

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m. Present were Trustees Essick, Beattie, Martinez, and Noyola, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Erin Brumfield Grima, Director of Community & Government Affairs Thomas Kuttnerberg, Human Services Director Ryan Dickinson, Aging Services Director Allison Stamp, Mental Health Board Manager Amanda Teachout, Deputy Administrator Kristin Vana, Administrative Services Manager Hailey Matich, Management Intern Paige Chapin, Administrator James Barr, and Attorney Mike Airdo. Also present were Village of Streamwood Trustee Mike Baumer, and residents Tori Beattie and Wally Niemaszuk.

- II. Pledge of Allegiance: Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance to the Flag.

- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.

- IV. Reports:

- A. Supervisor's Report: Supervisor McGuire thanked those who attended Manager Teachout's goodbye reception – she will do great in McHenry County and we wish her well.
- B. Clerk's Report: Clerk Dolan Baumer reported that Illinois Senate President Don Harmon reported that SB2804 regarding consolidation of townships would not progress through to a vote and is stalled on his desk for the foreseeable future.
- C. Assessor's Report: Assessor Moinuddin that the tax bills may be sent next month.
- D. Department Reports: Department reports were submitted for review by the Board; highlights since then included Director Hanson noting that the second review letter for the phase II redevelopment plan for the expansion property has been received from the Village and a response is being prepared for resubmission. The majority of the issues were regarding the parking arrangement. The two A/C units have been installed at the Izaak Walton Center and are operational. Additional repairs to ductwork are being made or planned in order to cool the Center efficiently. Director Crews reported that an eight week training course for new recruits is starting on Friday. He would be in Urbana working on proposed changes to the administrative rule this week. He attended Chief Walters' retirement. The unit would present at the Division II MABAS. The work with the Fox River Water Reclamation property is going smoothly. Thus far, calls for service and aid in 2025 have surpassed those in 2024. Director Smith reported on the success of the Just for the Health of It health fair and thanked all of the departments who helped organize and set up the event, the departments who had tables during the event, the Supervisor for his presence, and the Clerk for her participation registering people to vote. The department now has a receptionist and is fully-staffed. Wellness screenings and flu shots for employees are available this month. Red Cross blood drive would be held on September 29. Monthly preventative wellness screenings would be held at Poplar Creek Public Library this fall, as will hearing screenings here at the Senior Center. Director Dickinson reported that the staff is trained and ready to go with LIHEAP registrations on October 1. Also on October 1, the holiday program registration opens. Emanuel United Church would be collecting toys for the toy distribution this year. October 7 is the next Veterans Honor Roll dinner. The department would be holding a "stock the bus" food pantry food drive on October 11. Interviews continue for the open positions in the department, reported Director Brumfield Grima. Tutoring starts tonight with 27 students registered. The first attendance support pilot program group session would be

held on September 19 with eight students from Tefft Middle School. Clinical intern Max Schoebel started on September 4 and would be with us through June 2026. The department collaborated with Aging Services for an intergenerational event Ice Cream Social on September 4. The children and adults enjoyed themselves and have asked when the next event would be. The Family Fall Fun Fest would be held on October 25 from 10 a.m. to noon at the Izaak Walton Reserve. Director Stamp reported that interviews are ongoing for open positions in the department. LIHEAP training is completed and staff is ready for the October 1 opening. Manager Teachout thanked staff and the Board for the opportunity to work at the Township. Staff development and capital development grants would be reviewed during the next Mental Health Board meeting next week. Grant request applications are due on Friday. She has been working with Manager Matich to get her up to speed on the Board operations. The PADS ribbon cutting would be tomorrow and she and Manager Matich would attend on behalf of the Board. Deputy Vana reported that interview for the open front office services position are ongoing with several interested, already. She has been working introducing Manager Matich to MHB funded agency principals in preparation for Manager Teachout's leaving on Friday. There will be a small ribbon cutting of the community garden at Hanover Landing on September 29. Director Kuttentberg reported that the Township's 8th Annual Food Truck Festival is this Thursday, September 8, from 5 p.m. to 9 p.m. We have 12 trucks confirmed. Just a reminder, the paper shredd is set for Saturday, October 11, and Senator Castro's sponsored flu shot clinic on November 11th. The Illinois General Assembly will be having a review session on October 14 through the 16, and again on October 28 through 30. Administrator Barr asked the Board to concur with a waiver for the raffle bond through the Village of Bartlett. Trustee Beattie moved that the Township waive the raffle bond and it was seconded by Trustee Essick that the Board concur with the bond waiver requirement for the raffle license and senior committee activities. Roll call: Ayes: Trustees Essick, Martinez, Noyola, Beattie, and Supervisor McGuire. Breakfast with the Board workshop would be held on October 4 with a presentation by Youth and Family Services. He thanked Manager Teachout on behalf of the staff of Hanover Township and he wished her good luck.

- V. Paying: Mr. Barr presented the bills for payment from September 2, 2025 through September 15, 2025 as follows:

a.	Town	\$83,393.41
b.	Senior Services	52,553.03
c.	General Assistance	8,415.72
d.	Road Maintenance	3,668.08
e.	Senior Citizens Committee	1,500.00
f.	Mental Health Board	27,437.26
g.	Vehicle	200.00
h.	Capital	<u>143,893.57</u>
	Total	<u>\$221,061.07</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from September 2, 2025 through September 15, 2025. Roll call: Ayes: Trustees Martinez, Beattie, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VI. Unfinished Business: No unfinished business was brought forward.

VII. New Business:

- A. Board Meeting Minutes of September 2, 2025: Trustee Noyola moved that the Board approve the Board meeting minutes of September 2, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of September 2, 2025: Trustee Beattie moved that the Board approve the Executive Session minutes of September 2, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution Proclaiming Hispanic Heritage Month: Trustee Martinez moved that the Board approve the resolution proclaiming September Hispanic Heritage month in Hanover Township; Trustee Noyola seconded the motion. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.
- D. Approval of Estoppel Certificate for Reciprocal Easement Agreement between Hanover Township, Northwest Partnership, and Bartlett SLF Associates, LP: Trustee Beattie moved that the Board approve the Estoppel certificate for reciprocal easement agreement between Hanover Township, Northwest Partnership, and Bartlett SLF Associates, LP. Second made by Trustee Essick. (Clerk's note: An estoppel certificate is a signed document, typically used in commercial real estate, where a tenant confirms the accuracy of the lease terms and states that there are no defaults or claims against the landlord. Landlords provide these to prospective buyers or lenders to establish a definitive, clear understanding of the lease status, which protects all parties by preventing the tenant from later disputing the facts stated in the certificate.) Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.
- E. Approval of Two-Year Audit Services Agreement Extension with Lauterbach & Amen: Trustee Noyola moved to approve a two-year services agreement extension with Lauterbach & Amen; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.
- F. Appointment of Township Board Representative to the Hanover Township Foundation Board of Directors: Trustee Beattie moved to concur with the Supervisor's appointment of himself as the Township Board representative to the Hanover Township Foundation Board; second made by Trustee Essick. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.
- G. Consideration of November Township Board Meeting Dates: Trustee Martinez moved that the Board consolidate the November 4 and November 18 Board meetings and hold a rescheduled meeting on November 25, 2025; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Martinez, Noyola, Essick, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.

VIII. Executive Session: Trustee Essick moved that the Board go into Executive Session pursuant to section 2c1 to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the Township, and section 2c11 to consider litigation, when an action against, affecting, or on behalf of the Township has been filed and is pending before a court or administrative tribunal, or when the Township finds that an action is probable or imminent, of the Illinois Open Meetings Act. Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the Supervisor excused staff from the meeting at 7:24 p.m.

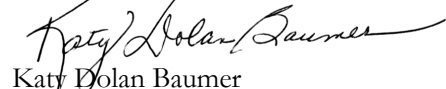
At 8:02 p.m., the Board members returned from Executive Session and the Supervisor gaveled the

meeting to order; present by roll call were Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire.

IX. Other Business: No other business was discussed.

X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:03 p.m. was made by Trustee Beattie and seconded by Trustee Essick followed by a roll call vote: Ayes: Trustees Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Katy Dolan Baumer".

Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance