



- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m. Present were Trustees Essick, Beattie, and Martinez, and Supervisor McGuire. Absent: Trustee Noyola

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Community Health Director Kristen Smith, Emergency Services Deputy Director Lonnie Williams, Youth and Family Services Director Erin Brumfield Grima, Director of Community & Government Affairs Thomas Kutteneberg, Human Services Director Ryan Dickinson, Aging Services Director Allison Stamp, Deputy Administrator Kristin Vana, Administrative Services Manager Hailey Matich, Human Services Coordinator Renee Guerrero, and Attorney Mike Airdo. Also in attendance were parents, leaders, and scouts from Scout Troop 10, Mr. and Mrs. Michael O'Dowd, and Village of Streamwood Trustee Mike Baumer.
- II. Presentation of the Colors – Scout Troop 10
- III. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag of the United States.

Supervisor McGuire asked that the Board amend the agenda to bring item C under New Business (Resolution Declaring February 8 as Scouting Day) forward in the agenda to under Presentations. Trustee Beattie moved that the Board move item C under New Business forward to under Presentations; motion seconded by Trustee Martinez. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried.

- IV. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- V. Presentations:
 - A. (Item C from under New Business): Resolution Declaring February 8 as Scouting Day: Trustee Beattie moved that the Board approve the resolution declaring February 8 as Scouting Day in Hanover Township; Trustee Essick seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried.
 - B. The Board welcomed E7 SFC Michael P. O'Dowd of Streamwood into the Hanover Township Veterans Honor Roll. SFC O'Dowd served in the U.S. Air Force from 1980 to 2001 and received the Presidential Award and is currently retired from the Department of Defense. His name will be added to the plaques of past honored veterans and to the permanent record in the Clerk's office.
 - C. Mr. Randy Bruce Sandman of Elgin was also recognized by the Board and welcomed into the Veterans Honor Roll. He served in the U.S. Navy achieving the rank of CA/E2 and served from 1971 to 1977. His name will also be added to the plaques of past honored veterans and to the permanent record in the Clerk's office. He could not attend this evening's meeting.

Supervisor McGuire asked for a moment of silence to honor the late William "Bill" Berquist, a stalwart Streamwood Celebration parade coordinator for many years with his late wife, Diane Berquist, who passed away this week. Also, keep the family of Mike Landt in your thoughts, as he passed away this week, as well.

- VI. Reports:
 - A. Supervisor's Report: Supervisor McGuire noted that the food pantry patron numbers are up lately, but that the community is responding in kind. Happy Birthday to Director Brumfield Grima!
 - B. Clerk's Report: Clerk Dolan Baumer reported that she attended the Township Officials of Cook

County Board meeting on Thursday. The TOCC Annual Conference would be held on June 18 at the Donald A. Stevens Convention Center. The TOCC Clerks Association meeting would be held at L. Woods on Thursday, February 5 at 6:30 PM; representatives from the County Clerk's office will provide an update on the Clerk's office and upcoming election. She also reported that she administered the oath of office to Chief Deputy Assessor Faiza Rahim.

- C. Assessor's Report: Assessor Moinuddin reported that the Hanover Township Assessor's office is open for appeals through February 18, 2026.
- D. Trustee Committee Liaison Reports: The Trustees offered no reports.
- E. Department Reports: Department reports were submitted for review by the Board for December 2025; highlights since then included Director Hanson who reported that painting in Youth and Family Services walls and trim is projected to be completed this week. The Senior Center washrooms and hall would be next with Performance Flooring redoing the floors and fixtures. The resignation was accepted with regret from Peter Martins and a posting will be ready by early next week to fill the position. In Director Crew's absence (he is on vacation), Chief Deputy Williams provided a report noting that the Hanover Township Emergency Services 2026 Academy has ten candidates. The Director has been invited to present best practices on the ATS program with area villages. The drone software grant application is pending. The department is performing active threat training for staff this month. On January 24, the unit celebrated the life of the late Mike Landt, an active Emergency Services member. With the changes in the SNAP benefit, more residents are participating in the food pantry and other duties, as required service hours in order to receive those benefits, reported Director Dickinson. She met with staff from Business and Career Services to explore a partnership focused on referrals and employment support for residents and clients. BCS would host a table twice a month at the Community Center during March to promote the upcoming job fair. The annual spring special food distribution event would be held on March 25 and is sponsored by Immanuel United Church of Christ of Streamwood. The Board welcomed Human Services Coordinator Renee Guerrero to Hanover Township. Director Brumfield Grima reported that the Clinical Manager position has been filled by Ms Clara Siebert. Staff accompanied Operation Snowball high school leaders to the mid-year conference in Bloomington-Normal. The next Snowball event is March 21 to be hosted by Hanover Township Youth and Family Services. The Director co-facilitated the Cook County Health Department's Region 7 Workgroup meeting for Behavioral Health Services for Children, Youth and Families on January 20; the meeting focused on how to advance collaborative work to expand access to evidence informed, trauma-competent, culturally, and linguistically responsive treatment, support and recovery services. In January, she also attended the Enriching Partnerships for Early Learning Full Collaborative meeting to address early learning needs in the community. The spring family friendly event is scheduled for March 28. Student Government Day is scheduled for April 23, 2026. The Senior Citizens Services Committee Paczki Day is February 17; get your orders in today, reported Aging Services Director Stamp. The digital literacy learning event was a success and overall, programming, including travel programming, is up markedly. The newly instituted birthday program has been received well by the Meal on Wheels clients. Director Smith reported that all donated radon kits have been distributed and that the residents were very interested in learning about the dangers of undetected radon. Cholesterol screenings would be held throughout February. On February 28, the department would offer cardio screenings in collaboration with Senator Castro's office. Administrative Services Manager Matich reported that the Hanover Township Mental Health Board awarded \$1.2 million to 34 agencies during the Mental Health Board meeting in January. She and Deputy Vana met with the Human Services County for information exchange and learning. Director

Kuttenberg reported that he met with Congressman Krishnamoorthi for an open discussion promoting townships. He further reported that County President Preckwinkle is interested in working closer with Hanover Township. The Izaak Walton grant is on track to be received by the Township. The Supervisor's Community Service Award applications are available online. Deputy Vana reported that a resident services specialist is to be hired and thanked staff for covering while the position has been vacant. Supportive Housing Services Coordinator Julie Kappas met with several new tenants of Hanover Landing to welcome them to the community. The Board congratulated the recipients of the three awards that were presented during the annual employee appreciation luncheon in January.

- V. Paying: Administrator Barr presented the bills for payment from January 6, 2026 through January 30, 2026 as follows:

a. Town	\$103,091.82
b. Senior Services	63,348.05
c. General Assistance	93,531.27
d. Committee for Senior Citizens Services	65.92
e. Mental Health Board	39,112.00
f. Vehicle	200.00
g. Capital	<u>43,176.41</u>
Total	<u>\$365,685.83</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from January 6, 2026 through January 30, 2026. Roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, and Essick. Nays: None. Motion carried and the bills will be paid.

- VI. Unfinished Business: No unfinished business was discussed.

- VII. New Business:

- A. Board Meeting Minutes of January 6, 2026: Supervisor McGuire asked the Board to table the approval of the January 6, 2026 minutes to February 17; Trustee Essick moved that the Board table the approval of the January 6, 2026 Board meeting minutes; Trustee Beattie seconded the motion followed by a roll call vote: Ayes: Trustees Beattie, Martinez, and Essick, and Supervisor McGuire. Motion carried.
- B. Resolution Declaring February as Black History Month: Trustee Beattie moved that the Board approve the resolution declaring February as Black History Month in Hanover Township; the motion was seconded by Trustee Martinez and followed by a roll call vote. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried.
- C. Resolution Declaring February 8 as Scouting Day: moved to item A under Presentations per earlier motion.
- D. Resolution to Approve a Mutual Aid Agreement with the Village of Barrington: Trustee Essick moved that the Board approve resolution 020326 approving of a mutual aid agreement with the Village of Barrington for its fire department, police department, and emergency management; Trustee Martinez seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez and Essick. Nays: None. Motion carried.
- E. Resolution to Approve First Amendment to the Annexation and Development Agreement with the Village of Bartlett: Trustee Beattie moved that the Board approve resolution 0203261 approving of the first amendment to the Annexation and Development agreement with the Village of Bartlett; Trustee Martinez seconded the

motion. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez and Essick. Nays: None. Motion carried.

- F. Resolution to Approve an Amendment to the Professional Services Agreement with Thomas Engineering Group, LLC: Trustee Essick moved that the Board approve resolution 0203262 approving of an amendment to the professional services agreement with Thomas Engineering Group, LLC for the Tiknis Expansion Project. Trustee Beattie seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez and Essick. Nays: None. Motion carried.
 - G. Resolution to Approve a Change Order to the Hanover Township Tiknis Campus Expansion Native Stewardship and Restoration Project Agreement: Trustee Beattie moved that the Board approve resolution 0203263 approving a change order to the Hanover Township Tiknis Campus Expansion Native Stewardship and Restoration Project agreement between Hanover Township and Bluestem Ecological Services. Trustee Martinez seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez and Essick. Nays: None. Motion carried.
 - H. Update from the Department of Community Affairs: Director Kuttentberg presented an update on the activities and future projects of the Community Affairs department. He introduced the team that makes up the department including himself, Communications Coordinator Celeste Smith, and Intern Karla Alvarez. He outlined the methods of communication created and monitored by the department, including Hanover Happenings, social media, lobby and Route 59 digital displays, news media and press releases, flyers and brochures, e-newsletters and blasts, and the website. Outreach and engagement is another key area of work in the department and they reach out to homeowner associations, local governments, chambers of commerce, and other community groups, as well as organize the Fall Food Truck Festival, the Supervisor's Community Service Awards and the heritage marker program, which has 13 markers and one scheduled to be dedicated this summer. There are many other opportunities that the department has offered its service including troubleshooting and general inquiries whether about the Township or not. Goals for FY27 for the department include the integration of AI tools, research on federal and state actions that may adversely affect our residents.
- VIII. Executive Session: Trustee Essick moved that the Board go into Executive Session pursuant to section 2c11 to consider litigation, when an action against, affecting, or on behalf of the Township has been filed and is pending before a court or administrative tribunal, or when the Township finds that an action is probable or imminent, of the Illinois Open Meetings Act. Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried and the Supervisor excused staff from the meeting at 8:06 p.m.
- At 8:28 p.m., the Board members returned from Executive Session and the Supervisor gavelled the meeting to order; present by roll call were Trustees Beattie, Martinez and Essick, and Supervisor McGuire.
- IX. Other Business: Administrator Barr reported that the Village of Barlett Board approved the annexation and development agreement on a consent agenda at this evening's meeting. He also noted that the Board thanked Hanover Township Emergency Services for their support during the January 26 incident where a Barlett public works employee was clearing snow over the train tracks and was killed when a Metro train ran into the plow he was operating.
 - X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:29 p.m. was made by Trustee Beattie and seconded by Trustee Martinez followed by a roll call: Ayes: Supervisor McGuire and Trustees Martinez, Beattie, and Essick. Nays: None. Motion carried.

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Tuesday, February 3, 2026
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Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance