

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

March 24,2026

The meeting was called to order by Chairman Mary Jane Garvey at 6:00 p.m.

Roll Call: Matt Steichmann, Trustee Denise Noyola, Tarah McShane, Mike Kondrath, and Heidi McGuire. Also present, Administrative Services Manager Hailey Matich, Consultant & Executive Coach Daniel Riemenschneider, Good Works Results, and Marilyn Perri.

Approval of the Agenda: Trustee Noyola moved to approve the agenda of March 24, 2026 and Ms. McGuire seconded. The motion passed.

Public Comment: None

Presentation: Good Works Result's Consultant & Executive Coach Daniel Riemenschneider presented an update on the Nonprofits Leaders Forum to the Mental Health Board. He shared the agencies participating in the program and where the staff's starting points at the onset of the program. Mr. Riemenschneider shared progress updates and engaged the board on issue items occurring in the community.

Staff Report: The Staff Report was presented for March. Administrative Services Manager Matich shared details on mental health related meetings and groups that staff attended throughout the month of March. Details were also provided on staff's attendance at the upcoming Association of Community Mental Health Authorities of Illinois annual conference and business meeting.

Unfinished Business: none.

New Business:

Approval of the Regular Meeting Minutes of February 24, 2026: Mr. Steichmann moved to approve the regular meeting minutes of February 24, 2026 and Trustee Noyola seconded the motion. The motion passed unanimously.

Approval of the February 2026 Financial Statements: Trustee Noyola moved to approve the February 2026 Financial Statements and Ms. McGuire seconded the motion. Ms. Garvey requested a roll call and the motion passed.

Ms. Garvey	Yes	Mr. Steichmann	Yes	Trustee Noyola	Yes
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Ms. McShane	Yes	Mr. Kondrath	Yes	Ms. McGuire	Yes
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Capital Funding Request - Family Services Association of Greater Elgin Area: Trustee Noyola moved to approve the Family Services Association of Greater Elgin Area Capital Funding Request in the amount of \$2,324.67 and Ms. McGuire seconded. Discussion ensued. Ms. McGuire and Mr. Steichmann expressed that they thought the program was beneficial and in need of the capital purchases requested. Ms. Garvey requested a roll call. The motion passed.

Ms. Garvey	Yes	Mr. Steichmann	Yes	Trustee Noyola	Yes
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Ms. McShane Yes Mr. Kondrath Yes Ms. McGuire Yes

Fiscal Year 2027 Staff Development Funding Request – Community Alternative Unlimited:

Trustee Noyola moved to approve the Community Alternative Unlimited Staff Development Funding Request in the amount of \$3,000 and Ms. McShane seconded. Discussion ensued. Ms. McShane asked if the conference program was similar to last year's. Ms. McGuire and Ms. Garvey notes the request was to send 22 staff to the training. Ms. Garvey requested a roll call. The motion did not pass.

Ms. Garvey No Mr. Steichmann No Trustee Noyola No

Ms. McShane No Mr. Kondrath No Ms. McGuire No

Ms. McGuire moved to approve the Community Alternative Unlimited Staff Development Funding Request in the amount of \$1,540 and Trustee Noyola seconded. Discussion ensued. The Mental Health Board discussed funding for 11 staff to attend the conference. Ms. Garvey requested a roll call. The motion passed.

Ms. Garvey Yes Mr. Steichmann Yes Trustee Noyola Yes

Ms. McShane Yes Mr. Kondrath Yes Ms. McGuire Yes

Approval of Contract Management Software: Trustee Noyola moved to approve the contract with Submittable, subject to final attorney review and approval, for contract management software. Ms. McGuire seconded the motion. Discussion ensued. Administrative Services Manager Matich share the research and quotes staff had obtained from three different software providers. Mr. Steichmann voiced support in upgrade the grant management software. Ms. Garvey requested a roll call. The motion passed.

Ms. Garvey Yes Mr. Steichmann Yes Trustee Noyola Yes

Ms. McShane Yes Mr. Kondrath Yes Ms. McGuire Yes

Executive Session: None

Other Business: None

Adjournment: There being no other business, Trustee Noyola moved to adjourn the meeting and Ms. McShane seconded. The motion passed. Meeting adjourned at 6:54 p.m.

Respectfully Submitted,

Hailey Matich
Administrative Services Manager