

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
Clerk Dolan Baumer called the roll; present were Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire.
Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Emergency Services Director Mike Crews, Youth and Family Services Director Erin Brumfield Grima, Human Services Director Ryan Dickinson, Aging Services Director Allison Stamp, Director of Community & Government Affairs Thomas Kuttentberg, Administrator James Barr, Deputy Administrator Kristin Vana, Assessing Specialist Marypaz Fragoso, and Attorney Mark Kimzey. Also in attendance were Mr. David Branham, Mr. Rich Sistos, and representatives of the Hanover Township Emergency Services unit and their families.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentations:
 - A. Veterans Honor Roll:
 - a. The Board welcomed Mr. David Branham of Hoffman Estates, who served in the U.S. Army achieving rank SP4/E4 from 1970 to 1972, to the Township Veterans Honor Roll. Mr. Branham's name will be added to the Hanover Township Veterans Honor Roll plaque and will be kept in the Clerk's office records. He will be invited to the special veterans' dinners held throughout the year.
 - b. The Board also welcomed Mr. Rich Sistos of Bartlett, who served in the U.S. Navy achieving the rank of Hospitalman 3rd Class from 1971 to 1975, to the Township Veterans Honor Roll. His name will be added to the Hanover Township Veterans Honor Roll plaque and will be kept in the Clerk's office records. He will be invited to the veterans' dinners held during the year.
 - B. Clerk Dolan Baumer administered the oath of office to Officer Matt Kenneally and Officer Michael Ryan as new Captains into the Hanover Township Emergency Services unit.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that the Metropolitan Township Association Executive Director provided an update on legislative topics to Director Kuttentberg, Administrator Barr and himself. He thanked staff and officials for participating in the strategic plan update and review this afternoon.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin introduced new Assessing Specialist Marypaz Fragoso and welcomed her to Hanover Township.
 - D. Trustee Liaison Committee Reports: No reports were offered by the Trustees.
 - E. Department Reports: Reports were submitted for review by the Board; highlights since the report included Director Kuttentberg reporting that the Community Affairs Summer Intern has started and that the Izaak Walton Reserve Summer Concert series starts this Thursday. Deputy Vana reported that the auditing field audit has begun on site for the FY26 audit. Cyber security training would be held tomorrow with Proxit. Director Stamp reported that a search is being conducted to fill vacant transportation manager and substitute bus driver. The Runzel Reserve

sculptures would be installed this week. The department is implementing an increase in suggested donations for service. No additional funding would be provided by AgeOptions for congregate meals. The recent Youth and Family Services garage sale fundraiser (funds used to support teenagers attending the Cebrine Goodman Teen Institute) raised almost \$800.00, despite the rainy weather, reported Director Brumfield Grima. Posting for the open position of Substance Use Prevention Specialist will be up this week. Clinical Manager Siebert and Prevention Services Manager Solis attended the Cook County Behavioral Health Region 7 in person collaborate meeting. There were able to discuss emerging needs and collaboration opportunities. The Association of Illinois Township Committees on Youth Summer Olympics is scheduled for July 23 with Hanover Township fielding a team of 20 to compete. National Night Out is Tuesday, August 4 and an event is planned for the Izaak Walton Reserve. Director Dickinson reported that the Knights of Columbus from St. John is sponsoring the next food distribution event. Representative Anne Moeller was on site on June 3 to answer questions from veterans. The department received three pallets of fresh food from Planet Harvest. The department is planning a Christmas in July event with more details to come. Director Crews is awaiting confirmation of the state accreditation status. The department welcomed five graduates into the program last month. Captain Ryan and the Director met with Schaumburg and Elgin fire departments to strengthen relationships. Thomas Engineering and the Village of Bartlett are working on final paperwork for the Tiknis Reserve paths. Phase II permits for the Facilities and Road Maintenance building utility quotes, or bids if necessary. Director Hanson reported that the Runzel Reserve sculptures would indeed be installed this week. The Township Officials of Cook County annual conference would be held in Rosemont next Thursday, reported Administrator Barr; please let Director Kuttentberg know if you plan on attending the event.

- VI. Bill Paying: Administrator Barr presented the bills for payment from May 5 through June 8, 2026 as follows.

a.	Town	\$252,910.14
b.	Senior Services	77,693.33
d.	General Assistance	11,036.38
e.	Road Maintenance	104,024.02
f.	Mental Health Board	49,401.54
g.	Vehicle	200.00
h.	Capital	<u>34,455.26</u>
	Total	<u>\$529,720.67</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from May 5 through June 8, 2026. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was discussed.

- VIII. New Business:

- A. Regular Board Meeting Minutes of May 5, 2026: Trustee Essick moved that the Board approve the regular meeting minutes of May 5, 2026 as presented by Clerk Dolan Baumer; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Consideration of Passport Photo Fees: Photo fees have not been increased in over ten years; staff recommended increasing the fee to \$15 but the Supervisor asked that it be increased to \$20. The Township Trustees and Supervisor concurred with the decision to increase the passport photo fees to \$20 to stay competitive in the market.
- C. Consideration of Retirement Celebration and Recognition Policy: Trustee Beattie moved that the Board approve the retirement celebration and recognition policy as presented by staff; Trustee

Martinez seconded the motion. This policy “outlines appropriate forms of recognition, including retirement cards, certificates, plaques, Board resolutions, service awards, and retirement receptions. It also provides guidance regarding attendance, celebration planning, gift parameters, and budget approval.” The policy also defines responsibilities of department heads and other staff to ensure consistence administration and oversight. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- IX. Executive Session: No motion to go into closed session was made.
- X. Other Business: No other business was brought forward.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:28 p.m. was made by Trustee Essick and seconded by Trustee Martinez followed by a roll call vote. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Youth and Family Services, Community Affairs, Community Health, Facilities and Road Maintenance