



250 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Township Board
March 22, 2019
8:00 AM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of March 5, 2019
 - B. Executive Session Minutes of March 5, 2019
 - C. Consideration of the Canadian National Railroad Track Extension
 - D. Resolution to Approve a Contract for Services for the C-HOPE Program (Senior Citizen Mental Health Services)
 - E. Resolution to Approve a Contract for Services for the Home Delivered Meals Program
 - F. Resolution to Approve a Contract for Services for the Provision of a Clinical Interventionist (Substance Abuse Prevention)
 - G. Resolution to Approve a Contract for Services for the Provision of Alternative to Suspension Program
 - H. Resolution to Approve a Contract for Services for the Provision of a Bilingual Therapist
 - I. Resolution to Approve a Contract for Services for the Provision of Psychiatric Back-Up Services
 - J. Resolution to Approve an Agreement with ProxIT Technology Solutions, Inc. for Computer and Information Technology Services

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

- K. Resolution to Approve a Civil Engineering Services Agreement for a Township Road Assessment
- L. Approval of the 2019 Annual Town Meeting Agenda
- IX. Executive Session
- X. Other Business
- XI. Adjournment

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DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for February 2019

SERVICE PROVIDED	FEBRUARY 2019	FEBRUARY 2018	FYTD 2019	FYTD 2018
<i>Passports</i>	389	481	4,202	5,051
Photo fees	\$2,860	\$3,860	\$30,770	\$33,590
Fee deposits	\$9,755	\$8,370	\$105,205	\$90,555
<i>Fishing/Hunting licenses</i>	0	1	78	80
<i>Handicap Placards</i>	19	20	236	200
<i>Cook County vehicle stickers</i>	2	2	295	258
<i>Human Resources Requests</i>	69	77	1,484	1,504
<i>New Employee Orientations</i>	0	2	21	15
<i>Technology work orders</i>	24	31	418	447
<i>Resident Contacts</i>	2,346	2,120	17,961	17,938
<i>Percent of Budget Expended (92% of year)</i>	6.5%	5.5%	78.2%	71.8%

Department Highlights

- Administrator Barr and Assistant Administrator Vana participated in second round interviews with Supervisor McGuire for the vacant case manager position in Welfare Services on February 1.
- Izabela Szymanska returned as a part-time receptionist for Administrative Services. Ms. Szymanska will assist Administrative Services with the GFOA budget project in the spring, in addition to assisting with front desk and passport duties as needed.
- Assistant Administrator Vana participated in interviews for the Day Trip Bus Driver position in Senior Services with Director Colagrossi and Manager Steininger on February 19.
- Administrative Services Coordinator Callahan met with Director Hanson to review the demonstration for the facilities maintenance software system, UpKeep. The new maintenance software is currently being developed to meet the needs of staff and is anticipated to be executed for use beginning in April.
- The Resident Services office received a new POS system from the Illinois Department of Natural Resources (IDNR) to continue processing hunting and fishing licenses.
- Administrative Services Coordinator Callahan and Resident Services Assistant Imperato worked with Communications Specialist Smith to create a passport video to continuing marketing efforts for passport acceptance services.
- Administrative Services Coordinator Callahan participated in first round interviews for the Daytime Receptionist position in Youth and Family Services.
- Assistant Administrator Vana and Administrative Services Coordinator Callahan attended the Illinois Municipal Retirement Fund (IMRF) Authorized Agent training on February 28.

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OFFICE OF THE ASSESSOR

Report for February 2019

SERVICE PROVIDED	FEBRUARY 2019	FEBRUARY 2018	FYTD 2019	FYTD 2018
<i>Administration</i>				
Office visits	893	677	4557	4781
Building permits processed	204	279	5240	5350
Change of Name	15	8	80	77
Property tax appeals	0	0	813	1238
Certificate of Errors	79	47	707	901
Property location updates	0	2	5	16
Sales Recording	0	N/A	1282	N/A
New owner mailing	0	N/A	1136	N/A
<i>Exemptions</i>				
Homeowner exemptions	92	49	315	583
Senior homeowner exemptions	193	112	772	827
Senior Freeze exemptions	289	224	999	1066
Disabled person & Veteran exemptions	203	202	307	364
Miscellaneous exemptions	12	5	33	45

Department Highlights

- Extended Tuesday hours, open until 6:00 p.m. February had a total of 11 visitors after 4:30pm.
- There are a total of 2,806 e-mails on the Assessor's office contact list, including 14 new e-mails added to the list in February.
- Disabled Veteran and Disabled Person exemption renewal forms were mailed February 4 with a March 6 due date.
- The senior exemption renewal date was extended from February 6 to February 15 due to the extreme weather.
- Assessor Smogolski and Deputy Christopher met with the Cook County Assessor's office staff at the Elk Grove Township Assessor's office. Current and future website changes were discussed.
- Assessor Smogolski and Chief Deputy Glascott attended the Cook County Township Assessor Association meeting February 22.
- Deputy Christopher attended an Employee Wellness meeting February 27.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for February 2019

SERVICE PROVIDED	FEBRUARY 2019	FEBRUARY 2018	FYTD 2019	FYTD 2018
<i>Appointments</i>				
ProTimes	10	15	120	193
TB skin test	8	3	90	108
Cholesterol	29	33	114	100
Pharmaceutical Assistance Programs	0	1	14	12
Miscellaneous labs	9	14	127	117
Wellness Screening (BP, diabetes, anemia)	61	26	401	446
Other	41	36	382	459
<i>Clinic Clients</i>				
Senior Center/ home visits	93	69	924	1,001
Astor Avenue	12	22	70	119
Elgin, Izaak Walton Center	6	6	30	46
Offsite clinics	20	11	142	130
Total clients (unduplicated)	69	42	513	536
<i>Public Education & Health Promotion</i>				
Media coverage	4	4	46	42
Informational seminars/Program	3	5	44	60
Program Participants	48	67	1,784	1,840
<i>Primary Care Provider Support</i>	8	8	76	97

Department Highlights

- Director Smith and Community Health Nurse Court provided 2 home visits for residents in the month of February.
- Community Health Nurse Court provided cholesterol and heart health screenings for 29 residents in the month of February in honor of Heart Health Awareness Month.
- Director Smith and Community Health Nurse Court attended the quarterly Northwest Municipal Nurses' Meeting at the Village of Mount Prospect on February 7.
- Director Smith provided heart health education and blood pressure screenings for a local Philanthropic Educational Organization (P.E.O.) on February 7.
- Director Smith attended the Human Services Coordinating Council meeting at the Izaak Walton Center on February 20.
- The Office of Community Health partnered with AccuQuest to provide free hearing screenings for 16 people on February 22.
- Director Smith provided free cholesterol and wellness screenings for 17 attendees at the Heart Health Fair at Astor Avenue in partnership with Senator Castro and Amita Health on February 23.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for February 2019

SERVICE PROVIDED	FEBRUARY 2019	FEBRUARY 2018	FYTD 2019	FYTD 2018
<i>Website Visit (total)</i>	4,223	4,935	48,478	46,031
<i>Website Visits (unique)</i>	3,596	3,532	41,488	29,524
<i>Facebook Likes*</i>	22	19	2,976	2,203
<i>Facebook Reach</i>	43,114	N/A	497,002	N/A
<i>Twitter Followers</i>	5	2	1,207	1,121
<i>YouTube Views</i>	180	429	3,587	3,254
<i>Media Releases</i>	1	2	35	37
<i>Veteran Contacts</i>	100	79	777	541
<i>Total Veterans served</i>	88	76	759	503
<i>Total Resident Contacts (Elgin office)</i>	134	211	3,345	5,473

*Facebook Reach: The number of people who had any posts from the township page enter their screen (mobile & desktop)

Department Highlights

- Veterans Specialist Wollack spoke at the AMVETS Post 202 meeting on February 5 regarding Township programs and services, as well as to promote the September Vets Ride Fundraiser.
- Director Kuttenberg joined Trustee Essick in attending the Age Options Legislative Breakfast on February 8 at the Kenneth Young Center in Elk Grove Village. Over a dozen legislators and legislative staff attended, as well as numerous partner agencies.
- Director Kuttenberg and Administrator Barr met with Eric Hornig of Hitchcock Design on February 11 to discuss renewing the Township's efforts to pursue an Open Space Land and Development Grant from the state for the Izaak Walton Reserve project. Staff is working with Hitchcock Design to update paperwork and complete compliance documents.
- The Izaak Walton Center hosted a Veterans' Lunch and Movie on February 12 for 25 veterans. Lunch was provided by the Stars N Stripes Café.
- Veterans Specialist Wollack coordinated a field trip for 19 Township veterans to the Pritzker Military Museum in Chicago.
- Veterans Specialist Wollack conducted satellite office hours at Legion Post 57 on February 22.
- Veterans Specialist Wollack spoke at the American Legion Riders meeting on February 27 regarding Township programs and services, as well as to promote the September Vets Ride Fundraiser.

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DEPARTMENT OF EMERGENCY SERVICES

Report for February 2019

SERVICE PROVIDED	FEBRUARY 2019	FEBRUARY 2018	FYTD 2019	FYTD 18
<i>Volunteers</i>				
Total volunteers	34	26	33	28
New volunteers	0	1	4	10
<i>Hours</i>				
Volunteer Detail Hours	254	212	4455	4080
Volunteer Work Hours	168.5	346	3348	2098
Volunteer Training Hours	201	212	4805	2543
<i>Total Volunteer Hours</i>	623.5	770	10741	6652
<i>Details</i>				
Emergency Call Outs	10	4	79	3521
Safety Patrols	3	4	38	58
Township Sponsored Events	0	0	23	38
Other Community Events	0	1	55	52
Miscellaneous	0	0	0	20
<i>Total Details</i>	13	9	192	121

Department Highlights

- HTES responded to the Hanover Park Fire Department twice on February 2, both a for general alarm reported structure fire at 6234 Gold Circle and 5879 Beverly Circle.
- HTES responded to assist the Village of Wayne Police Department at 5N430 Railroad Street for a search and rescue for a missing person.
- HTES responded to 189 Mulford Drive in Elgin on February 4 to assist a resident with a malfunctioning sump pump.
- HTES responded to assist the Bartlett Police Department for traffic control at Munger Road and Stearns Road due to wires down on February 7.
- HTES responded to assist with an ISAR search and rescue at 2201 N. Center Street in Crest Hill, IL on February 9.
- HTES responded to assist the Elgin Police Department for traffic control at Wing Street and Wing Park due to wires down on February 12.
- HTES responded to assist with an ISAR evidence search on February 16 at 1501 Waterford Road Aurora, IL.
- HTES responded to the Hanover Park Fire Department on February 25 at County Farm Road and Schick Road for an automobile accident with extrication.
- HTES attended a meeting on February 6 with Chicago Communications and Facilities and Road Maintenance to review the use of the new FARM APX 4000 Motorola radios.
- HTES conducted a collaborative training with the Roselle Fire Department Emergency Services unit on February 6 which involved SCBA nomenclature and bottle filling.
- HTES attended the quarterly School District U-46 School Safety Task Force meeting on February 11.
- HTES met with representatives of the Des Plaines, Palatine and Melrose Park EMA units to discuss the development of a joint training program.
- Safety Patrols were conducted on February 8, 15 and 22.

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DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for February 2019

SERVICE PROVIDED	FEBRUARY 2019	FEBRUARY 2018	FYTD 2019	FYTD 2018
<i>Administration</i>				
Vehicle service calls	9	14	135	58
Work orders	63	51	502	557
Event set-ups/tear downs	166	174	2,014	1,631
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,055	5,789	50,079	44,352
Town Hall	7,440	7,860	78,000	67,192
Senior Center	26,729	30,426	322,256	297,093
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	565	606	1,830	1,729
Town Hall	1,836	2,016	6,484	5,372
Senior Center	2,938	1,559	16,759	12,399
<i>Road Maintenance</i>				
Salt Usage (Tons)	530	259	1,250	1,040

Department Highlights

- Facilities Manager O'Neil started his initial meetings with Director Colagrossi to prepare for four major events at the Senior Center including the Annual Foundation Gala, Community Service Awards, Township Job Fair, and the Association of the United States Army – Veteran Series presentation.
- Chicago Communications completed the activation and programming of the new Facilities and Road Maintenance radios. All radios have been delivered and distributed to the Facilities and Road Maintenance staff. Training on use and care of the radios was held on February 6th, provided by Chicago Communications. Director Hanson, Operations Manager Nelson, Facilities Manager O'Neil, Road Maintenance Manager Santangelo, Maintenance Associate Rundquist, Maintenance Associate Marcinek, and Road Maintenance Associate Crane attended the training.
- Director Hanson, Operations Manager Nelson, Road Maintenance Manager Santangelo, Facilities Manager O'Neil, Road Maintenance Associate Crane, Maintenance Associate Rundquist, Maintenance Associate Marcinek, and Seasonal Associate Ricco conducted 300+ hours of snow removal and salting of Township roads and facilities in the month of February.
- Director Hanson received the proposal from Cook Country for remediation of the ongoing drainage issues at 135 Forest View Rd in the Rolling Knolls subdivision. Cost estimates range from \$25,000 - \$120,000. Township administration is currently reviewing options.
- Road Maintenance Manager Santangelo and Road Maintenance Associate Crane conducted 4 different pothole repair days throughout the month of February. This included repairing approximately 40 potholes with cold patch material.

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OFFICE OF THE MENTAL HEALTH BOARD

Report for February 2019

SERVICE PROVIDED	JANUARY 2019	JANUARY 2018	FYTD 2019	FYTD 2018
<i>Grant Funding</i>				
New clients	129	149	3,131	2,699
Ongoing clients	1025	740	6,481	5,131
Closed cases	139	58	731	637
Prevention programming presentations	50	24	458	439
Number in audience	827	1,043	3,309	3,280
<i>TIDE</i>				
Participants	19	16	19	16
Rides	174	88	1,142	2,089
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	55	59	934	934

Department Highlights

- The Human Services Coordinating Council met on February 26 to discuss the direction of the group for the upcoming fiscal year and provide agency updates. Sixteen participants were present.
- Manager Teachout met with the new Executive Director of AID to make introductions and learn about the agency and future partnerships.
- New leases for FY20 were updated and provided to agencies leasing offices at the Community Resource Center.
- The Mental Health Board met on February 26 and awarded the following:
 - Easter Seals of DuPage and Fox Valley received \$3,000 in staff development funding for staff certifications in the management and treatment of children with cerebral palsy and other neuromotor disorders.
 - Catholic Charities received \$500 in capital funding to support the cost to create additional office space.
- Manager Teachout continues to meet with Facilities Manager O'Neil at the Community Resource Center on a monthly basis to ensure the needs of the building are met. Following the monthly meeting, soap dispensers, paper towel holders, lobby furniture, and file cabinets were replaced.
- Manager Teachout participated in the monthly interdepartmental Wrap group to discuss training volunteers in dealing with a mental health crisis.
- The next Mental Health Board meeting will take place on Thursday, March 21.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF SENIOR SERVICES

Report for February 2019

SERVICE PROVIDED	FEBRUARY 2019	FEBRUARY 2018	FYTD 2019	FYTD 2018
<i>Programming Division</i>				
Planned programs	249	214	2,778	2,454
Participants	3,002	2,648	34,026	32,838
Participants (unduplicated)	708	637	1,914	1,963
Wait listed (unduplicated)	33	29	477	769
Art & Computer classes	62	63	658	564
Art & Computer class participants	261	260	3,528	3,548
New volunteers	5	3	64	66
Total volunteers (unduplicated)	153	140	283	278
Volunteer hours reported	3,113	1,914	24,427	25,544
Meals Served	1,478	1,003	14,098	12,875
Meals delivered by volunteers	2,037	1,482	22,919	15,155
<i>Social Services Division</i>				
Clients served (unduplicated)	163	168	1,175	1,200
Clients served (duplicated)	239	212	2,818	2,437
Energy Assistance	48	20	425	417
Prescription drugs & health insurance assistance	81	76	1,305	1,448
Social Service programs	12	14	130	116
Social Service program participants	229	185	1,643	1,139
Lending Closet transactions	114	94	1,286	1,168
<i>Transportation Division</i>				
One way rides given	1,305	1,437	17,104	18,625
Individuals served (unduplicated)	190	205	630	651
New riders	34	18	630	651
Unmet requests for rides	50	51	535	366

Department Highlights

- Popular out trips included: Civil War Museum, Chicago Auto Show, Joffrey Ballet, and Drury Lane
- Over 120 patrons attended the Valentine's Day Party and Murder Mystery at Bartlett Hills.
- The AARP tax aide program began on February 6. AARP volunteers meet with clients on Mondays and Wednesdays by appointment only.
- Social Services Specialists Domingo and Taddeo, attended the Community Quality Council (CQC) meeting on February 13 at the Elgin Department of Human Services. The CQC meetings are instrumental in improving services at local office and establishing a relationship with service providers.
- Social Services Staff attended a training at Artis Senior Living Bartlett on Dementia vs. Demeanor on February 26.
- Transportation staff attended a training session at the Association for Individual Development (AID) center in Elgin on February 27. The training, "Understanding Challenging Behaviors" provided specific examples tailored for the drivers to best serve clients.
- Manager Steininger attended the TRIP meeting on February 21 in Elk Grove Village.
- Hanover Township co-sponsored the AgeOptions Legislative Breakfast at the Kenneth Young Center. Director Kuttnerberg and Trustee Essick were in attendance.

Senior Services Mission Statement:

Enriching Lives, Fostering Friendships, Promoting Independence.

DEPARTMENT OF WELFARE SERVICES

Report for February 2019

SERVICE PROVIDED	FEBRUARY 2019	FEBRUARY 2018	FYTD 2019	FYTD 2018
<i>General Assistance</i>				
General Assistance clients	11	12	124	129
General Assistance appointments	20	29	250	261
Emergency Assistance appointments	20	19	229	197
Emergency Assistance approved	4	2	52	35
Crisis intake clients	115	102	1394	1,492
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	43	70	405	480
Circuit Breaker	0	6	3	15
<i>Social Services</i>				
ComEd Hardships	4	8	104	61
Weatherization	2	0*	6	5
<i>Food Pantry</i>				
Served (Households)	583	598	8,111	8,362
New applications	28	17	366	284
Food Donations	57	48	679	576
<i>Community Center Walk-Ins</i>	195	221	1,990	2,367

* Program Closed

Department Highlights

- Corey Dewey, newly hired case manager for Welfare Services will start on March 12. Case Manager Carstensen will train Case Manager Dewey through March 21.
- Employment Services provided 18 hours and completed 7 sessions with residents. One job seeker found employment in February. Clients with active status were emailed information regarding local job fairs and open positions related to their field of work.
- All Team Staffing hosted a small job fair, in addition to Septran and First Student hosting hiring events in February.
- Director Imperato met with Uline and Alliance Mechanical Services, Inc. to discuss food pantry renovations looking to improve shelving and layout in the existing space. Additional meetings are necessary to create an improvement plan.
- Immanuel United Church of Christ hosted a Valentine's Day Party at the Astor Avenue Community Center with 30 in attendance. Children made Valentines and enjoyed light refreshments.
- The Auxiliary Staff Annual Recognition took place on March 20 at the Senior Center with 55 in attendance.
- The Community and Economic Development Association (CEDA) continues office hours at the Astor Avenue Community Center and every Wednesday from 8:30 AM until 4:30 PM.
- Senator Castro's office continues to keep office hours at the Astor Avenue Community Center on Tuesday from 1:30 PM until 6:00 PM assisting residents with State programs.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for February 2019

SERVICE PROVIDED	FEBRUARY 2019	FEBRUARY 2018	FYTD 2019	FYTD 2018
<i>Outreach & Prevention</i>				
Open Gym participants	1,501	1,464	12,456	12,825
Open Gym participants (unduplicated)	482	516	1,144	1,042
Alternative to Suspension referrals	2	5	85	93
Alternative to Suspension participants	170	333	2,089	2,007
Alternative to Suspension participants (unduplicated)	86	125	189	173
<i>Clinical</i>				
Therapy clients	574	460	4,664	4,184
Therapy clients (unduplicated)	222	177	1,889	1,618
New clients (unduplicated)	12	6	81	161
Clinical hours	331	279	2,999	2,640
Group session participants	390	265	2,508	1,889
<i>Tutoring Participants</i>				
Total	132	133	1,246	1,283
Unduplicated	66	64	218	236

Department Highlights

- Director Parquette attended the School District U-46 School Safety Task Force meeting on February 11, 2019.
- Director Parquette met with Sam Ledeaux, Multi-Tiered System of Support Administrator for School District U-46 on February 12, 2109, to discuss the department's work at the PBIS Tier II level within the District.
- Director Parquette met with Dr. Suzanne Johnson, Deputy Superintendent of Instruction for School District U-46 on February 13, 2019, to discuss the department's partnership with the District.
- Director Parquette attended the School District U-46 Alignment Collaborative for Education Resiliency/Trauma Informed Care's Professional Learning Community meeting on February 13, 2019. Director Parquette has been appointed the convener for the Streamwood High School feeder pattern schools in this Professional Learning Community.
- Director Parquette presented the proposed FY 20 Youth and Family Services Budget to the Township Finance Committee on February 15, 2019.
- Director Parquette and Manager Houdek attended the Hanover Township Human Services Coordinating Council on February 20, 2019.
- Director Parquette has been selected to be on the School District U-46 Check and Connect Committee to help determine if this program would be effective for the District to utilize. The first committee meeting was held on February 26, 2019.
- Director Parquette met with staff from the Cook County Forest Preserve on February 28, 2019. The meeting was held to discuss various ways the department could utilize the Forest Preserve for programming expansion.
- The department launched in partnership with Streamwood High School, "Sabre Smash" on February 28, 2109. Sabre Smash is a freshman engagement; positive connections, teambuilding and fun youth led Snowball Event.

Youth and Family Services Mission Statement:

Our mission is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report
From 3/5/19 - 3/18/19

	Subtotal	Alexian Invoices	Total
Total Town Fund	89,368.70		89,368.70
Total Senior Center	48,928.48	90.53	49,019.01
Total Welfare Services	9,651.38		9,651.38
Total Road Maintenance	8,856.70		8,856.70
Total Mental Health Board	14,908.75	1,035.06	15,943.81
Total Retirement	-		
Total Vehicle	-		
Total Capital	-		
Total All Funds	171,714.01	1,125.59	172,839.60

The above "Subtotal" column has been approved
for payment this 22nd day of March.

Supervisor

Trustee

Trustee

Town Clerk
Attest

Trustee

Trustee

The above "Total" column has been approved
for payment this 22nd day of March.

Supervisor

Trustee

Trustee

Town Clerk
Attest

Trustee

Trustee

Hanover Township Board Audit Report

March 5 - 18, 2019

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Office Printer for Facilities & Road Maintenance Office	396.36
Check	03/15/2019	130619	Rework by ROE	Proposal# 18130 Maintenance Office Furniture (3 Workstations)	6,075.95
Total 1014410 · Equipment Purchases					6,472.31
1014430 · Computer Equipment & Software					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Human Resources Information Software Monthly Fee	322.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Monthly E-Communications Subscription (January)	67.73
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Adobe Acrobat Annual Creative Cloud/Pro Renewal (9)	4,180.85
Check	03/15/2019	130601	Upkeep	Inv# E2477D3-0002 Annual Lease Work Order Software	4,116.00
Check	03/15/2019	130607	Access 1 Source	Inv# 72320 Time and Attendance Software Monthly Fee	285.00
Total 1014430 · Computer Equipment & Software					8,971.58
Total 101CAP · Capital Expenditures					15,443.89
101CHN · Community Health					
1014452 · Office Supplies					
Check	03/05/2019	130394	Accurate Office Supply Co	Inv# 471961 Ink (4)/Utensils/Pens/Markers/Organizer	594.95
Total 1014452 · Office Supplies					594.95
1014454 · Travel & Training					
Check	03/05/2019	130409	Court, Ariel K.	Mileage Reimbursement 2/1/19-2/28/19	22.85
Total 1014454 · Travel & Training					22.85
1014457 · Furniture and Computer Equip					
Check	03/05/2019	130416	Leaf (618-008)	Inv# 9230803 Lower Level Copier Lease February	54.00
Total 1014457 · Furniture and Computer Equip					54.00
1014461 · Miscellaneous					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Website Hosting for sprint2spring.com	49.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Domain Name for sprint2spring.com	14.95
Total 1014461 · Miscellaneous					63.95
1014491 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	2,242.78
Total 1014491 · Health Insurance					2,242.78
Total 101CHN · Community Health					2,978.53
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014611 · Education & Training					

Hanover Township Board Audit Report

March 5 - 18, 2019

Type	Date	Num	Name	Memo	Amount
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Social Media Training - C. Smith	185.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	FEMA Training Lunch - T. Kuttneberg	11.29
Total 1014611 · Education & Training					196.29
1014614 · Printing					
Check	03/12/2019	130421	Braden Interact Business (Jay St)	Inv# 547031 Copy Charges February	10.37
Total 1014614 · Printing					10.37
1014619 · Office Supplies					
Check	03/12/2019	130455	Staples	Inv# 3402531503 Ink (4)/Pens	132.43
Check	03/12/2019	130455	Staples	Credit Inv# 3403161084 Ink	-110.99
Total 1014619 · Office Supplies					21.44
1014621 · Satellite Office Utilities					
Check	03/12/2019	130424	City of Elgin	Acct# 413720-6423 Water Monthly Charges 1/9/19-2/7/19	104.54
Total 1014621 · Satellite Office Utilities					104.54
1014623 · Satellite Office Phone & Intrnt					
Check	03/05/2019	130395	AT&T 697	Acct# 847 742-8953 697 Monthly Charge 2/22-3/21	106.98
Total 1014623 · Satellite Office Phone & Intrnt					106.98
1014627 · Community Affairs					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Refreshments for Cook County Commissioner Meeting	27.30
Total 1014627 · Community Affairs					27.30
1014691 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	547.02
Total 1014691 · Health Insurance					547.02
Total 101CMA · Community Relations					1,013.94
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	03/15/2019	130609	A1 Trophies & Awards	Inv# 13538 Veteran Plate	4.00
Total 1014701 · Veterans Honor Roll					4.00
Total 101VET · Veteran Affairs					4.00
Total 101CVA · Community & Veteran Affairs					1,017.94
101ES · ES - Expenditures					
1014802 · Equipment					
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 425491 Chevrolet/Serial RGV6100 Generator Maint	91.10
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 425696 Honda/Serial EM5000SX Generator Maint	105.58

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Type	Date	Num	Name	Memo	Amount
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 425734 Subaru/Serial EX13 Generator Maint	95.20
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 425735 Subaru/Serial RGX3800Generator Maint	95.20
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 425893 Subaru/Serial WINCO Generator Maint	109.81
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 425894 WINCO/Serial Winco Generator Maint	106.12
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 425895 Subaru/Serial RGX3800 Generator Maint	106.92
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 427114 Honda/Serial GU20001 Generator Maint	107.91
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 427115 Honda/Serial EU22001 Generator Maint	104.03
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 427116 Honda/Serial GU20001 Generator Maint	104.03
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 427118 POWermate/Serial 3750 Generator Maint	128.00
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 427525 Subaru/Serial PKX2015 Generator Maint	232.46
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 427761 Honda/Serial 9140 Generator Maint	95.91
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Propane cylinder and exchange	50.20
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Floor Squeegee	12.94
Check	03/15/2019	130608	Air One Equipment, Inc.	Inv# 141249 Helmets (3)/Lettering	863.00
Total 1014802 · Equipment					2,408.41
1014807 · Miscellaneous					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	IESMA Membership renewal (Hanson)	25.00
Total 1014807 · Miscellaneous					25.00
1014809 · Pre-Volunteer Screening					
Check	03/05/2019	130405	Verify Firm Systems (XHANEM)	Inv# 1279742 Background Checks Jan 2019	44.00
Check	03/15/2019	130615	Midwest Service Corporation	Annual Drug/Alcohol Screenings for Unit (33)	2,143.35
Total 1014809 · Pre-Volunteer Screening					2,187.35
1014812 · Volunteer Appreciation					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Items for HTES Volunteer Appreciation Event	56.72
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Various Gift Cards for HTES Volunteer Appreciation Event	60.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Snacks and Supplies for HTES Volunteer Appreciation Event	34.22
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Gift Boxes for HTES Volunteer Appreciation Event	3.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Plates for HTES Volunteer Appreciation Event	12.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Krueg Ground Coffee Filter for HTES Volunteer Appreciation Event	6.28
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Soft Drinks for HTES Station	31.92
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Meal for HTES Members Following Call-Out (6)	57.21
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Meal for HTES Members Following Call-Out (3)	37.52
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Certificate for HTES Volunteer Appreciation Event	10.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Food for HTES Volunteer Appreciation Event (64)	678.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Performer for HTES Volunteer Appreciation Event	225.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Meal for HTES Members following Call-Out (5)	39.33
Total 1014812 · Volunteer Appreciation					1,251.20
1014813 · Vehicle Fuel & Maintenance					
Check	03/12/2019	130449	Quick Lane Tire & Auto Center	RO# 632351/1 Mount and Balance 4 Tires	955.18
Check	03/12/2019	130449	Quick Lane Tire & Auto Center	RO# 633718/1 Change Oil and Filter/Inspection	36.67
Check	03/12/2019	130449	Quick Lane Tire & Auto Center	RO# 633724/1 Test and Replace Battery	151.15

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Type	Date	Num	Name	Memo	Amount
Check	03/13/2019	130591	Hopkins Ford	RO# 633809 Cabin Filter/Cooling System Maint/Front End Alignment	336.99
Total 1014813 · Vehicle Fuel & Maintenance					1,479.99
1014891 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	1,652.01
Total 1014891 · Health Insurance					1,652.01
Total 101ES · ES - Expenditures					9,003.96
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					
Check	03/15/2019	130606	Smith, Celeste	Vehicle Damage Reimbursement	377.23
Total 1014503 · General Insurance					377.23
1014514 · Employee Recognition					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Employee retirement reception (25)	303.75
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Annual Staff Appreciation Awards (3)	300.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Annual Staff Appreciation Luncheon (69)	1,941.77
Total 1014514 · Employee Recognition					2,545.52
Total 101ISE · Insurance & Employee Benefits					2,922.75
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	03/15/2019	130613	Kopon Airdo, LLC	Inv# 190-001-27007 Legal Fees February	17,626.58
Total 1014502 · Legal Services					17,626.58
Total 101LEA · Legal & Auditing					17,626.58
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Printer toner	9.99
Check	03/15/2019	130620	Staples	Inv# 3405993494 Flash Drive	8.99
Total 1014202 · Office Supplies					18.98
1014205 · Janitorial Supplies					
Check	03/12/2019	130419	Bade Supply	Inv# 24774 Towel Dispensers/Can Liners/Soaps/Towels	955.27
Total 1014205 · Janitorial Supplies					955.27
1014208 · Housekeeping Contract					
Check	03/12/2019	130428	Custodius Chicago	Inv# 411 Janitorial Service - IWC February	865.00
Check	03/12/2019	130437	Imperial Service Systems, Inc	Inv# 122273 Cleaning Services - Town Hall March	1,069.00
Check	03/12/2019	130437	Imperial Service Systems, Inc	Inv# 122311 Cleaning Services - Senior Center March	1,666.00
Check	03/12/2019	130453	Scrubco	Inv# 9590 Office Cleaning - Astor February	800.00

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Type	Date	Num	Name	Memo	Amount
Total 1014208 · Housekeeping Contract					4,400.00
1014209 · Building Contracts					
Check	03/12/2019	130431	Fox Valley Fire & Safety	Inv# 00238878 Senior Center Security Monitor - February	300.00
Check	03/12/2019	130438	Johnson Controls, Inc	Inv# 31987071 Quarterly Alarm/Security Monitoring Astor Ave 3/1-5/31	255.00
Check	03/12/2019	130438	Johnson Controls, Inc	Inv# 31987076 Quarterly Alarm/Security Monitoring Senior Center 3/1-5/31	255.00
Check	03/12/2019	130446	Orkin Pest Control 579 (Astor)	Inv# 176817843 Pest Control - February	59.49
Check	03/12/2019	130447	Orkin Pest Control 029 (Senior)	Inv# 183021895 Special Control - Senior	275.00
Check	03/12/2019	130448	Orkin Pest Control 337 (Town)	Inv# 28436337 Pest Control 2/5/19	73.83
Check	03/12/2019	130448	Orkin Pest Control 337 (Town)	Pest Contrl Adjustment	-63.83
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Annual elevator maintenance	2,564.24
Total 1014209 · Building Contracts					3,718.73
1014210 · Building Maintenance - Town					
Check	03/12/2019	130430	Elgin Key & Lock Co., Inc.	Inv# 190230 Town Hall 5 Keys	18.00
Check	03/12/2019	130431	Fox Valley Fire & Safety	Inv# 00241633 Panic Button Security Modifications	280.00
Total 1014210 · Building Maintenance - Town					298.00
1014211 · Building Maintenance - Senior					
Check	03/12/2019	130430	Elgin Key & Lock Co., Inc.	Inv# 190230 Senior Center Front Door 5 Keys	18.00
Check	03/12/2019	130442	Menard's - Hanover Park	Inv# 0652 Bulb for Senior Shop Cabinet	3.97
Total 1014211 · Building Maintenance - Senior					21.97
1014212 · Building Maintenance - Astor					
Check	03/12/2019	130442	Menard's - Hanover Park	Inv# 06526 Padlock for Astor Gate	7.90
Total 1014212 · Building Maintenance - Astor					7.90
1014218 · Vehicle Maintenance - Town					
Check	03/12/2019	130439	Kammes Auto & Truck Repair, Inc.	Inv# 127522 Vehicle 123 Diagnostic Charge	180.00
Total 1014218 · Vehicle Maintenance - Town					180.00
1014222 · Trash Removal - Town					
Check	03/13/2019	130590	Groot, Inc.	Inv# 2953789 Acct# 3107-68246 Monthly Charges - March	196.80
Total 1014222 · Trash Removal - Town					196.80
1014223 · Trash Removal - Senior					
Check	03/13/2019	130590	Groot, Inc.	Inv# 2953602 Acct# 3107-61390 Monthly Charges - March	252.30
Total 1014223 · Trash Removal - Senior					252.30
1014224 · Trash Removal - Astor					
Check	03/13/2019	130590	Groot, Inc.	Inv# 2953790 Acct# 3107-69323 Monthly Charges - March	338.55
Total 1014224 · Trash Removal - Astor					338.55
1014225 · Grounds/Reserve Maintenance					

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Type	Date	Num	Name	Memo	Amount
Check	03/12/2019	130423	Carol Stream Lawn and Power	Inv# 427263 Repair Parts for Snow Blowers	45.04
Check	03/12/2019	130442	Menard's - Hanover Park	Inv# 08352 Salt for Facilities Grounds/Sidewalks	391.51
Check	03/12/2019	130452	Russo Power Equipment	Inv# 5687739 Blower/Line Trimmer	799.98
Total 1014225 · Grounds/Reserve Maintenance					1,236.53
1014227 · Miscellaneous					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Tollway violations/Tolls (Reimbursed by Employee)	139.70
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Holiday staff appreciation lunch (7)	91.15
Total 1014227 · Miscellaneous					230.85
1014228 · Building Maintenance - Izaac					
Check	03/12/2019	130418	Affordable Glass Service	Inv# 315780 Replacement Door Glass IWC	400.00
Total 1014228 · Building Maintenance - Izaac					400.00
1014229 · Equipment Maintenance - Izaac					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Elevator licence for IWC	130.00
Total 1014229 · Equipment Maintenance - Izaac					130.00
1014230 · Trash Removal - Izaac					
Check	03/13/2019	130590	Groot, Inc.	Inv# 2954681 Acct# 3107-54379 Monthly Charges - March	64.88
Total 1014230 · Trash Removal - Izaac					64.88
1014291 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	2,199.03
Total 1014291 · Health Insurance					2,199.03
1014292 · Dental, Vision & Life Insurance					
Check	03/15/2019	130616	NCPERS	Billing# 57850718 Monthly Premium March 2019	16.00
Total 1014292 · Dental, Vision & Life Insurance					16.00
Total 101MAIN · Facilities Maintenance					14,665.79
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	03/05/2019	130396	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges 2/16-3/15	44.82
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Backup Phoneline Monthly Fee	132.28
Check	03/15/2019	130611	Call One	Acct# 1211556-1130965 Monthly Charges 3/15-4/14	746.56
Total 1014402 · Telephone - Town					923.66
1014403 · Utilities - Town					
Check	03/12/2019	130460	Village of Bartlett	Bill# 242533 Acct# 63818 Runzel Reserve Water/Sewer 2/15/19	50.93
Check	03/15/2019	130622	Village of Bartlett	Acct# 51470 Water/Sewer - Town	255.35

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Type	Date	Num	Name	Memo	Amount
Total 1014403 · Utilities - Town					306.28
1014405 · Internet Access - Town					
Check	03/15/2019	130610	AT&T 824	Acct 253810824 Back-up Internet 2/28-3/27	76.91
Total 1014405 · Internet Access - Town					76.91
Total 101THE · Town Hall Expense					1,306.85
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	03/15/2019	130609	A1 Trophies & Awards	Inv# 13520 Name Badge - Graffy	7.99
Check	03/15/2019	130620	Staples	Inv# 3405993494 Legal Pads/Paper Clips/Sign & Return Tags	53.87
Total 1014404 · Office Supplies					61.86
1014406 · Printing					
Check	03/05/2019	130398	Braden Interact Business Products (Town)	Inv# 494885 Copy Charges June	100.53
Total 1014406 · Printing					100.53
1014414 · Memberships, Subs & Publication					
Check	03/15/2019	130614	Metropolitan Township Association	MTA Annual Dues	3,000.00
Total 1014414 · Memberships, Subs & Publication					3,000.00
1014429 · Miscellaneous					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Sympathy Flowers for Township Official	106.94
Total 1014429 · Miscellaneous					106.94
1014530 · Financial Administration					
Check	03/15/2019	130612	Governmental Accounting, Inc	Inv# 58578 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014531 · Community Affairs					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	VFW5151 Meeting with Supervisor (20)	174.89
Total 1014531 · Community Affairs					174.89
1014591 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	2,045.87
Total 1014591 · Health Insurance					2,045.87
Total 101TOE · Town Office Expense					10,890.09
104ASR · Assessor's Division					
1044491 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	2,199.03

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Type	Date	Num	Name	Memo	Amount
Total 1044491 · Health Insurance					2,199.03
1044492 · Dental, Vision & Life Insurance					
Check	03/15/2019	130616	NCPERS	Billing# 57850718 Monthly Premium March 2019	16.00
Total 1044492 · Dental, Vision & Life Insurance					16.00
Total 104ASR · Assessor's Division					2,215.03
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	03/12/2019	130456	Surestaff Inc	Inv# 30117827 Part Time Staff Temp	171.50
Total 1094608 · Salaries					171.50
1094611 · Education & Training					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Trauma Attachment in Children/Families (Johnson)	149.99
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Trauma Attachment in Children/Families (Gonzalez, Houdek, Loera)	449.97
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Parenting Workbook (Houdek)	30.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Trauma Workshop (Houdek)	50.00
Total 1094611 · Education & Training					679.96
1094612 · Consulting Fees					
Check	03/12/2019	130441	Michael Kelly	Consulting Fees - Feb 2019	300.00
Total 1094612 · Consulting Fees					300.00
1094617 · Equipment Maintenance					
Check	03/12/2019	130429	De Lage Landen Financial Services	Inv# 62660696 Copier Lease 2/15/19-3/14/19	81.57
Total 1094617 · Equipment Maintenance					81.57
1094619 · Office Supplies					
Check	03/12/2019	130450	Quill Corporation	Inv# 5536736 Copy Paper/Kleenex /Creamer	178.18
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Office supplies for YFS reception area	12.80
Check	03/15/2019	CC Jan 19	JP Morgan Chase	YFS reception area childrens toys	237.80
Total 1094619 · Office Supplies					428.78
1094620 · Community Affairs					
Check	03/12/2019	130420	Bartlett Sports	Inv# 5111 Fleece	29.00
Total 1094620 · Community Affairs					29.00
1094621 · Recruitment and Pre Employment					
Check	03/12/2019	130458	Verify Firm Systems (XHANYF)	Inv# 1284697 Background Checks	18.00
Total 1094621 · Recruitment and Pre Employment					18.00
1094623 · Travel					

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Type	Date	Num	Name	Memo	Amount
Check	03/12/2019	130478	Loera, Mayra	Mileage Reimbursement - Trauma Seminar	41.76
Check	03/12/2019	130479	Low, Karen	Mileage Reimbursement February 2019	23.20
Check	03/15/2019	130603	Clayton Berg	Mileage Reimbursement February 2019	48.72
Check	03/15/2019	130605	Martinez, Magdelina	Mileage Reimbursement 1/9- 2/27	37.12
Total 1094623 · Travel					150.80
1094626 · Equipment & Furniture					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Tax Exempt Credit	-2.52
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Monthly iCloud Storage Fee (Dec 2018)	0.99
Total 1094626 · Equipment & Furniture					-1.53
1094629 · Dues & Subscriptions					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	AITCOY Annual Membership fee (Parquette)	75.00
Total 1094629 · Dues & Subscriptions					75.00
1094691 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	3,379.61
Total 1094691 · Health Insurance					3,379.61
1094692 · Dental, Vision & Life Insurance					
Check	03/15/2019	130616	NCPERS	Billing# 57850718 Monthly Premium March 2019	16.00
Total 1094692 · Dental, Vision & Life Insurance					16.00
Total 109ADM · Administration & Clinical					5,328.69
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	STEM materials for projects at Open Gym	41.39
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Art supplies for Open Gym	34.71
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Supplies for cooking activity at Open Gym	86.13
Check	03/15/2019	130602	School District U-46	Inv# 5145 Spring Break Open Gym	432.80
Check	03/15/2019	130604	Amber Weiss	Markers/Coloring Books/Storage Boxes	57.24
Total 1094627 · Open Gym Program.					652.27
1094643 · Education & Training					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Trauma Conference registration (Baig)	50.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Ethical/Cultural Best Practices(Baig)	108.00
Total 1094643 · Education & Training					158.00
1094644 · Travel					
Check	03/12/2019	130480	McSheffrey, Ryan K	Mileage Reimbursement 1/7-2/27	116.58
Check	03/12/2019	130486	Amber Weiss	Mileage Reimbursement January	31.90
Check	03/12/2019	130486	Amber Weiss	Mileage Reimbursement February	38.86

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Type	Date	Num	Name	Memo	Amount
			Total 1094644 · Travel		187.34
			1094645 · Printing		
Check	03/12/2019	130440	Kwik Print	Inv# 64174 Business Cards - Litz	42.90
			Total 1094645 · Printing		42.90
			1094649 · Professional Services		
Check	03/12/2019	130481	Danny Nevarez	Inv# 100 Spring Break Open Gym Magic Show (2)	150.00
Check	03/12/2019	130487	Reginald Zollicoffer	Inv# 10595 Spring Break Open Gym DJ	350.00
			Total 1094649 · Professional Services		500.00
			1094652 · Substance Abuse Prevention Prog		
Check	03/12/2019	130475	Jalen & Isaiah Motivational Speaking	Inv# 1 Snowball Motivational Speaker	300.00
Check	03/12/2019	130482	Next Generation	Inv# 15935 Sabre Smash T-Shirts (102)	553.50
			Total 1094652 · Substance Abuse Prevention Prog		853.50
			1094791 · Health Insurance		
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	3,574.59
			Total 1094791 · Health Insurance		3,574.59
			Total 109OUT · Outreach & Prevention		5,968.60
			Total 109YFS · Youth & Family Services		11,297.29
			Total 1014 · Town Fund - Expenditures		89,368.70
			1104 · Senior Center - Expenditures		
			1104ADM · Administration		
			1104524 · Utilities		
Check	03/12/2019	130460	Village of Bartlett	Bill# 242128 Acct# 62447 Senior Center Water/Sewer 2/15/19	426.62
			Total 1104524 · Utilities		426.62
			1104527 · Equipment		
Check	03/05/2019	130404	Leaf (618-003)	Inv# 9240803 Postage Machine Lease	99.50
Check	03/05/2019	130416	Leaf (618-008)	Inv# 9230803 Lower Level Copier Lease February	54.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Pendulum Clock for Senior Center lobby	208.48
Check	03/15/2019	130618	ProxiT Technology Solutions	Inv# 19891 Wireless Headset - Senior Center	100.00
			Total 1104527 · Equipment		461.98
			1104528 · Office Supplies		
Check	03/05/2019	130394	Accurate Office Supply Co	Inv# 472084 Copy Paper/Labels/Tape	252.87
Check	03/05/2019	130394	Accurate Office Supply Co	Inv# 472085 Toner/Mouse Pads	119.24
Check	03/13/2019	130586	Accurate Office Supply Co	Inv# 472798 Ink Cartridges (6)/Paper/Binders	433.47
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Desk calendar for Dispatcher	15.93

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Type	Date	Num	Name	Memo	Amount
Total 1104528 · Office Supplies					821.51
1104533 · Printing					
Check	03/05/2019	130403	Kwik Print	Inv# 64152 Letterhead	118.20
Total 1104533 · Printing					118.20
1104535 · Travel					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Lodging for AISC Conference (Colagrossi)	90.40
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Lodging for AISC Conference (Adelphia)	90.40
Total 1104535 · Travel					180.80
1104536 · Education & Training					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Attendees to AISC Conference (2)	225.00
Total 1104536 · Education & Training					225.00
1104591 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	3,304.02
Total 1104591 · Health Insurance					3,304.02
Total 1104ADM · Administration					5,538.13
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03129560 Congregate Food	66.95
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03131702 Congregate Food	132.34
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03134632 Congregate Food	116.13
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03133903 Congregate Food	139.40
Check	03/05/2019	130400	Get Fresh Produce, Inc	Credit Inv# 03129560 Congregate Food	-4.07
Check	03/05/2019	130400	Get Fresh Produce, Inc	Credit Inv# 03103462 Congregate Food	-6.25
Check	03/05/2019	130401	Gordon Food Service	Inv# 192277936 Congregate Food	942.16
Check	03/05/2019	130401	Gordon Food Service	Inv# 192436612 Congregate Food	946.40
Check	03/05/2019	130401	Gordon Food Service	Inv# 934071331 Congregate Food	46.90
Check	03/05/2019	130402	Highland Baking Company	Inv# 1907970, 1944585 Congregate Food	24.96
Check	03/05/2019	130402	Highland Baking Company	Inv# 1947297 Congregate Food	51.18
Check	03/12/2019	130432	Get Fresh Produce, Inc	Inv# 03135998 Congregate Food	72.83
Check	03/12/2019	130432	Get Fresh Produce, Inc	Inv# 03126857 Congregate Food	17.32
Check	03/12/2019	130435	Highland Baking Company	Inv# 1951968 Congregate Food	26.58
Check	03/13/2019	130592	Highland Baking Company	Inv# 1952713 Congregate Food	45.04
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3139349 Congregate Food	104.20
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3142419 Congregate Food	44.43
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3138647 Congregate Food	85.83
Check	03/13/2019	130597	Gordon Food Service	Inv# 192598845 Congregate Food	585.79
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Food for Cafe	8.60
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Food for Cafe	6.11
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Food for Cafe	48.75

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Type	Date	Num	Name	Memo	Amount
Total 1105551 · Congregate Food					3,501.58
1105553 · Congregate Supplies					
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03129560 Congregate Supplies	11.20
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03131702 Congregate Supplies	11.20
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03133903 Congregate Supplies	11.20
Check	03/05/2019	130401	Gordon Food Service	Inv# 192277936 Congregate Supplies	64.74
Check	03/05/2019	130401	Gordon Food Service	Inv# 192436612 Congregate Supplies	84.44
Check	03/05/2019	130401	Gordon Food Service	Inv# 934071331 Congregate Supplies	82.88
Check	03/12/2019	130432	Get Fresh Produce, Inc	Inv# 03135998 Congregate Supplies	27.65
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3139349 Congregate Supplies	11.20
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3142419 Congregate Supplies	50.10
Check	03/13/2019	130597	Gordon Food Service	Inv# 192598845 Congregate Supplies	64.91
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Supplies for Café	14.04
Total 1105553 · Congregate Supplies					433.56
1105558 · Home Delivered Meals Food					
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03129560 HDM Food	66.95
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03131702 HDM Food	132.34
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03134632 HDM Food	116.13
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03133903 HDM Food	139.40
Check	03/05/2019	130400	Get Fresh Produce, Inc	Credit Inv# 03129560 HDM Food	-4.06
Check	03/05/2019	130400	Get Fresh Produce, Inc	Credit Inv# 03103462 HDM Food	-6.25
Check	03/05/2019	130401	Gordon Food Service	Inv# 192277936 HDM Food	942.16
Check	03/05/2019	130401	Gordon Food Service	Inv# 192436612 HDM Food	946.39
Check	03/05/2019	130401	Gordon Food Service	Inv# 934071331 HDM Food	46.90
Check	03/05/2019	130402	Highland Baking Company	Inv# 1907970, 1944585 HDM Food	24.96
Check	03/05/2019	130402	Highland Baking Company	Inv# 1947297 HDM Food	51.17
Check	03/12/2019	130432	Get Fresh Produce, Inc	Inv# 03135998 HDM Food	72.83
Check	03/12/2019	130432	Get Fresh Produce, Inc	Inv# 03126857 HDM Food	17.32
Check	03/12/2019	130435	Highland Baking Company	Inv# 1951968 HDM Food	26.58
Check	03/13/2019	130592	Highland Baking Company	Inv# 1952713 HDM Food	45.03
Check	03/13/2019	130595	Pur Foods	Inv# MM02282019 Special Dietary Meals (56)	3,664.00
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3139349 HDM Food	104.19
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3142419 HDM Food	44.42
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3138647 HDM Food	85.82
Check	03/13/2019	130597	Gordon Food Service	Inv# 192598845 HDM Food	585.78
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Food for HDM	8.60
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Food for HDM	24.42
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Food for HDM	48.75
Total 1105558 · Home Delivered Meals Food					7,183.83
1105560 · Home Delivered Meals Supplies					
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03129560 HDM Supplies	11.20
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03131702 HDM Supplies	11.20
Check	03/05/2019	130400	Get Fresh Produce, Inc	Inv# 03133903 HDM Supplies	11.20
Check	03/05/2019	130401	Gordon Food Service	Inv# 192277936 HDM Supplies	64.74
Check	03/05/2019	130401	Gordon Food Service	Inv# 192436612 HDM Supplies	84.44

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Type	Date	Num	Name	Memo	Amount
Check	03/05/2019	130401	Gordon Food Service	Inv# 934071331 HDM Supplies	52.90
Check	03/12/2019	130432	Get Fresh Produce, Inc	Inv# 03135998 HDM Supplies	27.65
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3139349 HDM Supplies	11.20
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3142419 HDM Supplies	50.10
Check	03/13/2019	130597	Gordon Food Service	Inv# 192598845 HDM Supplies	64.90
Total 1105560 · Home Delivered Meals Supplies					389.53
1105561 · Event Catering					
Check	03/13/2019	130592	Highland Baking Company	Inv# 1953833 GALA Catering	159.57
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3134871 GALA Catering	181.60
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3134863 GALA Catering	311.87
Check	03/13/2019	130596	Get Fresh Produce, Inc	Inv# 3439304 GALA Catering	50.50
Check	03/13/2019	130597	Gordon Food Service	Inv# 192598845 GALA Catering	1,519.94
Total 1105561 · Event Catering					2,223.48
Total 1104NUT · Nutrition					13,731.98
1104PRO · Programs					
1104514 · Weekend Programming					
Check	03/12/2019	130490	Marquee Movie Presentations, LLC	Inv# 1902HTS-158 Senior Presentation - The Wizard of Oz	200.00
Total 1104514 · Weekend Programming					200.00
1104515 · Programming					
Check	03/05/2019	130394	Accurate Office Supply Co	Inv# 472084 Coffee/Coffee Supplies	486.51
Check	03/12/2019	130454	Alka Srivastava	Inv# 2013-735 Floral Arrangement Workshop - Deposit	400.00
Check	03/12/2019	130491	Dr. Cheryl Woodson	Inv# 31119 Senior Presentation - Living Out Loud After 50	200.00
Check	03/12/2019	130492	Dance Alternatives, Inc.	Inv# HP022019-FEB Line Dance Classes Feb 2019	165.00
Check	03/13/2019	130594	Devona Murell	Card Making Class Supplies	153.36
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Cheese and vegetable tray for evening program	61.59
Check	03/15/2019	CC Jan 19	JP Morgan Chase	New Years Party at Senior Center (110)	1,579.50
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Glass Museum trip deposit	204.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Playing Cards for Mah Johnng club (12)	108.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Book club supply	14.95
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Flower arranging class (12)	249.99
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Flower arranging class (12)	299.97
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Candy supplies for candy bingo and trip bag	122.52
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Fermi Lab tour (13)	50.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Fermi Lab tour (13)	50.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Floral arranging supplies for 2 classes	149.11
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Deposit for Motorcoach for Glass tour trip	200.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Pizza and a Movie (32)	222.58
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Trip escort lunch	10.96
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Evening concert appetizers (23)	180.10
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Lunch for driver for out-trip (2)	21.20
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Lunch for driver for out-trip	13.50
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Monthly Subscription Fee for Netflix	15.99
Check	03/15/2019	CC Jan 19	JP Morgan Chase	New Year's Party Refreshments/Supplies	114.90

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Type	Date	Num	Name	Memo	Amount
Check	03/15/2019	CC Jan 19	JP Morgan Chase	New Years Party Tablecloths/Wall Decorations	49.50
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Snacks for Watercolor & Wine	15.32
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Monthly Subscripon Fee for Adobe Acrobat Pro	15.93
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Shedd Aquarium out trip (25)	698.75
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Coach bus deposit for out trip to Second City	200.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Second City out trip (40)	920.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Deposit for group lunch at Rock N Ravioli	500.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Final Payment for coach bus to Morton Arboretum	390.77
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Trip Escort lunch for out trip to Goodman Theater	5.81
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Dinner at Rayme's Steak & Fish House (31)	897.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Tickets to The Producers musical (25)	315.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Lunch for Yoga Retreat (12)	96.50
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Sales tax refund	-11.39
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Final payment for coach bus to Milwaukee	782.29
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Milwaukee Art Museum tickets (50)	744.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Lunch for out trip to Milwaukee (46)	2,168.16
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Deposit for group reservation at Jameson's Char House	250.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Deposit for group reservation at The Onion Pub & Brewery	250.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Deposit for The Fireside Theatre	47.00
Total 1104515 · Programming					13,408.37
1104520 · Volunteer Services					
Check	03/05/2019	130408	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement 2/1/19-2/22/19	39.44
Check	03/05/2019	130411	Robert Heyden	Home Delivered Meals Mileage Reimbursement 12/21/18-2/22/19	119.47
Check	03/05/2019	130412	Kevin Patterson	Home Delivered Meals Mileage Reimbursement 2/7/19-3/1/19	67.28
Check	03/05/2019	130413	Rayann Schiola	Home Delivered Meals Mileage Reimbursement 1/11/19-3/1/19	89.32
Check	03/05/2019	130415	Charles Valerio	Home Delivered Meals Mileage Reimbursement 2/14/19-2/28/19	24.36
Check	03/12/2019	130459	Verify FIRM Systems (xhtsse)	Inv# 1284708 Background Checks	36.00
Check	03/12/2019	130474	Dorothy Archer	Home Delivered Meals Mileage Reimbursement 1/7/19-2/13/19	36.08
Check	03/12/2019	130476	Alan Lenoci	Home Delivered Meals Mileage Reimbursement 2/4/19-2/26/19	57.13
Check	03/12/2019	130477	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement Feb 2019	64.96
Check	03/12/2019	130483	Kevin Patterson	Home Delivered Meals Mileage Reimbursement 1/4/19-2/1/19	71.34
Check	03/12/2019	130484	Joanne Rapp	Home Delivered Meals Mileage Reimbursement 2/4/19 - 2/25-19	21.46
Check	03/12/2019	130485	Joanne Watson	Home Delivered Meals Mileage Reimbursement 2/19/19-3/5/19	35.96
Total 1104520 · Volunteer Services					662.80
1104526 · Senior Newsletter					
Check	03/05/2019	130414	USPS	Club 59 Newsletter Postage May/June 2019	2,381.70
Total 1104526 · Senior Newsletter					2,381.70
1104532 · Visual Arts					
Check	03/05/2019	130397	Blick Art Materials	Inv# 1165219 Art Supplies	75.54
Check	03/05/2019	130397	Blick Art Materials	Inv# 1187858 Paints/Illustration Boards	122.36
Check	03/12/2019	130444	Midwest Ceramic Art Supply	Inv# 02192019 Ceramic Class Supplies (31)	181.29
Check	03/12/2019	130489	Denise Laurin-Donatelle	Inv# 31019 Senior Presentation - Recognizing Style	75.00
Check	03/13/2019	130585	Krall, Marianne	Ceramics Supplies	18.59
Check	03/13/2019	130588	Blick Art Materials	Inv# 121990 Oil	8.26

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Type	Date	Num	Name	Memo	Amount
Check	03/13/2019	130593	Hobby Lobby	Inv# 81376575 Art Supplies	30.68
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Craft supplies for volunteer project	42.64
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Stock clip art for art classes	29.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Visual Arts Supplies	22.39
Total 1104532 · Visual Arts					605.75
1104534 · Dues, Subs, & Publications					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	AISC Membership fee	98.16
Total 1104534 · Dues, Subs, & Publications					98.16
1104891 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	5,437.39
Total 1104891 · Health Insurance					5,437.39
Total 1104PRO · Programs					22,794.17
1104SOC · Social Services					
1104516 · Social Services					
Check	03/05/2019	130410	Domingo, Frances	Memory/Caregiver Support Groups Meeting Supplies	21.98
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Office Chair (3) (Reimbursed by Grant)	504.87
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Office Chair (1) (Reimbursed by Grant)	168.29
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Office Chair Assembly (4) (Reimbursed by Grant)	151.82
Total 1104516 · Social Services					846.96
1104560 · Psychiatric Services					
Check	03/12/2019	130488	Alexian Bros. Behavioral Health Hospital	Patient Acct# 44700A15182 C-Hope Psychiatric Services	11.31
Check	03/13/2019	130587	Alexian Bros. Behavioral Health Hospital	Patient Acct# 44700A15182 C-Hope Psychiatric Services	79.22
Total 1104560 · Psychiatric Services					90.53
1104991 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	644.51
Total 1104991 · Health Insurance					644.51
Total 1104SOC · Social Services					1,582.00
1104TRN · Transportation					
1104513 · Alternate Transportation					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Alternate Transportation Invoice 112555	110.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Alternate Transportation Invoice 112580	110.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Alternate Transportation Invoice 112599	110.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Alternate Transportation Invoice 112625	110.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Alternate Transportation Invoice 112680	110.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Alternate Transportation Invoice 112699	110.00
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Alternate Transportation Invoice 112711	110.00

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Type	Date	Num	Name	Memo	Amount
Total 1104513 · Alternate Transportation					770.00
1104518 · Vehicle Maintenance					
Check	03/13/2019	130589	Complete Fleet Services Inc.	Inv# 19972 Inspection/Oil Change/Tail Lamp/AntiFreeze	438.27
Check	03/13/2019	130589	Complete Fleet Services Inc.	Inv# 19734 Oil Change/Step Repair	292.75
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Brooms for buses	12.90
Check	03/15/2019	CC Jan 19	JP Morgan Chase	USB cables for bus tablets	18.58
Total 1104518 · Vehicle Maintenance					762.50
1104549 · Recruitment					
Check	03/12/2019	130459	Verify FIRM Systems (xhtsse)	Inv# 1284708 Background Checks	26.00
Total 1104549 · Recruitment					26.00
1104550 · Telephone					
Check	03/05/2019	130406	Verizon Wireless	Acct# 742025529 Monthly Charges 2/19-3/18	138.25
Total 1104550 · Telephone					138.25
1104691 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	3,675.98
Total 1104691 · Health Insurance					3,675.98
Total 1104TRN · Transportation					5,372.73
Total 1104 · Senior Center - Expenditures					49,019.01
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	03/12/2019	130417	A1 Trophies & Awards	Inv# 13546 Name Badge - C.Dewey	7.99
Total 2024202 · Office Supplies					7.99
2024210 · Printing					
Check	03/12/2019	130422	Braden Interact Business Products (WS)	Inv# 547032 Copy Charges February	29.53
Check	03/12/2019	130440	Kwik Print	Inv# 64130 Business Cards - Imperato/Orozco/Dewey	128.70
Total 2024210 · Printing					158.23
2024213 · Community Affairs					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Toy Drive items (Reimbursed by Foundation)	995.07
Total 2024213 · Community Affairs					995.07
2024507 · Professional Services					
Check	03/12/2019	130445	NJS Enterprises, Inc	Inv# 0190199 VisualGA.net Software Service Contract (4 Users)	2,800.00
Check	03/12/2019	130457	Verify Firm Systems (XHANGA)	Inv# 1284696 Background Checks	80.00

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Type	Date	Num	Name	Memo	Amount
Total 2024507 · Professional Services					2,880.00
2024510 · Miscellaneous					
Check	03/12/2019	130420	Bartlett Sports	Inv# 5120 New Staff Uniform	88.00
Total 2024510 · Miscellaneous					88.00
2024591 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	547.02
Total 2024591 · Health Insurance					547.02
Total 2024ADM · Administration					4,676.31
2024HOM · Home Relief					
2024103 · Utilities					
Check	03/08/2019	5129	Com Ed	Utility Assistance	50.32
Total 2024103 · Utilities					50.32
2024106 · Travel Expenses					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	GA Client Travel	140.00
Total 2024106 · Travel Expenses					140.00
2024119 · Emergency Assistance					
Check	03/06/2019	5128	William Kurth	Emergency Assistance	1,250.00
Check	03/15/2019	5130	Squire Village	Emergency Assistance	1,250.00
Total 2024119 · Emergency Assistance					2,500.00
Total 2024HOM · Home Relief					2,690.32
202PAN · Pantry					
2024161 · Utilities					
Check	03/12/2019	130461	Village of Hanover Park	Acct# 3940-001 Astor Ave Water/Sewer Feb 19	46.76
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Monthly Electric Bill	585.98
Total 2024161 · Utilities					632.74
2024191 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	1,652.01
Total 2024191 · Health Insurance					1,652.01
Total 202PAN · Pantry					2,284.75
Total 2024 · Welfare Services - Expenditures					9,651.38
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					

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Type	Date	Num	Name	Memo	Amount
Check	03/15/2019	130613	Kopon Airdo, LLC	Inv# 190-007-27008 Road Maintenance Legal Fees February	975.00
Total 3034701 · Legal					975.00
3034705 · Dues, Subs & Publications					
Check	03/15/2019	CC Jan 19	JP Morgan Chase	Monthly Prime membership	12.99
Total 3034705 · Dues, Subs & Publications					12.99
3034711 · Utilities					
Check	03/12/2019	130425	Com Ed 051	Acct# 5619024051 Monthly Charges 2/4/19-3/5/19	29.60
Total 3034711 · Utilities					29.60
3034712 · Miscellaneous					
Check	03/12/2019	130451	Redmon's Village Towing	Ticket# 467189 Tow Plow Truck	450.00
Total 3034712 · Miscellaneous					450.00
3034791 · Health Insurance					
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	1,094.04
Total 3034791 · Health Insurance					1,094.04
Total 3034ADM · Administration					2,561.63
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	03/12/2019	130427	Continental Weather Svc	Inv# 192165 Monthly Weather Forecasting - March	150.00
Check	03/15/2019	130617	O'Reilly Auto Parts	Inv# 3421-214516 Fuel Additive	50.00
Total 3034602 · Operating Supplies & Materials					200.00
Total 3034ROD · Road Maintenance					200.00
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	03/12/2019	130452	Russo Power Equipment	Inv# 5687739 Blowers (2)/Line Trimmer/Pole Pruner	1,579.96
Total 3034608 · Equipment Purchase					1,579.96
3034609 · Maintenance Vehicles & Equip					
Check	03/12/2019	130439	Kammes Auto & Truck Repair, Inc.	Inv# 127447 Vehicle Steering Column/Side Mirror Bracket/ABS Sensors	3,998.74
Check	03/12/2019	130439	Kammes Auto & Truck Repair, Inc.	Inv# 127498 Replacement Mirror	86.88
Check	03/12/2019	130439	Kammes Auto & Truck Repair, Inc.	Inv# 127523 Diagnostic Charge	60.00
Check	03/12/2019	130439	Kammes Auto & Truck Repair, Inc.	Inv# 127573 Spreader Knob	146.16
Check	03/12/2019	130442	Menard's - Hanover Park	Inv# 09097 Parts for Plow Repair	21.46
Check	03/12/2019	130443	Menard's - West Chicago	Inv# 74995 Plow Pins	2.45
Check	03/15/2019	130617	O'Reilly Auto Parts	Inv# 3421-214113 Backhoe Batteries (4)	486.84
Check	03/15/2019	130617	O'Reilly Auto Parts	Credit 3421-214514	-44.00
Check	03/15/2019	130617	O'Reilly Auto Parts	Credit 3421-214515	-243.42

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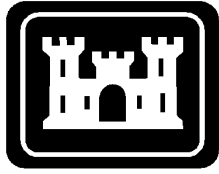
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Type	Date	Num	Name	Memo	Amount
			Total 3034609 · Maintenance Vehicles & Equip		4,515.11
			Total 303EQM · Equipment		6,095.07
			Total 3034 · Road Maintenance - Expenditures		8,856.70
			5054 · Mental Health - Expenditures		
			5054ADM · Administration		
			5054014 · Equip / Database		
Check	03/12/2019	130470	Launch Digital Marketing	Inv# 35830 Monthly Reporting Website Hosting March 2019	50.00
			Total 5054014 · Equip / Database		50.00
			5054591 · Health Insurance		
Check	03/15/2019	130621	United Healthcare	Major Medical Premiums April 2019	1,652.01
			Total 5054591 · Health Insurance		1,652.01
			Total 5054ADM · Administration		1,702.01
			5054COM · Community Resource Center		
			5054210 · Utilities		
Check	03/05/2019	130399	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 1/8-2/7	301.41
Check	03/12/2019	130466	Groot, Inc (114943)	Inv# 3064819 Monthly Charges - March 2019	89.00
Check	03/12/2019	130473	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Charges 2/12/19	51.01
			Total 5054210 · Utilities		441.42
			5054213 · Janitorial		
Check	03/12/2019	130468	JaniKing	Inv# CHC03190249 Monthly Billing - March	414.00
			Total 5054213 · Janitorial		414.00
			5054250 · Building Maintenance		
Check	03/12/2019	130471	Orkin Pest Control (MHB)	Inv# 176818047 Pest Control February	57.78
			Total 5054250 · Building Maintenance		57.78
			5054286 · Agency Support Services		
Check	03/05/2019	130407	Windstream	Inv# 70997588 Monthly Phone Charges - February	871.59
Check	03/12/2019	130464	Comcast (MHB 823)	Acct 8771 10 084 0485823 Monthly Cable/Internet 3/2-4/1	170.27
			Total 5054286 · Agency Support Services		1,041.86
			Total 5054COM · Community Resource Center		1,955.06
			5054SVC · Service Contracts		
			5054123 · Easter Seals		
Check	03/12/2019	130465	Easter Seals DuPage & Fox Valley Region	Nutrition Services - February 2019	507.00
			Total 5054123 · Easter Seals		507.00

Hanover Township Board Audit Report

March 5 - 18, 2019

Type	Date	Num	Name	Memo	Amount
5054146 · Bridge YFS Crisis Intervention					
Check	03/12/2019	130463	The Bridge Youth & Family Services	Crisis Intervention February 2018	2,283.75
Total 5054146 · Bridge YFS Crisis Intervention					2,283.75
5054162 · Tide Transportation					
Check	03/15/2019	130600	A#1 Cab Dispatch Inc	Tide Transportation Services	2,133.75
Total 5054162 · Tide Transportation					2,133.75
5054165 · Alexian Bros - Outpatient Psych					
Check	03/12/2019	130462	Alexian Mental Health Center	Outpatient Psychiatric Services - February 2019	1,035.06
Total 5054165 · Alexian Bros - Outpatient Psych					1,035.06
5054175 · WINGS Transitional Shelter					
Check	03/15/2019	130598	Wings	Transitional Living - August 2018	2,356.00
Check	03/15/2019	130598	Wings	Transitional Living - September 2018	412.68
Total 5054175 · WINGS Transitional Shelter					2,768.68
5054177 · Staff Development Grant Fund					
Check	03/12/2019	130472	Renz Addiction Counseling Center	Staff Development Funding	2,397.00
Total 5054177 · Staff Development Grant Fund					2,397.00
5054192 · Leyden FS - Detox/Rehab					
Check	03/15/2019	130599	Leyden Family Services	Intensive Outpatient/Rehab/Detox February 2019	815.00
Total 5054192 · Leyden FS - Detox/Rehab					815.00
5054201 · Journeys Hope Center					
Check	03/12/2019	130469	Journey from PADS to HOPE	Hope Counseling Center - February 2019	346.50
Total 5054201 · Journeys Hope Center					346.50
Total 5054SVC · Service Contracts					12,286.74
Total 5054 · Mental Health - Expenditures					15,943.81
TOTAL					172,839.60



PUBLIC NOTICE

APPLICATION FOR PERMIT

**U.S. ARMY
CORPS OF ENGINEERS
CHICAGO DISTRICT**

PUBLIC NOTICE/APPLICATION NUMBER: LRC-2018-00651

COMMENT PERIOD BEGINS: February 28, 2019

COMMENT PERIOD EXPIRES: March 29, 2019

U.S. Army Corps of Engineers

APPLICANT

Kari Harris
Wisconsin Central Ltd. Railroad
17641 South Ashland Avenue
Homewood, Illinois 60430

PROPOSED ACTION

Proposal to install 4.27 miles of main line railroad track between Shoe Factory Road and Spaulding Road (See attached drawings). A detailed description of this proposal is provided on page 2 of this notice.

LOCATION OF PROPOSED ACTION

Along the existing railroad tracks near Hoffman Estates and Elgin in Cook County, Illinois (Latitude 42.037327, Longitude -88.220691).

Interested parties are hereby notified that an application has been received for a Department of the Army permit for the activity described herein and as shown on the attached drawings. You are invited to provide your comments by **March 29, 2019** on the proposed work, which will become part of the record and will be considered in the decision. A permit will be issued or denied under Section 404 of the Clean Water Act of 1972 (33 U.S.C. 1344)

Written comments shall be mailed to:

U.S. Army Corps of Engineers
Chicago District, Regulatory Branch
Attn: **LRC-2018-00651**, Mr. Soren Hall
231 South LaSalle Street, Suite 1500
Chicago, Illinois 60604-1437

It should be noted that ALL comments received by this office (via hard copy or electronic) will only be accepted with the full name and address, and email address, if available of the individual commenting, and must be received by the close of the public notice period. Electronic comments may be sent to the project manager at Soren.G.Hall@usace.army.mil.

PROJECT DESCRIPTION

The proposed work consists of the construction a second main line railroad track for 4.27 miles within the exiting Wisconsin Central Ltd (WCL) right-of-way in the designated project area. When combined with existing tracks, this would create a 6.1 mile long segment of double track. This track corridor is one of the primary north-south mainline tracks along the WCL corridor that transports between Winnipeg, Canada, and Chicago. The forecasted capacity for 2020 includes a growth of approximately 9 trains per day along this stretch of track.

The second main line track in the proposed location is intended to allow for uninterrupted flow of freight traffic by allowing northbound and southbound trains to pass freely without stopping or slowing. The second main line track would also reduce vehicle delays at the Shoe Factory Road grade crossing as southbound trains currently stage to the north of the intersection to wait for northbound trains to pass. Gate crossing delays can be extensive as staged trains take a long time to get up to speed and pass through the intersection. The proposed project could also positively affect commuter rail traffic on the Milwaukee District West line that intersects the track at the southern end of the proposed project.

There were no other practicable alternatives identified in the application materials due to the linear nature of the railroad lines and pre-existing infrastructure. Due to the presence of the existing mainline track within the project limits the only alternatives are to build the second main line track to either the east or west of this existing mainline track. The proposed alternative is to construct the second main line track on the west side of the existing main as the siding that will be extended to create the second main currently exists on the west side at the northern extent of the project limits (Shoe Factory Rd.).

A second constraint to constructing a second main line track on the east side of the existing mainline track is the presence of Poplar Creek Forest Preserve that directly abuts the railroad right of way for the majority of the northern project limits. The Shoe Factory Road Prairie Nature Preserve is located within the Forest Preserve. This Nature Preserve is identified on the Illinois Natural Heritage Database and construction on the east side would likely result in greater impacts to natural resources versus the proposed construction on the west side.

The project would result in impacts to several jurisdictional resources totaling 1.24 acres. Additional reproduces were identified but were determined to be not jurisdictional. The resources were all identified as having low floristic quality, so a mitigation ratio of 1.5:1 is proposed. See the table below for additional details.

Resource	Impact (Acres)	Mitigation Ratio	Mitigation	FQI	Mean C
Poplar Creek (Area 8)	0.01	1.5:1	0.02	2.89	1.67
Tributary (Area 1)	0.95	1.5:1	1.43	11.32	1.94
Tributary (Area 6)	0.28	1.5:1	0.42	15.41	2.86
Total	1.24		1.86		

The water quality and conveyance functions of the Railroad Tributary (Areas 1 and 6) would be replaced within the partially relocated waterways, which total 1.9 acres. The waterway slopes would be enhanced with native vegetation. The slopes of all ditches which drain to all waters of the US would also be planted with native vegetation as Best Management Practices (BMP's).

AVOIDANCE & MINIMIZATION

The applicant has stated the following concerning avoidance and minimization of impacts to Waters of the United States: Alternatives for completing the work are described above. Once the location of the new track is established, the fill is limited to the amount necessary to properly construct the new track.

MITIGATION

The applicant has stated the following concerning compensatory mitigation for unavoidable impacts to Waters of the United States: All of the impacted wetland/Waters of the U.S. are low quality resources that lack floristic diversity and do not qualify as high quality aquatic resources (HQARs). The applicant proposed to purchase 1.86 acres of wetland mitigation credits to satisfy the mitigation criteria.

The Corps has not verified the adequacy of this mitigation proposal at this time and will make the final determination on whether the proposed mitigation is appropriate and practicable in accordance with 33 CFR Part 332.

REGULATORY AUTHORITY

This proposed action will be reviewed according to the provisions of Section 404 of the Clean Water Act of 1972.

JURISDICTION

This application will be reviewed according to the provisions of Section 404 of the Clean Water Act of 1972 due to placement of 1.24 acres of fill in waters of the U.S. Poplar Creek and the tributaries to Poplar Creek were determined to be jurisdictional based on their downstream connection to the Fox River.

EVALUATION FACTORS

The decision whether to issue a permit will be based on an evaluation of probable impact including cumulative impacts of the proposed activity on the public interest. That decision will reflect the national concern for both protection and utilization of important resources. The benefit which reasonably may be expected to accrue from the proposal must be balanced against its reasonably foreseeable detriments.

All factors which may be relevant to the proposal will be considered including the cumulative effects thereof; among those are conservation, economics, aesthetics, general environmental concerns, wetlands, historic properties, fish and wildlife values, flood hazards, floodplain values, land use, navigation, shoreline erosion and accretion, recreation, water supply and conservation, water quality, energy needs, safety, food and fiber production, mineral needs, considerations of property ownership and, in general, the needs and welfare of the people. In addition, if the proposed activity involves the discharge of dredged or fill material into waters of the United States, the evaluation of the impact on the public interest will include application of Section 404(b)(1) guidelines (40 CFR 230) promulgated by the U.S. Environmental Protection Agency.

The Corps of Engineers is also soliciting comments from the public, Federal, state and local agencies, Indian tribes, and other interested parties in order to consider and evaluate the potential impacts of the proposed activity. Once this office completes a review of the comments received, it will be determined whether to issue, modify, condition, or deny a permit for this proposal.

To prepare this decision, comments are taken into consideration to assess impacts on the public interest factors listed above, as well as endangered species, historic properties, water quality, and general environmental effects. Comments will be used in the preparation of an Environmental Assessment and/or Environmental Impact Statement pursuant to the National Environmental Policy Act. A determination concerning the need for a public hearing will also be based on the comments received.

PRELIMINARY EVALUATION OF SELECTED FACTORS

WATER QUALITY:

The applicant has applied to the Illinois Environmental Protection Agency (IEPA) for water quality certification, or waiver thereof, for the proposed activity in accordance with Section 401 of the Clean Water Act. Certification or waiver indicates that the IEPA believes the activity will not violate applicable water quality standards. The review by the IEPA is conducted in accordance with the Illinois water quality standards under 35 Illinois Administrative Code Subtitle C by providing an antidegradation assessment, which includes an evaluation of alternatives to any proposed increase in pollutant loading that may result from this activity.

The "Fact Sheet" containing the antidegradation assessment for this proposed project may be found on the IEPA's web site, at www.epa.state.il.us/public-notices/. In the event that the IEPA is unable to publish the "Fact Sheet" corresponding to the timeframe of this Joint Public Notice, a separate public notice and "Fact Sheet" will be published by the IEPA at the web site identified above. You may also obtain a copy of the "Fact Sheet" by contacting the IEPA at the address or telephone number shown below.

Written comments concerning possible impacts to water quality should be addressed to the following agency, along with a copy of the comments provided to the Corps of Engineers:

Illinois Environmental Protection Agency
Bureau of Water
Watershed Management Section

1021 N. Grand Avenue East
P.O. Box 19276
Springfield, Illinois 62794-9276

If you have any questions please contact the IEPA at (217) 782-3362.

DEPARTMENT OF NATURAL RESOURCES:

The applicant may have to submit an application to the Illinois Department of Natural Resources, Office of Water Resources (IDNR-OWR) for a permit pursuant to the State of Illinois Rivers, Lakes and Streams Act (615 ILCS 5). Comments concerning the IDNR-OWR permit should be addressed to the following agency, along with a copy of the comments provided to the Corps of Engineers:

Illinois Department of Natural Resources
Office of Water Resources
2050 West Stearns Road
Bartlett, Illinois 60103

If you have any questions please contact the IDNR at (847) 608-3116.

ENDANGERED AND THREATENED SPECIES:

The Corps of Engineers has determined that the proposed activity may affect a Federally-listed endangered/threatened species or designated critical habitat. Consultation with the U.S. Fish and Wildlife Service pursuant to Section 7 of the Endangered Species Act of 1973, as amended (16 U.S.C. 1531 et seq.) has been initiated.

HISTORIC PROPERTIES/CULTURAL RESOURCES:

Preliminary review indicates that the proposed activity is not likely to adversely affect any historic property which is listed, or eligible for listing, on the National Register of Historic Places.

ENVIRONMENTAL IMPACT STATEMENT

A preliminary determination has been made that an environmental impact statement is not required for the proposed work.

PUBLIC HEARING

Any person may request in writing, within the comment period specified in this notice, that a public hearing be held to consider this application. Requests for public hearing shall state with particularity the reasons for holding a public hearing. A request for a hearing may be denied if substantive reasons for holding a hearing are not provided or if there is otherwise no valid interest to be served.

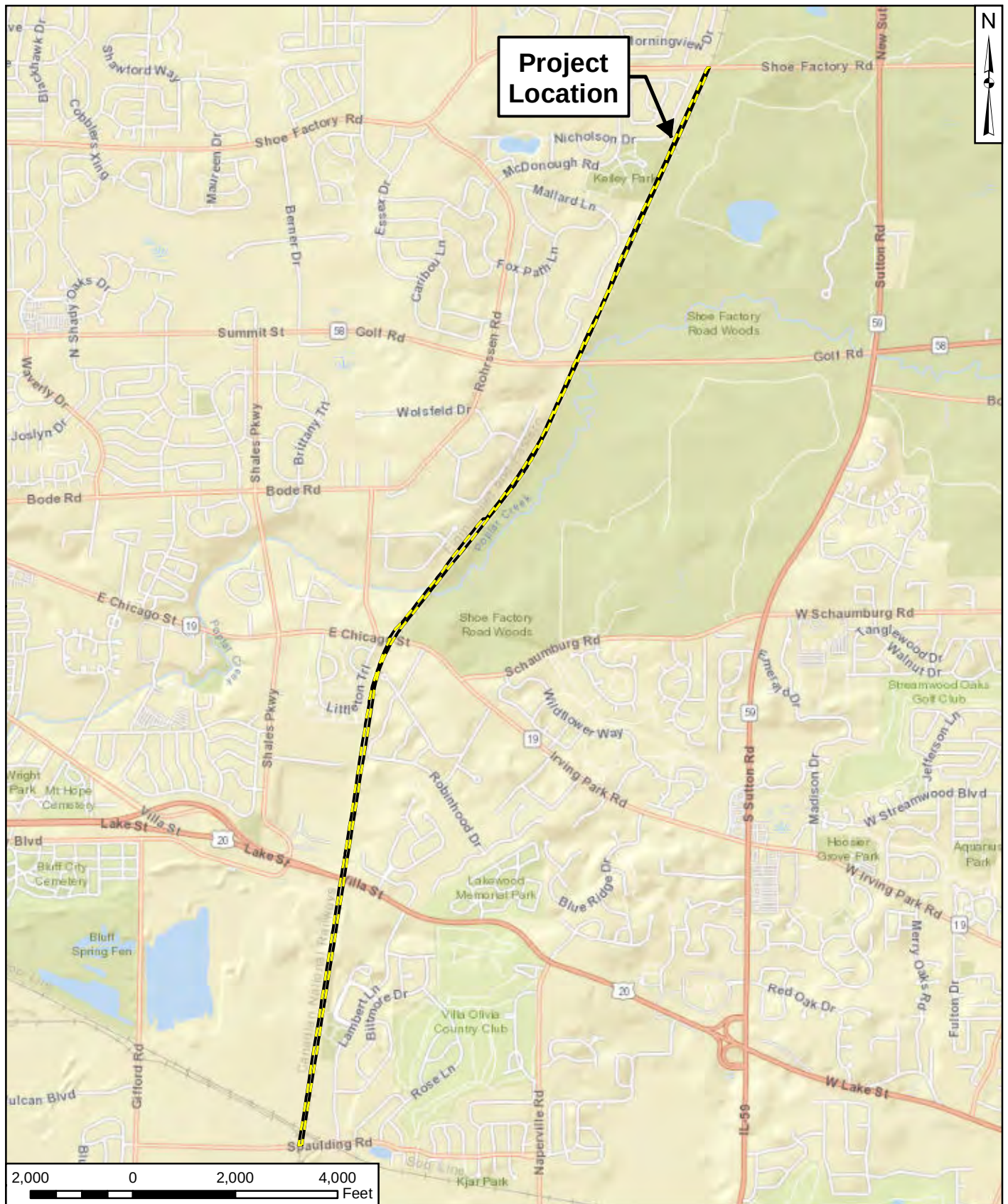
It should be noted that materials submitted as part of the permit application become part of the public record and are thus available to the general public under the procedures of the Freedom of Information Act (FOIA). Individuals may submit a written request to obtain materials under

FOIA or make an appointment to view the project file at the Chicago District Corps of Engineers Office of Counsel.

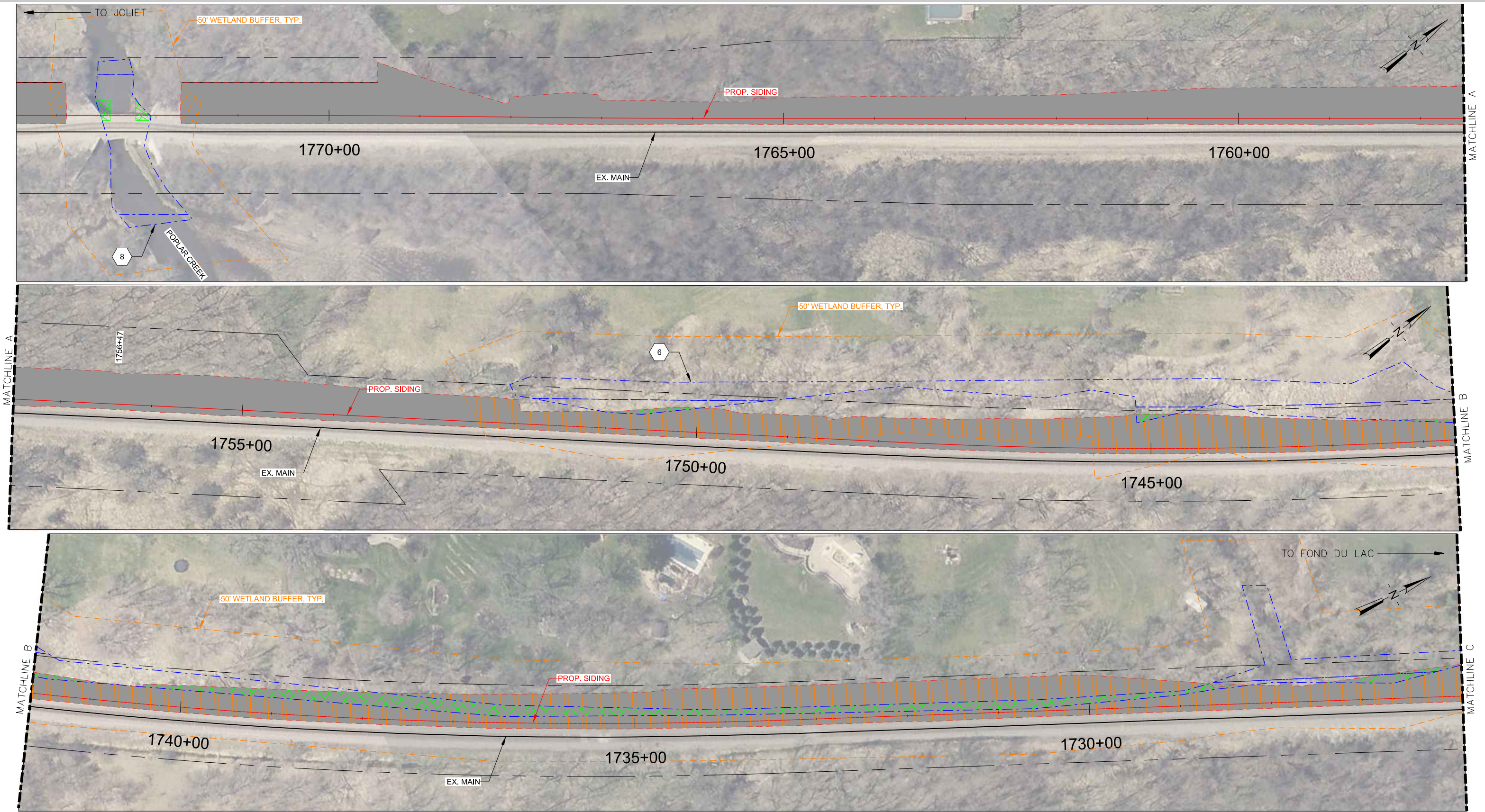
Interested parties wishing to comment on the proposed activity must do so in writing no later than **March 29, 2019**. It is presumed that all parties receiving this notice will wish to respond to this public notice; therefore, a lack of response will be interpreted as meaning that there is no objection to the project as described.

This public notice is not a paid advertisement and is for public information only. Issuance of this notice does not imply Corps of Engineers endorsement of the project as described.

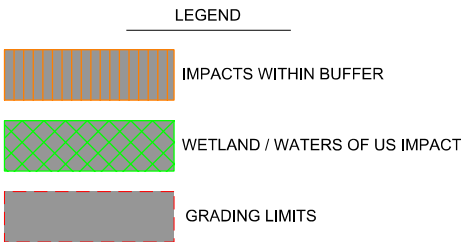
If you have any questions, please contact Mr. Soren Hall by telephone at (312) 846-5532, or email at Soren.G.Hall@usace.army.mil. **It should be noted that ALL comments received by this office (via hard copy or electronic) will only be accepted with the full name and address of the individual commenting.** You can also visit our website at <http://www.lrc.usace.army.mil/Missions/Regulatory.aspx> for more information on our program.



 V3 Companies 7325 Janes Avenue Woodridge, Illinois 60517 630.724.9200 phone 630.724.9202 fax www.v3co.com Visio, Vertere, Virtute... "The Vision To Transform with Excellence"	PROJECT NO.: 18252	CLIENT: Wisconsin Central Ltd. 17641 S. Ashland Avenue Homewood, Illinois 60430 BASE LAYER: ESRI World Street Map	TITLE: PROJECT LOCATION MAP	
	CREATED BY: AMM			
	DATE: 07/05/2018		SITE: Spaulding to South Sutton Siding Extension/Double Track Project MP 37.80 to MP 41.80 Cook County, Illinois	FIGURE: 1
	SCALE: See Scale Bar			



AREA	TOTAL AREA WITHIN ROW (AC)	WETLAND/WOUS IMPACTS (AC)	MITIGATION REQ'D (1.5x1 RATIO; AC)	BUFFER TYPE	TOTAL BUFFER AREA (AC)	BUFFER IMPACTS (AC)
1	1.09	0.95	1.43	FUNCTIONAL	7.04	0.96
				NON-FUNCTIONAL	2.38	0.26
6	0.54	0.28	0.42	FUNCTIONAL	7.75	1.94
				NON-FUNCTIONAL	1.62	0.17
8	0.18	0.01	0.02	FUNCTIONAL	0.83	0.04
				NON-FUNCTIONAL	0.20	0.00
TOTAL	1.81	1.24	1.87			

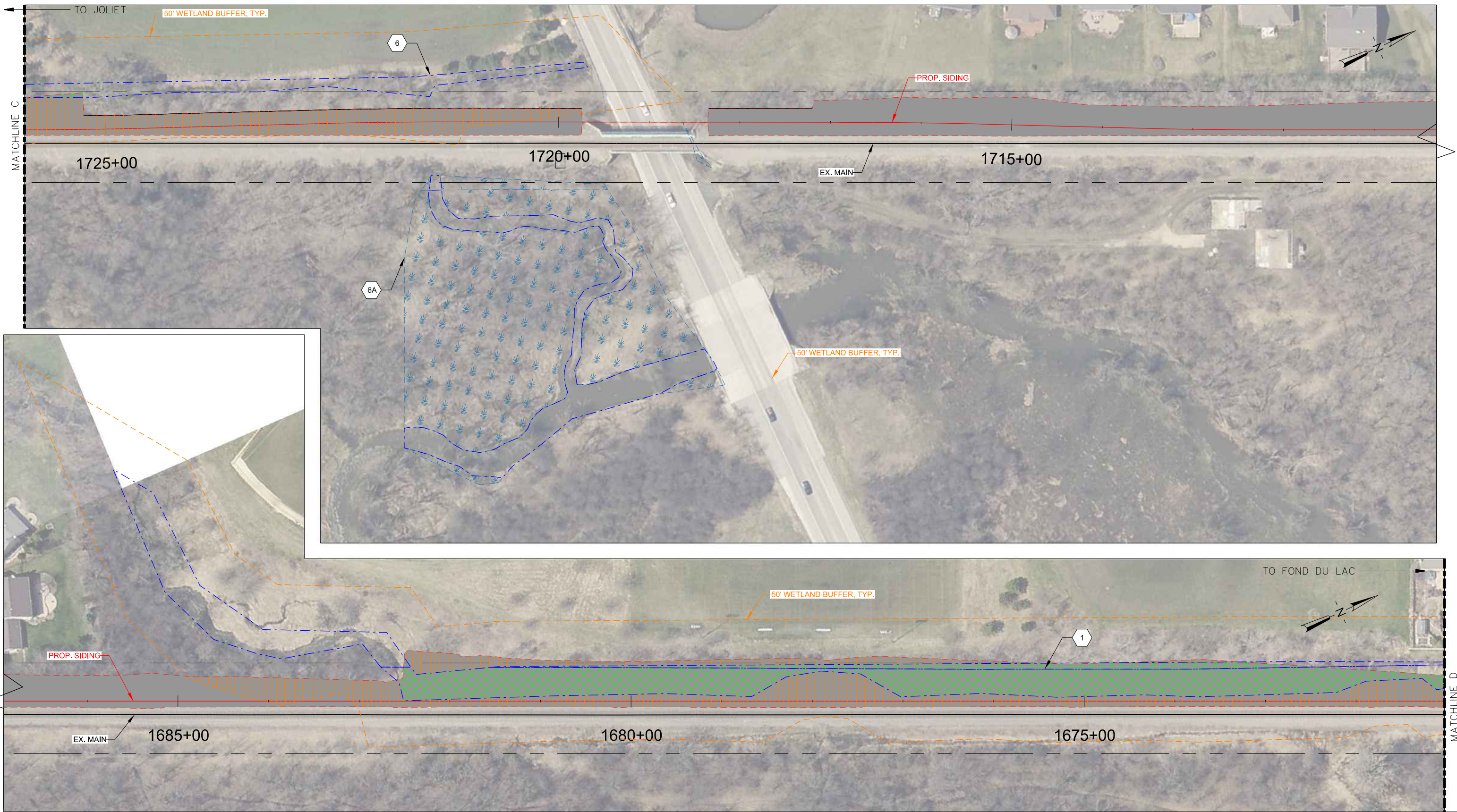




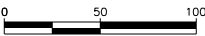
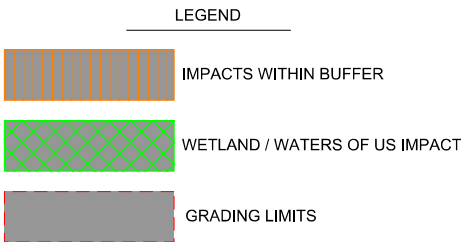
WISCONSIN CENTRAL LTD.
CHICAGO DIVISION
LEIGHTON SUB
ELGIN, IL

SPAULDING TO SUTTON DOUBLE TRACK
USACE WETLAND/WATERS IMPACTS
SHEET 1 OF 3

OFFICE OF DESIGN & CONSTRUCTION
DRAWN BY: DCB | SCALE: 1" TO 100' | DWG NO:
CHECKED BY: NKS | DATE: 19 DEC 2018 | FILE:



AREA	TOTAL AREA WITHIN ROW (AC)	WETLAND/WOUS IMPACTS (AC)	MITIGATION REQ'D (1.5x1 RATIO; AC)	BUFFER TYPE	TOTAL BUFFER AREA (AC)	BUFFER IMPACTS (AC)
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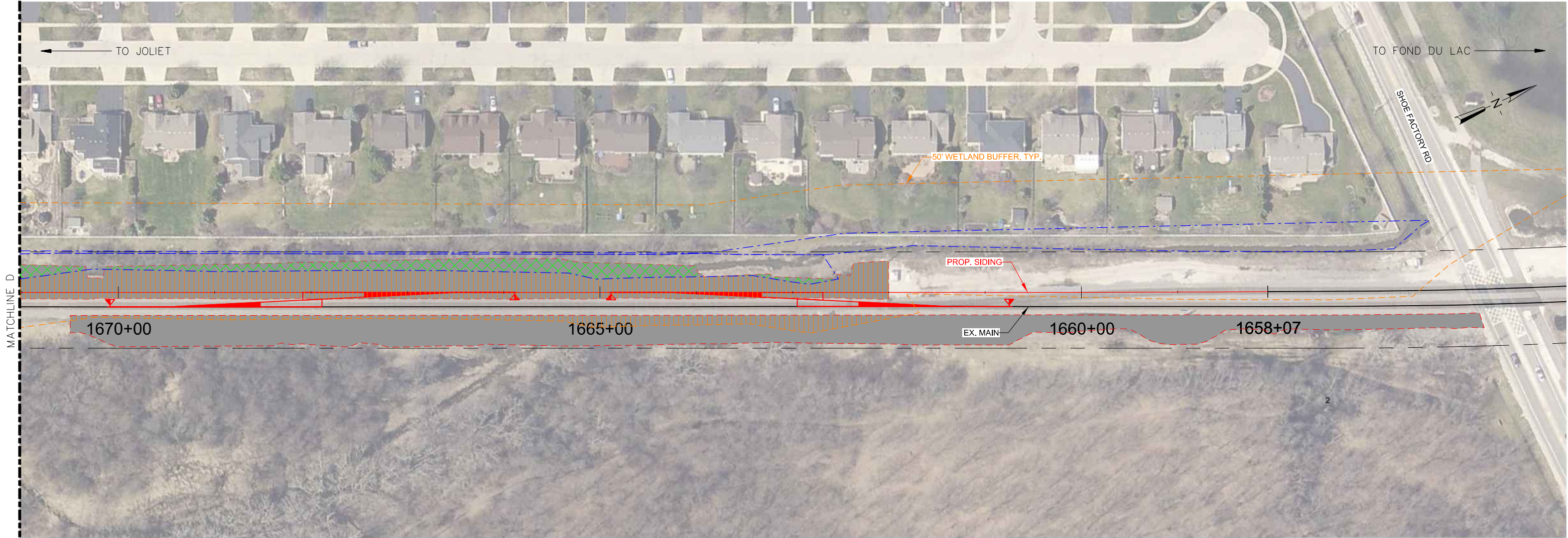


SOUTHERN REGION

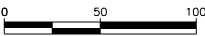
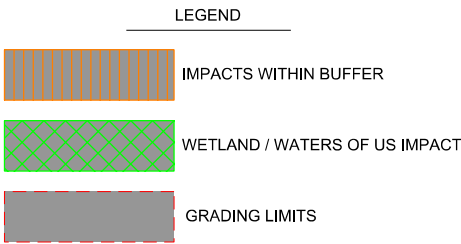
WISCONSIN CENTRAL LTD.
CHICAGO DIVISION
LEIGHTON SUB
ELGIN, IL

SPAULDING TO SUTTON DOUBLE TRACK
USACE WETLAND/WATERS IMPACTS
SHEET 2 OF 3

OFFICE OF DESIGN & CONSTRUCTION
DRAWN BY: DCB | SCALE: 1" TO 100' | DWG NO:
CHECKED BY: NKS | DATE: 19 DEC 2018 | FILE:



AREA	TOTAL AREA WITHIN ROW (AC)	WETLAND/WOUS IMPACTS (AC)	MITIGATION REQ'D (1.5x1 RATIO; AC)	BUFFER TYPE	TOTAL BUFFER AREA (AC)	BUFFER IMPACTS (AC)
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SOUTHERN REGION

WISCONSIN CENTRAL LTD.
CHICAGO DIVISION
LEIGHTON SUB
ELGIN, IL

SPAULDING TO SUTTON DOUBLE TRACK
USACE WETLAND/WATERS IMPACTS
SHEET 3 OF 3

OFFICE OF DESIGN & CONSTRUCTION
DRAWN BY: DCB | SCALE: 1" TO 100' | DWG NO:
CHECKED BY: NKS | DATE: 19 DEC 2018 | FILE:

March 14, 2019

Mr. Soren G. Hall

U.S. Army Corps of Engineers

Chicago District, Regulatory Branch

Attn: LRC-2018-00651, Mr. Soren Hall

231 South LaSalle Street

Suite 1500

Chicago, IL 60604-1457

RE: Public Notice / Application Number: LRC-2018-00651

Wisconsin Central Ltd. Railroad

Dear Mr. Hall:

I am the President of the Board of Directors of Chapel Creek Homeowners Association located west of the railroad track, between Golf Road (Route 58) on the North and Irving Park Road (Route 19) on the South, just west of Rohrssen Road. We learned of the current permit application by Wisconsin Central Ltd. Railroad referenced above through contacts from our residents/neighbors last week. The Association did not receive notification of the railroad's proposal from the Army Corps of Engineers nor Wisconsin Central. According to the public notice from the Army Corps of Engineers, the railroad's proposal is to install 4.27 miles of main line track south of Shoe Factory Road, a portion of which is adjacent to our residential neighborhood in unincorporated Hanover Township and Cook County.

We have received numerous concerns from residents about impacts from the potential location of the project that include increase in train traffic, associated noise, vibration, water table impact on water wells, safety issues and property values. Other concerns include the closer proximity to the property lines, yards and homes. The public notice does not provide detail information on these and other physical changes so that a coherent review and reply is able to be discussed and shared with residents and thus to the comment timeline of March 29, 2019 as listed in the public notice.

For these reasons, I request that the following actions by the Army Corps of Engineers regarding this application.

1. The review of this permit application and deadline for comments should be deferred until a future date, to be determined, to allow adequate and sufficient time for plan review, discussion with residents, Township, Cook County, appropriate State and Federal representatives and officials.
2. As noted on page 5 of the Public Notice, I request that a Public Hearing in our vicinity regarding this proposal be held. Residents have raised a variety of issues/concerns relevant to the railroad's proposal which need to be heard while many of the details of the proposal are unknown or have not yet been considered or shared.

Thank you for your consideration of these requests. On behalf of our residents and those residents in the surrounding neighborhoods and communities have expectations of a timely and thorough process to consider and weigh these factors in the decision making. If you should have any questions regarding this letter, please do not hesitate to contact me.

Very truly yours,

Paul K. Halverson

President, Board of Directors

Chapel Creek Homeowners Association (CCHOA)

2621 Cardinal Drive, Elgin, IL 60120

Email – 2thegoodlife@comcast.net cell 847-456-1349

cc: CCHOA Board of Directors

Brian McGuire, Hanover Township Supervisor

Kevin Morrison, Cook County Commissioner-15th District

David Woodruff, Canadian National

Larry Lloyd, Canadian National

Richard Durbin, U. S. Senator

Tammy Duckworth, U. S. Senator

Raja Krishnamoorthi, U.S. Representative-District 8

Cristina Castro, Illinois State Senator-22nd District

Fred Crespo, Illinois Representative-44th District

From: chimis1@comcast.net <chimis1@comcast.net>

Sent: Monday, March 18, 2019 6:38 AM

To: Brian McGuire (aednet) <bmcguire@aednet.org>; Brian McGuire <BMcGuire@hanover-township.org>; James Barr <JBarr@hanover-township.org>; Thomas Kuttenberg <tkuttenberg@hanover-township.org>

Subject: Proposal LRC-2018-00651

Good Morning Hanover Township Board:

I am writing in the matter of LRC-2018-00651, a proposal to install 4.27 miles of main line railroad track between Shoe Factory Road and Spaulding Road in Cook County, IL.

As a property owner with a home across the street to the proposed rail line expansion, I have many issues and concerns regarding this proposal.

This request represents the 57 homeowners in Rolling Knolls Estates, Elgin, IL we are asking the Hanover Township Board to act on our behalf with your support and involvement as our local government in that we need the attention of Cook County and state/federal officials also for their review on our behalf. We are looking for a public hearing in direct response to the proposal (referenced above) received by our homeowners living adjacent to the tracks in question. Our concerns are;

- The safety risk increases from additional tracks and more trains. We have many children who enjoy playing in their backyards. We are already severely worried about the tracks and this would bring the tracks closer to our homes and cut off their play areas. These trains come by at high speeds and are at severe risk of injuring our children and pets.
- The noise is already intrusive and doubling the tracks and adding more trains threatens our families ability to peacefully live in their homes. The trains already stop, bang, hiss, and vibrates our homes and adding to this would be extremely unpleasant.
- There are dangerous chemical traveling on those trains, there could be potential issues from crashes, spillage, etc. We have well and septic systems as our neighborhood does not have sewers or water. A potential de-railing or crash could affect our ability to get clean water and properly use our septic systems.
- The current land was engineered for proper drainage, when the railroad system came in 20 years ago, it affected the natural run off of rain water down to the rivers in the forest preserve. The

original railway was supposed to have drainage to help with this and it has been clogged and not working properly for years. Adding to this will severely impact the drainage system of rain water and negatively impact the streams and rivers in the forest preserve.

- Our neighbor, 99 Forestview Dr, has a natural spring at the edge of his yard and the train tracks. Building tracks to the west will go right into this and will cause flooding and harm the area.
- There is a negative impact to the visual views in our neighborhood by putting two tracks behind our nice houses and sprawling yards and great views and trails of the forest preserve. A Forest preserve initiative to bring wildlife back to the area has been successful and we have seen their efforts work. Starting construction and adding to this will drive these animals away and negatively impact the hard work the forest preserve has done over the past few years.
- The Cook County Forest Preserve is just that, a preservation of forest and natural habitats for plants and animals. This project does not preserve those but instead cuts into and destroys them.
- We have already seen multiple houses along this route go up for sale, and I'm sure more will follow. The impact to our home values is detrimental and the change in the neighborhood by severe price drops affects local jobs and taxes.
- A suggested alternative to is to expand north of IL-72/Higgins where there is less interference with homeowners and wildlife.

We find this proposal to be unacceptable and ask for your help to stop this expansion and hold a public hearing on this matter.

Respectfully submitted,

Lynn Chimis

100 Forestview Drive

Elgin, IL 60120

847-217-6666 cell

March 22, 2019

U.S. Army Corps of Engineers
Chicago District, Regulatory Branch
Attn: LRC-2018-00651, Mr. Soren Hall
231 South LaSalle Street, Suite 1500
Chicago, Illinois 60604-1437

Dear Mr. Hall,

I write to you on behalf of the Hanover Township Board of Trustees to express our concerns with the application submitted by Wisconsin Central Ltd. Railroad to install 4.27 miles of main line railroad track between Shoe Factory Road and Spaulding Road. The Township first became aware of the proposed action through news reports on March 4 and inquiries from residents that soon followed.

In speaking with residents living in close proximity to the current railroad tracks, there are several significant issues as they relate to homeowner safety, environmental impact, natural preservation, proper drainage, neighborhood aesthetics, and property values.

We believe these concerns and others should be included in your office's evaluation of probable impact of the proposed activity on the public interest, as outlined in the public notice for application of permit.

Please allow this correspondence to also serve as our official request that a public hearing be held to consider the application. I believe the concerns referenced herein and submitted to your office from other parties, should be sufficient. I would like to offer the Township facilities at 240 S. IL Route 59 in Bartlett as a venue to conduct the hearing.

It is our sincere hope that all individuals and agencies involved, and affected by this proposed action, engage in a transparent manner to address local concerns.

Please do not hesitate to contact me if you have any questions or to coordinate the logistics of hosting the hearing.

Sincerely,

Brian P. McGuire
Supervisor

RESOLUTION _____

**A RESOLUTION TO APPROVE A CONTRACT FOR SERVICES BETWEEN
HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH BOARD
RELATIVE TO THE C-HOPE PROGRAM**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: That the Contract for Services between the Township and the Hanover Township Mental Health Board for the provision of Senior Mental Health Services (C-Hope Program) (the “Contract”), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION SIX: EFFECTIVE DATE. This Resolution shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 22, 2019

APPROVED: March 22, 2019

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 22, 2019, and approved on March 22, 2019, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

Contract for Services

Fiscal Year – April 1, 2019 through March 31, 2020

This Contract made this 1st day of April, 2019 by and between Hanover Township (“Hanover Township” or the “Township”) and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the “Mental Health Board”), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

RECITALS

- A. The Mental Health Board is a non-home rule entity governed by the provisions of the Community Mental Health Act (405 ILCS 20/0.1 *et seq.*) and other applicable statutes and laws.
- B. The Mental Health is authorized to provide funding to Hanover Township, and the Parties are authorized to enter this Agreement pursuant to Section 3e of the Community Mental Health Act (405 ILCS 20/3e).
- C. The Hanover Township Board of Trustees (the “Township Board”) levies, budgets and appropriates funds on behalf of the Mental Health Board in such amounts as deemed necessary by the Township Board and subject to the applicable provisions of the Township Code (60 ILCS 1/1-1, *et seq.*) (the “Township Code”), the Illinois Municipal Budget Law (50 ILCS 330/1 *et seq.*) (“Municipal Budget Law”), PTEL, and other applicable statutes, regulations and laws.
- D. The Mental Health Board has approved the award of funds to Hanover Township based upon the representations and warranties made by Hanover Township herein and in its Proposal for Services set forth in Exhibit A, attached hereto and incorporated herein (the “Required Services”) and subject to the terms, conditions, and contingencies set forth herein, including but not limited to the budget and appropriation requirements set forth herein.

NOW THEREFORE, in consideration of the terms and conditions herein and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties hereby agree as follows:

- 1. The Recitals and Exhibit thereto are hereby incorporated by reference into the body of this Agreement and made a part hereof as though fully set forth herein.
- 2. The Mental Health Board has approved of the allocation of funds to Hanover Township in an amount not to exceed \$42,000 for the Required Services to be allocated

as set forth on Exhibit B, attached hereto and incorporated herein, subject to the terms, conditions, limitations and contingencies set forth herein.

3. Hanover Township in consideration thereof covenants and agrees to provide the Required Services to Hanover Township residents as provided herein.

4. Disbursements by the Mental Health Board to Hanover Township shall be expressly contingent upon the following:

- (i) The Mental Health Board's electronic receipt of the monthly service reports from Hanover Township. The reimbursement rates shall be as set forth in Exhibit C, attached hereto and incorporated herein.
- (ii) Strict compliance with the terms and conditions herein by Hanover Township.
- (iii) The Township Board levying and appropriating sufficient funds on behalf of the Mental Health Board to provide the funds provided for herein and the Township Board's approval of any and all payments to Hanover Township.

5. Hanover Township represents and warrants to the Mental Health Board and Hanover Township the following:

- A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any of Hanover Township's program, or activity, whether or not funded in whole or in part by funding through the Mental Health Board, on the ground of race, color, national origin, age, sex, sexual orientation, religion, disability, unfavorable discharge from the military and/or any other unlawful basis.
- B. Hanover Township is and shall remain in strict compliance with the federal, state, and local requirements for physical facilities and services for the disabled, including but not limited to the Americans with Disabilities Act, as amended, and the Rehabilitation Act.
- C. Hanover Township currently has and shall maintain exempt status under Section 501 (a) of the Internal Revenue Code as an organization described in Section 501(c)(3) of the Internal Revenue Code; and Hanover Township shall within 10 days report to the Mental Health Board its loss or receipt of notice of loss of said exempt status.

6. Hanover Township shall provide at its own expense any audits or other accounting reports or information required by any statute, rule or regulation applicable to (1) the Mental Health Board's agreement to provide Hanover Township with funding hereunder, (2) Hanover Township's operations, (3) the Required Services, and/or (4) if required by the Mental Health Board or Hanover Township.

7. Hanover Township shall also agree to a random audit of Hanover Township's services, operations and programs by personnel from the Mental Health Board and/or Hanover Township to verify residency of clients served with funds provided by the Mental Health Board and to verify that the Required Services have been provided by Hanover Township and Hanover Township's compliance with the terms and conditions of this Contract.

- A. Hanover Township shall obtain written consents to disclosure of records and communications from recipients of the Required Services (or the recipient's parent or guardian as the case may be) in accordance with Section 5 of the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/5) (the "Confidentiality Act") authorizing the disclosure of such communications and records to the Mental Health Board and Hanover Township in order for the Mental Health Board and Hanover Township to verify that the Required Services have been provided and as necessary to perform any auditing provided for hereunder. Notwithstanding the forgoing, in no event shall Hanover Township deny Required Services to any person as a result of said person declining to provide said consent, nor shall Hanover Township make any services contingent upon any person consenting to such disclosure.

8. Hanover Township shall issue publications of the financial support from the Mental Health Board in all appropriate communication, literature and media of Hanover Township to the extent such communications, literature and/or media pertain to the Required Services and/or services otherwise funded by the Mental Health Board hereunder.

9. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of any federal, state and/or local statute, ordinance, rule, regulation or law, then Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:

- A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township;
- B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, officers, directors, employees, volunteers or subcontractors to the Mental Health Board; and/or
- C. Failure to provide the Required Services hereunder.

10. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:

If to the Mental Health Board:
Hanover Township Mental Health Board
250 South Route 59
Bartlett, Illinois, 60103
Attention: James Barr,
Administrative Officer
Amanda Teachout,
Mental Health Board Manager

If to Hanover Township:
Hanover Township
240 South IL Route 59
Bartlett, IL 60103
Attention: Tracey Colagrossi
Director

11. Hanover Township shall not assign or transfer any interest or rights under this Contract or sub-contract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board. Any such assignments on transfers shall be null and void.

12. Compliance with Laws, Rules and Regulations.

- A. Hanover Township shall at all times observe and comply with all laws, ordinances, rules or regulations of the Federal, State, and local governments, as amended from time to time, which may in any matter affect the performance of this Agreement, the Required Services and/or any other services, activities and/or operations of Hanover Township. Provided, however, that the Mental Health Board may, from time to time, impose stricter regulations or requirements than required by Federal, State, and/or local laws, rules and regulations, and that Hanover Township hereby agrees to comply with said Mental Health Board regulations or requirements.
- B. Hanover Township understands and agrees that the Required Services are designed to address the needs of residents of Hanover Township suffering from mental illness and/or substance use disorders (as those terms are defined in the Community Mental Health Act) and Hanover Township's performance and progress will be measured to that end.

13. Conflict of Interest.

- A. Hanover Township understands and agrees that no director, officer, agent, volunteer, employee of Hanover Township may:
 - 1. Have any interest, whether directly or indirectly, in any contract (including those for the procurement of supplies, equipment, construction or services), the performance of any work pertaining to this Agreement, the transfer of any interest in any property and/or other assets.

2. Represent, either as agent or otherwise, any person, association, trust or corporation, with respect to any application or for any contract or work pertaining to the Agreement and/or Required Services.
 3. Take, accept or solicit, either directly or indirectly, any money or other thing of value as a gift or bribe or means of influencing his or her vote or actions.
- B. Any contract made and procured in violation of this Section is void and no funds under this Agreement may be used to pay any cost under such a contract. The purpose of this Section is to avoid even the appearance of a conflict of interest.
 - C. Hanover Township agrees and understands that it shall incorporate, or cause to be incorporated, the provisions contained in this Section in all contracts or subcontracts entered into pursuant to this Agreement.
 - D. In the event of failure or refusal of Hanover Township to comply, the Mental Health Board may terminate or suspend in whole or in part any contractual agreements with Hanover Township and may take any of the actions set forth herein.
 - E. For the purpose of this Section these conflicts of interest provisions apply to those persons who:
 1. Exercise or have exercised any functions or responsibilities with respect to activities, services and/or programs funded hereunder.
 2. Are in a position to participate in a decision making process or gain inside information with regard to such activities, services and/or programs.
 3. May obtain personal or financial interest or benefit from any such activity, service and/or program;
 4. Have any interest in any contract or agreement with respect thereto or the proceeds thereunder.
 - F. For the purpose of this Agreement, a person will be deemed to include the individual, members of his or her immediate family, his or her partners and any organization which employs or is about to employ any one of these, and shall mean those persons set out in 24 CFR Section 570 611 (c).
14. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the Parties. Hanover Township shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Mental

Health Board shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers Compensation Insurance, as Hanover Township is an independent contractor.

15. Records Maintenance

Hanover Township shall maintain during the term of this Contract and for a period of five (5) years thereafter complete and adequate financial records, accounts and other records to support all program expenditures. These records and accounts shall include, but are not limited to, the following: a general ledger that supports the costs charged to the Required Services and receipt of funds hereunder; records documenting procurement of goods and services; contracts for goods and services, lease and rental agreements; invoices; billing statements; cancelled checks; timecards signed by employees and supervisors; personnel authorization of records; payroll registers; payroll tax records; bank statements; bank reconciliation reports; subcontractor agreements; schedules containing comparisons of budgeted amounts and actual expenditures.

16. Return of Funds.

Hanover Township agrees that, upon the expiration of this Agreement, it shall transfer to the Mental Health Board any and all funds received thereunder that have not been expended to provide the Required Services, if any.

17. Hanover Township agrees that all cost overruns to provide the Required Services are the responsibility of Hanover Township. Hanover Township further agrees that it shall be solely liable for the repayment of unused funds, program income funds, or disallowed, unauthorized or ineligible expenses.

18. Indemnification.

A. Hanover Township shall indemnify the Mental Health Board, Hanover Township, and their respective officials, officers, agents, employees, volunteers and servants (collectively, the "Indemnified Parties") against and hold them harmless from all liabilities, claims, damages, losses, and expenses, including but not limited to legal defense costs, attorney's fees, settlements, judgments, prejudgments interest, or post judgment interest whether by direct suit or from third parties arising out of any acts, commissions, or omissions of Hanover Township, its officers, directors, agents, employees, volunteers, and/or servants, any recipient or potential recipient of any moneys or benefits from Hanover Township, any participant in a program, activity and/or service operated pursuant to this Agreement, any contractor hired pursuant to a program operated under this Agreement, or any officers, agents, directors, employees, or servants of any of them, in a claim or suit brought by any person or third party in connection with this Agreement or from any claim or suit by any person or third party against the Indemnified Parties, or any of them.

- B. In the event a claim or suit is brought against the Indemnified Parties, or any of them, for which Hanover Township is responsible pursuant to subparagraph A of this Section, Hanover Township will defend, at its own cost and expense, any suit or claim and will pay any resulting claims, judgments, damages, losses, expenses, prejudgment interest, post judgment interest, or settlements against the Indemnified Parties.
- C. The indemnification obligation under this Section shall not be limited in any way to the limitations on the amount or type of damages, compensation or benefits payable by or for Hanover Township under any law or by the amount of or limitations on insurance coverage, if any, held by Hanover Township.

19. Hanover Township's General Covenants.

- A. In connection with the execution of delivery of this Agreement, Hanover Township covenants, represents and warrants to the Mental Health Board and to Hanover Township:
 - (1) That it has all requisite authority to carry on its business and to execute, deliver and consummate the services, operations and programs contemplated by this Agreement; including but not limited to the Required Services.
 - (2) That its employees, agents, volunteers, officers and directors are competent to perform as required under this Agreement;
 - (3) That it is the real party in interest to this Agreement and is not acting for or on behalf of an undisclosed party;
 - (4) That it has taken all necessary action under its governing documents to authorize the execution and performance of this Agreement under the terms and conditions stated herein;
 - (5) That it has no public or private interest, direct or indirect, and shall not acquire, directly or indirectly any such interest which does or may conflict in any manner with the performance of Hanover Township's services and obligations under this Agreement;
 - (6) That no member of any governing body or any official, officer, agent or employee of the Mental Health Board, is employed either part time or full time by Hanover Township or has a financial or economic interest in this Agreement, or is an individual receiving any compensation from Hanover Township;
 - (7) That there is no action, suit or proceeding at law or in equity pending, nor to the best of Hanover Township's knowledge, threatened, against or affecting Hanover Township, before any court or before any governmental or

administrative agency, which will have a material adverse effect on the performance required by this Agreement;

- (8) That to the best of Hanover Township's knowledge and belief, Hanover Township, its principals, directors, officers, key project personnel, and/or individuals who may have access to any funds provided hereunder:
- (a) Are not presently declared ineligible or voluntarily excluded from contracting with any Federal or State department or agency and/or with Mental Health Board;
 - (b) Have not been convicted of any felony; been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; had a civil judgment rendered against them for commission of fraud; been found in violation of Federal or State antitrust statutes; or been convicted of embezzlement, theft, larceny, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property and/or any other crime involving moral turpitude.
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in subparagraph (b) of this certification.

Any request for an exception to the provisions of this Section must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction or status of proceedings. In the absence of a conviction, the Mental Health Board may perform its own independent investigation relative to said indictment or charges.

- (9) That this Agreement has been duly executed and delivered on behalf of Hanover Township and constitutes a legal, valid and binding obligation of Hanover Township, enforceable in accordance with its terms.
- (10) Hanover Township certifies that it is not currently operating under or subject to any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of Hanover Township's knowledge, that it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority. Should it become the subject of an investigation by any state or federal regulatory, law enforcement or legal authority, Hanover Township shall promptly notify the Mental Health Board of any such investigation. Hanover Township acknowledges that should it later be subject to a cease and desist order, Memorandum of Understanding, or found in violation pursuant to any regulatory action or any court action or proceeding before any administrative agency, that the Mental Health Board is authorized to declare Hanover Township in default of this Agreement and suspend or terminate the Agreement pursuant to Section 22 below.

B. General Covenants. In connection with the execution and delivery of this Agreement, Hanover Township makes the following covenants to the Mental Health Board and to Hanover Township which are in addition to any specific covenants contained in this Agreement:

- (1) That it will use funds only for the purposes set forth on Exhibit A (i.e., the Required Services);
- (2) That all warranties and representations made by Hanover Township in this Agreement shall be true, accurate and complete for the term of the Agreement;
- (3) That it shall be subject to, obey, and adhere to any and all federal, state and local laws, statutes, ordinances, rules, regulations and executive orders as are now or may be in effect during the term of this Agreement which may be applicable to Hanover Township, the Required Services and/or the operations, activities, programs and/or services of Hanover Township;
- (4) That it shall remain solvent and able to pay its debts as they mature. In the event of bankruptcy filing by Hanover Township, voluntary or involuntary, the Mental Health Board may decline to make any further payment, which may otherwise be required under this Agreement;
- (5) That it shall immediately notify the Mental Health Board of any and all events or actions that may materially adversely affect its ability to carry on its operations or perform and or all of its obligations under this Agreement; and
- (6) That it shall not enter into any other agreement or transaction that would conflict with the performance of its duties hereunder.

20. Appropriation; Non Appropriation/Insufficient Appropriation; Reduced Funding Sources/Revenues

- A. Appropriation. As set forth above, payments under this Agreement are expressly contingent upon the existence of a valid appropriation therefore and that no officer shall contract for any indebtedness on behalf of the Mental Health Board or assume to bind the Mental Health Board in an amount in excess of the money appropriated.
- B. Non-appropriation/Insufficient Appropriation. Notwithstanding any provision herein to the contrary, payments by the Mental Health Board pursuant to this Agreement are subject to the availability of sufficient funds levied, budgeted and appropriated by the Township Board and authorized expenditures under Federal, State and Local law. The Mental Health Board's obligations hereunder shall cease immediately, without penalty or further payment being required, if the Township Board fails to make an appropriation sufficient to pay such obligation.

The Mental Health Board, in its sole discretion, shall determine whether amounts appropriated are sufficient to continue its obligations under this Agreement. Termination resulting from non-appropriation or insufficient appropriation shall be in accordance with Section 22 below. Any funding is void by operation of law if the Mental Health Board fails to obtain the requisite appropriation to pay any funding provided for herein.

C. Reduce Funding Sources/Revenues. The Mental Health Board reserves the right to reduce the amount to be paid to Hanover Township under this Agreement if the Mental Health Board determines that it is in the best interest of the Mental Health Board to reduce its obligations under this Agreement as a result of the occurrence of any of the following events during the term of the Agreement:

- (1) Receipts from revenues which provide the funding for this Agreement either fall significantly short of anticipated levels, or significantly decrease, or
- (2) Other sources (external grants, contracts, awards, etc.) providing funds for this Agreement are decreased or withdrawn. If such an event occurs, the Mental Health Board will notify Hanover Township as soon as possible. If the Mental Health Board and Hanover Township are able to agree on a reduced compensation amount and a corresponding reduced scope of services, the parties shall execute a funding modification so stating. If the parties are unable to agree to such reduced funding and revised scope of services, then the Mental Health Board shall terminate the funding in accordance with the provisions of Section 22 below.

21. Default and Remedies.

The occurrence of any of the following events, during the term of this Contract, shall constitute a default:

- A. Hanover Township shall fail to observe or perform any covenant or agreement contained in this Agreement, including the Exhibits hereto;
- B. Any representation, warranty, certificate or statement made by Hanover Township in this Agreement, including the Exhibits hereto, or in any certificate, report, financial statement or other document delivered pursuant to this Agreement shall prove to have been incorrect when made in any material respect;
- C. Hanover Township shall commence a voluntary case or other proceeding seeking liquidation, reorganization or other relief with respect to itself or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, or shall consent to any such relief or to the appointment of or taking possession by any such official in an involuntary case or other proceeding commenced

against it, or shall make a general assignment for the benefit of creditors, or shall fail generally to pay its debts as they become due, or shall take any corporate action to authorize any of the foregoing;

- D. An involuntary case or other proceeding shall be commenced against Hanover Township seeking liquidation, reorganization or other relief with respect to it or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, and such involuntary case or other proceedings shall remain undismissed and unstayed for a period of 60 days; or an order for relief shall be entered against Hanover Township under the federal bankruptcy laws as now or hereby after in effect;
- E. Hanover Township permanently ceases the conduct of services and/or operations at the location specified in its application to the Mental Health Board for any reason, including, but not limited to, fire or other casualty;
- F. Hanover Township fails to provide the Required Services hereunder;
- G. Hanover Township defaults on a loan from a third party. Hanover Township shall provide the Mental Health Board with immediate notice upon making a determination that it will default on a loan.

Hanover Township shall have ten (10) days from the date the Mental Health Board notifies it of the occurrence of a default to cure the default to Mental Health Board's satisfaction (the "Cure Period"). Hanover Township's failure to cure, or to initiate a cure which is satisfactory to the Mental Health Board, shall be a sufficient basis for the Mental Health Board to terminate this Agreement and to direct Hanover Township to refund all funds disbursed to it by the Mental Health Board within ten (10) days of receipt of the notice of termination. In the event of repeated defaults and/or breach by Hanover Township hereunder, Hanover Township shall not be permitted to cure said default, and the Mental Health Board may immediately terminate this Contract, cease making any further or additional distributions hereunder and direct Hanover Township to refund all disbursements received by Hanover Township from the Mental Health Board.

At the Mental Health Board's discretion Hanover Township shall be responsible for the payment of interest at a rate equal to twelve percent (12%) per annum (not to exceed the maximum rate permitted by law) for any amount of the funds which it has not refunded to the Mental Health Board beginning ten (10) days from the date the termination notice is sent by the Mental Health Board and continuing to the date that all funds are refunded by Hanover Township or recovered through other legal processes available to the Mental Health Board.

22. Termination; Suspension

- A. This Agreement may be terminated as follows:

- (1) Non-appropriation, Insufficient Appropriation. In the event of insufficient appropriation as described in Section 20 above, Hanover Township shall be paid for non-cancelable, allowable expenditures incurred in the performance of Required Services under this Agreement prior to the effective date of termination which shall be the date stated in the written termination possible after it becomes aware of such insufficient appropriation in an amount not to exceed said appropriation. Any refunds due the Mental Health Board shall be submitted as provided herein. In the event of any non-appropriation of funds by the Township Board, Hanover Township shall not be entitled to any funds hereunder, and shall refund to the Mental Health Board any funds received hereunder by Hanover Township from the Mental Health Board.
- (2) Reduce Funding Sources/Revenues. In the event that parties are unable to agree on a reduced amount of compensation and scope of services necessitated do to reduction in revenues or other funding sources for this Agreement as described in Section 20 above, Hanover Township shall be paid for non-cancelable, allowable expenditure incurred in the performance of authorized services under this Agreement prior to the effective date of termination which shall be the date stated in the written termination notice provided to Hanover Township. Any refunds due the Mental Health Board shall be as provided herein.
- (3) For Cause. If the Mental Health Board determines that Hanover Township has failed to comply with any of the covenants, terms, conditions or provisions of this Agreement, or any other application, proposal or funding award executed by the Mental Health Board and Hanover Township, including any applicable rules or regulations, or has made a false representation or warranty in connection with the receipt of the funds, the Mental Health Board may terminate this Agreement in whole or in part at any time before the expiration date of this Agreement. The Mental Health Board shall notify Hanover Township in writing of the reasons for the termination and the effective date of the termination. Payments made to Hanover Township or recovery by the Mental Health Board shall be with Section 21 above.

In the event of termination for cause, Hanover Township shall also be subject to any other applicable provisions specified elsewhere in this Agreement.

Termination for cause may render Hanover Township ineligible for consideration for future funds from the Mental Health Board for a period not to exceed two (2) years.

- (4) For Convenience. Hanover Township acknowledges that this funding was made by the Mental Health Board based on its determination that the Required Services to be funded under this Agreement are in furtherance of the Mental Health Board's statutory requirements and its program objectives. Hanover Township further acknowledges that the Mental Health Board may

unilaterally terminate this Agreement based on its good faith determination that the continued expenditure of funds under this Agreement is no longer in furtherance of said statutory requirements or program objectives. Termination for convenience shall be effective upon delivery of notice to Hanover Township as provided herein. Hanover Township shall not incur new obligations after the effective date of the termination, and shall cancel as many outstanding obligations as possible. The Mental Health Board shall allow full credit to Hanover Township for properly incurred expenditures made in connection with the Required Services prior to Hanover Township's receipt of said notice of termination for convenience. Refunds shall be submitted as provided herein.

- B. Suspension. If Hanover Township fails to comply with the specific conditions and/or general terms and conditions of this Agreement the Mental Health Board may, upon written notice to Hanover Township, suspend this Agreement, withhold further payments and prohibit Hanover Township from incurring additional obligations of funds, pending corrective action by Hanover Township or a decision to terminate this Agreement. The Mental Health Board may determine to allow such necessary and proper costs, which Hanover Township could not reasonably avoid during the period of suspension provided that the Mental Health Board agrees that such costs were necessary and reasonable and incurred in accordance with the provisions of this Agreement.

23. Hanover Township shall at all times have sole control over the manner, means and methods of performing the Required Services according to its own independent judgment, and is solely responsible for the direction of its employees, volunteers, and agents. Hanover Township acknowledges and agrees that it will devote such times as is necessary to perform the Required Services. Hanover Township represents and warrants that it has the skills and knowledge necessary to perform the Required Services in a safe, proper, efficient, thorough and satisfactory manner and understanding that the Mental Health Board is relying on such representation in providing funding to Hanover Township hereunder.

24. Insurance.

- A. Hanover Township agrees to provide and keep force at all times during this Agreement and while performing Required Services and/or any other services for which Hanover Township has received funding from the Mental Health Board, at Hanover Township's sole cost, the following types and minimum amounts of coverage's: comprehensive general liability insurance contractual liability coverage, with minimum limits of not less than one million dollars (\$1,000,000) per occurrence, and two million (\$2,000,000) annual aggregate; property damage insurance; full Worker's Compensation Insurance equal to the statutory amounts required by law; employers liability insurance with limits of not less than five hundred thousand dollars (\$500,000), and professional liability coverage with a limit of not less than \$1,000,000 each wrongful act arising out of performance or failure to perform professional services. All insurance carriers providing the

coverage set forth herein shall have a rating of A:VII as assigned by A.M. Best & Co. and satisfactory to the Mental Health Board in its sole discretion.

- B. All insurance coverage provided by Hanover Township shall be primary coverage as to the Mental Health Board and Hanover Township. Any insurance of self-insurance maintained by the Mental Health Board and/or Hanover Township shall be excess of Hanover Township's insurance and shall not contribute with it.
- C. The Mental Health Board, Hanover Township, and their respective officers, officials, agents, employees, and volunteers are to be covered and named as additional insureds under Hanover Township's General Liability coverage and said coverage shall contain no special limitation on the scope of protection afforded to the additional insureds. The policy and/or coverage shall also contain a "contractual liability" clause.
- D. Said insurance policies shall not be canceled or amended without 30 days prior written notice having been given to the Mental Health Board. Such cancellation shall be grounds for the Mental Health Board to immediately cancel this Agreement.

25. Miscellaneous.

A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement. Any amendments to this Agreement must be in writing and executed by both Parties.

B. This Agreement may be executed in any number of counterparts, and by the Mental Health Board and Hanover Township on different counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.

C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

J. Facsimile signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Agreement.

Hanover Township Mental Health Board:

Hanover Township: Hanover Township

By: _____
Chairman

By: _____
Director

Attest:

Attest:

By: _____
Secretary

Its: _____

SCHEDULE A

Reimbursement Rates

**Hanover Township Senior Services
Program: Senior Mental Health Services (C-Hope Program)
FY 20 Funding Total: \$42,000**

Quarterly Fund Disbursements	Amount
04/01/2019 – 06/30/2019	\$10,500
07/01/2019 – 09/30/2019	\$10,500
10/01/2019 – 12/31/2019	\$10,500
01/01/2020– 03/31/2020	\$10,500

RESOLUTION _____

**A RESOLUTION TO APPROVE A CONTRACT FOR SERVICES BETWEEN
HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH BOARD
RELATIVE TO THE HOME DELIVERED MEALS PROGRAM**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: That the Contract for Services between the Township and the Hanover Township Mental Health Board for the provision of **Senior Mental Health Services** (Home Delivered Meals Program) (the “Contract”), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION SIX: EFFECTIVE DATE. This Resolution shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 22, 2019

APPROVED: March 22, 2019

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 22, 2019, and approved on March 22, 2019, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

Contract for Services

Fiscal Year – April 1, 2019 through March 31, 2020

This Contract made this 1st day of April, 2019 by and between Hanover Township (“Hanover Township” or the “Township”) and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the “Mental Health Board”), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

RECITALS

- A. The Mental Health Board is a non-home rule entity governed by the provisions of the Community Mental Health Act (405 ILCS 20/0.1 *et seq.*) and other applicable statutes and laws.
- B. The Mental Health is authorized to provide funding to Hanover Township, and the Parties are authorized to enter this Agreement pursuant to Section 3e of the Community Mental Health Act (405 ILCS 20/3e).
- C. The Hanover Township Board of Trustees (the “Township Board”) levies, budgets and appropriates funds on behalf of the Mental Health Board in such amounts as deemed necessary by the Township Board and subject to the applicable provisions of the Township Code (60 ILCS 1/1-1, *et seq.*) (the “Township Code”), the Illinois Municipal Budget Law (50 ILCS 330/1 *et seq.*) (“Municipal Budget Law”), PTEL, and other applicable statutes, regulations and laws.
- D. The Mental Health Board has approved the award of funds to Hanover Township based upon the representations and warranties made by Hanover Township herein and in its Proposal for Services set forth in Exhibit A, attached hereto and incorporated herein (the “Required Services”) and subject to the terms, conditions, and contingencies set forth herein, including but not limited to the budget and appropriation requirements set forth herein.

NOW THEREFORE, in consideration of the terms and conditions herein and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties hereby agree as follows:

- 1. The Recitals and Exhibit thereto are hereby incorporated by reference into the body of this Agreement and made a part hereof as though fully set forth herein.
- 2. The Mental Health Board has approved of the allocation of funds to Hanover Township in an amount not to exceed \$11,000 for the Required Services to be allocated

as set forth on Exhibit B, attached hereto and incorporated herein, subject to the terms, conditions, limitations and contingencies set forth herein.

3. Hanover Township in consideration thereof covenants and agrees to provide the Required Services to Hanover Township residents as provided herein.

4. Disbursements by the Mental Health Board to Hanover Township shall be expressly contingent upon the following:

- (i) The Mental Health Board's electronic receipt of the monthly service reports from Hanover Township. The reimbursement rates shall be as set forth in Exhibit C, attached hereto and incorporated herein.
- (ii) Strict compliance with the terms and conditions herein by Hanover Township.
- (iii) The Township Board levying and appropriating sufficient funds on behalf of the Mental Health Board to provide the funds provided for herein and the Township Board's approval of any and all payments to Hanover Township.

5. Hanover Township represents and warrants to the Mental Health Board and Hanover Township the following:

- A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any of Hanover Township's program, or activity, whether or not funded in whole or in part by funding through the Mental Health Board, on the ground of race, color, national origin, age, sex, sexual orientation, religion, disability, unfavorable discharge from the military and/or any other unlawful basis.
- B. Hanover Township is and shall remain in strict compliance with the federal, state, and local requirements for physical facilities and services for the disabled, including but not limited to the Americans with Disabilities Act, as amended, and the Rehabilitation Act.
- C. Hanover Township currently has and shall maintain exempt status under Section 501 (a) of the Internal Revenue Code as an organization described in Section 501(c)(3) of the Internal Revenue Code; and Hanover Township shall within 10 days report to the Mental Health Board its loss or receipt of notice of loss of said exempt status.

6. Hanover Township shall provide at its own expense any audits or other accounting reports or information required by any statute, rule or regulation applicable to (1) the Mental Health Board's agreement to provide Hanover Township with funding hereunder, (2) Hanover Township's operations, (3) the Required Services, and/or (4) if required by the Mental Health Board or Hanover Township.

7. Hanover Township shall also agree to a random audit of Hanover Township's services, operations and programs by personnel from the Mental Health Board and/or Hanover Township to verify residency of clients served with funds provided by the Mental Health Board and to verify that the Required Services have been provided by Hanover Township and Hanover Township's compliance with the terms and conditions of this Contract.

- A. Hanover Township shall obtain written consents to disclosure of records and communications from recipients of the Required Services (or the recipient's parent or guardian as the case may be) in accordance with Section 5 of the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/5) (the "Confidentiality Act") authorizing the disclosure of such communications and records to the Mental Health Board and Hanover Township in order for the Mental Health Board and Hanover Township to verify that the Required Services have been provided and as necessary to perform any auditing provided for hereunder. Notwithstanding the forgoing, in no event shall Hanover Township deny Required Services to any person as a result of said person declining to provide said consent, nor shall Hanover Township make any services contingent upon any person consenting to such disclosure.

8. Hanover Township shall issue publications of the financial support from the Mental Health Board in all appropriate communication, literature and media of Hanover Township to the extent such communications, literature and/or media pertain to the Required Services and/or services otherwise funded by the Mental Health Board hereunder.

9. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of any federal, state and/or local statute, ordinance, rule, regulation or law, then Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:

- A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township;
- B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, officers, directors, employees, volunteers or subcontractors to the Mental Health Board; and/or
- C. Failure to provide the Required Services hereunder.

10. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:

If to the Mental Health Board:
Hanover Township Mental Health Board
250 South Route 59
Bartlett, Illinois, 60103
Attention: James Barr,
Administrative Officer
Amanda Teachout,
Mental Health Board Manager

If to Hanover Township:
Hanover Township
240 South IL Route 59
Bartlett, IL 60103
Attention: Tracey Colagrossi
Director

11. Hanover Township shall not assign or transfer any interest or rights under this Contract or sub-contract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board. Any such assignments on transfers shall be null and void.

12. Compliance with Laws, Rules and Regulations.

- A. Hanover Township shall at all times observe and comply with all laws, ordinances, rules or regulations of the Federal, State, and local governments, as amended from time to time, which may in any matter affect the performance of this Agreement, the Required Services and/or any other services, activities and/or operations of Hanover Township. Provided, however, that the Mental Health Board may, from time to time, impose stricter regulations or requirements than required by Federal, State, and/or local laws, rules and regulations, and that Hanover Township hereby agrees to comply with said Mental Health Board regulations or requirements.
- B. Hanover Township understands and agrees that the Required Services are designed to address the needs of residents of Hanover Township suffering from mental illness and/or substance use disorders (as those terms are defined in the Community Mental Health Act) and Hanover Township's performance and progress will be measured to that end.

13. Conflict of Interest.

- A. Hanover Township understands and agrees that no director, officer, agent, volunteer, employee of Hanover Township may:
 - 1. Have any interest, whether directly or indirectly, in any contract (including those for the procurement of supplies, equipment, construction or services), the performance of any work pertaining to this Agreement, the transfer of any interest in any property and/or other assets.

2. Represent, either as agent or otherwise, any person, association, trust or corporation, with respect to any application or for any contract or work pertaining to the Agreement and/or Required Services.
 3. Take, accept or solicit, either directly or indirectly, any money or other thing of value as a gift or bribe or means of influencing his or her vote or actions.
- B. Any contract made and procured in violation of this Section is void and no funds under this Agreement may be used to pay any cost under such a contract. The purpose of this Section is to avoid even the appearance of a conflict of interest.
- C. Hanover Township agrees and understands that it shall incorporate, or cause to be incorporated, the provisions contained in this Section in all contracts or subcontracts entered into pursuant to this Agreement.
- D. In the event of failure or refusal of Hanover Township to comply, the Mental Health Board may terminate or suspend in whole or in part any contractual agreements with Hanover Township and may take any of the actions set forth herein.
- E. For the purpose of this Section these conflicts of interest provisions apply to those persons who:
1. Exercise or have exercised any functions or responsibilities with respect to activities, services and/or programs funded hereunder.
 2. Are in a position to participate in a decision making process or gain inside information with regard to such activities, services and/or programs.
 3. May obtain personal or financial interest or benefit from any such activity, service and/or program;
 4. Have any interest in any contract or agreement with respect thereto or the proceeds thereunder.
- F. For the purpose of this Agreement, a person will be deemed to include the individual, members of his or her immediate family, his or her partners and any organization which employs or is about to employ any one of these, and shall mean those persons set out in 24 CFR Section 570 611 (c).
14. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the Parties. Hanover Township shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Mental

Health Board shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers Compensation Insurance, as Hanover Township is an independent contractor.

15. Records Maintenance

Hanover Township shall maintain during the term of this Contract and for a period of five (5) years thereafter complete and adequate financial records, accounts and other records to support all program expenditures. These records and accounts shall include, but are not limited to, the following: a general ledger that supports the costs charged to the Required Services and receipt of funds hereunder; records documenting procurement of goods and services; contracts for goods and services, lease and rental agreements; invoices; billing statements; cancelled checks; timecards signed by employees and supervisors; personnel authorization of records; payroll registers; payroll tax records; bank statements; bank reconciliation reports; subcontractor agreements; schedules containing comparisons of budgeted amounts and actual expenditures.

16. Return of Funds.

Hanover Township agrees that, upon the expiration of this Agreement, it shall transfer to the Mental Health Board any and all funds received thereunder that have not been expended to provide the Required Services, if any.

17. Hanover Township agrees that all cost overruns to provide the Required Services are the responsibility of Hanover Township. Hanover Township further agrees that it shall be solely liable for the repayment of unused funds, program income funds, or disallowed, unauthorized or ineligible expenses.

18. Indemnification.

A. Hanover Township shall indemnify the Mental Health Board, Hanover Township, and their respective officials, officers, agents, employees, volunteers and servants (collectively, the "Indemnified Parties") against and hold them harmless from all liabilities, claims, damages, losses, and expenses, including but not limited to legal defense costs, attorney's fees, settlements, judgments, prejudgments interest, or post judgment interest whether by direct suit or from third parties arising out of any acts, commissions, or omissions of Hanover Township, its officers, directors, agents, employees, volunteers, and/or servants, any recipient or potential recipient of any moneys or benefits from Hanover Township, any participant in a program, activity and/or service operated pursuant to this Agreement, any contractor hired pursuant to a program operated under this Agreement, or any officers, agents, directors, employees, or servants of any of them, in a claim or suit brought by any person or third party in connection with this Agreement or from any claim or suit by any person or third party against the Indemnified Parties, or any of them.

- B. In the event a claim or suit is brought against the Indemnified Parties, or any of them, for which Hanover Township is responsible pursuant to subparagraph A of this Section, Hanover Township will defend, at its own cost and expense, any suit or claim and will pay any resulting claims, judgments, damages, losses, expenses, prejudgment interest, post judgment interest, or settlements against the Indemnified Parties.
- C. The indemnification obligation under this Section shall not be limited in any way to the limitations on the amount or type of damages, compensation or benefits payable by or for Hanover Township under any law or by the amount of or limitations on insurance coverage, if any, held by Hanover Township.

19. Hanover Township's General Covenants.

- A. In connection with the execution of delivery of this Agreement, Hanover Township covenants, represents and warrants to the Mental Health Board and to Hanover Township:
 - (1) That it has all requisite authority to carry on its business and to execute, deliver and consummate the services, operations and programs contemplated by this Agreement; including but not limited to the Required Services.
 - (2) That its employees, agents, volunteers, officers and directors are competent to perform as required under this Agreement;
 - (3) That it is the real party in interest to this Agreement and is not acting for or on behalf of an undisclosed party;
 - (4) That it has taken all necessary action under its governing documents to authorize the execution and performance of this Agreement under the terms and conditions stated herein;
 - (5) That it has no public or private interest, direct or indirect, and shall not acquire, directly or indirectly any such interest which does or may conflict in any manner with the performance of Hanover Township's services and obligations under this Agreement;
 - (6) That no member of any governing body or any official, officer, agent or employee of the Mental Health Board, is employed either part time or full time by Hanover Township or has a financial or economic interest in this Agreement, or is an individual receiving any compensation from Hanover Township;
 - (7) That there is no action, suit or proceeding at law or in equity pending, nor to the best of Hanover Township's knowledge, threatened, against or affecting Hanover Township, before any court or before any governmental or

administrative agency, which will have a material adverse effect on the performance required by this Agreement;

- (8) That to the best of Hanover Township's knowledge and belief, Hanover Township, its principals, directors, officers, key project personnel, and/or individuals who may have access to any funds provided hereunder:
- (a) Are not presently declared ineligible or voluntarily excluded from contracting with any Federal or State department or agency and/or with Mental Health Board;
 - (b) Have not been convicted of any felony; been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; had a civil judgment rendered against them for commission of fraud; been found in violation of Federal or State antitrust statutes; or been convicted of embezzlement, theft, larceny, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property and/or any other crime involving moral turpitude.
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in subparagraph (b) of this certification.

Any request for an exception to the provisions of this Section must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction or status of proceedings. In the absence of a conviction, the Mental Health Board may perform its own independent investigation relative to said indictment or charges.

- (9) That this Agreement has been duly executed and delivered on behalf of Hanover Township and constitutes a legal, valid and binding obligation of Hanover Township, enforceable in accordance with its terms.
- (10) Hanover Township certifies that it is not currently operating under or subject to any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of Hanover Township's knowledge, that it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority. Should it become the subject of an investigation by any state or federal regulatory, law enforcement or legal authority, Hanover Township shall promptly notify the Mental Health Board of any such investigation. Hanover Township acknowledges that should it later be subject to a cease and desist order, Memorandum of Understanding, or found in violation pursuant to any regulatory action or any court action or proceeding before any administrative agency, that the Mental Health Board is authorized to declare Hanover Township in default of this Agreement and suspend or terminate the Agreement pursuant to Section 22 below.

B. General Covenants. In connection with the execution and delivery of this Agreement, Hanover Township makes the following covenants to the Mental Health Board and to Hanover Township which are in addition to any specific covenants contained in this Agreement:

- (1) That it will use funds only for the purposes set forth on Exhibit A (i.e., the Required Services);
- (2) That all warranties and representations made by Hanover Township in this Agreement shall be true, accurate and complete for the term of the Agreement;
- (3) That it shall be subject to, obey, and adhere to any and all federal, state and local laws, statutes, ordinances, rules, regulations and executive orders as are now or may be in effect during the term of this Agreement which may be applicable to Hanover Township, the Required Services and/or the operations, activities, programs and/or services of Hanover Township;
- (4) That it shall remain solvent and able to pay its debts as they mature. In the event of bankruptcy filing by Hanover Township, voluntary or involuntary, the Mental Health Board may decline to make any further payment, which may otherwise be required under this Agreement;
- (5) That it shall immediately notify the Mental Health Board of any and all events or actions that may materially adversely affect its ability to carry on its operations or perform and or all of its obligations under this Agreement; and
- (6) That it shall not enter into any other agreement or transaction that would conflict with the performance of its duties hereunder.

20. Appropriation; Non Appropriation/Insufficient Appropriation; Reduced Funding Sources/Revenues

- A. Appropriation. As set forth above, payments under this Agreement are expressly contingent upon the existence of a valid appropriation therefore and that no officer shall contract for any indebtedness on behalf of the Mental Health Board or assume to bind the Mental Health Board in an amount in excess of the money appropriated.
- B. Non-appropriation/Insufficient Appropriation. Notwithstanding any provision herein to the contrary, payments by the Mental Health Board pursuant to this Agreement are subject to the availability of sufficient funds levied, budgeted and appropriated by the Township Board and authorized expenditures under Federal, State and Local law. The Mental Health Board's obligations hereunder shall cease immediately, without penalty or further payment being required, if the Township Board fails to make an appropriation sufficient to pay such obligation.

The Mental Health Board, in its sole discretion, shall determine whether amounts appropriated are sufficient to continue its obligations under this Agreement. Termination resulting from non-appropriation or insufficient appropriation shall be in accordance with Section 22 below. Any funding is void by operation of law if the Mental Health Board fails to obtain the requisite appropriation to pay any funding provided for herein.

C. Reduce Funding Sources/Revenues. The Mental Health Board reserves the right to reduce the amount to be paid to Hanover Township under this Agreement if the Mental Health Board determines that it is in the best interest of the Mental Health Board to reduce its obligations under this Agreement as a result of the occurrence of any of the following events during the term of the Agreement:

- (1) Receipts from revenues which provide the funding for this Agreement either fall significantly short of anticipated levels, or significantly decrease, or
- (2) Other sources (external grants, contracts, awards, etc.) providing funds for this Agreement are decreased or withdrawn. If such an event occurs, the Mental Health Board will notify Hanover Township as soon as possible. If the Mental Health Board and Hanover Township are able to agree on a reduced compensation amount and a corresponding reduced scope of services, the parties shall execute a funding modification so stating. If the parties are unable to agree to such reduced funding and revised scope of services, then the Mental Health Board shall terminate the funding in accordance with the provisions of Section 22 below.

21. Default and Remedies.

The occurrence of any of the following events, during the term of this Contract, shall constitute a default:

- A. Hanover Township shall fail to observe or perform any covenant or agreement contained in this Agreement, including the Exhibits hereto;
- B. Any representation, warranty, certificate or statement made by Hanover Township in this Agreement, including the Exhibits hereto, or in any certificate, report, financial statement or other document delivered pursuant to this Agreement shall prove to have been incorrect when made in any material respect;
- C. Hanover Township shall commence a voluntary case or other proceeding seeking liquidation, reorganization or other relief with respect to itself or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, or shall consent to any such relief or to the appointment of or taking possession by any such official in an involuntary case or other proceeding commenced

against it, or shall make a general assignment for the benefit of creditors, or shall fail generally to pay its debts as they become due, or shall take any corporate action to authorize any of the foregoing;

- D. An involuntary case or other proceeding shall be commenced against Hanover Township seeking liquidation, reorganization or other relief with respect to it or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, and such involuntary case or other proceedings shall remain undismissed and unstayed for a period of 60 days; or an order for relief shall be entered against Hanover Township under the federal bankruptcy laws as now or hereby after in effect;
- E. Hanover Township permanently ceases the conduct of services and/or operations at the location specified in its application to the Mental Health Board for any reason, including, but not limited to, fire or other casualty;
- F. Hanover Township fails to provide the Required Services hereunder;
- G. Hanover Township defaults on a loan from a third party. Hanover Township shall provide the Mental Health Board with immediate notice upon making a determination that it will default on a loan.

Hanover Township shall have ten (10) days from the date the Mental Health Board notifies it of the occurrence of a default to cure the default to Mental Health Board's satisfaction (the "Cure Period"). Hanover Township's failure to cure, or to initiate a cure which is satisfactory to the Mental Health Board, shall be a sufficient basis for the Mental Health Board to terminate this Agreement and to direct Hanover Township to refund all funds disbursed to it by the Mental Health Board within ten (10) days of receipt of the notice of termination. In the event of repeated defaults and/or breach by Hanover Township hereunder, Hanover Township shall not be permitted to cure said default, and the Mental Health Board may immediately terminate this Contract, cease making any further or additional distributions hereunder and direct Hanover Township to refund all disbursements received by Hanover Township from the Mental Health Board.

At the Mental Health Board's discretion Hanover Township shall be responsible for the payment of interest at a rate equal to twelve percent (12%) per annum (not to exceed the maximum rate permitted by law) for any amount of the funds which it has not refunded to the Mental Health Board beginning ten (10) days from the date the termination notice is sent by the Mental Health Board and continuing to the date that all funds are refunded by Hanover Township or recovered through other legal processes available to the Mental Health Board.

22. Termination; Suspension

- A. This Agreement may be terminated as follows:

- (1) Non-appropriation, Insufficient Appropriation. In the event of insufficient appropriation as described in Section 20 above, Hanover Township shall be paid for non-cancelable, allowable expenditures incurred in the performance of Required Services under this Agreement prior to the effective date of termination which shall be the date stated in the written termination possible after it becomes aware of such insufficient appropriation in an amount not to exceed said appropriation. Any refunds due the Mental Health Board shall be submitted as provided herein. In the event of any non-appropriation of funds by the Township Board, Hanover Township shall not be entitled to any funds hereunder, and shall refund to the Mental Health Board any funds received hereunder by Hanover Township from the Mental Health Board.
- (2) Reduce Funding Sources/Revenues. In the event that parties are unable to agree on a reduced amount of compensation and scope of services necessitated do to reduction in revenues or other funding sources for this Agreement as described in Section 20 above, Hanover Township shall be paid for non-cancelable, allowable expenditure incurred in the performance of authorized services under this Agreement prior to the effective date of termination which shall be the date stated in the written termination notice provided to Hanover Township. Any refunds due the Mental Health Board shall be as provided herein.
- (3) For Cause. If the Mental Health Board determines that Hanover Township has failed to comply with any of the covenants, terms, conditions or provisions of this Agreement, or any other application, proposal or funding award executed by the Mental Health Board and Hanover Township, including any applicable rules or regulations, or has made a false representation or warranty in connection with the receipt of the funds, the Mental Health Board may terminate this Agreement in whole or in part at any time before the expiration date of this Agreement. The Mental Health Board shall notify Hanover Township in writing of the reasons for the termination and the effective date of the termination. Payments made to Hanover Township or recovery by the Mental Health Board shall be with Section 21 above.

In the event of termination for cause, Hanover Township shall also be subject to any other applicable provisions specified elsewhere in this Agreement.

Termination for cause may render Hanover Township ineligible for consideration for future funds from the Mental Health Board for a period not to exceed two (2) years.

- (4) For Convenience. Hanover Township acknowledges that this funding was made by the Mental Health Board based on its determination that the Required Services to be funded under this Agreement are in furtherance of the Mental Health Board's statutory requirements and its program objectives. Hanover Township further acknowledges that the Mental Health Board may

unilaterally terminate this Agreement based on its good faith determination that the continued expenditure of funds under this Agreement is no longer in furtherance of said statutory requirements or program objectives. Termination for convenience shall be effective upon delivery of notice to Hanover Township as provided herein. Hanover Township shall not incur new obligations after the effective date of the termination, and shall cancel as many outstanding obligations as possible. The Mental Health Board shall allow full credit to Hanover Township for properly incurred expenditures made in connection with the Required Services prior to Hanover Township's receipt of said notice of termination for convenience. Refunds shall be submitted as provided herein.

- B. Suspension. If Hanover Township fails to comply with the specific conditions and/or general terms and conditions of this Agreement the Mental Health Board may, upon written notice to Hanover Township, suspend this Agreement, withhold further payments and prohibit Hanover Township from incurring additional obligations of funds, pending corrective action by Hanover Township or a decision to terminate this Agreement. The Mental Health Board may determine to allow such necessary and proper costs, which Hanover Township could not reasonably avoid during the period of suspension provided that the Mental Health Board agrees that such costs were necessary and reasonable and incurred in accordance with the provisions of this Agreement.

23. Hanover Township shall at all times have sole control over the manner, means and methods of performing the Required Services according to its own independent judgment, and is solely responsible for the direction of its employees, volunteers, and agents. Hanover Township acknowledges and agrees that it will devote such times as is necessary to perform the Required Services. Hanover Township represents and warrants that it has the skills and knowledge necessary to perform the Required Services in a safe, proper, efficient, thorough and satisfactory manner and understanding that the Mental Health Board is relying on such representation in providing funding to Hanover Township hereunder.

24. Insurance.

- A. Hanover Township agrees to provide and keep force at all times during this Agreement and while performing Required Services and/or any other services for which Hanover Township has received funding from the Mental Health Board, at Hanover Township's sole cost, the following types and minimum amounts of coverage's: comprehensive general liability insurance contractual liability coverage, with minimum limits of not less than one million dollars (\$1,000,000) per occurrence, and two million (\$2,000,000) annual aggregate; property damage insurance; full Worker's Compensation Insurance equal to the statutory amounts required by law; employers liability insurance with limits of not less than five hundred thousand dollars (\$500,000), and professional liability coverage with a limit of not less than \$1,000,000 each wrongful act arising out of performance or failure to perform professional services. All insurance carriers providing the

coverage set forth herein shall have a rating of A:VII as assigned by A.M. Best & Co. and satisfactory to the Mental Health Board in its sole discretion.

- B. All insurance coverage provided by Hanover Township shall be primary coverage as to the Mental Health Board and Hanover Township. Any insurance of self-insurance maintained by the Mental Health Board and/or Hanover Township shall be excess of Hanover Township's insurance and shall not contribute with it.
- C. The Mental Health Board, Hanover Township, and their respective officers, officials, agents, employees, and volunteers are to be covered and named as additional insureds under Hanover Township's General Liability coverage and said coverage shall contain no special limitation on the scope of protection afforded to the additional insureds. The policy and/or coverage shall also contain a "contractual liability" clause.
- D. Said insurance policies shall not be canceled or amended without 30 days prior written notice having been given to the Mental Health Board. Such cancellation shall be grounds for the Mental Health Board to immediately cancel this Agreement.

25. Miscellaneous.

A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement. Any amendments to this Agreement must be in writing and executed by both Parties.

B. This Agreement may be executed in any number of counterparts, and by the Mental Health Board and Hanover Township on different counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.

C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

J. Facsimile signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Agreement.

Hanover Township Mental Health Board:

Hanover Township: Hanover Township

By: _____
Chairman

By: _____
Director

Attest:

Attest:

By: _____
Secretary

Its: _____

SCHEDULE A

Reimbursement Rates

**Hanover Township Senior Services
Program: Home Delivered Meals
FY 20 Funding Total: \$11,000**

Quarterly Fund Disbursements	Amount
04/01/2019 – 06/30/2019	\$2,750
07/01/2019 – 09/30/2019	\$2,750
10/01/2019 – 12/31/2019	\$2,750
01/01/2020– 03/31/2020	\$2,750

RESOLUTION _____

**A RESOLUTION TO APPROVE A CONTRACT FOR SERVICES BETWEEN
HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH BOARD
RELATIVE TO THE PROVISION OF A CLINICAL INTERVENTIONIST**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: That the Contract for Services between the Township and the Hanover Township Mental Health Board for the provision of a Clinical Interventionist (the “Contract”), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION SIX: EFFECTIVE DATE. This Resolution shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 22, 2019

APPROVED: March 22, 2019

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 22, 2019, and approved on March 22, 2019, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**Contract for Services
FY 2020**

This Contract made this 1st day of April, 2019 by and between Hanover Township ("Hanover Township" or the "Township") and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the "Mental Health Board"), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

RECITALS

- A. The Mental Health Board has by recommendation of appropriation of its Board Members, adopted on January 15, 2019, recommended the allocation of a sum not to exceed \$50,000 to be paid to the Hanover Township in consideration of the provision of Clinical Interventionist.
- B. Hanover Township has adopted its FY 20 Budget and Appropriation Ordinance appropriating said \$50,000 expenditure as provided above.
- C. Hanover Township, in consideration thereof, is willing and able to provide such services, program and facilities.

It is hereby agreed by and between Hanover Township and the Mental Health Board as follows:

- 1. Hanover Township shall provide services to Hanover Township residents.
- 2. The Hanover Township Mental Health Board shall disburse to Hanover Township the allocation subject to the following:
 - A. Allocations shall be made to Hanover Township upon electronic receipt of the previous quarter's completed monthly service reports. The reimbursement rate will be as set forth on Schedule A, attached hereto and incorporated herein.
 - B. Hanover Township shall report electronically to the Mental Health Board on its services rendered to Hanover Township residents through electronic submission of monthly service reports for funded program.
- 3. Hanover Township hereby represents to the Mental Health Board the following:
 - A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any Hanover Township program, or activity, whether or not funded in whole or in part by

funding through the Mental Health Board, on the ground of race, color, national origin, gender, age, religion or disability unrelated to ability.

- B. Hanover Township is and shall remain in reasonable compliance with the federal requirements for physical facilities for the disabled. None of the Mental Health Board funds provided to Hanover Township hereunder shall be used, directly, or indirectly, for any partisan political activity, or to further the election or defeat of any candidate for any office, or for lobbying or propaganda purposes designed to support or defeat any legislation, either pending or proposed, before any governmental body.
 - C. Hanover Township shall determine the manner and method of delivering its services to the ultimate recipient, without direct supervision and control by the Mental Health Board.
- 4. Hanover Township shall also agree to provide information to the Mental Health Board Chief Administrative Officer (the "Administrative Officer") or his designee that is reasonably necessary to verify residency of clients served with funds provided by the Mental Health Board and to further verify that said services have in fact been provided to said clients, subject to the limitations set forth in the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*) (the "Confidentiality Act") and other applicable law. Such information will uphold client confidentiality and will be arranged at a mutually agreeable time between the Administrative Officer and the Hanover Township staff.
 - 5. Hanover Township agrees to issue publication of the financial support from the Mental Health Board in all literature and media of Hanover Township to the extent such literature and/or media pertains to services funded hereunder.
 - 6. This Contract is subject to the continuing condition that the Hanover Township Board appropriates sufficient funds necessary to proceed with the service anticipated by this Agreement. If the Mental Health Board at any times finds itself lacking in such funds, or in reasonable anticipation of lack of same, the Mental Health Board may mail notice to Hanover Township to such effect, with an effective date of cancellation pursuant to such notice, rendering this Contract null and void in all respects.
 - 7. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of applicable federal, state, or local statute, ordinance, rule, regulation, or law, Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:

- A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township.
 - B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, employees or contractors to the Mental Health Board.
- 8. Each party to this Agreement shall protect, indemnify and hold and save harmless the other party, its officers, officials, employees and volunteers against and from any and all claims, costs, causes, actions and expenses, including, but not limited to legal fees, incurred by reason of a breach of any obligations under, or default of, any provision of this Agreement, including, but not limited to, unlawful disclosure of any Confidential Information (as defined below).
 - 9. Any release and/or disclosure of any record, confidential communication and/or other information and/or documentation hereunder in violation of the Confidentiality Act and/or other applicable federal, state and/or local law and/or regulation ("Confidential Information") shall be a material breach of this Agreement.
 - 10. Hanover Township shall procure and maintain at all times covering the above insurance for comprehensive liability insurance with bodily injury liability limits (including all noted in above paragraph), not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate insuring Hanover Township, the Mental Health Board and their respective officers, officials, and employees. Such certificates shall state, specifically, that 30 days advance notice shall be given to Hanover Township in the event of cancellation of said policies. A certificate or certificates of insurance or copies of the policies shall be furnished to the Mental Health Board within 30 days of signing this Contract.
 - 11. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:

Hanover Township Mental Health Board 250 South Route 59 Bartlett, Illinois 60103 Attention: Chairperson	Hanover Township 250 South Route 59 Bartlett, Illinois 60103 Attention: Supervisor
--	---
 - 12. Hanover Township shall not assign or transfer any interest or rights in this Contract or subcontract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board.
 - 13. No modification or amendment of the provisions hereof, shall be effective unless in writing and signed by an authorized representative of each party hereto. The

parties hereto expressly reserve the right to modify this Contract from time to time if in writing and by mutual agreement.

14. Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (Collectively, the "Laws") in performing their respective obligations, duties and/or acts required hereunder.
15.
 - A. Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township and/or Mental Health Board and/or any of their respective officials, officers, employees, volunteers, and/or agents as to any claim, cause, and/or cause of action of any kind or nature whatsoever.
 - B. Notwithstanding any provision herein to the contrary, the insurance company, self-insurance pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, *et seq.*).
16. **Miscellaneous**
 - A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement subject to the provisions of paragraph 12 above.
 - B. This Agreement may be executed in any number of counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.
 - C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstances, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Contract the day and year first above written.

HANOVER TOWNSHIP MENTAL
HEALTH BOARD

By _____
Chairperson

Attest:

Secretary

HANOVER TOWNSHIP

By: _____
Township Supervisor

Attest:

Township Clerk

SCHEDULE A

Reimbursement Rates
Hanover Township Youth and Family Services
Program: Clinical Interventionist
FY 20 Funding Total: \$50,000

Quarterly Fund Disbursements	Amount
04/01/2019 – 06/30/2019	\$12,500
07/01/2019 – 09/30/2019	\$12,500
10/01/2019 – 12/31/2019	\$12,500
01/01/2020 – 03/31/2020	\$12,500

RESOLUTION _____

**A RESOLUTION TO APPROVE A CONTRACT FOR SERVICES BETWEEN
HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH BOARD
RELATIVE TO THE ALTERNATIVE TO SUSPENSION PROGRAM**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: That the Contract for Services between the Township and the Hanover Township Mental Health Board for the provision of the Alternative Suspension Program (the “Contract”), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION SIX: EFFECTIVE DATE. This Resolution shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 22, 2019

APPROVED: March 22, 2019

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 22, 2019, and approved on March 22, 2019, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**Contract for Services
FY 2020**

This Contract made this 1st day of April, 2019 by and between Hanover Township ("Hanover Township" or the "Township") and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the "Mental Health Board"), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

RECITALS

- A. The Mental Health Board has by recommendation of appropriation of its Board Members, adopted on January 15, 2019, recommended the allocation of a sum not to exceed \$25,000 to be paid to the Hanover Township in consideration of the provision of Alternative to Suspension Program.
- B. Hanover Township has adopted its FY 2020 Budget and Appropriation Ordinance appropriating said \$25,000 expenditure as provided above.
- C. Hanover Township, in consideration thereof, is willing and able to provide such services, program and facilities.

It is hereby agreed by and between Hanover Township and the Mental Health Board as follows:

- 1. Hanover Township shall provide services to Hanover Township residents.
- 2. The Hanover Township Mental Health Board shall disburse to Hanover Township the allocation subject to the following:
 - A. Allocations shall be made to Hanover Township upon electronic receipt of the previous quarter's completed monthly service reports. The reimbursement rate will be as set forth on Schedule A, attached hereto and incorporated herein.
 - B. Hanover Township shall report electronically to the Mental Health Board on its services rendered to Hanover Township residents through electronic submission of monthly service reports for funded program.
- 3. Hanover Township hereby represents to the Mental Health Board the following:
 - A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any Hanover Township program, or activity, whether or not funded in whole or in part by

funding through the Mental Health Board, on the ground of race, color, national origin, gender, age, religion or disability unrelated to ability.

- B. Hanover Township is and shall remain in reasonable compliance with the federal requirements for physical facilities for the disabled. None of the Mental Health Board funds provided to Hanover Township hereunder shall be used, directly, or indirectly, for any partisan political activity, or to further the election or defeat of any candidate for any office, or for lobbying or propaganda purposes designed to support or defeat any legislation, either pending or proposed, before any governmental body.
 - C. Hanover Township shall determine the manner and method of delivering its services to the ultimate recipient, without direct supervision and control by the Mental Health Board.
- 4. Hanover Township shall also agree to provide information to the Mental Health Board Chief Administrative Officer (the "Administrative Officer") or his designee that is reasonably necessary to verify residency of clients served with funds provided by the Mental Health Board and to further verify that said services have in fact been provided to said clients, subject to the limitations set forth in the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*) (the "Confidentiality Act") and other applicable law. Such information will uphold client confidentiality and will be arranged at a mutually agreeable time between the Administrative Officer and the Hanover Township staff.
 - 5. Hanover Township agrees to issue publication of the financial support from the Mental Health Board in all literature and media of Hanover Township to the extent such literature and/or media pertains to services funded hereunder.
 - 6. This Contract is subject to the continuing condition that the Hanover Township Board appropriates sufficient funds necessary to proceed with the service anticipated by this Agreement. If the Mental Health Board at any times finds itself lacking in such funds, or in reasonable anticipation of lack of same, the Mental Health Board may mail notice to Hanover Township to such effect, with an effective date of cancellation pursuant to such notice, rendering this Contract null and void in all respects.
 - 7. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of applicable federal, state, or local statute, ordinance, rule, regulation, or law, Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:

- A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township.
 - B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, employees or contractors to the Mental Health Board.
8. Each party to this Agreement shall protect, indemnify and hold and save harmless the other party, its officers, officials, employees and volunteers against and from any and all claims, costs, causes, actions and expenses, including, but not limited to legal fees, incurred by reason of a breach of any obligations under, or default of, any provision of this Agreement, including, but not limited to, unlawful disclosure of any Confidential Information (as defined below).
9. Any release and/or disclosure of any record, confidential communication and/or other information and/or documentation hereunder in violation of the Confidentiality Act and/or other applicable federal, state and/or local law and/or regulation ("Confidential Information") shall be a material breach of this Agreement.
10. Hanover Township shall procure and maintain at all times covering the above insurance for comprehensive liability insurance with bodily injury liability limits (including all noted in above paragraph), not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate insuring Hanover Township, the Mental Health Board and their respective officers, officials, and employees. Such certificates shall state, specifically, that 30 days advance notice shall be given to Hanover Township in the event of cancellation of said policies. A certificate or certificates of insurance or copies of the policies shall be furnished to the Mental Health Board within 30 days of signing this Contract.
11. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:
- | | |
|--------------------------------------|--------------------------|
| Hanover Township Mental Health Board | Hanover Township |
| 250 South Route 59 | 250 South Route 59 |
| Bartlett, Illinois 60103 | Bartlett, Illinois 60103 |
| Attention: Chairperson | Attention: Supervisor |
12. Hanover Township shall not assign or transfer any interest or rights in this Contract or subcontract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board.
13. No modification or amendment of the provisions hereof, shall be effective unless in writing and signed by an authorized representative of each party hereto. The

parties hereto expressly reserve the right to modify this Contract from time to time if in writing and by mutual agreement.

14. Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (Collectively, the "Laws") in performing their respective obligations, duties and/or acts required hereunder.
15.
 - A. Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township and/or Mental Health Board and/or any of their respective officials, officers, employees, volunteers, and/or agents as to any claim, cause, and/or cause of action of any kind or nature whatsoever.
 - B. Notwithstanding any provision herein to the contrary, the insurance company, self-insurance pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, *et seq.*).
16. **Miscellaneous**
 - A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement subject to the provisions of paragraph 12 above.
 - B. This Agreement may be executed in any number of counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.
 - C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstances, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Contract the day and year first above written.

HANOVER TOWNSHIP MENTAL
HEALTH BOARD

By _____
Chairperson

Attest:

Secretary

HANOVER TOWNSHIP

By: _____
Township Supervisor

Attest:

Township Clerk

SCHEDULE A

Reimbursement Rates

**Hanover Township Youth and Family Services
Program: Alternative to Suspension
FY 20 Funding Total: \$25,000**

Quarterly Fund Disbursements	Amount
04/01/2019 – 06/30/2019	\$6,250
07/01/2019 – 09/30/2019	\$6,250
10/01/2019 – 12/31/2019	\$6,250
01/01/2020 – 03/31/2020	\$6,250

RESOLUTION _____

**A RESOLUTION TO APPROVE A CONTRACT FOR SERVICES BETWEEN
HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH BOARD
RELATIVE TO THE PROVISION OF BILINGUAL THERAPIST**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township (the "Township"), Cook County, Illinois, as follows:

SECTION ONE: That the Contract for Services between the Township and the Hanover Township Mental Health Board for the provision of a Bilingual Therapist (the "Contract"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION SIX: EFFECTIVE DATE. This Resolution shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 22, 2019

APPROVED: March 22, 2019

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 22, 2019, and approved on March 22, 2019, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**Contract for Services:
FY 2020**

This Contract made this 1st day of April, 2019 by and between Hanover Township ("Hanover Township" or the "Township") and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the "Mental Health Board"), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

RECITALS

- A. The Mental Health Board has by recommendation of appropriation of its Board Members, adopted on January 15, 2019, recommended the allocation of a sum not to exceed \$25,000 to be paid to the Hanover Township in consideration of the provision of the Bilingual Therapist.
- B. Hanover Township has adopted its FY 2020 Budget and Appropriation Ordinance appropriating said \$25,000 expenditure as provided above.
- C. Hanover Township, in consideration thereof, is willing and able to provide such services, program and facilities.

It is hereby agreed by and between Hanover Township and the Mental Health Board as follows:

- 1. Hanover Township shall provide services to Hanover Township residents.
- 2. The Hanover Township Mental Health Board shall disburse to Hanover Township the allocation subject to the following:
 - A. Allocations shall be made to Hanover Township upon electronic receipt of the previous quarter's completed monthly service reports. The reimbursement rate will be as set forth on Schedule A, attached hereto and incorporated herein.
 - B. Hanover Township shall report electronically to the Mental Health Board on its services rendered to Hanover Township residents through electronic submission of monthly service reports for funded program.
- 3. Hanover Township hereby represents to the Mental Health Board the following:
 - A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any Hanover Township program, or activity, whether or not funded in whole or in part by

funding through the Mental Health Board, on the ground of race, color, national origin, gender, age, religion or disability unrelated to ability.

- B. Hanover Township is and shall remain in reasonable compliance with the federal requirements for physical facilities for the disabled. None of the Mental Health Board funds provided to Hanover Township hereunder shall be used, directly, or indirectly, for any partisan political activity, or to further the election or defeat of any candidate for any office, or for lobbying or propaganda purposes designed to support or defeat any legislation, either pending or proposed, before any governmental body.
 - C. Hanover Township shall determine the manner and method of delivering its services to the ultimate recipient, without direct supervision and control by the Mental Health Board.
- 4. Hanover Township shall also agree to provide information to the Mental Health Board Chief Administrative Officer (the "Administrative Officer") or his designee that is reasonably necessary to verify residency of clients served with funds provided by the Mental Health Board and to further verify that said services have in fact been provided to said clients, subject to the limitations set forth in the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*) (the "Confidentiality Act") and other applicable law. Such information will uphold client confidentiality and will be arranged at a mutually agreeable time between the Administrative Officer and the Hanover Township staff.
 - 5. Hanover Township agrees to issue publication of the financial support from the Mental Health Board in all literature and media of Hanover Township to the extent such literature and/or media pertains to services funded hereunder.
 - 6. This Contract is subject to the continuing condition that the Hanover Township Board appropriates sufficient funds necessary to proceed with the service anticipated by this Agreement. If the Mental Health Board at any times finds itself lacking in such funds, or in reasonable anticipation of lack of same, the Mental Health Board may mail notice to Hanover Township to such effect, with an effective date of cancellation pursuant to such notice, rendering this Contract null and void in all respects.
 - 7. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of applicable federal, state, or local statute, ordinance, rule, regulation, or law, Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:

- A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township.
 - B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, employees or contractors to the Mental Health Board.
8. Each party to this Agreement shall protect, indemnify and hold and save harmless the other party, its officers, officials, employees and volunteers against and from any and all claims, costs, causes, actions and expenses, including, but not limited to legal fees, incurred by reason of a breach of any obligations under, or default of, any provision of this Agreement, including, but not limited to, unlawful disclosure of any Confidential Information (as defined below).
9. Any release and/or disclosure of any record, confidential communication and/or other information and/or documentation hereunder in violation of the Confidentiality Act and/or other applicable federal, state and/or local law and/or regulation ("Confidential Information") shall be a material breach of this Agreement.
10. Hanover Township shall procure and maintain at all times covering the above insurance for comprehensive liability insurance with bodily injury liability limits (including all noted in above paragraph), not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate insuring Hanover Township, the Mental Health Board and their respective officers, officials, and employees. Such certificates shall state, specifically, that 30 days advance notice shall be given to Hanover Township in the event of cancellation of said policies. A certificate or certificates of insurance or copies of the policies shall be furnished to the Mental Health Board within 30 days of signing this Contract.
11. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:
- | | |
|--------------------------------------|--------------------------|
| Hanover Township Mental Health Board | Hanover Township |
| 250 South Route 59 | 250 South Route 59 |
| Bartlett, Illinois 60103 | Bartlett, Illinois 60103 |
| Attention: Chairperson | Attention: Supervisor |
12. Hanover Township shall not assign or transfer any interest or rights in this Contract or subcontract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board.
13. No modification or amendment of the provisions hereof, shall be effective unless in writing and signed by an authorized representative of each party hereto. The

parties hereto expressly reserve the right to modify this Contract from time to time if in writing and by mutual agreement.

14. Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (Collectively, the "Laws") in performing their respective obligations, duties and/or acts required hereunder.
15.
 - A. Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township and/or Mental Health Board and/or any of their respective officials, officers, employees, volunteers, and/or agents as to any claim, cause, and/or cause of action of any kind or nature whatsoever.
 - B. Notwithstanding any provision herein to the contrary, the insurance company, self-insurance pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, *et seq.*).
16. **Miscellaneous**
 - A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement subject to the provisions of paragraph 12 above.
 - B. This Agreement may be executed in any number of counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.
 - C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstances, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Contract the day and year first above written.

HANOVER TOWNSHIP MENTAL
HEALTH BOARD

By _____
Chairperson

Attest:

Secretary

HANOVER TOWNSHIP

By: _____
Township Supervisor

Attest:

Township Clerk

SCHEDULE A

Reimbursement Rates

**Hanover Township Youth and Family Services
Program: Bilingual Therapist
FY 20 Funding Total: \$25,000**

Quarterly Fund Disbursements	Amount
04/01/2019 – 06/30/2019	\$6,250
07/01/2019 – 09/30/2019	\$6,250
10/01/2019 – 12/31/2019	\$6,250
01/01/2020 – 03/31/2020	\$6,250

RESOLUTION _____

**A RESOLUTION TO APPROVE A CONTRACT FOR SERVICES BETWEEN
HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP MENTAL HEALTH BOARD
RELATIVE TO THE PROVISION OF PSYCHIATRIC BACK-UP SERVICES**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: That the Contract for Services between the Township and the Hanover Township Mental Health Board for the provision of psychiatric back-up services (the “Contract”), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Contract on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION SIX: EFFECTIVE DATE. This Resolution shall become effective upon its passage and approval as provided by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 22, 2019

APPROVED: March 22, 2019

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 22, 2019, and approved on March 22, 2019, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**Contract for Services
FY 2020**

This Contract made this 1st day of April, 2019 by and between Hanover Township ("Hanover Township" or the "Township") and the Hanover Township Mental Health Board, a division of Hanover Township, a township of Cook County and State of Illinois, (the "Mental Health Board"), and is subject to the provisions of the Township Code (60 ILCS 1/1-1, *et seq.*), the Community Mental Health Act (405 ILCS 20/1, *et seq.*), and the Illinois Municipal Budget Law (50 ILCS 330/1, *et seq.*).

RECITALS

- A. The Mental Health Board has by recommendation of appropriation of its Board Members, adopted on January 15, 2019, recommended the allocation of a sum not to exceed \$9,000 to be paid to the Hanover Township in consideration of the provision of psychiatric back-up services.
- B. Hanover Township has adopted its FY 20 Budget and Appropriation Ordinance appropriating said \$9,000 expenditure as provided above.
- C. Hanover Township, in consideration thereof, is willing and able to provide such services, program and facilities.

It is hereby agreed by and between Hanover Township and the Mental Health Board as follows:

- 1. Hanover Township shall provide services to Hanover Township residents.
- 2. The Hanover Township Mental Health Board shall disburse to Hanover Township the allocation subject to the following:
 - A. Allocations shall be made to Hanover Township upon electronic receipt of the Purchase of Services (Attachment A-1). The reimbursement rate will be as set forth on Schedule A, attached hereto and incorporated herein.
 - B. Hanover Township shall report electronically to the Mental Health Board On its services rendered to Hanover Township residents on a form substantially similar to the Purchase of Services Form (Attachment A-1).
- 3. Hanover Township hereby represents to the Mental Health Board the following:
 - A. No client or other person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any Hanover Township program, or activity, whether or not funded in whole or in part by funding through the Mental Health Board, on the ground of race, color, national origin, gender, age, religion or disability unrelated to ability.

- B. Hanover Township is and shall remain in reasonable compliance with the federal requirements for physical facilities for the disabled. None of the Mental Health Board funds provided to Hanover Township hereunder shall be used, directly, or indirectly, for any partisan political activity, or to further the election or defeat of any candidate for any office, or for lobbying or propaganda purposes designed to support or defeat any legislation, either pending or proposed, before any governmental body.
 - C. Hanover Township shall determine the manner and method of delivering its services to the ultimate recipient, without direct supervision and control by the Mental Health Board.
- 4. Hanover Township shall also agree to provide information to the Mental Health Board Chief Administrative Officer (the "Administrative Officer") or his designee that is reasonably necessary to verify residency of clients served with funds provided by the Mental Health Board and to further verify that said services have in fact been provided to said clients, subject to the limitations set forth in the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/1, *et seq.*) (the "Confidentiality Act") and other applicable law. Such information will uphold client confidentiality and will be arranged at a mutually agreeable time between the Administrative Officer and the Hanover Township staff.
 - 5. Hanover Township agrees to issue publication of the financial support from the Mental Health Board in all literature and media of Hanover Township to the extent such literature and/or media pertains to services funded hereunder.
 - 6. This Contract is subject to the continuing condition that the Hanover Township Board appropriates sufficient funds necessary to proceed with the service anticipated by this Agreement. If the Mental Health Board at any times finds itself lacking in such funds, or in reasonable anticipation of lack of same, the Mental Health Board may mail notice to Hanover Township to such effect, with an effective date of cancellation pursuant to such notice, rendering this Contract null and void in all respects.
 - 7. If Hanover Township has expended any funds received from the Mental Health Board in violation of the Contract, or in violation of applicable federal, state, or local statute, ordinance, rule, regulation, or law, Hanover Township shall reimburse the Mental Health Board for any such funds. Violations may include but are not limited to the following:
 - A. Payments received by Hanover Township from the Mental Health Board for services rendered to any person who is found not a resident of Hanover Township.

- B. Any payment received by Hanover Township as a result of any material misrepresentation or fraud contained in any statements, written or oral, made by Hanover Township or any of its agents, employees or contractors to the Mental Health Board.
8. Each party to this Agreement shall protect, indemnify and hold and save harmless the other party, its officers, officials, employees and volunteers against and from any and all claims, costs, causes, actions and expenses, including, but not limited to legal fees, incurred by reason of a breach of any obligations under, or default of, any provision of this Agreement, including, but not limited to, unlawful disclosure of any Confidential Information (as defined below).
9. Any release and/or disclosure of any record, confidential communication and/or other information and/or documentation hereunder in violation of the Confidentiality Act and/or other applicable federal, state and/or local law and/or regulation ("Confidential Information") shall be a material breach of this Agreement.
10. Hanover Township shall procure and maintain at all times covering the above insurance for comprehensive liability insurance with bodily injury liability limits (including all noted in above paragraph), not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate insuring Hanover Township, the Mental Health Board and their respective officers, officials, and employees. Such certificates shall state, specifically, that 30 days advance notice shall be given to Hanover Township in the event of cancellation of said policies. A certificate or certificates of insurance or copies of the policies shall be furnished to the Mental Health Board within 30 days of signing this Contract.
11. Any notices required hereunder shall be mailed by certified mail or delivered in person to the following address:
- | | |
|--------------------------------------|--------------------------|
| Hanover Township Mental Health Board | Hanover Township |
| 250 South Route 59 | 250 South Route 59 |
| Bartlett, Illinois 60103 | Bartlett, Illinois 60103 |
| Attention: Chairperson | Attention: Supervisor |
12. Hanover Township shall not assign or transfer any interest or rights in this Contract or subcontract any of the services, programs or facilities to be provided hereunder without prior written consent of the Mental Health Board.
13. No modification or amendment of the provisions hereof, shall be effective unless in writing and signed by an authorized representative of each party hereto. The parties hereto expressly reserve the right to modify this Contract from time to time if in writing and by mutual agreement.

14. Each party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (Collectively, the "Laws") in performing their respective obligations, duties and/or acts required hereunder.
15. A. Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township and/or Mental Health Board and/or any of their respective officials, officers, employees, volunteers, and/or agents as to any claim, cause, and/or cause of action of any kind or nature whatsoever.
- B. Notwithstanding any provision herein to the contrary, the insurance company, self-insurance pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, *et seq.*).
16. **Miscellaneous**
- A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement subject to the provisions of paragraph 12 above.
- B. This Agreement may be executed in any number of counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.
- C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.
- D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the Circuit Court of Cook County, Illinois.
- E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstances, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Contract the day and year first above written.

HANOVER TOWNSHIP MENTAL
HEALTH BOARD

By _____
Chairperson

Attest:

Secretary

HANOVER TOWNSHIP

By: _____
Township Supervisor

Attest:

Township Clerk

SCHEDULE A

Psychiatric Service

Cost

Initial Evaluation with Independent
Contractor's Psychiatrist

\$300.00 per hour

Follow-up visit with Independent
Contractor's Psychiatrist

\$160.00 per follow up visit for
Referred Patients not attending
with a parent and/or guardian

\$235.00 per follow up visit for a
minor or disabled Referred
Patient attending with a parent
and/or guardian

In the event a Referred Patient misses an appointment with Independent Contractor and fails to cancel said appointment at least 24 hours before the scheduled appointment, the Independent Contractor may bill said Referred Patient an amount not to exceed \$55.00. However, in no event shall the Township be liable for paying any fees and/or charges attributable to any missed appointments.

Attachment A-1

Purchase of Service Report

Agency:	Hanover Township Youth and Family Services		
Address:	250	S.	Route 59 Bartlett, IL 60103
Program:	505-4136 Psychiatric Services		
Period:	Oct 2017	Status:	Approved
Client:	284		
New Client?:	No		
City of Residence:	Streamwood		
Street Name:	xxxx		
Ethnicity:	Hispanic		
Gender:	Female		
Age:	13-17 years		
Service Unit:	Follow Up w Family		
Service Unit Rate:	\$235.00		
Number of Service Units:	1.00	Amount:	\$235.00

Purchase of Service Reports must be submitted in order to receive payment for services provided. Please use a client number associated with each client.



Memorandum

Date: March 18, 2019

To: Hanover Township Supervisor and Board of Trustees

From: James Barr, Township Administrator
Kristin Vana, Assistant Township Administrator

Re: ProxIT Technology Services

For the last three years, Hanover Township has contracted with ProxIT Technology Solutions for computer and information technology (IT) services receiving both on-site and remote IT support. Throughout the current contract, staff has been satisfied with the IT support received and the low cost of the services. Staff have had a positive experience with ProxIT and is making the recommendation to continue contracting with the firm in the next fiscal year.

ProxIT has proposed to increase the hourly rate to \$97.50 per hour in FY 20. Currently, the Township pays a rate of \$85 per hour for a 25 hour monthly block of services and \$95 per hour for additional hours. In an effort to obtain a thorough understanding of the current cost of IT services, staff reached out to other local townships including Elk Grove Township, Schaumburg Township, Wheeling Township, Leyden Township and Palatine Township to determine their current IT rates. On average the cost per hour for IT services was \$125. After thorough research was conducted, it was evident that the proposed \$97.50 per hour was a competitive price and lower than the cost of IT services at other neighboring townships.

ProxIT has proven to be helpful on a variety of different projects over the last three years. The biggest accomplishment was the implementation of a new Township wide phone system. Many steps were necessary to ensure this transition occurred without disruption during Township business hours, which occurred successfully. ProxIT has also closely monitored the remaining space on the Township server and is currently coordinating a migration to a cloud-based email system to alleviate the need for a physical server, which will have long term cost benefits. They continue to assist with cost efficient computer replacements each year and ensure they are available to Township staff to consult on special projects or troubleshoot the needs of each department as they arise.

The resolution to approve the service agreement with ProxIT Technology Solutions for computer and information technology services will be presented to the board for approval at the next Township Board meeting on March 22, 2019. Should you have any questions or concerns, please do not hesitate to contact Kristin Vana at kvana@hanover-township.org or (630)837-0301. Thank you for your consideration.

RESOLUTION _____

**A RESOLUTION
TO APPROVE AN AGREEMENT WITH PROXIT TECHNOLOGY SOLUTIONS, INC.
FOR COMPUTER AND INFORMATION TECHNOLOGY SERVICES**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township (the "Township"), Cook County, Illinois, as follows:

SECTION ONE: That the Master Service Agreement with Proxit Technology Solutions, Inc. for computer and information technology services at Township property and/or for Township use, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 22, 2019

APPROVED: March 22, 2019

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 22, 2019, and approved on March 22, 2019, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



MASTER SERVICE AGREEMENT Proxit

This Master Service Agreement (“Agreement”) is made effective as of April 1, 2019 between Proxit Technology Solutions Inc. (“Proxit”), an Illinois corporation, 512 W Burlington Ave, La Grange, IL 60525 and Hanover Township (“Client”), an Illinois corporation, at 250 S IL RT 59, Bartlett, IL 60103.

Recitals

WHEREAS, Proxit provides custom services pertaining to the installation and maintenance of computer technology and information management and storage systems; and

WHEREAS, without solicitation by Proxit, Client requested a proposal for services to be delivered from Proxit at a discounted rate, which Proxit provided and Client has agreed to retain Proxit to provide services pursuant to the terms and conditions of this Agreement.

Promises and Covenants

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt and sufficiency of such consideration being hereby acknowledged by the parties of this Agreement by execution of this Agreement, the parties hereby agree as follows.

Article 1: Definitions and Construction.

1.01. Incorporation of Recitals. The above recitals of this Agreement are hereby incorporated into and made a part of this Agreement.

1.02. Certain Definitions. The defined terms parenthetically set forth in this Agreement shall be associated with the phrase or name immediately preceding. As used in this Agreement, “Person” shall mean an individual natural person, corporation, partnership, limited liability company, limited liability partnership, trust, unincorporated association, joint venture, joint stock company, governmental entity or any political subdivision thereof, or any other legally recognized entity or association.

1.03. Construction. The following principles of language construction shall apply to this Agreement unless the context clearly requires otherwise. Except where the context reveals the contrary, references to the plural include the singular, and the singular includes the plural. The word “may” is permissive, and the word “shall”

is mandatory. The term “or” means the inclusive disjunction, as represented by the phrase “and/or.” The words “hereof,” “herein,” “hereunder,” and similar terms refer to this Agreement as a whole and not to any particular provision of this Agreement. Headings and titles are for reference purposes only and shall not control or affect the construction of this Agreement. Paragraph and exhibit references are to this Agreement unless otherwise specified.

Article 2: Work.

2.01. Term. This Agreement is effective April 1, 2019, and shall continue on a month-to-month basis; provided, however, the Agreement may be terminated by Client or Proxit, with or without cause, upon 30 days’ written notice to the other party. Proxit may terminate in the event of default of payment by Client as set forth below.

2.02. Scope of this Agreement. It is understood that from time-to-time, Client may hire Proxit to implement large projects or installation work. Additionally, Proxit shall throughout the term of this Agreement engage in regular maintenance work and upgrades. This Agreement is intended to apply to all work performed by Proxit for Client, whether large projects or installation work or regular maintenance work and upgrades.

2.03. Services to be Provided. Proxit will provide requested services to install and maintain computer and information technologies already existent or acquired in the future at Client’s premises or for Client’s use. Proxit will be available for providing reasonable emergency services, on weekends or during evening hours from remote locations. Given the nature of Proxit services, Client is aware that a substantial portion of Proxit services are provided to Client remotely and Client shall cooperate in ensuring Proxit has remote access to Client’s information technology equipment. Proxit shall keep Client apprised of all work being performed and shall not undertake work without Client’s prior consent except in emergency services situations where Client’s information systems are imminently susceptible to corruption or loss, in which event Proxit has Client’s authority to take any and all reasonable action to preserve the Client’s information, and to the extent possible, computer equipment. Client further acknowledges that in the event of such an emergency situation, all priority should be given to preserving Client’s information over preserving equipment. Proxit understands and acknowledges that time is of the essence in responding to emergency services situations and other service needs. Upon the completion of any emergency services situations, Proxit shall provide Client with a written report of the emergency service situation, actions taken by Proxit to preserve Client’s data, and what measures Proxit or Client can implement to prevent such threats, corruption, or loss in the future.

2.04. Scheduled Maintenance. Client and Proxit shall endeavor to cooperate to establish and keep a maintenance schedule to preserve Client's information and computer equipment. Upon the establishment of a maintenance schedule between Client and Proxit, any change to the scheduled maintenance shall be agreed to by Client and Proxit in writing. This schedule shall include periodic reviews of existent equipment with recommendations by Proxit for replacement equipment, upkeep, and new equipment. Client may request Proxit's professional consultation prior to the purchase of any replacement equipment, upkeep, and new equipment. Proxit will not charge Client for obtaining simple quotes for the cost of new or replacement information technology equipment. Time spent by Proxit assisting or performing assessments of equipment or processes or budgeting will be charged to Client at Proxit's rates as agreed upon in this Agreement. Client shall be responsible for any and all decisions pertaining to new acquisitions and replacement of equipment. Neither party will be responsible for delays that are not due to the party's fault or negligence and that could not have reasonably been foreseen or provided against by the party.

2.05. Client's Confidential Information. All of Client's confidential, stored information, including, but not limited to, taxpayer information and financial information of both taxpayers and the Client, made available to Proxit or that becomes available to Proxit by virtue of this Agreement or the relationship created by this Agreement will be held in strict confidence by Proxit. At all times Client shall (a) maintain and store its confidential information in an encrypted manner with no less security than Advanced Encryption Standard 128 bit encryption; and (b) prohibit any and all personal digital devices of any of Client's trustees, employees, agents, customers, or other governmental entities or Persons, including, without limitation, laptop computers, smartphones, iPads and other tablets, from having access to Client's networks, wi-fi networks, or information systems where confidential information is maintained or stored. Any breach of Client's confidential stored information including, but not limited to, taxpayer information and financial information of both taxpayers and the Client, shall result in the right to terminate this Agreement at Client's sole discretion. Proxit agrees to indemnify Client, pursuant to paragraph 4.09 of this Agreement, for any breach contained under this Section 2.05, Client's Confidential Information; provided, however, Client will not be indemnified unless the conditions to indemnification as provided in paragraph 4.09 have been fully satisfied. Proxit shall not be responsible for or indemnify Client for any unauthorized or improper access to, use of, or disclosure of any of Client's or Client's taxpayers' information arising from or related to any misconduct or unauthorized access to, use of, or disclosure of Client's information by any of Client's trustees, employees, agents, independent contractors, or other governmental entities or Persons.

2.06. Proxit Confidential Information. Client shall keep confidential any specific pricing or services information of Proxit. It is understood that Client

understands and agrees that its pricing for certain services is proprietary and competitive information that Proxit does not want disclosed to competitors, and Client shall exercise best efforts to preserve such confidences.

2.07. Excepted Information. With regard to paragraphs 2.05 and 2.06 above, no information will be considered proprietary or confidential: (a) to the extent that it is or becomes public knowledge through no fault, act, omission, or negligence of the party receiving the information; (b) which is rightfully disclosed by some third party; or (c) which is already known to the receiving party and has not been obtained in confidence from the other party to this Agreement prior to the effective date of this Agreement.

2.08. Property. All systems, computer programs, operating instructions, and other documentation developed for or specifically relating to Client's information processing, and all Client source documents, stored data, other information of any kind, and reports prepared by Proxit will be the property of Client. All temporary or permanent storage media containing Client's programs or other information of any kind will be available for inspection by Client's personnel or Client's designees at any time, and all information thereon will belong to Client, and shall be delivered to Client on Client's request, within a reasonable time.

Article 3: Payment.

3.01. Proxit Billing. Proxit will bill based on time and materials at a rate of \$97.50 per hour, which reflects a 15% government discount off of the regular rate of \$115 per hour, commencing April 1, 2019, until March 31, 2020. Pricing as described in this Agreement will be valid through March 31, 2020, at which time the Agreement will be reviewed based on the current terms and conditions agreed to in this Agreement. An additional \$50 charge will be incurred per on-site visit and will not be assessed more than one charge per day; provided, however, Proxit has agreed not to otherwise charge for travel time to or from Client's principal offices, although it is Proxit customary practice to charge for such. In the event Proxit is asked to procure any equipment or hardware for Client, Client shall provide sufficient documentation to support any claim by Client of sales or excise tax exemptions from the State of Illinois. Proxit shall use good faith efforts to obtain requested equipment at the best prices it can find, allowing for consideration of the quality of the equipment to be obtained; provided, however, Proxit does not guarantee that its procurement of equipment for Client is the cheapest available at any given moment. Proxit represents and warrants that it does not maintain any "partnership" or other relationships with any equipment vendor to procure equipment for its clients. Proxit will follow Client's direction in procuring equipment from specific vendors or manufacturers if such direction is provided. Client shall accept receipt of statements delivered via email to a specific person or email address provided by Client under

paragraph 4.01, “Notices,” and Proxit shall subsequently mail a copy of receipt of statements to the specific person listed under paragraph 4.01, “Notices.”

3.02. Client’s payment. Client shall pay Proxit in accordance with the Illinois Prompt Payment Act, 50 ILCS 505/1, *et seq.*

Article 4: Additional Provisions.

4.01. Notices. Any notice or communication required or permitted pursuant to this Agreement shall be deemed to have been given upon actually delivery by personal delivery, including, without limitation, delivery by overnight messenger service or email or similar means of electronic communication to an email address provided by the party receiving the communication. In the absence of other specific direction communications shall be between the following representative persons:

If to Proxit:

Scott Stephens
Proxit Technology Solutions Inc.
512 W Burlington Ave, Suite 108
La Grange, IL 60525
sstephens@proxitinc.com

If to Client:

Kristin Vana
Hanover Township
250 S IL Route 59
Bartlett, IL. 60103
kvana@hanover-township.org

Each party shall be entitled to specify a different address by giving notice as aforesaid.

4.02. Modification of Agreement. No supplement, modification or waiver of this Agreement shall be binding unless executed in writing by the party to be bound thereby. No waiver of any provision of the Agreement shall be deemed or constitute a waiver of any other provision of the Agreement (whether or not similar), nor shall any waiver constitute a continuing waiver unless expressly provided so in writing.

4.03. Invalidity of Particular Provisions. If any clause, phrase, provision, or portion of this Agreement is or becomes illegal, invalid, or unenforceable during the term of this Agreement, because of present or future laws, regulations, or rules of any governmental body or entity with competent jurisdiction to affect this Agreement, the intention of the parties hereto is that the remaining provisions of this Agreement shall remain in full force and effect.

4.04. Governing Law and Choice of Forum. The validity, construction, and interpretation of this Agreement shall be governed by the laws of the State of Illinois. Any litigation arising from or pertaining to this Agreement shall be brought, as appropriate, in the Circuit Court of Cook County, Illinois, or in the United States District Court for the Northern District of Illinois, Eastern Division, both courts being located in Chicago, Illinois.

4.05. Third Persons. Nothing in this Agreement, expressed or implied, is intended to confer upon or inure to the benefit of any Person, other than the parties hereto, any rights or remedies under or by reason of this Agreement. Nothing herein and/or in this Agreement shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of Client and/or any of Client's trustees, officers, employees, volunteers, agents, licensees, successors, and assigns.

4.06. Integration. This Agreement sets forth the entire understanding of Proxit and Client. Proxit and Client agree there shall be no change or modification to this Agreement unless any such amendment is dated, reduced to writing, execute by both parties and attached to and made a part of this Agreement.

4.07. Insurance and Limits of Liability. Proxit shall procure and maintain at all times, at Proxit's own expense, during the terms of this Agreement, the insurance coverage and requirements specified below, insuring all of Proxit's operations related to the Agreement. The kinds and amounts of the insurance required are as follows:

A. Worker's Compensation and Employers Liability Insurance. Workers Compensation and Employers Liability Insurance, in accordance with the laws of the State of Illinois, covering all of Proxit's employees with limits of not less than \$100,000.00 per accident or illness.

B. Commercial Liability Insurance. Commercial Liability Insurance or equivalent with limits of not less than \$1,000,000.00 per occurrence, for bodily injury, personal injury, or property damage liability.

C. Automobile Liability Insurance. When any motor vehicle (owned, non-owned, or hired) is used in connection with Proxit's business activities, Proxit shall provide automobile liability insurance with limits of not less than \$1,000,000.00 per occurrence, for bodily injury and property damage.

Proxit shall maintain professional liability insurance for its services performed. Proxit shall not be liable for any incidental or consequential damages, regardless of foreseeability, including, without limitation, loss of profits, good will, or data, interruption of work, or impairment of assets. Proxit shall not be responsible for insuring any of Client's personal or real property. Proxit shall be responsible for all losses or damages to personal property (including but not limited to materials, equipment, tools, and supplies), owned or rented, by Proxit. Proxit shall, upon Client's request, furnish to Client original Certificates of Insurance evidencing the required coverage to be in force on the date of this Agreement, and Renewal Certificates of Insurance, or such similar evidence, upon the Client's request, if the coverages have an expiration or renewal date occurrence during the term of this Agreement. Proxit

shall, upon Client's request, submit evidence of insurance prior to entering into the Agreement. Proxit may produce copies of its insurance policies to Client. In such event, if Client has any dispute whether there is sufficient or proper coverage in compliance with this Agreement, Client shall so notify Proxit within 10 business days of its dispute that Proxit has complied with insurance requirements. Proxit shall have 10 business days after notice from Client to either show that the insurance carried by Proxit complies with this Agreement or to provide new insurance coverage to comply with this Agreement.

4.08. Execution in Counterpart. This Agreement may be executed in counterpart, and the Agreement along with all signature pages shall be treated as the whole.

4.09. Indemnification.

A. Proxit shall indemnify, protect, save, defend, and hold harmless the Client from and against all claims, damages, losses, costs, penalties, obligations, liabilities, causes of action, and expenses, including but not limited to legal fees in the form of costs and attorneys' fees, arising from or in any way connected with (i) any act, error, omission, wrongful act, or negligence of Proxit or Proxit's directors, officers, employees, or contractor retained by Proxit; or (ii) any accident, injury or damage occurring from, incidental to, or resulting directly or indirectly from Proxit's or Proxit's employees use of the Client premises (unless such loss, damages, injury, or liability is contributed by a condition on the premises itself or any equipment thereon, whether latent or patent, or from other causes whatsoever) either of which results in bodily injury, personal injury, or property damage or other injury or damage to any third-party other than Client or its trustees or employees. Proxit shall not be responsible for indemnifying Client as to any third Person claims arising from or related to Client's failure to adopt, implement, maintain, or monitor employees' compliance with information security policies, practices, actions, or equipment recommended by Proxit. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. This obligation to indemnify shall survive the expiration and/or termination of this Agreement for 6 months after termination of this Agreement. Nothing herein shall be construed to represent a waiver of any privileges and immunities granted, by statute or common law, to the Client as a unit of local government.

B. In the event a third-party asserts a claim against Client which Client believes is within the purview of Proxit's promise to indemnify Client pursuant to this Section 4.09, Client shall promptly notify Proxit of the existence of any claim, demand, or other matter involving potential liabilities to third-parties to which Proxit's indemnification obligations would apply and shall give Proxit a reasonable opportunity to defend the same at its expense and with counsel of its selection (who

shall be approved by Client, which approval shall not be unreasonably withheld); provided that Client shall at all times also have the right to fully participate in the defense at its own expense. If Proxit shall, within a reasonable time after said notice, fail to defend, Client shall have the right, but not the obligation, to undertake the defense of, and to compromise, or settle (exercising reasonable business judgment) the claim or other matter on behalf, for the account, and at the risk and expense of Proxit. If the claim is one that cannot by its nature be defended solely by Proxit, Client shall make available all information and assistance that Proxit may reasonably request. Client's failure to comply with these indemnification procedures shall nullify any obligation of Proxit to indemnify any third-party claim against the Client.

4.10. Compliance. Proxit shall comply with all applicable federal, state, and local laws relative to any work or services furnished hereunder, including, but not limited to, all applicable ordinances, regulations, license requirements, and statutes required to be complied with by Client.

4.11. Relationship of the Parties.

A. It is understood, acknowledged, and agreed by the parties that the relationship of the Proxit to Client arising out of this Agreement shall be that of an independent contractor. Neither Proxit, nor any employee or agent of Proxit, is an employee, partner, joint venture, and/or agent of Client, and, therefore, is not entitled to any benefits provided to employees of Client. Proxit has no authority to employ/retain any person as an employee or agent for or on behalf of Client for any purpose. Neither Proxit nor any person engaging in any work or services related to the Agreement at the request or with actual or implied consent of the Proxit may represent himself or others as an employee of Client. Should any person indicate to Proxit or any employee or agent of the Proxit by written or oral communication, through course of dealing or otherwise, that such person believes Proxit, or any employee or agent of Proxit, to be an employee of agent of Client, Proxit shall use its best efforts to correct such belief. In ordering or accepting delivery of or paying for any goods or services, Proxit shall do so solely in the name of the Proxit's own business.

B. Proxit shall at all times have sole control over the manner, means, and methods of performing the services required by this Agreement according to its own independent judgment. Proxit will devote such time and resources as necessary to produce the contracted for results. Proxit shall supervise and direct the work associated with or in connection to this Agreement efficiently with its best skill and attention; and Proxit shall be responsible for initiating, maintain, and supervising all safety precautions and programs associated with Proxit's work pursuant to this Agreement.

4.12. Default. In the event of the failure of either party to perform all of its duties and obligations under the terms and conditions of the Agreement, the non-defaulting party shall be entitled to all remedies available at law and/or equity to enforce its rights under the Agreement, including, but not limited to, reimbursement for reasonable attorneys' fees and court costs.

4.13. Non-Discrimination. Proxit agrees to comply fully with the Federal Equal Employment Opportunities Act, the Civil Rights Act of 1974, the State Human Rights Act, the Americans with Disabilities Act, and all applicable rules and regulations promulgated thereunder, and all amendments made thereto, and Proxit agrees not to deny services or use of the Client project property on the basis of race, creed, color, religion, sex, national origin, ancestry, age, disability, sexual orientation, marital status, or unfavorable discharge from military service (to the extent proscribed by Illinois Department of Human Rights Regulation § 2510.20) or otherwise in violation of any applicable local, state, or federal laws, ordinances, regulations, rules, and statutes.

4.14. Binding Obligation and Non-Assignability. This Agreement shall be binding upon and inure to the benefit of Client and Proxit and their respective successors and assigns. Notwithstanding the foregoing, Proxit shall not assign, lease, or sub-lease this Agreement without the express written consent of Client, which Client may withhold in its sole and absolute discretion. Any such assignment shall be null and void.

4.15. Miscellaneous.

A. Nothing in this Agreement shall be construed or interpreted in any way as a waiver, express or implied, of any common law and/or statutory privilege and/or immunities of Client, its Administrator, Supervisor, members of the Board of Trustees, employees, volunteers, and agents as to any claim, cause, and/or cause of action of any kind or nature whatsoever.

B. Proxit warrants that Proxit is authorized to execute and effectuate this Agreement and Proxit does so voluntarily. Client warrants that Client is authorized to execute and effectuate this Agreement and Client does so voluntarily.

(Signature Page Follows.)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above.

Proxit Technology Solutions Inc.

Hanover Township

By: _____
Scott Stephens, President

By: _____
Brian P. McGuire, Supervisor



Memorandum

Date: March 15, 2019

To: Hanover Township Supervisor and Board of Trustees

Cc: James Barr, Township Administrator

From: Caleb Hanson, Director of Facilities and Road Maintenance

Re: Hanover Township Road Assessment

Following the consolidation of the Hanover Township Road District, the Department of Facilities and Road Maintenance identified the need for a full and complete Township Road Assessment Program. Based upon department research, it was evident that the former Road District had not conducted a road assessment study over the past 20 years. In order to make informed decisions and prioritize road resurfacing projects, a comprehensive engineering study of the Township roads is recommended.

The study will consider the current condition of each road, including estimated lifespan of current road surfaces, and will recommend a resurfacing schedule based upon a general rating of each road. A comprehensive study will give Facilities and Road Maintenance the ability to better prioritizing resurfacing projects based on industry recognized criteria and ensuring future road projects are conducted within budgetary requirements each fiscal year.

Hanover Township Facilities and Road Maintenance has communicated with the 2IM Group Engineering Firm to obtain cost estimates on the resurfacing study. The 2IM Group has participated in similar projects for various municipalities, as well as having a role in the current Illinois Department of Transportation (IDOT) Road Assessment Plan. In addition, the 2IM Group is the engineering firm used for the Naomi Walters-Lenoci Reserve walking path project, as well as one of the firms providing cost estimates on two additional resurfacing projects Facilities and Road Maintenance is evaluating.

Staff has communicated with Trustee Moinuddin, a professional civil engineer, on the scope of work and cost estimates provided by the 2IM Group, which he has indicated are in line with industry norms.

As Director of Facilities and Road Maintenance for Hanover Township, it is my recommendation that Hanover Township moves forward with the Township Road Assessment Program and 2IM Groups as the engineering firm on this project at a cost of \$48,200.00.

Thank you for your consideration. Please contact me with any questions or concerns.

RESOLUTION _____

**A RESOLUTION
TO APPROVE A CIVIL ENGINEERING SERVICES AGREEMENT
FOR A TOWNSHIP ROAD ASSESSMENT**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: The Civil Engineering Services Agreement (the “Agreement”) between the Township and 2IM Group, LLC, for civil engineering services in connection with the assessment of certain roads within the corporate limits of the Township, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All Township Ordinances, Resolutions, and parts thereof in conflict with or inconsistent with any of the provisions of this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 22, 2019

APPROVED: March 22, 2019

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 22, 2019, and approved on March 22, 2019, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

CIVIL ENGINEERING SERVICES AGREEMENT

This Civil Engineering Services Agreement (the "Agreement") is entered this _____ day of March 2019, by and between 2IM Group, LLC, (the "Engineer"), and Hanover Township, Cook County, Illinois (the "Client") (collectively, the "Parties").

IN CONSIDERATION of the mutual covenants and conditions herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties hereby agree as follows:

1. **Understanding of Project.** The project (the "Project") is to consist of is a complete assessment of certain roads within the corporate limits of Hanover Township, Cook County, Illinois, for rehabilitation, including site visits, field inspections, review of existing information, reports, and development of a GIS Database, as set forth in Section Two, "Scope of Services."
2. **Scope of Services.** The Scope of Services (the "Services") to be performed by Engineer in connection with the Project shall be as set forth in the attached "Exhibit A – Detailed Scope of Work."
3. **Fee Proposal.** Engineer estimates compensation for the Services not to exceed **\$48,200.00**, as set forth in the attached "Exhibit B – Detailed Fee Proposal." Any additional services in connection with the Project will be charged per the Hourly Pay Rates specified above, with approval by the Client.
4. **General Terms and Conditions.**
 - A. **Agreement.** This Agreement constitutes the full and complete agreement between Engineer and Client, and may be amended, added to, superseded, or waived only if both Parties specifically define in writing an official amendment of this Agreement.
 - B. **Billing and Payment.** Client agrees to compensate Engineer for services performed per the fixed fee pricing set forth in Section 3, "Fee Proposal." Services will be invoiced monthly. Invoice amounts are due within thirty (30) days of receipt by Client. In the event any amount becomes past due, Engineer may give seven (7) days notice of intent to suspend or terminate the Agreement.
 - C. **Changes in Scope.** Except as otherwise provided herein, the Fee Proposal constitutes Engineer's estimate to perform the services required to complete the Project. However, all required services are not always definable in the initial planning. Accordingly, circumstances may dictate a change in the scope of services to be performed. Where this occurs, changes to the Agreement shall be negotiated and an equitable adjustment shall be made.
 - D. **Dispute Resolution.** In the event any dispute shall arise with respect to any matter related to or arising out of this Agreement, the Parties shall use their best efforts to resolve the dispute through an informal dispute resolution process, to include, but not limited to, mediation. Mediation shall be initiated by a written demand served by any Party hereto to the other Party. Mediation shall take place at such forum and with a mediator acceptable to both Parties hereto.

Costs of mediation shall be shared equally by the Parties. In the event that the Parties are unable to resolve the dispute informally within thirty (30) days, both Parties agree to waive their right to a jury trial and agree that either Party may elect to have the matter resolved by binding arbitration before a neutral arbitrator to-be-agreed upon by both Parties. In the event that both Parties are unable to agree upon a third party neutral arbitrator, the matter will be submitted by the Parties to a mutually determined neutral arbitration firm. In the event the Parties are unable to mutually agree upon such a neutral arbitration firm, the matter will be submitted by the Parties to the American Arbitration Association. Each Party shall be responsible for its own costs and expenses related to the arbitration, including, but not limited to, attorneys' fees, but the costs of the arbitration shall be shared equally by both Parties. The decision of the arbitrator shall be final and not appealable and subject to enforcement as a judgment under the Illinois Code of Civil Procedure. All rules of procedure, discovery, and evidence as set forth in the rules adopted by the American Arbitration Association, at the time that arbitration is required, shall be applicable to the proceedings, except to the extent those rules conflict with the requirements of applicable Illinois law. Any arbitration pursuant to this Agreement shall take place in Cook County, Illinois. This dispute resolution provision shall survive any termination of this Agreement.

- E. Right of Access.** Engineer shall have access to the Project site whenever work is in preparation or in progress.
- F. Standard of Care.** The standard of care for all professional services performed or furnished by Engineer under this Agreement will be the skill and care used by members of the Engineer's profession practicing under similar circumstances at the same time and in the same locality.
- G. Termination.** The Agreement may be terminated by Client for cause with seven (7) days written notice to Engineer. The project may be suspended by Client with thirty (30) days written notice. In the event of suspension, the Client shall pay all fees and expenses incurred prior to the date of notice.
- H. Notices.** Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be deemed served (a) when delivered by Federal Express or similar overnight courier service to that Party's address set forth below during the hours of 9:00 a.m. and 5:00 p.m. local time Monday through Friday, excluding federal holidays; (b) when mailed to any other person designated by that Party in writing herein to receive such notice, via certified mail, return receipt requested, postage prepaid; or (c) via fax. Fax notice shall be effective as of date and time of facsimile transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 A.M. to 5:00 P.M. C.S.T.). In the event fax notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission. Notice shall be given to the following:

If to Engineer:

Luis Montgomery
2IM Group, LLC
188 South Clinton Street, Suite 350
Chicago, Illinois 60661

If to Client:

James C. Barr
Hanover Township
250 South IL Route 59
Bartlett, Illinois 60103

- J. Insurance.** Engineer shall procure and maintain at all times, at its own expense, for the duration of the Services, the insurance coverage and requirements specified below, insuring all work related to this Agreement, for itself and its employees, as follows:
- i. Commercial Liability Insurance.** Commercial General Liability Insurance or equivalent with limits of not less than \$1,000,000.00 per occurrence, for bodily injury, personal injury, or property damage liability. Such insurance shall remain in effect for not less than three (3) years following the date of termination of this Agreement. If such insurance contains a general aggregate limit, it shall be in an amount of not less than \$2,000,000, or it shall apply separately to this Project.
 - ii. Professional Liability (Errors and Omissions).** Professional Liability Insurance (Errors and Omissions) with limits of not less than \$1,000,000.00 per occurrence. Such insurance shall remain in effect for not less than three (3) years following the date of termination of this Agreement. If such insurance contains a general aggregate limit, it shall be in an amount of not less than \$2,000,000, or it shall apply separately to this Project.
 - iii. Automobile Liability Insurance.** When any motor vehicle (owned, non-owned, or hired) is used in connection with Engineer's work, automobile liability insurance with limits of not less than \$1,000,000.00 per occurrence, for bodily injury and property damage.
 - iv. Worker's Compensation and Employers Liability Insurance.** Workers Compensation and Employers Liability Insurance, in accordance with the laws of the State of Illinois, covering all of Engineer's employees with limits of not less than \$500,000.00 per accident or illness.

Client and each of its respective officers, officials, directors, employees, volunteers, agents, and invitees (collectively, the "Additional Insured"), shall be included as an additional insured under the Commercial General Liability, Professional Liability (Errors and Omissions), and Automobile Liability coverage for claims arising out of, or in association with, this Agreement. All such coverage shall be primary with respect to claims made, and any similar or additional coverage maintained by Client shall be excess to any coverage carried by Engineer, including any excess coverage carried by Engineer. Engineer will, upon request, furnish appropriate insurance certificates to Client. Any failure on the part of Client to insist upon the receipt of a certificate of coverage and applicable endorsements is not a waiver of any rights that Client has under this paragraph. In the event that Engineer fails to purchase or procure coverage, as required above, the Parties expressly agree that Engineer shall be in default under this Agreement and the Agreement will be terminated. Engineer will provide not less than thirty (30) days written notice to Client prior to any cancellation of the above insurance policies.

Client shall not, in any manner, be deemed or intended to have waived any right of subrogation which either it, and/or its insurance carrier and/or risk pool provider, Township Officials of Illinois Risk Management Agency ("TOIRMA")

and/or insurance company providing excess coverage on behalf of Client or TOIRMA may have against Engineer, for any property injury, death, or other damage caused by Engineer or its employees, agents, consultants, officers, directors, limited or general partners, and/or otherwise arising out of, or in association with, this Agreement.

- K. Indemnification.** Engineer shall indemnify and hold harmless Client, and each of its respective officers, officials, employees, agents, and volunteers, from and against all claims, suits, liabilities, damages, losses, judgments, and expenses, including, but not limited to, legal fees (attorneys' and paralegals' fees and court costs), arising out of or related to the Engineer's work under this Agreement, and/or any acts and/or omissions of or on behalf of the Engineer, its employees, contractors, and/or agents and/or any person and/or entity acting on behalf of any of them, including those claims, causes of action, injuries, illnesses, damages, and/or cost of expenses based on death, bodily injury, or property damage, except to the extent caused by the negligence of a Party indemnified hereunder.
- L. Mutual Waiver.** To the fullest extent permitted by law, Client and Engineer waive against each other and the other's employees, officers, directors, agents, insurers, partners, and consultants any and all claims for or entitlement to special, incidental, indirect or consequential damages arising out of, resulting from, or in any way related to the project.
- M. Non-Enforcement.** A Party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- N. Assignment.** A Party can assign its rights or obligations only with the express written permission of the other Party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.
- O. Survival.** All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- P. Third Parties.** Nothing in this agreement shall be construed to create, impose, or give rise to any duty owed by Client or Engineer to any third party. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the Client and Engineer and not for the benefit of any other Party.
- Q. Severability.** Any provision or part of the Agreement held to be void or unenforceable under the Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be deemed binding upon the Client and Engineer, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- R. Governing Law.** This Agreement shall be construed, governed, and enforced according to the laws of the State of Illinois.

- S. Compliance with Laws.** Each Party to this Agreement acknowledges and agrees that it will comply with all applicable laws, rules, ordinances, and regulations promulgated by any federal, state, county, municipal, or any other governmental unit or regulatory body or court (collectively, the "Laws") in performing services required hereunder and will indemnify and hold harmless the other Party, its officials, officers, employees, agents, and volunteers for any liability, damages and/or claims arising directly or indirectly or otherwise attributable to any violation of the Law or Laws.
- T. No Waiver of Immunities or Privileges.** Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of Client and/or its officials, officers, employees, volunteers and/or agents.
- U. Execution in Counterparts.** This Agreement may be executed in any number of counterparts, and by Client and Engineer on different counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date set forth above.

HANOVER TOWNSHIP

2IM GROUP, LLC

Date: _____

Date: _____

ATTEST:

Township Clerk

**EXHIBIT A:
DETAILED SCOPE OF SERVICES**

SCOPE DETAILS

Section 4

McDonough Drive	1,500 feet
Bridlewood Drive	1,375 feet
Shotkoski Drive	2,020 feet
Mardjetko Drive	1,400 feet
Birch Bark Drive	1,150 feet
Sawhorse Drive	845 feet
Morningview Court	350 feet
Morningview Drive	2,590 feet
Galloway Drive	2,470 feet
Cheshire Drive	1,200 feet

Section 8

Berner Drive	3,700 feet
Dale Drive (west)	1,520 feet
Dale Drive (east)	1,275 feet
Rohrssen Road	1,000 feet
(south of Shoe Factory Road)	

Section 10

Magnolia Lane	540 feet
Magnolia Court	440 feet

Section 16 and Section 17

Rohrssen Road	2,900 feet
(South of Bode Road)	
Cardinal Drive	1,470 feet
Chapel Hill Drive	850 feet
Poplar View Bend	2,030 feet
Rohrssen Road	1,900 feet
(Rolling Knolls to Golf Road)	
Rolling Knolls	1,220 feet
Avenue	

Section 16 and Section 17 (cont.)

Wolsfeld Drive	3,110 feet
Hilltop Road	1,350 feet
Forestview Drive	2,620 feet
Chestnut Court	1,000 feet
Glen Echo Road	1,080 feet
Chestnut Street	750 feet
Circle Drive	540 feet

Section 20 and Section 21

Gromer Road	3,170 feet
Greenfeather Lane	865 feet
Will Scarlett Lane	2,905 feet
Robin Hood Drive	3,200 feet
Sherwood Road	1,750 feet
Little John Drive	760 feet
Nottingham Lane	2,585 feet
Lady Marion Drive	425 feet
Greenwood Road	840 feet
King Arthur Court	2,335 feet
Douglas Road	1,660 feet
Dennis Lane	280 feet

Section 33

Chevoit Drive (north)	600 feet
Bellingham Lane	380 feet
Chevoit Drive (south)	660 feet
Sayer Road	660 feet

SCOPE OF WORK

- a. Site Visit and Field Inspections
 - I. Determine roadway characteristics including:
 - i. Pavement type (verify existing plan information)
 - ii. Number of lanes (verify existing plan information)
 - iii. Type and width of shoulder (verify existing plan information)
 - iv. Ditches- determine condition based on visual inspection
 - v. Assign surface ratings based on:
 - 1. IDOT's Condition Rating Survey (CRS)
 - a. CRS is a subjective pavement rating system developed by IDOT, assigning a rating of 1-9 ranging from poor to excellent condition.
 - 2. FHWA's Pavement Distress Identification Manual through visual inspection.
 - a. This manual describes the different types of pavement distress. This information will be used in assigning a CRS rating.
 - II. Take photos and create photo log
- b. Review Existing Information
 - I. Determine pavement sections (if available)
 - II. Determine shoulder sections (if available)
 - III. Determine pavement age (if available)
 - IV. Determine ADT (based on typical roadways unless data is available)
 - V. Generate drainage inventory of closed storm sewer systems and culverts (if available)
- c. Assessment Report
 - I. Explain methodology
 - II. Document findings from items a and b
 - III. Provide ranking of Township roads based on the CRS
 - IV. Provide recommendation of resurfacing/reconstruction schedule. Schedule criteria to be discussed further with the Township (i.e. yearly budget for resurfacing)
- d. GIS Database
 - I. Develop GIS Database (**not included if Report only**)
 - i. Catalog information collected under a and b

**EXHIBIT B:
DETAILED FEE PROPOSAL**

2IM Group, LLC with GIS Database			
Payroll Classification	Hourly Pay Rate	Hours Project	Fee for Project
Principal	\$160.00	12	\$1,920.00
Senior Professional	\$150.00	20	\$3,000.00
Project Manager	\$135.00		\$0.00
Project Engineer I	\$112.00	80	\$8,960.00
Project Engineer II	\$90.00		\$0.00
Junior Engineer I	\$76.00	440	\$33,440.00
Junior Engineer II	\$69.00		\$0.00
Project Environmental I	\$100.00		\$0.00
Project Environmental II	\$84.00		\$0.00
Junior Environmental I	\$70.00		\$0.00
Junior Environmental II	\$63.00		\$0.00
Technician	\$65.00		\$0.00
Administration	\$65.00	4	\$260.00
Intern	\$42.00		\$0.00
TOTAL HOURS =		556	
TOTAL FEE FOR PROJECT =			\$47,580.00
DIRECT COSTS FOR PROJECT =			\$620.00
GRAND TOTAL=			\$48,200.00



240 S. Illinois Route 59, Bartlett, Illinois 60103

Approved: _____

Annual Meeting of the Township of Hanover
Tuesday, April 9, 2019 – 7:00 p.m.

A G E N D A

- I. Call to Order
- II. Presentation of the Colors and Pledge of Allegiance
- III. Welcome and Introduction of Officials
- IV. Election and Oath for Sergeant at Arms
- V. Election and Oath for Moderator
- VI. Approval of Annual Town Meeting Agenda
- VII. Public Comment
- VIII. Acceptance of Minutes of the 2018 Annual Town Meeting
- IX. Presentation of Annual Financial Statements by the Supervisor
- X. Certification of Accounts by Trustees
- XI. Presentation of Department Reports
- XII. Consideration of Disposition of Township Surplus Property
- XIII. Resolution to Delegate Authority to the Township Board to Purchase, Sell, and Lease Property
- XIV. Motion to Set the Hour of Special Town Meetings for 7:00 p.m.
- XV. Motion to Set the Hour of the Next Annual Town Meeting for 7:00 p.m.
- XVI. Motion to Pay the Moderator
- XVII. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.