



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Town Board
April 18th, 2017
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – SP4 Michael J. Peat
 - B. Streamwood High School Regional Girls Basketball Champions
 - C. Streamwood High School Coach George Rosner’s 400th Win
 - D. Streamwood High School Culinary Students – Upper Crust Catering
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Highway Commissioner’s Report
 - D. Assessor’s Report
 - E. Treasurer’s Report
 - F. Trustees’ Committee Reports
 - G. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of April 11, 2017
 - B. Reappointment of Meghan Nelson and Kristen Cruthers to the Mental Health Board for terms starting June 1, 2017
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: MICHAEL J. PEAT

ADDRESS: 717 RIDGE CIRCLE

CITY/ZIP CODE: STREAMWOOD, IL 60107

PHONE #: 630-289-0175

EMAIL ADDRESS: —

DATE OF BIRTH: JUNE 7, 1944

BRANCH OF SERVICE: ARMY RANK AT DISCHARGE: E-4 SP4

YEARS OF SERVICE: FROM NOV, 1962 TO NOV, 1965

MEDALS AWARDED OR OTHER CITATIONS:

GOOD CONDUCT MEDAL

INJURIES: NONE

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>Passports</i>	1,002	596	6,043	4,100
Photo fees	\$3,580	\$2,210	\$21,935	\$15,105
Fee deposits	\$20,250	\$11,530	\$120,000	\$83,800
<i>Fishing/Hunting licenses</i>	9	5	88	69
<i>Handicap Placards</i>	15	17	213	206
<i>Cook County vehicle stickers</i>	8	19	255	259
<i>Human Resources Requests</i>	156	123	1,615	1,594
<i>New Employee Orientations</i>	2	0	14	17
<i>Technology work orders</i>	41	47	536	397
<i>Resident Contacts</i>	3,006	2,522	28,879	22,675
<i>Percent of Budget Expended (100% of year)</i>	7.6%	10.2%	78.8%	86.9%
<i>Grant application submissions</i>	0	0	0	2

Department Highlights

- For Fiscal Year 2017, Resident Services accepted 6,043 passports, which is nearly 2,000 more accepted than in FY16. Between the passport acceptance fee and photo fees, the program brought in \$141,935 in revenue, which is over a 40% increase from FY16.
- Management Analyst Hughes began updating the GFOA budget document in preparation for submission for the budget award.
- Assistant Administrator Powers coordinated the annual employee evaluation process. All full time staff receive the annual employee evaluation, conducted by their supervisors, covering the period of April 1, 2016 to March 31, 2017.
- Management Analyst Hughes conducted a survey of area passport photo provider fees. Upon review, the Township found most providers charge between \$10 to \$20 for passport photos. Based on the information, the Township has revised its photo fee to \$10 for two photos, effective April 1st. The previous fee has been \$5 for one photo.
- Assistant Administrator Powers coordinated the computer replacement schedule for staff. Additionally, Staff worked with IT and the Senior Committee to purchase 13 laptops for the Senior Center computer lab. The current desktop computers in the computer lab will be reused in other areas of the Township. The laptops allow the computer lab to be a multiuse space, encourage more interactive engagement from the instructor, and are more in line with what seniors frequently use in their homes. The updates to the computer lab are expected to be in place by May.
- Administrative Services continued to review phone replacement options for the Town Hall, Senior Center, and Astor Avenue. Staff met with several different providers and will be reviewing options for a decision on how to proceed with the capital project.
- Management Analyst Hughes began updating the GFOA budget document in preparation for submission for the budget award.

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OFFICE OF THE ASSESSOR

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>Administration</i>				
Office visits	398	350	6,179	4,608
Building permits processed	238	248	5,389	5,418
Sales recording	8	65	541	672
Change of Name*	7	9	168	177
Property tax appeals	0	0	2,001	983
Certificate of Errors	47	53	945	841
Property location updates	2	1	9	18
New owner mailings	0	65	466	648
<i>Exemptions</i>				
Homeowner exemptions	43	24	343	272
Senior homeowner exemptions	120	95	939	787
Senior Freeze exemptions	69	54	825	896
Disabled person & Veteran exemptions	51	26	431	322
Miscellaneous exemptions	3	2	63	67
<i>Foreclosures</i>	6	16	97	185

* Denotes notary requirement

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. March had 8 visitors after 4:30pm.
- There is a total of 2,212 e-mails on the departments contact list. We added 13 e-mails in March.
- The Cook County Treasurer's Office is scheduled begin the 2015 Annual Tax sale April 3. This is 2 months earlier than last year.
- Assessors Office staff attended the Wellness Workgroup sponsored Lunch and Learn on March 8th, which the Northern Illinois Food Bank presenting tips for healthy eating.
- The Chief Deputy Assessor and Deputy Assessor attended the Hanover Township Foundation Gala on March 18th.
- The Chief Deputy Assessor and Deputy Assessor volunteered at the Veteran's Honor Roll dinner at the Senior Center on March 21st.
- Chief Deputy Assessor Glascott attended the Wellness Workgroup meeting on March 31st.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>Appointments</i>				
ProTimes	21	31	288	275
TB skin test	7	13	85	88
Cholesterol	2	3	84	87
Pharmaceutical Assistance Programs	0	2	16	9
Miscellaneous labs	11	11	108	96
Wellness Screening (BP, diabetes, anemia)	58	30	345	404
Other	33	38	464	418
<i>Clinic Clients</i>				
Senior Center/ home visits	98	122	1,057	1,188
Astor Avenue	13	14	117	158
Elgin, Izaak Walton Center	7	9	80	48
Offsite clinics	9	9	141	160
Total clients (unduplicated)	48	56	555	505
<i>Public Education & Health Promotion</i>				
Media coverage	6	6	51	52
Informational seminars/Program	5	6	72	75
Program Participants	128	66	2,056	1,635
<i>Primary Care Provider Support</i>	8	13	139	107

Department Highlights

- The Community Health Nurse relaunched outdoor walking groups, twice per week, at the Izaak Walton Center & Reserve and Astor Avenue Community Center.
- Provided 14 home visits for residents in the month of March.
- Provided employee wellness screenings for 26 staff members in the month of March.
- March 8, Community Health Nurses attended the Community Quality Council meeting at the Department of Human Services in Elgin to receive updates on the status of processing programs including SNAP and Medicaid applications.
- The Wellness Workgroup hosted a lunch and learn in partnership with the Executive Chef from the Northern Illinois Food Bank on healthy cooking techniques on March 8th.
- March 9, Director Smith attend the VNA open house in Elgin and educated attendees on Township services.
- Director Smith provided puberty education for 61 students at Oakhill Elementary School on March 10th.
- Director Smith volunteered at the Hanover Township Foundation Gala on March 18th.
- March 22, the Community Health Nurse and Community Health Assistant certified residents in Heartsaver CPR.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>Website Visits*(total)</i>	7,448	5,408	49,643	84,432
<i>Website Visits (unique)</i>	5,647	N/A	36,029	N/A
<i>Facebook Likes</i>	41	34	1,822	1,453
<i>New Twitter Followers</i>	4	N/A	874	N/A
<i>New YouTube Views</i>	281	N/A	2,963	N/A
<i>Email address contacts</i>	N/A**	N/A	5,011	N/A
<i>Media Releases</i>	3	10	45	74
<i>Veteran Contacts</i>	12	35	335	429
<i>Total Veterans served</i>	8	24	192	257
<i>Total Resident Contacts (Elgin office)</i>	190	246	4,767	2,770

*The new website uses Google Analytics for metrics which does not match the trends of website visits from former website provider.

*CVA changed email marketing vendors and the email list was cleaned up resulting in a lapse in collection figures.

Department Highlights:

- Director Kuttenberg participated in the Childhood Food Insecurity Consulting Group meeting on March 1st at the IWC with community partners to solicit input on the needs in regards to food insecurity in the immediate neighborhood surrounding the IWC.
- Director Kuttenberg and Veterans Specialist Davis met with Illinois Department of Veterans Affairs Veterans Service Officer John Fanning on March 8th at the Elgin National Guard Armory to discuss veterans' benefits, programs, services and areas for collaboration.
- Director Kuttenberg attended the 3rd Annual HTES Training Conference on March 11th and presented to 25 attendees on the need and tools of public information and community engagement.
- Director Kuttenberg attended the monthly meeting of the Streamwood Community Relations Commission on March 13th at the Streamwood Police Department.
- Director Kuttenberg joined Trustee Essick in attending the Township Officials of Cook County Trustees Division meeting on March 16th in Lombard. Board of Review Commissioner Dan Patlak presented on the need for Township Assessors in Cook County.
- CVA hosted a Veterans Lunch & Movie program on March 21st at the IWC for 25 veterans and their guests. Lunch provided by the Stars N Stripes Café.
- Director Kuttenberg and Veterans Specialist Davis attended the spring Veterans Honor Roll Dinner on March 21st at the Senior Center.
- Veterans Specialist Davis submitted her letter of resignation after finding a full time position with another organization. April 10th will be her last day at the Township. Director Kuttenberg will conduct a search to fill the position.
- The IWC hosted the bimonthly meeting of the Woodland Meadows East HOA on March 28.

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DEPARTMENT OF EMERGENCY SERVICES

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>Volunteers</i>				
Total volunteers	28	28	28	28
New volunteers	0	0	8	12
<i>Hours</i>				
Volunteer Detail Hours	262	302	4,270.4	4,620
Volunteer Work Hours	327.5	243.5	2,566.25	3,013.35
Volunteer Training Hours	431	342	2,786	3,079
<i>Total Volunteer Hours</i>	1,020.5	877.5	9622.65	10,296.85
<i>Details</i>				
Emergency Call Outs	6	5	46	46
Safety Patrols	5	4	49	49
Township Sponsored Events	5	3	39	26
Other Community Events	1	2	47	42
Miscellaneous	0	0	0	4
<i>Total Details</i>	17	14	173	167

Department Highlights:

- HTES conducted the third annual Emergency Services Training Conference on March 11th. Over seventy attendees from multiple EMA agencies in Illinois and Indiana attended.
- HTES completed team meetings with the Hanover Park Fire Department on March 18th and 25th.
- Emergency Call Outs:
 - March 7th HTES conducted severe weather spotting and damage assessment.
 - March 8th, HTES responded to the Illinois Search and Rescue Council call for a search in Sugar Grove, IL.
 - March 10th, HTES assisted Fox River Fire Protection District for assistance power lines down in Wayne, IL on Army Trail Road.
 - March 16th, HTES assisted South Barrington Police Department for traffic control for an accident scene investigation on Route 59 and Route 72.
 - March 29th, HTES conducted severe weather spotting and damage assessment.
 - March 22nd, HTES responded to the Illinois Search and Rescue Council call for a search in Elburn, IL.
- HTES conducted a funeral walk-through for HTES member Joseph McKeown.
- HTES assisted with traffic control for the Hanover Township Annual Job Fair on March 29th at the Senior Center.
- HTES assisted the Oak Forest Emergency Management Agency with traffic control for the St. Patrick's Day Parade on March 4th.
- Safety patrols were conducted on March 3rd, 10th, 17th, 25th, and 31st.

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DEPARTMENT OF FACILITIES & MAINTENANCE

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>Administration</i>				
Vehicle service calls	12	8	117	168
Work orders	56	32	791	620
Event set-ups/tear downs	209	200	2,115	2,392
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,181	4,376	66,893	59,016
Town Hall	6,900	7,080	108,360	108,480
Senior Center	26,724	28,487	400,540	466,140
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	288.28	224.8	2,079.63	2,070.77
Town Hall	891.99	660.96	5,249.29	7,199.57
Senior Center	1,071.17	1,491.60	8,523.37	19,277.31

Department Highlights

- Renovations to the Youth and Family Services Department kitchen were completed this month.
- Facilities and Maintenance Department coordinated the installation of a new A/C system at the Izaak Walton Center. Previously, the IWC utilized window units to cool down the building during the warmer months, which was inefficient and had inconsistent results. The new system should provide more effective cooling throughout the building and be more efficient.
- Director Spejcher continued to work with the architects on the Astor Avenue roof replacement project. The design phase has been completed and bid documents are now being drafted. The project should go out to bid by the first week of May.
- Facilities and Maintenance had a busy March with a number of events across the Township. Department staff oversaw the setups and tear-downs for the Hanover Township Foundation Gala, Veteran's Honor Roll Dinner, Emergency Services Training Conference, Annual Job Fair, and the Kiwanis Spring Shopping Faire.

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HIGHWAY DEPARTMENT

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>Winter Season</i>				
Bathroom/Office remodel complete				
Township cleanup to finish soon				
Rolling Knolls resurfacing project plans ongoing				
<i>Winter Season</i>				
Snow removal/salt tons	66	45	505	581

Department Highlights

- Bathroom/Office remodel completed.
- March salt usage: 66 tons
- Township cleanup to finish soon
- Rolling Knolls resurfacing project plans ongoing
- Winter equipment cleaned and serviced and put away for the season

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OFFICE OF THE MENTAL HEALTH BOARD

Report for March 2017

SERVICE PROVIDED	FEBRUARY 2017	FEBRUARY 2016	FYTD 2017	FYTD 2016
<i>Grant Funding</i>				
New clients	99	114	2,565	2,788
Ongoing Clients	440	940	NC	NC
Closed Cases	35	101	833	807
Prevention Programming Presentations	43	35	365	353
Number in audience	857	1,780	10,529	16,004
<i>TIDE</i>				
Participants	19	12	19	12
Rides	154	78	1,080	1,128
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	91	100	1,037	1,034

Department Highlights

- The Mental Health Board met on March 28, 2017 and awarded the following:
 - Easter Seals of DuPage and Fox Valley received a \$22,000 challenge (new program) grant for FY 18 to continue the second of a two-year pilot program for Nutrition Services at their Elgin location. After revising their referral strategy, the program has begun to increase the number of participants significantly.
 - Ecker Center for Mental Health received a \$5,000 capital grant to contribute to the cost of replacing the roof at their Elgin office location. Ecker served approximately 280 Hanover Township residents last fiscal year.
- Communicated monthly reporting requirements to all new agencies receiving annual funding from the Mental Health Board in FY 18.
- Met with Clinical Manager to begin developing a new audit procedure for annually funding agencies. The Mental Health Board's goal is to complete an audit in conjunction with the site visit schedule.
- Attended the Illinois Governor's Housing Conference in Chicago on March 14th. Various panel presentations offered information regarding the application and development of low-income housing, which directly relates to the Hanover Township Housing Task Force's initiative.
- Completed a call with Center for Enriched Living (CEL), a program that provides day services for individuals with a developmental disability. CEL will be opening a second location in Hoffman Estates in 2017 and was interested in discussing the Mental Health Board funding opportunities.
- Distributed all FY 18 Service Contract Agreements to annually funded agencies.
- Northwest Compass, Inc. vacated the Resource Center effective March 31, 2017. The lease was not renewed, as Northwest Compass was no longer an annually funded agency. All funded agencies have been notified of the vacancy at the Resource Center and have been asked to contact Manager Vana if interested in the space. The Mental Health Board is hopeful the office will be occupied within the next few months.
- Attended the quarterly Roosevelt University Schaumburg Advisory Council meeting on March 23rd.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>Programming Division</i>				
Planned programs	223	223	2,366	2,483
Participants	2,767	2,771	31,005	26,225
Participants (unduplicated)	672	636	2,423	2,242
Wait listed (unduplicated)	62	94	870	597
Art & Computer classes	54	73	662	771
Art & Computer class participants	406	501	4,585	5,044
New volunteers	13	6	70	60
Total volunteers (unduplicated)	138	139	268	278
Volunteer hours reported	3,053	2,375	28,331	21,864
Meals Served	1,033	1,116	10,524	10,881
Meals delivered by volunteers	1,156	1,141	12,182	11,859
<i>Social Services Division</i>				
Clients served (unduplicated)	179	166	1,234	1,364
Clients served (duplicated)	192	246	2,738	4334
Energy Assistance	13	11	448	481
Prescription drugs & health insurance assistance	126	102	1,280	1,122
Social Service programs	10	9	121	131
Social Service program participants	371	67	1,493	1,093
Lending Closet transactions	107	136	1,223	1,224
<i>Transportation Division</i>				
One way rides given	2,177	1,974	18,871	19,291
Individuals served (unduplicated)	269	331	713	826
New riders	34	45	713	592
Unmet requests for rides	67	28	636	337

Department Highlights:

- Over 120 seniors enjoyed the St. Patrick's Day Party at Bartlett Hills Golf Club featuring music by The Whiskey Brothers.
- Popular out-trips included: Lizzadro Museum of Lapidary Arts, Bible Bingo at the Royal George Theatre, Ernest Hemingway Birthplace/Museum, Chicago Flower and Garden Show.
- Social Services Manager Conway represented Senior Services at an Outreach Fair at VNA Health Clinic in Elgin.
- Social Services Specialist Mondragon, attended a two-day training at the Northern Illinois Food Bank about public benefits for non-citizens.
- Social Services Specialist Domingo completed the four-day Elderly Service Officer (ESO) Training hosted by the Illinois Attorney General in Peoria.
- Transportation Services has a full staff resulting in an increase of one-way rides.
- The TRIP program participant rides also increased. Senior Services received the January reports for the TRIP program indicating 118 trips and the requests for February and March have increased. Due to increased demand, the allocated budget for our township may go over.
- The Transportation Division provided an all-day shuttle for the Job Fair in March, which resulted in an additional 178 rides in the month of March.

Senior Services Mission Statement:

Enriching Lives, Fostering Friendships, Promoting Independence

DEPARTMENT OF WELFARE SERVICES

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>General Assistance</i>				
General Assistance clients	12	16	149	279
General Assistance appointments	28	39	314	590
Emergency Assistance appointments	19	13	202	214
Emergency Assistance approved	0	2	19	50
Crisis intake clients	104	116	1,435	1,845
Access to Care	0	0	0	2
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	41	35	500	411
Circuit Breaker	1	0	9	6
<i>Social Services</i>				
ComEd Hardships	No Funds	5	29	39
Weatherization	0*	0	7	4
<i>Food Pantry</i>				
Served (Households)	615	760	8,329	9,407
New applications	27	36	362	473
Food Donations	74	50	649	737
<i>Community Center Walk-Ins</i>	189	209	2,764	2,366

*Program Closed

Department Highlights:

- Welfare Services staff is fully trained on processing Salvation Army applications. Hanover Township's annual limit at this time is \$2,600.00 of which \$800.00 has been disbursed. The program is proving to be extremely valuable when assisting residents as it allows for faster turn-around times for clients.
- LIHEAP applications remain consistent in March. Additional letters were mailed to past applicants who have not yet applied to remind them to apply for the program.
- The Annual Job Fair took place on March 29th at the Senior Center. Seventy-eight employers were onsite and 330 job seekers attended. Eighty-four positions were offered that day to candidates.
- On March 2nd, Director Imperato and Case Manager Carstensen hosted the first of four TOI Educational Luncheons for the Illinois Township Association of General Assistance Caseworkers. The luncheon was held at Harlem Township in Machesney Park with more than 70 in attendance. The next luncheon will take place at Troy Township in Shorewood on June 13th.
- Senator Cristina Castro's office continues holding office hours at Astor Avenue. They are onsite every Tuesday from 1:30-6:00pm.
- CEDA staff continues to keep office hours onsite at Astor Avenue every Wednesday from 8:30-4:30 to assist residents with emergency assistance programs including vision care, auto repair, housing and family support and case management.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for March 2017

SERVICE PROVIDED	MARCH 2017	MARCH 2016	FYTD 2017	FYTD 2016
<i>Outreach & Prevention</i>				
Open Gym participants	1,694	1,460	14,165	14,188
Open Gym participants (unduplicated)	500	500	1,306	1,044
Alternative to Suspension referrals	0	0	120	89
Alternative to Suspension participants	287	245	2,699	2,498
Alternative to Suspension participants (unduplicated)	109	102	181	152
<i>Clinical</i>				
Therapy clients	352	344	3,992	3,921
Therapy clients (unduplicated)	156	226	1,898	1,659
New clients (unduplicated)	18	9	174	170
Clinical hours	333	278	3,277	2,827
Group session participants	285	152	2,585	1,947
<i>Tutoring Participants</i>				
Total	234	207	1,566	1,943
Unduplicated	104	91	244	274

Department Highlights:

- John Parquette, LCSW participated with Administration, Office of Community Health, Welfare Services, and Community and Veterans Affairs in a discussion with a consulting group of community leaders from the Izaak Walton Center and Reserve neighborhood on Wednesday, March 1, 2017. The discussion was centered on childhood food insecurities and input will be utilized for childhood food insecurities program development.
- John Parquette, LCSW and Tina Houdek, LCPC interviewed Shannon Henderson on Thursday, March 2, 2017 for possible membership on the Hanover Township Committee on Youth.
- John Parquette, LCSW, Michael Cohen, Tina Houdek, LCPC, James Mix and Ryan Dickinson met with Administrator Barr and Director Kutenberg on Thursday, March 9, 2017 to discuss possible expansion of social media uses for Youth and Family Services.
- Youth and Family Services held its first Operation Snowball Inc. event, "Jungle Flurry" on Saturday, March 11, 2017 at Laurel Hill Elementary School.
- John Parquette, LCSW interviewed Dilpreet Kaur, sophomore at Streamwood High School, on Thursday, March 16, 2017 for possible membership on the Hanover Township Committee on Youth.
- John Parquette, LCSW attended and assisted at the Hanover Township Annual Foundation Fundraiser Gala on Saturday, March 18, 2017.
- Interviews continue to be conducted for a part-time Family Therapist position.
- Planning has begun to host, in collaboration with the Village of Streamwood and Streamwood High School, Student Government Day to be held on Monday, April 24, 2017, 8:30AM-3:00PM.
- Two second year master level clinical interns have been secured and will start their internship with the Department in August 2017.
- A second year masters level clinical/gerontology intern has been secured for the Senior Services mental health C-Hope Program and will start their internship in August 2017.
- Tutoring Services total participation is down this fiscal year due the search and recruitment for a bilingual tutor.

Youth and Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 4/12/17 - 4/18/17 - **FY17**

	Subtotal	Alexian Invoices	Total
Total Town Fund	27,695.04	160.00	27,855.04
Total Senior Center	13,449.53		13,449.53
Total Welfare Services	506.16		506.16
Total Road and Bridge	3,739.62		3,739.62
Total Mental Health Board	714.25		714.25
Total Retirement	-		
Total Vehicle	-		
Total Capital	5,046.55		5,046.55
 Total All Funds	 51,151.15	 160.00	 51,311.15

The above "Subtotal" column has been approved
for payment this 18th day of April.

Supervisor

Trustee

Trustee

Town Clerk

Trustee

Trustee

The above "Total" column has been approved
for payment this 18th day of April.

Supervisor

Trustee

Trustee

Town Clerk

Trustee

Trustee

Hanover Township
Board Audit Report - FY 17
April 12 - April 18, 2017

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Bill	03/30/2017		JP Morgan Chase	Human Resource Online Portal Monthly Fee	199.00
Bill	03/30/2017		JP Morgan Chase	Constant Contact Email Marketing Subscription Fee	95.00
Bill	03/30/2017		JP Morgan Chase	Mail Chimp Email Marketing Subscription Fee	50.50
Bill	03/30/2017		JP Morgan Chase	Adobe Acrobat DC Annual Subscription - Petteys	157.61
Total 1014430 · Computer Equipment & Software					502.11
Total 101CAP · Capital Expenditures					502.11
101CHN · Community Health					
1014467 · Crisis Care					
Bill	03/30/2017		JP Morgan Chase	Crisis Care- Medication Assistance	8.00
Total 1014467 · Crisis Care					8.00
Total 101CHN · Community Health					8.00
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Bill	03/30/2017		JP Morgan Chase	Coat Rack	68.99
Total 1014617 · Equipment & Furniture					68.99
1014619 · Office Supplies					
Bill	03/30/2017		JP Morgan Chase	Bowl	7.69
Total 1014619 · Office Supplies					7.69
Total 101CMA · Community Relations					76.68
Total 101CVA · Community & Veteran Affairs					76.68
101ES · ES - Expenditures					
1014802 · Equipment					
Bill	03/30/2017	17266559	W.S. Darley & Co	Surface Mount Brackets (8)	174.72
Bill	03/30/2017	17266420	W.S. Darley & Co	Slip Resist Rail (4)	77.51
Total 1014802 · Equipment					252.23
1014806 · Office Supplies					
Bill	03/30/2017		JP Morgan Chase	Office Supplies	46.27
Bill	03/30/2017		JP Morgan Chase	Office Supplies- Document Organizers	87.74
Total 1014806 · Office Supplies					134.01
1014807 · Miscellaneous					
Bill	03/30/2017		JP Morgan Chase	Halogen Light Bulbs	5.48

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Type	Date	Num	Name	Memo	Amount
Bill	03/30/2017		JP Morgan Chase	Equipment batteries	48.56
Bill	03/30/2017		JP Morgan Chase	Amazon Prime Membership Fee	99.00
Total 1014807 · Miscellaneous					153.04
1014808 · Education & Training					
Bill	03/30/2017		JP Morgan Chase	Training Conference Refreshments	92.84
Bill	03/30/2017		JP Morgan Chase	Refreshments for Training	85.18
Bill	03/30/2017		JP Morgan Chase	Lunch for Training Conference	673.55
Bill	03/30/2017		JP Morgan Chase	Refreshments for Training	47.45
Total 1014808 · Education & Training					899.02
1014812 · Volunteer Appreciation					
Bill	03/30/2017		JP Morgan Chase	HTES Volunteer Refreshments	6.12
Bill	03/30/2017		JP Morgan Chase	HTES Volunteer Refreshments	48.01
Bill	03/30/2017		JP Morgan Chase	Refreshments for HTES Volunteers	63.82
Bill	03/30/2017		JP Morgan Chase	Volunteer Appreciation Event Raffles & Supplies	220.12
Bill	03/30/2017		JP Morgan Chase	HTES Volunteer Refreshments	28.67
Total 1014812 · Volunteer Appreciation					366.74
Total 101ES · ES - Expenditures					1,805.04
101ISE · Insurance & Employee Benefits					
1014513 · Employee Wellness					
Bill	03/30/2017		JP Morgan Chase	Food Insecurity Workgroup Meeting Refreshments	2.55
Bill	03/30/2017		JP Morgan Chase	Employee Lunch and Learn lunch and refreshments	94.97
Bill	03/30/2017		JP Morgan Chase	Staff Wellness supplies	73.36
Total 1014513 · Employee Wellness					170.88
Total 101ISE · Insurance & Employee Benefits					170.88
101LEA · Legal & Auditing					
1014502 · Legal Services					
Bill	03/30/2017	190-0001...	Kopon Airdo, LLC	Legal Fees	16,321.44
Total 1014502 · Legal Services					16,321.44
Total 101LEA · Legal & Auditing					16,321.44
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies - Town					
Bill	03/30/2017	204888-00	Bade Paper Products, Inc	Toilet Tissue/Hand Towels/Can Liners/Toilet Seat Cover/Gloves	574.11
Total 1014205 · Janitorial Supplies - Town					574.11
1014208 · Housekeeping Contract					
Bill	03/30/2017	7562	Scrubco	Office Cleaning - Astor	800.00

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Type	Date	Num	Name	Memo	Amount
Total 1014208 · Housekeeping Contract					800.00
1014209 · Building Contracts					
Bill	03/30/2017	154625298	Orkin Pest Control (Astor)	Pest Control	54.87
Bill	03/30/2017	154625287	Orkin Pest Control (Senior)	Pest Control	74.49
Total 1014209 · Building Contracts					129.36
1014210 · Building Maintenance - Town					
Bill	03/30/2017	March C...	The Home Depot	Drain Hose	24.52
Total 1014210 · Building Maintenance - Town					24.52
1014211 · Building Maintenance - Senior					
Bill	03/30/2017		JP Morgan Chase	Carpet Stain Repair	88.00
Total 1014211 · Building Maintenance - Senior					88.00
1014212 · Building Maintenance - Astor					
Bill	03/30/2017	March C...	The Home Depot	Light Bulbs/Ballast	80.26
Total 1014212 · Building Maintenance - Astor					80.26
1014213 · Equipment Maintenance - Town					
Bill	03/30/2017	711-79564	Cummins NPower, LLC	Generator Maintenance & Programming - Battery/Coolant Heater/Exercise Clock	2,167.97
Total 1014213 · Equipment Maintenance - Town					2,167.97
1014218 · Vehicle Maintenance - Town					
Bill	03/30/2017	400216	Preventative Maintenance Systems, Inc	Fuel Filter/Battery Removal and Clean/Starter Replacement	1,780.66
Bill	03/30/2017	13031	Preventative Maintenance Systems, Inc	Brake Repairs	537.78
Total 1014218 · Vehicle Maintenance - Town					2,318.44
1014226 · Uniforms					
Bill	03/30/2017	4500	Bartlett Sports	Department Caps (6)	72.00
Bill	03/30/2017	22450245	Cintas #22 (IWC)	Department Fleeces with Emblem (3)	260.88
Total 1014226 · Uniforms					332.88
1014228 · Building Maintenance - Izaac					
Bill	03/30/2017	March C...	The Home Depot	Tile Cleaner/Batteries	29.95
Total 1014228 · Building Maintenance - Izaac					29.95
Total 101MAIN · Facilities Maintenance					6,545.49
101PAN · Pantry					
1014161 · Utilities					
Bill	03/30/2017	Acct 394...	Village of Hanover Park	Acct# 3940-001 Water/Sewer	43.76

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Type	Date	Num	Name	Memo	Amount
Total 1014161 · Utilities					43.76
Total 101PAN · Pantry					43.76
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Bill	03/30/2017	Acct 514...	Village of Bartlett	Acct# 51470 Water/Sewer	91.41
Total 1014403 · Utilities - Town					91.41
Total 101THE · Town Hall Expense					91.41
101TOE · Town Office Expense					
1014414 · Memberships, Subs & Publication					
Bill	03/30/2017		JP Morgan Chase	GFOA Excellence in Financial Reporting Submission	370.00
Bill	03/30/2017		JP Morgan Chase	Facebook Passports Ad Campaign	15.44
Total 1014414 · Memberships, Subs & Publication					385.44
1014420 · Pre-Employment Charges					
Bill	03/30/2017	1067167	Verify (XHANOV)	Background Check	16.00
Total 1014420 · Pre-Employment Charges					16.00
1014424 · Education & Training					
Bill	03/30/2017		JP Morgan Chase	Archery Training Lunch Refreshments	18.29
Bill	03/30/2017		JP Morgan Chase	Archery Training Lunch Supplies	17.96
Bill	03/30/2017		JP Morgan Chase	Archery Training Lunch (16)	102.45
Bill	03/30/2017		JP Morgan Chase	Archery Training Lunch (16)	34.27
Total 1014424 · Education & Training					172.97
1014429 · Miscellaneous					
Bill	03/30/2017	172005	P.F. Pettibone & Co	Township Badge/Case	131.80
Bill	03/30/2017		JP Morgan Chase	Emergency Services Leadership Lunch Meeting (4)	80.00
Bill	03/30/2017		JP Morgan Chase	New Employee Orientation Lunch (2)	35.15
Bill	03/30/2017		JP Morgan Chase	Bereavement Flowers	95.01
Total 1014429 · Miscellaneous					341.96
1014531 · Community Affairs					
Bill	03/30/2017	2924	Bartlett Chamber of Commerce	Bartlett Chamber Holiday Lunch (2)	50.00
Bill	03/30/2017	2930	Bartlett Chamber of Commerce	Bartlett Chamber Holiday Lunch	25.00
Bill	03/30/2017		JP Morgan Chase	Community Outreach Breakfast (2)	26.00
Total 1014531 · Community Affairs					101.00
Total 101TOE · Town Office Expense					1,017.37
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					

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Type	Date	Num	Name	Memo	Amount
Bill	03/30/2017		JP Morgan Chase	Trauma Treatment Training- Campuzano	99.99
			Total 1094611 · Education & Training		99.99
			1094618 · Psychiatric Backup		
Bill	03/30/2017		Alexian Bros. Behavioral Health Hospital	Psychiatric Follow Ups	160.00
			Total 1094618 · Psychiatric Backup		160.00
			1094619 · Office Supplies		
Bill	03/30/2017	5486753	Quill Corporation	Scissors (2)/Markers	27.97
			Total 1094619 · Office Supplies		27.97
			1094621 · Recruitment and Pre Employment		
Bill	03/30/2017		JP Morgan Chase	Position Posting Charge Credit	-51.61
Bill	03/30/2017		JP Morgan Chase	Position Posting - Tutoring, Open Gym, Therapist	220.00
			Total 1094621 · Recruitment and Pre Employment		168.39
			1094622 · Miscellaneous		
Bill	03/30/2017		JP Morgan Chase	Congratulatory Flowers - Teachout	70.94
			Total 1094622 · Miscellaneous		70.94
			1094628 · Tutoring		
Bill	03/30/2017		JP Morgan Chase	Valentines Day Student Treats	17.08
			Total 1094628 · Tutoring		17.08
			1094629 · Dues & Subscriptions		
Bill	03/30/2017		JP Morgan Chase	Time Magazine Subscription	34.95
			Total 1094629 · Dues & Subscriptions		34.95
			Total 109ADM · Administration & Clinical		579.32
			109OUT · Outreach & Prevention		
			1094627 · Open Gym Program.		
Bill	03/30/2017	5663778	Quill Corporation	Acrylic Paint	18.99
			Total 1094627 · Open Gym Program.		18.99
			1094648 · Community Affairs		
Bill	03/30/2017		JP Morgan Chase	Operation Snowball Event Lunch	150.00
Bill	03/30/2017		JP Morgan Chase	Operation Snowball Event Refreshments	49.95
			Total 1094648 · Community Affairs		199.95
			1094650 · Program Supplies		
Bill	03/30/2017		JP Morgan Chase	Operation Snowball Event Supplies	36.00
Bill	03/30/2017		JP Morgan Chase	Operation Snowball Event Supplies	7.00

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Type	Date	Num	Name	Memo	Amount
Bill	03/30/2017		JP Morgan Chase	Operation Snowball Event Supplies	58.92
Bill	03/30/2017		JP Morgan Chase	Operation Snowball Event Craft Supplies	111.98
Bill	03/30/2017		JP Morgan Chase	Operation Snowball Supplies (Bead Necklaces, Glow Sticks)	199.97
Bill	03/30/2017		JP Morgan Chase	Operation Snowball Event Craft Supplies	60.73
Total 1094650 · Program Supplies					474.60
Total 109OUT · Outreach & Prevention					693.54
Total 109YFS · Youth & Family Services					1,272.86
Total 1014 · Town Fund - Expenditures					27,855.04
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Bill	03/30/2017	62447 M...	Village of Bartlett	Acct# 62447 Water/Sewer	152.01
Bill	03/30/2017	Acct 638...	Village of Bartlett	Acct# 63818 Runzel Reserve	17.49
Total 1104524 · Utilities					169.50
1104527 · Equipment					
Bill	03/30/2017		JP Morgan Chase	Office Desk Lamp	27.49
Bill	03/30/2017		JP Morgan Chase	Volunteer Office Desks	116.08
Bill	03/30/2017		JP Morgan Chase	Laptop Presentation Speakers	163.45
Total 1104527 · Equipment					307.02
1104528 · Office Supplies					
Bill	03/30/2017	3334683...	Staples	Toner(2)/Scissors	308.66
Total 1104528 · Office Supplies					308.66
1104529 · Postage					
Bill	03/30/2017	1060005...	FP Mailing Solutions	Postge Refill	2,000.00
Total 1104529 · Postage					2,000.00
1104533 · Printing					
Bill	03/30/2017	407432	Interact Business Products, LLC (SS)	Copy Charges	37.19
Total 1104533 · Printing					37.19
1104534 · Dues, Subs & Publications					
Bill	03/30/2017		JP Morgan Chase	Meetup Event Organizer Subscription	89.94
Total 1104534 · Dues, Subs & Publications					89.94
1104536 · Education & Training					
Bill	03/30/2017		JP Morgan Chase	Basset Training- J. Petteys	14.75

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Type	Date	Num	Name	Memo	Amount
Total 1104536 · Education & Training					14.75
Total 1104ADM · Administration					2,927.06
1104NUT · Nutrition					
1105550 · Congregate Salaries					
Bill	03/30/2017	60471840	All Team Staffing	Part Time Temp Help	279.58
Total 1105550 · Congregate Salaries					279.58
1105551 · Congregate Food					
Bill	03/30/2017		JP Morgan Chase	Café Baked Goods	54.31
Bill	03/30/2017		JP Morgan Chase	Café Food	15.69
Bill	03/30/2017		JP Morgan Chase	Café Baked Goods	57.90
Bill	03/30/2017		JP Morgan Chase	Café Food	36.58
Bill	03/30/2017		JP Morgan Chase	Café Baked Goods	60.84
Bill	03/30/2017		JP Morgan Chase	Café Baked Goods	187.00
Bill	03/30/2017		JP Morgan Chase	Café Food	18.28
Bill	03/30/2017		JP Morgan Chase	Café Baked Goods	62.73
Bill	03/30/2017		JP Morgan Chase	Café Food	10.70
Bill	03/30/2017		JP Morgan Chase	Café Food	7.51
Bill	03/30/2017		JP Morgan Chase	Amazon Fresh Delivery Membership	14.99
Bill	03/30/2017		JP Morgan Chase	Nutrition Services- Sugar	21.70
Total 1105551 · Congregate Food					548.23
1105552 · Congregate Equipment					
Bill	03/30/2017		JP Morgan Chase	Café Equipment	11.24
Total 1105552 · Congregate Equipment					11.24
1105553 · Congregate Supplies					
Bill	03/30/2017	7003188	Mickey's Linen	Congregate Supplies	22.92
Bill	03/30/2017		JP Morgan Chase	Café Supplies	135.24
Total 1105553 · Congregate Supplies					158.16
1105558 · Home Delivered Meals Food					
Bill	03/30/2017		JP Morgan Chase	HDM Baked Goods	54.30
Bill	03/30/2017		JP Morgan Chase	HDM Food	15.68
Bill	03/30/2017		JP Morgan Chase	HDM Food	16.24
Bill	03/30/2017		JP Morgan Chase	HDM Baked Goods	57.91
Bill	03/30/2017		JP Morgan Chase	HDM Food	36.59
Bill	03/30/2017		JP Morgan Chase	HDM Food	60.84
Bill	03/30/2017		JP Morgan Chase	HDM Food	7.74
Bill	03/30/2017		JP Morgan Chase	HDM Food	12.48
Bill	03/30/2017		JP Morgan Chase	HDM Food	18.29
Bill	03/30/2017		JP Morgan Chase	HDM Baked Goods	62.73
Bill	03/30/2017		JP Morgan Chase	HDM Food	10.69
Bill	03/30/2017		JP Morgan Chase	HDM Food	7.52

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Type	Date	Num	Name	Memo	Amount
Total 1105558 · Home Delivered Meals Food					361.01
1105559 · Home Delivered Meals Equipment					
Bill	03/30/2017		JP Morgan Chase	HDM Equipment	11.25
Total 1105559 · Home Delivered Meals Equipment					11.25
1105560 · Home Delivered Meals Supplies					
Bill	03/30/2017	7003188	Mickey's Linen	HDM Supplies	22.93
Total 1105560 · Home Delivered Meals Supplies					22.93
1105561 · Event Catering					
Bill	03/30/2017		JP Morgan Chase	Ice for Multi-Chamber Event	12.23
Total 1105561 · Event Catering					12.23
Total 1104NUT · Nutrition					1,404.63
1104SOC · Programs & Services					
1104515 · Programming					
Bill	03/30/2017		JP Morgan Chase	Lyric Opera House Out-Trip Driver Lunch	11.47
Bill	03/30/2017		JP Morgan Chase	Programming Supplies	29.67
Bill	03/30/2017		JP Morgan Chase	Programming Supplies	7.74
Bill	03/30/2017		JP Morgan Chase	Thank You Cards (175)	91.10
Bill	03/30/2017		JP Morgan Chase	Multi Chamber event refreshments	23.26
Bill	03/30/2017		JP Morgan Chase	My Fair Lady Opera Deposit- 25 Tickets	692.00
Bill	03/30/2017		JP Morgan Chase	Senior Center Event Silverware Sets (600), Glasses (256)	313.25
Bill	03/30/2017		JP Morgan Chase	Spring Décor for Senior Center Lobby	163.34
Bill	03/30/2017		JP Morgan Chase	Out Trip supplies	16.70
Bill	03/30/2017		JP Morgan Chase	Chicago Flower and Garden Show- 25 Tickets	328.00
Bill	03/30/2017		JP Morgan Chase	Club Game Supplies	54.00
Bill	03/30/2017		JP Morgan Chase	Monthly Movie Streaming Subscription	15.99
Bill	03/30/2017		JP Morgan Chase	Amazon Prime Membership	10.99
Bill	03/30/2017		JP Morgan Chase	Special Events Bar-Restocking	407.63
Bill	03/30/2017		JP Morgan Chase	Township event linens	675.75
Bill	03/30/2017		JP Morgan Chase	Aladdin Theater Performance- 21 Tickets	992.25
Bill	03/30/2017		JP Morgan Chase	Izaak Walton Pizza and Movie 2/16/17	85.36
Bill	03/30/2017		JP Morgan Chase	Bible Bingo Performance deposit- 27 Tickets	341.00
Bill	03/30/2017		JP Morgan Chase	Lunch Bunch Outing- 27 People	415.60
Bill	03/30/2017		JP Morgan Chase	Pizza and Movie	108.97
Bill	03/30/2017		JP Morgan Chase	Lizzadro Museum Tour (27)	108.00
Bill	03/30/2017		JP Morgan Chase	Lunch Buffet (27)	491.73
Bill	03/30/2017		JP Morgan Chase	Pizza and a Movie	221.77
Bill	03/30/2017		JP Morgan Chase	Aladdin Theatre Performance Balance Due (21)	992.25
Bill	03/30/2017		JP Morgan Chase	Lunch for Senior Outing (27)	520.00
Bill	03/30/2017		JP Morgan Chase	Ice for Chamber Event	18.49
Total 1104515 · Programming					7,136.31
1104516 · Social Services					

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Type	Date	Num	Name	Memo	Amount
Bill	03/30/2017		JP Morgan Chase	Refreshments for Social Services Program	13.27
Total 1104516 · Social Services					13.27
1104519 · Senior Assistance					
Bill	03/30/2017		JP Morgan Chase	Utility Assistance for Client	162.97
Bill	03/30/2017		JP Morgan Chase	Assistance to Obtain Clients Birth Certificate	20.00
Bill	03/30/2017		JP Morgan Chase	Utility Assistance for Client	200.00
Total 1104519 · Senior Assistance					382.97
1104520 · Volunteer Services					
Bill	03/30/2017		Carol Clark	Plastic Canvas	28.70
Bill	03/30/2017	March 17	William Riccio	Home Delivered Meals Mileage Reimbursement	35.95
Total 1104520 · Volunteer Services					64.65
1104532 · Visual Arts					
Bill	03/30/2017		JP Morgan Chase	Art Class Supplies- (17) Aluminum Panels	156.22
Bill	03/30/2017		JP Morgan Chase	Art Class Supplies	24.97
Bill	03/30/2017		JP Morgan Chase	Floral for Spring Crafts	69.95
Bill	03/30/2017		JP Morgan Chase	Art Class Supplies	30.91
Bill	03/30/2017		JP Morgan Chase	Art Project Supplies	33.60
Bill	03/30/2017		JP Morgan Chase	Art Class Supplies	94.70
Bill	03/30/2017		JP Morgan Chase	Display board supplies	11.78
Bill	03/30/2017		JP Morgan Chase	Program Supplies	24.33
Bill	03/30/2017		JP Morgan Chase	Program Supplies	52.97
Bill	03/30/2017		JP Morgan Chase	Spring/Summer Craft Supplies (Moss Runners, Foam, Paint)	320.31
Bill	03/30/2017		JP Morgan Chase	Art Program Supplies	58.27
Total 1104532 · Visual Arts					878.01
Total 1104SOC · Programs & Services					8,475.21
1104TRN · Transportation					
1104513 · Alternate Transportation					
Bill	03/30/2017		JP Morgan Chase	Senior Alternative Transportation	110.00
Bill	03/30/2017		JP Morgan Chase	Senior Alternative Transportation	110.00
Bill	03/30/2017		JP Morgan Chase	Senior Alternative Transportation	220.00
Total 1104513 · Alternate Transportation					440.00
1104518 · Vehicle Maintenance					
Bill	03/30/2017	3421-126...	O'Reilly Auto Parts	Motor Oil/Wiper Fluid	61.85
Total 1104518 · Vehicle Maintenance					61.85
1104552 · Fuel					
Bill	03/30/2017		JP Morgan Chase	Bereavement Flowers	64.63
Bill	03/30/2017		JP Morgan Chase	Dispatch phones USB Cables	15.30

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Type	Date	Num	Name	Memo	Amount
Bill	03/30/2017		JP Morgan Chase	Senior Services Vehicle Fuel	28.85
Total 1104552 · Fuel					108.78
1104553 · Uniforms					
Bill	03/30/2017		JP Morgan Chase	Township apparel repair	32.00
Total 1104553 · Uniforms					32.00
Total 1104TRN · Transportation					642.63
Total 1104 · Senior Center - Expenditures					13,449.53
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024213 · Community Affairs / Misc					
Bill	03/30/2017		JP Morgan Chase	General Assistance Case Workers Association Luncheon	490.40
Total 2024213 · Community Affairs / Misc					490.40
Total 2024ADM · Administration					490.40
2024HOM · Home Relief					
2024102 · Rent					
Bill	03/30/2017		JP Morgan Chase	GA Client Property Tax Payment	15.76
Total 2024102 · Rent					15.76
Total 2024HOM · Home Relief					15.76
Total 2024 · Welfare Services - Expenditures					506.16
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Bill	03/30/2017	380886	Tressler LLP	Legal Fees	1,012.50
Total 3034701 · Legal					1,012.50
3034706 · Travel Expense					
Bill	03/30/2017	Acct 755...	Business Card - Bank of America	IPASS Replenishment	40.00
Total 3034706 · Travel Expense					40.00
3034711 · Utilities					
Bill	03/30/2017	Acct 800...	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges	225.91
Total 3034711 · Utilities					225.91
3034712 · Miscellaneous					
Bill	03/30/2017	Acct 755...	Business Card - Bank of America	Staff Lunch	43.47

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Type	Date	Num	Name	Memo	Amount
Total 3034712 · Miscellaneous					43.47
3034714 · Office Supplies					
Bill	03/30/2017	Acct 755...	Business Card - Bank of America	Office Phone/Files	164.94
Total 3034714 · Office Supplies					164.94
Total 3034ADM · Administration					1,486.82
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Bill	03/30/2017	55173	Menard's- Hanover Park	Light Bulbs/Line Converter/Jack/Eye Bolt	7.47
Bill	03/30/2017	57269	Road Safe Traffic Systems	Galvanized Posts (15)	335.00
Bill	03/30/2017	March C...	The Home Depot	Faucet/Toilet Parts/Blacktop Patch/Lock/Cutoff Blades/	905.62
Total 3034602 · Operating Supplies & Materials					1,248.09
Total 3034ROD · Road Maintenance					1,248.09
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Bill	03/30/2017	T11796	Martin Implement Sales, Inc	Walk Behind Mower Maintenance	332.77
Bill	03/30/2017	T11797	Martin Implement Sales, Inc	Riding Mower Maintenance	671.94
Total 3034609 · Maintenance Vehicles & Equip					1,004.71
Total 303EQM · Equipment					1,004.71
Total 3034 · Road & Bridge - Expenditures					3,739.62
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054005 · Training					
Bill	03/30/2017		JP Morgan Chase	Illinois Housing Conference Registration - Vana	225.00
Total 5054005 · Training					225.00
Total 5054ADM · Administration					225.00
5054SVC · Service Contracts					
5054130 · Northwest Casa					
Bill	03/30/2017	February ...	Northwest CASA	Sexual Assault Intervention	489.25
Total 5054130 · Northwest Casa					489.25
Total 5054SVC · Service Contracts					489.25
Total 5054 · Mental Health - Expenditures					714.25
8084 · Capital Projects - Expenditures					
8084415 · Senior Center Improvements					

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Type	Date	Num	Name	Memo	Amount
Bill	03/30/2017		JP Morgan Chase	Veterans Hall/Game Room Window Blinds Replacement	4,190.98
Total 8084415 · Senior Center Improvements					4,190.98
8084425 · Building & Perm Improvements					
Bill	03/30/2017	March C...	The Home Depot	YFS Kitchen Remodel Supplies	119.17
Bill	03/30/2017		JP Morgan Chase	YFS Kitchen Garbage Disposal, Faucets, Handles	736.40
Total 8084425 · Building & Perm Improvements					855.57
Total 8084 · Capital Projects - Expenditures					5,046.55
TOTAL					51,311.15

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From 4/12/17 - 4/18/17 - **FY18**

	Subtotal	Alexian Invoices	Total
Total Town Fund	13,774.87	-	13,774.87
Total Senior Center	4,037.14		4,037.14
Total Welfare Services	64.26		64.26
Total Road and Bridge	2,019.96		2,019.96
Total Mental Health Board	465.46		465.46
Total Retirement	-		
Total Vehicle	-		
Total Capital	-		
 Total All Funds	 20,361.69	 -	 20,361.69

The above "Subtotal" column has been approved
for payment this 18th day of April.

Supervisor

Trustee

Trustee

Town Clerk

Trustee

Trustee

The above "Total" column has been approved
for payment this 18th day of April.

Supervisor

Trustee

Trustee

Town Clerk

Trustee

Trustee

Hanover Township Board Audit Report - FY 18

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Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	04/14/2017	120565	ProxiT Technology Solutions	Inv# 1816 Astor/IWC Firewall and Security License	2,940.00
Total 1014430 · Computer Equipment & Software					2,940.00
Total 101CAP · Capital Expenditures					2,940.00
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014626 · Community Service Award					
Check	04/14/2017	120560	Kwik Print	Inv# 59507 Community Service Awards Program Booklet (125)	316.80
Total 1014626 · Community Service Award					316.80
Total 101CMA · Community Relations					316.80
Total 101CVA · Community & Veteran Affairs					316.80
101MAIN · Facilities Maintenance					
1014208 · Housekeeping Contract					
Check	04/14/2017	120555	Custodius Chicago	Inv# 138 Janitorial Service - Town	865.00
Check	04/14/2017	120559	Imperial Service Systems, Inc	Inv# 103405 Cleaning Services - Senior Center	1,069.00
Total 1014208 · Housekeeping Contract					1,934.00
1014218 · Vehicle Maintenance - Town					
Check	04/14/2017	120558	Ron Hopkins Ford	Inv# 5015716 Vehicle Trim Moulding	65.68
Total 1014218 · Vehicle Maintenance - Town					65.68
1014222 · Trash Removal - Town					
Check	04/14/2017	120567	Republic Services #933	Acct# 3-0551-6013270 Monthly Charges	270.73
Total 1014222 · Trash Removal - Town					270.73
1014223 · Trash Removal - Senior					
Check	04/14/2017	120567	Republic Services #933	Acct# 3-0551-6000579 Monthly Charges	277.83
Total 1014223 · Trash Removal - Senior					277.83
1014224 · Trash Removal - Astor					
Check	04/14/2017	120567	Republic Services #933	Acct# 3-0551-6013274 Monthly Charges	273.88
Total 1014224 · Trash Removal - Astor					273.88
1014230 · Trash Removal - Izaak					
Check	04/14/2017	120567	Republic Services #933	Acct# 3-0551-0097167 Monthly Charges	128.34
Total 1014230 · Trash Removal - Izaak					128.34

Hanover Township Board Audit Report - FY 18

April 12 - 18, 2017

Type	Date	Num	Name	Memo	Amount
Total 101MAIN · Facilities Maintenance					2,950.46
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	04/14/2017	120550	Call One	Acct# 1211556-1130965 Monthly Charges	2,325.72
Total 1014402 · Telephone - Town					2,325.72
1014403 · Utilities - Town					
Check	04/14/2017	120552	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges	2,909.81
Total 1014403 · Utilities - Town					2,909.81
Total 101THE · Town Hall Expense					5,235.53
101TOE · Town Office Expense					
1014414 · Memberships, Subs & Publication					
Check	04/12/2017	120419	Elgin Area Chamber of Commerce	Inv# 110213085 Membership Renewal	147.50
Check	04/14/2017	120564	Notary Public Association	Notary Renewal - Imperato	64.00
Total 1014414 · Memberships, Subs & Publication					211.50
1014429 · Miscellaneous					
Check	04/14/2017	120556	Michael Gaeta	Annual Town Hall Moderator Fee	200.00
Total 1014429 · Miscellaneous					200.00
Total 101TOE · Town Office Expense					411.50
104ASR · Assessor's Division					
1044413 · Travel Expense					
Check	04/14/2017	120546	Smogolski, Thomas S	Board of Review Tour Mileage Reimbursement	81.38
Total 1044413 · Travel Expense					81.38
1044426 · Miscellaneous					
Check	04/14/2017	120546	Smogolski, Thomas S	Board of Review Lunch (4)	78.05
Total 1044426 · Miscellaneous					78.05
Total 104ASR · Assessor's Division					159.43
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	04/14/2017	120561	Live Oak Inc	Reflective Team Training - 2 Workshops	1,600.00
Total 1094611 · Education & Training					1,600.00
1094619 · Office Supplies					
Check	04/14/2017	120566	Quill Corporation	Inv# 5805919 Business Card File/Surface Cleaner	31.16

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Type	Date	Num	Name	Memo	Amount
			Total 1094619 · Office Supplies		31.16
			1094626 · Equipment & Furniture		
Check	04/14/2017	120566	Quill Corporation	Inv# 5805919 Office Chair	129.99
			Total 1094626 · Equipment & Furniture		129.99
			Total 109ADM · Administration & Clinical		1,761.15
			Total 109YFS · Youth & Family Services		1,761.15
			Total 1014 · Town Fund - Expenditures		13,774.87
			1104 · Senior Center - Expenditures		
			1104ADM · Administration		
			1104535 · Travel		
Check	04/12/2017	120410	Steininger, Linda	RTAC Mileage Reimbursement	201.16
			Total 1104535 · Travel		201.16
			Total 1104ADM · Administration		201.16
			1104NUT · Nutrition		
			1105551 · Congregate Food		
Check	04/12/2017	120406	Get Fresh Produce, Inc	Inv# 02500924 Congregate Food	59.19
Check	04/12/2017	120416	Get Fresh Produce, Inc	Inv# 02498130 Congregate Food	16.03
Check	04/12/2017	120416	Get Fresh Produce, Inc	Inv# 02498791 Congregate Food	57.22
Check	04/12/2017	120416	Get Fresh Produce, Inc	Inv# 02500121 Congregate Food	4.90
Check	04/12/2017	120416	Get Fresh Produce, Inc	Inv# 02499790 Congregate Food	28.77
Check	04/12/2017	120420	Gordon Food Service	Inv# 177066048 Congregate Food	410.88
Check	04/14/2017	120557	Get Fresh Produce, Inc	Inv# 02501952 Congregate Food	61.35
Check	04/14/2017	120557	Get Fresh Produce, Inc	Inv# 02504017 Congregate Food	20.10
Check	04/14/2017	120557	Get Fresh Produce, Inc	Inv# 02504246 Congregate Food	106.43
			Total 1105551 · Congregate Food		764.87
			1105553 · Congregate Supplies		
Check	04/12/2017	120420	Gordon Food Service	Inv# 177066048 Congregate Supplies	128.16
Check	04/14/2017	120563	Mickey's Linen	Inv# 7004310 Congregate Supplies	22.13
			Total 1105553 · Congregate Supplies		150.29
			1105558 · Home Delivered Meals Food		
Check	04/12/2017	120406	Get Fresh Produce, Inc	Inv# 02500924 HDM Food	59.18
Check	04/12/2017	120416	Get Fresh Produce, Inc	Inv# 02498130 HDM Food	16.02
Check	04/12/2017	120416	Get Fresh Produce, Inc	Inv# 02498791 HDM Food	57.23
Check	04/12/2017	120416	Get Fresh Produce, Inc	Inv# 02499790 HDM Food	28.78
Check	04/12/2017	120420	Gordon Food Service	Inv# 177066048 HDM Food	554.48
Check	04/14/2017	120557	Get Fresh Produce, Inc	Inv# 02051952 HDM Food	61.35
Check	04/14/2017	120557	Get Fresh Produce, Inc	Inv# 02504017 HDM Food	20.10
Check	04/14/2017	120557	Get Fresh Produce, Inc	Inv# 02504246 HDM Food	106.42

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Type	Date	Num	Name	Memo	Amount
Check	04/14/2017	120557	Get Fresh Produce, Inc	Inv# 02501945 HDM Food	65.15
Total 1105558 · Home Delivered Meals Food					968.71
1105560 · Home Delivered Meals Supplies					
Check	04/12/2017	120420	Gordon Food Service	Inv# 177066048 HDM Supplies	128.15
Check	04/14/2017	120557	Get Fresh Produce, Inc	Inv# 02051952 HDM Supplies	31.80
Check	04/14/2017	120563	Mickey's Linen	Inv# 7004310 HDM Supplies	22.12
Total 1105560 · Home Delivered Meals Supplies					182.07
Total 1104NUT · Nutrition					2,065.94
1104SOC · Programs & Services					
1104520 · Volunteer Services					
Check	04/14/2017	120548	Ageoptions	Annual Volunteer Luncheon - D. Murillo	30.00
Total 1104520 · Volunteer Services					30.00
1104532 · Visual Arts					
Check	04/12/2017	120418	Krall, Marianne	Reimburse Staff Project & Class Supplies	104.95
Check	04/14/2017	120549	Blick Art Materials	Inv# 7551928 Art Supplies	129.66
Total 1104532 · Visual Arts					234.61
Total 1104SOC · Programs & Services					264.61
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	04/14/2017	120553	Complete Fleet Services Inc.	Inv# 14024 Bus 137 Oil Change/Hydraulic Cylinder Lift/Drain Plug	1,465.43
Check	04/14/2017	120568	Suburban Tire Auto Care Centers	Inv# 189020 Light Bulb Replacement	40.00
Total 1104518 · Vehicle Maintenance					1,505.43
Total 1104TRN · Transportation					1,505.43
Total 1104 · Senior Center - Expenditures					4,037.14
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	04/14/2017	120551	Canteen Refreshment Services	Inv# 0525600024993 Water Machine Rental	29.95
Total 2024204 · Equipment					29.95
2024205 · Travel & Training					
Check	04/14/2017	120547	Imperato, Mary Jo	Mileage Reimbursement	10.56
Total 2024205 · Travel & Training					10.56
2024206 · Postage					

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Type	Date	Num	Name	Memo	Amount
Check	04/14/2017	120547	Imperato, Mary Jo	Grant Application Potage	23.75
Total 2024206 · Postage					23.75
Total 2024ADM · Administration					64.26
Total 2024 · Welfare Services - Expenditures					64.26
3034 · Road & Bridge - Expenditures					
3034ADM · Administration					
3034710 · Community Affairs					
Check	04/12/2017	120419	Elgin Area Chamber of Commerce	Inv# 110213085 Membership Renewal	147.50
Total 3034710 · Community Affairs					147.50
Total 3034ADM · Administration					147.50
3034ROD · Road Maintenance					
3034607 · Contract Work					
Check	04/14/2017	120554	Construction & Geotechnical Material Test	Field Exploration/Lab Testing	1,625.00
Total 3034607 · Contract Work					1,625.00
Total 3034ROD · Road Maintenance					1,625.00
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	04/14/2017	120562	Martin Implement Sales, Inc	Inv# A55449 Trimmer Display	247.46
Total 3034608 · Equipment Purchase					247.46
Total 303EQM · Equipment					247.46
Total 3034 · Road & Bridge - Expenditures					2,019.96
5054 · Mental Health - Expenditures					
5054COM · Community Resource Center					
5054213 · Janitorial					
Check	04/14/2017	120532	JaniKing	Inv# 04170509 Monthly Cleaning	414.00
Total 5054213 · Janitorial					414.00
5054286 · Agency Support Services					
Check	04/14/2017	120531	Hinckley Springs (MHB)	Acct 16681552567400 Monthly Charges	51.46
Total 5054286 · Agency Support Services					51.46
Total 5054COM · Community Resource Center					465.46
Total 5054 · Mental Health - Expenditures					465.46

Hanover Township
Board Audit Report - FY 18

April 12 - 18, 2017

Type	Date	Num	Name	Memo	Amount
TOTAL					<u>20,361.69</u>

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Essick, Caramelli, and Moinuddin, and Supervisor McGuire.

Other Elected Officials present were Assessor Smogolski and Commissioner Ochoa.

Others present included Administrator James Barr, Facilities & Maintenance Director Steve Spejcher, Community Health Director Kristen Smith, Mental Health Board Manager Kristen Vana, Senior Services Director Tracey Colagrossi, Emergency Services Director Bill Burke, Community & Veterans Affairs Director Tom Kuttentberg, Youth and Family Services Director John Parquette, Welfare Services Director Mary Jo Imperato, Assistant Administrator Suzanne Powers, Management Analyst Sam Hughes, Attorney Mike Airdo, former Bartlett Village Administrator Valerie Salmons, OP Leader Mohammad Ali Shabbir from India's Parliament and his escort, Bartlett resident Eric Shipman, Chapel Creek HOA President Paul Halverson, Village of Streamwood Trustee Mike Baumer, Elgin resident Tom Schneider, and Streamwood High School Civics class students.

- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.

- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.

- IV. Presentations: Recognition of Valerie Salmons on her retirement from the Village of Bartlett.

- V. Reports

- A. Supervisor McGuire asked that a moment of silence be taken on the passing of Bartlett Trustee TL Ahrends. He reminded the Board that Representative Moeller, Chair of the Committee on Aging, would be here on April 18 to tour the senior center and discuss the impact of the budget issues of the state. An update on HB3133: Al Larson wrote a letter to object to IML's support of the proposed House Bill; Mr. McGuire read a portion of the letter. States Attorney Fox will be setting a new date for her round table meeting here at the Township. The recent job fair was a success; many thanks to Director Imperato and all of the staff of Hanover Township; we have received a couple of thank you letters of people who got a job as a result of the fair. Finally, he noted that the voters approved the referendum abolishing the Township Road District; he thanked Commissioner Ochoa and Commissioner Elect Schneider for working toward this end.
- B. Clerk Dolan Baumer reported that there were no issues complicating Election Day this year.
- C. Highway Commissioner Ochoa offered no report.
- D. Assessor Smogolski offered no report.
- E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Moinuddin to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Moinuddin, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted subject to final audit.

- VI. Bill Paying: Mr. Barr presented the bills from Alexian Brothers for \$1,317.51 from the Senior Center fund from March 22, 2017 through April 11, 2017, for review and approval by the Board. Trustee Essick made a motion to approve payment of \$1,317.51 to Alexian Brothers; the motion was seconded by Trustee Caramelli. Roll call: Ayes: Trustees Moinuddin, Essick, and Caramelli, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: None. Motion carried.

Mr. Barr presented the balance of the bills from March 22, 2017 through April 11, 2017, as follows for review and approval by the Board:

a.	Town	\$79,963.74
b.	Senior Center	43,313.22
c.	Welfare Services	16,230.81
d.	Road and Bridge	142,152.38
e.	Mental Health Board	33,018.16
f.	Retirement	0.00
g.	Vehicle	200.00
h.	Capital	<u>19,975.00</u>
	Total All Funds	<u>\$334,853.31</u>

A motion was made by Trustee Moinuddin to approve the bills March 22, 2017 through April 11, 2017, for review and approval by the Board. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Moinuddin, Essick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried.

- VII. Unfinished Business: Mr. McGuire distributed the Administrator's review sheets and asked that the Board return them to him soon, so that they may do the evaluation during the next meeting.

VIII. New Business

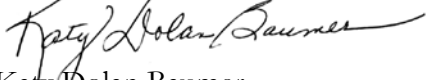
- A. Meeting Minutes of March 21, 2017: Clerk Dolan Baumer presented the meeting minutes of March 7, 2017 for review and approval. A motion was made by Trustee Benoit to approve the meeting minutes of March 21, 2017 as presented, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Caramelli, Moinuddin and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution Honoring Mohammad Ali Shabbir: A motion was made by Trustee Moinuddin to approve the resolution honoring OPL Mohammad Ali Shabbir; Trustee Caramelli seconded the motion. Mr. McGuire read the resolution into the record. Roll call: Ayes: Trustees Benoit, Caramelli, Moinuddin and Essick, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire presented him with a Township flag, mug, and portfolio. Leader Ali Shabbir then spoke to those assembled thanking them for this honor.

- IX. Executive Session: No motion was made to go into Executive Session.

- X. Other Business: No other business was discussed.

- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:29 p.m. was made by Trustee Essick and seconded by Trustee Benoit followed by a roll call vote. Ayes: Trustees Benoit, Essick, Caramelli and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor Administrator Attorney
(4) Trustees Senior Services Auditor
Assessor Welfare Services Y&F Services
Bartlett Library Highway Commissioner

Gail Borden Library
Poplar Creek Public Library
Village of Streamwood
Streamwood Park District