

HANOVER TOWNSHIP MENTAL HEALTH BOARD
MINUTES of the MEETING
April 25, 2017

The meeting was called to order by Chairman Kathy Biesiadecki at 6:00 p.m.

Roll Call: Kathy Biesiadecki, Meghan Nelson, Maureen Lue, Linda Best, Mary Jane Garvey, Debbra Sirchia, Trustee Mary Alice Benoit. Also present Kristin Vana, MHB Manager.

Approval of the Agenda: Motion to approve the agenda was made by Ms. Nelson, seconded by Ms. Lue. The motion was approved by unanimous vote.

Public Comment: None

Approval of Regular Meeting Minutes of March 28, 2017: Motion to approve the regular meeting minutes of the March 28, 2017 was made by Ms. Lue, seconded by Ms. Garvey. Discussion ensued. The motion was approved.

Ms. Best noted that the Executive Session minutes from March 28, 2017 were not presented. Executive Session minutes from March 28, 2017 will be presented at the next Mental Health Board meeting on May 23, 2017.

Approval of the March 2017 Financial Statement: Motion to approve the March 2017 financial statement was made by Ms. Best, seconded by Ms. Lue. Discussion ensued. Manager Vana informed the board that the resolution for a fund transfer to rectify the error made by the Cook County Clerk's Tax Extension office regarding Hanover Township tax levies passed at the Annual Town Meeting. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Trustee Benoit	Yes	Ms. Garvey	Yes	Ms. Nelson	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes	Ms. Best	Yes		

Manager's Report: The Manager's Report was presented and reviewed. Manager Vana shared that the the MHB has reached an agreement with Administer Justice regarding the contract for services for Legal Aid in FY 18. Manager Vana also explained the status of the vacant office at the Resource Center and shared that a draft of the second edition of the Mental Health Resource Guide should be completed in the next 4-5 weeks with a July 1st target date for distribution. Lastly, the website agreement between the Mental Health Board and Launch Digital Marketing is still being reviewed by legal counsel.

Unfinished Business:

Challenge Grant: Renz Addiction Counseling Center: A motion to approve new program funds to Renz Addiction Counseling Center in the amount of \$15,000 for Medication-Assisted Therapy (MAT) was made by Ms. Lue, seconded by Ms. Garvey. Discussion ensued. Ms. Biesiadecki asked that Manager Vana share the additional information from Renz Center regarding additional funds for the MAT program. Renz submitted a revised budget clearly reflecting the pending funds. Should Renz Center receive additional funds from other foundations, they will increase psychiatry services. Ms. Biesiadecki called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Trustee Benoit	Yes	Ms. Garvey	Yes	Ms. Nelson	Yes
Ms. Lue	Yes	Ms. Sirchia	Yes	Ms. Best	Yes		

New Business:

Staff Development: Little City Foundation: A motion to approve staff development funds to Little City Foundation in the amount of \$1,640 was made by Ms. Lue, seconded by Ms. Nelson. Discussion ensued. It was noted that the request for the translation and dissemination of Respite Services intake forms did not fit the

staff development funding guidelines, however the recruitment of bilingual respite workers could be considered staff development should funds be utilized to train new staff. Currently, Little City serves 6 Hanover Township residents, which is approximately 4% of the total number of clients served. It was noted that the total organization has an annual budget of \$24 million and there was concern that intake forms and other organization information was not already available in Spanish. Ms. Biesiadecki called for a roll call vote. The motion was denied.

Ms. Biesiadecki	No	Trustee Benoit	No	Ms. Garvey	No	Meghan Nelson	No
Ms. Lue	No	Ms. Sirchia	No	Ms. Best	No		

Site Visit Review: Girl Scouts of Northern Illinois: Ms. Biesiadecki and Ms. Best discussed the site visit to Girl Scouts of Northern IL on April 10th. The full time AmeriCorps member executing the program in three Hanover Township schools was presented and reviewed the program in detail, as well as shared the curriculum and projects completed by the girls. Outcome measures were successful last year and the program continues to grow as Girl Scouts work closely with U-46 to expand. The visit was successful and no additional follow up was required.

Community Resource Center Vacancy: The board reviewed proposals from Association for Individual Development (AID) and Children's Advocacy Center (CAC) regarding interest in the vacant office space at the Resource Center. AID would offer behavioral health services and CAC would offer services through their Family Support program. It was noted both agencies had significant potential to bring a number of new residents into the Resource Center, however currently Children's Advocacy Center does rent 6 offices for the Safe from the Start program. In an effort to diversify the agencies with offices at the Resource Center, the office space will be offered to AID.

TIDE Transportation Program Update: Manager Vana discussed the increase in TIDE riders and the difficulty in continuing to track purchased rides. The program moved to a paperless system in 2014 when there were 6 riders. As of April 2017, there are 18 riders enrolled in the TIDE program. Although some utilize the service less frequently than others, there has still been a significant increase in ridership. Manager Vana suggested moving the program back to a voucher system as it functioned before. When rides are purchased, the rider will receive paper vouchers. This will allow the rider to better track their balance of available rides. Discussion ensued among the board. It was decided the TIDE program would transition to utilizing paper vouchers by June 1, 2017.

Other Business: Manager Vana shared that Statement of Economic Interest filing was due by May 1, 2017. A site visit to Kenneth Young Center is scheduled for April 26th and will be reviewed at the next MHB meeting. Trustee Benoit shared an update regarding the status of the Housing Task Force's goal for Hanover Township to enter into a Memorandum of Understanding with UP Development regarding the development of a permanent supportive housing facility for disabled residents in Hanover Township.

Adjournment: There being no other business, Ms. Best moved to adjourn the meeting. Ms. Lue seconded the motion. Motion was approved. Meeting adjourned at 7:07 p.m.

Respectfully Submitted,

Maureen Lue
Secretary