i>Percent of Budget Expended (100% of year)</i>	7.9%	7.7%	30.5%	31.7%
<i>Hanover Landing Client Contacts (Duplicated)</i>	89	95	399	534

Department Highlights

- Human Resources Manager Callahan completed 4 new hire orientations: Paige Chapin (Administrative Services), Josephine Micelli (Aging Services), Karla Alvarez (Community Affairs), and Tori Benshoof (Youth and Family Services).
- Human Resources Manager Callahan participated in first round interviews for the Food Services Coordinator, Office of Community Health Part-Time Receptionist, Community Relations Intern, Youth and Family Services Receptionist, Youth Program Assistant, and Youth Program Lead position.
- The Annual All Staff Picnic was held on August 13. Approximately 70 employees attended the annual employee appreciation event. During the event employees participated in several games and competitions and the food was provided by I Smell Bacon BBQ.
- Deputy Township Administrator Vana participated in second round interviews with Director Smith for the Office of Community Health Part-Time Receptionist position.
- Hanover Landing continues to provide weekly gatherings for tenants, in addition to providing referral services on-site. Supportive Housing Services Coordinator Kapadoukakis coordinated 11 social and education tenant events including Popsicles with the Elgin Police Department, Oak Street Health presentation, a budget workshop, among other opportunities.
- Deputy Township Administrator Vana attended the Metropolitan Township Association's seminar on General and Emergency Assistance on August 20 at Schaumburg Township.
- Deputy Township Administrator Vana and Human Services Director Dickinson coordinated a retirement celebration for Mary Jo Imperato and Lori Orozco on August 14 to recognize their decades of service to the Hanover Township community.
- Administrative Services Public Management Intern, Paige Chapin, started with the Township on August 25 and will be with the department through the end of the year.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for August 2025

SERVICE PROVIDED	AUGUST 2025	AUGUST 2024	FYTD 2026	FYTD 2025
<i>Programming Division</i>				
Planned programs	259	256	1,259	1,240
Participants	2,249	1,988	10,495	9,419
Participants (unduplicated)	665	621	1,075	1,218
Wait listed (duplicated)	77	43	224	444
New volunteers	0	1	15	12
Total volunteers (unduplicated)	151	147	195	198
Volunteer hours reported	1,824	2,055	10,034	10,345
<i>Nutrition Division</i>				
Meals served	2,135	2,205	10,337	11,689
Meals delivered by volunteers	3,131	3,224	15,523	16,279
Clients served (unduplicated)	750	707	1,201	1,252
<i>Social Services Division</i>				
Clients served (unduplicated)	150	137	646	602
Clients served (duplicated)	211	219	1,278	1,221
Energy Assistance	9	12	59	61
Prescription drugs & health insurance assistance	116	98	577	554
Social Service programs	21	10	71	51
Social Service program participants	253	111	945	588
Lending Closet transactions	129	124	705	659
Home Services direct care hours	160	121.5	729.5	248.5
Caregiver Resource Center (duplicated)	144	N/A	677	N/A
<i>Transportation Division</i>				
One way rides given	1,443	923	7,220	5,466
Clients served (unduplicated)	192	153	349	308
New riders	25	19	349	308
Unmet requests for rides	0	33	2	224

Department Highlights

- Visual Arts Instructors Kay and Krall held the annual HT Creates Artist Reception on August 1 and over 100 artists and patrons attended. HT Creates ran from August 1 – August 28.
- The Transportation Division provided over 1,400 rides in the month of August which is over 500 rides more than in August 2024. No ride requests were unmet in the month.
- On August 25, the Nutrition Division provided Banana Splits for National Banana Split Day and had 115 congregate meal diners for this event.
- Part-Time Food Services Assistant Jo Micelli started on August 18.
- On August 5, the Caregiver Resource Center started offering the Stress Busting Series in collaboration with Kenneth Young Center. The Stress Busting Series is an evidence-based program designed to reduce the stress of unpaid caregivers.
- On August 1, Social Services Manager Gomez attended the “Health and Human Services Virtual Briefing on Impacts to SNAP & Medicaid”. The meeting provided updates on changes to SNAP and Medicaid.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for August 2025

SERVICE PROVIDED	AUGUST 2025	AUGUST 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Office visits	276	235	1,699	1,207
Building permits processed	458	338	3,601	3,351
Change of Name	0	2	14	30
Property tax appeals	0	1	0	0
Certificates of Error	32	62	353	461
Property location updates	0	0	28	1
Sales Recording	58	0	58	0
New owner mailing	0	419	160	419
Notary Services	49	N/A*	153	N/A*
<i>Exemptions</i>				
Homeowner exemptions				
Senior homeowner exemptions	0	0	102	85
Senior Freeze exemptions	0	0	75	66
Disabled Veteran exemptions	0	0	581	257
Disabled person exemptions	0	0	87	45
Miscellaneous exemptions	0	0	30	7

*Notary Services not previously recorded.

Department Highlights

- Chief Deputy Ortiz completed the 2025 mandatory annual Passport Acceptance Agent training and certification.
- Chief Deputy Ortiz attended a webinar with the Illinois Property Assessment Institute on Microsoft Excel functionality in the Assessor's office.
- Assessing Specialist Rahim conducted a meeting with Poplar Creek Library Program Director to discuss upcoming collaborations and seminars.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for August 2025

SERVICE PROVIDED	AUGUST 2025	AUGUST 2024	FYTD 2026	FYTD 2025
<i>Website Visits (total)</i>	6,265	8,351	43,359	34,750
<i>Website Visits (unique)</i>	5,290	5,406	35,571	28,563
<i>Facebook Followers (new and total FYTD)</i>	124	78	7,227	6,266
<i>Facebook Reach</i>	97,213	27,142	206,082	122,101
<i>LinkedIn Impressions (new and total FYTD)</i>	7,126	N/A*	23,338	N/A*
<i>Instagram Views (new and total FYTD)</i>	20,370	N/A*	79,652	N/A*
<i>YouTube Views</i>	347	134	1,192	929
<i>Media Releases</i>	1	2	16	23

* Metrics not previously tracked by department.

Department Highlights

- Office of Community Affairs staff attended the August 1 HT Creates Art Show Artist Reception at the Senior Center to capture photos and videos of the event and to support Township artists and their families.
- Director Kuttentberg conducted interviews for the Communications Intern position on August 5 with Human Resources Manager Callahan and Deputy Township Administrator Vana.
- Department staff attended the 2025 Backpack Distribution on August 6 at the Astor Avenue Community Center to capture photos and videos.
- Director Kuttentberg coordinated the August 14 visit to the Senior Center by Congresswoman Delia Ramirez, her staff, and Hanover Park Mayor Rod Craig. Officials learned more about the Township's congregate, and home delivered meal programs.
- Director Kuttentberg participated in the August 15 visit and tour for Streamwood Clerk Aris Garcia, along with Township Supervisor McGuire and staff.
- Fall Communications Intern Karla Alvarez began her internship with the Township on August 18. A senior at Illinois State University, Karla will graduate in December with a bachelor's degree in integrated communications and marketing.
- The Fall Winter 2025 edition of the Hanover Happenings newsletter was sent to the printer on August 19.
- Director Kuttentberg attended the August 21 Bartlett Area Chamber Board of Directors meeting at the Bartlett Park District.
- The Office of Community Affairs coordinated the final concert of the 2025 Summer Concert Series at the Izaak Walton Reserve on August 21 with a performance by Focal Point.
- Director Kuttentberg attended the National Information Officers Association conference in Clearwater, Florida, August 24 - 28. Session topics included crisis communications, artificial intelligence, community engagement, and media release writing. Keynote addresses included presentations from a former FBI official and current CNN analysts, Louisiana State Police, California Fire officials, and more.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for August 2025

SERVICE PROVIDED	AUGUST 2025	AUGUST 2024	FYTD 2026	FYTD 2025
<i>Appointments</i>				
ProTimes	8	7	27	25
TB skin test	15	5	41	28
Cholesterol	3	4	37	54
Injections*	8	0	46	0
Sharps Disposal*	15	0	53	0
Miscellaneous labs	24	19	115	88
Wellness Screening (BP, diabetes, anemia)	32	58	254	261
Other	94	76	404	436
<i>Clinic Clients</i>				
Senior Center/ home visits	168	135	810	715
Offsite clinics	32	30	139	132
Total clients (unduplicated)	60	52	418	388
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	3	2
Informational seminars/Programs	7	5	37	28
Program Participants	83	113	886	988
<i>Primary Care Provider Support</i>	0	1	9	8

*Previously counted under "other" appointments

Department Highlights

- Director Smith and Community Health Nurse Nichols provided 33 home visits for residents in the month of August.
- The Office of Community Health provided laboratory services for 12 residents at the Hearthwood lab clinic in the month of August.
- Community Health Nurse Nichols provided free preventative health screenings for 26 residents at the Hanover Park Mental Health Fair on August 1.
- Community Health Nurse Nichols and Community Health Intern Busto attended the Bartlett National Night Out on August 5.
- Community Health Nurse Nichols provided free preventative health screenings at Centro de Informacion on August 11.
- Director Smith and Community Health Nurse Nichols provided bloodborne pathogen and epipen training for Youth & Family Services employees on August 14.
- Director Smith and Community Health Specialist Prestin certified Youth & Family Services employees in Heartsaver CPR and First Aid on August 20.
- Hearing Life Center provided free hearing screenings for 12 residents on August 21.
- Director Smith and Community Health Nurse Nichols attended the Northwest Municipal Nurses' Meeting on August 21.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for August 2025

SERVICE PROVIDED	AUGUST 2025	AUGUST 2024	FYTD 2026	FYTD 2025
<i>Hours</i>				
Volunteer Detail Hours	997	592	4,782	3,884
Volunteer Work Hours	1,445	1,055	7,753	7,185
Volunteer Training Hours	117	210	1,325	1,262
<i>Total Volunteer Hours</i>	2,559	1,857	13,860	12,331
<i>Details</i>				
Emergency Call Outs	42	23	136	127
Safety Patrols	3	0	3	2
Township Sponsored Events	2	1	7	2
Other Community Events	6	6	34	23
Miscellaneous	0	1	1	3
<i>Total Details</i>	53	31	181	157

Department Highlights

- HTES Officers responded to a vehicle accident in Bartlett on August 1 and provided traffic management.
- HTES Officers responded to a structure fire in Elgin on August 2 and provided cascade bottle fill, lighting, and decontamination.
- HTES Officers responded with MABAS Decon 12 to a dive alarm in Hanover Park on August 7.
- HTES Officers responded to a vehicle accident in Schaumburg on August 10 and provided traffic management.
- HTES Officers responded to a vehicle accident in Elgin on August 6 and provided traffic management.
- HTES Officers responded to a call out from Fox River & Countryside Fire Rescue District for a powerline down and provided traffic management on August 16.
- HTES Officers responded to a search for a missing young adult in South Elgin on August 18.
- HTES Officers responded to a severe weather front moving into the Township on August 18 and provided weather spotting. No damage was reported.
- HTES Officers responded to a call out from Fox River & Countryside Fire Rescue District a powerline down and provided traffic management on August 18.
- HTES Officers responded to a water main break in Elgin and provided traffic management on August 19.
- HTES Officers responded to a shooting incident in Streamwood on August 24 and provided traffic and perimeter control.
- HTES Officers responded to a structure fire in Elgin on August 25 and provided cascade bottle fill, lighting, and decontamination.
- HTES Officers responded to a vehicle accident with extrication in Elgin August 28 and provided traffic management.
- HTES Officers responded to a structure fire in Streamwood on August 26 and provided cascade bottle fill, lighting, and decontamination.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for August 2025

SERVICE PROVIDED	AUGUST 2025	AUGUST 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Vehicle service calls	1	0	7	4
Work orders	583	598	2,869	2,956
Event set-ups/tear downs	231	221	1,048	1,076
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,618	5,155	20,101	22,881
Town Hall	10,860	12,840	49,020	52,740
Senior Center	38,606	40,730	171,395	198,398
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	0.00*	0.00*	306.84	291.11
Town Hall	9.44	11.52	836.84	749.78
Senior Center	560.24	783.52	4,033.60	4,851.78
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

*Denotes no furnace usage

Department Highlights

- Facilities and Road Maintenance staff completed the June Brush Pickup Program week with approximately 48 tons of mulch collected. All mulch was delivered to Township residents through mulch requests.
- Director Hanson continued working with legal, Thomas Engineering, and Hitchcock Design Group completing and submitting the reply to the first round of comments from the Village of Bartlett on the Planned Development application submission for the Tiknis Campus Expansion Property phase II and III projects.
- Director Hanson completed the donation of both the Aging Services Ford Explorer, and Emergency Services light Squad 9123 to Habitat for Humanity.
- Director Hanson, working with members of the department of Emergency Services, completed the ordering process for the purchase of the Fleet Maintenance software, including GPS tracking for Facilities and Roads and Emergency Services vehicles.
- Director Hanson, Aging Services Director Stamp, and Operations Manager Nelson toured Superior Flooring warehouse to finalize samples and design ideas for the Senior Center main level bathrooms.
- Director Hanson attended the in-person Illinois Department of Transportation training on Administrative Responsibilities of the Township Highway Commissioner. The training covered topics such as Motor Fuel Tax, contracts, safety, road signage, stormwater and drainage, and budgeting.

DEPARTMENT OF HUMAN SERVICES



Report for August 2025

SERVICE PROVIDED	AUGUST 2025	AUGUST 2024	FYTD 2026	FYTD 2025
<i>General Assistance</i>				
General Assistance clients	8	9	38	40
General Assistance appointments	8	15	44	76
Emergency Assistance appointments	6	39	49	158
Emergency Assistance approved	3	2	12	13
Crisis intake clients	130	271	709	1,095
<i>Veterans' Services</i>				
Office Visits	0	14	26	84
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	20	27	132	168
Financial assistance applications*	6	8	15	19
<i>Food Pantry</i>				
Served (Households)	1,372	1,478	6,962	6,981
Unduplicated	582	247	2,380	1,396
New applications	62	49	221	237
Food Donations	97	52	278	181
<i>Community Center Walk-Ins</i>	83	133	441	728

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- On August 5, the department participated in the Village of Bartlett's National Night Out event.
- From August 6–8, the department hosted its Annual Backpack Distribution, providing over 1,800 backpacks to local families in need.
- On August 9, Human Services staff attended “Shenanigans on the Green” in Hoffman Estates, where food donations were collected to support the Hanover Township Food Pantry.
- On August 14, the Township hosted a retirement celebration honoring Mary Jo Imperato and Lori Orozco for their many years of dedicated service and contributions to the community.
- The Office of Community Health held clinic hours at the Astor Avenue Community Center on August 15.
- The Village of Streamwood Clerk visited the food pantry for a tour and received an overview of the various programs and services offered by the Department of Human Services.
- On August 20, Human Services staff participated in the General Assistance/Emergency Assistance Seminar hosted by the Metropolitan Township Association at Schaumburg Township, focusing on program updates and best practices.
- Director Dickinson visited Hines Veterans Affairs Hospital to complete the background check and fingerprinting requirements as part of the final steps in obtaining Veteran Service Officer (VSO) status.
- The department hosted State Representative Anna Moeller on-site for her “Coffee and Convo” Pop-Up Event.
- On August 28, staff attended the Illinois Township Association of General Assistance Caseworkers (ITAGAC) Training at Elk Grove Township, which featured sessions on Visual GA and the GA Appeals process.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for August 2025

SERVICE PROVIDED	JULY 2025	JULY 2024	FYTD 2025	FYTD 2024
<i>Grant Funding</i>				
New clients	72	155	1,659	1,827
Ongoing clients	1,007	930	3,069	3,020
Closed cases	208	103	567	341
Prevention programming presentations	4	0	11	0
Number in audience	26	0	87	0
<i>TIDE</i>				
Participants	7	5	7	33
Rides	19	6	215	558

*Due to reporting website, statistics are a month behind

Department Highlights

- The Mental Health Board met on August 26 and approved the following:
 - \$500 Sponsorship to Just for the Health of It Health Expo
 - \$2,763 in Staff Development Funds to Marklund to send nurses to the Illinois Healthcare Association Conference
 - The continuation of a second year of the Non-Profit Mid-Level Management Forum
 - The Fiscal Year 2026-2028 Strategic Plan
- Manager Teachout attended the Centro De Informacion Mental Health Fair at the Hanover Park Park District.
- Manager Teachout represented the Mental Health Board at the Wildwoods Ribbon Cutting, a permanent supportive housing facility in Elgin.
- Manager Teachout attended the Mental Health Workgroup through the Alignment for Collaborative and Elgin Neighborhood Network on August 7.
- Manager Teachout attended the Association of Community Mental Health's tri-annual membership meeting.
- The Planning Committee of the Mental Health Board met to approve the Strategic Plan on August 26.
- Manager Teachout hosted the Human Services Coordinating Council on August 20.
- Manager Teachout met with the new staff from Wheeling Township Mental Health Board to discuss funding procedures and initiatives of the Mental Health Board.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for August 2025

SERVICE PROVIDED	AUGUST 2025	AUGUST 2024	FYTD 2026	FYTD 2025
<i>Outreach & Prevention</i>				
Open Gym participants	85	126	3,222	2,887
Open Gym participants (unduplicated)	39	40	786	369
Alternate Support referrals	0	0	1	98
Alternate Support participants	5	8	721	476
Alternate Support participants (unduplicated)	5	8	130	98
<i>Clinical</i>				
Therapy clients	266	229	1,933	1,219
Therapy clients (unduplicated)	98	79	619	458
New clients (unduplicated)	4	6	22	24
Clinical hours	266	189	1,520	914
Group session participants	71	0	1,434	280
<i>Tutoring Participants</i>				
Total	9	4	209	199
Unduplicated	9	4	84	77

Department Highlights

- The department hosted the annual National Night Out event in partnership with Elgin Police Department on August 5. The event saw 123 attendees and representatives from Hanover Township Emergency Services, Elgin Police Department, Elgin Explorer Post, Elgin Fire Department, and the City of Elgin.
- On August 6, Clinical Manager Trocki and After School Program Coordinator Enciso attended the Laurel Hill back-to-school event
- On August 7, staff attended back-to-school events at the following schools: Hanover Countryside, Parkwood, and Tefft Middle School.
- On August 8, staff attended back-to-school events at the following schools: Bartlett Elementary School, and Glenbrook Elementary School.
- Director Brumfield Grima represented the department at the Hanover Park District back-to-school Pop Up event on August 10.
- Director Brumfield Grima attended the Illinois Medicaid Comprehensive Assessment of Needs and Strengths (IM+CANS) Workgroup on August 13.
- The Office of Community Health trained the Open Gym Youth Program Assistants and Prevention staff in EpiPen, Bloodborne Pathogens, and CPR on August 14 and 20.
- Staff attended the Streamwood High School festival on August 22.
- On August 27, staff attended back-to-school events at Huff and Heritage Elementary Schools.
- On August 28, Youth and Family Services hosted the Association of Illinois Township Committees on Youth meeting at the Izaak Walton Youth Center.
- On August 28, Prevention and Volunteer Coordinator Trujillo and Therapist Escutia attended U-46 DREAM Academy back-to-school event.
- Clinical Manager Trocki and Director Brumfield Grima met with Social Worker Majer from Streamwood High School on August 29, to discuss student needs the social worker is seeing and how YFS could assist.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 9/2/25 - 9/15/25

	<u>Total</u>
Total Town Fund	83,393.41
Total Senior Services Fund	52,553.03
Total General Assistance Fund	8,415.72
Total Road Maintenance Fund	3,668.08
Total Committee for Senior Citizens Services	1,500.00
Total Mental Health Board Fund	27,437.26
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	43,893.57
 Total All Funds	 <u><u>221,061.07</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
1103 · Aging Services - Revenue					
1103500 · Senior Programs					
Check	09/12/2025	164052	Fanny Liu	Program Refund	110.00
Total 1103500 · Senior Programs					110.00
Total 1103 · Aging Services - Revenue					110.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	09/02/2025	163895	ProxiT Technology Solutions	Inv# 24618 June 2025 Managed IT Services Fee	8,885.25
Total 1014430 · Computer Equipment & Software					8,885.25
Total 101CAP · Capital Expenditures					8,885.25
101CHN · Community Health					
1014452 · Office Supplies					
Check	09/12/2025	164053	Accurate Office Supply Co	Inv# 641957 Paper (6)	61.92
Total 1014452 · Office Supplies					61.92
1014461 · Miscellaneous					
Check	09/12/2025	164073	Verify (XHANOV)	Inv# 1677723 Pre Employment Background Checks	18.00
Total 1014461 · Miscellaneous					18.00
1014465 · Medical Supplies					
Check	09/02/2025	163891	McKesson Medical Surgical	Inv# 24238751 Lancets, Bandages, Needles	124.41
Check	09/09/2025	164017	McKesson Medical Surgical	Inv# 24272818 Ibuprofen	32.84
Check	09/09/2025	164017	McKesson Medical Surgical	Inv# 24295510 Hand Sanitizer, Towels, TB Tests	414.77
Total 1014465 · Medical Supplies					572.02
1014491 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	545.87
Total 1014491 · Health Insurance					545.87
Total 101CHN · Community Health					1,197.81
101CVA · Community Affairs					
101CMA · Community Relations					
1014619 · Office Supplies					
Check	09/12/2025	164072	Staples	Inv# 6026892359 Signholder	90.78
Check	09/12/2025	164072	Staples	Inv# 6025990480 Pocket Port	37.72
Total 1014619 · Office Supplies					128.50
1014625 · Communications					

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Check	09/02/2025	163885	Breese Journal & Publishing Company	Inv# 160413 Fall/Winter 25 Hanover Happenings Newsletter Printing	7,195.64
Total 1014625 · Communications					7,195.64
1014631 · Community Festivals					
Check	09/02/2025	163887	Austin Hopkins	Fall Food Festival 2025 Musical Performance	300.00
Check	09/02/2025	163890	Karen Shook	2025 Fall Food Truck Fest Performer	300.00
Check	09/09/2025	164007	Euclid Beverage	Inv# W-4400245 Fall Food Truck - Beverage Trailer/Supplies	1,942.47
Check	09/12/2025	164035	Big Tent Events	Fall Food Truck Table/Chair Rental	879.00
Check	09/12/2025	164071	Signs by Tomorrow	Inv# 32304 Shuttle Bus Signs (4)	606.40
Total 1014631 · Community Festivals					4,027.87
1014632 · Miscellaneous					
Check	09/12/2025	164073	Verify (XHANOV)	Inv# 1677723 Pre Employment Background Checks	18.00
Total 1014632 · Miscellaneous					18.00
1014691 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	4,845.80
Total 1014691 · Health Insurance					4,845.80
Total 101CMA · Community Relations					16,215.81
Total 101CVA · Community Affairs					16,215.81
101ES · ES - Expenditures					
1014808 · Education & Training					
Check	09/12/2025	164064	Lockdown Training Solutions, Inc	Inv# 25-202 Awareness/De-Escalation Training	1,200.00
Total 1014808 · Education & Training					1,200.00
1014811 · Station Utilities					
Check	09/12/2025	164075	Village of Bartlett	Acct 64107 Water/Sewer	62.42
Total 1014811 · Station Utilities					62.42
1014813 · Vehicle Fuel & Maintenance					
Check	09/12/2025	164061	Hopkins Ford	Inv# 708042 Oil Change Unit 9133	84.25
Check	09/12/2025	164061	Hopkins Ford	Inv# 7067337 Oil Change Unit 9122	76.73
Check	09/12/2025	164063	KO Fleet Maintenance, Inc	Inv# 40072 Fuel Leak Unit 9125	850.09
Total 1014813 · Vehicle Fuel & Maintenance					1,011.07
1014891 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	1,166.54
Total 1014891 · Health Insurance					1,166.54
Total 101ES · ES - Expenditures					3,440.03

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	09/03/2025	163997	CuraLinc LLC	Inv# 65798 SupportLinc Employee Assistance Program Q4	484.80
Total 1014411 · Employee Assistance Program					484.80
1014513 · Employee Wellness					
Check	09/09/2025	164017	McKesson Medical Surgical	Inv# 24275621 Employee Flu Shots	778.92
Total 1014513 · Employee Wellness					778.92
Total 101ISE · Insurance & Employee Benefits					1,263.72
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	09/12/2025	164079	Airdo Werwas LLC	Inv# 190-0001-44890 Legal Fees	6,688.20
Check	09/12/2025	164079	Airdo Werwas LLC	Inv# 190-0005-44892 Legal Fees	1,425.00
Check	09/12/2025	164079	Airdo Werwas LLC	Inv# 190-0023-44895 Legal Fees	100.20
Check	09/12/2025	164079	Airdo Werwas LLC	Inv# 190-0002-44891 Legal Fees	260.00
Check	09/12/2025	164079	Airdo Werwas LLC	Inv# 190-0018-44894 Legal Fees	75.00
Check	09/12/2025	164079	Airdo Werwas LLC	Inv# 190-0024-44896 Legal Fees	2,608.20
Total 1014502 · Legal Services					11,156.60
Total 101LEA · Legal & Auditing					11,156.60
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	09/09/2025	164003	Bade Supply	Inv# 104324 Towels, Gloves, Toilet Paper, Soap	342.15
Check	09/09/2025	164003	Bade Supply	Inv# 104620 Towels, Gloves, Carpet Cleaner	148.37
Total 1014205 · Janitorial Supplies					490.52
1014209 · Building Contracts					
Check	09/09/2025	164029	TK Elevator Corp	Inv# 3008825644 Annual IWC Elevator Maintenance Contract	3,360.86
Total 1014209 · Building Contracts					3,360.86
1014210 · Building Maintenance - Town					
Check	09/09/2025	164012	Home Depot, The 7816	Door Handle	18.97
Check	09/09/2025	164024	Reinke Interior Supply	Inv# 22118 Ceiling Tiles	448.80
Check	09/09/2025	164026	Sherwin-Williams	Inv# 9223-2 Paint Astor Ave Office	50.95
Total 1014210 · Building Maintenance - Town					518.72
1014212 · Building Maintenance - Astor					
Check	09/09/2025	164019	Menards - West Chicago	Inv# 26455 Wall/Snap Anchors	17.47
Check	09/09/2025	164026	Sherwin-Williams	Inv# 6088-2 Paint Case Managers Office	28.95
Check	09/09/2025	164027	Temperature Equipment Corp	Inv# 8647803-00 Roof Top Filters HVAC	380.64
Check	09/12/2025	164070	Reinke Interior Supply	Inv# 22449 Ceiling Tiles	96.05

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Total 1014212 · Building Maintenance - Astor					523.11
1014214 · Equipment Maintenance - Senior					
Check	09/12/2025	164077	Midwest Mechanical	Inv# MC000146371 Quarterly Preventative Maintenance Agreement	1,641.00
Total 1014214 · Equipment Maintenance - Senior					1,641.00
1014215 · Equipment Maintenance - Astor					
Check	09/09/2025	164009	Fox Valley Fire & Safety	Inv# IN00800664 Annual Fire Inspection Astor Ave	365.00
Total 1014215 · Equipment Maintenance - Astor					365.00
1014217 · Education & Training					
Check	09/12/2025	164036	Adrian White (v)	CDL Permit License Fee	51.13
Check	09/12/2025	164054	APWA	American Public Works Assoc Annual Subscription	245.00
Total 1014217 · Education & Training					296.13
1014225 · Grounds/Reserve Maintenance					
Check	09/09/2025	164023	Quality Roque's Inc	Tree & Stump Removal	4,000.00
Check	09/09/2025	164023	Quality Roque's Inc	Tree & Stump Removal	500.00
Check	09/12/2025	164066	Midwest Groundcovers LLC	Inv# SO -003958 Flagpole Plants	555.00
Check	09/12/2025	164066	Midwest Groundcovers LLC	Credit148985	-164.00
Total 1014225 · Grounds/Reserve Maintenance					4,891.00
1014227 · Miscellaneous					
Check	09/09/2025	164019	Menards - West Chicago	Inv# 26644 Supplies Food Truck Photo Prop	185.42
Check	09/09/2025	164026	Sherwin-Williams	Inv# 9493-1 Paint Food Truck Photo Prop	39.95
Total 1014227 · Miscellaneous					225.37
1014291 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	6,644.48
Total 1014291 · Health Insurance					6,644.48
Total 101MAIN · Facilities Maintenance					18,956.19
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	09/09/2025	164031	Village of Bartlett	Acct 51470 Water/Sewer Emergency Services Inv# 356377	116.50
Total 1014403 · Utilities - Town					116.50
1014416 · Equipment Rental - Town					
Check	09/09/2025	164016	Leaf (618-011)	Inv #18939561 Acct# 100-2577618-011 Hanover Landing Copier	52.03
Check	09/12/2025	164057	Canteen Rfrsh Svc 05635/002/00002 ...	Inv# ORD378942 Water Machine Rental Fee	57.00
Check	09/12/2025	164065	Leaf (618-010)	Inv# 18973682 Town Hall Main Copier Lease	230.43
Total 1014416 · Equipment Rental - Town					339.46

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Total 101THE · Town Hall Expense					455.96
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	09/09/2025	164004	Canteen Rfrsh Svc 05635/001/00001 ...	Inv #ORD381105 Coffee Supplies Admin	142.34
Check	09/12/2025	164056	Canteen Rfrsh Svc 05637/001/00001	Inv# ORD376441 Filter Change-Water Filtration (2)	230.00
Check	09/12/2025	164072	Staples	Inv# 6041065424 Pre Punched paper	57.55
Total 1014404 · Office Supplies					429.89
1014406 · Printing					
Check	09/12/2025	164058	GIS Cartography & Publishing Services	Inv# 267 Township Maps (1,750)	3,290.00
Total 1014406 · Printing					3,290.00
1014412 · Travel Expenses					
Check	09/02/2025	163892	Suzy Callahan (v)	Mileage Reimbursement	38.22
Total 1014412 · Travel Expenses					38.22
1014420 · Pre-Employment Charges					
Check	09/09/2025	164013	Illinois City County Management Assoc	Inv# 6398 Admin Specialist Job Posting	50.00
Check	09/12/2025	164073	Verify (XHANOV)	Inv# 1677723 Pre Employment Background Checks	18.00
Total 1014420 · Pre-Employment Charges					68.00
1014429 · Miscellaneous					
Check	09/12/2025	164055	Bartlett Sports	Inv# 7057 Township Uniforms (5)	238.00
Total 1014429 · Miscellaneous					238.00
1014530 · Financial Administration					
Check	09/02/2025	163894	Governmental Accounting, Inc	Inv# 60341 Sept 2025 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014531 · Community Affairs					
Check	09/12/2025	164058	GIS Cartography & Publishing Services	Inv# 267 Zoomify Digital Map	395.00
Total 1014531 · Community Affairs					395.00
1014534 · Passport Services					
Check	09/12/2025	164072	Staples	Inv# 6041065421 Shipping Labels	125.96
Total 1014534 · Passport Services					125.96
1014591 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	3,989.20
Total 1014591 · Health Insurance					3,989.20

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Total 101TOE · Town Office Expense					13,974.27
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	09/12/2025	164062	Kwik Print	Inv# 78410 Business Cards - Ortiz	48.64
Total 1044405 · Office Supplies					48.64
1044491 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	545.87
Total 1044491 · Health Insurance					545.87
Total 104ASR · Assessor's Division					594.51
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					
Check	09/12/2025	164065	Leaf (618-010)	Inv# 18973682 Youth and Family Main Copier Lease	164.02
Total 1094617 · Equipment Maintenance					164.02
1094618 · Psychiatric Backup					
Check	09/09/2025	164001	Alexian Bros. Behavior Health Hospital	Office Visit 8.19.25	240.00
Total 1094618 · Psychiatric Backup					240.00
1094621 · Recruitment and Pre Employment					
Check	09/03/2025	163994	Academy Engraving Co.	Inv #63257 Name Badge (T. Benshoof)	28.90
Check	09/12/2025	164073	Verify (XHANOV)	Inv# 1677723 Pre Employment Background Checks	36.00
Total 1094621 · Recruitment and Pre Employment					64.90
1094623 · Travel					
Check	09/09/2025	164006	Erin Brumfield Grima (v)	Mileage Reimbursement Aug 2025	45.57
Check	09/09/2025	164014	Jennifer Solis (v)	Travel Reimbursement Aug 2025	115.29
Check	09/09/2025	164030	Tori Benshoof	Travel Reimbursement August 2025	26.67
Total 1094623 · Travel					187.53
1094691 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	4,085.06
Total 1094691 · Health Insurance					4,085.06
Total 109ADM · Administration & Clinical					4,741.51
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	09/09/2025	164010	Gisel Trujillo (v)	Mileage Reimbursement Aug 2025	82.60
Check	09/09/2025	164015	Juliana Moreno (v)	Mileage Reimbursement Aug 2025	119.70

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
			Total 1094644 · Travel		202.30
			1094656 · Youth Center Equipment		
Check	09/03/2025	163995	Canteen Rfrsh Svc 05637/001/00001	Inv# ORD376443 Filter Change-Water Filtration	115.00
Check	09/12/2025	164065	Leaf (618-010)	Inv# 18973682 IWYC Copier Lease	164.02
			Total 1094656 · Youth Center Equipment		279.02
			1094658 · Youth Center Utilities		
Check	09/03/2025	163996	Com Ed (7000)	Acct 0423237000 Monthly Charges 7.15.25-8.13.25	311.45
Check	09/03/2025	163998	City of Elgin	Acct# 413720-6423 Water/Sewer Monthly Charges 7.9.25-8.8.25	81.37
			Total 1094658 · Youth Center Utilities		392.82
			1094791 · Health Insurance		
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	1,637.61
			Total 1094791 · Health Insurance		1,637.61
			Total 109OUT · Outreach & Prevention		2,511.75
			Total 109YFS · Youth & Family Services		7,253.26
			Total 1014 · Town Fund - Expenditures		83,393.41
			1104 · Aging Services - Expenditures		
			1104ADM · Administration		
			1104523 · Recruitment		
Check	09/12/2025	164073	Verify (XHANOV)	Inv# 1677723 Pre Employment Background Checks	54.00
			Total 1104523 · Recruitment		54.00
			1104527 · Equipment		
Check	09/12/2025	164068	Pitney Bowes Global Financial Services	Inv# 3107383604 Quarterly Postage Machine Lease	486.99
			Total 1104527 · Equipment		486.99
			1104535 · Travel		
Check	09/12/2025	164051	Allison Stamp (v)	Mileage Reimbursement	37.80
			Total 1104535 · Travel		37.80
			1104539 · Miscellaneous		
Check	09/12/2025	164051	Allison Stamp (v)	Vehicle Registration/Plate Change	9.25
			Total 1104539 · Miscellaneous		9.25
			1104591 · Health Insurance		
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	1,166.54
			Total 1104591 · Health Insurance		1,166.54

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Total 1104ADM · Administration					1,754.58
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	09/12/2025	164041	Marilyn Perri (v)	Cafe Food	24.38
Check	09/12/2025	164059	Get Fresh Produce, Inc	Congregate Food	604.64
Check	09/12/2025	164080	Gordon Food Service	Congregate Food	3,937.50
Total 1105551 · Congregate Food					4,566.52
1105553 · Congregate Supplies					
Check	09/12/2025	164059	Get Fresh Produce, Inc	Congregate Supplies	74.73
Check	09/12/2025	164080	Gordon Food Service	Congregate Supplies	486.66
Total 1105553 · Congregate Supplies					561.39
1105558 · Home Delivered Meals Food					
Check	09/12/2025	164041	Marilyn Perri (v)	HDM Food	5.94
Check	09/12/2025	164059	Get Fresh Produce, Inc	HDM Food	604.64
Check	09/12/2025	164080	Gordon Food Service	HDM Food	3,937.50
Total 1105558 · Home Delivered Meals Food					4,548.08
1105560 · Home Delivered Meals Supplies					
Check	09/12/2025	164059	Get Fresh Produce, Inc	HDM Supplies	74.73
Check	09/12/2025	164080	Gordon Food Service	HDM Supplies	486.65
Total 1105560 · Home Delivered Meals Supplies					561.38
1105791 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	545.87
Total 1105791 · Health Insurance					545.87
Total 1104NUT · Nutrition					10,783.24
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	09/09/2025	164011	Giuseppa Bartolomeo	Payment Supplies Chef Pina 9.3.25	170.49
Check	09/12/2025	164046	Bestway Charter Transportation Inc	Coach Bus Trip Metropolis Theatre (38) 9.25.25	1,141.80
Check	09/12/2025	164047	Bestway Charter Transportation Inc	Coach Bus Trip Fireside Theatre (38) 10.3.25	1,488.30
Check	09/12/2025	164048	Chicago Botanic Garden	Senior Trip (38) Ref# 01PRGTKRMOO801ADON	456.00
Check	09/12/2025	164049	Chicago Classic Coach	Senior Trip Transportation - Teatro Zinzani (38) 8/21/2025	989.00
Check	09/12/2025	164050	Griffin Museum of Science and Industry	Senior Trip - (38) 12.8.25	456.00
Check	09/12/2025	164067	Marcella's Ceramics, Inc	Inv# 0383693 Greenware for Ceramic Class	66.32
Check	09/12/2025	164078	The Chicago Tour Company	3 Day Springfield Trip/Tour (55)	17,860.00
Total 1104515 · Programming					22,627.91
1104520 · Volunteer Services					
Check	09/02/2025	163886	Alan Lenoci	Home Delivered Meals Mileage Reimbursement July & August	119.98

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Check	09/02/2025	163888	Edward Baus	Home Delivered Meals Mileage Reimbursement August	30.66
Check	09/02/2025	163893	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement August 2025	112.00
Check	09/12/2025	164038	Jay Busse	Home Delivered Meals Mileage Reimbursement Augusst 2025	94.50
Check	09/12/2025	164040	Phil Roth	Home Delivered Meals Mileage Reimbursement August	63.00
Check	09/12/2025	164042	Dorothy Archer	Home Delivered Meals Mileage Reimbursement August	54.04
Check	09/12/2025	164043	Marlies Bellos	Home Delivered Meals Mileage Reimbursement August	150.29
Check	09/12/2025	164044	Maureen Howard	Home Delivered Meals Mileage Reimbursement August	30.03
Check	09/12/2025	164045	James Lemonides	Home Delivered Meals Mileage Reimbursement August 2025	105.21
Total 1104520 · Volunteer Services					759.71
1104891 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	4,630.93
Total 1104891 · Health Insurance					4,630.93
Total 1104PRO · Enrichment Programs					28,018.55
1104SOC · Social Services					
1104569 · Senior Home Care Program					
Check	09/09/2025	164022	Phoebe Ugalde	Mileage Reimbursement 8.1.25-8.8.25	34.37
Check	09/09/2025	164022	Phoebe Ugalde	Mileage Reimbursement 8.11.25-8.16.25	32.27
Check	09/09/2025	164022	Phoebe Ugalde	Mileage Reimbursement 8.18.25-8.22.25	37.66
Check	09/09/2025	164022	Phoebe Ugalde	Mileage Reimbursement 8.22.25-8.28.25	31.36
Check	09/09/2025	164022	Phoebe Ugalde	Mileage Reimbursement 8.28.25-8.31.25	23.03
Total 1104569 · Senior Home Care Program					158.69
1104991 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	4,519.38
Total 1104991 · Health Insurance					4,519.38
Total 1104SOC · Social Services					4,678.07
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	09/02/2025	163889	Kammes Auto & Truck Repair, Inc.	Inv# 149155 Brakes/Seatbelts/Oil Change Bus 137	2,563.05
Check	09/02/2025	163891	McKesson Medical Surgical	Inv# 24238751 Wipes	49.80
Check	09/12/2025	164069	Redmon's Towing	Inv# 544081 Tow Bus 142	555.00
Check	09/12/2025	164074	Ultimate Spray-N-Wash Inc	Inv# 43343 Bus Wash (8)	520.00
Total 1104518 · Vehicle Maintenance					3,687.85
1104691 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	3,520.74
Total 1104691 · Health Insurance					3,520.74
Total 1104TRN · Transportation					7,208.59

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Total 1104 · Aging Services - Expenditures					52,443.03
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	09/12/2025	164065	Leaf (618-010)	Inv# 18973682 Astor Copier Lease	164.02
Total 2024204 · Equipment					164.02
2024205 · Travel & Training					
Check	09/12/2025	164037	Ryan Dickinson	Mileage Reimbursement August 2025	100.10
Total 2024205 · Travel & Training					100.10
2024507 · Professional Services					
Check	09/03/2025	164000	Verify (XHANGA)	Inv# 1664748-IN Background Checks	90.00
Check	09/03/2025	164000	Verify (XHANGA)	Inv# 1670885-IN Background Checks	90.00
Check	09/03/2025	164000	Verify (XHANGA)	Inv# 1677722-IN Background Checks	54.00
Check	09/03/2025	164000	Verify (XHANGA)	Credit	-108.00
Total 2024507 · Professional Services					126.00
2024591 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	545.87
Total 2024591 · Health Insurance					545.87
Total 2024ADM · Administration					935.99
2024HOM · Home Relief					
2024119 · Emergency Assistance					
Check	09/02/2025	6822	Pebblewood Midwest Partners LLC	Emergency Assistance	1,808.00
Check	09/02/2025	6823	Kalpesh Shah	Emergency Assistance	2,250.00
Total 2024119 · Emergency Assistance					4,058.00
Total 2024HOM · Home Relief					4,058.00
202PAN · Pantry					
2024161 · Utilities					
Check	09/09/2025	164033	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave	62.39
Total 2024161 · Utilities					62.39
2024166 · Trash Removal					
Check	09/03/2025	163999	Groot, Inc (69323)	Inv# 15009929T107 Trash Collection Astor September 2025	1,863.41
Total 2024166 · Trash Removal					1,863.41
2024169 · Pantry Storage Facility					
Check	09/09/2025	164012	Home Depot, The 7816	Food Pantry Storage Renovation Supplies	131.52
Check	09/09/2025	164012	Home Depot, The 7816	Food Pantry Storage Renovation Supplies	88.50

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Check	09/09/2025	164012	Home Depot, The 7816	Food Pantry Storage Renovation Supplies	98.87
Check	09/09/2025	164012	Home Depot, The 7816	Credit	-61.97
Check	09/09/2025	164019	Menards - West Chicago	Inv# 26201 Food Pantry Storage Supplies	24.51
Total 2024169 · Pantry Storage Facility					281.43
2024191 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	1,214.50
Total 2024191 · Health Insurance					1,214.50
Total 202PAN · Pantry					3,421.73
Total 2024 · Human Services - Expenditures					8,415.72
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	09/12/2025	164079	Airdo Werwas LLC	Inv# 190-0007-44893 Legal Fees	1,040.00
Total 3034701 · Legal					1,040.00
3034711 · Utilities					
Check	09/09/2025	164002	AT&T 152	Acct# 847 717-5273 152 1 Douglas De-icer Inv #847717527308	212.11
Check	09/09/2025	164008	AT&T Mobility	Inv# 287352817189X08272025 Douglas De-Icer Cellular Service	28.48
Total 3034711 · Utilities					240.59
3034791 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	1,673.62
Total 3034791 · Health Insurance					1,673.62
Total 3034ADM · Administration					2,954.21
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	09/09/2025	164005	Earth, Inc	Inv# 25040 Topsoil	20.00
Check	09/09/2025	164012	Home Depot, The 7816	Concrete Mix, Step Stones	58.27
Check	09/09/2025	164018	Menards - Hanover Park	Inv# 48501 Locking Nuts, Clamps	7.48
Check	09/09/2025	164019	Menards - West Chicago	Inv# 26191 Concrete Crack Fill, Hose Parts	24.96
Check	09/09/2025	164019	Menards - West Chicago	Inv# 26313 Wire Nuts	16.84
Check	09/09/2025	164034	Welch Bros., Inc	Inv# 3340766 Culvert Pipe	586.32
Total 3034602 · Operating Supplies & Materials					713.87
Total 3034ROD · Road Maintenance					713.87
Total 3034 · Road Maintenance - Expenditures					3,668.08
4045 · Comm/SR Citizens Svcs - Expense					
4045145 · Special Events					

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Check	09/12/2025	164039	Hanover Township Foundation	GALA Sponsorship	1,000.00
Total 4045145 · Special Events					1,000.00
4045165 · Community Relations					
Check	09/12/2025	164039	Hanover Township Foundation	Food Pantry Donation	500.00
Total 4045165 · Community Relations					500.00
Total 4045 · Comm/SR Citizens Svcs - Expense					1,500.00
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	09/12/2025	164082	United Healthcare	Major Medical Premium	1,581.26
Total 5054591 · Health Insurance					1,581.26
Total 5054ADM · Administration					1,581.26
5054SVC · Service Contracts					
5054123 · Easter Seals					
Check	09/12/2025	164076	Easter Seals DuPage & Fox Valley R...	Medical Rehabilitative Services - July	3,500.00
Total 5054123 · Easter Seals					3,500.00
5054130 · Northwest Casa					
Check	09/09/2025	164020	Northwest CASA	Sexual Assault Interventions August	520.00
Total 5054130 · Northwest Casa					520.00
5054138 · Contract Support Services					
Check	09/12/2025	164084	Good Works Results, LLC	Inv #2519 Nonprofit Mid level management Forum	13,200.00
Total 5054138 · Contract Support Services					13,200.00
5054146 · Bridge YFS Crisis Intervention					
Check	09/09/2025	164028	The Bridge	Shelter/Crisis Services May 2025	440.00
Total 5054146 · Bridge YFS Crisis Intervention					440.00
5054204 · Easter Seals Family Support					
Check	09/12/2025	164076	Easter Seals DuPage & Fox Valley R...	Care Coordination/Social Work - August	1,260.00
Check	09/12/2025	164076	Easter Seals DuPage & Fox Valley R...	Care Coordination/Social Work - July	1,330.00
Total 5054204 · Easter Seals Family Support					2,590.00
5054205 · Mental Health Housing					
Check	09/12/2025	164083	UP Hanover Landing, LP	Hanover Landing Rent Subsidy - October 2025	5,606.00
Total 5054205 · Mental Health Housing					5,606.00

Hanover Township Board Audit Report

September 2 - 15, 2025

Type	Date	Num	Name	Memo	Amount
Total 5054SVC · Service Contracts					25,856.00
Total 5054 · Mental Health - Expenditures					27,437.26
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	09/09/2025	164021	Pace	Inv# 656640 Bus Lease	100.00
Check	09/09/2025	164021	Pace	Inv# 656648 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					
Check	09/09/2025	164032	Village of Bartlett - Building Dept	Phase II & III Stormwater Engineering Review	332.50
Check	09/12/2025	164085	Thomas Engineering Group LLC	Inv# 22494 Phase 2 Campus Expansion Engineering	11,176.23
Check	09/12/2025	164086	Hitchcock Design Group	Inv# 35814 Phase 2 Campus Expansion Design	13,263.78
Total 8084401 · Tiknis Campus Expansion					24,772.51
8084425 · Building & Perm Improvements					
Check	09/12/2025	164060	Helm Service	Inv# CHI204978 EMA Air Compressor Electrical	1,746.00
Check	09/12/2025	164077	Midwest Mechanical	Inv# 112172667 Senior Center Chiller Valve	4,765.06
Check	09/12/2025	164081	Reliance Mechanical	Inv# 6 Izaak Walion Air Conditioners Infrastructure (2)	12,610.00
Total 8084425 · Building & Perm Improvements					19,121.06
Total 8084 · Capital Projects - Expenditures					43,893.57
TOTAL					221,061.07

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m. Present were Trustees Essick, Beattie, Martinez, and Noyola, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Erin Brumfield Grima, Director of Community & Government Affairs Thomas Kuttnerberg, Human Services Director Ryan Dickinson, Aging Services Director Allison Stamp, Mental Health Board Manager Amanda Teachout, Deputy Administrator Kristin Vana, Assistant to the Administrator Hailey Matich, Management Intern Paige Chapin, Administrator James Barr, and Attorney Mark Kimzey. Also present were Village of Streamwood Trustee Mike Baumer and Audit Manager Macade Thorpe from Lauterbach & Amen, LLP.

- II. Pledge of Allegiance: Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation: From Lauterbach & Amen, Audit Manager Macade Thorpe discussed the FY25 audit as presented to the Board, its findings and recommendations. Supervisor McGuire thanked staff on the nice job assisting with the audit.
- V. Reports:
- A. Supervisor's Report: Supervisor McGuire shared thank you cards from retirees Mary Jo Imperato and Lori Orozco. He recognized staff saying it was a great job they did on the retirement party. He would attend a tour of the Township for York Township's new administrator designee this week. Thank you to Trustee Beattie for feeding the Emergency Services unit this month!
 - B. Clerk's Report: Clerk Dolan Baumer reported that Illinois Senate President Don Harmon would be the guest speaker at the September 4 Township Officials of Cook County Clerks Division in Oak Park.
 - C. Assessor's Report: Assessor Moinuddin reported that the tax bills would be late.
 - D. Trustee Committee Liaison Reports: The Trustees offered no reports.
 - E. Department Reports: Department reports were submitted for review by the Board during the August 19 meeting; highlights since then included Director Hanson reported that the air compressor is ready for installation. Mr. Halverson of Chapel Creek subdivision reach out to request a discussion of the upcoming bridge replacement project. Air conditioner units will be installed by the end of September at the Izaak Walton Center. Director Crews reported that the unit is doing routine patrols on the Fox River Valley Water property. Thirteen new candidates have been identified and are being trained. Training on water search with drones is ongoing. The unit received several thank you notes from area departments. Director Smith reported that prostate cancer screening would be held this month. The annual Just for the Health of It health fair would be held on September 11. Flu season shots would be available for employees on September 15. Cholesterol screenings would be held next month. Director Ryan reported that she would be participating with the Village of Streamwood for the business breakfast this month. LIHEAP opens October 1. The department would participate in the St. Ansgar's parade on September 25. The Hanover Township Foundation would be held on October 24. Director Brumfield Grima reported that the interviews are ongoing for Youth Program Assistant,

Program Assistant Lead, the open Therapist position, and part-time Receptionist position. All Youth Program Assistance have received training on CPR and first aid, bloodborne pathogens and EpiPen usage. Also Open Gym procedures and policies were reviewed with the Assistants. Open Gym started at Sunnydale and the Izaak Walton Youth Center today with 183 students registered and a waitlist due to reaching capacity. Tefft Middle School and Heritage and Huff Elementary are in the process of starting the Attendance Support Pilot Project. The department's Family Fall Fest would be held on October 25. Director Stamp reported on upcoming programming, and that activity bags are being delivered with home delivered meals. Manager Teachout reported that a staff development grant for Marklund during the next meeting. The Mental Health Board would be sponsoring the Mid-Level Forum. The Mental Health Board has approved a strategic plan. The next meeting would be held on September 23, and the FY27 applications would be due then. Deputy Administrator Vana reported that the Township has been awarded the GFOA Triple Crown. GFOA's Triple Crown recognizes governments that have received GFOA's Certificate of Achievement for Excellence in Financial Reporting, Popular Annual Financial Reporting Award, and the Distinguished Budget Presentation Award. Thank you to Assistant Administrator Hailey Matich for her work on the budget. The request for payment from DCEO for the final reimbursement has been made and the final report is due October 1, with payment expected in November. She introduced new management intern Paige Chapin. Director Kuttenberg reported that the department is working on a rededication with a Township historical marker for the Bartlett Theodore J. Lewis Park, recognizing his 40 years of service to the Bartlett Park District. The food truck fest would be held on September 18; the Shred on October 11, and the Flu Shot Clinic sponsored by Senator Castro on October 18.

- V. Paying: Mr. Barr presented the bills for payment from August 19 2025 through September 1, 2025 as follows:

a.	Town	\$60,096.49
b.	Senior Services	19,020.10
c.	General Assistance	6,628.18
d.	Road Maintenance	142,560.93
e.	Senior Citizens Committee	33.96
f.	Mental Health Board	231,113.76
g.	Vehicle	<u>1,695.00</u>
	Total	<u>\$461,147.42</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from August 19, 2025 through September 1, 2025. Roll call: Ayes: Trustees Martinez, Beattie, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VI. Unfinished Business:

- A. Executive Session Minutes of June 24, 2025: Trustee Noyola moved that the Board approve the Executive Session minutes of June 24 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.
- B. Consideration of Flock Camera Permit Application: Trustee Martinez moved that the Board approve the construction permit presented by Flock Safety (on behalf of Cook County Sheriff's Office) to install automatic license plate reader cameras at strategic sites throughout the Township. Motion failed due to lack of a second. Trustee Beattie moved that the Board deny Flock Safety's request to install automatic license plate reader cameras at strategic sites throughout the Township; Trustee Noyola seconded the motion. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.

VII. New Business:

- A. Board Meeting Minutes of August 19, 2025: Trustee Beattie moved that the Board approve the Board meeting minutes of August 19, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie. Abstain: Supervisor McGuire. Nays: None. Motion carried.
- B. Approval of the FY25 Audit: Trustee Essick moved that the Board approve the FY25 Audit as earlier presented by Mr. Thorpe (item IV. FY25 Audit Presentation); motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.
- C. Consideration of Administrative Services Staffing Proposal: Trustee Beattie moved that the Board approve the Administrative Services staffing proposal as presented by Deputy Administrator Vana; motion seconded by Trustee Essick. Excerpted from the August 28, 2025 memo from Administration, "Hailey Matich will be promoted to Administrative Services Manager and will assume many of the responsibilities previously handled by the Mental Health Board Manager, including becoming the primary staff contact for the Mental Health Board. Ms. Matich is already cross trained in all Town Hall front office functions and currently supervises the three Administrative Services front office staff members, which includes oversight of the Resident Services Office daily operations. In addition, she manages all information technology (IT) related issues across the entire organization including coordination of IT tickets, oversees equipment inventory and replacement needs, and keeps up to date with changing IT solutions. She works closely with both the Township Administrator and Deputy Township Administrator by providing professional support and frequently coordinates special projects. Ms. Matich also recruits and trains interns for the Department of Administrative Services." And it further states the request for "addition of a full-time Administrative Services Specialist position within the Department of Administrative Services. This position would provide daily administrative support on behalf of the Mental Health Board and additionally would be cross trained as all current front office staff are. The Administrative Services Specialist will work under the supervision of the Administrative Services Manager and will be responsible for various administrative tasks including compiling and distributing board meeting materials, coordinating monthly reconciliation of the Township's purchasing card program, conducting research and providing support for special departmental projects as identified, in addition to obtaining both passport acceptance agent certification and the CIAO designation to be able to provide coverage in both the Resident Services Office and Office of the Assessor." And regarding the funding, "it is anticipated that the overall salary and benefit line items for Administrative Services will be minimally impacted." Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

VIII. Executive Session: Trustee Martinez moved that the Board go into Executive Session pursuant to section 2c11 to consider litigation, when an action against, affecting, or on behalf of the Township has been filed and is pending before a court or administrative tribunal, or when the Township finds that an action is probable or imminent, of the Illinois Open Meetings Act. Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the Supervisor excused staff from the meeting at 7:49 p.m..

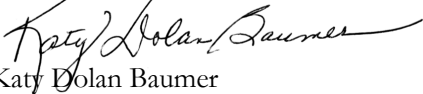
At 8:05 p.m., the Board members returned from Executive Session and the Supervisor gavelled the meeting to order; present by roll call were Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire.

IX. Other Business: No other business was discussed.

Minutes of a Meeting of the Hanover Township Board
Tuesday, September 2, 2025
Page 4

- X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:07 p.m. was made by Trustee Beattie and seconded by Trustee Noyola followed by a roll call vote: Ayes: Trustees Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance



RESOLUTION

Proclaiming September 15, 2025, to October 15, 2025 **HISPANIC HERITAGE MONTH IN HANOVER TOWNSHIP**

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, National Hispanic Heritage Week, was first observed in 1968 under President Lyndon Johnson, and was expanded to National Hispanic Heritage Month by President Ronald Reagan and enacted into law as an annual proclamation in 1988, to a month-long period, starting September 15; and

WHEREAS, the Census Bureau estimates the Hispanic population living in the continental United States at over 62,100,000, plus an additional 3,300,000 living in the Commonwealth of Puerto Rico, making Hispanic Americans 18.9 percent of the total population of the United States and the nation's second largest racial or ethnic minority group in the United States; and

WHEREAS, Hispanic residents comprise 45 percent of the population of Hanover Township; and

WHEREAS, the day of September 15 is significant because it is the anniversary of independence for Latin American countries Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16 and September 18, respectively. Also, Columbus Day or Día de la Raza, which is October 12, falls within this 30-day period; and

WHEREAS, throughout history and into the current day, Hispanic people have made significant contributions in fields such as education, government, science, law, medicine, entertainment, literature, sports, and the military, thereby enhancing and shaping the vibrancy of the United States with centuries-old traditions that reflect the multiethnic and multicultural customs of their communities; and

WHEREAS, Hanover Township officials, staff, and volunteers are committed to continuing efforts to conduct outreach to Hispanic communities of the Township and urges all residents to observe National Hispanic Heritage Month with appropriate programs and activities that celebrate the contributions of Hispanic peoples.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that September 15, 2025, to October 15, 2025, is Hispanic Heritage Month in Hanover Township.

Dated: September 16, 2025

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Denise Noyola

*Seal of
Hanover
Township*

ESTOPPEL CERTIFICATE

THIS ESTOPPEL CERTIFICATE (this "Certificate") is made by Hanover Township, an Illinois Township (the "Township"), Hanover Township Road District, an Illinois Road District (the "Road District"), and Bartlett 23, LLC, an Illinois limited liability company as successor in interest to Bartlett SLF Associates, L.P. ("Bartlett SLF Owner") each a "Party" and collectively, the "Parties") as of September __, 2025 (the "Effective Date") for the benefit of BARTLET PARK APARTMENTS, LLC, an Illinois limited liability company, and its successors, assigns, and/or affiliates (the "Purchaser"), with respect to that certain property located in Cook County, Illinois, as more particularly described in Exhibit A attached hereto and incorporated herein by reference (the "Property"). All capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the Easement Agreement (hereinafter defined).

WHEREAS, the Property is subject that certain Reciprocal Easement Agreement recorded as Document #0517318025 with the Cook County Recorder of Deeds on June 22, 2005 (the "Easement Agreement"); and

WHEREAS the Easement Agreement listed in the above recitals hereof which encumbers, among other property, the Property; and

WHEREAS, the Property is being sold to the Purchaser; and

WHEREAS, it has been requested that the Parties provide this Certificate relating to the Easement Agreement for the benefit of the Purchaser.

NOW, THEREFORE, the Parties hereby certify the following to the Purchaser, as of the Effective Date, with respect only to information which is available to the Parties concerning the Property:

1. The Easement Agreement is in full force and effect and has not been amended, extended, modified, supplemented or terminated except in accordance with the terms thereof.
2. The Parties have not received notice that the Property is in violation of the Easement Agreement. No default currently exists under the Easement Agreement. The Parties know of no act or omission which, with the giving of notice or the passage of time or both, would be a default under the Easement Agreement, except for _____ [IF BLANK, NONE].
3. There are no unpaid fees, assessments, charges or other amounts against the Property or due from North West Housing Partnership pursuant to the Easement, except for _____ [IF BLANK, NONE].
4. The address for the purpose of giving notice to Purchaser under the Easement Agreement is as follows: 4718 N. Racine, Chicago, IL 60640, Attn: Amdrew J. Niewiarowski.

This Certificate is being provided conditioned upon the fact that the Parties executing this Certificate are acting in their representative capacity only, solely as a representative of the Parties, and all liability resulting hereunder based upon the actions of such individual, including, but not limited to any breach of representation or warranty and/or misstatement contained herein, shall merely be that of the Parties on whose behalf such individual has acted and not such individual. Any reliance on this Certificate is conditioned upon and subject to a waiver of any right to bring any suit or any other claim against the individual person executing this Certificate on behalf of the Parties.

Hanover Township Road District

By: _____
Name: _____
Title: _____

Bartlett 23, LLC, an Illinois limited
liability company

By: _____

Name: _____

Title: _____

**EXHIBIT A
LEGAL DESCRIPTION**

*****PARCEL 1:**

LOT 2 IN THE FINAL PLAT OF SUBDIVISION OF BARTLETT SENIOR LIVING CAMPUS BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 18, 2005 AS DOCUMENT 0519919064, IN COOK COUNTY, ILLINOIS;

EXCEPT THAT PART OF LOT 2 IN BARTLETT SENIOR LIVING CAMPUS, BEING A SUBDIVISION IN PART OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 18, 2005 AS DOCUMENT NUMBER 0519919064, IN COOK COUNTY, ILLINOIS, BEARINGS AND DISTANCES BASED ON THE ILLINOIS STATE PLANE COORDINATE SYSTEM, EAST ZONE, NAD83(2011), WITH A COMBINATION FACTOR OF 0.999945, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 11 DEGREES 22 MINUTES 34 SECONDS WEST ALONG THE EASTERLY LINE OF SAID LOT 2, A DISTANCE OF 98.70 FEET; THENCE NORTH 82 DEGREES 11 MINUTES 49 SECONDS WEST 2.03 FEET; THENCE NORTH 01 DEGREES 18 MINUTES 46 SECONDS EAST 96.11 FEET TO THE NORTH LINE OF SAID LOT 2; THENCE NORTH 88 DEGREES 49 MINUTES 27 SECONDS EAST ALONG SAID NORTH LINE 19.28 FEET TO THE POINT OF BEGINNING.

PARCEL 2:

EASEMENTS FOR THE BENEFIT OF PARCEL 1 CREATED BY AMENDED AND RESTATED RECIPROCAL EASEMENT AGREEMENT RECORDED FEBRUARY 15, 2005 AS DOCUMENT 0504603034 MADE BY AND BETWEEN NORTH WEST HOUSING PARTNERSHIP AND BARTLETT SLF ASSOCIATES, L.P. FOR INGRESS AND EGRESS, UTILITIES AND DRAINAGE OVER THOSE PORTIONS OF LOT 1 OF BARTLETT SENIOR LIVING CAMPUS AS SHOWN ON EXHIBITS D AND G OF SAID AGREEMENT.

Continued...

PARCEL 3:

NON-EXCLUSIVE PERPETUAL EASEMENT FOR THE BENEFIT OF PARCEL 1 FOR THE OPERATION, USE, MAINTENANCE, REPAIR AND REPLACEMENT OF UTILITY EASEMENT CREATED BY RECIPROCAL EASEMENT AGREEMENT BY AND BETWEEN HANOVER TOWNSHIP ROAD DISTRICT, NORTH WEST HOUSING PARTNERSHIP AND BARTLETT SLF ASSOCIATES, L.P., RECORDED JUNE 22, 2005 AS DOCUMENT 0517318025.

PARCEL 4:

NON-EXCLUSIVE EASEMENT FOR THE BENEFIT OF PARCEL 1 FOR INGRESS AND EGRESS ON, OVER AND ACROSS PRIVATE ROADWAY EASEMENT, AS CREATED BY THE FINAL PLAT OF SUBDIVISION OF BARTLETT SENIOR LIVING CAMPUS RECORDED JULY 18, 2005 AS DOCUMENT 0519919064.***



Doc#: 0617318025
Eugene "Gene" Moore Fee: \$78.50
Cook County Recorder of Deeds
Date: 06/22/2005 10:48 AM Pg: 1 of 28

RECIPROCAL
EASEMENT AGREEMENT

MAIL TO:

PREPARED BY:
Laurence J. Mraz
111 East Irving Park Road
Roselle, IL, 60172

PIN: 06-33-400-004 (part of)
06-33-400-005 (part of)
06-33-401-004 (part of)
06-33-401-006 (part of)

THIS RECIPROCAL EASEMENT AGREEMENT (the "Agreement") is entered into this 14th day of June, 2005, by and between Hanover Township, an Illinois Township (the "Township"), Hanover Township Road District, an Illinois Road District (the "Road District"), North West Housing Partnership, an Illinois not-for-profit corporation ("NWHP"), and Bartlett SLF Associates, L.P., an Illinois limited partnership ("SLF") (each of the foregoing being a "Party" and collectively, the "Parties").

RECITALS

WHEREAS, NWHP is the fee simple owner of certain property legally described on Exhibit A, attached hereto and incorporated herein (the "NWHP Parcel"); and

WHEREAS, SLF is the fee simple owner of certain property legally described on Exhibit B, attached hereto and incorporated herein (the "SLF Parcel"); and

WHEREAS, Hanover Township is the fee simple owner of certain property legally described on Exhibit C, attached hereto and incorporated herein (the "Township Parcel"); and

WHEREAS, SLF and/or NWHP is/are constructing a private drive along the Westerly portion of the SLF and NWHP Parcels as legally described and/or depicted on Exhibit D, a copy of which is attached hereto and incorporated herein (the "Roadway Parcel"); and

WHEREAS, The Township and Road District desire to use of the Roadway Parcel for vehicular ingress and egress to and from the Township Parcel and West Bartlett Road and for access to and from the NWHP Parcel and SLF Parcel (collectively the "Parcels"), as more fully described herein; and

Z:\Hanover\Reciprocal Easement Agr.DOC

WHEREAS, SLF and NWHP desire to connect their sanitary sewer line to the sanitary sewer main located on the Township Parcel, as more fully described herein.

NOW THEREFORE, in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby irrevocably acknowledged, the Parties hereto agree as follows:

1. Recitals.

The recitals and exhibits hereto constitute an integral part of this Agreement and are hereby incorporated by this reference with the same force and effect as if set forth as agreements of the Parties herein.

2. Grant of Temporary Construction Easements.

A. The Township hereby grants NWHP and SLF, and their respective employees, contractors, sub-contractors, agents, successors and assigns a twenty five foot (25') wide non-exclusive temporary easement over, upon, across, and under the portion of the Township Parcel depicted as the "Sanitary Sewer Construction Parcel" and legally described and/or depicted on Exhibit E, attached hereto and incorporated herein, for the purposes of constructing and installing one six inch (6") sanitary sewer line and ancillary equipment and materials thereto (the "Utilities") within the below described Sanitary Sewer Easement in order to connect the Utilities to the sanitary sewer main located on the Township Parcel, in accordance with the terms and conditions herein. The Utilities shall be installed and constructed within the Sanitary Sewer Easement and the sanitary sewer line shall be connected to the sanitary sewer main in strict accordance with the Final Engineering Improvement Plans for Bartlett Senior Living Campus, Bartlett, Illinois prepared by Cowhey, Gudmundson, Leder, Ltd., dated August 9, 2004, last revised March 24, 2005, and approved by the Village of Bartlett the ("Village") and the Township, and in accordance with the terms and conditions herein.

B. The Township hereby grants NWHP and SLF, and their respective employees, contractors, sub-contractors, agents, successors and assigns a non-exclusive temporary easement over, upon, across and under the portion of the Township Parcel depicted as the "Connection Parcel" and legally described and/or depicted on Exhibit F, attached hereto and incorporated herein, for the purpose of extending the Roadway Parcel to connect to the Township road depicted on said Exhibit F, in order to allow ingress and egress to and from the Township Parcel and West Bartlett Road as provided below, and subject to the terms, conditions and limitations herein ("Connection Easement").

C. The temporary construction easements granted in this Section 2 shall commence on the date hereof and expire upon the issuance by the Village of Bartlett (the "Village") of a final occupancy permit for the second of the two buildings being constructed upon the NWHP and/or SLF Parcels, but in no event later than

the first to occur of (a) December 31, 2010; and (b) twenty four (24) months after the commencement of construction by SLF on the SLF Parcel or NWHP on the NWHP Parcel or as to work on the Township Parcel, by or for either SLF or NWHP, 8 months.

3. Grant of Perpetual Easements.

A. The Township hereby grants NWHP and SLF, and their respective employees, contractors, sub-contractors, agents, successors and assigns a ten foot (10') wide non-exclusive perpetual easement under and across the portion of the Township Parcel legally described and/or depicted as the "Utility Easement Parcel" on Exhibit G, for the operation, use, maintenance, repair, and replacement of the Utilities in accordance with the terms and conditions herein, and the right of access over such other areas of the Township Parcel as may be reasonably required, from time to time, to effect the foregoing maintenance, repair and replacement.

B. The Township hereby grants NWHP and SLF, and their respective employees, contractors, sub-contractors, agents, successors and assigns a non-exclusive perpetual easement over, upon, across, and under the Connection Parcel for the purpose of maintaining, repairing, operating, using, and replacing the Connection Parcel, in accordance with the terms and conditions herein.

C. NWHP and SLF hereby grant the Township, the Road District, and the Village, and their respective officials, officers, employees, volunteers while performing services for the Township, contractors, sub-contractors, suppliers, vendors, invitees, guests, designees, agents, successors and assigns a non-exclusive perpetual easement over, upon, through and across the Roadway Parcel for vehicular ingress and egress to and from the Township Parcel and West Bartlett Road and for access to and from the Township Parcel and NWHP and SLF Parcels; provided however (i) the foregoing grant shall cease if, at any time, the Township Parcel shall cease being used for public and/or governmental purposes, but specifically excluding any for-profit-purposes; and (ii) that no garbage and/or refuse truck shall be permitted upon the Roadway Parcel unless said truck is providing services for the NWHP and/or SLF facilities. Notwithstanding any provision herein to the contrary, use of the Roadway Parcel as a public thoroughfare between West Bartlett Road and Route 59 is expressly prohibited.

D. NWHP, SLF and the Township hereby grant the Village, and its employees, contractors, sub-contractors and agents a non-exclusive perpetual easement over, across, upon and under the respective Roadway Parcel and Connection Parcel to perform any utility repairs, maintenance, replacement, and/or construction to either or both of the Roadway Parcel and Connection Parcel. The Roadway Parcel and Connection Parcel are collectively referred to herein as the "Road Easement Parcels."

4. Maintenance and Repair of Easement Parcels.

A. As between the Township, Road District, NWHP and SLF, NWHP and SLF shall be jointly and severally liable for maintaining, operating, using, repairing,

Z:\Hanover\Reciprocal Easement Agr.DOC

replacing and restoring the Sanitary Sewer Construction Parcel, Utility Easement Parcel, and Utilities in strict accordance with applicable federal, state, and local laws, statutes, ordinances, codes, rules, and regulations, including but not limited to all applicable Village codes, ordinances and regulations and Environmental Laws as defined herein (the "Laws").

B. The Road District agrees to provide snow removal and ice control services upon the Road Easement Parcels and to perform minor repair work to the Road Easement Parcels up to the first One Thousand Dollars (\$1,000.00), in the aggregate, for each twelve (12) month period, and further provided the Road District has the equipment necessary and employees available to perform said repairs and/or snow plowing and/or ice control services. Repairs and maintenance not performed by the Road District and Capital Improvements, as that term is hereinafter defined, to the Road Easement Parcels shall be paid one-half by the Township and one-fourth by NWHP and one-fourth by SLF. Capital Improvements shall be deemed repairs and restoration costing in excess of \$10,000; all Capital Improvements shall be completed by the Township in accordance with applicable bidding procedures required by law to be performed by Township. The Parties agree that the Road Easement Parcels shall be maintained and improved as necessary to comply with applicable Laws and in order for said Road Easement Parcels to be used for the purposes set forth herein. The Parties (i) acknowledge that the improvements initially constructed on the Road Easement Parcels are based upon the Final Engineering Plans and Drawings heretofore approved by the Parties as modified by paragraph 4C below providing for the Improved Surface Course ("Initial Construction") and, in all respects, shall be deemed in compliance with all Laws; and (ii) agree that to the extent any such repairs, replacements or restoration are required, no such repairs, replacements or restoration shall be required to exceed the quality and quantity of the Road Easement Parcels Initial Construction. In the event the Township desires to improve and/or replace the Initial Construction of the Road Easement Parcels in a manner that exceeds the quality and quantity of the Initial Construction of the Road Easement Parcels, the Township shall pay the incremental cost attributable to causing said Road Easement Parcels to exceed the quality and quantity of the Initial Construction of the Road Easement Parcels.

C. The Road Easement Parcels shall be constructed in accordance with the Final Engineering Plans and Drawings for Main Access/Truck Drives set forth on sheet 4 therein, except as follows: the bituminous concrete surface course (CL-1) - mixture C) for the Road Easement Parcels shall have a depth of 2 ½ inches, rather than 1 ½ inches (the "Improved Surface Course"). The Improved Surface Course is being constructed at the request of the Township in order for the Road Easement Parcels to withstand use of Township and Road District vehicles as provided in paragraph B above. Accordingly, the Township shall pay the sum of \$5,000.00 either in the form of (a) a check payable to NWHP and SLF, or (b) some other form or method of payment as agreed upon between the parties hereto, upon the completion of the construction of the Road Easement Parcels as provided herein (the "Payment") in order to compensate SLF and NWHP for the incremental cost attributable to the above required Improved Surface Cost.

5. Restoration of Easement Parcel.

Subject to 4.B., above, upon completion of construction, installation, maintenance, alteration, repair, movement, replacement and/or removal of or to the Utilities, Utility Easement Parcel, Sanitary Sewer Construction Parcel, and Road Easement Parcels to the extent of any work done by or for either or both of NWHP and SLF thereon, NWHP or SLF, as the case may be, shall restore same to the condition as existed prior to commencement of such construction, installation, maintenance, repair, alteration, movement, replacement and/or removal, including grading, erosion control, seeding and establishment of turf (the "Restoration Work").

6. Parties' Rights.

For purposes of this Agreement, the term "Easement Parcels" is the collective term for all parcels of land which are burdened by an easement right granted to another Party pursuant to the terms of this Agreement. Each grantor reserve the right to use the Parcels owned by each in any manner which does not unreasonably and materially interfere with the permitted use of said Easement Parcels by the other Parties to the extent of this Agreement.

7. Governing Laws.

Each Party hereunder shall comply with all Laws relating to any work, construction, installation, repairs, alterations, replacements, maintenance, use, restoration and/or operations performed or required to be performed by said Party hereunder.

8. Insurance and Indemnification.

8.1 Contractors' Insurance Any contractor or subcontractor of any tier of NWHP, SLF, the Township, Road District or any of their respective successors and/or assigns (collectively, the "Contractor") performing any construction, installation, repair, maintenance removal, replacement, improvement and/or alteration to any Easement Parcel herein ("Alteration"), prior to the Contractor and/or any of their respective employees and/or agents commencing said Alteration shall procure, maintain and keep in force, at Contractor's expense the following minimum types and amounts of coverages:

A. Commercial General and Umbrella Liability Insurance.

1. Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location or shall be in an amount of not less than \$4,000,000. CGL insurance shall be written on Insurance Services Office (ISO) occurrence from CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from: liability arising out of Contractors Work, including activities performed by or on behalf of

Contractor; premises owned, leased, or used by Contractor; operations; administration of the work; independent contractors; subcontractors; sub-subcontractors; vendors and suppliers; products-completed operations; personal injury and advertising injury; and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). Any endorsement or policy provision which limits contractual liabilities shall be deleted in its entirety.

2. The Parties hereto and the Village, and each of their respective officers, officials, employees, directors, partners, and volunteers while performing services for the Township, (collectively, the "Additional Insured") shall be included as an insured under the CGL, and the below required Business Automobile Liability and any Excess and/or Umbrella Liability Coverages of Contractor, using ISO additional insured endorsement CG 20 10 or substitute providing equivalent coverage. These insurance coverages shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Additional Insured, or any of them, and shall not require exhaustion of any other coverage or tender of any claim or action to any other insurer providing coverage to any of the Additional Insured. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insured, or any of them.

3. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from pollution, explosion, collapse or underground property damage.

B. Continuing Completed Operations Liability Insurance

1. Contractor shall maintain commercial general liability (CGL) coverage with a limit of not less than \$2,000,000 each occurrence for at least three years following substantial completion of the work.

2. Continuing CGL insurance shall be written on ISO occurrence form CG 00 01 10 93, or substitute form providing equivalent coverage, and shall, at minimum, cover liability arising from products-completed operations and liability assumed under an insured contract.

3. Continuing CGL insurance shall have a products-completed operations aggregate of at least two times its each occurrence limit.

C. Business Auto Liability Insurance.

1. Contractor shall maintain business auto liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of "Any Auto" including owned, hired and non-owned autos.

2. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

D. Workers Compensation Insurance.

1. Contractor shall maintain workers compensation as required by statute and employers liability insurance. The employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

2. If the Additional Insured have not been included as an insured under the Commercial General Liability, Excess Umbrella Liability Insurance, and/or Auto Liability Insurance coverages required herein, the Contractor waives all rights against the Additional Insured for recovery of damages arising out of or incident to the Contractor's work.

E. General Insurance Provisions.

1. Evidence of Insurance.

a. Prior to beginning work, Contractor shall furnish the Parties with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

b. All certificates shall provide for 30 days' written notice to the Parties prior to the cancellation or material change of any insurance referred to therein. Written notice to the Parties shall be by certified mail, return receipt requested.

c. Failure of the Parties, and each of them, to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

d. The Parties, and each of them, shall have the right, but not the obligation, of prohibiting Contractor from entering the project site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by said Party.

e. Contractor shall provide certified copies of all insurance policies required above within 10 days of written request for said copies from any Party hereto.

2. **Acceptability of Insurers.** Insurance shall be provided by insurance companies licensed to do business in the State of Illinois with a policy holder rating of not less than A and a financial rating of not less than VII in the latest edition of Best Insurance Guide.

3. **Cross-Liability Coverage.** If Contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. **Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to the Parties. At the option of the Parties, or any of them, the Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Parties and/or Additional Insured, or required to procure a bond guaranteeing payment of losses and other related costs, including, but not limited to, investigations, claim administration and defense expenses.

5. **Insurance Requirements Cannot be Waived by Owner.** Under no circumstances shall the Parties, or any of them, be deemed to have waived any of the insurance requirements of this Contract by any action or omission, including, but not limited to:

a. Allowing any work to commence by the Contractor before receipt of Certificates of Insurance;

b. Failing to review any Certificates of Insurance received;

c. Failing to advise the Contractor that any Certificate of Insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner; or

d. Issuing any payment without receipt of a sworn certification from the Contractor stating that all the required insurance is in force.

6. **Liability of Contractor is not Limited by Purchase of Insurance.** Nothing herein contained in the insurance requirements herein is to be construed as limiting the liability of the Contractor, and/or the liability of any of its insurance carriers. The Parties do not, in any way, represent that the coverages or limits of insurance specified is sufficient or adequate to protect the Additional Insured, or any of them, but are merely minimums. Any obligation of the Contractor of any tier to purchase insurance shall not, in any way, limit their obligations to the Additional Insured in the event that the Additional Insured, or any of them should suffer any injury or loss in excess of the amount recovered through insurance, or any loss or portion of the loss which is not covered by the Contractor's insurance.

7. **Parties' Obligation.** The Parties hereto shall be responsible for requiring their respective Contractors performing Alterations hereunder to maintain the above required types and amounts of insurance coverages and to otherwise comply with the insurance requirements herein.

8.2. **Parties' Insurance.**

Each of the Parties shall maintain a program of insurance or self-insurance with limits of coverage for bodily injury and property damage of not less than \$2,000,000 per occurrence and \$4,000,000 aggregate, and Workers Compensation coverages as required by statute.

8.3. **Indemnification**

The Parties shall cause each of their respective Contractors performing any Alteration upon any Easement Parcel hereunder to indemnify and hold harmless the other Parties hereunder, and the Village, and their respective officials, officers, directors, partners, employees and volunteers while performing services for the Township (individually, "Indemnified Party" and collectively, "Indemnified Parties"), from and against any claims, causes of action, damages, and liabilities arising out of any personal injury, death and/or damage to property attributable to the acts and/or omissions of said Contractor, and/or its subcontractors, employees and/or agents, except to the extent attributable to the negligence of an Indemnified Party.

9. **Permits and Licenses.**

Each Party performing Alterations hereunder shall secure any required permits and licenses, pay all charges and fees, and give all notices necessary and incidental to any work to be performed over, under, upon or through the respective Easement Parcel.

10. **Notice.**

All notices and communications which may be or are required to be given under this Agreement shall be in writing and shall be deemed properly given if sent by United States certified mail, postage prepaid, return receipt requested, or a recognized overnight courier service such as FedEx, addressed as follows:

If intended for Hanover Township:

Hanover Township
250 South Route 59
Bartlett, Illinois 60103
Attention: Michael E. Kelly, Supervisor

With a copy to:

Bryan E. Mraz & Associates
111 East Irving Park Road
Roselle, Illinois 60172
Attention: Laurence J. Mraz

If intended for NWHP:

North West Housing Partnership
236 W. Northwest Highway
Palatine, Illinois 60067
Attention: Executive Director

With a copy to:
Office of General Counsel
Kimball Hill, Inc.
5999 New Wilke Road, Suite 105
Rolling Meadows, Illinois 60008

If intended for SLF:

c/o PSL Holdings, LLC
701 Lee Street, Suite 450
Des Plaines, Illinois 60016
Attention: E. James Keledjian

With a copy to:

Block Caron & Lyon LLP
790 Estate Drive, Suite 180
Deerfield, Illinois 60015
Attention: Jeffrey S. Lyon

If intended for Hanover Township Road District:

Hanover Township Road District
250 South Route 59
Bartlett, Illinois 60103
Attention: Timothy O. Schneider, Highway Commissioner

With a copy to:

Bryan E. Mraz & Associates
111 East Irving Park Road
Roselle, Illinois 60172
Attention: Laurence J. Mraz

Any Party may change the name of the person or address to which notices and other communications are to be sent by so notifying the other Parties in accordance with this section.

11. Hazardous Substances.

The Parties shall not cause or permit any Hazardous Substances to be brought upon, kept, stored or used in or about any Easement Parcel. If the presence of Hazardous Substances, as that term is hereinafter defined, brought upon, kept, stored or used in or about any Easement Parcel in violation of this paragraph, results in contamination of any of said Easement Parcel, or other property owned, leased or controlled by another Party hereunder, the Party causing such contamination shall pay for all actual costs of clean up and any and all claims, demands, expenses, (including reasonable attorney's fees), costs, fines, penalties and other liabilities of any and every kind and nature, including, but not limited to, costs and expenses incurred in connections with any clean-up, remediation, removal or restoration work required by and federal, state or local governmental authority because of the presence of any such Hazardous Substances. For purposes hereof, Hazardous Substances shall include, but not limited to, substances defined as "hazardous substances", "toxic substances" in the Federal Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended; the federal Hazardous Materials Transportation Act, as amended; and the federal Resource Conservation and Recovery Act, as amended ("RCRA"); those substances defined as "hazardous substances", "materials", or "wastes" under any Federal law or the law of the state in which the Easement Parcels are located; and as such substances are defined in any regulations adopted and publications promulgated pursuant to said laws (collectively, "Environmental Laws").

12. Condemnation.

If any portion of any Road Easement Parcel shall be acquired for any public or quasi-public use through taking by condemnation, eminent domain or any like proceeding, or purchase in lieu thereof so as to unreasonably, and materially interfere with

Z:\Hanover\Reciprocal Easement Agr.DOC

the easement rights herein granted, the owner of the affected Road Easement Parcel agrees to use its best efforts to restore the remaining portions of said Road Easement Parcel to provide substitute easements or rights for the same purpose as the acquired easements or rights under this Agreement. The proceeds of any award which are attributable to the taking of land shall be paid to the fee owner of the Parcel whose land is so taken and that Party shall be responsible for performing any repairs or restoration on its Parcel to maintain the easements benefiting the owner of the other Parcel.

13. Events of Default.

Subject to the Force Majeure provisions hereunder, the failure by a Party to perform any provision of this Agreement to be performed by such Party (the "Defaulting Party") shall constitute a default if the failure to perform is not cured within 30 days after the Defaulting Party receives written notice thereof from the other Party (the Non-Defaulting Party"), or, if the nature of the cure requires a period in excess of thirty (30) days, then the cure be commenced within said thirty (30) day period, and is thereafter being diligently prosecuted to completion.

14. Right to Cure; Remedies.

If a Defaulting Party shall have failed to timely cure, any Non-Defaulting Party may, at its election, but without obligation therefor (i) seek specific performance of any obligation of the Defaulting Party; (ii) pursue an action for injunctive or declaratory relief; (iii) from time to time without releasing the Defaulting Party in whole or in part from the Defaulting Party's obligation to perform any and all covenants, conditions and agreements to be performed by the Defaulting Party hereunder, cure the default at the Defaulting Party's cost; or (iv) exercise any other remedy given hereunder or now or hereafter existing at law or in equity or by statute. All such remedies may be exercised alternatively or cumulatively. All reasonable costs, including but not limited to attorneys' fees and court costs incurred by the performing Non-Defaulting Party in order to cure such a default by the Defaulting Party shall be due from the Defaulting Party upon demand therefor delivered by the performing Non-Defaulting Party.

15. Cumulative Remedies.

No remedy herein or otherwise conferred upon or reserved hereunder shall be considered exclusive of any other remedy, but the same shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute, and every power and remedy given by this Agreement may be exercised, from time to time, as often as occasion therefor may arise or as may be deemed expedient. No delay or omission by a Party to exercise any right or power arising from any breach by the other of any term or condition of this Agreement shall impair any such right or power or shall be construed to be a waiver of any such breach or an acquiescence therein; nor shall the exercise, delay or non-exercise of any such right or remedy impair the rights granted hereunder or be construed as a waiver of such right or remedy or as a waiver, acquiescence in or consent to any further or succeeding breach of the same or any other covenant.

16. No Third Party Beneficiaries or Waiver of Privileges and/or Immunities.

This Agreement is entered into solely for the benefit of the Parties and the Village, and their respective successors and assigns, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement (other than the Village), or their respective successors or assigns, or to acknowledge, establish or impose any legal duty to any third party, other than the easement rights granted pursuant to the terms herein. Nothing in this Agreement shall be construed or interpreted in any way as a waiver, express or implied, of any common law and/or statutory privileges and/or immunities of any Party hereto, as to any claim, cause, and/or cause of action of any kind or nature whatsoever.

17. Miscellaneous.

A. Governing Law.

The terms of this Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, and the exclusive venue for enforcement of this Agreement shall be the Circuit Court of Cook County, Illinois.

B. Construction.

The recitals and exhibits hereto are hereby incorporated as if fully rewritten. The necessary grammatical changes required to make the provisions of this Agreement apply in the plural sense where there is more than one party, and to either corporations, associations, partnerships or individuals, males or females, shall in all instances be assumed as though in each case fully expressed. This Agreement has been the subject of extensive negotiations, and any ambiguities shall not be interpreted against a Party due to such party being the draftsman thereof. All negotiations, considerations, representations and understandings between the Parties are merged herein and may be modified or altered only by an agreement in writing between the then owners of all portions of the Easement Parcels and the Road District.

C. Captions.

The headings of the several sections contained herein are for convenience of reference only and do not define, limit or construe the contents of such sections.

D. Partial Invalidity.

If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remaining terms and provisions of this Agreement shall not be affected thereby, but each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

Z:\Hanover\Reciprocal Easement Agr.DOC

E. Waiver.

No waiver of any of the terms or conditions of this Agreement shall be binding or effective unless expressed in writing and signed by the Party giving such waiver.

F. Not a Partnership.

Nothing herein contained shall be construed as creating a partnership, joint venture or any other relationship between any of the Parties hereto.

G. Facilitation.

Each Party agrees to perform such further acts and to execute and deliver such further documents as may be reasonable necessary to carry out the provisions of this Agreement and are consistent therewith.

H. Attorneys' Fees.

If a Party hereto brings an action to enforce the terms hereof or declare rights hereunder, the prevailing Party or Parties in such action shall be entitled to recover from the non-prevailing Party or Parties reasonable attorneys' fees and costs of such action.

I. Authority.

Each individual executing this Agreement personally warrants and represents that he or she is authorized to enter into this Agreement on behalf of its respective corporation, partnership, limited liability company or other entity and to bind said entity with respect to any transaction contemplated by or occurring under the provisions of this Agreement.

J. Interest.

Wherever in this Agreement a Party is entitled to reimbursement of sums it has expended, and said payment is not timely made as provided herein, such amount shall bear interest from the date that such reimbursement is due until the date of repayment at an annual rate equal to two percent (2%) above the prime rate of interest from time to time as published in The Wall Street Journal. Wherever in this Agreement payment is due upon request or demand, or the time for payment is not expressly provided, such payment shall be deemed for purposes of this paragraph to be due thirty (30) days after such request or demand has been made provided adequate documentation evidencing such required reimbursement has been provided hereunder.

K. Counterparts.

This Agreement may be executed in counterparts, each of which shall be an original and all of which shall collectively deemed as one instrument.

L. Force Majeure.

The time for performance by any Party of any term or provision of this Agreement shall be deemed extended by time lost due to delays resulting from (i) weather which creates a situation in which it is significantly more difficult to construct than a typical period for three (3) prior years in the Chicago metropolitan area, (ii) acts of God, (iii) strikes, (iv) civil riots, (v) floods, (vi) unavailability of material or labor (not as a result of inability to pay for same by the Party delayed); (vii) restrictions by governmental authorities; and (viii) and any other causes not within the reasonable control of such Party.

M. Mortgages.

Any mortgage affecting any portion of the NWHP Parcel or SLF Parcel shall, at all times, be subject and subordinate to the terms of this Agreement. The Township Parcel may not be encumbered by a mortgage under existing law. The covenants and agreements set forth herein shall not be affected by any foreclosure or deed in lieu of foreclosure, and any person or entity, including but not limited to a mortgagee or beneficiary of a deed of trust, which hereafter acquires title to any portion of the NWHP Parcel or SLF Parcel shall be subject to the terms and provisions hereof.

N. Estoppel Certificates.

Each Party shall, from time to time, but not more often than two (2) times per year, except for any sale or financing, within thirty (30) days after written request from any other of the Parties or any mortgagee, prospective mortgagee or purchaser or other lender of the other Party, execute, acknowledge and deliver to the requesting Party a certificate ("Estoppel Certificate") stating: (i) that the terms and conditions of this Agreement are in full force and effect; (ii) there is no default or act or omission hereunder which, with the giving of notice or the passage of time, or both would be a default hereunder, and if such is not the case, specifying the nature and extent thereof; and (iii) such other facts as may be reasonably requested. Any Party to this Agreement failing to provide an Estoppel Certificate within thirty (30) days after request for same, shall, in addition to any other remedies available to the requesting Party, be estopped from asserting any claims which are contrary to the statements contained in the form of estoppel certificate submitted to it.

O. Liens.

The Parties agrees not to suffer or permit any lien of mechanics or materialmen to be placed against any Easement Parcels or any part thereof and, in case of any such lien attaching to any Easement Parcels, or any part thereof, the Party or Parties

causing said lien shall immediately pay off and remove the same or furnish a bond or other security satisfactory to the owner of said Easement Parcels and to indemnify said owner against any such lien.

P. Taxes.

Each Party shall be responsible for payment of any real estate taxes and/or other taxes attributable to said Party's use and/or operation of the respective Easement Parcels and/or Easement rights herein granted. The Parties acknowledge that the Township and Road District are governmental entities exempt from real estate taxes and sales taxes.

Q. Time of Essence.

Time is of the essence of the Agreement.

IN WITNESS WHEREOF, the Parties have executed this Reciprocal Easement Agreement as of the day and year first written above.

Hanover Township

 By: _____
 Michael E. Kelly, Supervisor

Attest:

 Brian P. McGuire, Clerk

State of Illinois

County of Kane, ss:

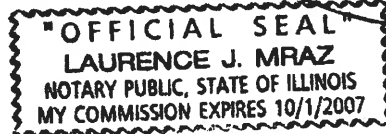
I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Michael E. Kelly, personally known to me to be the Supervisor of Hanover Township, an Illinois Township and Brian P. McGuire, personally known to me to be the Township Clerk, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Supervisor and Clerk, they signed and delivered the said instrument as Supervisor and Clerk of said Township, pursuant to authority given by the Board of Trustees of said Township as their free and voluntary act, and as the free and voluntary act and deed of said Township, for the uses and purposes therein set forth.

Given under my hand and official seal, this 14th day of June, 2005.

Notary Public

Hanover Township Road District:

By: [Signature]
Timothy O. Schneider, Highway Commissioner



Attest:

[Signature]
Brian P. McGuire, Ex-Officio Road District Clerk

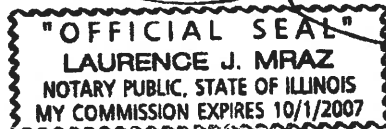
State of Illinois

County of Kane, ss:

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Timothy O. Schneider, personally known to me to be the Highway Commissioner of the Hanover Township Road District, an Illinois Road District and Brian P. McGuire, personally known to me to be the Ex-Officio Clerk of the Hanover Township Road District, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Highway Commissioner and Ex-Officio Clerk, they signed and delivered the said instrument as Highway Commissioner and Ex-Officio Clerk as their free and voluntary act, and as the free and voluntary act and deed of said Road District, for the uses and purposes therein set forth.

Given under my hand and official seal, this 14th day of June, 2005.

Notary Public



Bartlett SLF Associates, L.P., an Illinois limited
partnership, by Bartlett SLF Associates, Inc.
its general partner

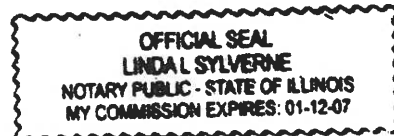
By: Robert H. Helle
Its: Authorized Signatory

State of Illinois)
) ss:
County of Cook)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HERBY CERTIFY that Robert H. Helle, personally known to me to be the Authorized Signatory of Bartlett SLF Associates, L.P., an Illinois limited partnership and personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that as such Authorized Signatory he signed and delivered the said instrument, pursuant to authority of the limited partnership, as his free and voluntary act, and as the free and voluntary act and deed of said limited partnership, for the uses and purposes therein set forth.

GIVEN under my hand and official seal this 15 day of June, 2005

Linda L. Sylverne
Notary Public



{5782-045 JSL9343/}

North West Housing Partnership, an Illinois Not-For-Profit corporation

By: Holly Fraccaro
 Printed Name: HOLLY FRACCARO
 Executive Director

State of Illinois)
) ss:
 County of Cook)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HERBY CERTIFY that Holly Fraccaro, personally known to me to be the Executive Director of North West Housing Partnership, and Illinois not-for-profit corporation and personally known to me to be the same person whose name is subscribed to the forgoing instrument, appeared before me this day in person and acknowledged that as such Executive Director he/she signed and delivered the said instrument, pursuant to authority of the corporation, as his/her free and voluntary act, and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

GIVEN under my hand and official seal this 15 day of June, 2005.

Brandon Gill
 Notary Public



{5782-045 JSL9343/}

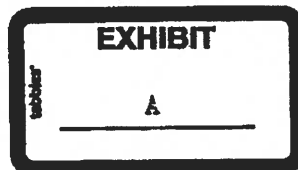
LEGAL DESCRIPTION NWHP PARCEL

THAT PART OF THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 1 IN CHEVIOT HILLS ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 20022408; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG A LINE THAT IS 33.00 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF SAID SOUTHEAST 1/4, SAID LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD, A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 201.89 FEET TO THE WEST RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON THE PLAT OF HIGHWAYS, SHEET 37 OF 54, RECORDED AS DOCUMENT NUMBER 96495531; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 17.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON SAID LAST DESCRIBED PLAT OF HIGHWAYS; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 50.36 FEET; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST, A DISTANCE OF 496.10 FEET TO A POINT ON A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SAID SOUTHEAST 1/4 DRAWN EASTERLY FROM A POINT ON THE EAST LINE OF LOT 3 IN SAID CHEVIOT HILLS THAT IS 29.58 FEET NORTH OF THE SOUTHEAST CORNER OF SAID LOT 3, SAID POINT ALSO BEING 209.84 FEET WEST, MEASURED ALONG SAID PARALLEL LINE EXTENDED EASTERLY, OF THE WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 59; THENCE SOUTH 88 DEGREES 47 MINUTES 11 SECONDS WEST ALONG SAID PARALLEL LINE, A DISTANCE OF 262.30 FEET TO SAID POINT ON THE EAST LINE OF LOT 3 IN SAID CHEVIOT HILLS THAT IS 29.58 FEET NORTH OF THE SOUTHEAST CORNER THEREOF; THENCE NORTH 00 DEGREES 05 MINUTES 27 SECONDS WEST ALONG THE EAST LINE OF SAID LOT 3 AND THE NORTHERLY EXTENSION THEREOF, A DISTANCE OF 513.20 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS, CONTAINING 3.011 ACRES, MORE OR LESS.

THAT PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 1 IN CHEVIOT HILLS ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 20022408; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG A LINE THAT IS 33.00 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF SAID SOUTHEAST QUARTER, SAID LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD, A DISTANCE OF 351.89 FEET TO THE WEST RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON THE PLAT OF HIGHWAYS, SHEET 37 OF 54, RECORDED AS DOCUMENT NUMBER 96495531; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 17.00 FEET TO THE SOUTH RIGHT-OF-WAY



LINE OF WEST BARTLETT ROAD AS SHOWN ON SAID LAST DESCRIBED PLAT OF HIGHWAYS; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 50.36 FEET; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST, A DISTANCE OF 245.60 FEET TO A LINE 295.60 FEET, MEASURED AT RIGHT ANGLES, SOUTH OF AND PARALLEL WITH THE NORTH LINE OF THE SOUTHEAST QUARTER, AFORESAID, AND THE POINT OF BEGINNING; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID PARALLEL LINE, 265.59 FEET TO THE WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 59; THENCE SOUTH 11 DEGREES 20 MINUTES 05 SECONDS WEST ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 256.63 FEET; THENCE SOUTH 88 DEGREES 47 MINUTES 11 SECONDS WEST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF THE SOUTHEAST QUARTER, AFORESAID, 209.84 FEET; THENCE NORTH 01 DEGREES 12 MINUTES 49 SECONDS WEST, A DISTANCE OF 250.50 FEET TO THE POINT OF BEGINNING, CONTAINING 1.367 ACRES OF LAND MORE OR LESS, IN COOK COUNTY, ILLINOIS.

EXCEPT FOR THE FOLLOWING:

THAT PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 1 IN CHEVIOT HILLS ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 20022408; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG A LINE THAT IS 33.00 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF SAID SOUTHEAST QUARTER, SAID LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD, A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 201.89 FEET TO THE WEST RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON THE PLAT OF HIGHWAYS, SHEET 37 OF 54, RECORDED AS DOCUMENT NUMBER 96495531; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 17.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON SAID LAST DESCRIBED PLAT OF HIGHWAYS; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 50.36 FEET; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST, A DISTANCE OF 245.60 FEET TO A LINE 295.60 FEET, MEASURED AT RIGHT ANGLES, SOUTH OF AND PARALLEL WITH THE NORTH LINE OF THE SOUTHEAST QUARTER, AFORESAID; THENCE SOUTH 88 DEGREES 47 MINUTES 11 SECONDS WEST ALONG SAID PARALLEL LINE, 257.39 FEET TO A NORTHERLY EXTENSION OF THE EAST LINE OF LOT 3 IN CHEVIOT HILLS, AFORESAID; THENCE NORTH 00 DEGREES 05 MINUTES 27 SECONDS WEST ALONG SAID NORTHERLY EXTENSION, 262.65 FEET TO THE POINT OF BEGINNING, CONTAINING 1.516 ACRES OF LAND MORE OR LESS, IN COOK COUNTY, ILLINOIS.

LEGAL DESCRIPTION SLF PARCEL.

THAT PART OF THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 1 IN CHEVIOT HILLS ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 20022408; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG A LINE THAT IS 33.00 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF SAID SOUTHEAST 1/4, SAID LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD, A DISTANCE OF 351.89 FEET TO THE WEST RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON THE PLAT OF HIGHWAYS, SHEET 37 OF 54, RECORDED AS DOCUMENT NUMBER 96495531; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 17.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON SAID LAST DESCRIBED PLAT OF HIGHWAYS; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 50.36 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 33.21 FEET TO THE WEST RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON THE PLAT OF HIGHWAYS, SHEET 25 OF 54, RECORDED AS DOCUMENT NUMBER R94-044792; THENCE ALONG SAID LAST DESCRIBED SOUTH AND WEST RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AND ILLINOIS STATE ROUTE 59 FOR THE FOLLOWING FOUR (4) COURSES; 1) THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST, A DISTANCE OF 10.00 FEET; 2) THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST, A DISTANCE OF 263.53 FEET TO THE WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 59, AFORESAID; 3) THENCE SOUTHERLY ALONG SAID WEST RIGHT-OF-WAY LINE, SOUTH 00 DEGREES 34 MINUTES 42 SECONDS WEST, A DISTANCE OF 111.34 FEET; 4) THENCE CONTINUING ALONG SAID WEST RIGHT-OF-WAY LINE, SOUTH 11 DEGREES 20 MINUTES 05 SECONDS WEST, A DISTANCE OF 383.99 FEET; THENCE SOUTH 88 DEGREES 47 MINUTES 11 SECONDS WEST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SAID SOUTHEAST 1/4, A DISTANCE OF 209.84 FEET; THENCE NORTH 01 DEGREES 12 MINUTES 49 SECONDS WEST, A DISTANCE OF 496.10 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS, CONTAINING 2.926 ACRES, MORE OR LESS.

THAT PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 1 IN CHEVIOT HILLS ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 20022408; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG A LINE THAT IS 33.00 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF SAID SOUTHEAST QUARTER, SAID LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD, A DISTANCE OF 150.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 88 DEGREES 47 MINUTES 11 SECONDS

EXHIBIT

B

EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 201.89 FEET TO THE WEST RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON THE PLAT OF HIGHWAYS, SHEET 37 OF 54, RECORDED AS DOCUMENT NUMBER 96495531; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 17.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON SAID LAST DESCRIBED PLAT OF HIGHWAYS; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 50.36 FEET; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST, A DISTANCE OF 245.60 FEET TO A LINE 295.60 FEET, MEASURED AT RIGHT ANGLES, SOUTH OF AND PARALLEL WITH THE NORTH LINE OF THE SOUTHEAST QUARTER, AFORESAID; THENCE SOUTH 88 DEGREES 47 MINUTES 11 SECONDS WEST ALONG SAID PARALLEL LINE, 257.39 FEET TO A NORTHERLY EXTENSION OF THE EAST LINE OF LOT 3 IN CHEVIOT HILLS, AFORESAID; THENCE NORTH 00 DEGREES 05 MINUTES 27 SECONDS WEST ALONG SAID NORTHERLY EXTENSION, 262.65 FEET TO THE POINT OF BEGINNING, CONTAINING 1.516 ACRES OF LAND MORE OR LESS, IN COOK COUNTY, ILLINOIS.

EXCEPT FOR THE FOLLOWING:

THAT PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 1 IN CHEVIOT HILLS ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 20022408; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG A LINE THAT IS 33.00 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF SAID SOUTHEAST QUARTER, SAID LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD, A DISTANCE OF 351.89 FEET TO THE WEST RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON THE PLAT OF HIGHWAYS, SHEET 37 OF 54, RECORDED AS DOCUMENT NUMBER 96495531; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 17.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF WEST BARTLETT ROAD AS SHOWN ON SAID LAST DESCRIBED PLAT OF HIGHWAYS; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 50.36 FEET; THENCE SOUTH 01 DEGREES 12 MINUTES 49 SECONDS EAST, A DISTANCE OF 245.60 FEET TO A LINE 295.60 FEET, MEASURED AT RIGHT ANGLES, SOUTH OF AND PARALLEL WITH THE NORTH LINE OF THE SOUTHEAST QUARTER, AFORESAID, AND THE POINT OF BEGINNING; THENCE NORTH 88 DEGREES 47 MINUTES 11 SECONDS EAST ALONG SAID PARALLEL LINE, 265.59 FEET TO THE WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 59; THENCE SOUTH 11 DEGREES 20 MINUTES 05 SECONDS WEST ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 256.63 FEET; THENCE SOUTH 88 DEGREES 47 MINUTES 11 SECONDS WEST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF THE SOUTHEAST QUARTER, AFORESAID, 209.84 FEET; THENCE NORTH 01 DEGREES 12 MINUTES 49 SECONDS WEST, A DISTANCE OF 250.50 FEET TO THE POINT OF BEGINNING, CONTAINING 1.367 ACRES OF LAND MORE OR LESS, IN COOK COUNTY, ILLINOIS.

Exhibit C

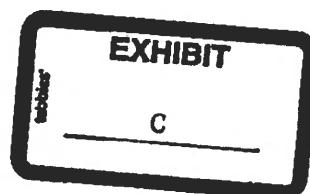
PROPERTY DESCRIPTION OF TOWNSHIP PARCEL

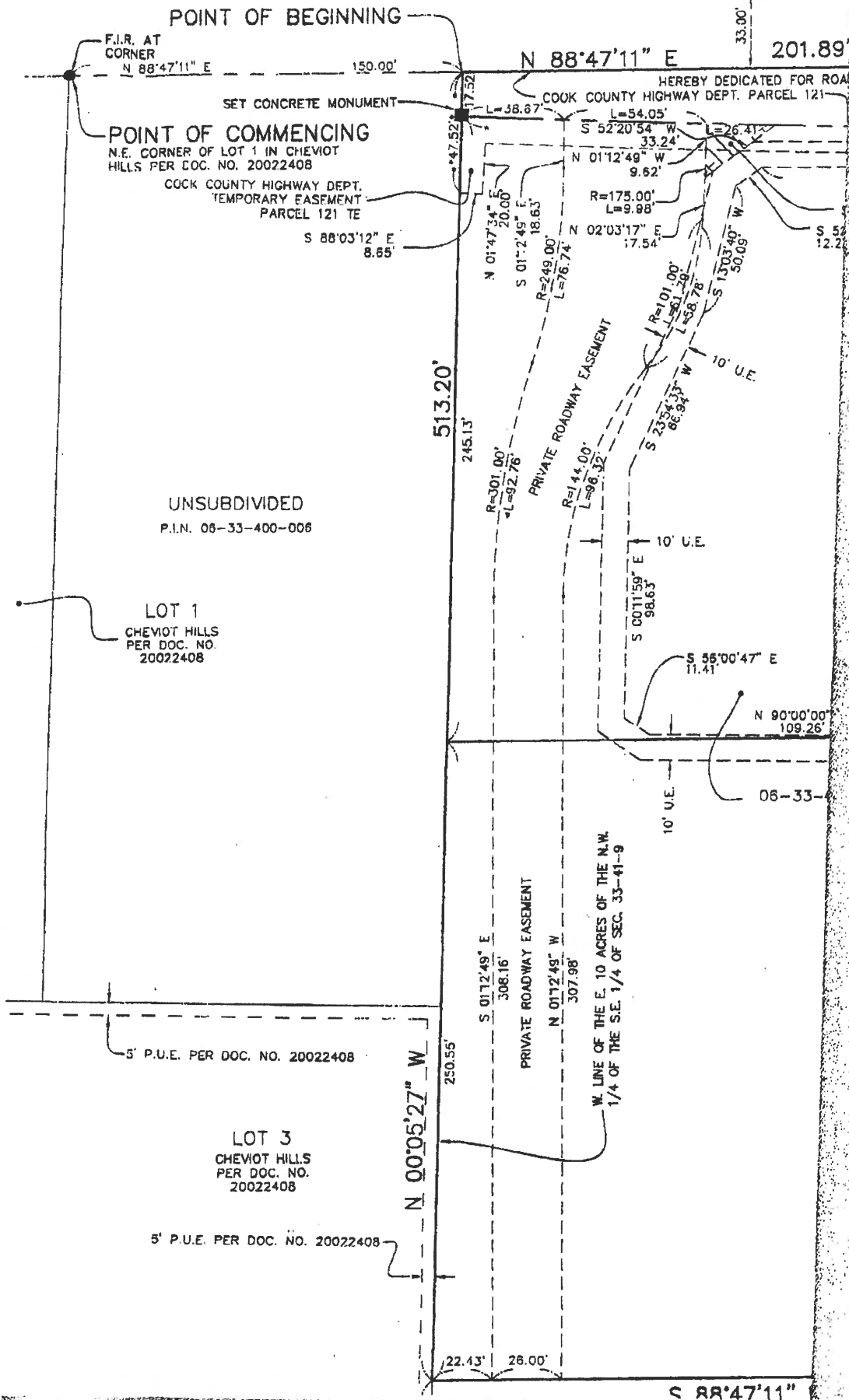
THE SOUTH 10 ACRES OF THE FOLLOWING DESCRIBED PROPERTY: THE EAST 10 ACRES OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, AND THAT PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER LYING WEST OF THE EAST 16.73 CHAINS (1104.18 FEET) THEREOF IN SECTION 33, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, EXCEPTING THAT PORTION TAKEN BY QUIT CLAIM DEED RECORDED AS DOCUMENT NUMBER R92-839367 FOR ROAD COOK COUNTY, ILLINOIS.

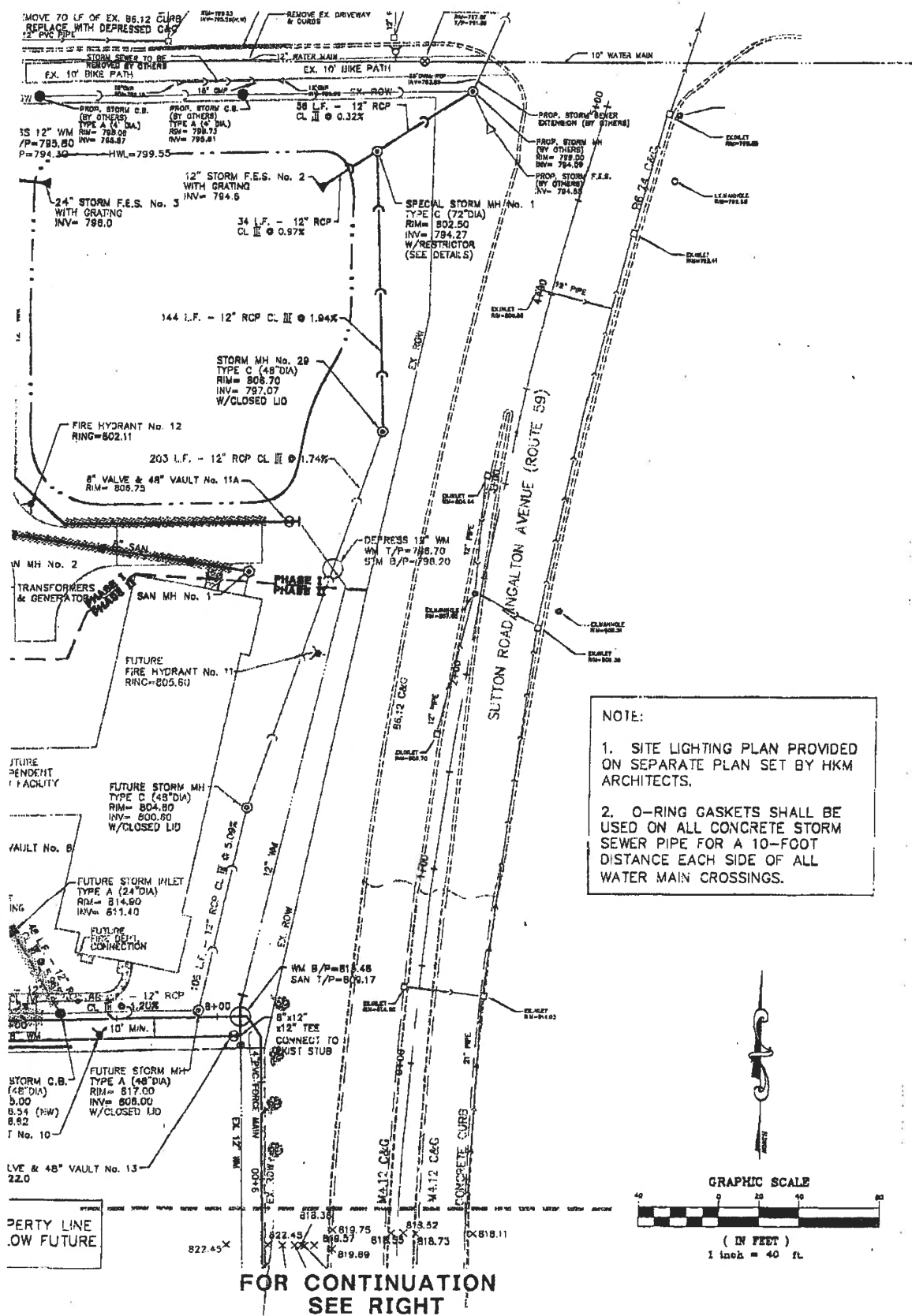
ALSO KNOWN AS: 250 SOUTH ROUTE 59 IN BARTLETT, ILLINOIS.

CONTAINING 378,222.37 SQUARE FEET OR 8.68 ACRES, MORE OR LESS.

06-33-400-005 (part of)
06-33-401-006 (part of)

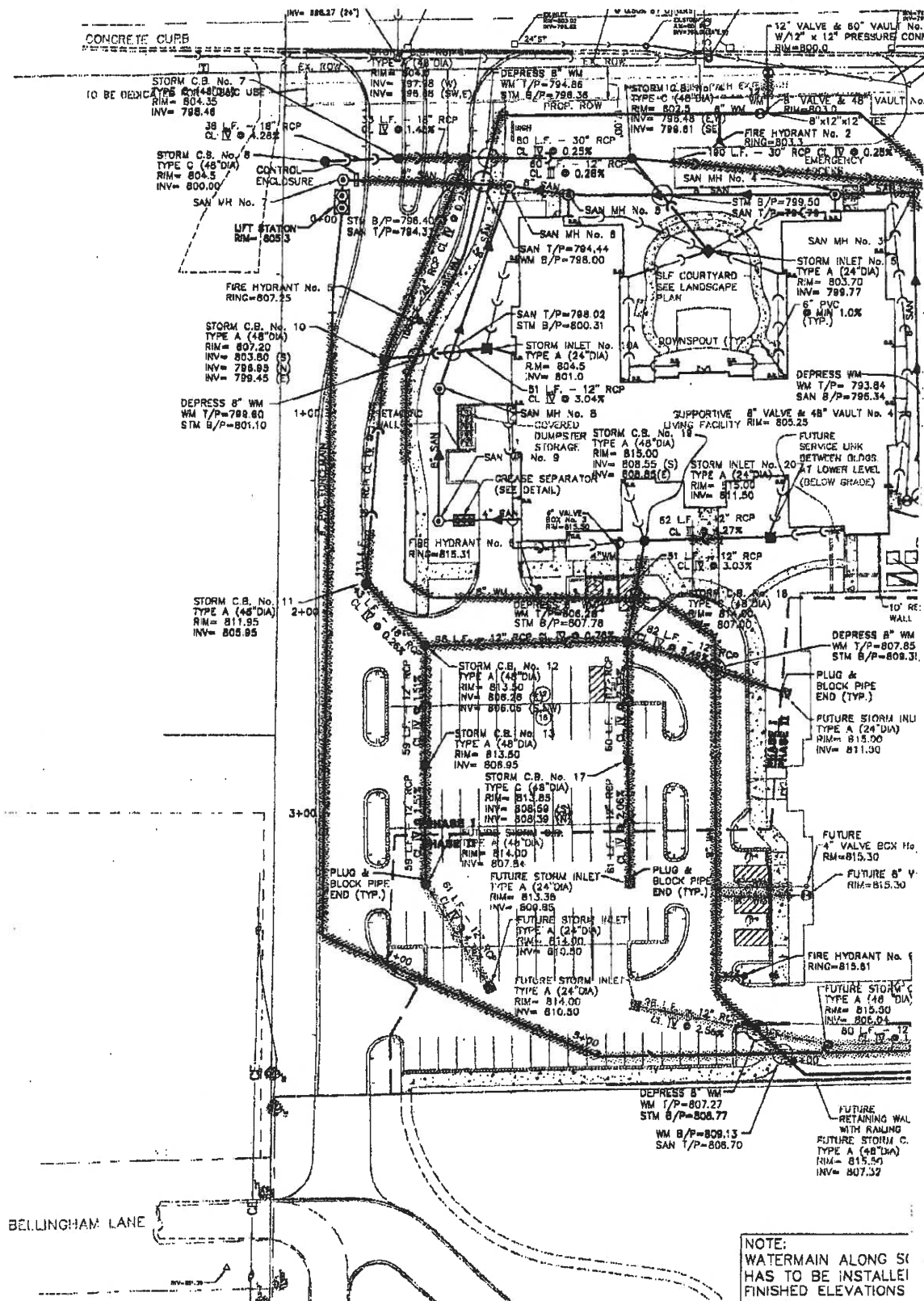


**EXHIBIT****D**



EXHIBIT

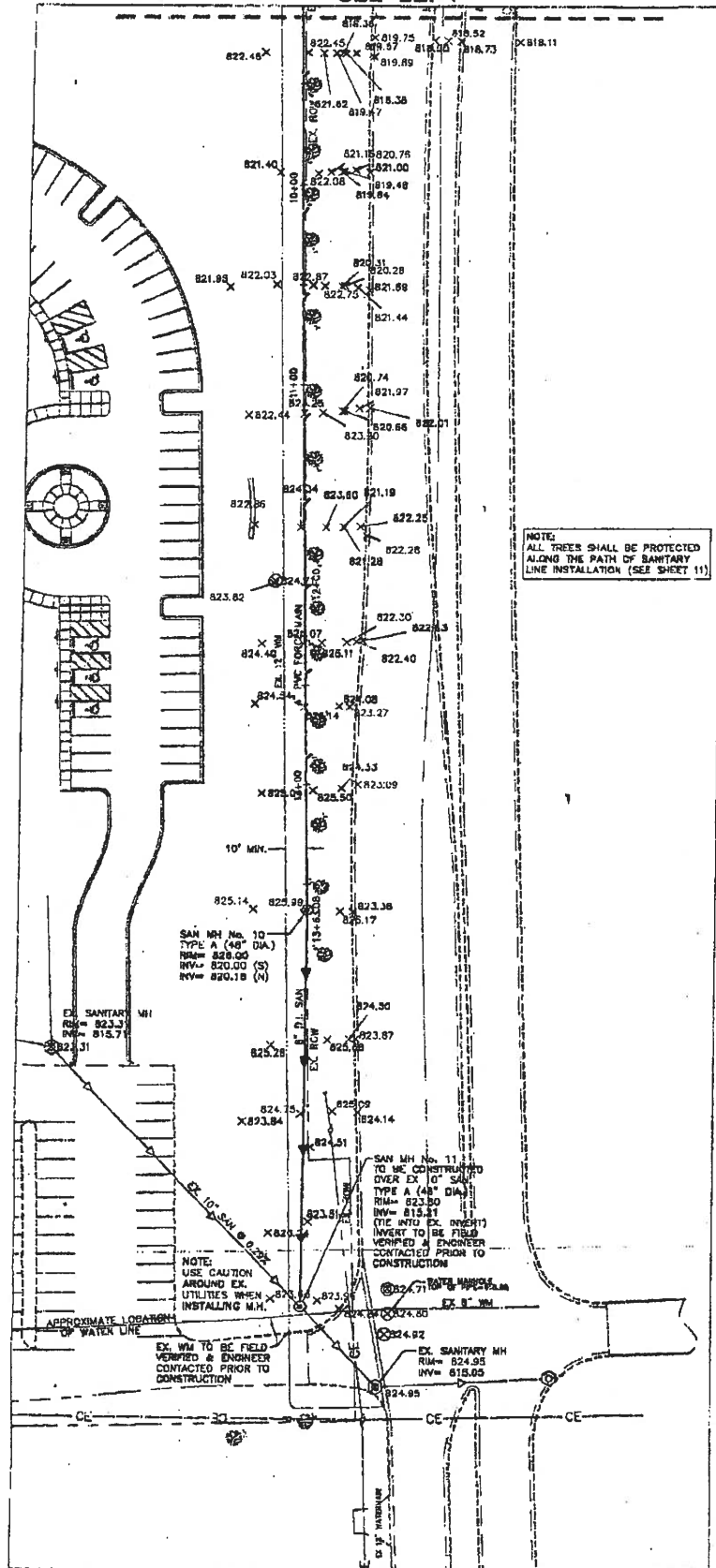
E



EXHIBIT

F

FOR CONTINUATION
SEE LEFT



NOTE:
ALL TREES SHALL BE PROTECTED
ALONG THE PATH OF SANITARY
LINE INSTALLATION (SEE SHEET 11)

SAN MH No. 10
TYPE A (48\"/>

SAN MH No. 11
TO BE CONSTRUCTED
OVER EX 10\"/>

NOTE:
USE CAUTION
AROUND EX
UTILITIES WHEN
INSTALLING M.H.

EX MH TO BE FIELD
VERIFIED & ENGINEER
CONTACTED PRIOR TO
CONSTRUCTION

EX SANITARY MH
RM= 824.95
INV= 818.05

UTILITY PLAN

PROJECT NO. 2471.01
DATE 12/8/04
SCALE 1\"/>

SHEET
6
12

ARTLETT SENIOR LIVING CAMPUS - UTILITY PLAN

EXHIBIT

G



July 11, 2025

Members of the Board of Trustees
Hanover Township
Bartlett, Illinois

We are pleased to confirm our understanding of the services we are to provide the Hanover Township, Illinois for the fiscal years ended March 31, 2026 and March 31, 2027.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Township as of and for the fiscal years ended March 31, 2026 and March 31, 2027. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Township's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Township's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules and GASB-required pension reporting.

We have also been engaged to report on supplementary information other than RSI that accompanies the Township's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining fund statements, individual fund statements and budgetary comparison schedules.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report: introductory and statistical information.

Audit Scope and Objectives - Continued

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Township or to acts by management or employees acting on behalf of the Township.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, if applicable, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the Township and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, and general or local economic challenges. Planning for this engagement has not concluded and is subject to change.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Township's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Township in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services, and required audit adjustments, if any, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Responsibilities of Management for the Financial Statements - Continued

Management is responsible for making drafts of financial statements, all financial records and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Township involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

Our fees for the fiscal years ended March 31, 2026 and March 31, 2027 audits will be:

Services Provided	Fiscal Year Ended 03/31/2026	Fiscal Year Ended 03/31/2027
• ACFR (Audit Report)	\$14,400 Annual	\$15,000 Annual
Annual Total Costs of Services	\$14,400	\$15,000

In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. Please be advised that we will charge interest on late invoices over sixty days.

Lauterbach & Amen's client portal is used solely as a method of exchanging information and is not intended to store the Township's information. At the end of the engagement, we will provide the Township with a copy (in an agreed-upon format) of deliverables and data related to the engagement from the portal. For multi-year engagements, this exchange will occur annually.

Upon completion of the engagement, data and other content will either be removed from the portal or become unavailable to Lauterbach & Amen, LLP within twelve months. For multi-year engagements, completion of the engagement occurs when the deliverables are completed for that year.

The Township agrees that during the term of this agreement and for a period of twelve months thereafter, the Township shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the Township to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

Reporting

We will issue a written report upon completion of our audit of the Township's financial statements. Our report will be addressed to the Board of Trustees of the Township. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Hanover Township, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Hanover Township, Illinois.

By: _____

Title: _____