



240 S. Illinois Route 59, Bartlett, Illinois 60103

Special Meeting of the Township Board
November 25th, 2019
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Special Meeting Minutes of November 12, 2019
 - B. Set Estimate of the Levy for Hanover Township for the Fiscal Year beginning April 1, 2019 and ending March 31, 2020
 - C. Consideration of a Legal Aid Collaboration
- IX. Executive Session
- X. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



HANOVER TOWNSHIP

VETERANS HONOR ROLL

WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: NEAL DEBOLT

ADDRESS: 1858 GOLFVIEW DR.

CITY/ZIP CODE: BARTLETT 60103

PHONE #: 630-837-8066

EMAIL ADDRESS: —

DATE OF BIRTH: 1/29/35

BRANCH OF SERVICE: ARMY RANK AT DISCHARGE: SP4 E4

YEARS OF SERVICE: FROM 1957 TO 1963

MEDALS AWARDED OR OTHER CITATIONS:
—

INJURIES: —

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for October 2019

SERVICE PROVIDED	OCTOBER 2019	OCTOBER 2018	FYTD 2020	FYTD 2019
<i>Passports</i>	436	374	2,873	2,701
Photo fees	\$3,140	\$2,690	\$20,550	\$19,680
Fee deposits	\$10,825	\$10,700	\$70,725	\$67,810
<i>Fishing/Hunting licenses</i>	4	8	57	67
<i>Handicap Placards</i>	24	22	133	155
<i>Cook County vehicle stickers</i>	0*	4	5	280
<i>Human Resources Requests</i>	127	149	842	1,036
<i>New Employee Orientations</i>	3	0	12	15
<i>Technology work orders</i>	43	39	421	339
<i>Resident Contacts</i>	3,837	1,967	13,807	10,168
<i>Percent of Budget Expended (58% of year)</i>	7.2%	4%	47.9%	45.5%

*Cook County vehicle sticker program ended July 1.

Department Highlights

- Assistant Township Administrator Vana had a call with Indeed to discuss improving job positing and increase candidate response.
- Assistant Township Administrator Vana held a Lunch and Learn for staff on October 2 with a representative from Illinois Municipal Retirement Fund.
- Assistant Township Administrator Vana and Administrative Services Coordinator Callahan attended a workman's compensation training held by Insurance Program Managers Group on October 8.
- Township Administrator Barr and Assistant Township Administrator Vana participated in first and second round interviews with Office of Community Health for the Community Health Assistant position.
- Assistant Township Administrator Vana conducted three new employee orientations.
- Township Administrator Barr and Graduate Management Intern Peshek attended the Illinois Township Management Academy on October 11 and October 25.
- Assistant Township Administrator Vana and Administrative Services Coordinator Callahan attended CPR training on October 14.
- Assistant Township Administrator Vana and Administrative Services Coordinator Callahan attended a ProxIT budget meeting on October 15.
- Township Administrator Barr and Assistant Township Administrator Vana conducted exit interviews for Mayra Loera on October 15 and Michelle Avila on October 17.
- Part Time Receptionist Van Durme attended passport training at Addison Township on October 17 and Graduate Management Intern Peshek completed online passport training on October 31.
- Administrative Services hosted a manager's training workshop on workers compensation presented by Insurance Program Managers Group on October 23.
- Assistant Township Administrator Vana and Director Houdek conducted first round interviews for the Bilingual Therapist position.
- Assistant Township Administrator Vana began the employee health insurance renewal process.
- Assistant Township Administrator Vana and Administrative Services Coordinator Callahan worked with Arachas Group to begin the renewal process for Worker's Compensation and Liability insurance.
- Township Administrator Barr and Assistant Township Administrator Vana attended the Hanover Township Finance Committee meeting on October 30.

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DEPARTMENT OF AGING SERVICES

Report for October 2019

SERVICE PROVIDED	OCTOBER 2019	OCTOBER 2018	FYTD 2020	FYTD 2019
<i>Programming Division</i>				
Planned programs	269	303	1,832	1,791
Participants	3,729	3,714	24,951	23,062
Participants (unduplicated)	710	747	1,544	1,499
Wait listed (unduplicated)	22	39	249	328
Art & Computer classes	74	71	514	435
Art & Computer class participants	388	394	2,744	2,430
New volunteers	3	3	38	38
Total volunteers (unduplicated)	152	154	237	246
Volunteer hours reported	2,789	2,346	17,659	15,507
Meals served	1,590	1,402	10,378	9,082
Meals delivered by volunteers	2,359	2,398	15,933	13,880
<i>Social Services Division</i>				
Clients served (unduplicated)	381	312	839	801
Clients served (duplicated)	508	395	1,909	1,745
Energy Assistance	155	139	229	226
Prescription drugs & health insurance assistance	337	184	951	697
Social Service programs	12	11	86	82
Social Service program participants	148	179	1,150	936
Lending Closet transactions	154	145	899	829
<i>Transportation Division</i>				
One way rides given	1,578	1,586	10,303	11,577
Individuals served (unduplicated)	169	215	355	531
New riders	24	37	355	531
Unmet requests for rides	74	41	740	320

Department Highlights:

- Popular out trips included: The Color Purple at Drury Lane, Rosemont Jewelry & Fashion Expo, Elgin Symphony Orchestra/Maggiano's, Elgin Cemetery Tour.
- 30 clients attended a 3-day tour to Door County escorted and planned by Hanover Township.
- The Transportation Division provided a shuttle to O'Hare airport for Hanover Park District on Sunday, October 13.
- Transportation Manager Steininger held the Illinois Township Association of Senior Citizens Service Committees quarterly transportation call October 8. Midwest Truckers presented an update on drug training with representation from 8 townships.
- The top three trip purposes for the month of October were dialysis, medical, followed by AID.
- The annual Low-Income Home Energy Assistance Program (LIHEAP) began on October 1. LIHEAP aids toward the gas and/or electric accounts for low-income households.
- Social Services Manager Gomez and Specialist Domingo attended the annual State Health Assistance Program Conference. Social Services Specialist Robles attended a training on Navigating Public Benefits for Non-Citizens and another on Open Enrollment for Medicare.
- Social Services accepted applications for the Adopt-A-Senior Program in October. Older adults who fall within 150% of the Federal Poverty Level can apply.
- The department sent a survey to Hanover Township residents aged 45-55 for their input on aging well within the community by the year 2030. This data will be available in an upcoming report.

OFFICE OF THE ASSESSOR

Report for October 2019

SERVICE PROVIDED	OCTOBER 2019	OCTOBER 2018	FYTD 2020	FYTD 2019
<i>Administration</i>				
Office visits	1,867	204	3,335	2,038
Building permits processed	837	608	6,068	3,900
Change of Name	28	2	81	51
Property tax appeals	695	0	1,040	434
Certificate of Errors	227	55	1,617	573
Property location updates	0	0	1	4
Sales Recording	272	178	1,961	1,355
New owner mailing	194	146	1,500	0
<i>Exemptions</i>				
Homeowner exemptions	92	23	380	173
Senior homeowner exemptions	76	15	445	252
Senior Freeze exemptions	28	4	214	152
Disabled Veteran exemptions	0	0	37	32
Disabled person exemptions	31	13	107	60
Miscellaneous exemptions	13	3	43	20

Department Highlights

- Extended Tuesday hours, open until 6:00 pm. October had a total of 9 visitors after 4:30 pm.
- We have a total of 2,997 e-mails on our contact list. We added 104 e-mails in September.
- Hanover Township was reassessed this year. Assessor appeals started September 24. The last day to file an appeal with the Cook County Assessor was October 24. The median assessed value for residential properties went up 7.09%. Industrial/Commercial 32.57% increase.
- On October 2 and October 8, our office, in conjunction with Cook County Commissioner Kevin Morrison, State Representative Fred Crepsio and State Senator Cristina Castro, held assessor appeal seminars. Over 200 taxpayers attended the seminars.
- Chief Deputy Assessor Glascott attended the Youth and Family Services New Leaders in Education event October 15.
- Chief Deputy Assessor Glascott attended the Manager Workman's Comp workshop October 23.
- Assessor Smogolski and Chief Deputy Assessor Glascott attended the Cook County Township Assessor's Association meeting October 25.
- Our office averaged 93.5 taxpayers every day we were open for appeals.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for October 2019

SERVICE PROVIDED	OCTOBER 2019	OCTOBER 2018	FYTD 2020	FYTD 2019
<i>Appointments</i>				
ProTimes	10	17	66	83
TB skin test	8	7	65	52
Cholesterol	7	3	81	77
Pharmaceutical Assistance Programs	0	2	3	13
Miscellaneous labs	9	11	75	77
Wellness Screening (BP, diabetes, anemia)	33	17	346	217
Other	57	54	336	216
<i>Clinic Clients</i>				
Senior Center/home visits	90	103	723	568
Astor Avenue	10	5	62	27
Elgin, Izaak Walton Center	5	3	23	7
Offsite clinics	14	7	80	71
Total clients (unduplicated)	39	44	393	305
<i>Public Education & Health Promotion</i>				
Media coverage	0	4	21	30
Informational seminars/Program	10	4	45	33
Program Participants	515	214	1,704	1,445
<i>Primary Care Provider Support</i>	1	4	16	44

Department Highlights

- Community Health Nurses provided 2 home visits for residents in the month of October.
- Community Health Nurses administered 13 flu shots to employees in the month of October.
- Director Smith attended the Oak Hill Elementary School Open House on October 1 and provided blood pressure screenings for attendees.
- Community Health Nurse Court launched Ageless Grace an 8-week exercise-based brain fitness program on October 2.
- Director Smith attended the Bartlett Fire District Open House on October 5 and provided blood pressure screenings for attendees.
- Director Smith toured the new Cook County Arlington Heights Health Center on October 8 with Cook County Commissioner Morrison and other representatives from area townships to learn about health services available to local residents.
- Director Smith certified 7 staff members in Heartsaver CPR on October 14.
- Community Health Nurse Court and Director Smith provided puberty education for 74 students at Ontarioville Elementary School on October 16 and 124 students at Oak Hill Elementary School on October 30.
- Community Health Nurse Court provided hand hygiene education for 100 students, kindergarten through second grade, on October 17.
- Community Health Nurse Court collaborated with Human Services to teach residents healthy cooking habits at the Izaak Walton Center on October 29.

Office of Community Health Mission Statement:

Our mission of the Office of Community Health is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for October 2019

SERVICE PROVIDED	OCTOBER 2019	OCTOBER 2018	FYTD 2020	FYTD 2019
<i>Website Visits (total)</i>	5,079	5,172	34,981	34,924
<i>Website Visits (unique)</i>	4,480	4,466	29,696	29,577
<i>Facebook Likes</i>	60	47	3,481	2,741
<i>Facebook Reach</i>	62,848	57,650	462,699	272,303
<i>Twitter Followers (new)</i>	5	7	23	56
<i>YouTube Views</i>	176	404	1,289	2,125
<i>Media Releases</i>	1	4	18	21
<i>Veteran Contacts</i>	50	62	444	407
<i>Total Veterans served</i>	36	60	331	441
<i>Total Resident Contacts (Elgin office)</i>	149	133	4,049	2,739

Department Highlights

- Director Kuttnerberg coordinated a meeting with township residents, Supervisor McGuire and Senator Dan McConchie on October 1 regarding the CN railroad issue.
- Director Kuttnerberg coordinated a county Assessor's Outreach Appeals event on October 2 in Veterans Hall with the Township Assessor's Office, Commissioner's office, Representative Crespo's office and Senator Castro's office. The event was attended by 160 residents.
- Directors Kuttnerberg and Community Health Director Smith participated in a tour of Cook County's new health clinic in Arlington Heights on October 8 at the invitation of Commissioner Morrison.
- Director Kuttnerberg attended October 11 sessions at the Illinois Township Management Academy at NIU Naperville. Sessions covered participatory budgeting and difficult conversations in the work place.
- Director Kuttnerberg coordinated a radio interview with Supervisor McGuire and HTES Lieutenant Midtsem on October 15 at the WRMN1410 studios in Elgin. Township personnel were interviewed about Hanover Township Emergency Services activities, recruitment, and training.
- Director Kuttnerberg attended the Department of Youth and Family Services' New Leaders in Education reception on October 15 in the Senior Center.
- Director Kuttnerberg attended Worker's Compensation training in Downey Hall on October 23.
- Director Kuttnerberg joined Supervisor McGuire in attending the annual "Make a Difference Day" at Jane Parker's residence on October 26. Residents of Fawn Lane gathered to donate items for the Township Food Pantry.
- Director Kuttnerberg attended the Township's Food Pantry Ribbon Cutting and Open House on October 26 at the Astor Avenue Community Center.

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DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for October 2019

SERVICE PROVIDED	OCTOBER 2019	OCTOBER 2018	FYTD 2020	FYTD 2019
<i>Administration</i>				
Vehicle service calls	6	11	46	67
Work orders	68	63	539	304
Event set-ups/tear downs	216	153	1,155	1,109
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,923	4,277	30,991	28,525
Town Hall	9,060	6,480	57,900	47,400
Senior Center	40,489	33,989	214,736	204,424
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	12.52	5.18	386.22	475.04
Town Hall	69.94	43.55	2,197.84	1,253.58
Senior Center	1,355.15	720.61	6,598.71	6,356.80
<i>Road Maintenance</i>				
Salt Usage (Tons)	60	0	102	71

Department Highlights

- The 2019 Brush Pick Up Program continues with the monthly clean up in October. Road Manager Santangelo and Road Associate Crane completed the brush pickup throughout the Township, processing 8 truckloads of chips at approximately 2 tons each, for a total of 16 tons of wood chips, bringing the season total to 156 tons of wood chips.
- Schroeder Asphalt completed the initial milling of existing surface material on the East Sherwood Oaks project on October 9. Culvert replacement, subsurface repairs and patching and final resurfacing is in process.
- Facilities and Road Maintenance full-time and seasonal staff managed the 5.4 inches of snow which fell on Halloween. A total of 59 man-hours were spent on snow removal on all Township managed roads as well as Township facilities.
- Director Hanson, Road Manager Santangelo, Operations Manager Nelson, Road Associate Crane, and Seasonal Associate Rico attended the TCIA (Tree Care Industry Association) Professional Chainsaw Operations training hosted by Russo Power Equipment.
- Director Hanson, Operations Manager Nelson, Road Manager Santangelo, and Facilities Manager O'Neil attended the Illinois Township Management Academy training on October 11 and October 25, on Difficult Discussions and Strategic Planning workshops.

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DEPARTMENT OF HUMAN SERVICES

Report for October 2019

SERVICE PROVIDED	OCTOBER 2019	OCTOBER 2018	FYTD 2020	FYTD 2019
<i>General Assistance</i>				
General Assistance clients	11	11	74	83
General Assistance appointments	25	23	166	161
Emergency Assistance appointments	38	19	197	150
Emergency Assistance approved	3	11	26	39
Crisis intake clients	341	149	1275	821
Access to Care	0	0	1	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	57	65	129	137
Circuit Breaker	0	0	0	1
<i>Social Services</i>				
ComEd Hardships	0*	2	60	98
Weatherization	0	2	0	2
<i>Food Pantry</i>				
Served (Households)	784	727	4,750	4,389
New applications	49	48	237	210
Food Donations	51	71	304	387
<i>Community Center Walk-Ins</i>	248	160	1307	1,177

* Program Closed

Department Highlights

- Food Pantry renovation was completed and the Ribbon Cutting Ceremony took place on October 26.
- Holiday Program registration began October 1. Currently, 310 families have registered with a total of 827 children. 25 groups and 27 individuals have registered as sponsors.
- Outreach Coordinator Burke, Case Manager Dewey and Human Services Coordinator Orozco toured the Community Crisis Center in Elgin. Outreach Coordinator Burke also attend the Partners in Peace breakfast and the Hunger Coalition meetings.
- Case Manager Dewey and Community Health Nurse Court hosted a Community Resource Group at Izaak Walton Center on affordable meal options and nutrition.
- To maintain department status with the Northern Illinois Food Bank Human Services Coordinator Orozco attended Food Safety Training.
- 3 Salvation Army applications were submitted and approved for a total of 29 in FY20. The Salvation Army has increased the Townships annual benefit to \$10,000.
- Knights of Columbus hosted a 5k to benefit the Food Pantry with donations of \$6,550.23.
- Nicor Sharing, a program offered through the Salvation Army, is another valuable resource assisting qualifying residents with large Nicor balances. 8 Nicor Sharing applications have been submitted in FY20.
- Employment Specialist Flaxman completed 13 job applications with residents in October for a total of 20 hours spent. First Student and Septran, as well as the U.S. Census, hosted hiring events at the Astor Avenue Community Center.
- CEDA is onsite at the Astor Avenue Community Center every Wednesday from 8:30am - 4:30pm.
- Senator Castro's office is onsite at the Astor Avenue Community Center every Tuesday from 1:30pm - 6:00pm.

Human Services Mission Statement:

Hanover Township Human Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

OFFICE OF THE MENTAL HEALTH BOARD

Report for November 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>Grant Funding</i>				
New clients	201	292	1,597	2,299
Ongoing clients	758	641	3,911	2,882
Closed cases	55	0	405	411
Prevention programming presentations	4	30	221	753
Number in audience	250	333	1,025	1,561
<i>TIDE</i>				
Participants	22	18	22	18
Rides	100	145	418	752
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	129	30	544	239

Department Highlights

- Hosted the Human Services Coordinating Council where representatives from Access to Justice shared information about a funding opportunity to provide legal services to immigrants and individuals who have been incarcerated through the state of Illinois on October 16.
- The Mental Health Board met on October 22 and heard from the following agencies regarding new Service Contracts for FY21.
 - Community Alternatives Unlimited
 - Connections of Illinois
 - Fellowship Housing
 - Greater Elgin Family Care Center
- Represented the Mental Health Board at the Partners in Peace breakfast hosted by the Community Crisis Center.
- Toured the Elgin Community Crisis Center.
- Met with American Association of Retired Asians Executive Director, Talat Khan, about applying for mid-year funding from the Mental Health Board.
- Attended the Illinois Township Management Academy training at NIU in Naperville.
- Completed CPR Training.
- Met with the new Clinical Manager of Greater Elgin Family Services, Raquel Doyle, about Resource Center usage.
- Requested bids for English to Spanish translation of the Resource Guide.
- Completed monthly walk-through of Resource Center to look for maintenance issues and inspect the building.
- Met with Kate Schultz, the new Manager of Children's Advocacy's Safe from the Start Program about how to report numbers through the Mental Health Board website.
- Completed training from Assistant Township Administrator Vana on budgeting and funding allocations for the Mental Health Board.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for October 2019

SERVICE PROVIDED	OCTOBER 2019	OCTOBER 2018	FYTD 2020	FYTD 2019
<i>Outreach & Prevention</i>				
Open Gym participants	1,514	1,061	6,905	7,643
Open Gym participants (unduplicated)	413	409	1,367	968
Alternative to Suspension referrals	6	20	90	70
Alternative to Suspension participants	162	326	431	1,212
Alternative to Suspension participants (unduplicated)	33	141	125	176
<i>Clinical</i>				
Therapy clients	251	557	2,458	2,729
Therapy clients (unduplicated)	85	180	1,030	1,063
New clients (unduplicated)	0	13	19	59
Clinical hours	196	293	1,854	1,849
Group session participants	32	225	673	1,370
<i>Tutoring Participants</i>				
Total	139	225	460	804
Unduplicated	39	82	155	142

Department Highlights:

- Alternative to Suspension and group session participants' metrics is lower this month due to procedural changes in School District U-46.
- Manager Dickinson attended Oakhill Elementary Family Fun Night on October 1 to promote Youth and Family Services programming.
- Director Houdek and Manager Dickinson attended Streamwood Women's Club meeting on October 1 and accepted a generous donation for the Open Gym Program.
- Manager Dickinson attended the Adult Leaders Conference for Operation Snowball on October 11. The training provided education, resources and networking for Snowball Chapters.
- The department hosted its annual New Leaders in Education Reception on October 15. New Leaders included Principal Cyndi Aleman of Nature Ridge Elementary, Stephanie Sylvester of Liberty Elementary, Jennifer Van Deusen of Streamwood High, Noe Velazquez of Lords Park Elementary, and U-46 board members Kate Thommes and Eva Porter.
- Robert Zak was hired as a Family Therapist and joined the department on October 15.
- Director Houdek and Manager Dickinson attended the Illinois Township Management Academy on October 11 and 25.
- Manager Dickinson met with Sunnysdale Elementary School administration on October 17 to discuss this years Snowball event "The Power of You" scheduled for Spring 2020.
- Assistant Township Administrator Vana and Director Houdek conducted first round interviews for the Bilingual (Spanish Speaking) Family Therapist positions.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 11/5/19 - 11/25/19

	Total
Total Town Fund	92,844.96
Total Aging Services Fund	59,829.66
Total Human Services Fund	5,062.14
Total Road Maintenance Fund	48,081.48
Total Mental Health Board Fund	16,974.30
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	8,819.09
Total Capital Fund	10,411.81
Total All Funds	242,023.44

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

November 5 - 25, 2019

Type	Date	Num	Name	Memo	Amount
1103 · Aging Services - Revenue					
1103500 · Senior Programs					
Check	11/22/2019	134324	Rose Pawlak	Door County Refund	710.00
Total 1103500 · Senior Programs					710.00
Total 1103 · Aging Services - Revenue					710.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	11/12/2019	134127	The Alphabet Shop, Inc	Inv# 55598 Downey Hall Recognition Wall Panel	285.00
Check	11/19/2019	134203	Rework by ROE	Inv# 18308 YFS Office Furniture	1,750.00
Total 1014410 · Equipment Purchases					2,035.00
1014430 · Computer Equipment & Software					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Human Resources Information Software Monthly Fee	325.50
Check	11/09/2019	CC Sept 19	JP Morgan Chase	ID Card service	200.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Domain Renewal for team-ht.com	18.17
Check	11/19/2019	134165	Access 1 Source	Inv# 76599 Time and Attendance Software Monthly Fee	295.50
Check	11/19/2019	134199	ProxiT Technology Solutions	Inv# 20548 Video Capture Card/HDMI Cable	242.00
Check	11/19/2019	134199	ProxiT Technology Solutions	Inv# 20415 Network Labor	498.38
Check	11/19/2019	134199	ProxiT Technology Solutions	Inv# 20694 Monitor	143.19
Check	11/19/2019	134199	ProxiT Technology Solutions	Inv# 20677 Network Labor - November	5,758.75
Check	11/22/2019	134338	ProxiT Technology Solutions	Inv# 20498 Network Labor - October	6,026.88
Total 1014430 · Computer Equipment & Software					13,508.37
Total 101CAP · Capital Expenditures					15,543.37
101CHN · Community Health					
1014453 · Printing					
Check	11/12/2019	134130	Braden Interact Business Products (SS)	Inv# 599731 Copy Charges Oct 2019	9.46
Total 1014453 · Printing					9.46
1014454 · Travel & Training					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Fuel for Township vehicle	34.70
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Fuel for Township vehicle	26.00
Total 1014454 · Travel & Training					60.70
1014456 · Community Affairs					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	CPR cards	100.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Health Expo Banners	154.04
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Health Expo Banners	95.62
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Deposit for petting zoo at Health Expo	275.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Snacks and ice for Health Expo	46.67

Hanover Township Board Audit Report

November 5 - 25, 2019

Type	Date	Num	Name	Memo	Amount
Total 1014456 · Community Affairs					671.33
1014457 · Furniture and Computer Equip					
Check	11/12/2019	134141	Leaf (618-008)	Inv# 9989393 Lower Level Copier Lease	66.00
Check	11/12/2019	134145	Quench USA, Inc.	Inv# 2115967 Water Machine Rental 11/1/19-01/31/20	52.50
Total 1014457 · Furniture and Computer Equip					118.50
1014491 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	1,094.04
Total 1014491 · Health Insurance					1,094.04
1014492 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	86.38
Total 1014492 · Dental, Vision & Life Insurance					86.38
1014493 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	159.42
Total 1014493 · Unemployment					159.42
Total 101CHN · Community Health					2,199.83
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	11/22/2019	134339	Government Social Media LLC	Inv# 2019-10184 Conference Registration - T. Kuttentberg	695.00
Total 1014611 · Education & Training					695.00
1014615 · Postage					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Postage for grant application mailing	25.50
Total 1014615 · Postage					25.50
1014617 · Equipment & Furniture					
Check	11/19/2019	134215	Canteen Refreshment Services	Inv# ORD9482 Filter Change/Water Filtration	80.00
Check	11/22/2019	134335	Leaf (618-009)	Inv# 1044620 Kyocera Copier Lease	97.44
Total 1014617 · Equipment & Furniture					177.44
1014619 · Office Supplies					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Tablet cover	6.99
Total 1014619 · Office Supplies					6.99
1014621 · Satellite Office Utilities					
Check	11/19/2019	134216	Com Ed 010	Acct# 6997418010 Monthly Charges 10/8/19-11/6/19	406.43

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Type	Date	Num	Name	Memo	Amount
Total 1014621 · Satellite Office Utilities					406.43
1014624 · Travel					
Check	11/22/2019	134333	Kuttenberg, Thomas W	OSLAD Grant Presentation Mileage - Springfield, IL.	239.46
Check	11/22/2019	134333	Kuttenberg, Thomas W	Mileage Reimbursement - September/October	27.00
Total 1014624 · Travel					266.46
1014627 · Community Affairs					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Illinois Legislative Update luncheon (2)	50.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Candy for Bartlett Days	21.57
Total 1014627 · Community Affairs					71.57
1014691 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	547.02
Total 1014691 · Health Insurance					547.02
1014692 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	170.63
Total 1014692 · Dental, Vision & Life Insurance					170.63
1014693 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	83.18
Total 1014693 · Unemployment					83.18
Total 101CMA · Community Relations					2,450.22
101VET · Veteran Affairs					
1014793 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	41.59
Total 1014793 · Unemployment					41.59
Total 101VET · Veteran Affairs					41.59
Total 101CVA · Community & Veteran Affairs					2,491.81
101ES · ES - Expenditures					
1014802 · Equipment					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Batteries for equipment at Station	81.55
Total 1014802 · Equipment					81.55
1014803 · Uniforms					
Check	11/12/2019	134129	Bartlett Sports	Inv# 5384 ES Caps (11)	165.00
Check	11/12/2019	134146	Ray O'herron Co., Inc.	Inv# 1960107 Shirt/Pants/Nameplate/Belt	203.76
Check	11/12/2019	134146	Ray O'herron Co., Inc.	Inv# 1961557 Black Tie	8.99

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Type	Date	Num	Name	Memo	Amount
Check	11/12/2019	134146	Ray O'herron Co., Inc.	Inv# 1961558 Shirts (4)/Coat/Pants/Braid	513.52
Total 1014803 · Uniforms					891.27
1014806 · Office Supplies					
Check	11/12/2019	134148	Staples	Inv# 3428509971 Wireless Mouse	29.99
Total 1014806 · Office Supplies					29.99
1014808 · Education & Training					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Parking at Illinois Emergency Management Agency conference (IEMA)	12.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Parking at IEMA conference	7.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Hotel for IEMA conference (2 nights)	276.74
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Hotel for IEMA conference (2 nights)	214.34
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Hotel for IEMA conference (2 nights)	192.10
Total 1014808 · Education & Training					702.18
1014809 · Pre-Volunteer Screening					
Check	11/19/2019	134210	Verify (XHANOV)	Inv# 1334367 Background Checks Oct 2019	24.00
Total 1014809 · Pre-Volunteer Screening					24.00
1014810 · Travel					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Lunch at IEMA conference (2)	15.58
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Dinner at IEMA conference (4)	87.90
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Dinner at IEMA conference (3)	79.36
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Lunch at IEMA conference (2)	15.64
Total 1014810 · Travel					198.48
1014812 · Volunteer Appreciation					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Refreshments for Officer's Meeting	18.43
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Food for Officer's Meeting (9)	82.80
Total 1014812 · Volunteer Appreciation					101.23
1014813 · Vehicle Fuel & Maintenance					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Fuel for #9100	31.59
Check	11/12/2019	134131	Carol Stream Lawn and Power	Inv# 441009 Tool Maintenance	93.38
Check	11/19/2019	134213	Woodstock Powersports	RO# 2961 UTV Brakes/Tune Up/Oil Change	677.23
Total 1014813 · Vehicle Fuel & Maintenance					802.20
1014892 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	158.37
Total 1014892 · Dental, Vision & Life Insurance					158.37
1014893 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	40.20

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Type	Date	Num	Name	Memo	Amount
Total 1014893 · Unemployment					40.20
Total 101ES · ES - Expenditures					3,029.47
101ISE · Insurance & Employee Benefits					
1014513 · Employee Wellness					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Employee Wellness Program (N Daccardo)	50.00
Total 1014513 · Employee Wellness					50.00
1014514 · Employee Recognition					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Refreshments and supplies for Employee Appreciation luncheon	114.18
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Employee Appreciation	25.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Annual Employee Appreciation luncheon (60)	464.39
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Ice for Employee Appreciation luncheon	20.31
Total 1014514 · Employee Recognition					623.88
Total 101ISE · Insurance & Employee Benefits					673.88
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	11/19/2019	134187	Kopon Airdo, LLC	Inv# 190-0001-28870 Legal Services	20,251.82
Total 1014502 · Legal Services					20,251.82
Total 101LEA · Legal & Auditing					20,251.82
101MAIN · Facilities Maintenance					
1014208 · Housekeeping Contract					
Check	11/12/2019	134136	Custodius Chicago	Inv# 518 Cleaning Services - IWC	865.00
Check	11/12/2019	134147	Scrubco	Inv# 10432 Cleaning Services - Astor	900.00
Check	11/19/2019	134184	Imperial Service Systems, Inc	Inv# 128727 Cleaning Services - Town Hall	1,069.00
Check	11/19/2019	134184	Imperial Service Systems, Inc	Inv# 128760 Cleaning Services - Senior Center	1,666.00
Total 1014208 · Housekeeping Contract					4,500.00
1014209 · Building Contracts					
Check	11/19/2019	134185	Johnson Controls Security Solutions	Inv# 33423103 Quarterly Security Monitoring - Astor Ave	255.00
Check	11/19/2019	134185	Johnson Controls Security Solutions	Inv# 333423109 Quarterly Security Monitoring - Senior Center	255.00
Total 1014209 · Building Contracts					510.00
1014210 · Building Maintenance - Town					
Check	11/12/2019	134143	Menards - Hanover Park	Inv# 24767 HTES Station Flag Repairs	9.97
Check	11/19/2019	134178	Fox Valley Fire & Safety	Inv# 00308676 Annual Fire Extinguisher Inspection - Town Hall	195.65
Total 1014210 · Building Maintenance - Town					205.62
1014211 · Building Maintenance - Senior					
Check	11/19/2019	134178	Fox Valley Fire & Safety	Inv# 00308674 Annual Fire Extinguisher Inspection - Sr Ctr	156.10
Check	11/19/2019	134178	Fox Valley Fire & Safety	Inv# 00308675 Annual Fire Extinguisher Inspection - Sr Ctr Kitchen	129.50

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Type	Date	Num	Name	Memo	Amount
Check	11/19/2019	134192	Menards - Hanover Park	Inv# 24308 Table Repair Parts	7.33
Total 1014211 · Building Maintenance - Senior					292.93
1014212 · Building Maintenance - Astor					
Check	11/12/2019	134143	Menards - Hanover Park	Inv# 24493 Astor Ave Garage Thermostat	15.99
Check	11/19/2019	134209	The Home Depot F&M	Inv# 101563 Stock Batteries	61.91
Total 1014212 · Building Maintenance - Astor					77.90
1014213 · Equipment Maintenance - Town					
Check	11/19/2019	134209	The Home Depot F&M	Inv# 101563 Appliance Cord/Glue Bonds	19.90
Total 1014213 · Equipment Maintenance - Town					19.90
1014214 · Equipment Maintenance - Senior					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Projector bulb for Senior Center Activity Room	128.69
Total 1014214 · Equipment Maintenance - Senior					128.69
1014215 · Equipment Maintenance - Astor					
Check	11/19/2019	134174	Climatemp Service Group, LLC	Inv# S16685 RTU#1 Inducer Motor	368.09
Total 1014215 · Equipment Maintenance - Astor					368.09
1014222 · Trash Removal - Town					
Check	11/22/2019	134334	Groot, Inc.	Acct# 3107-68246 Monthly Charges	224.35
Total 1014222 · Trash Removal - Town					224.35
1014223 · Trash Removal - Senior					
Check	11/22/2019	134334	Groot, Inc.	Acct# 3107-61390 Monthly Charges	287.62
Total 1014223 · Trash Removal - Senior					287.62
1014224 · Trash Removal - Astor					
Check	11/22/2019	134334	Groot, Inc.	Acct# 3107-69323 Monthly Charges	559.98
Total 1014224 · Trash Removal - Astor					559.98
1014225 · Grounds/Reserve Maintenance					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Faux camera for Lenoci Reserve	18.99
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Colored wax for repairs to Lenoci Reserve sign	13.01
Check	11/12/2019	134142	Mark Your Space, Inc.	Inv# 4995 Lenoci Reserve "Rules" Sign	95.00
Check	11/19/2019	134209	The Home Depot F&M	Inv# 3031479 Camera Pole	25.14
Check	11/22/2019	134341	The Home Depot (2760)	Township Campus Plantings	228.05
Total 1014225 · Grounds/Reserve Maintenance					380.19
1014226 · Uniforms					
Check	11/12/2019	134129	Bartlett Sports	Inv# 5396 Winter Staff Uniforms	393.25

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Type	Date	Num	Name	Memo	Amount
			Total 1014226 · Uniforms		393.25
			1014228 · Building Maintenance - Izaac		
Check	11/19/2019	134209	The Home Depot F&M	Inv# 3031479 Door Seals	50.05
			Total 1014228 · Building Maintenance - Izaac		50.05
			1014230 · Trash Removal - Izaac		
Check	11/22/2019	134334	Groot, Inc.	Acct# 3107-54379 Monthly Charges	122.99
			Total 1014230 · Trash Removal - Izaac		122.99
			1014291 · Health Insurance		
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	3,894.79
			Total 1014291 · Health Insurance		3,894.79
			1014292 · Dental, Vision & Life Insurance		
Check	11/19/2019	134194	NCPERS	Billing# 5785112019 Monthly Premium Nov 2019	16.00
Check	11/19/2019	134194	NCPERS	Billing# 5785122019 Monthly Premium Dec 2019	16.00
Check	11/19/2019	134194	NCPERS	Billing# 5785122019 Monthly Premium Dec 2019	16.00
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	315.71
			Total 1014292 · Dental, Vision & Life Insurance		363.71
			1014293 · Unemployment		
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	194.08
			Total 1014293 · Unemployment		194.08
			Total 101MAIN · Facilities Maintenance		12,574.14
			101PAN · Pantry		
			1014161 · Utilities		
Check	11/05/2019	134005	Village of Hanover Park	Acct 3940-001 Water/Sewer	46.76
Check	11/22/2019	134321	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 9/3/19-10/2/19	481.91
			Total 1014161 · Utilities		528.67
			1014191 · Health Insurance		
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	1,652.01
			Total 1014191 · Health Insurance		1,652.01
			1014192 · Dental, Vision & Life Insurance		
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	182.91
			Total 1014192 · Dental, Vision & Life Insurance		182.91
			1014193 · Unemployment		
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	41.59

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Type	Date	Num	Name	Memo	Amount
Total 1014193 · Unemployment					41.59
Total 101PAN · Pantry					2,405.18
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Backup phoneline monthly fee	138.74
Check	11/19/2019	134171	Call One	Inv# 153970 Monthly Charges	749.62
Total 1014402 · Telephone - Town					888.36
1014403 · Utilities - Town					
Check	11/12/2019	134150	Village of Bartlett	Bill# 382393 Acct# 51470 Water/Sewer Township	149.07
Check	11/19/2019	134212	Village of Bartlett	Acct# 63818 Water/Sewer Runzel	817.91
Total 1014403 · Utilities - Town					966.98
1014405 · Internet Access - Town					
Check	11/19/2019	134168	AT&T 824	Acct 253810824 Back-up Internet 10/28/19-11/27/19	87.78
Total 1014405 · Internet Access - Town					87.78
1014416 · Equipment Rental - Town					
Check	11/22/2019	134335	Leaf (618-009)	Inv# 1044620 Kyocera Copier Lease - Main	306.01
Check	11/22/2019	134335	Leaf (618-009)	Inv# 1044620 Kyocera Copier Lease - Passports	23.10
Total 1014416 · Equipment Rental - Town					329.11
Total 101THE · Town Hall Expense					2,272.23
101TOE · Town Office Expense					
1014401 · Postage					
Check	11/19/2019	134198	Easy Permit Postage	Acct 8000-9090-0585-2392 Postage Refil	793.00
Total 1014401 · Postage					793.00
1014404 · Office Supplies					
Check	11/05/2019	134003	Staples	Inv# 3428509967 Ink Canon 2 Pk	54.99
Check	11/05/2019	134003	Staples	Inv# 3428509967 Ink (2)	207.98
Check	11/05/2019	134003	Staples	Inv# 3428509968 Ink	81.98
Check	11/05/2019	134003	Staples	Inv# 3428509969 Copy Paper (10 Cases)	444.89
Check	11/12/2019	134121	Staples	Inv# 3427946769 Sealer	6.15
Check	11/12/2019	134148	Staples	Inv# 3428509971 Coffee Supplies	150.65
Check	11/22/2019	134315	Staples	Inv# 3429088497 Toner/Ink/Pens	204.96
Total 1014404 · Office Supplies					1,151.60
1014406 · Printing					
Check	11/19/2019	134170	Braden Interact Business Products (Town)	Inv# 603060 Copy Charges - October 2019	310.97
Total 1014406 · Printing					310.97

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Type	Date	Num	Name	Memo	Amount
1014412 · Travel Expenses					
Check	11/19/2019	134156	Craig Essick	Mileage Reimbursement - TOI Conference 11/10/19 - 11/12/19	242.95
Total 1014412 · Travel Expenses					242.95
1014420 · Pre-Employment Charges					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Indeed job postings (August 2019)	196.52
Check	11/19/2019	134210	Verify (XHANOV)	Inv# 1328287 Background Check Sept 2019	18.00
Total 1014420 · Pre-Employment Charges					214.52
1014424 · Education & Training					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	NIU Government Studies Review Symposium (Barr)	134.00
Total 1014424 · Education & Training					134.00
1014429 · Miscellaneous					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	HTES get well floral arrangement	109.12
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Bereavement floral arrangement	124.10
Check	11/09/2019	CC Sept 19	JP Morgan Chase	HTES get well floral arrangement	102.70
Check	11/09/2019	CC Sept 19	JP Morgan Chase	MHB New Member Orientation (3)	30.05
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Food Pantry renovation - temporary on-site storage unit	149.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Hanover Township internal record destruction	803.01
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Emergency Services Director interview panel lunch (7)	92.64
Check	11/19/2019	134196	P.F. Pettibone & Co	Inv# 177769 Appointed Official Badge	146.55
Total 1014429 · Miscellaneous					1,557.17
1014530 · Financial Administration					
Check	11/05/2019	134002	Governmental Accounting, Inc	Inv# 58680 Monthly Contract Billing October 2019	5,400.00
Check	11/19/2019	134181	Governmental Accounting, Inc	Inv# 58667 Monthly Contract Billing September 2019	5,400.00
Total 1014530 · Financial Administration					10,800.00
1014531 · Community Affairs					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Village of Streamwood Principal Breakfast (40)	371.56
Total 1014531 · Community Affairs					371.56
1014591 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	3,686.93
Total 1014591 · Health Insurance					3,686.93
1014592 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	329.00
Total 1014592 · Dental, Vision & Life Insurance					329.00
1014593 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	291.11

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Type	Date	Num	Name	Memo	Amount
Total 1014593 · Unemployment					291.11
Total 101TOE · Town Office Expense					19,882.81
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	11/12/2019	134137	Fed Ex	Inv# 6-823-50859 Re-Assessment Shippings	129.02
Check	11/12/2019	134139	Image Systems & Business Solutions	Inv# 301750 Copy Charges	94.53
Total 1044405 · Office Supplies					223.55
1044415 · Dues, Subs & Publications					
Check	11/19/2019	134217	Smogolski, Thomas S	Appraisal Institute Dues	1,180.00
Total 1044415 · Dues, Subs & Publications					1,180.00
1044491 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	2,199.03
Total 1044491 · Health Insurance					2,199.03
1044492 · Dental, Vision & Life Insurance					
Check	11/19/2019	134194	NCPERS	Billing# 5785112019 Monthly Premium Nov 2019	16.00
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	371.63
Total 1044492 · Dental, Vision & Life Insurance					387.63
1044493 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	119.50
Total 1044493 · Unemployment					119.50
Total 104ASR · Assessor's Division					4,109.71
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094608 · Salaries					
Check	11/19/2019	134208	Surestaff Inc	Inv# 30131945 Part Time Temp Help	608.83
Check	11/19/2019	134208	Surestaff Inc	Inv# 30132375 Part Time Temp Help	634.55
Check	11/19/2019	134208	Surestaff Inc	Inv# 30132826 Part Time Temp Help	625.30
Total 1094608 · Salaries					1,868.68
1094611 · Education & Training					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Adolescent Substance Use/Misuse (Johnson)	-20.00
Total 1094611 · Education & Training					-20.00
1094614 · Printing					
Check	11/19/2019	134218	TTSG Leasing	Inv# 44194 Copier Overage Charges 10/13/19-11/12/19	64.98

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Type	Date	Num	Name	Memo	Amount
				Total 1094614 · Printing	64.98
				1094616 · Books & Journals	
Check	11/09/2019	CC Sept 19	JP Morgan Chase	2020 Weekly planner appointment books (12)	234.36
Check	11/09/2019	CC Sept 19	JP Morgan Chase	2020 Weekly planner appointment book (1)	16.83
				Total 1094616 · Books & Journals	251.19
				1094617 · Equipment Maintenance	
Check	11/19/2019	134177	De Lage Landen Financial Services	Inv# 65611667 Copier Lease 11/15/19-12/14/19	179.06
				Total 1094617 · Equipment Maintenance	179.06
				1094619 · Office Supplies	
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Large Post It Notes easel pad (6)	90.04
				Total 1094619 · Office Supplies	90.04
				1094620 · Community Affairs	
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Bounce house rental for Food Truck Festival	319.30
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Coloring books (24) and backdrop foil fringe for the Food Truck Festival	29.94
Check	11/09/2019	CC Sept 19	JP Morgan Chase	BBalloon banner for the Food Truck Festival	23.98
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Candy for the Food Truck Festival	17.42
				Total 1094620 · Community Affairs	390.64
				1094621 · Recruitment and Pre Employment	
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Indeed job posting (August)	9.83
Check	11/19/2019	134197	Physicians Immediate Care	Stmnt# 4130620 YFS Employee Screening	138.00
				Total 1094621 · Recruitment and Pre Employment	147.83
				1094623 · Travel	
Check	11/19/2019	134158	Houdek, Tina M	Mileage Reimbursement August 2019	62.64
Check	11/19/2019	134158	Houdek, Tina M	Mileage Reimbursement September 2019	12.18
Check	11/19/2019	134158	Houdek, Tina M	Mileage Reimbursement October 2019	55.68
Check	11/19/2019	134158	Houdek, Tina M	Mileage Reimbursement November TOI Conference 2019	226.78
				Total 1094623 · Travel	357.28
				1094626 · Equipment & Furniture	
Check	11/19/2019	134214	A1 Trophies & Awards	Inv# 14632 Name Badge (2)	15.98
				Total 1094626 · Equipment & Furniture	15.98
				1094628 · Tutoring	
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Pizza for tutoring meeting (6)	43.48
				Total 1094628 · Tutoring	43.48
				1094691 · Health Insurance	

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Type	Date	Num	Name	Memo	Amount
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	1,738.55
		Total 1094691 · Health Insurance			1,738.55
		1094692 · Dental, Vision & Life Insurance			
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	215.95
		Total 1094692 · Dental, Vision & Life Insurance			215.95
		1094693 · Unemployment			
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	465.20
		Total 1094693 · Unemployment			465.20
		Total 109ADM · Administration & Clinical			5,808.86
		109OUT · Outreach & Prevention			
		1094627 · Open Gym Program.			
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Games for Open Gym (2)	11.96
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Games for Open Gym (12) and bubble machine	208.85
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Card games for Open Gym (2)	14.54
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Markers for Open Gym	19.16
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Games for Open Gym (2)	24.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Key ring binders for Open Gym	6.99
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Crayons for Open Gym	40.66
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Binder dividers for Open Gym	8.71
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Binders for Open Gym (8)	35.98
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Pizza for Open Gym staff training (8)	43.14
		Total 1094627 · Open Gym Program.			413.99
		1094643 · Education & Training			
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Microsoft Excel Basics training (Litz, Trujillo)	158.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	ServSafe training (Litz)	30.00
		Total 1094643 · Education & Training			188.00
		1094644 · Travel			
Check	11/19/2019	134160	Litz, Danielle	Mileage Reimbursement October 2019	93.96
Check	11/19/2019	134161	McSheffrey, Ryan K	Mileage Reimbursement October 2019	87.58
Check	11/19/2019	134164	Trujillo, Gisel	Mileage Reimbursement October 2019	146.74
		Total 1094644 · Travel			328.28
		1094647 · Office Supplies			
Check	11/19/2019	134202	Quill Corporation	Inv# 1932252 Coffee/Copy Paper	311.12
Check	11/19/2019	134202	Quill Corporation	Inv# 2000510 Post its/Misc	11.00
Check	11/19/2019	134202	Quill Corporation	Credit# 740130	-11.00
		Total 1094647 · Office Supplies			311.12

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Type	Date	Num	Name	Memo	Amount
1094648 · Community Affairs					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Snowcone syrup for Youth & Family Services events	69.95
				Total 1094648 · Community Affairs	69.95
1094791 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	-194.98
				Total 1094791 · Health Insurance	-194.98
1094792 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	41.06
				Total 1094792 · Dental, Vision & Life Insurance	41.06
1094793 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	444.43
				Total 1094793 · Unemployment	444.43
				Total 109OUT · Outreach & Prevention	1,601.85
				Total 109YFS · Youth & Family Services	7,410.71
				Total 1014 · Town Fund - Expenditures	92,844.96
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104522 · Contingency					
Check	11/22/2019	134337	MIndful Innovations Consulting, LLC	Inv# 01 Gen-Next Symposium/Community Survey Consulting	4,940.00
				Total 1104522 · Contingency	4,940.00
1104523 · Recruitment					
Check	11/19/2019	134211	Verify (XHTSSE)	Inv# 1313976-IN Background Checks July	134.00
Check	11/19/2019	134211	Verify (XHTSSE)	Inv# 1328301-IN Background Checks Sept	80.00
				Total 1104523 · Recruitment	214.00
1104524 · Utilities					
Check	11/19/2019	134175	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 10/1/19-11/4/19	3,711.90
Check	11/19/2019	134212	Village of Bartlett	Acct# 62447 Water/Sewer Senior Center	326.72
				Total 1104524 · Utilities	4,038.62
1104527 · Equipment					
Check	11/05/2019	134014	Leaf (618-003)	Inv# 9999130 Postage Machine Lease	95.70
Check	11/12/2019	134141	Leaf (618-008)	Inv# 9989393 Lower Level Copier Lease	66.00
Check	11/12/2019	134145	Quench USA, Inc.	Inv# 2115967 Water Machine Rental 11/1/19-01/31/20	157.50
Check	11/19/2019	134189	Leaf (618-007)	Inv# 10027942 Color Copier Lease	312.68

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Type	Date	Num	Name	Memo	Amount
Total 1104527 · Equipment					631.88
1104528 · Office Supplies					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Marker holder/Phone Cord	20.32
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Retractable phone handset cord (3)	33.99
Check	11/19/2019	134188	Kwik Print	Inv# 65943 Aging Services Payment Stamp	56.80
Total 1104528 · Office Supplies					111.11
1104533 · Printing					
Check	11/12/2019	134130	Braden Interact Business Products (SS)	Inv# 599731 Copy Charges Oct 2019	410.66
Check	11/19/2019	134201	Quik Impressions Group	Inv# 832701 Bilingual Brochures (2200)	427.00
Total 1104533 · Printing					837.66
1104534 · Dues,Subs, & Publications					
Check	11/05/2019	134018	Township Officials of Illinois	2020 Drug Testing Membership Renewal	720.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	RoomSketcher Pro annual membership fee	99.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Adobe monthly subscription	15.93
Total 1104534 · Dues,Subs, & Publications					834.93
1104535 · Travel					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Lodging for Illinois Department on Aging conference	61.55
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Parking for AgeOptions meeting	1.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Parking at Illinois building	40.00
Total 1104535 · Travel					102.55
1104536 · Education & Training					
Check	11/19/2019	134193	NCOA	Ref# 45567330 Age+ActionConference Registration	400.00
Total 1104536 · Education & Training					400.00
1104539 · Miscellaneous					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Breakfast for Runzel Reserve focus group (25)	217.05
Total 1104539 · Miscellaneous					217.05
1104591 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	3,851.04
Total 1104591 · Health Insurance					3,851.04
1104592 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	123.09
Total 1104592 · Dental, Vision & Life Insurance					123.09
1104593 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	79.71

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Type	Date	Num	Name	Memo	Amount
Total 1104593 · Unemployment					79.71
Total 1104ADM · Administration					16,381.64
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3365265 Congregate Food	62.45
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3366047 Congregate Food	17.33
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3366056 Congregate Food	47.70
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3366516 Congregate Food	151.51
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3368394 Congregate Food	18.30
Check	11/05/2019	134010	Highland Baking Company	Inv# 2163258 Congregate Food	94.94
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Food for Cafe	171.18
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3368848 Congregate Food	29.20
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3368990 Congregate Food	70.88
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3369977 Congregate Food	49.95
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3370012 Congregate Food	117.73
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3372206 Congregate Food	101.27
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3369115 Congregate Food	20.13
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3376288 Congregate Food	201.18
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3376838 Congregate Food	106.07
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3379013 Congregate Food	70.40
Check	11/19/2019	134179	Get Fresh Produce, Inc	Credit# 424770 Inv# 3365265 Congregate Food	-47.70
Check	11/19/2019	134180	Gordon Food Service	Inv# 198316631 Congregate Food	746.99
Check	11/19/2019	134180	Gordon Food Service	Inv# 198490922 Congregate Food	757.69
Check	11/19/2019	134182	Highland Baking Company	Inv# 2165290 Congregate Food	28.90
Check	11/19/2019	134182	Highland Baking Company	Inv# 2166377 Congregate Food	38.70
Check	11/19/2019	134182	Highland Baking Company	Inv# 2170843 Congregate Food	28.18
Check	11/19/2019	134182	Highland Baking Company	Inv# 2170844 Congregate Food	14.64
Check	11/19/2019	134182	Highland Baking Company	Inv# 2172774 Congregate Food	40.70
Check	11/19/2019	134182	Highland Baking Company	Inv# 2103219 and 2103222 Congregate Food	52.23
Total 1105551 · Congregate Food					2,990.55
1105552 · Congregate Equipment					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Speakers and wire for Senior Center Kitchen	237.71
Total 1105552 · Congregate Equipment					237.71
1105553 · Congregate Supplies					
Check	11/05/2019	134019	West Pier Laundry Streamwood	Inv# 2535 Laundry Service Dish Towels/Tablecloths	23.70
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3368990 Congregate Supplies	11.20
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3370012 Congregate Supplies	11.20
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3376288 Congregate Supplies	11.20
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3376838 Congregate Supplies	31.78
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3379013 Congregate Supplies	30.03
Check	11/19/2019	134180	Gordon Food Service	Inv# 198490922 Congregate Supplies	65.00
Total 1105553 · Congregate Supplies					184.11

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Type	Date	Num	Name	Memo	Amount
1105558 · Home Delivered Meals Food					
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3365265 HDM Food	62.45
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3366047 HDM Food	17.32
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3366056 HDM Food	47.70
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3366516 HDM Food	151.51
Check	11/05/2019	134009	Get Fresh Produce, Inc	Inv# 3368394 HDM Food	18.30
Check	11/05/2019	134010	Highland Baking Company	Inv# 2163258 HDM Food	94.93
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Food for HDM	171.18
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3368848 HDM Food	29.20
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3368990 HDM Food	70.87
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3369977 HDM Food	49.95
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3370012 HDM Food	1,173.72
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3372206 HDM Food	101.27
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3369115 HDM Food	20.12
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3376288 HDM Food	201.17
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3376838 HDM Food	106.06
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3379013 HDM Food	70.40
Check	11/19/2019	134179	Get Fresh Produce, Inc	Credit# 424770 Inv# 3365265 HDM Food	-47.70
Check	11/19/2019	134180	Gordon Food Service	Inv# 198316631 HDM Food	746.98
Check	11/19/2019	134180	Gordon Food Service	Inv# 198490922 HDM Food	757.68
Check	11/19/2019	134182	Highland Baking Company	Inv# 2165290 HDM Food	28.90
Check	11/19/2019	134182	Highland Baking Company	Inv# 2166377 HDM Food	38.70
Check	11/19/2019	134182	Highland Baking Company	Inv# 2170843 HDM Food	28.18
Check	11/19/2019	134182	Highland Baking Company	Inv# 2170844 HDM Food	14.64
Check	11/19/2019	134182	Highland Baking Company	Inv# 2172774 HDM Food	40.70
Check	11/19/2019	134182	Highland Baking Company	Inv# 2103219 and 2103222 HDM Food	52.22
Check	11/19/2019	134200	Pur Foods LLC dba Mom's Meals	Inv# MM10312019 Special Dietary Meals (56)	406.00
Total 1105558 · Home Delivered Meals Food					4,452.45
1105560 · Home Delivered Meals Supplies					
Check	11/05/2019	134019	West Pier Laundry Streamwood	Inv# 2535 Laundry Service Dish Towels/Tablecloths	23.70
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3368990 HDM Supplies	11.20
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3370012 HDM Supplies	11.20
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3376288 HDM Supplies	11.20
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3376838 HDM Supplies	31.77
Check	11/19/2019	134179	Get Fresh Produce, Inc	Inv# 3379013 HDM Supplies	30.02
Check	11/19/2019	134180	Gordon Food Service	Inv# 198490922 HDM Supplies	65.00
Total 1105560 · Home Delivered Meals Supplies					184.09
1105561 · Event Catering					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Summer Symposium Table linens (Reimbursed by MTA)	268.50
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Summer Symposium Supplies (Reimbursed by MTA)	150.72
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Summer Symposium breakfast (70) (to be reimbursed by MTA)	270.04
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Summer Symposium lunch (70) (to be reimbursed by MTA)	709.68
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Ice for Summer Symposium (to be reimbursed by MTA)	16.76
Total 1105561 · Event Catering					1,415.70

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Type	Date	Num	Name	Memo	Amount
1105792 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	40.30
Total 1105792 · Dental, Vision & Life Insurance					40.30
1105793 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	199.07
Total 1105793 · Unemployment					199.07
Total 1104NUT · Nutrition					9,703.98
1104PRO · Programs					
1104510 · Satellite Programming					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Supplies for Dessert with Devora (5)	20.50
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Candy for Candy Bingo program	104.52
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Pizza for Pizza & Movie (15)	97.71
Total 1104510 · Satellite Programming					222.73
1104514 · Weekend Programming					
Check	11/19/2019	134153	Krista August	History Presentation 02/06/20: Signposts on the Prairie	200.00
Check	11/19/2019	134154	LaVerne Bobkowski	Inv# 200220 Music Entertainment 02/20/20	150.00
Check	11/22/2019	134330	Ralph Burin	Inv# 111719 Senior Presentation - Eternal Rome	150.00
Total 1104514 · Weekend Programming					500.00
1104515 · Programming					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Oktoberfest decorations	0.01
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Oktoberfest decorations	206.08
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Newspaper articles for research	6.95
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Tableclothes and banners for Oktoberfest	234.53
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Refreshments for Programming	26.54
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Reusable event parking signs (10)	937.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Banners for stage (3)	433.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Permit fee for liquor license	153.38
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Event parking signs (10)	580.73
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Beverage restock for Programming	804.52
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Reflective stakes for signs	34.02
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Amazon Prime annual membership fee	119.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Netflix monthly membership fee	15.99
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Snacks for the Book Club and Movie program (10)	16.40
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Deposit for lunch at Harry Caray's (50)	375.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Meetup six month subscription	98.94
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Deposit for the Apple Holler trip (49)	504.20
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Adobe monthly membership fee	15.93
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Crime Tour Trip Transportation	562.99
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Spirit Cruise Transportation	556.20
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Piano Lounge Trip Transportation	257.02
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Spirit Cruise Trip Credit	-463.50

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Type	Date	Num	Name	Memo	Amount
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Milwaukee Brewers Trip	829.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Pizza for Pizza & Movie (35)	235.36
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Museum of Mexican Art Trip (26)	206.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Piano Lounge trip and dinner (26)	754.83
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Tickets for the Chicago Steel Hockey game (20)	320.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Lunch Bunch trip to Bonefish Grill (36)	800.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Chicago Steel trip Bus Deposit (20)	200.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Milwaukee Brewers trip Transportation (45)	739.21
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Bonefish Grill Credit	-60.34
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Lunch Bunch trip to Lindy's Landing (24)	647.97
Check	11/09/2019	CC Sept 19	JP Morgan Chase	White Fence trip transportation (42)	617.17
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Milwaukee Brewers trip overtime	92.70
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Museum of Broadcast trip transportation (55)	246.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Polish Museum trip transportation (55)	820.72
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Drury Lane trip transportation (40)	214.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Holiday in the City trip transportation (55)	239.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	White Christmas trip transportation (55)	427.00
Check	11/19/2019	134162	Sweet Reminder	Holiday Party Entertainment 12/03/19	550.00
Check	11/19/2019	134172	Colagrossi, Tracey N	Out Trip Driver Meals - Petty Cash	92.54
Check	11/22/2019	134327	Lyric Opera of Chicago	Senior Trip Deposit - Madam Butterfly (20)	1,235.00
Check	11/22/2019	134328	Ralph Daniels	Inv# 111819 Senior Presentation - Salzburg	125.00
Check	11/22/2019	134329	Denise Laurin-Donatelle	Inv# 111919 Senior Presentation - 20th Century	75.00
Check	11/22/2019	134331	Vito Zatto Entertainment, Inc	New Years Eve Party Entertainment - Balance Due	800.00
Check	11/22/2019	134332	Marti Spenk	Inv# 24 Exercise Instructor Fee November	360.00
Total 1104515 · Programming					16,041.09
1104520 · Volunteer Services					
Check	11/05/2019	133999	James Mattson	Home Delivered Meals Mileage Reimbursement 9/05/19-11/1/19	136.88
Check	11/05/2019	134000	Larry Piemonte	Home Delivered Meals Mileage Reimbursement October 2019	56.26
Check	11/05/2019	134001	Charles Valerio	Home Delivered Meals Mileage Reimbursement October	33.64
Check	11/05/2019	134007	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement 10/4/19-10/25/19	38.45
Check	11/05/2019	134008	Maureen Edelman	Home Delivered Meals Mileage Reimbursement 10/14/19-11/4/19	30.74
Check	11/05/2019	134012	Lori Knaub	Home Delivered Meals Mileage Reimbursement 10/4/19-11/1/19 2019	93.90
Check	11/05/2019	134015	Alan Lenoci	Home Delivered Meals Mileage Reimbursement 9/24/19-11/1/19	107.53
Check	11/05/2019	134016	Barbara Miller	Food Truck Donation Requests Mileage Reimbursement	181.11
Check	11/05/2019	134017	Dale Rankin	Home Delivered Meals Mileage Reimbursement 7/15/19-10/28/19	141.52
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Lunch for volunteers making items for gift shop (22)	222.72
Check	11/12/2019	134124	Steve Gibson	Home Delivered Meals Mileage Reimbursement October 2019	52.20
Check	11/12/2019	134126	Joanne Watson	Home Delivered Meals Mileage Reimbursement 10/14/19-11/1/19	35.38
Check	11/19/2019	134157	Christina Gozdecki	Mileage Reimbursement 08/21/19-11/13/19	129.92
Check	11/19/2019	134205	Phil Roth	Home Delivered Meals Mileage Reimbursement 10/7/19-11/4/19	43.50
Check	11/22/2019	134325	James Trybus	Home Delivered Meals Mileage Reimbursement 7/17/19-11/13/19	121.22
Total 1104520 · Volunteer Services					1,424.97
1104532 · Visual Arts					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Clipart for art classes	29.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Scissors and crepe paper for art classes	127.94

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Type	Date	Num	Name	Memo	Amount
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Scarves for art class	49.93
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Supplies for crafting class	43.71
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Supplies for art class	5.97
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Supplies for watercolor art class	6.38
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Stencil for art class	38.36
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Playing cards and vinyl tablecloths (6)	122.85
Check	11/19/2019	134169	Blick Art Materials	Inv# 2466886 Art Supplies	175.54
Check	11/19/2019	134169	Blick Art Materials	Inv# 2475517 Art Supplies	53.04
Check	11/19/2019	134169	Blick Art Materials	Credit# 2470384 for Inv# 2475517	-53.04
Check	11/22/2019	134326	Susan Kazenas	Craft Class Supplies	78.94
Total 1104532 · Visual Arts					678.62
1104545 · Program Staff Travel					
Check	11/05/2019	134011	Kay, Linda	Mileage Reimbursement Sept - Oct 2019	62.18
Total 1104545 · Program Staff Travel					62.18
1104891 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	5,338.94
Total 1104891 · Health Insurance					5,338.94
1104892 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	334.78
Total 1104892 · Dental, Vision & Life Insurance					334.78
1104893 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	283.91
Total 1104893 · Unemployment					283.91
Total 1104PRO · Programs					24,887.22
1104SOC · Social Services					
1104516 · Social Services					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Medicare Sign-Up sign for lobby	169.99
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Snacks for volunteer meeting	12.25
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Caregiver Support Group supplies	19.22
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Refreshments for Medicare presentation	10.98
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Snacks for Medicare presentation	10.65
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Dinner for volunteer meeting (14)	105.48
Total 1104516 · Social Services					328.57
1104519 · Senior Assistance					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Client utility assistance (reimbursed by Foundation)	334.74
Total 1104519 · Senior Assistance					334.74

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Type	Date	Num	Name	Memo	Amount
1104562 · Training					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Alliance of Information & Referral Systems certification renewal (Gomez)	200.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Life Patterns and Life Scripts training (Mantis)	108.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Ethics in Professional Counseling training (Mantis)	30.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Integrating Cultural Competence training (Mantis)	30.00
Total 1104562 · Training					368.00
1104563 · Travel					
Check	11/12/2019	134123	Domingo, Frances	IDOA Conference/Misc Mileage Reimbursment 8/21/19-9/26/19	250.97
Total 1104563 · Travel					250.97
1104991 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	644.51
Total 1104991 · Health Insurance					644.51
1104992 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	43.19
Total 1104992 · Dental, Vision & Life Insurance					43.19
1104993 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	191.03
Total 1104993 · Unemployment					191.03
Total 1104SOC · Social Services					2,161.01
1104TRN · Transportation					
1104513 · Alternate Transportation					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Alternate Transportation (11)	795.00
Total 1104513 · Alternate Transportation					795.00
1104518 · Vehicle Maintenance					
Check	11/05/2019	134006	Airstream Pressure Washing Inc	Inv# 3492 On Site Bus Washing (8)	200.00
Total 1104518 · Vehicle Maintenance					200.00
1104549 · Recruitment					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Indeed job posting for Bus Driver	333.06
Check	11/19/2019	134152	Alexian Bros Corporate Health Services	Inv# 617568 Drug Screen for Driver	48.00
Check	11/19/2019	134167	Alexian Bros Corporate Health Services	Inv# 691374 Employee Physical	75.00
Check	11/19/2019	134211	Verify (XHTSSE)	Inv# 1334381-IN Background Checks Oct	62.00
Total 1104549 · Recruitment					518.06
1104551 · Training					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Employee recognition	25.00

Hanover Township Board Audit Report

November 5 - 25, 2019

Type	Date	Num	Name	Memo	Amount
Total 1104551 · Training					25.00
1104553 · Uniforms					
Check	11/19/2019	134173	Cintas #22	Inv# 1900859923 Driver Uniforms	326.31
Check	11/19/2019	134173	Cintas #22	Inv# 1900859244 Driver Uniforms	177.83
Total 1104553 · Uniforms					504.14
1104691 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	3,128.96
Total 1104691 · Health Insurance					3,128.96
1104692 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	475.99
Total 1104692 · Dental, Vision & Life Insurance					475.99
1104693 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	338.66
Total 1104693 · Unemployment					338.66
Total 1104TRN · Transportation					5,985.81
Total 1104 · Aging Services - Expenditures					59,119.66
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	11/12/2019	134148	Staples	Inv# 3428509964 Receptionist Chairs (2)	289.78
Check	11/12/2019	134151	Waterlogic	Inv# SDIN045530E Service Call on Equipment	90.00
Check	11/12/2019	134151	Waterlogic	Inv# CNIN256501E Water System11/04/19-12/03/19	38.00
Check	11/19/2019	134207	Staples	Inv# 3429088496 Stackable Chairs (1 Stack)	323.39
Check	11/22/2019	134335	Leaf (618-009)	Inv# 1044620 Kyocera Copier Lease (2 Months)	223.74
Total 2024204 · Equipment					964.91
2024205 · Travel & Training					
Check	11/12/2019	134125	Orozco, Laura A	Mileage Reimbursement 11/6/19	15.37
Check	11/19/2019	134155	Dewey, Corey J	Mileage Reimbursement/TOI Conference10/16/19-11/12/19	279.79
Check	11/19/2019	134159	Imperato, Mary Jo	Mileage Reimbursement TOI Conference 11/10/19-11/12/19	220.34
Total 2024205 · Travel & Training					515.50
2024210 · Printing					
Check	11/05/2019	134004	Braden Interact Business Products (WS)	Inv# 599744 Copy Charges	59.50
Check	11/05/2019	134013	Kwik Print	Inv# 65840 Human Services Brochures - Spanish & English	574.80
Total 2024210 · Printing					634.30
2024213 · Community Affairs					

Hanover Township Board Audit Report

November 5 - 25, 2019

Type	Date	Num	Name	Memo	Amount
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Food Truck Festival game rental	225.00
Total 2024213 · Community Affairs					225.00
2024507 · Professional Services					
Check	11/12/2019	134149	Verify (XHANGA)	Inv# 1321468 Background Checks Aug 2019	26.00
Check	11/12/2019	134149	Verify (XHANGA)	Inv# 1328286 Background Checks Sept 2019	18.00
Total 2024507 · Professional Services					44.00
2024510 · Miscellaneous					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Bug Spray	9.00
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Food Pantry survey box supplies	41.77
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Table risers (return)	-5.97
Total 2024510 · Miscellaneous					44.80
2024591 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	2,199.03
Total 2024591 · Health Insurance					2,199.03
2024592 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	162.66
Total 2024592 · Dental, Vision & Life Insurance					162.66
2024593 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	119.50
Total 2024593 · Unemployment					119.50
Total 2024ADM · Administration					4,909.70
2024HOM · Home Relief					
2024103 · Utilities					
Check	11/06/2019	5344	Village of Streamwood	Utility Assistance	152.44
Total 2024103 · Utilities					152.44
Total 2024HOM · Home Relief					152.44
Total 2024 · Human Services - Expenditures					5,062.14
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	11/19/2019	134187	Kopon Airdo, LLC	Inv# 190-0007-28871 Road Division Legal Services	1,775.25
Total 3034701 · Legal					1,775.25
3034705 · Dues, Subs & Publications					

Hanover Township Board Audit Report

November 5 - 25, 2019

Type	Date	Num	Name	Memo	Amount
Check	11/12/2019	134135	Continental Weather Svc	Inv# 192619 Monthly Weather Forecasting - November 2019	150.00
Total 3034705 · Dues, Subs & Publications					150.00
3034709 · Uniforms & Safety Equipment					
Check	11/12/2019	134129	Bartlett Sports	Inv# 5396 Winter Staff Uniforms	393.25
Total 3034709 · Uniforms & Safety Equipment					393.25
3034711 · Utilities					
Check	11/12/2019	134132	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 10/1/19-10/30/19	149.00
Total 3034711 · Utilities					149.00
3034713 · Recruitment					
Check	11/19/2019	134197	Physicians Immediate Care	Stmnt# 4130620 Employee Screenings	200.00
Check	11/19/2019	134210	Verify (XHANOV)	Inv# 1334367 Background Checks Oct 2019	88.00
Total 3034713 · Recruitment					288.00
3034791 · Health Insurance					
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	1,094.04
Total 3034791 · Health Insurance					1,094.04
3034792 · Dental, Vision & Life Insurance					
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	86.38
Total 3034792 · Dental, Vision & Life Insurance					86.38
3034793 · Unemployment					
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	249.53
Total 3034793 · Unemployment					249.53
Total 3034ADM · Administration					4,185.45
3034ROD · Road Maintenance					
3034600 · Controlled Substance Testing					
Check	11/19/2019	134163	Township Officials of Illinois	2020 Drug & Alcohol Testing Program (8 Drivers)	720.00
Check	11/19/2019	134197	Physicians Immediate Care	Stmnt# 4130620 Employee Screenings	86.00
Total 3034600 · Controlled Substance Testing					806.00
3034602 · Operating Supplies & Materials					
Check	11/12/2019	134144	Menards - West Chicago	Inv# 91780 Salt Spreaders Repairs	15.62
Check	11/12/2019	134144	Menards - West Chicago	Inv# 92020 Cement Patch	15.98
Check	11/19/2019	134195	O'Reilly Auto Parts	Inv# 3421-238967 55 Gallon Drum Hydraulic Oil	367.98
Total 3034602 · Operating Supplies & Materials					399.58
3034607 · Contract Work					

Hanover Township Board Audit Report

November 5 - 25, 2019

Type	Date	Num	Name	Memo	Amount
Check	11/19/2019	134166	American Concrete Raising, Inc.	Job# 1100 Bridlewood Sidewalk Concrete Raising	3,500.00
Total 3034607 · Contract Work					3,500.00
3034610 · Street Lighting					
Check	11/12/2019	134133	Com Ed 051	Acct# 5619024051 Monthly Charges 10/01/19-10/30/19	30.91
Check	11/12/2019	134134	Com Ed 152	Acct# 0045120152 Monthly Charges 10/8/19-11/6/19	364.18
Total 3034610 · Street Lighting					395.09
3034614 · Signs, Stripping & Tree Removal					
Check	11/19/2019	134204	Road Safe Traffic Systems	Inv# 105999 Bridlewood Parking Restriction Signs	4,375.00
Total 3034614 · Signs, Stripping & Tree Removal					4,375.00
3034616 · Salt					
Check	11/19/2019	134176	Compass Minerals America	Inv# 523845 Road Salt	18,374.69
Check	11/19/2019	134176	Compass Minerals America	Inv# 526601 Road Salt	10,314.69
Total 3034616 · Salt					28,689.38
Total 3034ROD · Road Maintenance					38,165.05
303EQM · Equipment					
3034604 · Machine Rental					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Asphalt roller rental for bus parking space	337.21
Total 3034604 · Machine Rental					337.21
3034608 · Equipment Purchase					
Check	11/12/2019	134138	Grainger	Inv# 9332987503 Douglas St Spray Pump	712.73
Total 3034608 · Equipment Purchase					712.73
3034609 · Maintenance Vehicles & Equip					
Check	11/12/2019	134128	Artie's Towing	Inv# 452319 Towing	220.00
Check	11/12/2019	134128	Artie's Towing	Inv# 452620 Towing	450.00
Check	11/19/2019	134186	Kammes Auto & Truck Repair, Inc.	Inv# 129542 Truck# 501 Brakes/Slack Adjuster/Peventative Maintenance	2,217.03
Check	11/19/2019	134186	Kammes Auto & Truck Repair, Inc.	Inv# 129590 Truck# 502 Starter/Diagnostic	1,207.36
Check	11/19/2019	134186	Kammes Auto & Truck Repair, Inc.	Inv# 129601 Truck# 500 Oil Change & Wiper Blades	96.50
Check	11/19/2019	134190	Lift Truck Doctors	Inv# 162820-4 Electric Fork Lift Repairs	490.15
Total 3034609 · Maintenance Vehicles & Equip					4,681.04
Total 303EQM · Equipment					5,730.98
Total 3034 · Road Maintenance - Expenditures					48,081.48
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054012 · Office Supplies					
Check	11/12/2019	134121	Staples	Inv# 3427946769 Tickets/Stubs	57.56

Hanover Township Board Audit Report

November 5 - 25, 2019

Type	Date	Num	Name	Memo	Amount
Check	11/22/2019	134315	Staples	Inv# 3429088497 Copy Paper	21.79
			Total 5054012 · Office Supplies		79.35
			5054014 · Equip / Database		
Check	11/12/2019	134120	Launch Digital Marketing	Inv# L41740 Website Hosting Nov 2019	50.00
			Total 5054014 · Equip / Database		50.00
			5054537 · Community Relations		
Check	11/22/2019	134320	Teachout, Amanda A	Partners in Peace Breakfast	25.00
			Total 5054537 · Community Relations		25.00
			5054591 · Health Insurance		
Check	11/22/2019	134323	United Healthcare	Major Medical Premiums November	1,652.01
			Total 5054591 · Health Insurance		1,652.01
			5054592 · Dental, Vision & Life Insurance		
Check	11/22/2019	134322	Euclid Managers	Cust# 5641581 Dental & Life Premium	158.37
			Total 5054592 · Dental, Vision & Life Insurance		158.37
			5054593 · Unemployment		
Check	11/19/2019	134183	Illinois Counties Risk Management Trust	Inv# 22678 Unemployment Premium	51.29
			Total 5054593 · Unemployment		51.29
			Total 5054ADM · Administration		2,016.02
			5054COM · Community Resource Center		
			5054210 · Utilities		
Check	11/12/2019	134118	Groot, Inc (114943)	Inv# 3838792 Monthly Charges - Nov 2019	101.46
Check	11/12/2019	134122	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Charges 10/31/19	28.34
			Total 5054210 · Utilities		129.80
			5054213 · Janitorial		
Check	11/12/2019	134119	JaniKing	Inv# CHC11190223 Monthly Billing Nov 2019	414.00
			Total 5054213 · Janitorial		414.00
			5054250 · Building Maintenance		
Check	11/22/2019	134314	Fox Valley Fire & Safety	Inv# 00311341 Annual Fire Security Alarm Testing	250.20
			Total 5054250 · Building Maintenance		250.20
			5054286 · Agency Support Services		
Check	11/12/2019	134117	Comcast (MHB 823)	Acct 8771 10 084 0485823 Monthly Cable/Internet 11/2/19-12/1/19	193.04
			Total 5054286 · Agency Support Services		193.04

Hanover Township Board Audit Report

November 5 - 25, 2019

Type	Date	Num	Name	Memo	Amount
Total 5054COM · Community Resource Center					987.04
5054SVC · Service Contracts					
5054130 · Northwest Casa					
Check	11/22/2019	134317	Northwest CASA	Sexual Assault Intervention October 2019	1,004.25
Total 5054130 · Northwest Casa					1,004.25
5054146 · Bridge YFS Crisis Intervention					
Check	11/12/2019	134116	The Bridge Youth & Family Services	Crisis Intervention July 2019	1,745.00
Total 5054146 · Bridge YFS Crisis Intervention					1,745.00
5054162 · Tide Transportation					
Check	11/12/2019	134115	A#1 Cab Dispatch Inc	Tide Transportation Services Oct 2019	1,725.00
Total 5054162 · Tide Transportation					1,725.00
5054165 · Alexian Bros - Outpatient Psych					
Check	11/22/2019	134318	Alexian Mental Health Center	Outpatient Psychiatric Services - October 2019	1,351.73
Total 5054165 · Alexian Bros - Outpatient Psych					1,351.73
5054180 · Capital Grant Fund					
Check	11/22/2019	134319	Clearbrook	Capital Funding - Driveway Paving	5,500.00
Total 5054180 · Capital Grant Fund					5,500.00
5054204 · Easter Seals Family Support					
Check	11/22/2019	134316	Easter Seals DuPage & Fox Valley Region	Family Support Services October 2019	1,639.26
Total 5054204 · Easter Seals Family Support					1,639.26
5054208 · Easter Seals Nutrition					
Check	11/22/2019	134316	Easter Seals DuPage & Fox Valley Region	Nutrition Services October 2019	1,006.00
Total 5054208 · Easter Seals Nutrition					1,006.00
Total 5054SVC · Service Contracts					13,971.24
Total 5054 · Mental Health - Expenditures					16,974.30
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	11/19/2019	134191	Mark Your Space, Inc.	Inv# 4863 Transportation Fleet Signage (9)	8,819.09
Total 7004540 · Bus Purchase					8,819.09
Total 7004 · Vehicle Replcmnt - Expenditures					8,819.09
8084 · Capital Projects - Expenditures					
8084414 · Reserve Improvements					

Hanover Township Board Audit Report

November 5 - 25, 2019

Type	Date	Num	Name	Memo	Amount
Check	11/22/2019	134340	Platt Hill Nursery	TicketOFF02-206716 Lenoci Reserve Plantings	6,757.40
Total 8084414 · Reserve Improvements					6,757.40
8084425 · Building & Perm Improvements					
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Food Pantry renovation - food stand	579.92
Check	11/09/2019	CC Sept 19	JP Morgan Chase	Food Pantry renovation - access ladder	659.83
Check	11/19/2019	134206	Specialty Store Services	Inv# 468560 Food Pantry Renovation Fixtures	43.17
Check	11/19/2019	134206	Specialty Store Services	Inv# 471146 Food Pantry Renovation Fixtures	601.49
Check	11/22/2019	134336	Legna Iron Works Inc	Inv# 12625 Astor Ave Garage Loft Rails	1,770.00
Total 8084425 · Building & Perm Improvements					3,654.41
Total 8084 · Capital Projects - Expenditures					10,411.81
TOTAL					242,023.44

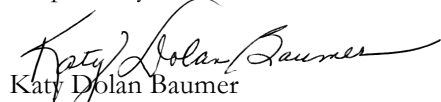


- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire.

Others present were Administrator James Barr, Community & Veterans Affairs Director Tom Kuttenger, Facilities and Road Maintenance Director Caleb Hanson, Emergency Service volunteers, Attorney Mike Airdo, 2iM engineers, Attorney Mark Kimzey, and students from the Streamwood High School Civics class.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire then closed the Town Hall.
- IV. Presentation: There were no presentations.
- V. Reports
 - A. Supervisor McGuire reported asked that the Board consider cancelling the November 19, 2019 Township Board meeting. Trustee Beattie made a motion to cancel the November 19, 2019 Board meeting; motion seconded by Trustee Martinez. Roll call: Trustees Beattie, Essick, Martinez, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried. Clerk Dolan Baumer would post the cancellation.
 - B. Clerk Dolan Baumer offered no report.
 - C. Assessor Smogolski was absent.
- VI. Bill Paying: Mr. Barr reported that there were no bills for payment at this time.
- VII. Unfinished Business: No unfinished business was discussed.
- VIII. New Business
 - A. Meeting Minutes of November 5, 2019: Clerk Dolan Baumer presented the meeting minutes of November 5, 2019 for review and approval. A motion was made by Trustee Moinuddin to approve the meeting minutes of November 5, 2019 as presented, with a second by Trustee Beattie. Roll call: Trustees Beattie, Essick, Martinez, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
 - B. Executive Session Minutes of November 5, 2019: Clerk Dolan Baumer presented the minutes of the Executive Session of November 5, 2019 for review and approval. Trustee Essick moved that the Board the Executive Session minutes of November 5, 2019; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None.
 - C. Resolution to Approve a Mutual Aid Agreement between the Village of Bartlett Police Department and the Hanover Township Emergency Services Department: Trustee Martinez moved that the Board adopt a mutual aid agreement between the Village of Bartlett Police department and Hanover Township Emergency Services department, resolution #1112191, and that the Township Supervisor sign and the Township Clerk attest the Agreement attached to said resolution on behalf of the Township; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None.

- D. Resolution to Approve a Change Order to the Izaak Walton Center Improvements Project: Trustee Martinez moved that the Board adopt a change order to the Izaak Walton Center Improvements project in an amount not to exceed \$35,160.00, resolution #1112191; and that the circumstances which necessitate the change order were not reasonably foreseeable at the time the agreement was signed, the change order is germane to the agreement as sign, and the changer order is in the best interest of the Township and authorized by law, and that the Township Supervisor sign and the Township Clerk attest the change order attached to said resolution as exhibit A on behalf of the township. Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None.
- E. Resolution to Approve a No Cash Bid Request to the Cook County Board of Commissioners for 7450 Jensen Boulevard: Trustee Martinez moved that the Board adopt resolution #1112193, a No Cash Bid Request to the Cook County Board of Commissioners for the 7450 Jensen; and that the Township requests the Cook County Board of Commissioners to approve the Township's No Cash Bid for the property located at 7450 Jensen Boulevard in Hanover Park, IL; and that the Township Supervisor sign and the Township Clerk attest all documents in connection with said No Cash Bid on behalf of the Township. Attorney Kimzey noted that the parcel was also bid on by the Cook County Land Bank Authority at the 2019 Scavenger Sale. It is unclear if they will proceed to sale. Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 6:50 p.m. was made by Trustee Beattie and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services, Y&F Services, Community & Veterans Affairs

I move that the Board determines the estimate of taxes to be levied for Hanover Township for the fiscal year beginning April 1, 2019 and ending March 31, 2020 as follows:

Corporate/Town Fund		\$	3,931,299		
IMRF Fund			195,040		
Social Security Fund			157,691		
Mental Health Fund			1,239,786		
General Assistance Fund			400,864		
Senior Citizens Fund			1,147,415		
Road and Bridge Fund		\$	1,643,604		
Debt and Public Building Commission			-		
Estimated total taxes to be levied for said fiscal year		\$	8,715,699		

HANOVER TOWNSHIP

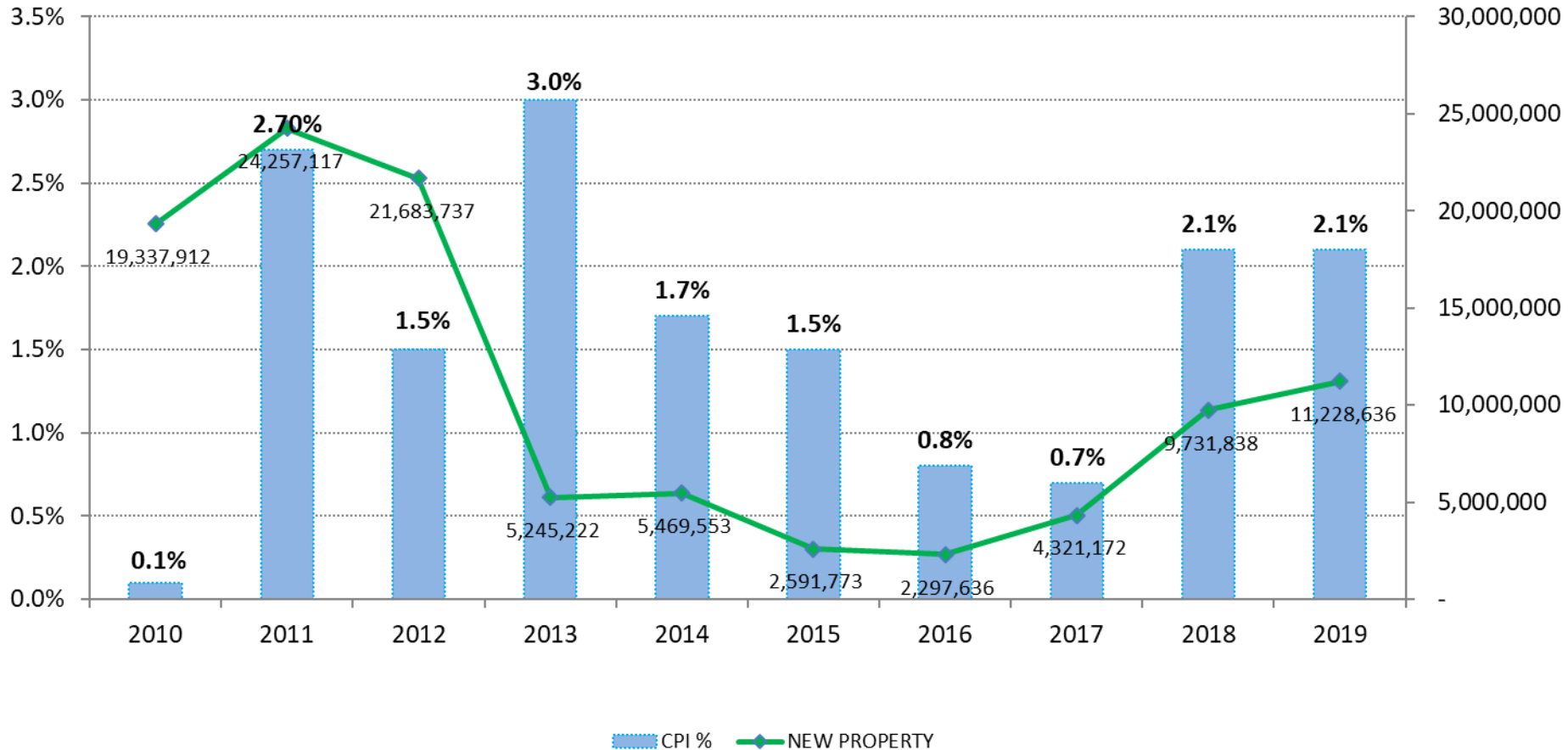
2019 PROPOSED TAX LEVY



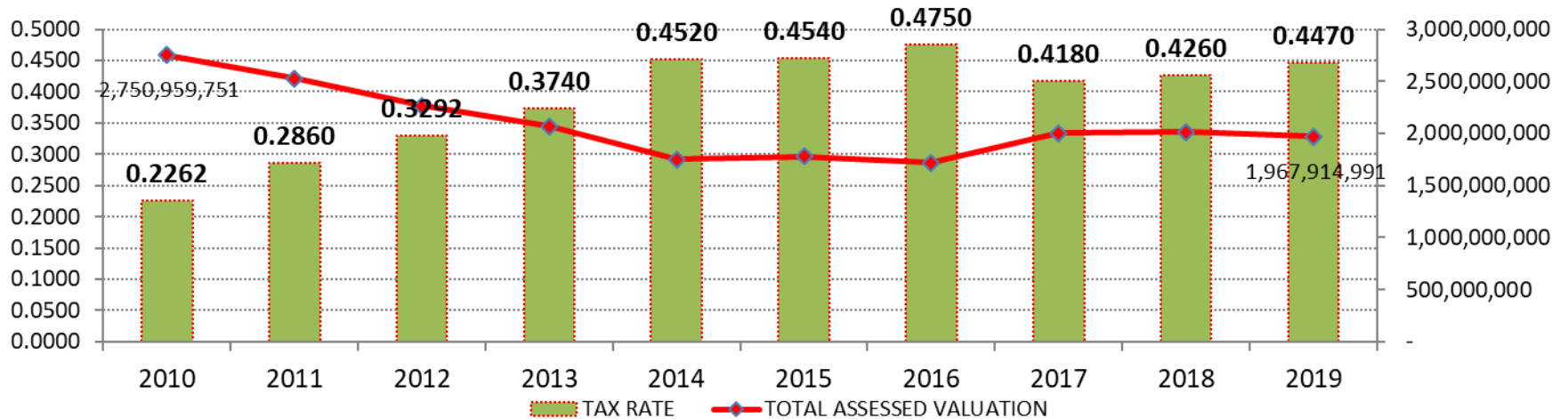
2019 Tax Levy

- The primary source of revenue to operate the Township is property taxes. Last year property taxes made up 87% of total revenues.
- CPI = 1.9%
- EAV is estimated to decrease 2.0%
- New growth is estimated at 6,000,000 (5 Yr Avg.)
- 2019 Levy = 2018 Extension for Town, IMRF, Social Security, Senior, & Mental Health Funds
- General Assistance Reduced by 3%
- Road Maintenance Funds Reduced by 4%
- Current models do not require publication or hearing in accordance with Truth in Taxation Act because 99% of prior year's extension (publish if over 5%).

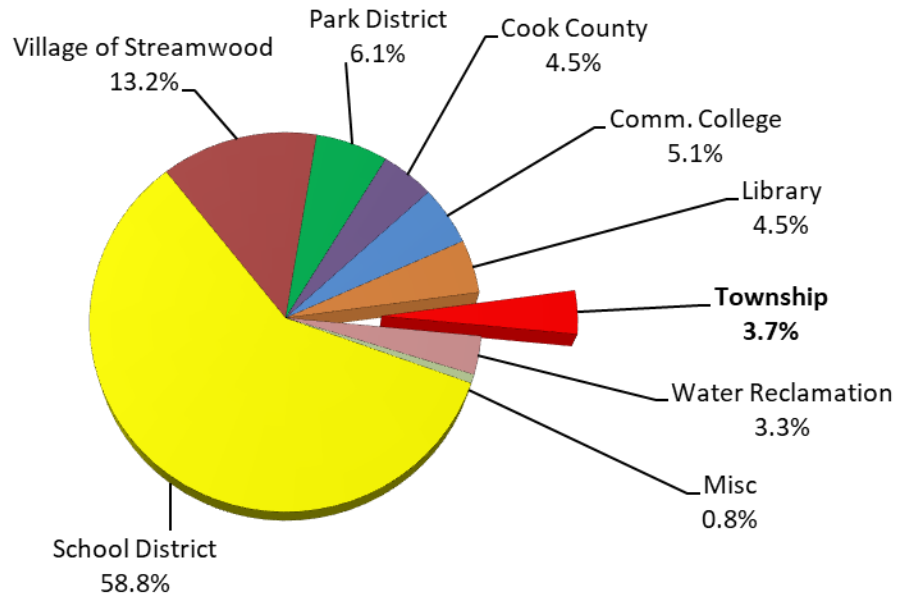
CPI & New Growth



Historical Tax Rate & Portion of Tax Bill



Streamwood Residence



YEAR OF LEVY		14 Extension	15 Extension	16 Extension	17 Extension	18 Extension
YEAR OF COLLECTION		2015	2016	2017	2018	2019
FUND	Max. Rate					
Cap Funds						
TOWN	0.250	3,553,140	3,665,439	3,688,080	3,801,283	3,931,299
IMRF	None	177,568	182,895	184,203	189,359	195,040
FICA	None	142,054	146,316	148,163	153,098	157,691
GENERAL ASST.	None	372,893	395,436	400,443	402,892	413,262
MENTAL HEALTH	0.150	1,083,165	997,187	1,141,262	1,188,530	1,239,786
SENIOR CITIZENS	0.150	1,045,876	1,077,252	1,085,200	1,113,995	1,147,415
Adjustment		-	-	-	-	-
TOTAL		6,374,696	6,464,526	6,647,351	6,849,156	7,084,494
% Inc		1.70%	1.41%	2.83%	3.04%	3.44%
ROAD & BRIDGE	0.165	1,686,897	1,702,096	1,721,904	1,732,434	1,712,086
		1,686,897	1,702,096	1,721,904	1,732,434	1,712,086
Est. Township Portion		851,883	859,558	869,562	874,879	864,603
TOTAL		8,061,593	8,166,622	8,369,255	8,581,590	8,796,580
		1.87%	1.30%	2.48%	2.54%	2.51%
TOTAL ASSESSED VALUATION		1,775,681,535	1,719,288,781	2,002,214,061	2,014,457,752	1,967,914,991
TAX RATE		0.4540	0.4750	0.4180	0.4260	0.4470
CPI %		1.5%	0.8%	0.7%	2.1%	2.1%
% INCREASE IN EAV		1%	-3%	13%	17%	-2%
NEW PROPERTY		2,591,773	2,297,636	4,321,172	9,731,838	11,228,636

Last Year's Extension – Loss & Cost/Rounding

	Extension	Levy	Lost and Cost	Extension	Extension	
	2017	2018	Added	2018	2018	
CPI	2.10%			2.10%	2.10%	
Tax Extension	(Rounded to 3 Places)			(Rounded to 4 Places)	(Rounded to 3 Places)	
Town Fund	3,801,283	3,801,283	114,038	3,915,321	3,931,299	3.42%
IMRF	189,359	189,359	5,681	195,040	195,040	3.00%
FICA	153,098	153,098	4,593	157,691	157,691	3.00%
Senior Citizens Fund	1,113,995	1,113,995	33,420	1,147,415	1,147,415	3.00%
GA Fund	402,892	390,805	11,724	402,529	413,262	2.57%
Mental Health Fund	1,188,530	1,188,530	35,656	1,224,186	1,239,786	4.31%
Road & Bridge	1,732,434	1,663,137	49,894	1,713,031	1,712,086	-1.17%
Total	8,581,590	8,500,207	255,006	8,755,213	8,796,580	2.51%
	2.54%	-0.95%		2.02%	2.51%	

Last Year's Extension - PTELL Reduction

- Total Funds = 2.28% Over Last Year's Extension
- Total Funds = +\$200,710 New Money (R&B and GA No increase)
- No PTELL Reduction

Fund	Levy Request	Levy Request Plus 3%	Max Rate	Calc. Rate	Actual Rate	Non-PTELL Extension	PTELL Reduction Factor	Limited Rate	Total Extension
Town	3,931,299	4,049,238	0.2500	0.2100	0.2100	4,049,238.38	1.0000	0.2100	4,049,238.38
IMRF	195,040	200,891		0.0104	0.0104	200,891.20	1.0000	0.0104	200,891.20
Social Security	157,691	162,422		0.0084	0.0084	162,421.73	1.0000	0.0084	162,421.73
Senior Citizens	1,147,415	1,181,837	0.1500	0.0613	0.0613	1,181,837.45	1.0000	0.0613	1,181,837.45
General Assist	400,864	412,890		0.0214	0.0214	412,890.21	1.0000	0.0214	412,890.21
Mental Health	1,239,786	1,276,980	0.1500	0.0662	0.0662	1,276,980.03	1.0000	0.0662	1,276,980.03
Road & Bridge	1,643,603	1,713,031	0.1650	0.0834	0.0834	1,713,030.74	1.0000	0.0834	1,713,030.74
	8,715,699	8,997,290							8,997,289.75
Total Capped					0.3777	7,284,259.01		0.3777	
Total All	8,715,699	8,997,290		0.4611	0.4611	8,997,289.75		0.4611	8,997,289.75

No Publish	99%
Last Yr Ext.	8,796,580
Diff Last Yr	200,710
% Inc (Dec)	2.28%



Memorandum

Date: November 25, 2019

To: Hanover Township Board

From: James C. Barr, Township Administrator

By: Mackenzie Peshek, Graduate Management Intern

Re: Access to Justice Grant and Legal Aid Chicago Collaboration Consideration

Low-income and immigrant populations across Illinois will soon have access to legal representation under the state's Access to Justice Grant. Hanover Township conducted research to determine the level of opportunity in applying for the grant. The Access to Justice Grant established with the explicit goals of increasing representation and expanding services to underserved communities would provide funding for legal services with an emphasis on immigration for Township residents. In order to provide these services, a collaboration with an outside legal assistance organization appeared as the most viable option for the Township.

Research was conducted on a variety of agencies in and around the Township with Legal Aid Chicago demonstrating the most promising collaboration. As a beneficial referral for Hanover Township in the past, Legal Aid Chicago has over 50 years of experience providing civil legal services to people living in poverty in Cook County, and across Illinois for their migrant project. Their staff of over 150 includes over 80 attorneys who are experts in all areas of poverty law including immigration, employment, domestic violence, public benefits, expungement, education, and consumer fraud. Each year they help over 15,000 of the most vulnerable members of the region resolve legal issues that threaten stability. Through litigation and advocacy, Legal Aid Chicago fights to secure individual rights and to ensure that poverty is not an impediment to justice.

The proposed collaboration upon securing funding from the Access to Justice Grant involves Legal Aid Chicago providing one outreach paralegal to work in Hanover Township, working directly with the Township to provide on-site legal information and screening and community outreach sessions in consultation with their attorneys in Chicago.

The Township commitment would include office and meeting space, referrals and public awareness of the services. Staff recommends this legal assistance collaboration with Legal Aid Chicago as outlined in the attached letter of support.

Draft

November 26, 2019

Ms. Erendira Rendon
The Resurrection Project
Vice President of Immigration Advocacy
Chicago, Illinois

Letter of Support for Legal Aid Chicago Proposal to Increase Legal Services in Hanover Township

Dear Ms. Rendon:

On behalf of the Hanover Township Board of Trustees, the Township fully supports the Access to Justice proposal of Legal Aid Chicago to provide crucial legal services to immigrants residing in our Township, where access to immigrant legal services and other legal services is lacking. Our Township is keenly aware of the gaps in immigrant legal services, and worked with the Township's State Representative Fred Crespo, who advocated for increased funding through the Access to Justice program to help fill these gaps. We are happy to know that Legal Aid Chicago proposes outreach, information, advice, and representation to eligible immigrants in our community. If approved, we will work with Legal Aid Chicago by providing the agency with space for both on-site intake and large-group community presentations, helping our residents understand their rights, determine whether they are eligible for an immigration benefit and, in some cases, help them to obtain legal representation.

Located in northwestern Cook County, Hanover Township is one of 29 Townships located in the county. Comprised of more than 100,000 residents, the Township encompasses most of Streamwood along with portions of Bartlett, Elgin, Hanover Park, Hoffman Estates, Schaumburg, and unincorporated neighborhoods in Cook County. Many of these residents are immigrants or have family members who are immigrants. For example, 37% of our population is Latinx, 34% of the Township's population is foreign-born, and roughly 32% of its population over 18 is Spanish speaking. 30% of the Township's population has an annual income under \$30,000, and many residents live below or just above the poverty level. There is a dearth of immigration legal services in the area. Because the Township buttresses Kane County, many available attorneys do not regularly practice in Cook County, or are not experts in the complex areas of immigration. For this reason, many of our immigrant residents and their family members are unable to access legal services.

Legal Aid Chicago's project will expand the ability of Township residents to seek information, advice, and legal services in their neighborhood, rather than having to travel to downtown Chicago, or take off from work. We fully support this unique collaborative endeavor and look forward to a successful project to serve the legal needs of our residents.

Please feel free to contact me if you have any additional questions.

Sincerely Yours,

James C. Barr
Township Administrator