



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Township Board
June 23rd, 2026
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Recognition of Emergency Services Deputy Chief Lonnie Williams
 - B. Recognition of Senior Services Committee Member Lynn Nelles
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Rescheduled Meeting Minutes of June 9, 2026
 - B. Consideration of Attendance Support Pilot Program
 - C. Consideration of August 4th Township Board Meeting Location
- IX. Executive Session
- X. Other Business
 - A. Employee Appeal of Personnel Action
- XI. Adjournment

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for May 2026

SERVICE PROVIDED	MAY 2026	MAY 2025	FYTD 2027	FYTD 2026
<i>Passports</i>	305	390	708	936
Photo Fees	\$3,650	\$4,610	\$8,080	\$10,680
Fee deposits	\$10,657	\$15,020	\$24,780	\$34,465
<i>Fishing/Hunting licenses</i>	4	9	10	18
<i>Handicap Placards</i>	34	19	59	35
<i>Vehicle Sticker Renewals</i>	76	64	145	126
<i>Human Resources Requests</i>	156	136	293	250
<i>New Employee Orientations</i>	2	11	3	13
<i>Technology work orders</i>	71	65	158	142
<i>Resident Contacts</i>	1,351	1,533	3,482	4,014
<i>Percent of Budget Expended (100% of year)</i>	4.4%	6.5%	9%	10.8%
<i>Hanover Landing Client Contacts (Duplicated)</i>	73	68	145	149

Department Highlights

- Human Resources Manager Callahan completed two new hire orientations: Myra Enzenbacher (Aging Services) and Will Bakos (Facilities and Road Maintenance).
- Human Resources Manager Callahan participated in first round interviews for the Clinical Manager, Prevention Specialist, Youth Program Assistant, Seasonal Summer Assistant, and Food Services Assistant (as needed) positions with department staff.
- Representatives from Wintrust Bank visited Hanover Township to educate employees on the Wintrust@Work program on May 19. A lunch 'n learn will follow in July.
- Deputy Township Administrator Vana, Director Dickinson, Case Coordinator Burke, and Supportive Housing Services Coordinator Kapadoukakis met on May 11 to tour Hanover Landing and discuss on-going opportunities for the Department of Human Services to offer on-site support to tenants on a monthly basis.
- Township Administrator Barr, Deputy Township Administrator Vana, and Lead Accountant Howard met with representatives from Barrington Bank to discuss banking procedures, security measures, and fees.
- Deputy Township Administrator Vana, Administrative Manager Matich, Administrative Specialist Jagers, and Mental Health Board Member Perri attended a site visit to Fox Valley Hands of Hope on May 12.
- Deputy Township Administrator Vana and Administrative Services Manager Matich coordinated the Illinois Township Attorney Association's annual conference at the Senior Center on May 15.
- Deputy Township Administrator Vana, Director Dickison, and Human Services Coordinator Guerrero attended a site visit to Northern Illinois Food Bank on May 18 to identify ways to enhance the existing partnership between the Food Bank and Hanover Township.
- Administrative Manager Matich hosted the quarterly Human Services Coordinating Council meeting at Hanover Township on May 20. 29 agency representatives were in attendance.
- Township Administrator Barr, Deputy Township Administrator Vana, Directors Kutteneberg and Dickinson, and Human Services Coordinator Guerrero toured Food for Greater Elgin Food Bank on May 26.
- Trustee Essick, Township Administrator Barr, Deputy Township Administrator Vana and staff in attended the May 28 Chamber Breakfast with Mayors Gunsteen and Craig.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for May 2026

SERVICE PROVIDED	MAY 2026	MAY 2025	FYTD 2027	FYTD 2026
<i>Programming Division</i>				
Planned programs	309	248	607	483
Participants	2,224	2,003	4,658	4,052
Participants (unduplicated)	713	630	862	821
Wait listed (duplicated)	39	47	126	51
New volunteers	5	2	7	4
Total volunteers (unduplicated)	158	159	180	171
Volunteer hours reported	2,017	2,018	4,457	4,224
<i>Nutrition Division</i>				
Meals served	1,800	1,962	3,731	4,149
Meals delivered by volunteers	2,956	3,126	6,201	6,211
Clients served (unduplicated)	640	672	833	888
<i>Social Services Division</i>				
Clients served (unduplicated)	171	156	294	303
Clients served (duplicated)	287	272	538	559
Energy Assistance	25	31	57	49
Prescription drugs & health insurance assistance	81	87	201	240
Social Service programs	16	11	27	21
Social Service program participants	147	131	324	301
Lending Closet transactions	118	131	231	260
Home Services direct care hours	142	139	305	302
Caregiver Resource Center (duplicated)	113	104	326	196
<i>Transportation Division</i>				
One way rides given	1,561	1,447	3,100	2,870
Clients served (unduplicated)	182	184	262	250
New riders	52	46	262	250
Unmet requests for rides	3	2	5	2

Department Highlights

- On May 29, Director Stamp provided an educational session “An Overview of Aging and Aging Services” through the Kane County Health Department, this was attended by 113 professionals.
- The first Kentucky Derby event was held at the Senior Center and coordinated by the Programming Division. Sixteen well-dressed participants enjoyed lunch and friendly competition on the horse races.
- Sunday Archery has returned to the Izaak Walton Reserve and had ten participants at each May event.
- A Hive to Honey educational session and tasting was coordinated by Volunteer and Program Coordinator Murillo. Participants enjoyed the expertise shared and delicious offerings.
- Program Manager Perrone organized a trip to the Museum of Broadcast and Communications, 35 patrons learned all about the history and cultural impact of broadcasting through the decades.
- C-Hope Therapist Abbey launched a new “Building Connections Women’s Support Group.
- On May 19, Director Stamp hosted an Evening Senior Center and Program Overview to 13 older adults. Following this, Program Manager Perrone held an Evening Mocktail and Focus Group to identify interest in evening and weekend programming.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for April 2026

SERVICE PROVIDED	APRIL 2026	APRIL 2025	FYTD 2027	FYTD 2026
<i>Administration</i>				
Office visits	210	241	1,025	930
Building permits processed	711	1,953	786	1,953
Change of Name	0	1	0	11
Property tax appeals	1	0	3	0
Certificates of Error	45	178	188	53
Property location updates	0	10	0	16
Sales Recording	0	0	0	0
New owner mailing	0	0	0	0
Notary Services	54	0	71	0
<i>Exemptions</i>				
Homeowner exemptions	22	18	79	120
Senior homeowner exemptions	19	0	77	102
Senior Freeze exemptions	85	0	606	581
Disabled Veteran exemptions	10	0	75	87
Disabled person exemptions	10	0	32	30
Miscellaneous exemptions	0	0	0	4

*Notary Services not previously recorded.

Department Highlights

- Chief Deputy Assessor Rahim attended the Cook County Township Assessors Association luncheon on May 1.
- Chief Deputy Assessor Rahim and Assessing Specialist Fragoso conducted a site visit at the Izaak Walton Youth Center on May 6.
- Hanover Township Assessor's Office, partnering with Cook County Forest Preserve District and Cook County Commissioner Morrison's Office held the 3rd Annual Kite Fest at Carl B. Hansen Forest Preserve on May 9. The event drew a crowd of over 1,000 people to celebrate Asian American and Pacific Islander Heritage Month and learn about Township services and programs. Staff received great feedback from the attendees and co-sponsors.
- Chief Deputy Assessor Rahim attended the Bartlett Chamber State of the Village breakfast on May 28.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for May 2026

SERVICE PROVIDED	MAY 2026	MAY 2025	FYTD 2027	FYTD 2026
<i>Website Visits (total)</i>	8,432	8,016	15,684	18,957
<i>Website Visits (unique)</i>	7,290	7,164	13,582	15,094
<i>Facebook Followers (new and total FYTD)</i>	95	147	8,397	6,869
<i>Facebook Views*</i>	207,176	N/A	452,159	N/A
<i>LinkedIn Impressions (new and total FYTD)</i>	4,462	5,701	8,354	11,129
<i>Instagram Views (new and total FYTD)</i>	11,251	10,904	23,151	21,204
<i>YouTube Views</i>	174	996	343	250
<i>Media Releases</i>	2	4	6	9

* Facebook recategorized this metric last fiscal year, previously Facebook Reach

Department Highlights

- Office of Community Affairs (OCA) staff captured photos and video at the Office of Community Health annual Sprint 2 Spring 5K on May 2, Annual Kite Fest on May 9, and Special Food Distribution on May 20.
- Communications Coordinator Smith attended the Government Socia Media Conference May 4 – May 7, attending keynote sessions with Meta, TikTok, Google, and Canva.
- Director Kuttenberg joined Township Administrator Barr and Township officials in attending the Metropolitan Township Association’s annual Capitol Day in Springfield May 6 – 8.
- Director Kuttenberg attended the FEMA Intro Public Information Course in Joliet May 12 – 14 offered by the Illinois Emergency Management Agency.
- Director Kuttenberg joined Supervisor McGuire for a virtual meeting with Kevin Donahue with CN Railroad on May 15 to discuss resident concerns regarding the Shoe Factory Road crossing and the idling engines.
- In May, Director Kuttenberg and Communications Coordinator Smith conducted Summer Intern Interviews.
- Director Kuttenberg attended the May 19 virtual meeting of the Association of Community Mental Health Authorities of Illinois Legislative Committee.
- Director Kuttenberg joined Director Dickinson and Aging Services Coordinator Murrillo for a presentation at Hearthwood Senior Living in Bartlett on May 19 regarding volunteer opportunities.
- Directors Kuttenberg and Facilities and Road Maintenance Director Hanson attended the annual meeting of the Rolling Knolls Estates Homeowners Association meeting on May 19.
- Director Kuttenberg attended the May 21 meeting of the Bartlett Area Chamber Board of Directors.
- Director Kuttenberg chaired the May 21 meeting of the Township Communicators of Illinois at York Township. Attendees discussed AI usage, event planning, and sponsorships.
- Director Kuttenberg joined Township Administrator Barr and Aging Services Director Stamp in meeting with a representative from PACE on May 21 to discuss paratransit and partnership opportunities.
- Director Kuttenberg joined Township Administrator Barr and other staff in meeting with Food for Greater Elgin staff and touring their facility on May 26.
- Director Kuttenberg joined Facilities and Road Maintenance Director Hanson and staff from V3 on May 26 to meet with residents who will be affected by the Rohrssen Road Bridge Replacement Project.
- Director Kuttenberg joined Trustee Essick, Township Administrator Barr, and staff in attending the May 28 Chamber Breakfast with Mayors Gunsteen and Craig.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for May 2026

SERVICE PROVIDED	MAY 2026	MAY 2025	FYTD 2027	FYTD 2026
<i>Appointments</i>				
ProTimes	6	4	13	10
TB skin test	8	7	16	12
Cholesterol	37	29	39	32
Injections*	6	8	14	19
Sharps Disposal*	15	11	22	20
Miscellaneous labs	41	24	71	49
Wellness Screening (BP, diabetes, anemia)	84	107	157	161
Other	71	75	160	127
<i>Clinic Clients</i>				
Senior Center/ home visits	198	191	398	324
Offsite clinics	45	34	100	68
Total clients (unduplicated)	139	114	235	225
<i>Public Education & Health Promotion</i>				
Media coverage	0	2	2	3
Informational seminars/Programs	6	9	8	15
Program Participants	282	334	307	529
<i>Primary Care Provider Support</i>	1	3	3	8

*Previously counted under “other” appointments

Department Highlights

- Director Smith and Community Health Nurse Nichols provided 27 home visits for residents in the month of May.
- Director Smith and Community Health Nurse Nichols provided laboratory services for 28 residents at The Oaks lab clinic in the month of May.
- Director Smith and Community Health Nurse Nichols performed stroke risk screenings for 35 residents in the month of May in honor of National Stroke Awareness Month.
- The Office of Community Health hosted its 11th Sprint 2 Spring 5k at the Izaak Walton Youth Center on May 2 with 173 total registrants.
- The Office of Community Health welcomed Dr. Lieber, an orthopedic surgeon, who presented to residents on how to manage arthritis on May 12.
- Community Health Nurse Nichols presented on first aid basics to a Girl Scouts Troop at Oak Hill Elementary School on May 12.
- The Office of Community Health hosted the American Red Cross for a blood drive on May 20 and collected 28 units of blood.
- Community Health Nurse Nichols provided free preventive health screenings at the Poplar Creek library on May 22.
- Director Smith provided blood pressure screenings for Senior Fitness Day on May 31.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for May 2026

SERVICE PROVIDED	MAY 2026	MAY 2025	FYTD 2027	FYTD 2026
<i>Hours</i>				
Volunteer Detail Hours	831	1,063	1,728	1,607
Volunteer Work Hours	1,246	1,452	3,129	3,111
Volunteer Training Hours	370	104	822	550
<i>Total Volunteer Hours</i>	<i>2,447</i>	<i>2,619</i>	<i>5,679</i>	<i>5,268</i>
<i>Details</i>				
Emergency Call Outs	21	26	56	39
Safety Patrols	28	0	56	0
Township Sponsored Events	6	2	6	2
Other Community Events	0	5	4	5
Miscellaneous	2	0	2	1
<i>Total Details</i>	<i>57</i>	<i>33</i>	<i>124</i>	<i>47</i>

Department Highlights

- HTES Officers responded to a structure fire in Bartlett on May 2 and provided cascade, decontamination, and hose rolling.
- HTES Officers participated in the annual Sprint 2 Spring 5k event on May 2 and provided traffic management
- On May 6, Director Crews was presented with a grant award from the Barrington Community Foundation in the amount of \$2,900 for the Department of Emergency Services' Drone Sense software.
- HTES Officers responded to a structure fire in South Elgin on May 9 and provided cascade, decontamination, and hose rolling.
- HTES Officers participated in the annual Hanover Township Kite fest event on May 9 and provided traffic management.
- HTES Officers responded to a structure fire in Carpentersville on May 14 and provided cascade, decontamination, and hose rolling.
- HTES Officers responded to a barricaded subject in Hanover Park on May 18 and provided perimeter access.
- HTES Officers responded to an auto accident to provide traffic management in Bartlett on May 20.
- HTES Officers responded to a structure fire in Pingree Grove on May 21 and provided hose rolling.
- HTES Officers responded to an auto accident and provided traffic management in Elgin on May 23.
- HTES Officers responded to a structure fire in Pingree Grove on May 23 and provided hose rolling.
- HTES Officers responded to an auto accident and provided traffic management in Schaumburg on May 27.
- HTES Officers responded to Schaumburg for a search of a missing person on May 27.
- HTES Officers responded to a structure fire in South Elgin on May 28 and provided cascade, decontamination, and hose rolling.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for May 2026

SERVICE PROVIDED	MAY 2026	MAY 2025	FYTD 2027	FYTD 2026
<i>Administration</i>				
Vehicle service calls	0	0	0	3
Work orders	582	586	1,171	1,149
Event set-ups/tear downs	167	186	388	391
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,339	3,723	7,595	7,142
Town Hall	6,780	8,640	13,140	17,160
Senior Center	35,836	29,459	64,439	59,822
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	672.0	75.45	870.15	281.70
Town Hall	145.95	193.88	686.70	727.85
Senior Center	1,065.23	927.75	2,283.47	2,268.12
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Director Hanson, Facilities Manager Enzenbacher, Road Maintenance Associate Crane, and Maintenance and Roads Associate White assisted the Department of Community Health with setup and breakdown of the Sprint 2 Spring 5K event.
- Director Hanson and Road Maintenance Associate Crane delivered and picked up the Youth and Family Services Open Gym van to St. John's Church for their annual clothing drive.
- On May 9, Roads Maintenance Associate Crane and Maintenance and Roads Associate White completed the setup and breakdown of the Township equipment for the annual Kite Fest.
- On May 9, Roads Maintenance Associate Crane and Summer Seasonal Assistant Kallas assisted the Department of Emergency Services with the annual awards banquet.
- The department has filled all summer seasonal positions and Summer Seasonal Assistants, Will Bakos, Joe Pizzudi, and Sean Martin started in May.
- Road Maintenance and Summer Seasonal staff completed the May Brush Pickup Program and collected approximately 20 tons of material bringing the season total to 40 tons. All mulch was distributed to Township residents through the Mulch Request program.
- The 2026 Annual sprinkler system test for the Senior Center was completed with no issues to report.
- On May 26, Director Hanson, Director of Community and Government Affairs Kuttentberg, and staff from V3 met with residents who will be affected by the Rohrssen Road Bridge Replacement Project.

DEPARTMENT OF HUMAN SERVICES



Report for May 2026

SERVICE PROVIDED	MAY 2026	MAY 2025	FYTD 2027	FYTD 2026
<i>General Assistance</i>				
General Assistance clients	4	8	7	16
General Assistance appointments	5	12	9	20
Emergency Assistance appointments	10	8	13	15
Emergency Assistance approved	3	1	4	1
Crisis intake clients	194	122	434	321
<i>Veterans' Services</i>				
Office Visits	19	6	39	16
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	73	38	146	76
Financial assistance applications*	0	1	0	3
<i>Food Pantry</i>				
Served (Households)	1,248	1,402	2,585	2,944
Unduplicated	548	497	1,116	881
New applications	34	39	75	90
Food Donations	236	45	408	74
<i>Community Center Walk-Ins</i>	114	116	228	225

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

Department Highlights

- The department hosted its annual Auxiliary Staff Dinner on May 4 and recognized Auxiliary staff members with awards for Human Services Auxiliary Staff Member of the Year, Rookie of the Year, and Food Pantry Staff Member of the Year. Auxiliary Staff were also recognized for years-of-service milestones.
- The Department of Administrative Services conducted an audit of Emergency Assistance (EA) and General Assistance (GA) case files on May 6. All files reviewed were found to be accurate, complete, and in compliance with program requirements.
- On May 7, Director Dickinson provided GA and EA training to staff from Dundee Township.
- Department staff participated in a tour of the Northern Illinois Food Bank to meet with our food distribution partner and gain a better understanding of available ordering options and resources.
- On May 19, Director Dickinson presented to residents at Hearthwood Senior Living regarding volunteer opportunities within the department.
- The department hosted its Memorial Day Special Food Distribution Event on May 20, sponsored by the Bartlett Rotary Club, and provided assistance to 102 families.
- On May 20, Human Services Case Coordinator Burke attended the Metropolitan Township Association Visual GA training.
- Director Dickinson met with representatives from Khalsa Aid USA to discuss potential backpack and food pantry donation partnerships.
- On May 26, Human Services staff toured Food for Greater Elgin to meet with staff and learn more about pantry operations and services.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for May 2026

SERVICE PROVIDED	APRIL 2026	APRIL 2025	FYTD 2027	FYTD 2026
<i>Grant Funding</i>				
New clients	1,400	1,356	1,400	1,356
Ongoing clients	0	0	0	0
Closed cases	28	11	28	11
Prevention programming presentations	3	3	3	3
Number in audience	21	19	21	19
<i>TIDE</i>				
Participants	7	7	7	7
Rides	0	76	0	76

*Due to reporting website, statistics are a month behind

Department Highlights

- On May 5, Administrative Services Manager Matich met with Enriching Partners for Early Learning, Executive Director Amber Peters, to discuss annual funding reporting requirements.
- Administrative Services Manager Matich attended Wrap Group on May 7 and heard a presentation from Fellowship Housing.
- On May 12, Mental Health Board Member Perri, Deputy Township Administrator Vana, Administrative Services Manager Matich, and Administrative Specialist Jagers conducted a Site Visit at Fox Valley Hand of Hope.
- On May 12, Administrative Services Manager Matich attended, Challenge Funding recipient, Teaching Therapy's Art Show at Lords Park Elementary.
- On May 13, Administrative Services Manager Matich attended Ecker Center for Behavioral Health's St. Charles office Grand Re-Opening.
- On May 18, Mental Health Board Chair Garvey and Vice Chair Steichmann, Administrative Services Manager Matich, and Administrative Specialist Jagers conducted a Site Visit at the Marklund Wasmond Center.
- Administrative Services Manager Matich met with Moraine Township Case Manager and Community Liaison Lupe Sommerville to discuss community mental health boards and annual funding on May 19.
- On May 19, Administrative Services Manager Matich attended PADS of Elgin's Community Stakeholders meeting to hear updates on the agency changes and the upcoming year's goals.
- Mental Health Board Member Perri joined 39 agencies for the Human Services Coordinating Council meeting on May 20.
- Administrative Services Manager Matich met with Youth and Family Services Clinical Manager Siebert to discuss the department's Psychiatric Back Up program and the Hanover Township Mental Health Board on May 20.
- Administrative Services Manager Matich participated in the Elgin Human Services Council and the Elgin Neighborhood Network Youth Mental Health Workgroup.
- At the May 26 Mental Health Board meeting Airdo Werwas provided a training to the Mental Health Board.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for May 2026

SERVICE PROVIDED	MAY 2026	MAY 2025	FYTD 2027	FYTD 2026
<i>Outreach & Prevention</i>				
Open Gym participants	369	464	1,098	1,200
Open Gym participants (unduplicated)	161	189	340	429
Alternate Support referrals	0	0	0	1
Alternate Support participants	140	276	368	599
Alternate Support participants (unduplicated)	96	118	105	207
<i>Clinical</i>				
Therapy clients	276	431	671	1,062
Therapy clients (unduplicated)	99	119	188	316
New clients (unduplicated)	4	3	12	15
Clinical hours	193	266	477	596
Group session participants	60	151	240	437
<i>Tutoring Participants</i>				
Total	12	12	121	75
Unduplicated	12	8	58	33

Department Highlights

- On May 12, Director Brumfield Grima presented Client De-Escalation training to the Metropolitan Township Association Human Services Committee.
- Prevention Services Manager Solis hosted the Nonprofit Leaders Forum at Izaak Walton Youth Center on May 13.
- Director Brumfield Grima accepted a donation from the Streamwood Kiwanis Club to the Hanover Township Foundation on behalf of Youth and Family Services on May 13.
- On May 18, Clinical Services Manager, Cara Siebert started with the Township.
- Clinical Services Manager Siebert and Director Brumfield Grima met with School Social Worker Majer from Streamwood High School to begin planning for services needed next school year on May 18.
- On May 21, Youth and Family Services hosted the Association of Illinois Township Committees on Youth (AITCOY) business meeting, networking lunch and workshop.
- Director Brumfield Grima presented the Challenge Funding application to the Hanover Township Mental Health Board on May 26. The application secured funding for compensating the master's Level Clinical Intern starting next fall.
- On May 27, Director Brumfield Grima and Clinical Therapists trained Youth Program Assistants on managing behaviors while working with kids, including strategies for kids with Autism Spectrum Disorder and Attention Deficit Hyperactivity Disorder.
- Prevention Services Manager Solis kicked off the Soccer Tournament in collaboration with Streamwood Park District on May 26.
- Director Brumfield Grima attended the Bartlett Area Chamber of Commerce Breakfast with the Villages event on May 28.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 6/9/26 - 6/22/26

	<u>Total</u>
Total Town Fund	96,371.72
Total Senior Services Fund	57,996.79
Total General Assistance Fund	8,571.30
Total Road Maintenance Fund	44,255.43
Total Committee for Senior Citizens Services	
Total Mental Health Board Fund	5,130.00
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	325.00
Total Capital Fund	106,183.31
 Total All Funds	 <u><u>318,833.55</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

June 9 - 22, 2026

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	06/09/2026	167849	Menards - West Chicago	Inv# 42419 Replacement Lock	144.00
Total 1014410 · Equipment Purchases					144.00
1014430 · Computer Equipment & Software					
Check	06/16/2026	167988	ProxIT Technology Solutions	Inv# 25060 Replacement Monitor	194.06
Check	06/16/2026	167988	ProxIT Technology Solutions	Inv# 25145 IWYC Backup Battery Replacement & Monitor w/Webcam	349.57
Check	06/16/2026	167999	ProxIT Technology Solutions	Inv# 25121 June 2026 IT Servies, Antivirus, Backup, Security	11,735.00
Total 1014430 · Computer Equipment & Software					12,278.63
Total 101CAP · Capital Expenditures					12,422.63
101CHN · Community Health					
1014454 · Travel & Training					
Check	06/16/2026	167980	Jaclyn Nichols.	Mileage Reimbursement May 2026	97.09
Total 1014454 · Travel & Training					97.09
1014465 · Medical Supplies					
Check	06/16/2026	167984	McKesson Medical Surgical	Inv# 25729566 Gloves, TB Tests, Bandages	427.63
Total 1014465 · Medical Supplies					427.63
1014491 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	580.94
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	580.94
Total 1014491 · Health Insurance					1,161.88
Total 101CHN · Community Health					1,686.60
101CVA · Community Affairs					
101CMA · Community Relations					
1014691 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	1,682.85
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	1,682.85
Total 1014691 · Health Insurance					3,365.70
Total 101CMA · Community Relations					3,365.70
Total 101CVA · Community Affairs					3,365.70
101ES · ES - Expenditures					
1014813 · Vehicle Fuel & Maintenance					
Check	06/16/2026	168003	Village of Hanover Park (Fuel)	Inv# 2026-00018035 May 2026	1,982.93

Hanover Township Board Audit Report

June 9 - 22, 2026

Type	Date	Num	Name	Memo	Amount
Total 1014813 · Vehicle Fuel & Maintenance					1,982.93
1014891 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	1,241.49
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	1,241.49
Total 1014891 · Health Insurance					2,482.98
Total 101ES · ES - Expenditures					4,465.91
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	06/16/2026	167978	CuraLinc LLC	Inv# 106565 SupportLinc Employee Assistance Program Q3 2026	484.80
Total 1014411 · Employee Assistance Program					484.80
Total 101ISE · Insurance & Employee Benefits					484.80
101LEA · Legal & Auditing					
1014501 · Auditing					
Check	06/16/2026	168004	Lauterbach & Amen, LLP	Inv #119426 FY26 Audit Services	12,400.00
Total 1014501 · Auditing					12,400.00
Total 101LEA · Legal & Auditing					12,400.00
101MAIN · Facilities Maintenance					
1014211 · Building Maintenance - Senior					
Check	06/09/2026	167846	Home Depot, The 7816	Floor Cord Protector	26.68
Total 1014211 · Building Maintenance - Senior					26.68
1014218 · Vehicle Maintenance - Town					
Check	06/09/2026	167849	Menards - West Chicago	Inv# 42419 Windshield Washer Fluid For Vehicles	23.03
Total 1014218 · Vehicle Maintenance - Town					23.03
1014219 · Vehicle Fuel - Town					
Check	06/16/2026	168003	Village of Hanover Park (Fuel)	Inv# 2026-00018035 May 2026	1,246.82
Total 1014219 · Vehicle Fuel - Town					1,246.82
1014225 · Grounds/Reserve Maintenance					
Check	06/09/2026	167846	Home Depot, The 7816	Chain, Turnbuckles, Connection - Coy Garden	44.17
Check	06/09/2026	167846	Home Depot, The 7816	Turnbuckles - Coy Garden	17.43
Check	06/09/2026	167846	Home Depot, The 7816	Container Plants - Main Campus	451.58
Check	06/09/2026	167846	Home Depot, The 7816	Hanging Baskets, Flowers - Main Campus	484.66
Check	06/09/2026	167846	Home Depot, The 7816	Replacement Flower - Main Campus	3.98
Total 1014225 · Grounds/Reserve Maintenance					1,001.82
1014291 · Health Insurance					

Hanover Township Board Audit Report

June 9 - 22, 2026

Type	Date	Num	Name	Memo	Amount
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	5,551.39
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	5,551.39
Total 1014291 · Health Insurance					11,102.78
Total 101MAIN · Facilities Maintenance					13,401.13
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	06/16/2026	167975	Comcast (185)	Inv #274402856 Monthly Phone Service June 2026	558.99
Total 1014402 · Telephone - Town					558.99
1014403 · Utilities - Town					
Check	06/16/2026	167976	Com Ed (8000) Town	Acct# 9545328000 Service 5.6.26-6.5.26 Town Hall	1,408.37
Check	06/16/2026	167994	Village of Bartlett	Runzel Water/Sewer Acct# 63818 720744 4.15.26-5.15.26	31.50
Check	06/16/2026	167994	Village of Bartlett	Water Sewer Utility Acct# 51470 714736 4.15.26-5.15.26	129.71
Total 1014403 · Utilities - Town					1,569.58
1014405 · Internet Access - Town					
Check	06/16/2026	167974	Comcast (098)	Inv #274402854 Monthly Internet Charges June 2026	986.09
Total 1014405 · Internet Access - Town					986.09
Total 101THE · Town Hall Expense					3,114.66
101TOE · Town Office Expense					
1014412 · Travel Expenses					
Check	06/16/2026	167991	Suzy Callahan (v)	Mileage Reimbursement May 2026	60.25
Check	06/16/2026	168006	Brianna Jagers.	Travel Reimbursement April-June 2026	473.86
Total 1014412 · Travel Expenses					534.11
1014424 · Education & Training					
Check	06/16/2026	167996	Don Weiss	Inv# DAWHAN-0001 Customer Service Training (30)	750.00
Total 1014424 · Education & Training					750.00
1014535 · Legal Notices					
Check	06/16/2026	168008	Airdo Werwas LLC	Inv# 190-0001-48060 Legal Fees May 26	13,925.16
Check	06/16/2026	168008	Airdo Werwas LLC	Inv# 190-0002-48061 Legal Fees May 26	675.00
Check	06/16/2026	168008	Airdo Werwas LLC	Inv# 190-0030-48063 Legal Fees May 26	225.00
Total 1014535 · Legal Notices					14,825.16
1014591 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	3,665.71
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	3,665.71
Total 1014591 · Health Insurance					7,331.42

Hanover Township Board Audit Report

June 9 - 22, 2026

Type	Date	Num	Name	Memo	Amount
Total 101TOE · Town Office Expense					23,440.69
104ASR · Assessor's Division					
1044415 · Dues, Subs & Publications					
Check	06/16/2026	167977	Cook County Township Assessors' Assoc	2026 Cook County Twsp Assessors Assoc dues	500.00
Total 1044415 · Dues, Subs & Publications					500.00
1044491 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	1,953.48
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	1,953.48
Total 1044491 · Health Insurance					3,906.96
Total 104ASR · Assessor's Division					4,406.96
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094623 · Travel					
Check	06/09/2026	167860	Juan Escutia (v)	Mileage Reimbursement March 2026	161.75
Check	06/09/2026	167862	Maurissa Murakami.	Mileage Reimbursement March 2026	47.13
Check	06/16/2026	167972	Cara Siebert.	Travel Reimbursement May 2026	19.21
Check	06/16/2026	168005	Erin Brumfield Grima (v)	Mileage Reimbursement May 2026	43.94
Total 1094623 · Travel					272.03
1094624 · Client Mgmt Software					
Check	06/16/2026	167973	CIS Support, Inc.	Inv# T015576 CIS Maintenance June 2026	400.00
Total 1094624 · Client Mgmt Software					400.00
1094691 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	5,209.31
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	5,209.31
Total 1094691 · Health Insurance					10,418.62
Total 109ADM · Administration & Clinical					11,090.65
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	06/09/2026	167859	Jennifer Solis (v)	Mileage Reimbursement April 2026	106.84
Check	06/09/2026	167861	Juliana Moreno (v)	Mileage Reimbursement May 26	123.98
Total 1094644 · Travel					230.82
1094658 · Youth Center Utilities					
Check	06/09/2026	167857	City of Elgin	Acct# 413720-6423 Water/Sewer 4.10.26-5.8.26	52.46
Check	06/09/2026	167858	Com Ed (7000)	Acct 0423237000 Monthly Charges 4.14.26-5.13.26	486.73
Check	06/09/2026	167863	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 4.27.26-5.27.26	674.46

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Type	Date	Num	Name	Memo	Amount
Total 1094658 · Youth Center Utilities					1,213.65
1094791 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	2,323.76
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	2,323.76
Total 1094791 · Health Insurance					4,647.52
Total 109OUT · Outreach & Prevention					6,091.99
Total 109YFS · Youth & Family Services					17,182.64
Total 1014 · Town Fund - Expenditures					96,371.72
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	06/16/2026	167985	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 4.24.26-5.27.26	814.86
Check	06/16/2026	167994	Village of Bartlett	Senior Center water/sewer Acct #62447 720334 4.15.26-5.15.26	297.80
Total 1104524 · Utilities					1,112.66
1104525 · Telephone & High Speed Internet					
Check	06/09/2026	167852	Juna Talbot.	Monthly Phone Reimbursement May	30.00
Total 1104525 · Telephone & High Speed Internet					30.00
1104527 · Equipment					
Check	06/16/2026	167983	Leaf (379-003)	Inv# 20418752 Copier Lease	249.44
Total 1104527 · Equipment					249.44
1104528 · Office Supplies					
Check	06/16/2026	167995	Warehouse Direct, Inc.	Inv# 6166778-0 Paper, Rubber Fingers	52.30
Total 1104528 · Office Supplies					52.30
1104535 · Travel					
Check	06/09/2026	167853	Juna Talbot.	Mileage Reimbursement April/May 26	259.93
Check	06/16/2026	167992	Thalia Robles (v)	Mileage Reimbursement April/May 2026	30.02
Total 1104535 · Travel					289.95
1104591 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	2,263.79
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	2,263.79
Total 1104591 · Health Insurance					4,527.58
Total 1104ADM · Administration					6,261.93
1104NUT · Nutrition					

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Type	Date	Num	Name	Memo	Amount
1105551 · Congregate Food					
Check	06/16/2026	167979	Get Fresh Produce, Inc	Congregate Food	1,030.43
Check	06/16/2026	167998	Gordon Food Service	Congregate Food	2,377.64
Total 1105551 · Congregate Food					3,408.07
1105553 · Congregate Supplies					
Check	06/16/2026	167979	Get Fresh Produce, Inc	Cafe Supplies	117.36
Check	06/16/2026	167998	Gordon Food Service	Cafe Supplies	72.81
Total 1105553 · Congregate Supplies					190.17
1105558 · Home Delivered Meals Food					
Check	06/16/2026	167979	Get Fresh Produce, Inc	HDM Food	1,365.41
Check	06/16/2026	167989	Pur Foods LLC dba Mom's Meals	Inv# MM05312026 Special Dietary Meals	3,697.96
Check	06/16/2026	167989	Pur Foods LLC dba Mom's Meals	Inv# MM03312026-2 Specila Dietary Meals	119.98
Check	06/16/2026	167998	Gordon Food Service	HDM Food	3,345.88
Total 1105558 · Home Delivered Meals Food					8,529.23
1105560 · Home Delivered Meals Supplies					
Check	06/16/2026	167979	Get Fresh Produce, Inc	HDM Supplies	155.59
Check	06/16/2026	167998	Gordon Food Service	HDM Supplies	96.51
Total 1105560 · Home Delivered Meals Supplies					252.10
1105791 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	580.94
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	580.94
Total 1105791 · Health Insurance					1,161.88
1105794 · IMRF Expense					
Check	06/16/2026	167981	Josephine Micelli.	Refund IMRF Deduction 5.27.26 Check	8.38
Total 1105794 · IMRF Expense					8.38
Total 1104NUT · Nutrition					13,549.83
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	06/16/2026	167995	Warehouse Direct, Inc.	Inv# 6166778-0 Water	50.16
Check	06/16/2026	167998	Gordon Food Service	Programming Refreshments	423.02
Total 1104515 · Programming					473.18
1104520 · Volunteer Services					
Check	06/09/2026	167847	Larry Piemonte	Home Delivered Meals Mileage Reimbursement May	39.73
Check	06/09/2026	167850	Pat Zickler	Home Delivered Meals Mileage Reimbursement April-June	159.50
Total 1104520 · Volunteer Services					199.23

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June 9 - 22, 2026

Type	Date	Num	Name	Memo	Amount
1104891 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	4,929.26
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	4,929.26
Total 1104891 · Health Insurance					9,858.52
Total 1104PRO · Enrichment Programs					10,530.93
1104SOC · Social Services					
1104572 · Caregivers Resource Respite					
Check	06/16/2026	167990	R.G.U.S Home Care Agency	Inv# Kozubenko1 Respite Care 5.8.26-5.11.26	525.00
Total 1104572 · Caregivers Resource Respite					525.00
1104991 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	4,809.72
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	4,809.72
Total 1104991 · Health Insurance					9,619.44
Total 1104SOC · Social Services					10,144.44
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	06/09/2026	167854	Kammes Auto & Truck Repair, Inc.	Inv# 151888 Oil & Filter, Repair P-Brake, Axle Leak	782.15
Check	06/16/2026	167982	Kammes Auto & Truck Repair, Inc.	Inv# 151667 Bus 142 A/C Compressor Repairs	3,854.33
Total 1104518 · Vehicle Maintenance					4,636.48
1104552 · Fuel					
Check	06/16/2026	168003	Village of Hanover Park (Fuel)	Inv# 2026-00018035 Aug 2026	5,115.60
Total 1104552 · Fuel					5,115.60
1104691 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	3,878.79
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	3,878.79
Total 1104691 · Health Insurance					7,757.58
Total 1104TRN · Transportation					17,509.66
Total 1104 · Aging Services - Expenditures					57,996.79
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024205 · Travel & Training					
Check	06/09/2026	167856	Ryan Dickinson	Mileage Reimbursement April/May 26	191.40
Check	06/16/2026	167993	Township Officials of Illinois	Registration Annual TOI Conference - Dickinson	255.00
Total 2024205 · Travel & Training					446.40

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June 9 - 22, 2026

Type	Date	Num	Name	Memo	Amount
2024591 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	1,161.88
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	1,161.88
Total 2024591 · Health Insurance					2,323.76
Total 2024ADM · Administration					2,770.16
2024COM · Community Health					
2024691 · Health Insurance - CH					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	1,682.85
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	1,682.85
Total 2024691 · Health Insurance - CH					3,365.70
Total 2024COM · Community Health					3,365.70
2024HOM · Home Relief					
2024105 · Personal Essentials					
Check	06/09/2026	6904	Walmart	June 2026 Personal Essentials (4)	600.00
Total 2024105 · Personal Essentials					600.00
2024106 · Travel Expenses					
Check	06/09/2026	6905	BP Gas Station	Transportation Assistance - June 2026	50.00
Total 2024106 · Travel Expenses					50.00
Total 2024HOM · Home Relief					650.00
202PAN · Pantry					
2024161 · Utilities					
Check	06/16/2026	167986	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 4.15.26-5.14.26	361.71
Check	06/16/2026	167987	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 4.15.26-5.14.26	261.85
Total 2024161 · Utilities					623.56
2024191 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	580.94
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	580.94
Total 2024191 · Health Insurance					1,161.88
Total 202PAN · Pantry					1,785.44
Total 2024 · Human Services - Expenditures					8,571.30
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	06/16/2026	168007	Airdo Werwas LLC	Inv #190-0007-48062 Legal Fees May 26 Road	1,355.00

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June 9 - 22, 2026

Type	Date	Num	Name	Memo	Amount
Total 3034701 · Legal					1,355.00
3034791 · Health Insurance					
Check	06/16/2026	168000	United Healthcare	Inv #292335255765 Medical Premium - June 2026	1,781.24
Check	06/16/2026	168001	United Healthcare	Inv #292337898978 Medical Premium - July 2026	1,781.24
Total 3034791 · Health Insurance					3,562.48
Total 3034ADM · Administration					4,917.48
3034BRG · Bridge Maintenance					
3034615 · Bridge Repair & Maintenance					
Check	06/16/2026	168002	V3 Companies, Ltd.	May 2026 Phase 1 engineering - Rohrssen Rd. Bridge	30,208.71
Total 3034615 · Bridge Repair & Maintenance					30,208.71
Total 3034BRG · Bridge Maintenance					30,208.71
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	06/09/2026	167846	Home Depot, The 7816	Shovel For Roads	33.48
Check	06/09/2026	167846	Home Depot, The 7816	Oil, Funnel, Weather Strip	14.33
Check	06/09/2026	167848	Menards - Hanover Park	Inv# 66655 Wheel Barrow, Handles, Tool Box	132.95
Total 3034602 · Operating Supplies & Materials					180.76
3034603 · Fuel					
Check	06/16/2026	168003	Village of Hanover Park (Fuel)	Inv# 2026-00018035 May 2026	1,293.82
Total 3034603 · Fuel					1,293.82
3034606 · Engineering					
Check	06/09/2026	167851	Thomas Engineering Group LLC	Inv# 23014 May Road Resurfacing Project	7,654.66
Total 3034606 · Engineering					7,654.66
Total 3034ROD · Road Maintenance					9,129.24
Total 3034 · Road Maintenance - Expenditures					44,255.43
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	06/16/2026	168009	Airdo Werwas LLC	Inv# 237-0001-48064 Legal Fees May 26 MHB	5,130.00
Total 5054002 · Legal					5,130.00
Total 5054ADM · Administration					5,130.00
Total 5054 · Mental Health - Expenditures					5,130.00
7004 · Vehicle Replcmnt - Expenditures					

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Type	Date	Num	Name	Memo	Amount
7004540 · Bus Purchase					
Check	06/09/2026	167855	Pace	Inv# 668904, 668912, 668892, 668673 Bus Lease June 2026	325.00
Total 7004540 · Bus Purchase					325.00
Total 7004 · Vehicle Replcmnt - Expenditures					325.00
8084 · Capital Projects - Expenditures					
8084401 · Tiknis Campus Expansion					
Check	06/09/2026	167846	Home Depot, The 7816	Angle Grinder	129.00
Check	06/09/2026	167846	Home Depot, The 7816	Plywood FARM Renovation	1,516.74
Check	06/09/2026	167849	Menards - West Chicago	Inv# 42419 Glue, Shims, Saw Blades	231.30
Check	06/16/2026	167997	E. Hoffman Inc	Application #1 Construction Tiknis Reserve	104,306.27
Total 8084401 · Tiknis Campus Expansion					106,183.31
Total 8084 · Capital Projects - Expenditures					106,183.31
TOTAL					318,833.55



Memorandum

Date: June 23, 2026

To: Hanover Township Board

From: Erin Brumfield Grima, Youth and Family Services Director

Re: Attendance Support Pilot Program

Presented in this memorandum for the Township Board's consideration is the report on activities related to the Community Education Support Task Force Report's recommendations. The Hanover Township Board of Trustees established the Community Education Support Task Force in June 2023. The Task Force was established following findings in the Hanover Township Quality of Life Index, which detailed declining school enrollment numbers, test scores and graduation rates below the state average, and several other negative indicators related to education in Hanover Township. The goal of the Community Education Support Task Force was to conduct research on educational support in order to gain perspective on the challenges facing students and families and to make recommendations to the Township Board on how to address the challenges.

The Task Force compiled three recommendations:

1. Continue to provide Social, Academic, Instructional Groups (SAIG) and Tier 2 groups provided by Hanover Township therapists in U-46 schools. Groups should target anxiety, depression, hospitalized and returning students, attendance and truancy, social skills, and any other areas deemed necessary by the school.

In FY26 Youth and Family Services (YFS) broke the school year into two eight-week sessions and one optional six-week session of a dedicated SAIG group, i.e., in the fall and winter sessions were 8 weeks long and in some schools in the spring the optional 6-week session ran. YFS provided SAIG programming at Glenbrook Elementary School (2 groups fall, 4 groups winter, 4 groups spring), Heritage Elementary School (3 groups fall, and winter), Laurel Hill Elementary School (1 group fall, 2 groups winter, 2 groups spring), Parkwood Elementary School (1 group winter, and spring), Ridge Circle Elementary School (3 groups fall, winter, spring), Sunnydale Elementary School (3 groups fall,

winter, spring), and Eastview Middle School (2 groups winter, spring). Depending on the school's responsiveness to signing the School District U-46 required Community Partnership Agreement and ability to complete the legally required Releases of Information/Parental Consents each school was provided with SAIG programing. Resulting in 48 Social Academic Instruction Groups offered in School Year 2025-2026 serving 95 unduplicated students.

2. Establish an Attendance Support Pilot Program (ASPP) with one or two elementary schools with high rates of truancy and highly motivated administrative staff to address chronic absenteeism. Hanover Township should work with school staff to use current school year data to identify students for the program. The program should utilize Hanover Township Prevention staff to make home visits to connect with the parents and Prevention staff should use the resources provided by Hanover Township as a holistic approach to address the family's need and the cause of the student's truancy.

Youth and Family Services worked diligently with School District U-46 Coordinator of Student Success, Monica Ruzicka-Stout to identify elementary schools within the Township rated as having Chronic Absenteeism. Initially, Oakhill and Huff Elementary Schools were identified.

Oakhill declined to participate in the Pilot program prior to February 2025. Huff Elementary School indicated interest in participating in the program but was slow to complete necessary steps to establish groups and complete the legally required Releases of Information/Parental Consents.

Director Brumfield Grima worked with Coordinator of Student Success Ruzicka-Stout to identify Tefft Middle School and Heritage Elementary School for potential alternative sites for the pilot program. As the process of securing the participation of these alternative sites was underway, Coordinator of Student Success Ruzicka-Stout left the position, transitioning to a Principal role at an elementary school outside of the Township.

Director Brumfield Grima and Manager Solis persisted in establishing partnerships with Tefft Middle School and Huff and Heritage Elementary Schools. Through ongoing meetings all three schools were able to identify students in need of the intervention and begin the process of securing the Releases of Information/Parental Consents.

Tefft Middle School administration was very engaged and excited about ASPP. They quickly identified school personnel to collaborate with YFS staff to complete home visits. They were persistent in securing the legally required Releases of Information/Parental

Consents. Assistant Principal Perkins repeatedly called parents to remind them to sign the paperwork. Initially, 10 students were identified and the required Releases of Information/Parental Consents completed. Prevention Specialist Benshoof and Prevention Manager Solis accompanied by school personnel completed home visits for 9 families.

Heritage Elementary School was unable to secure the Releases of Information/Parental Consents. By November 18, 2025, the school was only able to secure two students to participate in the program. Director Brumfield Grima shared with Assistant Principal Brooks the strategies used by Tefft Middle School to get parents to complete paperwork, but Heritage Elementary School was never able to get additional Releases of Information/Parental Consents signed.

Huff Elementary School eventually was able to get 5 Releases of Information/Parental Consents for a group of preschool students. Groups started March 4, 2026. Due to the lack of personnel available at the school to participate in the collaborative home visits, none were conducted. Director Brumfield Grima and Prevention Manager Solis offered and asked to establish a parent presentation or group with the identified parents, but Huff Elementary School was unable to determine a date or time to hold such a meeting.

Due to outreach and education provided by meetings with administrators across Township schools, Sunnysdale Elementary School expressed interest in ASPP. Due to the point in the school year of the collaborative agreement to explore the potential of having an ASPP group and the unusually early end of the school year Sunnysdale Elementary School ultimately determined it would be better to initiate such a program in School Year 2026-2027.

The ASPP experienced many ups and downs in the pilot year. In anticipation of School Year 2026-2027, the Illinois School Board of Education (ISBE) is finalizing changes to the designation regarding chronic absenteeism. Per a WGN9 report from May 5, 2026, the “ISBE is shifting from chronic absenteeism to consistent attendance to focus the indicator on the outcome that we want — consistent attendance for all students — while keeping the definition consistent statewide and using only the data we already collect.” Per Stand for Children, Illinois the proposal aims to celebrate successes more than penalize shortfalls, so instead of using the usual “chronic absenteeism” (missing more than 10% of school days) metric, the new system would use the inverse: “consistent attendance” (attending more than 90% of school days). The proposed change does not negate the potential impact ASPP can have for students.

Outcomes related to the program include, nine families assessed and referrals made to meet identified needs. This included four families referred to YFS Tutoring, three

families referred to mental health services both at Hanover Township and community providers, two families provided financial support referrals, one family provided with clothing resource referral, one family provided with childcare referral and one family provided parenting support referral. A need identified in two of the assessed families was transportation when the children miss the bus due to parents being at work already. Unfortunately, there is no referral option for that type of transportation need. Families were encouraged to work on a plan to meet that need through their support networks.

Assistant Principal Mary Perkins from Tefft Middle School indicated that the students in the first semester group improved slightly in their attendance during the time they were involved in the program. This same slight improvement was not seen in the second semester group seeming to indicate that the intervention should be shorter in duration (one semester of group) to maximize the potential gain provided by the home visit and assessment energizing families and students to get to school.

This pilot year also provided insights that could refine the program to be as impactful as possible. With School District U-46 moving to a middle school model including 6th grade in Middle School, there is an opportunity to intervene at a point of vulnerability for some students. According to the national program Attendance Works by 6th grade, absenteeism is one of three signs that a student may drop out of high school and by 9th grade, attendance is a better predictor of graduation rates than 8th grade test scores. By focusing on Middle School ASPP could intervene and shift that potential outcome for Township middle school students. The model developed for ASPP that includes a school group led by Prevention Specialist seems most impactful at that middle school level where students are much more likely to have a level of autonomy about whether they attend school or not.

In the past seven years attendance in School District U-46 has changed significantly. In Illinois, chronic absenteeism is defined as missing 10% or more of school days. Pre-pandemic in 2019 the overall chronic absence rate for School District U-46 was 20.4%. Post-pandemic the chronic absence rate climbed to the highest percentage in 2023 with 38.8% of School District U-46 students being chronically absent. As of 2025, the most recent year data is available for, the chronically absent percentage for U-46 dropped to 31%. School District U-46 initiated an awareness campaign, “Every Minute Matters” to address absenteeism, which may account in part for the change. Although, the national trend also reflects a gradual decrease in chronic absenteeism, from a high of 31% in 2020 to 28% in 2023.

3. Coordinate with School District U-46 on opportunities for Hanover Township to support the school district's efforts to address attendance and truancy by ensuring School District U-46 staff are aware of the wrap services available through Hanover Township and equipped with a Hanover Township Resource Guide.

Youth and Family Services continuously collaborate with School District U-46 to ensure the district, across personnel levels, is aware of the services available to support students. In FY26, Youth and Family Services created an end of the year survey for schools across the Township to gather information about their experiences and anticipated needs. The survey also defines the services available to schools, increasing administrator's knowledge of the breadth of services available. The principal or their designee completes that survey and indicates what their anticipated needs are for groups for the next academic year. Additionally, this survey allows schools to learn about the services of the Office of Community Health.

Youth and Family Services has sought out and presented to U-46 staff at the available opportunities. YFS participated in the School District U-46 Community Resource Fair on May 13, 2025. This one-time event brought together providers and all U-46 Assistant Principals to learn about the services available through community providers. Unfortunately, the event was not continued in 2026. Additionally, Director Brumfield Grima presented Youth and Family Services to all U-46 Social Workers on September 17, 2025, educating the social workers about therapy, prevention and tutoring services.

Youth and Family Services participated in both Principals' Breakfasts held annually. The Streamwood Principal Breakfast on September 18, 2025, including principals from the District U-46 Streamwood Network and Al Huda Academy. Additionally, YFS staff attended the Hanover Township Principal's Breakfast which was held September 22, 2025. YFS staff connected with school personnel from U-46 schools in Hanover Township and serving Hanover Township residents.

A Hanover Township Youth and Family Services Catalogue was developed and provided to schools to extend the awareness of services available. The catalogue provides key definitions and referral processes targeted at school administration and acts as a reference throughout the year that school administrators can utilize to determine how Youth and Family Services can serve any emerging needs they are experiencing.

In conclusion, the recommendations of the Community Education Support Task Force were addressed throughout Fiscal Year 2026. Strategies developed to meet the recommendations of

the Task Force continue to be utilized to address the needs of students and families in the Township.

Future opportunities include continuing to provide Social, Academic, Instructional Groups (SAIG) and Tier 2 groups provided by Hanover Township therapists in U-46 schools and continuing to ensure School District U-46 staff are aware of the wrap services available through Hanover Township and are equipped with a Hanover Township Resource Guide. Additional future opportunities related to the Attendance Support Pilot program could be to engage with the identified schools, Tefft Middle School, Sunnysdale Elementary School and Huff Elementary School to further the work started this fiscal year. Alternatively, ASPP could shift to focus exclusively on middle schools, continuing the work at Tefft and attempting to initiate programs at Canton Middle School, Eastview Middle School and Legacy Middle School (formerly Ellis Middle School). The opportunity to connect with families alongside school personnel through the home visits was a unique way to work directly with Township residents and provide needed support. The schools identified as needing assistance and those self-identifying, all expressed that their families have more needs than the school can address. The concurrent decline in chronic absenteeism at both the national and district levels, along with the challenges associated with ASPP implementation, raises questions about whether the program yields sufficient benefits to justify the investment of time and resources required for implementation.

Thank you for your review of the information provided. Youth and Family Services is prepared to continue the work outlined by the Community Education Support Task Force recommendations and per direction of the Hanover Township Board.