



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of Town Board
April 19th, 2016
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll
 - 1. TEC 5 Andrew J. Proszek
 - 2. SPEC 4 Charles D. May
 - 3. SGT Allen W. Bochat
 - 4. CPL James M. Whelan
 - 5. SP4 Thomas A. Wenckaitis
 - B. Township Officials of Cook County
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Highway Commissioner's Report
 - D. Assessor's Report
 - E. Treasurer's Report
 - F. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Rescheduled Meeting Minutes of April 12, 2016
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: CHARLES D. MAY

ADDRESS: 7091 EAST AVE

CITY/ZIP CODE: HANOVER PK IL 60133

PHONE #: 630 837 4512

EMAIL ADDRESS: _____

DATE OF BIRTH: 12-13-45

BRANCH OF SERVICE: ARMY RANK AT DISCHARGE: SPEC 4

YEARS OF SERVICE: FROM 1-8-68 TO 1-7-74

MEDALS AWARDED OR OTHER CITATIONS: BADGE
NDS M MARKMEN

PRESIDENTIAL AWARD EXPERT BADGE

INJURIES: FRACTURED BOTH LEGS ANXIETY

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian B. McGuire

Supervisor



HANOVER TOWNSHIP

LM

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: Allen W BOGHAT

ADDRESS: 1376 BORDEN DR.

CITY/ZIP CODE: ELGIN, IL 60120

PHONE #: 847-931-7797

EMAIL ADDRESS: allenb47@sbcglobal.net

DATE OF BIRTH: 04 09-1947

BRANCH OF SERVICE: U.S. AIR FORCE RANK AT DISCHARGE: SGT.

YEARS OF SERVICE: FROM 7/66 TO 7/70

MEDALS AWARDED OR OTHER CITATIONS: N/A

INJURIES: NONE

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor



HANOVER TOWNSHIP

EM
OK?

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: James M. Whelan

ADDRESS: 2011 Woodhaven Drive

CITY/ZIP CODE: Bartlett, Ill 60103

PHONE #: 630-497-8279

EMAIL ADDRESS: Bluedragon 0718 @ yahoo

DATE OF BIRTH: 7-18-49

BRANCH OF SERVICE: Marines RANK AT DISCHARGE: CPL

YEARS OF SERVICE: FROM Dec-26-68 TO July-6-70

MEDALS AWARDED OR OTHER CITATIONS:

National Defense, Vietnam Campaign Medal w/
device, Rifle Sharpshooters Badge, RVN cross of
gallantry w/ palm & frame, Vietnam service medal w/2*
INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: Andrew Proszek

ADDRESS: 29 Woodridge Lane, Streamwood IL 60107

CITY/ZIP CODE: Streamwood / 60107

PHONE #: 630-289-5963

EMAIL ADDRESS:

DATE OF BIRTH: 10/7/1928

BRANCH OF SERVICE: Army RANK AT DISCHARGE: T-5

YEARS OF SERVICE: FROM 12/17/45 TO 10/9/47

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: Thomas A Wenckaitis

ADDRESS: 1380 Longford Circle

CITY/ZIP CODE: Elgin IL 60120

PHONE #: 224 760 7332 cell 847 220-1010

EMAIL ADDRESS: _____

DATE OF BIRTH: April 13, 1948

BRANCH OF SERVICE: Army RANK AT DISCHARGE: Sgt 4

YEARS OF SERVICE: FROM 1968 TO 1970

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES: NONE

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>Passports</i>	596	398	4,099	2,887
Photo fees	\$2,210	\$1,435	\$15,105	\$10,405
Fee deposits	\$11,530	\$8,670	\$83,800	\$59,790
<i>Fishing/Hunting licenses</i>	5	8	69	94
<i>Handicap Placards</i>	17	16	206	228
<i>Cook County vehicle stickers</i>	19	3	259	415
<i>Human Resources Requests</i>	123	151	1,594	1,518
<i>New Employee Orientations</i>	0	2	17	19
<i>Technology work orders</i>	47	33	397	341
<i>Resident Contacts</i>	2,522	2,168	22,675	18,446
<i>Percent of Budget Expended (100% of year)</i>	10.2%	16.5%	86.2%	83%
<i>Grant application submissions</i>	0	1	2	4

Department Highlights

- For Fiscal Year 2016, Residents Services accepted 4,099 passports, 1,212 more than in fiscal year 2015. Between the passport acceptance fee and photo fee, the program brought in \$98,905 in revenue this fiscal year.
- The Illinois Counties Risk Management Trust (ICRMT) contracted with CBIZ Valuation Group, LLC to conduct appraisal site visits to update insurable property values. Operations Manager Nelson coordinated the visit.
- Administrative Services coordinated a manager training on employee evaluations conducted by Administrator Barr and Attorney Michael Airdo on March 3rd.
- Assistant Administrator Powers attended a meeting of the Branding Strategic Planning Workgroup on March 17th.
- Management Analyst Hughes performed the audit on the Foundation assistance program on March 1st with no findings.
- Began process of transferring IT providers effective April 1st. ProxIT will take over services effective the new fiscal year and began working with current provider to option necessary information. ProxIT will do a full assessment of our network and equipment as well as establish short and long term IT plans to address needs and replacement of equipment.
- Management Analyst Hughes began updating the GFOA budget document in preparation for submission for the budget award. In addition, he also became a GFOA budget reviewer and completed his second budget review this month.
- Administrative Services continues to coordinate with NJS on the formation of the case management software for Senior Services and the Office of Community Health. NJS will be submitting additional wireframes for review and finalization before creating the database.

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

OFFICE OF THE ASSESSOR

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>Administration</i>				
Office visits	350	336	4,708	4,230
Building permits processed	248	213	5,418	4,625
Sales recording	65	78	672	977
Change of Name*	9	16	177	145
Property tax appeals	0	0	983	814
Certificate of Errors	53	41	779	470
Property location updates	1	1	18	23
New owner mailings	65	0	648	692
Long time occupants*	0	0	0	0
<i>Exemptions</i>				
Homeowner exemptions	24	19	272	86
Senior home owner exemptions	95	82	869	614
Senior freeze exemptions*	54	71	896	740
Miscellaneous exemptions	28	43	335	232
<i>Foreclosures</i>	16	37	176	304

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. March had a total of 4 visitors after 4:30pm.
- We have a total of 1,739 e-mails on our contact list. We added 11 e-mails in March.
- Foreclosures March 2016 25%. Foreclosures March 2015 47%.
- Chief Deputy Assessor Glascott attended the Manager Training on evaluating employees on March 3rd.
- Chief Deputy Assessor Glascott attended the Employee Wellness workgroup meeting on March 4th.
- Administrative Assistant Christopher attended the Environmental Sustainability workgroup on March 9th.
- Chief Deputy Assessor Glascott attended Branding Strategic Planning Workgroup meeting March 17th.
- Chief Deputy Assessor Glascott attended a continuing education class for her Certified Illinois Assessing Officer (CIAO) designation on March 21-22 in Normal.
- Deputy Assessor Deyne attended a continuing education class for her CIAO March 23-24 in Normal.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
Website Visits	5,408*	8,822	84,432	99,357
Facebook Likes	34	0	1,453	738
Media Releases	10	0	74	71
Veteran Contacts	35	29	429	233
Total Veterans served	24	22	257	151
Total Resident Contacts (Elgin office)	246	111	2,770	2,298

*Note: With the new website, CVA will now be using Google Analytics for tracking website metrics. For unknown reasons, the total number of visits does not match the trends of website visits from our former website provider Weblinx.

Department Highlights

- CVA staff and the Administrator met with Congresswoman Duckworth's office on March 2 to discuss the potential of federal funding for development of the Izaak Walton Center & Reserve project. The congresswoman's staff was very receptive to assisting the Township and offered to investigate further.
- CVA staff attended the manager training led by Kopon Airdo attorney Michael Airdo on March 3 on how to successfully complete employee evaluations.
- CVA staff attended the Kane County VAC's Veterans Advocate training on March 4 in Geneva. Training included information on applying for pensions, aide and attendance, disability compensation and information on assistance for spouses.
- CVA & Senior Services staff held a veterans lunch and movie program on March 9 at the Izaak Walton Center. The movie "American Sniper" was shown to 26 veterans with lunch provided by the Stars N Stripes Café.
- CVA staff and the Administrator met with State Representative Anna Moeller on March 14, to discuss the potential of state funding for development of the Izaak Walton Center & Reserve project. The representative was very receptive to assisting the Township and offered to investigate further.
- CVA staff attended the Senior Committee meeting on March 14 to present a summary on the report and work of the Governor's Task Force on Local Government Consolidation and Unfunded Mandates. Staff answered questions from the committee members and offered to provide additional information.
- CVA staff coordinated two ComEd outreach events at the request of Cook County, on March 21 and 24 at the Senior Center. Both events were well attended by residents.
- The Izaak Walton Center & Reserve hosted the quarterly meeting of the Woodland Meadows Homeowners Association on March 22.
- CVA staff conducted a presentation on Public Information & Community Engagement for 16 registrants for the Metropolitan Township Association.
- CVA staff participated in a Webinar from Vision Internet on March 31 titled "What Local Government Gets Wrong About Websites".

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

OFFICE OF COMMUNITY HEALTH

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>Appointments</i>				
ProTimes	31	22	275	280
TB skin test	13	9	88	85
Cholesterol	3	4	87	132
Pharmaceutical Assistance Programs	2	3	9	21
Miscellaneous labs	11	4	96	90
Wellness Screening (BP, diabetes, anemia)	30	28	404	218
Other	38	43	418	444
<i>Clinic Clients</i>				
Senior Center/ home visits	122	91	1,188	1,089
Astor Avenue	14	17	158	138
Elgin, Izaak Walton Center	9	12	48	81
Offsite clinics	9	20	160	183
Total clients (unduplicated)	56	46	541	633
<i>Public Education & Health Promotion</i>				
Media coverage	6	4	52	58
Informational seminars/Program	6	10	75	124
Program Participants	66	76	1,635	1,920
<i>Primary Care Provider Support</i>	13	6	107	146
<i>Phone Triage</i>	357	308	4,845	5,005

Department Highlights

- The Director and Community Health Nurse provided 13 home visits for residents in the month of March.
- The Director and Community Health Nurse provided employee wellness screenings for 23 employees in the month of March.
- March 2, the Director, Community Health Nurse, and Community Health Assistant provided a Heartsaver CPR class for the community and certified 16 residents.
- March 3, Director attended a Manager Training Series on employee evaluations, presented by Attorney Michael Airdo and Administrator James Barr.
- March 4, Hanover Township staff wore blue to raise awareness for Colon Cancer Awareness Month.
- March 8, Community Health Nurse gave a presentation, Zero to 5k, at the Izaak Walton Center about preparing and working your way up to training for a 5k run or walk.
- March 15, the Office of Community Health hosted a blood drive in partnership with Heartland Blood Centers and had 11 people donate blood.
- March 16, the Community Health Nurse and Nurse Intern attended a presentation at Belmont Village on Senior Scams.
- March 23, the Community Health Nurse attended a training on SNAP and Medicaid updates and eligibility.
- March 30, the Director, Community Health Nurse, and Community Health Assistant provided a CPR for the Healthcare Provider class for Streamwood High school students and certified 12 students.

Office of Community Health Mission Statement:

Our mission is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

DEPARTMENT OF EMERGENCY SERVICES

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>Volunteers</i>				
Total volunteers	28	30	30	31
New volunteers	0	3	4	2
<i>Hours</i>				
Volunteer Detail Hours	302	169	3,008.25	3,126
Volunteer Work Hours	243.5	175	2,104.75	1,722.3
Volunteer Training Hours	342	185	,1940	1,500
<i>Total Volunteer Hours</i>	887.5	529	7,053	6,077.65
<i>Details</i>				
Emergency Call Outs	5	3	74	56
Safety Patrols	4	4	63	37
Township Sponsored Events	3	0	47	24
Other Community Events	2	0	68	49
Miscellaneous	0	0	15	27
<i>Total Details</i>	14	7	267	193

Department Highlights:

- Emergency Call Outs:
 - Assisted Elgin Police Department with traffic control due to multiple traffic signals out of service due to power outage at Larkin Avenue and McClean Avenue, Wolf Street and McClean Avenue and Highland Avenue and McClean Avenue on March 15th.
 - HTES conducted weather spotting due to severe weather conditions on March 15th.
 - Assisted Elgin Police Department with downed power line on Demmond Street on March 16th
 - Assisted Elgin Police Department with traffic control due to traffic signal out of service following a power outage at Route 31 and Route 20 on March 16th.
 - Assisted Elgin Police Department with fatal automobile accident on I-90 at Route 25 on March 25th.
- HTES completed safety patrols on March 3-4, 3-11, 3-18 and 3-25
- Township Sponsored Events:
 - Assisted Welfare Services with annual Easter event at the Astor Avenue on March 19th.
 - Assisted Welfare Services with mobile food pantry event at Immanuel Church, Streamwood on March 22th.
 - Assisted Welfare Services with Annual Job Fair at William Tiknis Campus on March 30th.
- Other Community Events
 - Assisted Oak Forest EMA with parade traffic on March 5th.
 - Assisted Hanover Park Police Department at St. Ansgar Good Friday event.

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

DEPARTMENT OF FACILITIES & MAINTENANCE

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>Administration</i>				
Vehicle service calls	8	15	168	160
Work orders	34	46	620	600
Event set-ups/tear downs	200	207	2,392	1,747
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,986	4,389	54,640	53,783
Town Hall	7,920	9,420	101,400	104,640
Senior Center	22,494	29,885	437,653	447,296
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	465.75	603.43	1,845.97	2,329.08
Town Hall	1,017.40	1,671.52	6,538.61	8,709.43
Senior Center	2,801.60	1,322.96	18,687.31	21,327.77

Department Highlights

- The Facilities Technician continues on renovations to the Youth & Family Service department.
- Held pre-construction meeting with Abby Paving and Spaceco Engineering for the Township parking lot resurfacing project with a start date of May 2 and a mid-June 2016 completion date.
- Operations Manager Nelson has completed working with Administration, Bartlett Fire department and Fox Valley Fire & Safety to convert the Senior Center fire alarm to a wireless system.
- Maintenance crew has started spring clean ups at all of our facilities and reserves.
- Completed all Maintenance staff evaluations and submitted them to Administration for approval.
- Received approval from the City of Elgin on the rough and finished framing of the Education Center at the Izaak Walton Reserve and also received approval on the on the rough electrical service to the inside of the Education Center.
- Staff assisted the Welfare Service department with the set-up and take down of the Annual Job Fair held at the Senior Center.

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

HIGHWAY DEPARTMENT

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>Winter Season</i>				
Started Stump complete				
Spring cleanup begun				
Started season Pms				
<i>Winter Season</i>				
Snow Removal/Salt	45	162	571	838

Department Highlights

- Stump Grinding complete
- Tree plantings to begin soon
- Township cleanup begun
- Season Pm's complete
- Mulch to start shortly
- Gewalt Hamilton engineering awarded Rolling Knolls resurfacing project

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

OFFICE OF THE MENTAL HEALTH BOARD

Report for March 2016

SERVICE PROVIDED	FEBRUARY 2016	FEBRUARY 2015	FYTD 2016	FYTD 2015
<i>Grant Funding</i>				
New clients	114	99	2,788	3,817
Ongoing Clients	940	651	NC	NC
Closed Cases	101	58	807	1,836
Prevention Programming Presentations	35	49	353	301
Number in audience	1780	3059	16,004	15,801
<i>TIDE</i>				
Participants	12	8	12	8
Rides	78	91	1,128	812
<i>Resource Center</i>				
Organizations providing services	6	5	6	5
Clients served	100	100	1,034	949

Department Highlights

- The Mental Health Board met on March 22, 2016 and addressed the following:
 - Girl Scouts of Northern IL received a \$13,915 challenge grant to support and expand new programming in Hanover Township. The flexible program delivery model will provide the Girl Scout Leadership experience to underserved populations of girls who may lack access to quality extracurricular activities.
 - Renz Center received a \$15,000 challenge grant to support a new program, Medication Assisted Treatment, which combines behavioral therapy and medications to treat substance abuse disorders and prevent opioid relapse and overdose.
 - Northwest Compass received a \$20,000 FY 17 annual grant as the new sponsor of the Legacy Corps program serving Hanover Township. Legacy Corps was previously sponsored by Lutheran Social Services of IL, however was cut by LSSI in February due to the state budget impasse. As of March 2016, Northwest Compass became the new sponsoring agency and ensured services to clients were uninterrupted during the transition.
- The MHB Planning Committee met on March 10th to discuss the funding distribution in FY 17 and has begun to look closely at how much funding is being allocated to direct and intervention services versus prevention, support and education services. Due to the state budget crisis, the board continues to discuss alternative ways they can support human services agencies within reason.
- Attended the Northwest Suburban Housing Task Force meeting on March 21st to share information regarding the Hanover Township Mental Health Housing Task Force. The NW Task Force has offered to assist the HT Mental Health Housing Task Force with any future projects.
- Completed a site visit to JOURNEY'S The Road Home with Kathy Biesiadecki and Mary Jane Garvey. It was noted JOURNEY'S does not receive state funding and have seen an influx of clients due to other agencies referring out. No additional follow-up was necessary. This completed the Mental Health Board's FY 16 site visit schedule, visiting a total of 9 agencies in FY 16.
- Northwest Compass became a new tenant of the Community Resource Center effective March 1, 2016 and continues to be the satellite office for the Legacy Corps program in Streamwood.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>Programming Division*</i>				
Planned programs	223	228	2,483	2,459
Participants	2,771	1,936	26,225	26,692
Participants (unduplicated)	636	624	2,242	1,914
Wait listed (unduplicated)	94	35	597	546
Art & Computer classes	73	77	771	698
Art & Computer class participants	501	502	5044	4770
New volunteers	6	10	60	103
Total volunteers (unduplicated)	139	147	409	307
Volunteer hours reported	2,375	2106	21,864	21,903
Meals Served	1,116	1102	10,881	11,558
Meals delivered by volunteers	1,141	1044	11,859	10,946
<i>Social Services Division</i>				
Clients served (unduplicated)	166*	231	1,364*	1,267
Clients served (duplicated)	246	349	4,334	4,595
Energy Assistance	11	19	481	591
Prescription drugs & health insurance assistance	102	80	1,122	1,065
Social Service programs	9	12	131	113
Social Service program participants	67	110	1,093	950
Lending Closet transactions	136	96	1,224	1,006
<i>Transportation Division</i>				
One way rides given	1,974	1,865	19,291	21,273
Individuals served (unduplicated)	331	240	826	731
New riders	45	18	592	298
Unmet requests for rides	28	15	377	290

*Programming Division numbers and unduplicated clients served for the Social Services Division were revised for reports from December through February due to discrepancies found in the reported numbers.

Department Highlights:

- The Program Manager attended a brainstorming retreat for the Active Aging Network on March 4 to brainstorm and share ideas on out trips, overnight outings, transportation options and in house events.
- The Hanover Township Beading Club hosted its first ever Jewelry Repair Clinic on March 7 as a new fundraising initiative. They will be planning at least two a year from now on.
- A travel presentation by Mayflower Tours was held on March 24 about trips to Niagara Falls and a cruise on the Rhine River in Europe. 15 residents signed up for these trips that day.
- The Transportation Manager is assembling bus quotes with three vendors for the board to review in April.
- Social Services Manager, Megan Conway, returned from maternity leave on March 14.
- Three new volunteers were trained as Social Services Auxiliary Staff Reception Aides.
- Bilingual Social Services Specialist, Diana Mondragon, and Volunteer Coordinator, Devora Murillo provided an outreach presentation to the Elgin Community College ESL class on 3/17 and attended an outreach event at the Elgin Mall on 3/26.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

DEPARTMENT OF WELFARE SERVICES

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>General Assistance</i>				
General Assistance clients	16	25	279	272
General Assistance appointments	39	57	590	567
Emergency Assistance appointments	13	22	214	276
Emergency Assistance approved	2	3	50	57
Crisis intake clients	116	108	1,845	1,818
Access to Care	0	4	2	28
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	35	27	411	764
Circuit Breaker	0	0	6	8
<i>Social Services</i>				
ComEd Hardships	5	6	39	40
Weatherization	0	2	4	17
<i>Food Pantry</i>				
Served (Households)	760	753	9,407	9,837
New applications	36	33	473	601
Food Donations	50	50	737	732
<i>Community Center Walk-Ins</i>	209	188	2,366	2,782

Department Highlights:

- Hanover Townships 5th Annual Job Fair was successful. 65 Employers were present, 350-400 residents attended and employers reported finding a total of 100 qualified candidates. Surveys were favorable and residents have called to say they had found employment.
- Auxiliary Staff Meeting was held on March 14th with 30 volunteers in attendance.
- Senior Services volunteers filled 600 spring bags of candy.
- St. John's Knights of Columbus hosted the annual Easter Party at Astor Avenue Community Center with 80 kids in attendance.
- Immanuel United Church of Christ hosted the first mobile pantry of the year with 130 families served.
- The Semi-Annual Veteran Dinner was held at the Senior Center on March 22nd with over 200 veterans attending.
- 1,117 After School Snacks were given in March.
- There were 83 LIHEAP appointments and 35 submitted applications.
- Welfare Services had 209 walk-in residents requesting services with 31 being Spanish speaking. We have increased Spanish speaking volunteers to have bi-lingual Spanish staff available daily at Astor Avenue to help with translation. First Eagle Bank and Hanover Park Community Bank will be sending a Spanish speaking volunteer on two Friday mornings per month. These volunteers will be trained on the front desk and switchboard and assist with translation as needed.
- A CEDA representative is on site every Thursday to assist residents with services. The CEDA representative is Spanish speaking as well and their hours are 8:30-4:30.
- Supervisor Community Service Award recipients have been selected and notified. 144 have confirmed they will be attending the banquet on April 14th beginning at 6:00pm at the Senior Center.
- Mobile pantry will be held April 26th at St. Ansgar in Hanover Park beginning at 10:00am.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for March 2016

SERVICE PROVIDED	MARCH 2016	MARCH 2015	FYTD 2016	FYTD 2015
<i>Outreach & Prevention</i>				
Open Gym participants	1,460	1,708	14,188	13,344
Open Gym participants (unduplicated)	500	610	1,044	1,167
Alternative to Suspension referrals	0	4	89	92
Alternative to Suspension participants	245	268	2,498	2,366
Alternative to Suspension participants (unduplicated)	102	93	152	150
<i>Clinical</i>				
Therapy clients	344	274	3,921	3,316
Therapy clients (unduplicated)	226	114	1,659	1,499
New clients (unduplicated)	9	5	170	168
Clinical hours	278	184	2,827	2,903
Group session participants	152	139	1,947	5,386
<i>Tutoring Participants</i>				
Total	207	287	1,943	1,764
Unduplicated	91	106	274	245

Department Highlights:

- March metrics for Open Gym participants are down this month due to School District U-46 being closed for 3 days: 2 student improvement days and Election Day. Spring Break Open Gym was offered at different locations this year which had smaller gyms/space available.
- March metrics for Alternative to Suspension participants were impacted by School District U-46 being closed for 3 days as mentioned above.
- March metrics for Total and Unduplicated Tutoring participants are down due to Election Day and Glendale Terrace was closed for a week due to staff vacations.
- John Parquette, LCSW attended a breakfast workshop at Elgin Community College on March 17, 2016. Dr. Mark Millron presented on the importance of purpose and a growth mindset in educational attainment. Knowledge from this workshop has been integrated into programing within the department.
- Ryan McSheffrey attended Parkwood Elementary School's Open House on March 16, 2016. Ryan's work with students on substance refusal and leadership development was showcased during the Open House.
- The Scope workgroup for the Hanover Township FY 15-17 Strategic Plan has prepared a draft community needs survey which is currently being reviewed by the University of Illinois, Rockford, Health Systems for validity. The group is planning on launching the needs survey by June.

Youth & Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.

Hanover Township
Board Audit Report - FY 16
From 4/13/16 - 4/19/16

	Subtotal	Alexian Invoices	Total
Total Town Fund	26,641.85	189.35	26,831.20
Total Senior Center	2,307.87	131.00	2,438.87
Total Welfare Services	131.00		131.00
Total Road and Bridge	1,125.41		1,125.41
Total Mental Health Board	1,736.14		1,736.14
Total Retirement	-		
Total Vehicle	-		
Total Capital	1,782.46		1,782.46
 Total All Funds	 33,724.73	 320.35	 34,045.08

The above "Subtotal" column has been approved
for payment this 19th day of April 2016.

Supervisor

Trustee

Trustee

Town Clerk

Trustee

Trustee

The above "Total" column has been approved
for payment this 19th day of April 2016.

Supervisor

Trustee

Trustee

Town Clerk

Trustee

Trustee

Hanover Township
Board Audit Report - FY 16
April 13 - April 19, 2016

Type	Date	Num	Name	Memo	Amount
5053 · Mental Health - Revenue					
5053850 · Tide Revenues					
Bill	03/30/2016		Susan Pike (1)	Tide Reimbursement	60.00
Total 5053850 · Tide Revenues					60.00
Total 5053 · Mental Health - Revenue					60.00
1014 · Town Fund - Expenditures					
101CHN · Community Health					
1014459 · Professional Services					
Bill	03/30/2016		Alexian Brothers Health System	Patient Lab Charges	189.35
Total 1014459 · Professional Services					189.35
1014466 · Communications					
Bill	03/30/2016	897162515-170	Sprint	Monthly Charges	57.47
Total 1014466 · Communications					57.47
Total 101CHN · Community Health					246.82
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014614 · Printing					
Bill	03/30/2016	115254	Interact Business Products, LLC (IWC)	Copy Over Charges	16.99
Total 1014614 · Printing					16.99
1014617 · Equipment & Furniture					
Bill	03/30/2016	897162515-170	Sprint	Monthly Charges	35.00
Total 1014617 · Equipment & Furniture					35.00
1014621 · Satellite Office Utilities					
Bill	03/30/2016		Nicor 78	Acct# 78-11-12-9467 Monthly Charges	766.88
Total 1014621 · Satellite Office Utilities					766.88
1014624 · Travel					
Bill	03/30/2016		Holly Monegato	Mileage Reimbursement	29.54
Total 1014624 · Travel					29.54
Total 101CMA · Community Relations					848.41
Total 101CVA · Community & Veteran Affairs					848.41
101ES · ES - Expenditures					
1014813 · Vehicle Fuel & Maintenance					
Bill	03/30/2016	605475	Ron Hopkins Ford	Multi Point Inspection Transmission Repairs	3,628.54

Hanover Township
Board Audit Report - FY 16
April 13 - April 19, 2016

Type	Date	Num	Name	Memo	Amount
Bill	03/30/2016	2016-06	Village of Hanover Park (Fuel)	February Fuel	260.92
Total 1014813 · Vehicle Fuel & Maintenance					3,889.46
1014814 · Communications					
Bill	03/30/2016	897162515-170	Sprint	Monthly Charges	33.91
Total 1014814 · Communications					33.91
Total 101ES · ES - Expenditures					3,923.37
101ISE · Insurance & Employee Benefits					
1014513 · Employee Wellness					
Bill	03/30/2016		Maria Campuzano-Leon (V)	Employee Wellness Reimbursement	85.00
Total 1014513 · Employee Wellness					85.00
Total 101ISE · Insurance & Employee Benefits					85.00
101LEA · Legal & Auditing					
1014502 · Legal Services					
Bill	03/30/2016	190-001-18611	Kopon Airdo, LLC	Legal Fees	18,062.50
Total 1014502 · Legal Services					18,062.50
Total 101LEA · Legal & Auditing					18,062.50
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Bill	03/30/2016	3297365828	Staples	Ink (3)	77.97
Total 1014202 · Office Supplies					77.97
1014208 · Housekeeping Contract					
Bill	03/30/2016	31	Custodius Chicago	Janitorial Service - IWC Feb	865.00
Bill	03/30/2016	31	Custodius Chicago	Janitorial Service - IWC March	865.00
Total 1014208 · Housekeeping Contract					1,730.00
1014209 · Building Contracts					
Bill	03/30/2016	979612	Fox Valley Fire & Safety	Quarterly Security Monitoring - Town	78.00
Bill	03/30/2016	979499	Fox Valley Fire & Safety	Quarterly Security Monitoring - Astor	78.00
Bill	03/30/2016	108065772	Orkin Pest Control (Astor)	Pest Control	53.79
Total 1014209 · Building Contracts					209.79
1014210 · Building Maintenance - Town					
Bill	03/30/2016	7281209595	PPG Architectural Finishes	Paint Supplies	31.74
Bill	03/30/2016	6035 3225 009...	The Home Depot	PVC Cutting Tool	24.60
Bill	03/30/2016	6035 3225 009...	The Home Depot	5 Gallon Bucket Grid/Cutting Blades/Gloves/Wall Plates	337.72

Hanover Township
Board Audit Report - FY 16
April 13 - April 19, 2016

Type	Date	Num	Name	Memo	Amount
Total 1014210 · Building Maintenance - Town					394.06
1014211 · Building Maintenance - Senior					
Bill	03/30/2016	93260	Elgin Key & Lock Co., Inc.	Duplicate Keys / Key Tags	41.70
Total 1014211 · Building Maintenance - Senior					41.70
1014212 · Building Maintenance - Astor					
Bill	03/30/2016	6035 3225 009...	The Home Depot	Emergency Exit Sign Battery	111.20
Total 1014212 · Building Maintenance - Astor					111.20
1014218 · Vehicle Maintenance - Town					
Bill	03/30/2016	12737	Preventative Maintenance Systems, Inc	Transmission Repairs	457.46
Total 1014218 · Vehicle Maintenance - Town					457.46
1014219 · Vehicle Fuel - Town					
Bill	03/30/2016	2016-06	Village of Hanover Park (Fuel)	February Fuel	299.96
Total 1014219 · Vehicle Fuel - Town					299.96
1014221 · Cell Phone/Communications					
Bill	03/30/2016	897162515-170	Sprint	Monthly Charges	118.76
Total 1014221 · Cell Phone/Communications					118.76
Total 101MAIN · Facilities Maintenance					3,440.90
101PAN · Pantry					
1014161 · Utilities					
Bill	03/30/2016	75-08-57-1000 4	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges	68.00
Bill	03/30/2016		Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges	52.91
Total 1014161 · Utilities					120.91
Total 101PAN · Pantry					120.91
109YFS · Youth & Family Services					
109OUT · Outreach & Prevention					
1094651 · Cellphones					
Bill	03/30/2016	897162515-170	Sprint	Monthly Charges	103.29
Total 1094651 · Cellphones					103.29
Total 109OUT · Outreach & Prevention					103.29
Total 109YFS · Youth & Family Services					103.29
Total 1014 · Town Fund - Expenditures					26,831.20
1104 · Senior Center - Expenditures					

Hanover Township
Board Audit Report - FY 16
April 13 - April 19, 2016

Type	Date	Num	Name	Memo	Amount
1104ADM · Administration					
1104523 · Recruitment					
Bill	03/30/2016	1031935	Verify (XHTSSE)	Background Checks	53.00
Bill	03/30/2016	1045555	Verify (XHTSSE)	Background Checks	53.00
Total 1104523 · Recruitment					106.00
1104525 · Telephone & High Speed Internet					
Bill	03/30/2016	897162515-170	Sprint	Monthly Charges	196.83
Total 1104525 · Telephone & High Speed Internet					196.83
Total 1104ADM · Administration					302.83
1104NUT · Nutrition					
1105551 · Food					
Bill	03/30/2016	322366	Get Fresh Produce, Inc	Nutrition Food	74.92
Total 1105551 · Food					74.92
1105558 · Home Delivered Meals Food					
Bill	03/30/2016	322366	Get Fresh Produce, Inc	HDM Food	74.92
Total 1105558 · Home Delivered Meals Food					74.92
Total 1104NUT · Nutrition					149.84
1104SOC · Programs & Services					
1104514 · Weekend Programming					
Bill	03/30/2016		Cesar Grimaldo	French Instruction - March 2016	75.00
Total 1104514 · Weekend Programming					75.00
1104515 · Programming					
Bill	03/30/2016		Dance Alternatives, Inc.	Line Dance Classes	250.00
Total 1104515 · Programming					250.00
1104532 · Visual Arts					
Bill	03/30/2016	56122612	Hobby Lobby	Acct# 9219832 Program Supplies	18.20
Total 1104532 · Visual Arts					18.20
Total 1104SOC · Programs & Services					343.20
1104TRN · Transportation					
1104552 · Fuel					
Bill	03/30/2016	2016-06	Village of Hanover Park (Fuel)	February Fuel	1,643.00
Total 1104552 · Fuel					1,643.00

Hanover Township
Board Audit Report - FY 16
April 13 - April 19, 2016

Type	Date	Num	Name	Memo	Amount
Total 1104TRN · Transportation					1,643.00
Total 1104 · Senior Center - Expenditures					2,438.87
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024507 · Professional Services					
Bill	03/30/2016	587839	Alexian Bros Corporate Health Services	Auxillary Staff Physical/Screening	131.00
Total 2024507 · Professional Services					131.00
Total 2024ADM · Administration					131.00
Total 2024 · Welfare Services - Expenditures					131.00
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034712 · Miscellaneous					
Bill	03/30/2016	547415129024...	Business Card - Bank of America	Lunch Meeting Supplies	27.55
Total 3034712 · Miscellaneous					27.55
Total 3034ADM · Administration					27.55
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Bill	03/30/2016	6035 3225 009...	The Home Depot	Bolt Cutter/Gloves	69.94
Bill	03/30/2016	95736	WM. Horn Structural Steel Co.	Structural Steel	30.00
Total 3034602 · Operating Supplies & Materials					99.94
3034603 · Gasoline					
Bill	03/30/2016	2016-06	Village of Hanover Park (Fuel)	February Fuel	643.87
Total 3034603 · Gasoline					643.87
3034610 · Street Lighting					
Bill	03/30/2016	0045120152	Com Ed 152	Acct# 0045120152 Monthly Charges	312.56
Bill	03/30/2016	5619024051	Com Ed 051	Acct# 5619024051 Monthly Charges	30.64
Total 3034610 · Street Lighting					343.20
Total 3034ROD · Road Maintenance					1,087.01
303EQM · Equipment					
3034604 · Machine Rental					
Bill	03/30/2016	962797	Terrace Supply Company	Cylinder Rental	10.85
Total 3034604 · Machine Rental					10.85
Total 303EQM · Equipment					10.85

Hanover Township
Board Audit Report - FY 16
April 13 - April 19, 2016

Type	Date	Num	Name	Memo	Amount
Total 3034 · Road & Bridge - Expenditures					1,125.41
5054 · Mental Health - Expenditures					
5054COM · Community Resource Center					
5054210 · Utilities					
Bill	03/30/2016		Nicor (MHB)	Acct# 84-67-77-1000 0 Monthly Charges	210.34
Bill	03/30/2016		Village of Streamwood	Acct# 105-0062-00-01 Water/Sewer	24.10
Total 5054210 · Utilities					234.44
5054250 · Building Maintenance					
Bill	03/30/2016	975022	Fox Valley Fire & Safety	Quarterly Security Monitoring	75.00
Total 5054250 · Building Maintenance					75.00
Total 5054COM · Community Resource Center					309.44
5054SVC · Service Contracts					
5054172 · Countryside In-Home Respite					
Bill	03/30/2016		Countryside Association	In Home Respite	280.00
Total 5054172 · Countryside In-Home Respite					280.00
5054177 · Staff Development Grant Fund					
Bill	03/30/2016		The Children's Advocacy Center	Forensic Interviewer Training	1,070.20
Total 5054177 · Staff Development Grant Fund					1,070.20
5054201 · Journeys Hope Center					
Bill	03/30/2016		Journey from PADS to HOPE	Hope Center Counseling/Case Management	16.50
Total 5054201 · Journeys Hope Center					16.50
Total 5054SVC · Service Contracts					1,366.70
Total 5054 · Mental Health - Expenditures					1,676.14
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Bill	03/30/2016	6035 3225 009...	The Home Depot	YFS LED Lights (11)/Paint/Paint Supplies/Renovation Supplies	1,782.46
Total 8084425 · Building & Perm Improvements					1,782.46
Total 8084 · Capital Projects - Expenditures					1,782.46
TOTAL					34,045.08

Hanover Township
Board Audit Report - FY 17
From 4/13/16 - 4/19/16

	Subtotal	Alexian Invoices	Total
Total Town Fund	7,423.18		7,423.18
Total Senior Center	4,013.98		4,013.98
Total Welfare Services	3,477.07		3,477.07
Total Road and Bridge	4,016.28		4,016.28
Total Mental Health Board	121,319.19		121,319.19
Total Retirement	-		-
Total Vehicle	-		-
Total Capital	-		-
 Total All Funds	 140,249.70	 -	 140,249.70

The above "Subtotal" column has been approved
for payment this 19th day of April 2016.

Supervisor

Trustee

Trustee

Town Clerk

Trustee

Trustee

The above "Total" column has been approved
for payment this 19th day of April 2016.

Supervisor

Trustee

Trustee

Town Clerk

Trustee

Trustee

3:46 PM

04/15/16

Accrual Basis

Hanover Township

Board Audit Report FY 17

April 13 - 19, 2016

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014619 · Office Supplies					
Check	04/15/2016	115323	A1 Trophies & Awards, Inc	Inv# 18629 Name Badge	7.95
Total 1014619 · Office Supplies					7.95
1014623 · Satellite Office Phone & Intrnt					
Check	04/15/2016	115325	Comcast (IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges	179.35
Total 1014623 · Satellite Office Phone & Intrnt					179.35
1014624 · Travel					
Check	04/15/2016	115340	Kuttenberg, Thomas W	TOI Topics Day Mileage Reimbursement	224.64
Check	04/15/2016	115340	Kuttenberg, Thomas W	Springfield Transportation Reimbursement	15.00
Total 1014624 · Travel					239.64
1014626 · Community Service Award					
Check	04/15/2016	115323	A1 Trophies & Awards, Inc	Inv# 18647 Supervisor Community Service Awards (11)	475.20
Check	04/15/2016	115332	Kwik Print	Inv# 57143 Community Service Awards Program (130)	343.30
Total 1014626 · Community Service Award					818.50
1014631 · Community Festivals					
Check	04/15/2016	115336	Summer Celebration, Inc	Streamwood Summer Celebration Sponsor	1,500.00
Total 1014631 · Community Festivals					1,500.00
Total 101CMA · Community Relations					2,745.44
Total 101CVA · Community & Veteran Affairs					2,745.44
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					
Check	04/15/2016	115321	Illinois Liquor Control Commission	Illinois Liquor License Renewal	500.00
Total 1014503 · General Insurance					500.00
Total 101ISE · Insurance & Employee Benefits					500.00
101MAIN · Facilities Maintenance					
1014204 · Janitorial Supplies - Elgin					
Check	04/15/2016	115324	Bade Paper Products, Inc	Inv# 201130-01 Cleaning Solution	82.80
Total 1014204 · Janitorial Supplies - Elgin					82.80
1014207 · Janitorial Supplies - Astor					
Check	04/13/2016	115202	Bade Paper Products, Inc	Inv# 20113 Hand Towels/Can Liners/Toilet Tissue/Roll Towels/Solvent	432.12

3:46 PM

04/15/16

Accrual Basis

Hanover Township

Board Audit Report FY 17

April 13 - 19, 2016

Type	Date	Num	Name	Memo	Amount
Total 1014207 · Janitorial Supplies - Astor					432.12
1014208 · Housekeeping Contract					
Check	04/15/2016	115335	Scrubco	Inv# 6658 Monthly Cleaning - Astor	800.00
Total 1014208 · Housekeeping Contract					800.00
1014209 · Building Contracts					
Check	04/13/2016	115207	Orkin Pest Control (Senior)	Inv# 107566654 Pest Control	73.03
Check	04/15/2016	115331	Imperial Service Systems, Inc	Inv# 93642 Cleaning Services - Town Hall	1,069.00
Total 1014209 · Building Contracts					1,142.03
1014210 · Building Maintenance - Town					
Check	04/13/2016	115203	Carpet Cushions & Supplies	Inv# S4789811.001 Snap Down Divider	15.15
Total 1014210 · Building Maintenance - Town					15.15
1014226 · Uniforms					
Check	04/13/2016	115201	Bartlett Sports	Inv# 4144 Township Uniform Long Sleeves	78.00
Total 1014226 · Uniforms					78.00
Total 101MAIN · Facilities Maintenance					2,550.10
101TOE · Town Office Expense					
1014406 · Printing					
Check	04/15/2016	115332	Kwik Print	Inv# 57086 Annual Report (75)	176.60
Total 1014406 · Printing					176.60
1014412 · Travel Expenses					
Check	04/15/2016	115322	Barr, James C	TOI Topics Day Mileage Reimbursement	202.80
Total 1014412 · Travel Expenses					202.80
1014531 · Community Affairs					
Check	04/13/2016	115155	Bartlett Veterans Memorial Foundation	Full Page Program	120.00
Check	04/15/2016	115326	Downtown Neighborhood Assoc of Elgin	Inv# 100027 4th of July Entrance Fee	50.00
Check	04/15/2016	115330	Hanover Township Foundation	Town Meeting Moderator Fee - Donation	150.00
Check	04/15/2016	115337	Universal Marketing, LLC	Inv# 12901 Township Logo Pens	928.24
Total 1014531 · Community Affairs					1,248.24
Total 101TOE · Town Office Expense					1,627.64
Total 1014 · Town Fund - Expenditures					7,423.18
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104528 · Office Supplies					

3:46 PM

04/15/16

Accrual Basis

Hanover Township

Board Audit Report FY 17

April 13 - 19, 2016

Type	Date	Num	Name	Memo	Amount
Check	04/13/2016	115200	A1 Trophies & Awards, Inc	Inv# 18635 Name Badge	7.95
Total 1104528 · Office Supplies					7.95
1104535 · Travel					
Check	04/15/2016	115339	Steininger, Linda	Mileage Reimbursement - RTAC	200.88
Check	04/15/2016	115339	Steininger, Linda	RTAC Lodging/Meals 2 Nights Steininger/Kampfranz	395.24
Total 1104535 · Travel					596.12
1104536 · Education & Training					
Check	04/13/2016	115197	Elderwerks Educational Services	Conference Registration - Conway	75.00
Total 1104536 · Education & Training					75.00
Total 1104ADM · Administration					679.07
1104NUT · Nutrition					
1105551 · Food					
Check	04/13/2016	115205	Get Fresh Produce, Inc	Inv# 2174208 Nutrition Food	101.66
Check	04/13/2016	115205	Get Fresh Produce, Inc	Inv# 2170665 Nutrition Food	24.40
Check	04/13/2016	115205	Get Fresh Produce, Inc	Inv# 2171243 Nutrition Food	103.59
Check	04/13/2016	115206	Gordon Food Service	Inv# 934047326 Nutrition Food	27.98
Check	04/13/2016	115206	Gordon Food Service	Inv# 169370159 Nutrition Food	563.03
Check	04/15/2016	115328	Get Fresh Produce, Inc	Inv# 2176102 Nutrition Food	115.11
Check	04/15/2016	115328	Get Fresh Produce, Inc	Inv# 2176078 Nutrition Food	167.66
Check	04/15/2016	115328	Get Fresh Produce, Inc	Inv# 2173111 Nutrition Food	25.00
Total 1105551 · Food					1,128.43
1105553 · Supplies					
Check	04/13/2016	115206	Gordon Food Service	Inv# 169370159 Nutrition Supplies	78.70
Check	04/15/2016	115333	Mickey's Linen	Inv# 110194 Nutrition Program Supplies	31.84
Total 1105553 · Supplies					110.54
1105558 · Home Delivered Meals Food					
Check	04/13/2016	115205	Get Fresh Produce, Inc	Inv# 2174208 HDM Food	101.67
Check	04/13/2016	115205	Get Fresh Produce, Inc	Inv# 2170665 HDM Food	24.40
Check	04/13/2016	115205	Get Fresh Produce, Inc	Inv# 2171243 HDM Food	103.59
Check	04/13/2016	115206	Gordon Food Service	Inv# 934047326 HDM Food	39.96
Check	04/13/2016	115206	Gordon Food Service	Inv# 169370159 HDM Food	563.02
Check	04/15/2016	115328	Get Fresh Produce, Inc	Inv# 2176102 HDM Food	115.10
Check	04/15/2016	115328	Get Fresh Produce, Inc	Inv# 2176078 HDM Food	167.66
Check	04/15/2016	115328	Get Fresh Produce, Inc	Inv# 2173111 HDM Food	25.00
Total 1105558 · Home Delivered Meals Food					1,140.40
1105560 · Home Delivered Meals Supplies					
Check	04/13/2016	115206	Gordon Food Service	Inv# 169370159 HDM Supplies	78.70

3:46 PM

04/15/16

Accrual Basis

Hanover Township

Board Audit Report FY 17

April 13 - 19, 2016

Type	Date	Num	Name	Memo	Amount
Check	04/15/2016	115333	Mickey's Linen	Inv# 110194 HDM Supplies	31.84
Total 1105560 · Home Delivered Meals Supplies					110.54
Total 1104NUT · Nutrition					2,489.91
1104SOC · Programs & Services					
1104514 · Weekend Programming					
Check	04/13/2016	115198	Cesar Grimaldo	French Instruction - April	75.00
Total 1104514 · Weekend Programming					75.00
1104515 · Programming					
Check	04/15/2016	115338	Xavus Solutions LLC	Inv# 8191 Customized Tags (300)	395.00
Total 1104515 · Programming					395.00
1104532 · Visual Arts					
Check	04/13/2016	115204	Denise Laurin-Donatelle	Inv# 4716 Drawing Class Instruction	375.00
Total 1104532 · Visual Arts					375.00
Total 1104SOC · Programs & Services					845.00
Total 1104 · Senior Center - Expenditures					4,013.98
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024210 · Printing					
Check	04/15/2016	115332	Kwik Print	Inv# 57128 Business Cards	40.50
Total 2024210 · Printing					40.50
Total 2024ADM · Administration					40.50
2024HOM · Home Relief					
2024102 · Rent					
Check	04/13/2016	3907	Chase Mortgage	April 2016 Rent	261.57
Total 2024102 · Rent					261.57
2024116 · Catastrophic Insurance Premium					
Check	04/13/2016	115199	Allied Benefit Systems, Inc.	Inv# 14309 GA Catastrophic Insurance	3,175.00
Total 2024116 · Catastrophic Insurance Premium					3,175.00
Total 2024HOM · Home Relief					3,436.57
Total 2024 · Welfare Services - Expenditures					3,477.07
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					

3:46 PM

04/15/16

Accrual Basis

Hanover Township

Board Audit Report FY 17

April 13 - 19, 2016

Type	Date	Num	Name	Memo	Amount
3034710 · Community Affairs					
Check	04/15/2016	115327	Ever Lights	Inv# 0012152 Battery Recycling	782.80
Total 3034710 · Community Affairs					782.80
Total 3034ADM · Administration					782.80
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	04/15/2016	115334	Safety Lane Inspections	Inv# 14233 Safety Inspection	33.48
Total 3034602 · Operating Supplies & Materials					33.48
3034607 · Contract Work					
Check	04/15/2016	115329	Gewalt Hamilton Associates, Inc	Inv# 4455.01-1 Road Program Engineering	3,200.00
Total 3034607 · Contract Work					3,200.00
Total 3034ROD · Road Maintenance					3,233.48
Total 3034 · Road & Bridge - Expenditures					4,016.28
5054 · Mental Health - Expenditures					
5054COM · Community Resource Center					
5054213 · Janitorial					
Check	04/13/2016	115165	JaniKing	Inv# 04160516 Monthly Cleaning	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	04/13/2016	115164	Orkin Pest Control (MHB)	Inv# 108065776 Pest Control	53.79
Total 5054250 · Building Maintenance					53.79
5054286 · Agency Support Services					
Check	04/13/2016	115163	Comcast (MHB)	Acct 8771 10 084 0485823 Monthly Charges	151.40
Total 5054286 · Agency Support Services					151.40
Total 5054COM · Community Resource Center					619.19
5054SVC · Service Contracts					
5054100 · CAC CASI					
Check	04/13/2016	115177	The Children's Advocacy Center	CASI	4,625.00
Total 5054100 · CAC CASI					4,625.00
5054103 · CAC Safe from the Start					
Check	04/13/2016	115177	The Children's Advocacy Center	Safe From the Start	4,500.00
Total 5054103 · CAC Safe from the Start					4,500.00

3:46 PM

04/15/16

Accrual Basis

Hanover Township Board Audit Report FY 17 April 13 - 19, 2016

Type	Date	Num	Name	Memo	Amount
5054104 · CCC Domestic Violence Shelter					
Check	04/13/2016	115179	Community Crisis Center	Domestic Violence Shelter	7,500.00
Total 5054104 · CCC Domestic Violence Shelter					7,500.00
5054105 · CCC Domestic Violence Counsel					
Check	04/13/2016	115179	Community Crisis Center	Domestic Violence Counseling	6,500.00
Total 5054105 · CCC Domestic Violence Counsel					6,500.00
5054107 · Open Door Clinic					
Check	04/13/2016	115169	Open Door Clinic	HIV/AIDS Mental Health Outreach	1,250.00
Total 5054107 · Open Door Clinic					1,250.00
5054108 · Aid Supportive Employment					
Check	04/13/2016	115172	Association for Individual Development	Employment/Community Integration Services	10,000.00
Total 5054108 · Aid Supportive Employment					10,000.00
5054109 · Aid Case Management					
Check	04/13/2016	115172	Association for Individual Development	Home Based Support Services	1,300.00
Total 5054109 · Aid Case Management					1,300.00
5054112 · Clearbrook Children's Program					
Check	04/13/2016	115178	Clearbrook	Childrens Services	1,875.00
Total 5054112 · Clearbrook Children's Program					1,875.00
5054113 · Clearbrook Day Services					
Check	04/13/2016	115178	Clearbrook	Day Services	1,050.00
Total 5054113 · Clearbrook Day Services					1,050.00
5054129 · Day One Network					
Check	04/13/2016	115180	DayOneNetwork	Community Access	1,875.00
Total 5054129 · Day One Network					1,875.00
5054132 · Ecker Therapy Services					
Check	04/13/2016	115181	Ecker Center for Mental Health	Outpatient Therapy Services	20,250.00
Total 5054132 · Ecker Therapy Services					20,250.00
5054135 · Ecker Center / PEP					
Check	04/13/2016	115181	Ecker Center for Mental Health	Psychiatric Emergency Program	2,025.00
Total 5054135 · Ecker Center / PEP					2,025.00
5054140 · Maryville Academy Casa Salama					
Check	04/13/2016	115170	Maryville Academy	Music Therapy Program	6,250.00

3:46 PM

04/15/16

Accrual Basis

Hanover Township Board Audit Report FY 17 April 13 - 19, 2016

Type	Date	Num	Name	Memo	Amount
Total 5054140 · Maryville Academy Casa Salama					6,250.00
5054141 · Shelter Inc Healthy Families					
Check	04/13/2016	115167	Shelter, Inc	Healthy Families	3,125.00
Total 5054141 · Shelter Inc Healthy Families					3,125.00
5054142 · Centro De Informacion					
Check	04/13/2016	115176	Centro de Informacion	Family Centered Mental Health Services	8,200.00
Total 5054142 · Centro De Informacion					8,200.00
5054146 · Bridge YFS Crisis Intervention					
Check	04/13/2016	115174	The Bridge Youth & Family Services	Crisis Intervention	2,625.00
Total 5054146 · Bridge YFS Crisis Intervention					2,625.00
5054148 · FSA Youth					
Check	04/13/2016	115183	Family Svc Assoc of Greater Elgin	Youth Mental Health	5,500.00
Total 5054148 · FSA Youth					5,500.00
5054149 · FSA Adult					
Check	04/13/2016	115183	Family Svc Assoc of Greater Elgin	Adult Mental Health	3,000.00
Total 5054149 · FSA Adult					3,000.00
5054156 · Epilepsy Foundation					
Check	04/13/2016	115182	Epilepsy Foundation	West Suburban Outreach	250.00
Total 5054156 · Epilepsy Foundation					250.00
5054158 · Summitt Center					
Check	04/13/2016	115166	Summit Center	Early learning Center	3,000.00
Total 5054158 · Summitt Center					3,000.00
5054166 · PADS of Elgin					
Check	04/13/2016	115168	PADS of Elgin	Emergency Shelter	6,250.00
Total 5054166 · PADS of Elgin					6,250.00
5054183 · CCC SA Counseling					
Check	04/13/2016	115179	Community Crisis Center	Sexual Assault Counseling Advocacy	2,250.00
Total 5054183 · CCC SA Counseling					2,250.00
5054192 · Leyden FS - Detox/Rehab					
Check	04/13/2016	115171	Leyden Family Service	Share Program Detox/Rehab	12,500.00
Total 5054192 · Leyden FS - Detox/Rehab					12,500.00
5054193 · Boys and Girls Club					

3:46 PM

04/15/16

Accrual Basis

Hanover Township
Board Audit Report FY 17
April 13 - 19, 2016

Type	Date	Num	Name	Memo	Amount
Check	04/13/2016	115173	Boys & Girls Club of Elgin	SMART Moves	1,375.00
Total 5054193 · Boys and Girls Club					1,375.00
5054194 · CCC- Strategies for Safety					
Check	04/13/2016	115179	Community Crisis Center	Strategies for Safety	1,500.00
Total 5054194 · CCC- Strategies for Safety					1,500.00
5054196 · Catholic Charities Caregivers					
Check	04/13/2016	115175	Catholic Charities	Northwest Senior Caregiver Support Program	875.00
Total 5054196 · Catholic Charities Caregivers					875.00
5054203 · Clearbrook - Residential					
Check	04/13/2016	115178	Clearbrook	Residential Services	1,250.00
Total 5054203 · Clearbrook - Residential					1,250.00
Total 5054SVC · Service Contracts					120,700.00
Total 5054 · Mental Health - Expenditures					121,319.19
TOTAL					140,249.70