



250 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

December 16th, 2025

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Association of Illinois Township Committees on Youth
Youth Leadership Award Winner Victoria Antczak
 - B. Association of Illinois Township Committees on Youth
Staff Member of the Year Award Winner Maurissa Murakami
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Trustees' Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Rescheduled Meeting Minutes of November 25, 2025
 - B. Executive Session Minutes of November 25, 2025
 - C. Hanover Township Tax Levy Ordinance for the Fiscal Year
beginning April 1, 2025 and ending March 31, 2026
 - D. Hanover Township Road and Bridge Tax Levy Ordinance for the
Fiscal Year beginning April 1, 2025 and ending March 31, 2026
 - E. Resolution to Approve the 2026 PACE TRIP Grant and Service
Agreement
 - F. Appointment to the Mental Health Board
 - G. Consideration of January 2026 Township Board Meeting Schedule
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for November 2025

SERVICE PROVIDED	NOVEMBER 2025	NOVEMBER 2024	FYTD 2026	FYTD 2025
<i>Passports</i>	264	314	3,071	2,520
Photo Fees	\$3,030	\$3,230	\$34,370	\$28,710
Fee deposits	\$9,240	\$11,644	\$110,925	\$90,862
<i>Fishing/Hunting licenses</i>	4	2	59	30
<i>Handicap Placards</i>	27	15	211	160
<i>Vehicle Sticker Renewals</i>	44	37	488	401
<i>Human Resources Requests</i>	137	127	1,072	994
<i>New Employee Orientations</i>	3	2	32	27
<i>Technology work orders</i>	60	56	518	482
<i>Resident Contacts</i>	2,411	1,805	15,209	15,770
<i>Percent of Budget Expended (100% of year)</i>	7.7%	5.9%	53.9%	54.6%
<i>Hanover Landing Client Contacts (Duplicated)</i>	87	84	640	775

Department Highlights

- Deputy Township Administrator Vana and Administrative Services Manager Matich conducted first round interviews for the positions of Resident Services Specialist and Administrative Services Specialist in November. Second round interviews were conducted with Township Administrator Barr on November 18.
- Township Administrator Barr attended the Township Officials of Illinois annual conference in Springfield November 10 through November 12.
- Deputy Township Administrator Vana and Administrative Services Manager Matich facilitated the Human Services Coordinating Council on November 19 with 25 community partners and/or Mental Health Board funded agency members present.
- Administrative Services coordinated the annual renewal of the Township's liability and workers compensation insurance with the Illinois Counties Risk Management Trust (ICRMT).
- Supportive Housing Services Coordinator Kapadoukakis coordinated with the Department of Human Services to assist 15 Hanover Landing residents with Thanksgiving Meal Boxes.
- Administrative Services worked with Mission Insurance to review the Township's medical, dental, vision, and life insurance options for the 2026 benefit year which will begin January 1.
- Supervisor McGuire, Township Administrator Barr, Deputy Township Administrator Vana, and Director Dickinson conducted second round interviews for the Human Services Coordinator role on November 25.
- Township Administrator Barr participated in the Township Finance Committee meeting on November 25, along with Deputy Township Administrator Vana and Lead Accountant James Howard to review midyear financials, prepare levy recommendations, and create FY27 budget development guidelines.
- Human Resources Manager Callahan completed 3 new hire orientations: Marypaz Fragoso (Assessor's Office) and Sheila Patton and Kimberly Tamburrino (Youth & Family Services).
- Human Resources Manager Callahan participated in the AgeOptions Audit on November 5.
- Human Resources Manager Callahan participated in first round interviews for the Assessing Specialist, Line Cook, Facilities Technician, and Youth Program Assistant positions with department staff.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for November 2025

SERVICE PROVIDED	NOVEMBER 2025	NOVEMBER 2024	FYTD 2026	FYTD 2025
<i>Programming Division</i>				
Planned programs	258	215	2,093	1,933
Participants	1,938	1,596	17,476	14,735
Participants (unduplicated)	609	569	1,396	1,452
Wait listed (duplicated)	28	33	372	499
New volunteers	4	1	25	20
Total volunteers (unduplicated)	144	146	209	210
Volunteer hours reported	1,539	1,616	15,958	15,817
<i>Nutrition Division</i>				
Meals served	1,692	1,570	16,419	17,039
Meals delivered by volunteers	3,057	3,006	24,776	25,425
Clients served (unduplicated)	653	593	1,431	1,430
<i>Social Services Division</i>				
Clients served (unduplicated)	252	277	1,121	1,062
Clients served (duplicated)	307	365	2,361	2,320
Energy Assistance	80	91	319	329
Prescription drugs & health insurance assistance	125	124	972	894
Social Service programs	16	9	121	79
Social Service program participants	197	124	1,526	935
Lending Closet transactions	102	123	1,097	1,021
Home Services direct care hours	122.5	65.5	1,191	516.5
Caregiver Resource Center (duplicated)	99	n/a	991	n/a
<i>Transportation Division</i>				
One way rides given	1,132	1,058	12,177	9,073
Clients served (unduplicated)	164	158	423	403
New riders	8	36	423	403
Unmet requests for rides	0	10	2	265

Department Highlights

- Blue Heron Restaurant delivered 25 hot Thanksgiving meals to homebound older adults in the community.
- C-HOPE Therapist Abbey hosted a lunch and learn on November 25 on “Finding Light in the Holiday Season: Coping with Loneliness and Sadness”.
- Visual Arts Instructor Kay had a full Holiday Ornament Class, where 14 patrons made unique ornaments.
- Enrichment Programming had a Big Band Concert with Laverne and 30 patrons sang along to the classics.
- 37 patrons attended a trip to the Fireside Theater for lunch and a musical based on “It’s a Wonderful Life”.
- Historical Presenter Michelle Gibson presented on Carol Burnett and 40 patrons attended.
- There were two Candy Bingo Potluck events, one was held at the Senior Center and another was at the Izaak Walton Youth Center, a total of 28 patrons attended the events.
- Banana Split Day was on November 7, and 137 patrons came for lunch and dessert.
- The Nutrition Division hosted a special Thanksgiving Holiday Meal on November 25 and had 86 diners.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for November 2025

SERVICE PROVIDED	NOVEMBER 2025	NOVEMBER 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Office visits	951	425	3,123	2,450
Building permits processed	0	0	4,249	1,608
Change of Name	0	0	14	51
Property tax appeals	0	350	0	385
Certificates of Error	91	30	558	550
Property location updates	0	0	28	1
Sales Recording	0	0	164	676
New owner mailing	0	0	160	650
Notary Services	26	0*	260	0*
<i>Exemptions</i>				
Homeowner exemptions	0	0	102	235
Senior homeowner exemptions	0	0	75	200
Senior Freeze exemptions	0	0	581	835
Disabled Veteran exemptions	0	0	87	62
Disabled person exemptions	0	0	30	55
Miscellaneous exemptions	0	1	4	11

*Notary Services not previously recorded.

Department Highlights

- Chief Deputy Assessor Rahim completed all her Certified Illinois Assessment Officer classes on November 7.
- Reassessment notices were mailed to residents on November 6 and Hanover Township residents can appeal until December 22.
- Second Installment Tax Bills were mailed to residents on November 14 and have a due date of December 15.
- New Assessing Specialist Marypaz Fragoso started at the Township on November 20.
- Hanover Township Assessor's Office and Cook County Assessor's Office held an Appeals Seminar at the Senior Center on November 20 with over 120 residents in attendance.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for November 2025

SERVICE PROVIDED	NOVEMBER 2025	NOVEMBER 2024	FYTD 2026	FYTD 2025
<i>Website Visits (total)</i>	9,638	6,938	73,406	54,921
<i>Website Visits (unique)</i>	8,428	6,305	62,445	46,754
<i>Facebook Followers (new and total FYTD)</i>	254	38	7,6111	6,398
<i>Facebook Reach</i>	77,508	20,051	473,100	207,804
<i>LinkedIn Impressions (new and total FYTD)</i>	5,566	5,936	43,810	N/A*
<i>Instagram Views (new and total FYTD)</i>	18,466	7,115	101,094	N/A*
<i>YouTube Views</i>	328	460	2,102	1,610
<i>Media Releases</i>	2	3	28	38

Department Highlights

- Director Kuttenberg met with Emergency Services Officer Michael Ryan on November 4 at the Hanover Township Emergency Services (HTES) station to discuss Unit recruitment practices and strategies.
- Director Kuttenberg and Communications Coordinator Smith met virtually with Director Crews and Deputy Director Williams on November 6 for the monthly marketing consultation.
- Director Kuttenberg and Communications Coordinator Smith virtually met with staff from Granicus on November 7 to discuss website branding, remodeling, and pricing.
- Director Kuttenberg joined Township officials and staff in attending the Township Officials of Illinois annual conference in Springfield November 10 through 12.
- Director Kuttenberg represented the Township at the November 13 Bartlett TIF meeting at the Village Hall.
- Director Kuttenberg joined Supervisor McGuire and Human Services Director Dickinson on November 14 at the Food Pantry to accept a donation of turkeys from Senator Castro and Representative Crespo.
- Director Kuttenberg joined Supervisor McGurie in attending the Open Gym Program's 30th anniversary celebration on November 14 at Hanover Countryside Elementary School.
- Director Kuttenberg attended the November 18 virtual meeting of the Association of Community Mental Health Authorities of Illinois Legislative Committee meeting.
- Director Kuttenberg attended the November 18 Metropolitan Township Association training on Strategic Responses to Service Cuts-Tools for Township Leaders.
- Director Kuttenberg and Communications Coordinator Smith attended the November 19 Township Officials of Cook County virtual training on legal concerns for social media usage.
- Director Kuttenberg and Township Administrator Barr attended the November 19 ribbon cutting for Bartlett restaurant the Boss's Signature.
- Director Kuttenberg attended the November 20 meeting of the Bartlett Area Chamber of Commerce Board of Directors meeting.
- Trustee Martinez and Director Kuttenberg accepted the food collection of Troop 10 at the Township Food Pantry on November 22.
- Office of Community Affairs staff coordinated the November 25 Heritage Marker dedication for former Bartlett Park District Commissioner Ted Lewis with a reception attended by Ted's family, Township and Park District staff and officials, as well as the Bartlett Lions Club and other community leaders.
- Coordinator Smith attended the Elgin Hispanic Network's Thanksgiving Luncheon on November 19 at Grand Victoria Casino.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for November 2025

SERVICE PROVIDED	NOVEMBER 2025	NOVEMBER 2024	FYTD 2026	FYTD 2025
<i>Appointments</i>				
ProTimes	7	8	51	50
TB skin test	10	5	105	56
Cholesterol	5	0	94	110
Injections*	11	0	94	0
Sharps Disposal*	13	0	101	0
Miscellaneous labs	40	13	228	157
Wellness Screening (BP, diabetes, anemia)	65	31	418	373
Other	65	74	705	696
<i>Clinic Clients</i>				
Senior Center/ home visits	196	113	1,484	1,161
Offsite clinics	53	16	236	174
Total clients (unduplicated)	74	37	660	542
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	4	3
Informational seminars/Programs	7	4	61	42
Program Participants	126	84	1,865	2,001
<i>Primary Care Provider Support</i>	1	1	13	10

*Previously counted under “other” appointments

Department Highlights

- Director Smith and Community Health Nurse Nichols provided 14 home visits for residents in the month of November.
- The Office of Community Health provided laboratory services for 21 residents at the Hearthwood lab clinic in the month of November.
- Director Smith and Community Health Nurse Nichols completed training to become Certified Application Counselors for Get Covered Illinois to assist residents with health insurance enrollment.
- Community Health Nurse Nichols provided free preventive wellness screenings at the Streamwood Park District on November 5.
- Community Health Nurse Nichols educated students on hand hygiene and provided a Glo-germ activity for 27 students at Laurel Hill Elementary School on November 6 and 43 students at Hanover Countryside on November 7.
- Community Health Nurse Nichols provided free preventive wellness screenings at Astor Avenue Community Center on November 13.
- Community Health Nurse Nichols provided free preventive wellness screenings at the Poplar Creek library on November 20.
- Hearing Life provided free hearing screenings for 9 residents on November 20.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for November 2025

SERVICE PROVIDED	NOVEMBER 2025	NOVEMBER 2024	FYTD 2026	FYTD 2025
<i>Hours</i>				
Volunteer Detail Hours	650	400	6,873	5,374
Volunteer Work Hours	1,162	1,346	12,335	10,435
Volunteer Training Hours	293	170	2,582	1,867
<i>Total Volunteer Hours</i>	2,105	1,916	21,790	17,543
<i>Details</i>				
Emergency Call Outs	25	20	203	187
Safety Patrols	22	1	25	4
Township Sponsored Events	2	1	12	5
Other Community Events	2	0	62	31
Miscellaneous	0	0	1	3
<i>Total Details</i>	51	22	303	230

Department Highlights

- HTES Officers responded to an extrication in Hanover Park on November 7 and provided traffic management.
- HTES Officers responded to an extrication in Wayne on November 10 and provided traffic management.
- HTES Officers responded to a structure fire in South Elgin on November 11 and provided air cylinder refill and hose rolling.
- HTES Officers responded to a vehicle accident in Bartlett on November 14 and provided traffic management.
- HTES Officers responded to a reported missing person on November 14 and provided ground searchers and drone flights.
- HTES Officers responded to a vehicle accident in Hoffman Estates on November 16 and provided traffic management.
- HTES Officers responded to a vehicle accident in Schaumburg on November 18 and provided traffic management.
- HTES Officers responded to vehicle accident in Hoffman Estates on November 24 and provided traffic management.
- HTES Officers responded to a vehicle accident in Elgin on November 27 and provide traffic management.
- HTES Officers responded to a vehicle accident in Hoffman Estates on November 27 and provided traffic management.
- HTES Officers responded to a structure fire in Carpentersville on November 29 and provided air cylinder refill and hose rolling.
- Director Crews submitted the Winter Weather Emergency Operations Plan Annex for the Fox River Valley Water Reclamation District
- Director Crews met with the Village of Barrington Fire Department leadership staff on November 3.
- Director Crews and Director Aide Michael Ryan attended a grant workshop in Barrington on November 6.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for November 2025

SERVICE PROVIDED	NOVEMBER 2025	NOVEMBER 2024	FYTD 2026	FYTD 2025
<i>Administration</i>				
Vehicle service calls	5	0	13	11
Work orders	589	479	4,632	4,533
Event set-ups/tear downs	236	187	1,760	1,674
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,661	3,908	31,716	35,105
Town Hall	8,700	8,880	75,060	80,100
Senior Center	26,206	29,794	261,880	296,747
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	89.16	55.53	396.00	346.64
Town Hall	416.45	353.17	1,287.89	1,140.67
Senior Center	1,391.18	1,275.80	6,951.31	7,914.88
<i>Road Maintenance</i>				
Salt Usage (Tons)	92	6	92	6

Department Highlights

- Facilities and Road Maintenance staff completed the final Brush Pickup year with approximately 12 tons of mulch collected. All mulch was delivered to Township residents through mulch requests.
- Director Hanson continued working with Township legal counsel, Thomas Engineering, and Hitchcock Design Group to submit responses to the third round of comments from the Village of Bartlett on the Planned Development application submission for the Tiknis Campus Expansion Property phase II and III projects.
- Operations Manager Nelson retired from the Township effective December 1.
- Facilities Technician Enzenbacher was promoted to the Facilities Manager position.
- Road Maintenance Associate Crane and Maintenance and Road Associate White completed the implementation of the Autosist Fleet Maintenance software and continue to oversee the training and operation of the fleet maintenance program.
- The new refrigerated Food Pantry van was delivered and taken to a sign company to have the exterior wrap applied. Once complete, Facilities and Road Maintenance staff will conduct training with Human Services staff and volunteers on the maintenance and operations of the vehicle.
- Facilities and Road Maintenance staff managed the first measurable snowfall of the season, measuring at 10.3 total inches over 24 hours. Approximately 200-man hours were spent over the 30 hour duration of the event clearing roads, parking lots, sidewalks, and fire stations.

DEPARTMENT OF HUMAN SERVICES



Report for November 2025

SERVICE PROVIDED	NOVEMBER 2025	NOVEMBER 2024	FYTD 2026	FYTD 2025
<i>General Assistance</i>				
General Assistance clients	5	10	54	71
General Assistance appointments	10	10	71	120
Emergency Assistance appointments	7	10	68	225
Emergency Assistance approved	1	4	19	26
Crisis intake clients	200	261	1,375	1,958
<i>Veterans' Services</i>				
Office Visits	2	8	30	116
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	83	66	324	345
Financial assistance applications*	2	1	28	25
<i>Food Pantry</i>				
Served (Households)	1,307	1,756	11,091	11,508
Unduplicated	655	281	4,173	2,984
New applications	103	43	456	396
Food Donations	272	105	740	381
<i>Community Center Walk-Ins</i>	109	135	775	1,158

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- The department's LIHEAP volunteer was out for the month of November and will remain on medical leave. LIHEAP applications are currently being processed by Director Dickinson and Human Services Coordinator Burke. The department experienced a 25% increase in LIHEAP appointments this month compared to the same period last year.
- Throughout November, Director Dickinson and Deputy Township Administrator Vana conducted first and second-round interviews for the Human Services Coordinator position.
- On November 4, Director Dickinson attended the Streamwood Women's Club meeting, during which the department received a generous monetary donation to support holiday meals and the food pantry.
- On November 5, the department hosted the second annual Veterans Resource Fair, featuring more than 40 vendors and a strong turnout of attendees who expressed appreciation for the available services and support.
- Director Dickinson participated in the annual Township Officials of Illinois Conference in Springfield from November 10 through November 12.
- On November 13, the Office of Community Health provided on-site office hours at the Astor Avenue Community Center and conducted wellness screenings for a significant number of food pantry clients.
- On November 14, Senator Castro and State Representative Crespo visited the pantry to donate turkeys and hams in preparation for the upcoming holiday season.
- Manager Dickinson visited Leyden Township to meet with their Veteran Services Officer and observe several veteran appointments as part of ongoing program development efforts.
- Due to the government shutdown affecting SNAP benefits, the department received a notable increase in community support, including substantial monetary contributions and in-kind donations.

*Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability*

OFFICE OF THE MENTAL HEALTH BOARD



Report for November 2025

SERVICE PROVIDED	OCTOBER 2025	OCTOBER 2024	FYTD 2025	FYTD 2024
<i>Grant Funding</i>				
New clients	103	304	2,055	2,576
Ongoing clients	943	916	5,770	5,655
Closed cases	251	97	1,168	624
Prevention programming presentations	4	23	25	25
Number in audience	23	34	226	60
<i>TIDE</i>				
Participants	7	8	7	33
Rides	12	188	256	1,053

*Due to reporting website, statistics are a month behind

Department Highlights

- On November 6, Administrative Services Manager Matich attended the Wrap Group meeting to learn more about Ascension Alexian Brothers Outpatient services.
- Deputy Township Administrator Vana and Administrative Services Manager Matich facilitated the Human Services Coordinating Council on November 19 with 25 community partners and/or Mental Health Board funded agency members present.
- On November 20, Administrative Services Manager Matich participated in the Elgin Human Services Council.
- Township Administrator Barr, Deputy Township Administrator Vana, and Administrative Services Manager Matich completed second round interviews for the Administrative Specialist position.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for November 2025

SERVICE PROVIDED	NOVEMBER 2025	NOVEMBER 2024	FYTD 2026	FYTD 2025
<i>Outreach & Prevention</i>				
Open Gym participants	613	661	5,096	5,296
Open Gym participants (unduplicated)	178	227	1,322	538
Alternate Support referrals	23	8	41	181
Alternate Support participants	192	215	312	1,079
Alternate Support participants (unduplicated)	87	120	141	149
<i>Clinical</i>				
Therapy clients	363	380	2,987	2,092
Therapy clients (unduplicated)	102	116	922	749
New clients (unduplicated)	1	5	10	41
Clinical hours	192	213	2,207	2,048
Group session participants	121	109	1,703	480
<i>Tutoring Participants</i>				
Total	74	74	440	453
Unduplicated	37	39	186	190

Department Highlights

- The clinical team attended *Multi-Storied Lives: Strengthening Youth and Families through Narrative Practice* presented by Kyle Saunders, MS Ed, LCPC on November 4.
- On November 4, Substance Use Prevention Specialist Moreno, Prevention and Volunteer Coordinator Trujillo, Prevention Specialist Benshoof, and Prevention Services Manager Solis visited Kenneth Young Center to learn about the agency's resources and receive a tour.
- On November 5, Substance Use Prevention Specialist Moreno and Prevention Services Manager hosted an Operation Snowball meeting with students from both Streamwood and Bartlett High Schools at the Izaak Walton Youth Center to plan the annual Snowball Event.
- Director Brumfield Grima co-facilitated the Cook County Health Department Regional Behavioral Health Collaboration Region 7 Behavioral Health Services for Children, Youth, and Families workgroup.
- On November 6, Director Brumfield Grima attended the Wrap Group meeting to learn more about Ascension Alexian Brothers Outpatient services.
- On November 11, Director Brumfield Grima was a panel member for the Association of Illinois Township Committees on Youth presentation at the Township Officials of Illinois conference.
- Director Brumfield Grima also presented a session on Mandated Reporting at the Township Officials of Illinois conference on November 11.
- Prevention Services Manager Solis attended the Nonprofit Leadership Forum on November 12.
- Director Brumfield Grima presented Youth and Family Services Internship opportunities at the Northern Illinois University Marriage and Family Internship Day on November 14.
- On November 14, Youth and Family Services hosted the 30th Anniversary of Open Gym, where 109 participants enjoyed games, popcorn, cotton candy, and cupcakes.
- Prevention Services Manager Solis attended the Lords Park Elementary Reading Night on November 20.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 11/22/25 - 12/15/25

	<u>Total</u>
Total Town Fund	187,809.03
Total Senior Services Fund	37,406.04
Total General Assistance Fund	10,250.63
Total Road Maintenance Fund	86,913.75
Total Committee for Senior Citizens Services	153.00
Total Mental Health Board Fund	18,681.62
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	17,052.34
 Total All Funds	 <u><u>358,466.41</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

November 22 through December 15, 2025

Type	Date	Num	Name	Memo	Amount
10A · Town Assets					
1001650 · Prepaid Expense					
Check	12/12/2025	165459	Illinois Counties Risk Management Trust	Property/Liability/Workers Comp	30,968.66
Total 1001650 · Prepaid Expense					30,968.66
Total 10A · Town Assets					30,968.66
11A · Senior Center Assets					
1101520 · Prepaid Expense					
Check	12/12/2025	165415	Marriott Theatre in Lincolnshire	Show Deposits - 4.26.26 / 6.2.26 / 10.14.26	1,534.00
Total 1101520 · Prepaid Expense					1,534.00
Total 11A · Senior Center Assets					1,534.00
30A · Road Maintenance Assets					
3001650 · Prepaid Expense					
Check	12/12/2025	165459	Illinois Counties Risk Management Trust	Property/Liability/Workers Comp	5,500.00
Total 3001650 · Prepaid Expense					5,500.00
Total 30A · Road Maintenance Assets					5,500.00
1103 · Aging Services - Revenue					
1103500 · Senior Programs					
Check	11/24/2025	165222	Sharon Hernandez	Refund for Springfield Trip 10/8 to 10/10	740.00
Total 1103500 · Senior Programs					740.00
Total 1103 · Aging Services - Revenue					740.00
5053 · Mental Health - Revenue					
5053850 · Tide Revenues					
Check	12/12/2025	165424	Viraj Shah	Refund	20.00
Total 5053850 · Tide Revenues					20.00
Total 5053 · Mental Health - Revenue					20.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	12/09/2025	165247	Access 1 Source	Inv# INV-106047 Monthly Base Clock /TimeWorks	338.99
Check	12/09/2025	165277	ProxIT Technology Solutions	Inv# 24870 Managed IT Services - December	11,375.00
Total 1014430 · Computer Equipment & Software					11,713.99
Total 101CAP · Capital Expenditures					11,713.99
101CHN · Community Health					
1014453 · Printing					

Hanover Township Board Audit Report

November 22 through December 15, 2025

Type	Date	Num	Name	Memo	Amount
Check	12/12/2025	165429	Braden Interact Business (DD6308730301-1)	Inv# 1072100 Copy Charges OCH	18.42
Total 1014453 · Printing					18.42
1014454 · Travel & Training					
Check	12/09/2025	165254	Jaclyn Nichols.	Mileage Reimbursement Nov 2025	115.22
Total 1014454 · Travel & Training					115.22
1014459 · Professional Services					
Check	12/09/2025	165267	Quest Diagnostics	Inv# 9218377681 Patient Labs	452.40
Total 1014459 · Professional Services					452.40
1014465 · Medical Supplies					
Check	12/02/2025	165231	McKesson Medical Surgical	Inv# 24668042 Needles, Sharps Container	292.56
Check	12/02/2025	165231	McKesson Medical Surgical	Inv# 24660504 Cholestrol Tests, Capillary Tubes	322.59
Check	12/10/2025	165405	McKesson Medical Surgical	Inv #24730185 Wipes, needles, glucose tests	229.82
Total 1014465 · Medical Supplies					844.97
1014466 · Communications					
Check	12/10/2025	165409	Verizon Wireless (00002)	Dpartment Tablet Monthly Fee	36.01
Total 1014466 · Communications					36.01
1014491 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	545.87
Total 1014491 · Health Insurance					545.87
Total 101CHN · Community Health					2,012.89
101CVA · Community Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1700 Copies August 2025	17.55
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1465 Copies June 2025	64.00
Total 1014614 · Printing					81.55
1014617 · Equipment & Furniture					
Check	12/10/2025	165409	Verizon Wireless (00002)	Dpartment Tablet Monthly Fee	36.01
Total 1014617 · Equipment & Furniture					36.01
1014619 · Office Supplies					
Check	12/09/2025	165275	Staples	Inv# 6048614111 Ink, Seal	120.82
Total 1014619 · Office Supplies					120.82
1014624 · Travel					

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Type	Date	Num	Name	Memo	Amount
Check	12/12/2025	165412	Celeste Smith.	Mileage Reimbursement Oct-Nov	134.33
Total 1014624 · Travel					134.33
1014629 · Dues and Subscriptions					
Check	12/02/2025	165226	Hoffman Estates Chamber of Commerce	Inv# 86302 Membership Dues	275.00
Check	12/09/2025	165274	Bartlett Area Chamber of Commerce	Inv# 9701 Membership Dues	425.00
Total 1014629 · Dues and Subscriptions					700.00
1014691 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	1,581.26
Total 1014691 · Health Insurance					1,581.26
Total 101CMA · Community Relations					2,653.97
Total 101CVA · Community Affairs					2,653.97
101ES · ES - Expenditures					
1014802 · Equipment					
Check	12/02/2025	165234	Air One Equipment, Inc.	Inv# 229047 Protective Helmets	1,396.00
Check	12/12/2025	165437	Fox Valley Fire & Safety	Inv# 8223063 Fire Extinguisher Hydro Testing	202.05
Total 1014802 · Equipment					1,598.05
1014803 · Uniforms					
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2448037 Dress Hat Badges (8)	845.55
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2447802 Winter Jacket	209.22
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2447721 Winter Jacket	209.22
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2447220 Winter Jacket	209.22
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2447219 Pants	77.31
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2446754 Pants Belt	177.19
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2446752 Winter Jacket	209.22
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2446710 Winter Jacket	209.22
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2446585 Jacket	98.08
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2446812 Dress Hat	71.99
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2446956 Pants, Dress Hat, Belt	177.19
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2446224 Pants, Dress Hat, Belt	196.88
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2446958 Winter Jacket	209.22
Check	12/02/2025	165236	Ray O'herron Co., Inc.	Inv# 2446089 Belts, Uniform Ties	273.72
Check	12/12/2025	165453	Ray O'herron Co., Inc.	Inv# 2448773 Uniform Hardware	904.28
Check	12/12/2025	165453	Ray O'herron Co., Inc.	Inv# 2448405 Name Badge	39.46
Total 1014803 · Uniforms					4,116.97
1014804 · Printing					
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1700 Copies August 2025	39.86
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1465 Copies June 2025	59.66

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Type	Date	Num	Name	Memo	Amount
			Total 1014804 · Printing		99.52
			1014811 · Station Utilities		
Check	12/02/2025	165235	Com Ed (4635)	Acct 4870734635 HTES Station 10.7.25-11.5.25	392.16
			Total 1014811 · Station Utilities		392.16
			1014813 · Vehicle Fuel & Maintenance		
Check	12/12/2025	165441	Hopkins Ford	Inv# 710202/1 Preventative Maint Unit 9134	112.58
			Total 1014813 · Vehicle Fuel & Maintenance		112.58
			1014814 · Communications		
Check	12/10/2025	165409	Verizon Wireless (00002)	ES Drone/Tablet Data Service	122.27
Check	12/12/2025	165446	Motorola Solutions Inc	Inv# 9912220251103 Monthly Radio Fee December 2025	882.00
			Total 1014814 · Communications		1,004.27
			1014891 · Health Insurance		
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	1,166.54
			Total 1014891 · Health Insurance		1,166.54
			Total 101ES · ES - Expenditures		8,490.09
			101ISE · Insurance & Employee Benefits		
			1014411 · Employee Assistance Program		
Check	12/09/2025	165249	CuraLinc LLC	Inv# 69965 SupportLinc Employee Assistance Program Q1	484.80
			Total 1014411 · Employee Assistance Program		484.80
			1014503 · General Insurance		
Check	12/09/2025	165269	RLI Surety	Inv# 0277404 Liquor License Permit Bond 2/26-2/27	50.00
Check	12/12/2025	165459	Illinois Counties Risk Management Trust	Property/Liability/Workers Comp 101-4503	61,940.34
			Total 1014503 · General Insurance		61,990.34
			1014513 · Employee Wellness		
Check	12/09/2025	165267	Quest Diagnostics	Inv# 9218377681 Employee Wellness Labs	84.79
			Total 1014513 · Employee Wellness		84.79
			Total 101ISE · Insurance & Employee Benefits		62,559.93
			101LEA · Legal & Auditing		
			1014502 · Legal Services		
Check	12/12/2025	165457	Airdo Werwas LLC	Inv #190-0026-46136 November Legal Fees	225.00
Check	12/12/2025	165457	Airdo Werwas LLC	Inv #190-0002-46133 November Legal Fees	142.50
Check	12/12/2025	165457	Airdo Werwas LLC	Inv #190-0029-46137 November Legal Fees	13,186.00
Check	12/12/2025	165457	Airdo Werwas LLC	Inv #190-0001-46132 November Legal Fees	14,824.48
Check	12/12/2025	165457	Airdo Werwas LLC	Inv #190-0005-46134 November Legal Fees	1,925.00

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Type	Date	Num	Name	Memo	Amount
Total 1014502 · Legal Services					30,302.98
Total 101LEA · Legal & Auditing					30,302.98
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1700 Copies August 2025	2.39
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1465 Copies June 2025	0.14
Check	12/12/2025	165444	Kwik Print	Inv# 78828 Business Cards (2)	97.28
Total 1014202 · Office Supplies					99.81
1014205 · Janitorial Supplies					
Check	12/12/2025	165428	Bade Supply	Inv # 108096 Towels/Toilet Paper/Liners	352.39
Check	12/12/2025	165428	Bade Supply	Inv # 107833 Tissues/Soap/Gloves/Liners	355.45
Total 1014205 · Janitorial Supplies					707.84
1014209 · Building Contracts					
Check	12/12/2025	165445	Midwest Mechanical	Inv# 148193 Senior Center HVAC Preventive Maint Contract	1,641.00
Total 1014209 · Building Contracts					1,641.00
1014210 · Building Maintenance - Town					
Check	12/12/2025	165438	Home Depot, The 7816	Drywall Repair Kit	33.96
Check	12/12/2025	165447	Menards - West Chicago	Inv# 32193 RTU Fuses	78.92
Check	12/12/2025	165454	Sherwin-Williams	Inv# 6134-4 Shoe Covers	14.60
Total 1014210 · Building Maintenance - Town					127.48
1014211 · Building Maintenance - Senior					
Check	12/12/2025	165438	Home Depot, The 7816	Washer	7.78
Total 1014211 · Building Maintenance - Senior					7.78
1014214 · Equipment Maintenance - Senior					
Check	12/12/2025	165427	American Backflow Prevention, Inc.	Inv 48345 - Fire Sprinkler Valve Repairs	1,515.95
Check	12/12/2025	165437	Fox Valley Fire & Safety	Inv# 820609 Annual Elevator Monitor	388.80
Total 1014214 · Equipment Maintenance - Senior					1,904.75
1014218 · Vehicle Maintenance - Town					
Check	12/12/2025	165449	O'Reilly Auto Parts	Inv# 3421-458009 Brake Fluid	15.98
Total 1014218 · Vehicle Maintenance - Town					15.98
1014221 · Cell Phone/Communications					
Check	12/10/2025	165409	Verizon Wireless (00002)	F&M Tablet Data Plan	252.07
Check	12/10/2025	165409	Verizon Wireless (00002)	Department IPAD Data Service	129.88
Check	12/12/2025	165446	Motorola Solutions Inc	Inv# 9912220251103 Monthly Radio Fee December 2025	150.00

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Type	Date	Num	Name	Memo	Amount
Total 1014221 · Cell Phone/Communications					531.95
1014225 · Grounds/Reserve Maintenance					
Check	12/12/2025	165436	Ewing Irrigation Products Inc.	Inv# 28429845 Extension Cord Adapters	176.46
Check	12/12/2025	165436	Ewing Irrigation Products Inc.	Inv# 22317421 Extension Cord Wires	128.46
Check	12/12/2025	165438	Home Depot, The 7816	Holiday Lights	228.22
Check	12/12/2025	165438	Home Depot, The 7816	Holiday Lights Roof Clips	59.68
Check	12/12/2025	165438	Home Depot, The 7816	LED Holiday Lights	719.76
Check	12/12/2025	165438	Home Depot, The 7816	Holiday Lights	149.94
Check	12/12/2025	165438	Home Depot, The 7816	Holiday Decor	575.54
Check	12/12/2025	165438	Home Depot, The 7816	Dedication Sign Post	14.94
Check	12/12/2025	165438	Home Depot, The 7816	Heritage Sign Concrete	11.18
Check	12/12/2025	165440	Herc Rentals Inc.	Inv# 336089289-001 Boom Lift Rental	1,136.94
Total 1014225 · Grounds/Reserve Maintenance					3,201.12
1014227 · Miscellaneous					
Check	12/12/2025	165448	Menards - Hanover Park	Inv# 55841 Concrete	22.41
Check	12/12/2025	165448	Menards - Hanover Park	Inv# 55841 Sign Post	39.99
Total 1014227 · Miscellaneous					62.40
1014228 · Building Maintenance - Izaak					
Check	12/12/2025	165447	Menards - West Chicago	Inv# 31237 Outlet/Sawzall Blades	13.27
Total 1014228 · Building Maintenance - Izaak					13.27
1014229 · Equipment Maintenance - Izaak					
Check	12/12/2025	165431	City Of Elgin (Community Development)	Acct 0025213 IWC Elevator License	160.00
Total 1014229 · Equipment Maintenance - Izaak					160.00
1014291 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	6,644.48
Total 1014291 · Health Insurance					6,644.48
Total 101MAIN · Facilities Maintenance					15,117.86
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	12/09/2025	165272	Village of Bartlett	Acct 51470 Water/Sewer #398144	460.51
Check	12/10/2025	165406	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 10/15-11/14	221.11
Check	12/10/2025	165410	Village of Bartlett	Acct 63818 Runzel Reserve Water/Sewer 10/15/25-11/14/25	31.50
Check	12/12/2025	165430	Com Ed (8000) Town	Acct# 9545328000 Service 11.7.25-12.5.25 Town Hall	1,488.24
Total 1014403 · Utilities - Town					2,201.36
Total 101THE · Town Hall Expense					2,201.36
101TOE · Town Office Expense					

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Type	Date	Num	Name	Memo	Amount
1014406 · Printing					
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1700 Copies August 2025	757.58
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1465 Copies June 2025	156.01
Total 1014406 · Printing					913.59
1014412 · Travel Expenses					
Check	12/02/2025	165229	Katy Dolan Baumer	Travel Reimbursements TOCC	187.72
Total 1014412 · Travel Expenses					187.72
1014414 · Memberships, Subs & Publication					
Check	12/02/2025	165229	Katy Dolan Baumer	TOI Clerks Division Dues Reimbursement	30.00
Check	12/09/2025	165270	Rotary Club of Bartlett #3109	Inv# 107 Membership Q3&4 2025 J Barr	390.00
Total 1014414 · Memberships, Subs & Publication					420.00
1014530 · Financial Administration					
Check	12/09/2025	165276	Governmental Accounting, Inc	Inv# 60438 Dec 2025 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014534 · Passport Services					
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1700 Copies August 2025	22.22
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1465 Copies June 2025	19.96
Total 1014534 · Passport Services					42.18
1014591 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	3,443.33
Total 1014591 · Health Insurance					3,443.33
Total 101TOE · Town Office Expense					10,406.82
104ASR · Assessor's Division					
1044407 · Printing					
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1700 Copies August 2025	4.51
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1465 Copies June 2025	0.93
Total 1044407 · Printing					5.44
1044491 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	545.87
Total 1044491 · Health Insurance					545.87
Total 104ASR · Assessor's Division					551.31
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					

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Type	Date	Num	Name	Memo	Amount
Check	12/02/2025	165230	Kyle Saunders	Inv# 1 Narrative Therapy Training - Clinical Team	250.00
Total 1094611 · Education & Training					250.00
1094618 · Psychiatric Backup					
Check	12/10/2025	165401	Alexian Bros. Behavior Health Hospital	Office Visit 11.18.25	240.00
Check	12/10/2025	165401	Alexian Bros. Behavior Health Hospital	Office Visit 11.05.25	305.00
Check	12/10/2025	165401	Alexian Bros. Behavior Health Hospital	Office Visit 11.26.25	240.00
Total 1094618 · Psychiatric Backup					785.00
1094621 · Recruitment and Pre Employment					
Check	12/03/2025	165237	Academy Engraving Co.	Inv #63257 Name Badge (T. Benshoof)	28.90
Total 1094621 · Recruitment and Pre Employment					28.90
1094623 · Travel					
Check	12/03/2025	165243	Maurissa Murakami.	Mileage Reimbursement Nov 2025	302.82
Check	12/03/2025	165244	Maximilian Schoebel (v)	Mileage Reimbursement Nov 2025	41.86
Check	12/03/2025	165245	Roxanne Diaz (v)	Mileage Reimbursement Oct 2025	32.20
Check	12/09/2025	165251	Erin Brumfield Grima (v)	Mileage Reimbursement Nov 2025	343.00
Check	12/09/2025	165259	Kassidy Ferguson (v)	Mileage Reimbursement Oct 2025	11.76
Check	12/12/2025	165422	Marina Herrera (v)	Mileage Reimbursement Nov-Dec	44.80
Total 1094623 · Travel					776.44
1094624 · Client Mgmt Software					
Check	12/03/2025	165239	CIS Support, Inc.	Inv# T015568 CIS Maintenance October 2025	350.00
Check	12/03/2025	165239	CIS Support, Inc.	Inv #T015569 CIS Maintenance November 2025	350.00
Check	12/12/2025	165413	CIS Support, Inc.	Inv# T05570 CIS Maintenance December 2025	350.00
Total 1094624 · Client Mgmt Software					1,050.00
1094691 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	4,630.93
Total 1094691 · Health Insurance					4,630.93
Total 109ADM · Administration & Clinical					7,521.27
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	12/02/2025	165227	Juliana Moreno (v)	Mileage Reimbursement Oct 2025	301.70
Check	12/09/2025	165252	Gisel Trujillo (v)	Mileage Reimbursement Nov 2025	98.00
Check	12/09/2025	165257	Juliana Moreno (v)	Mileage Reimbursement Nov 2025	102.20
Total 1094644 · Travel					501.90
1094651 · Cellphones					
Check	12/10/2025	165409	Verizon Wireless (00002)	Youth and Family Monthly Fee	249.14

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Type	Date	Num	Name	Memo	Amount
Total 1094651 · Cellphones					249.14
1094656 · Youth Center Equipment					
Check	12/03/2025	165238	Canteen Rfrsh Svc 05637/002/00002 YFS ...	Inv# ORD378941 IWYC Water Machine Rental 8.18.25-9.14.25	51.49
Check	12/03/2025	165238	Canteen Rfrsh Svc 05637/002/00002 YFS ...	Inv# ORD401454 IWYC Water Machine Rental 11.10.25-12.7.25	51.49
Total 1094656 · Youth Center Equipment					102.98
1094658 · Youth Center Utilities					
Check	12/03/2025	165241	Com Ed (7000)	Acct 0423237000 Monthly Charges 9.12-10.14	158.76
Check	12/03/2025	165241	Com Ed (7000)	Acct 0423237000 Monthly Charges 10.14-11.12	269.54
Check	12/12/2025	165452	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 10.25.25-11.27.25	258.07
Total 1094658 · Youth Center Utilities					686.37
1094659 · Youth Center Phone & internet					
Check	12/03/2025	165240	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 11.4.25-12.3.25	129.90
Total 1094659 · Youth Center Phone & internet					129.90
1094791 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	1,637.61
Total 1094791 · Health Insurance					1,637.61
Total 109OUT · Outreach & Prevention					3,307.90
Total 109YFS · Youth & Family Services					10,829.17
Total 1014 · Town Fund - Expenditures					156,840.37
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	12/10/2025	165410	Village of Bartlett	Acct 62447 Water/Sewer 10/15/25-11/14/25	311.83
Check	12/12/2025	165451	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 10.24.25-11.24.25	1,025.65
Total 1104524 · Utilities					1,337.48
1104525 · Telephone & High Speed Internet					
Check	12/10/2025	165409	Verizon Wireless (00002)	Social Services Phone Monthly Fee	84.81
Total 1104525 · Telephone & High Speed Internet					84.81
1104533 · Printing					
Check	12/12/2025	165429	Braden Interact Business (DD6308730301-1)	Inv# 1072100 Copy Charges	232.05
Total 1104533 · Printing					232.05
1104534 · Dues, Subs, & Publications					
Check	12/12/2025	165455	Township Perspective	Annual Subscription to TOI Perspective Magazine	50.00

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Type	Date	Num	Name	Memo	Amount
Total 1104534 · Dues, Subs, & Publications					50.00
1104591 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	1,166.54
Total 1104591 · Health Insurance					1,166.54
Total 1104ADM · Administration					2,870.88
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	12/12/2025	165416	Get Fresh Produce, Inc	Congregate Food	185.83
Total 1105551 · Congregate Food					185.83
1105553 · Congregate Supplies					
Check	12/12/2025	165416	Get Fresh Produce, Inc	Congregate Supplies	5.48
Total 1105553 · Congregate Supplies					5.48
1105558 · Home Delivered Meals Food					
Check	12/10/2025	165407	Pur Foods LLC dba Mom's Meals	Inv# MM10312025-2 Oct 2025 Special Dietary Meals Additional Costs	108.64
Check	12/10/2025	165407	Pur Foods LLC dba Mom's Meals	Inv# MM11302025 Nov 2025 Special Dietary Meals	3,408.72
Check	12/12/2025	165416	Get Fresh Produce, Inc	HDM Food	238.84
Total 1105558 · Home Delivered Meals Food					3,756.20
1105560 · Home Delivered Meals Supplies					
Check	12/12/2025	165416	Get Fresh Produce, Inc	HDM Supplies	6.84
Total 1105560 · Home Delivered Meals Supplies					6.84
1105791 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	545.87
Total 1105791 · Health Insurance					545.87
Total 1104NUT · Nutrition					4,500.22
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	12/03/2025	165242	Dance Alternatives, Inc.	Line Dance Classes Nov/Dec	325.00
Check	12/09/2025	165253	Giuseppa Bartolomeo	Chef Pina Class Supplies 11.26.25	228.13
Check	12/09/2025	165253	Giuseppa Bartolomeo	Chef Pina Class Supplies 12.3.25	254.40
Check	12/10/2025	165411	Warehouse Direct, Inc.	Inv #6051332-1 Tea	16.79
Check	12/10/2025	165411	Warehouse Direct, Inc.	Inv #6051332-0 Water, soda	62.67
Check	12/12/2025	165414	Bestway Charter Transportation Inc	Coach Bus Trip Drury Lane Theater (38) 2.26.25	1,141.80
Check	12/12/2025	165417	Bartlett Park District	St Patrick Day Party Deposit 3.12.26	500.00
Check	12/12/2025	165420	Villa Olivia Country Club Inc	Holiday Party 12.9.25 (145)	4,176.00
Total 1104515 · Programming					6,704.79

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Type	Date	Num	Name	Memo	Amount
1104520 · Volunteer Services					
Check	12/09/2025	165250	Edward Baus	Home Delivered Meals Mileage Reimbursement Nov	37.94
Check	12/09/2025	165255	James Lemonides	Home Delivered Meals Mileage Reimbursement Nov	81.48
Check	12/09/2025	165256	Jay Busse	Home Delivered Meals Mileage Reimbursement Nov	62.30
Check	12/09/2025	165260	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement Nov	54.60
Check	12/09/2025	165261	Kenneth Klein	Home Delivered Meals Reimbursement March-Nov	690.90
Check	12/09/2025	165262	Larry Piemonte	Home Delivered Meals Mileage Reimbursement Nov	28.56
Check	12/09/2025	165263	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement Oct/Nov	98.70
Check	12/09/2025	165264	Marcia Parker	Home Delivered Meals Mileage Reimbursement Sept-Nov	163.24
Check	12/09/2025	165268	Ray & Peg Deyne	Home Delivered Meals Mileage Reimbursement Aug-Oct	129.50
Check	12/09/2025	165273	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement Nov	84.70
Check	12/10/2025	165402	Charles Hoke	Home Delivered Meals Mileage Reimbursement Oct-Dec	225.40
Check	12/10/2025	165408	Verify (XHTSSE)	Inv# 1691694-IN Volunteer Background Check Nov 2025	144.00
Check	12/12/2025	165418	Robert Younglove	Home Delivered Meals Mileage Reimbursement Aug-Dec	205.80
Check	12/12/2025	165419	Dorothy Archer	Home Delivered Meals Mileage Reimbursement Nov	52.99
Total 1104520 · Volunteer Services					2,060.11
1104526 · Senior Newsletter					
Check	12/12/2025	165421	USPS	March/April Club 59 Postage	1,812.30
Total 1104526 · Senior Newsletter					1,812.30
1104532 · Visual Arts					
Check	12/09/2025	165265	Mimi Krall	Paper Towels	44.05
Total 1104532 · Visual Arts					44.05
1104891 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	4,630.93
Total 1104891 · Health Insurance					4,630.93
Total 1104PRO · Enrichment Programs					15,252.18
1104SOC · Social Services					
1104569 · Senior Home Care Program					
Check	12/02/2025	165228	Juna Talbot.	Mileage Reimbursement October-November	200.41
Check	12/02/2025	165232	Phoebe Ugalde	Mileage Reimbursement November 2025	104.23
Total 1104569 · Senior Home Care Program					304.64
1104991 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	4,519.38
Total 1104991 · Health Insurance					4,519.38
Total 1104SOC · Social Services					4,824.02
1104TRN · Transportation					
1104518 · Vehicle Maintenance					

Hanover Township Board Audit Report

November 22 through December 15, 2025

Type	Date	Num	Name	Memo	Amount
Check	12/09/2025	165258	Kammes Auto & Truck Repair, Inc.	Inv# 150093 Bus 140 Oil Change, 1 Rear Tire	515.49
Check	12/09/2025	165258	Kammes Auto & Truck Repair, Inc.	Inv# 150135 Bus 143 Oil Change, Spark Plugs, Headlights	2,131.23
Check	12/09/2025	165266	O'Reilly Auto Parts	Inv# 3421-456211 Oil For Buses	77.88
Check	12/10/2025	165404	Kammes Auto & Truck Repair, Inc.	Inv #150240 Bus 143 Tires (2), front safety test	984.40
Check	12/12/2025	165456	Ultimate Spray-N-Wash Inc	Inv# 43521 Bus Wash (7)	455.00
Total 1104518 · Vehicle Maintenance					4,164.00
1104691 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	3,520.74
Total 1104691 · Health Insurance					3,520.74
Total 1104TRN · Transportation					7,684.74
Total 1104 · Aging Services - Expenditures					35,132.04
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	12/02/2025	165224	Culligan Quench USA, Inc	Inv# INV09828064 Water Cooler Lease 11.4.25-12.3.25	59.13
Check	12/09/2025	165279	Culligan Quench USA, Inc	Inv# INV09968377 Water Cooler Lease 12.4.25-1.3.26	59.13
Total 2024204 · Equipment					118.26
2024205 · Travel & Training					
Check	12/12/2025	165423	Ryan Dickinson	Mileage Reimbursement November 2025	301.00
Total 2024205 · Travel & Training					301.00
2024210 · Printing					
Check	12/12/2025	165444	Kwik Print	Inv# 78900 Business Cards (2)	97.28
Total 2024210 · Printing					97.28
2024212 · Dues & Publications					
Check	12/10/2025	165403	ITAGAC	Annual ITAGAC Membership Dues	100.00
Total 2024212 · Dues & Publications					100.00
2024507 · Professional Services					
Check	12/03/2025	165246	Verify (XHANGA)	Inv# 1691682 Background Checks Nov 2025	108.00
Total 2024507 · Professional Services					108.00
2024511 · Phone and Internet					
Check	12/02/2025	165223	Comcast (898 WS)	Acct 8771100850097898 Cable/Internet Charges 10.24.25-12.24.25	309.54
Check	12/10/2025	165409	Verizon Wireless (00002)	Residential Fire Response Phone	111.56
Total 2024511 · Phone and Internet					421.10
2024591 · Health Insurance					

Hanover Township Board Audit Report

November 22 through December 15, 2025

Type	Date	Num	Name	Memo	Amount
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	545.87
Total 2024591 · Health Insurance					545.87
Total 2024ADM · Administration					1,691.51
2024HOM · Home Relief					
2024102 · Rent					
Check	12/02/2025	6853	Hanover Landings	Shelter Assistance	50.00
Check	12/02/2025	6855	Larry Bennett	Shelter Assistance	700.00
Check	12/02/2025	6856	Orchard Hill Apartments	Shelter Assistance	975.00
Total 2024102 · Rent					1,725.00
2024105 · Personal Essentials					
Check	12/02/2025	6857	Walmart	December 2025 Personal Essentials (3)	450.00
Total 2024105 · Personal Essentials					450.00
2024106 · Travel Expenses					
Check	12/02/2025	6854	State Farm Salah, Neal	Transportation Assistance - December 2025	51.94
Check	12/02/2025	6858	BP Gas Station	Transportation Assistance - December 2025	50.00
Total 2024106 · Travel Expenses					101.94
2024119 · Emergency Assistance					
Check	12/02/2025	6852	Blackhawk Apartments	Emergency Assistance	1,851.65
Check	12/09/2025	6860	John King	Emergency Assistance	2,200.00
Check	12/12/2025	6861	Village of Bartlett	Emergency Assistance	226.98
Total 2024119 · Emergency Assistance					4,278.63
Total 2024HOM · Home Relief					6,555.57
202PAN · Pantry					
2024161 · Utilities					
Check	11/24/2025	165221	Com Ed (9000)	Acct 9268009000 Monthly Charges 10.8.25-11.6.25	502.40
Check	12/02/2025	165233	Village of Hanover Park	Acct 3940-001 Water/Sewer Astor Ave 10.27.25-11.20.25	174.14
Total 2024161 · Utilities					676.54
2024169 · Pantry Storage Facility					
Check	12/12/2025	165438	Home Depot, The 7816	Pantry Chimney Cap	112.51
Total 2024169 · Pantry Storage Facility					112.51
2024191 · Health Insurance					
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	1,214.50
Total 2024191 · Health Insurance					1,214.50

Hanover Township Board Audit Report

November 22 through December 15, 2025

Type	Date	Num	Name	Memo	Amount
			Total 202PAN · Pantry		2,003.55
			Total 2024 · Human Services - Expenditures		10,250.63
			3034 · Road Maintenance - Expenditures		
			3034ADM · Administration		
			3034701 · Legal		
Check	12/12/2025	165457	Airdo Werwas LLC	Inv #190-0007-46135 November Legal Fees	2,507.50
			Total 3034701 · Legal		2,507.50
			3034702 · Insurance		
Check	12/12/2025	165459	Illinois Counties Risk Management Trust	Property/Liability/Workers Comp 303-4702	11,000.00
			Total 3034702 · Insurance		11,000.00
			3034708 · Training & Conferences		
Check	12/12/2025	165442	IPWMAN	Inv# 5401 Membership Dues	500.00
			Total 3034708 · Training & Conferences		500.00
			3034710 · Community Affairs		
Check	12/12/2025	165434	Cirba Solutions Services	Inv# CSW-055381 Battery Recycle	755.05
			Total 3034710 · Community Affairs		755.05
			3034711 · Utilities		
Check	12/12/2025	165425	AT&T 152	Acct# 847 717-5273 152 1 Douglas De-icer	216.20
Check	12/12/2025	165426	AT&T Mobility	Acct 287352817189 Douglas De-Icer Cellular	28.56
Check	12/12/2025	165432	Com Ed (8000)	Acct 7029328000 Road Garage 10.5.25-11.7.25	18.69
Check	12/12/2025	165450	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 10.17.25-11.15.25	138.16
			Total 3034711 · Utilities		401.61
			3034791 · Health Insurance		
Check	12/12/2025	165462	United Healthcare	Major Medical Premium - January	1,673.62
			Total 3034791 · Health Insurance		1,673.62
			Total 3034ADM · Administration		16,837.78
			3034BLD · Buildings		
			3034613 · Building Maintenance		
Check	12/12/2025	165447	Menards - West Chicago	Inv# 32128 Struts/Cutoff	25.85
Check	12/12/2025	165448	Menards - Hanover Park	Inv# 56280 Water Heater	399.00
			Total 3034613 · Building Maintenance		424.85
			Total 3034BLD · Buildings		424.85
			3034BRG · Bridge Maintenance		
			3034615 · Bridge Repair & Maintenance		

Hanover Township Board Audit Report

November 22 through December 15, 2025

Type	Date	Num	Name	Memo	Amount
Check	12/09/2025	165281	V3 Companies, Ltd.	Phase 1 engineer progress pmt - Rohrssen Rd. Bridge	30,927.51
Check	12/12/2025	165463	V3 Companies, Ltd.	Phase 1 engineering - Rohrssen Rd. Bridge	22,004.46
Total 3034615 · Bridge Repair & Maintenance					52,931.97
Total 3034BRG · Bridge Maintenance					52,931.97
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	12/12/2025	165433	Continental Weather Svc	Inv# 196752 Weather Forecasting - Dec 2025	150.00
Check	12/12/2025	165438	Home Depot, The 7816	Locks for Tool Box	41.69
Check	12/12/2025	165438	Home Depot, The 7816	Spray Paint	232.80
Check	12/12/2025	165438	Home Depot, The 7816	Lock Pin	4.75
Check	12/12/2025	165446	Motorola Solutions Inc	Inv# 9912220251103 Monthly Radio Fee December 2025	150.00
Check	12/12/2025	165447	Menards - West Chicago	Inv# 31307 Truck Bed Salt Protection	105.96
Check	12/12/2025	165447	Menards - West Chicago	Inv# 31023 Towels/Air Freshener	23.45
Check	12/12/2025	165448	Menards - Hanover Park	Inv# 56950 Drill Bits/Liquid Nail	62.94
Check	12/12/2025	165454	Sherwin-Williams	Inv# 9614-2 Garage Paint	229.75
Check	12/12/2025	165454	Sherwin-Williams	Inv# 24151185841125 Paint Brush	9.34
Total 3034602 · Operating Supplies & Materials					1,010.68
3034607 · Contract Work					
Check	12/12/2025	165458	Garelli Pavement Service	Inv# 3929 Road Crack Fill	7,318.00
Total 3034607 · Contract Work					7,318.00
3034614 · Signs, Stripping & Tree Removal					
Check	12/12/2025	165439	Highstar Traffic	Inv# 17664 Street Signs	67.60
Total 3034614 · Signs, Stripping & Tree Removal					67.60
Total 3034ROD · Road Maintenance					8,396.28
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	12/12/2025	165435	Dazzo's Auto Repair, Inc.	Inv# 1225004 Emergency Plow Truck Wiper Module/Wiring Repair	1,250.00
Check	12/12/2025	165443	Kammes Auto & Truck Repair, Inc.	Inv #150205 Truck 501 Light Repairs/Windshield Wipers	1,434.10
Check	12/12/2025	165449	O'Reilly Auto Parts	Inv# 3421-457536 Plow Blade Fuses	19.80
Check	12/12/2025	165449	O'Reilly Auto Parts	Inv# 3421-456101 WD-40/Rust Protectant	118.97
Total 3034609 · Maintenance Vehicles & Equip					2,822.87
Total 303EQM · Equipment					2,822.87
Total 3034 · Road Maintenance - Expenditures					81,413.75
4045 · Comm/SR Citizens Svcs - Expense					
4045175 · Special Projects					
Check	12/09/2025	165271	Susan G Komen	Senior Committee Donation - Quilt Raffle	153.00

Hanover Township Board Audit Report

November 22 through December 15, 2025

Type	Date	Num	Name	Memo	Amount
Total 4045175 · Special Projects					153.00
Total 4045 · Comm/SR Citizens Svcs - Expense					153.00
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054541 · Printing					
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1700 Copies August 2025	19.55
Check	12/02/2025	165225	Elite Document Solutions	Inv# 1465 Copies June 2025	3.07
Total 5054541 · Printing					22.62
Total 5054ADM · Administration					22.62
5054SVC · Service Contracts					
5054179 · Challenge Grant Fund					
Check	12/09/2025	165280	Teaching Therapy	Challenge Grant - Program Staffing	12,500.00
Total 5054179 · Challenge Grant Fund					12,500.00
5054205 · Mental Health Housing					
Check	12/12/2025	165460	UP Hanover Landing, LP	Hanover Landing Rent Subsidy - Jan 2026	6,139.00
Total 5054205 · Mental Health Housing					6,139.00
Total 5054SVC · Service Contracts					18,639.00
Total 5054 · Mental Health - Expenditures					18,661.62
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	12/09/2025	165278	Pace	Inv# 660740 Bus Lease	100.00
Check	12/09/2025	165278	Pace	Inv# 660748 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					
Check	12/12/2025	165461	Hitchcock Design Group	Inv# 36478 Phase 3 Design/Permitting	13,799.94
Total 8084401 · Tiknis Campus Expansion					13,799.94
8084415 · Senior Center Improvements					
Check	12/09/2025	165248	Ackerman's Refinishing & Upholstery	Inv# 132883 Reupholstering Common Areas Senior Center	3,252.40
Total 8084415 · Senior Center Improvements					3,252.40
Total 8084 · Capital Projects - Expenditures					17,052.34

Hanover Township
Board Audit Report

November 22 through December 15, 2025

Type	Date	Num	Name	Memo	Amount
TOTAL					358,466.41

- I. Call to Order/Roll Call: Clerk Dolan Baumer called the Board meeting to order at 7:00 p.m. Present were Trustees Essick, Beattie, Martinez, and Noyola, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Erin Brumfield Grima, Director of Community & Government Affairs Thomas Kuttentberg, Human Services Director Ryan Dickinson, Aging Services Director Allison Stamp, Deputy Administrator Kristin Vana, Administrator James Barr, and Attorney Mark Kimzey. Also present were the Hanover Township Emergency Services unit, the coaches and players of the Streamwood High School Soccer Team and their families, and Ms Tori Beattie. Families and friends of the officers being sworn into the HTES unit, and Mr. Richard Schuck and his family.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation:
 - A. Veterans Honor: The Board welcomed Richard A. Schuck of Hanover Park into the Veterans Honor Roll. He served in the U.S. Army from April 1966 to March 1968.
 - B. The Board recognized the outstanding achievement of the Streamwood High School Boys Soccer Third Place 2025 IHSA State Finals.
 - C. Clerk Dolan Baumer administered the oath of office to ten new members of the Hanover Township Emergency Services unit.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire thanked the generosity of the many people who donated food and dollars to the food pantry; Hanover Township has not been short food this season. Thank you to Director Kuttentberg and those who attended the Theodore Lewis Park historical marker this evening. He thanked and complimented the Finance Committee for participation in the meeting earlier this evening and for the recommendation that would be presented later during this meeting.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin reported that the Township is currently open for appeals through December 22. New Assessing Specialist Mary Paz started in the office on November 20.
 - D. Trustee Committee Liaison Reports: The Trustees offered no reports.
 - E. Department Reports: Department reports were submitted for review by the Board; highlights since then included Director Kuttentberg reporting that over \$10,000 has been raised through the website and Foundation for the food pantry. His office has been doing a concerted effort raising awareness of the pantry needs. Thanks to local legislators for also spreading the message. A media campaign would be released for December 2 – Giving Tuesday to increase donations. Deputy Administrator Vana reported that an Administrative Specialist will start work on December 1. The resident services specialist position is still open. Residents of Hanover Landing have been experiencing some residents' negative behavior over weekend and late-night hours. UP Development has opened a position of an onsite Community Builder to monitor, and trouble shoot to prevent issues during those hours. Director Smith updated the Board on ongoing activities related to Alzheimer's and Diabetes Awareness Month during November. The next blood drive would be on December 22. Director Stamp noted that interviews are happening for the open line cook position. AgeOptions would be onsite next week for their annual review.

LIHEAP and Open Enrollment is being conducted at the Senior Center. Over 100 aging adults were selected for the Senior Giving Tree this year. The Senior Citizens Services Committee annual holiday breakfast would be held at Briana's of Hanover Park on December 8. Director Brumfield Grima reported that interviewing continues for the open Youth Program Assistant position and for the Clinical Manager position. The part time receptionist, Sheila Patton, started on November 17. She has accepted the role of co-facilitator for the Cook County Health Department Regional Behavioral Health Collaborative Region 7 Behavioral Health Services for Childre, Youth and Families work group; the group brings providers and community members together from the northwest suburbs to collaborate on the County's Health Department strategic initiatives. Applications for 2026 interns are being accepted. Happy 30th anniversary for Open Gym on November 14 with 109 children and families attending the celebration. Cookies and Cocoa with Santa would be held on December 12; Mrs. Claus would be present. Over 300 turkeys were donated this year to the food pantry, reported Director Dickinson, with 394 distributed. 592 children are registered for the Christmas gift distribution this year. The food pantry is seeing an uptick of 42% in new users this year. The food pantry is seeing a 372% increase in donations this year. Emergency Services is awaiting an IEMA visit pending finalization of the application, reported Director Crews. The Fox River Valley severe weather plan has been presented to their management for review and consideration. The Director is working on grants for the coming year. Director Hanson reported that the Village of Barlett has the PII and PIII documents for review by the Planning Committee and Board. Bid documents for the OSLAD grant are being finalized; Blue Stem is in year two of the three on contract for the landscaping. The die-off of trees is to be rectified, which is necessary per the Village. Two quotes are pending for the tree replanting efforts. The refrigerated food pantry van has been delivered and is currently being "wrapped" with the Township logos and should be on-site next week. With the recent retirement of 18-year employee Richard "Rick" Nelson, the department is going through a reorganization. Dave Ensingbacher has been promoted, and a vacancy now exists as a facilities tech. Administrator Barr reminded the Board of the December 11 holiday party at the Village of Streamwood Hall.

- V. Paying: Mr. Barr presented the bills for payment from October 7, 2025 through November 21, 2025 as follows:

a.	Town	\$239,317.87
b.	Senior Services	154,069.39
c.	General Assistance	24,032.41
d.	Road Maintenance	202,537.27
e.	Senior Citizens Committee	505.48
f.	Mental Health Board	207,103.83
g.	Vehicle	200.00
h.	Capital	<u>249,672.03</u>
	Total	<u>\$1,077,438.28</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from October 7, 2025 through November 21, 2025. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried and the bills will be paid.

- VI. Unfinished Business: No unfinished business was discussed.

- VII. New Business:

- A. Workshop Minutes of October 4, 2025: Trustee Essick moved that the Board approve the workshop minutes of October 4, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Noyola. Roll call: Ayes: Supervisor McGuire, and Trustees Martinez, Noyola and Essick. Abstain: Trustee Beattie. Nays: None. Motion carried.

- B. Executive Session Minutes of October 7, 2025: Trustee Beattie moved that the Board approve the executive session minutes of October 7, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Essick. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Noyola and Essick, and Supervisor McGuire. Abstain: Trustee Martinez. Nays: None. Motion carried.
- C. Board Meeting Minutes of October 7, 2025: Trustee Beattie moved that the Board approve the Board meeting minutes of October 7, 2025; motion seconded by Trustee Noyola. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Noyola and Essick, and Supervisor McGuire. Abstain: Trustee Martinez. Nays: None. Motion carried.
- D. Set Estimate of the Levy for Hanover Township for Fiscal Year beginning April 1, 2025 and ending March 31, 2026: Trustee Martinez moved that the Board determines the estimate of the taxes to be levied for Hanover Township for Fiscal year beginning April 1, 2026 and ending March 31, 2027, as follows:

Corporate/Town	\$5,039,878.00
IMRF	244,010.00
Social Security	198,076.00
Senior Citizens	1,435,294.00
General Assistance	517,763.00
Mental Health	1,616,588.00
Road and Bridge	<u>1,889,440.00</u>
Estimated Total Tax Levy	<u>\$10,941,049.00</u>

The motion was seconded by Trustee Beattie. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- E. Resolution to Approve a Professional Services Agreement with Thomas Engineering Group, LLC: A motion was made by Trustee Essick and seconded by Trustee Martinez to approve the resolution #112525 a professional services agreement with Thomas Engineering Group, LLC; for the road resurfacing engineering for the Bridlewood subdivision. Bids would be let for PII and PIII in 2026. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- F. Resolution to Approve a License Agreement with Commonwealth Edison Company for High-Voltage Distribution Facilities within Township Portions of Beverly Road: Trustee Beattie moved to approve resolution #1125251 approving of a license agreement with Commonwealth Edison Company for high-voltage distribution facilities within Township portions of Beverly Road; motion seconded by Trustee Noyola. Recently the Board approved turning over a portion of the Beverly Road to Hoffman Estates. Due to delays, Commonwealth Edison has requested that Hanover Township approve the license agreement to avoid delays and move the project along. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- G. Resolution to Approve an Extension Agreement for the Intergovernmental Maintenance Facility Agreement with the City of Elgin: Trustee Noyola moved that the Board approve resolution #1125252 approving of an extension agreement for the intergovernmental maintenance facility agreement with the City of Elgin; motion seconded by Trustee Beattie. Mr. Barr reported that this agreement approves of the extension of the IGA with the City of Elgin for the salt dome for storage of Township-purchased street salt in exchange for Township plowing services in some locations in the City of Elgin. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- H. Approval of the Employee Health Insurance and Ancillary Benefits: Trustee Martinez moved

that the Board approve the employee health insurance and ancillary benefits plan as outlined and recommended by staff in a memo dated November 24, 2025, citing that "It is staff's recommendation to remain with UHC in 2026. UHC's plan offerings will include high-deductible health plans with an HRA for the Choice Plus PPO EG-FX or the Core PPO EG-FY plans....Additionally, staff recommended maintaining the annual waiver amount for eligible staff who waive the option of joining the Township's major medical plan of \$3,600." Metlife provided a 0% rate increase for benefit year 2026 for dental and life. The Township is currently in the third year of a locked in rates with VSP for vision coverage." According to Deputy Administrator Vana, this plan reflects about an 11-14% over 2025. Motion seconded by Trustee Beattie. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- I. Consideration of December Township Board Meeting Dates: Trustee Martinez moved that the Board cancel next week's Board meeting (December 2) and only hold the December 16 Board meeting; Trustee Essick seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.
 - J. Consideration of New Years Eve Day Township Hours of Operation: Supervisor McGuire moved that the Board approve abbreviated Township hours of operation on December 31 considering the following New Years Holiday of 8:30 a.m. until 12 noon; motion seconded by Trustee Beattie. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried.
- VIII. Executive Session: Trustee Essick moved that the Board go into executive session pursuant to section 2c1 to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the Township, and section 2c3 to consider the selection of a person to fill a public office, including a vacancy in a public office, or the discipline, performance or removal of the occupant of a public office, of the Illinois Open Meetings Act; motion seconded by Trustee Noyola. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried. The Supervisor excused staff for the balance of the meeting and the Board adjourned into executive session at 8:03 p.m.
- The Board returned from executive session at 9:10 p.m. and the Supervisor gavelled the rescheduled Board meeting back to order; present by roll call were Supervisor McGuire and Trustee Essick, Beattie, Martinez, and Noyola.
- IX. Other Business: No other business was discussed.
 - X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 9:12 p.m. was made by Trustee Beattie and seconded by Trustee Noyola, followed by a roll call. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.

Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance

**Hanover Township
Tax Levy Ordinance**

Ordinance _____

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP , COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2025** and ending **March 31, 2026**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: That the sum of **NINE MILLION FIFTY ONE THOUSAND SIX HUNDRED TEN DOLLARS** (\$9,051,610) is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

ADMINISTRATION	ASSESSOR
FACILITIES & MAINTENANCE	COMMUNITY HEALTH
COMMUNITY AFFAIRS	EMERGENCY SERVICES
YOUTH AND FAMILY SERVICES	SENIOR CITIZENS SERVICES
GENERAL ASSISTANCE	SOCIAL SECURITY
IMRF	COMMUNITY MENTAL HEALTH

SECTION 2: That the amounts to be levied of each object and purpose shall be as follows:

GENERAL TOWN/CORPORATE FUND:

1.1 ADMINISTRATION

Personnel	695,000	
Contractual Services	424,754	
Commodities	198,250	
Capital Outlay	772,515	
TOTAL ADMINISTRATION		2,090,519

1.2 ASSESSOR

Personnel	142,700	
Contractual Services	12,750	
Commodities	7,150	
TOTAL ASSESSOR		162,600

1.3 FACILITIES & MAINTENANCE

Personnel	554,610	
Contractual Services	113,800	
Commodities	82,900	
TOTAL FACILITIES & MAINTENANCE		751,310

1.4 COMMUNITY HEALTH

Personnel	188,800	
Contractual Services	15,450	
Commodities	18,900	
TOTAL COMMUNITY HEALTH		223,150

1.5 EMERGENCY SERVICES

Personnel	125,800	
Contractual Services	63,900	
Commodities	33,450	
TOTAL EMERGENCY SERVICES		223,150

1.6 COMMUNITY AFFAIRS

Personnel	188,600	
Contractual Services	111,850	
Commodities	7,300	
TOTAL COMMUNITY AFFAIRS		307,750

1.7 YOUTH AND FAMILY SERVICES

Personnel	1,169,050	
Contractual Services	2,100	
Commodities	106,650	
Capital Outlay	3,600	
TOTAL YOUTH AND FAMILY SERVICES		1,281,400
(REF: 60 ILCS 1/235 & 1/215-5)		

TOTAL GENERAL TOWN/CORPORATE FUND

		5,039,879
(REF: GENERAL CORPORATE TAX 60 ILCS 1/235-5)		

2. SENIOR CITIZENS SERVICES FUND**2.1 ADMINISTRATION**

Personnel	210,294	
Contractual Services	35,000	
Commodities	30,000	
TOTAL ADMINISTRATION		275,294

2.2 PROGRAMS

Personnel	278,000	
Contractual Services	16,000	
Commodities	17,500	
TOTAL PROGRAMS		311,500

2.3 SOCIAL SERVICES

Personnel	198,000	
Contractual Services	20,000	
Commodities	5,500	
TOTAL SOCIAL SERVICES		223,500

2.4 NUTRITION

Personnel	95,000	
Contractual Services	6,000	
Commodities	25,000	
TOTAL TRANSPORTATION		126,000

2.5 TRANSPORTATION

Personnel	432,000	
Commodities	25,000	
Contractual Services	42,000	
TOTAL TRANSPORTATION		499,000

TOTAL SENIOR CITIZENS SERVICES

		1,435,294
(REF: SENIOR CITIZENS SERVICES TAX 60 ILCS 1/35-55)		

3. GENERAL ASSISTANCE**3.1 HOME RELIEF**

Contractual Services	191,000	
Other Expenditures	25,000	
TOTAL HOME RELIEF		216,000

3.2 ADMINISTRATION

Personnel	152,000	
Commodities	23,100	
TOTAL ADMINISTRATION		175,100

3.3 FOOD PANTRY

Personnel	71,116	
Contractual Services	15,000	
TOTAL FOOD PANTRY		86,116

3.4 COMMUNITY HEALTH

Personnel	40,547	
TOTAL COMMUNITY HEALTH		40,547

TOTAL GENERAL ASSISTANCE		<u>517,763</u>
(REF: GENERAL ASSISTANCE TAX (60 ILCS 1/235-20)		
 4. SOCIAL SECURITY		
Personnel	<u>198,076</u>	
TOTAL SOCIAL SECURITY		<u>198,076</u>
(REF: SOCIAL SECURITY TAX (40 ILCS 5/21-110 &110.1)		
 5. IMRF		
Personnel	<u>244,010</u>	
TOTAL IMRF		
(REF: IMRF TAX (40 ILCS 5/7-171)		
TOTAL RETIREMENT		<u>244,010</u>
 6. COMMUNITY MENTAL HEALTH FUND		
Personnel	<u>104,685</u>	
Contractual Services	<u>1,498,754</u>	
Commodities	<u>12,149</u>	
Capital Outlay	<u>1,000</u>	
TOTAL COMMUNITY MENTAL HEALTH FUND		<u>1,616,588</u>
(REF: COMMUNITY MENTAL HEALTH TAX 405 ILCS 20/4)		

TAX LEVY SUMMARY

General Corporate Tax	5,039,879	
Senior Citizens Services Tax	1,435,294	
General Assistance (Public Assistance) Tax	517,763	
Social Security Tax	198,076	
Retirement (IMRF) Tax	244,010	
Community Mental Health Tax	1,616,588	
TOTAL TAXES LEVIED		<u><u>9,051,610</u></u>

SECTION 3: That the Town Clerk shall make and file with the Clerk of said County of Cook, before the time required by law, a duly certified copy of this Ordinance, and it is hereby directed that the aforesaid sum of **\$9,051,610** be raised by taxation in the manner provided by law.

SECTION 4: That if any section, subdivision or sentence of this Ordinance shall for any reason be held invalid or found to be unconstitutional, such finding shall not affect the remaining portion of this Ordinance.

SECTION 5: That this Ordinance shall be in full force and effect upon its adoption as provided by law.

SECTION 6: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED on this 16th day of December, 2025, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES _____

NAYS _____

ABSENT _____

Katy Dolan Baumer
Town Clerk

Brian P. McGuire
Supervisor

Hanover Township
Road and Bridge Tax Levy Ordinance

Ordinance _____

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP ROADS AND BRIDGES, COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2025** and ending **March 31, 2026**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: Hanover Township does hereby determine and declare that the sum of **ONE MILLION, EIGHT HUNDRED EIGHTY NINE THOUSAND, FOUR HUNDRED AND FORTY DOLLARS (\$1,889,440.00)** is hereby levied upon all property subject to taxation within the Hanover Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Road and Bridge Fund as required by statute or voted by the people in accordance with the law, for such purposes as:
GENERAL ROAD FUND for the fiscal year beginning **April 1, 2025** and ending **March 31, 2026**.

SECTION 2: That the amounts to be levied for each object and purpose shall be as follows:

1.1 ADMINISTRATION

Personnel	50,000	
Contractual Services	67,550	
Commodities	179,000	
Other Expenditures	500	
TOTAL ADMINISTRATION		297,050

1.2 MAINTENANCE

Personnel	225,000	
Contractual Services	258,978	
Commodities	47,450	
Capital Outlay	81,242	
TOTAL MAINTENANCE		612,670

1.3 BUILDINGS

Building/Building Improvements	35,000	
TOTAL BUILDINGS		35,000

1.4 MUNICIPALITIES

Municipalities	944,720	
TOTAL MUNICIPALITIES		944,720

TOTAL GENERAL ROAD FUND

(REF: GENERAL ROAD & BRIDGE TAX. (605 ILCS 5/6-501 &6-504)

1,889,440

TAX LEVY SUMMARY

Road and Bridge Tax	1,889,440	
TOTAL TAXES LEVIED		1,889,440

SECTION 3: The Hanover Township Board of Trustees certifies to the Cook County Board and Clerk that the amounts levied herein are the amounts necessary to be levied for Hanover Township Road and Bridge purposes. It is hereby directed that the aforesaid sum of **\$1,889,440.00** be raised by taxation in the manner provided by law.

SECTION 4: That the Clerk shall make and file with the County Clerk of said County of Cook, on or before the time required by law, a duly certified copy of this Ordinance.

SECTION 5: That if any subdivision or sentence of this Ordinance shall for any reason be held invalid or be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 6: That this Ordinance shall be in full force and effect upon its adaption, as provided by law.

SECTION 7: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED AND CERTIFIED this 16th day of December, 2025, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES	NAYS	ABSENT
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Katy Dolan Baumer
Clerk

Brian P. McGuire
Supervisor

RESOLUTION NO. _____

**A RESOLUTION
TO APPROVE THE 2026 PACE TRIP TRANSIT
GRANT AND SERVICE AGREEMENT**

BE IT RESOLVED by the Supervisor and the Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The 2026 TRIP and Transit Grant and Service Agreement (the “Agreement”) between the Suburban Bus Division of the Regional Transportation Authority, operating under the name “Pace,” and the Township to provide transportation services for the senior citizens of the Township, a copy of which is appended hereto and expressly incorporated herein by reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: Tuesday, December 16, 2025

APPROVED: Tuesday, December 16, 2025

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on December 16, 2025, and approved on December 16, 2025, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

2026 TRIP AND TRANSIT GRANT AND SERVICE AGREEMENT

This 2026 Trip and Transit Grant and Service Agreement (“Agreement”) is among Pace, the Suburban Bus Division of the Regional Transportation Authority, an Illinois municipal corporation (“Pace”); Elk Grove Township, an Illinois unit of local government (“Elk Grove Township”); Hanover Township, an Illinois unit of local government (“Hanover Township”); Palatine Township, an Illinois unit of local government (“Palatine Township”); Schaumburg Township, an Illinois unit of local government (“Schaumburg Township”); and Wheeling Township, an Illinois unit of local government (“Wheeling Township”) (Elk Grove Township, Hanover Township, Palatine Township, Schaumburg Township, and Wheeling Township are sometimes individually referred to as a “Township” and collectively referred to as the “Townships” in this Agreement).

Pace was established under the Regional Transportation Authority Act (70 ILCS 3615/1.01 et seq.) to aid and assist public transportation in the six-county northeastern Illinois area.

Article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance.

The Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes and encourages intergovernmental cooperation.

The parties are units of local government within the meaning of article VII, section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) and have the power and authority to enter into this Agreement.

Pace will fund its provision of the transportation service described in this Agreement (“Pace Grant”).

In consideration of the foregoing recitals, the mutual promises in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Effective Date.** This Agreement will be in effect beginning on January 1, 2026. If a party signs this Agreement but fails to date its signature, the date that the last of the other parties receives the signing party’s signature on this Agreement will be deemed to be the date that the signing party signed this Agreement.
2. **Service Description.** Curb-to-curb dial-a-ride bus service (“Service”) will be provided to the Townships as described in Exhibit A.
3. **Term and Termination.** This Agreement will remain in effect through December 31, 2026 unless earlier terminated by a party upon: (a) 90 days’ advance written notice to the other parties or (b) 30 days’ advance written notice to the other parties in the event sufficient funds have not been appropriated to cover the required financial contribution by Pace or a Township fails to make payment as required under this Agreement.

4. **Service Provider.** Pace will contract with one or more outside service providers to provide the Service (“contracted outside service provider(s)”). Pace will not be responsible for any failure to provide the Service due to circumstances beyond the reasonable control of Pace and/or Pace’s contracted outside service provider(s). Pace shall make every reasonable effort to have the Service restored as soon as practical. No fees will be charged by any contracted outside service provider for Service not performed.

5. **Reporting.** Pace shall provide the Townships with electronic access to or, in the event electronic access is unavailable, a copy of a summary report that will contain total miles and data for each one-way trip and a monthly report that will contain an accounting of the Pace Grant funds expended and will be based on Service costs calculated using actual costs to provide the Service less revenue received.

6. **Funding.** The Pace Grant will not exceed \$250,000. The Townships shall participate in the financial support of the Service by reimbursing Pace monthly for all Service costs after the Pace Grant is expended.

- (a) The total expense of the Service will equal the sum of the hourly Service expense and the per-trip Service expense. The hourly Service expense will be calculated by multiplying the number of vehicle revenue hours by the hourly rate charged to Pace by Pace’s contracted outside provider(s) delivering the Service. The per-trip Service expense will be calculated on a trip-by-trip basis. The operating expense will be the aggregate of rates and/or fees charged to Pace by Pace’s contracted outside service provider(s) delivering the Service.
- (b) In 2026 only, Pace will increase the Pace contribution by an additional \$43,125.
- (c) Each Township shall pay Pace within 30 days after receiving the monthly bill for Service costs. Each Township shall mail payment to:

Pace, the Suburban Bus Division of the Regional Transportation Authority
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Accounts Payable

7. **Independent Relationship.** Pace is an independent contractor and not an employee, agent, joint venturer, or partner of any Township, and nothing in this Agreement will be construed as creating any other relationship between Pace and any Township or between any employee or agent of Pace and any Township. Pace employees will at all times remain employees of Pace, and Pace will be solely responsible for all aspects of their employment, including, without limitation, compensation, benefits, payment or withholding of taxes, Social Security, Medicare, unemployment or other insurance, and workers’ compensation.

8. **Insurance.** Pace shall require its contracted outside service provider(s) to obtain and maintain insurance coverage and furnish Pace with evidence of such coverage, including a certificate of insurance. Pace shall provide a Township with a copy of the certificate of insurance upon written request by that Township.

9. **Indemnification.** Each Township shall indemnify, defend, and hold harmless Pace, the Regional Transportation Authority, and their respective officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including attorneys' fees, resulting from that Township's intentional or negligent acts or omissions concerning the performance of any of that Township's obligations under this Agreement. Pace shall indemnify, defend, and hold harmless each Township and each Township's officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including attorneys' fees, resulting from Pace's intentional or negligent acts or omissions concerning the performance of any of Pace's obligations under this Agreement. No party will be liable for or be required to indemnify another party, entity, or person indemnified under this paragraph 9 for claims based upon the intentional or negligent acts or omissions of third persons. Upon written notice by a party, entity, or person claiming indemnification ("Claimant") to the indemnifying party ("Indemnitor") regarding any claim which Claimant believes to be covered under this paragraph 9, Indemnitor shall appear and defend all suits brought upon that claim and shall pay all costs and expenses related to that claim, but Claimant will have the right, at Claimant's option and expense, to participate in the defense of any suit, without relieving Indemnitor of Indemnitor's obligations under this paragraph 9.

10. **Force Majeure.** A party will not be held liable to another party for damages or be deemed to have breached this Agreement for failure or delay in performing any obligation under this Agreement if the failure or delay is caused by or results from causes beyond the reasonable control of and without the fault or negligence of the affected party, including war, fire, flood, other acts of God, civil disturbance, a terrorist act, pandemic, epidemic, or a labor strike or lockout. The affected party shall promptly notify the other parties of those force majeure circumstances, specifying the cause and the expected duration of the delay, and shall promptly undertake all reasonable steps necessary to cure those force majeure circumstances. If a condition of force majeure continues for more than 30 consecutive days, Pace, in its sole discretion and after written notice to the other parties, may immediately terminate this Agreement for convenience. Where an event of force majeure occurs after a party's failure or delay in performance, the breaching party will not be released from liability.

11. **Compliance with Laws.** The parties shall comply with all local, state, and federal laws, statutes, ordinances, regulations, and rules applicable to this Agreement, including but not limited to section 2-105(A)(4) of the Illinois Human Rights Act (775 ILCS 5/2-105(A)(4)).

12. **Headings.** The headings in this Agreement are for reference and convenience only and will not affect the meaning or interpretation of this Agreement.

13. **Waiver.** Failure of a party to exercise any right or pursue any remedy under this Agreement will not constitute a waiver of that right or remedy.

14. **Binding Effect.** This Agreement will be binding upon the parties and their respective directors, officers, employees, agents, representatives, successors, and approved assigns.

15. **Entire Agreement.** This Agreement, including the introductory recitals and attached exhibit, which are hereby incorporated into and made a part of this Agreement, constitutes the entire agreement between the parties and supersedes any prior written or oral understandings, agreements, or representations between the parties that may have related in any way to the subject matter of this Agreement, and no other written or oral warranties, inducements, considerations, promises, representations, or interpretations, which are not expressly addressed in this Agreement, will be implied or impressed upon this Agreement.

16. **Conflict.** In the event of a conflict or ambiguity between the terms and conditions of this Agreement and any exhibit to this Agreement, the terms and conditions of this Agreement will control.

17. **Survival.** Any provision of this Agreement that imposes an obligation after termination or expiration of this Agreement will be deemed to survive termination or expiration of this Agreement.

18. **Severability.** If any provision of this Agreement or amendment thereto is held invalid or unenforceable by an Illinois court of competent jurisdiction, that provision will be deemed severed therefrom, and the remaining provisions will remain in full force and effect.

19. **Assignment.** No party may assign, delegate, or otherwise transfer all or part of its rights and obligations under this Agreement without the prior written consent of the other parties.

20. **Amendment.** No changes, amendments, or modifications to this Agreement will be valid unless they are in writing and signed by the duly authorized signatory of each party.

21. **Notice.** Any notice under this Agreement must be in writing and must be given in the following manner:

- (a) by personal delivery (deemed effective as of the date and time of delivery);
- (b) by commercial overnight delivery (deemed effective on the next business day following deposit of the notice with a commercial overnight delivery company);
- (c) by registered or certified mail, return receipt requested, with proper postage prepaid (deemed effective as of the third business day following deposit of the notice in the U.S. mail); or
- (d) by facsimile with confirmation of transmission (deemed effective as of the date and time of the transmission, except the effective date and time will be 8:00 a.m. on the next business day after transmission of the notice if transmitted during non-business hours).

Business days are defined as Monday through Friday, excluding federal holidays. Business hours are defined as 8:00 a.m. to 5:00 p.m. Central Time on Monday through Friday, excluding federal holidays. The notice must be addressed as follows or addressed to such other address as a party may specify in writing:

Pace, the Suburban Bus Division of the RTA
550 W. Algonquin Road
Arlington Heights, IL 60005
Attention: Executive Director

Facsimile No.: (847) 228-4205

Hanover Township
250 S. Route 59
Bartlett, IL 60103
Attention: Township Supervisor

Facsimile No.: (630) 837-0301

Elk Grove Township
600 Landmeier Road
Elk Grove Village, IL 60007
Attention: Township Supervisor

Facsimile No.: (847) 437-0434

Wheeling Township
1616 N. Arlington Heights Rd.
Arlington Heights, IL 60004
Attention: Township Supervisor

Facsimile No.: (847) 259-1570

Schaumburg Township
1 Illinois Boulevard
Hoffman Estates, IL 60129
Attention: Township Supervisor

Facsimile No.: (847) 884-0030

Palatine Township
7215 S. Quentin Road, Suite 101
Palatine, IL 60067
Attention: Township Supervisor

Facsimile No.: (847) 358-6702

22. **Governing Law, Jurisdiction, and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois without regard to principles of conflicts of law, and the parties shall submit to the exclusive jurisdiction and venue of the state courts of Cook County, Illinois for any dispute arising out of or related to this Agreement.

23. **Counterparts.** This Agreement may be executed in counterparts, each of which when so executed and delivered will be deemed to be an original and all of which when taken together will constitute one and the same agreement.

24. **Electronic Signature.** This Agreement may be executed through the use of electronic signatures. Electronic signatures and signatures scanned and transmitted via email will be deemed original signatures for purposes of this Agreement.

25. **Authorization.** The signatories to this Agreement represent and warrant that they have full authority to sign this Agreement on behalf of the party for whom they sign.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.
SIGNATURE PAGE FOLLOWS.]**

The parties have caused this Agreement to be executed by their respective duly authorized signatory on the dates stated below.

PACE

By: _____
Signature

Print Name: Melinda J. Metzger

Print Title: Executive Director

Date: _____

ELK GROVE TOWNSHIP

By: _____
Signature

Print Title: _____

Title: _____

Date: _____

HANOVER TOWNSHIP

By: _____
Signature

Print Name: _____

Print Title: _____

Date: _____

PALATINE TOWNSHIP

By: _____
Signature

Print Name: _____

Print Title: _____

Date: _____

SCHAUMBURG TOWNSHIP

By: _____
Signature

Print Name: _____

Print Title: _____

Date: _____

WHEELING TOWNSHIP

By: _____
Signature

Print Name: _____

Print Title: _____

Date: _____

Exhibit A

SERVICE DESCRIPTION

TYPE OF SERVICE	Curb-to-curb dial-a-ride bus service.
SERVICE OPERATED BY	Pace will contract with one or more outside service providers to provide the Service.
TRIP RESERVATION METHOD	Call center reservation hours: Monday through Friday 9:00 a.m. to 2:00 p.m. Central Time Reservations will be accepted by email to cookcounty@pacebus.com between two and seven days in advance of the Service. Reservations for Monday transportation must be made on the preceding Thursday, and reservations for Tuesday transportation must be made on the preceding Friday. The Township shall submit subscriptions by email to cookcounty@pacebus.com a minimum of five days in advance of the Service.
SERVICE AREA	The service area consists of Elk Grove, Hanover, Palatine, Schamburg, and Wheeling Townships. Transportation from the service area to any one of the following points of interest and transportation from any one of the following points of interest to the service area are allowable: University of Illinois Medical Center Jesse Brown VA Medical Center Edward Hines VA Hospital Lovell Federal Healthcare Center John Stroger Cook County Hospital Rush Medical Center Northwestern Hospital ARA South Barrington Dialysis Center Good Shepherd Hospital in Barrington, IL Loyola Hospital Social Security Offices within the Townships or adjacent Townships VA Facility in Hoffman Estates, IL Dialysis Center, 3150 W. Higgins Road, Hoffman Estates, IL Wheaton Eye Clinic, 2015 N. Main Street, Wheaton, IL
SERVICE HOURS	Monday through Friday 5:00 a.m. to 9:00 p.m. Central Time Saturday 5:00 a.m. to 4:00 p.m. Central Time Whenever possible, pick-up times are negotiated to optimize the efficiency of the Service. The Service will not operate on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.
ONE-WAY FARE	\$5.00 for trips within a Township \$10.00 for trips across Townships The maximum fare per trip per rider is \$10.00. One companion of an eligible fare-paying rider rides free.
RIDER ELIGIBILITY	• Persons who are 60 years of age or older • Persons with disabilities who are 18 years of age or older Rider eligibility is determined by the Townships.
RIDER REGISTRATION	Each Township must submit registration forms to the Pace call center by email to cookcounty@pacebus.com . Pace shall enter registrations within five business days after receipt. Pace shall maintain a database of registered riders. Riders must be registered to use the Service.

Choose a Board or Committee

(○) Mental Health Board

First Name

Marilyn

Last Name

Perri

Email**City**

Bartlett

State

Illinois

Zip Code

69103

Tell us about yourself

I will be retired in September from Nutrition Manager for Hanover Township. I want to be an active participant in Hanover Township. I would greatly appreciate it if you can consider me for the board.