

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m. Present were Trustees Essick, Beattie, Martinez, and Noyola, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Erin Brumfield Grima, Director of Community & Government Affairs Thomas Kutenberg, Human Services Director Ryan Dickinson, Aging Services Director Allison Stamp, Deputy Administrator Kristin Vana, Administrator James Barr, and Attorney Mark Kimzey. Also present were the Hanover Township Emergency Services unit, the coaches and players of the Streamwood High School Soccer Team and their families, and Ms Tori Beattie. Families and friends of the officers being sworn into the HTES unit, and Mr. Richard Schuck and his family.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation:
 - A. Veterans Honor: The Board welcomed Richard A. Schuck of Hanover Park into the Veterans Honor Roll. He served in the U.S. Army from April 1966 to March 1968.
 - B. The Board recognized the outstanding achievement of the Streamwood High School Boys Soccer Third Place 2025 IHSA State Finals.
 - C. Clerk Dolan Baumer administered the oath of office to ten new members of the Hanover Township Emergency Services unit. Congratulations to officers Skyler Butts, Michaela Lannon, Dillion Driscoll, Michelle Hernandez, Lisa Karels, Paul Hantel, Ariana Rios, Taylor Venning, Micah Walberg, and Katerina Bellos.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire thanked the generosity of the many people who donated food and dollars to the food pantry; Hanover Township has not been short food this season. Thank you to Director Kutenberg and those who attended the Theodore Lewis Park historical marker this evening. He thanked and complimented the Finance Committee for participation in the meeting earlier this evening and for the recommendation that would be presented later during this meeting.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin reported that the Township is currently open for appeals through December 22. New Assessing Specialist Mary Paz started in the office on November 20.
 - D. Trustee Committee Liaison Reports: The Trustees offered no reports.
 - E. Department Reports: Department reports were submitted for review by the Board; highlights since then included Director Kutenberg reporting that over \$10,000 has been raised through the website and Foundation for the food pantry. His office has been doing a concerted effort raising awareness of the pantry needs. Thanks to local legislators for also spreading the message. A media campaign would be released for December 2 – Giving Tuesday to increase donations. Deputy Administrator Vana reported that an Administrative Specialist will start work on December 1. The resident services specialist position is still open. Residents of Hanover Landing have been experiencing some residents' negative behavior over weekend and late-night hours. UP Development has opened a position of an onsite Community Builder to monitor, and

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trouble shoot to prevent issues during those hours. Director Smith updated the Board on ongoing activities related to Alzheimer's and Diabetes Awareness Month during November. The next blood drive would be on December 22. Director Stamp noted that interviews are happening for the open line cook position. AgeOptions would be onsite next week for their annual review. LIHEAP and Open Enrollment is being conducted at the Senior Center. Over 100 aging adults were selected for the Senior Giving Tree this year. The Senior Citizens Services Committee annual holiday breakfast would be held at Briana's of Hanover Park on December 8. Director Brumfield Grima reported that interviewing continues for the open Youth Program Assistant position and for the Clinical Manager position. The part time receptionist, Sheila Patton, started on November 17. She has accepted the role of co-facilitator for the Cook County Health Department Regional Behavioral Health Collaborative Region 7 Behavioral Health Services for Children, Youth and Families work group; the group brings providers and community members together from the northwest suburbs to collaborate on the County's Health Department strategic initiatives. Applications for 2026 interns are being accepted. Happy 30th anniversary for Open Gym on November 14 with 109 children and families attending the celebration. Cookies and Cocoa with Santa would be held on December 12; Mrs. Claus would be present. Over 300 turkeys were donated this year to the food pantry, reported Director Dickinson, with 394 distributed. 592 children are registered for the Christmas gift distribution this year. The food pantry is seeing an uptick of 42% in new users this year. The food pantry is seeing a 372% increase in donations this year. Emergency Services is awaiting an IEMA visit pending finalization of the application, reported Director Crews. The Fox River Valley severe weather plan has been presented to their management for review and consideration. The Director is working on grants for the coming year. Director Hanson reported that the Village of Bartlett has the PII and PIII documents for review by the Planning Committee and Board. Bid documents for the OSLAD grant are being finalized; Blue Stem is in year two of the three on contract for the landscaping. The die-off of trees is to be rectified, which is necessary per the Village. Two quotes are pending for the tree replanting efforts. The refrigerated food pantry van has been delivered and is currently being "wrapped" with the Township logos and should be on-site next week. With the recent retirement of 18-year employee Richard "Rick" Nelson, the department is going through a reorganization. Dave Ensingbacher has been promoted, and a vacancy now exists as a facilities tech. Administrator Barr reminded the Board of the December 11 holiday party at the Village of Streamwood Hall.

- V. Paying: Mr. Barr presented the bills for payment from October 7, 2025 through November 21, 2025 as follows:

a.	Town	\$239,317.87
b.	Senior Services	154,069.39
c.	General Assistance	24,032.41
d.	Road Maintenance	202,537.27
e.	Senior Citizens Committee	505.48
f.	Mental Health Board	207,103.83
g.	Vehicle	200.00
h.	Capital	<u>249,672.03</u>
	Total	<u>\$1,077,438.28</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from October 7, 2025 through November 21, 2025. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried and the bills will be paid.

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VI. Unfinished Business: No unfinished business was discussed.

VII. New Business:

- A. Workshop Minutes of October 4, 2025: Trustee Essick moved that the Board approve the workshop minutes of October 4, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Noyola. Roll call: Ayes: Supervisor McGuire, and Trustees Martinez, Noyola and Essick. Abstain: Trustee Beattie. Nays: None. Motion carried.
- B. Executive Session Minutes of October 7, 2025: Trustee Beattie moved that the Board approve the executive session minutes of October 7, 2025 as presented by Clerk Dolan Baumer; motion seconded by Trustee Essick. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Noyola and Essick. Abstain: Trustee Martinez. Nays: None. Motion carried.
- C. Board Meeting Minutes of October 7, 2025: Trustee Beattie moved that the Board approve the Board meeting minutes of October 7, 2025; motion seconded by Trustee Noyola. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Noyola and Essick. Abstain: Trustee Martinez. Nays: None. Motion carried.
- D. Set Estimate of the Levy for Hanover Township for Fiscal Year beginning April 1, 2025 and ending March 31, 2026: Trustee Martinez moved that the Board determines the estimate of the taxes to be levied for Hanover Township for Fiscal year beginning April 1, 2025 and ending March 31, 2026 as follows:

Corporate/Town	\$5,039,878.00
IMRF	244,010.00
Social Security	198,076.00
Senior Citizens	1,435,294.00
General Assistance	517,763.00
Mental Health	1,616,588.00
Road and Bridge	<u>1,889,440.00</u>
Estimated Total Tax Levy	<u>\$10,941,049.00</u>

- The motion was seconded by Trustee Beattie. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution to Approve a Professional Services Agreement with Thomas Engineering Group, LLC: A motion was made by Trustee Essick and seconded by Trustee Martinez to approve the resolution #112525 a professional services agreement with Thomas Engineering Group, LLC; for the road resurfacing engineering for the Bridlewood subdivision. Bids would be let for PII and PIH in 2026. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried.
- F. Resolution to Approve a License Agreement with Commonwealth Edison Company for High-Voltage Distribution Facilities within Township Portions of Beverly Road: Trustee Beattie moved to approve resolution #1125251 approving of a license agreement with Commonwealth Edison Company for high-voltage distribution facilities within Township portions of Beverly Road; motion seconded by Trustee Noyola. Recently the Board approved turning over a portion of the Beverly Road to Hoffman Estates. Due to delays, Commonwealth Edison has requested that Hanover Township approve the license agreement to avoid delays and move the project along. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried.
- G. Resolution to Approve an Extension Agreement for the Intergovernmental Maintenance Facility Agreement with the City of Elgin: Trustee Noyola moved that the Board approve resolution

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#1125252 approving of an extension agreement for the intergovernmental maintenance facility agreement with the City of Elgin; motion seconded by Trustee Beattie. Mr. Barr reported that this agreement approves of the extension of the IGA with the City of Elgin for the salt dome for storage of Township-purchased street salt in exchange for Township plowing services in some locations in the City of Elgin. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried.

- H. Approval of the Employee Health Insurance and Ancillary Benefits: Trustee Martinez moved that the Board approve the employee health insurance and ancillary benefits plan as outlined and recommended by staff in a memo dated November 24, 2025, citing that "It is staff's recommendation to remain with UHC in 2026. UHC's plan offerings will include high-deductible health plans with an HRA for the Choice Plus PPO EG-FX or the Core PPO EG-FY plans....Additionally, staff recommended maintaining the annual waiver amount for eligible staff who waive the option of joining the Township's major medical plan of \$3,600." Metlife provided a 0% rate increase for benefit year 2026 for dental and life. The Township is currently in the third year of a locked in rates with VSP for vision coverage." According to Deputy Administrator Vana, this plan reflects about an 11-14% over 2025. Motion seconded by Trustee Beattie. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried.
- I. Consideration of December Township Board Meeting Dates: Trustee Martinez moved that the Board cancel next week's Board meeting (December 2) and only hold the December 16 Board meeting; Trustee Essick seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried.
- J. Consideration of New Years Eve Day Township Hours of Operation: Supervisor McGuire moved that the Board approve abbreviated Township hours of operation on December 31 considering the following New Years Holiday of 8:30 a.m. until 12 noon; motion seconded by Trustee Beattie. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried.
- VIII. Executive Session: Trustee Essick moved that the Board go into executive session pursuant to section 2c1 to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the Township, and section 2c3 to consider the selection of a person to fill a public office, including a vacancy in a public office, or the discipline, performance or removal of the occupant of a public office, of the Illinois Open Meetings Act; motion seconded by Trustee Noyola. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried. The Supervisor excused staff for the balance of the meeting and the Board adjourned into executive session at 8:03 p.m.
- The Board returned from executive session at 9:10 p.m. and the Supervisor gavelled the rescheduled Board meeting back to order; present by roll call were Supervisor McGuire and Trustee Essick, Beattie, Martinez, and Noyola.
- IX. Other Business: No other business was discussed.
- X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 9:12 p.m. was made by Trustee Beattie and seconded by Trustee Noyola, followed by a roll call. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, Noyola and Essick. Nays: None. Motion carried.

Respectfully submitted,



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Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance